

## AGENDA

### NOTICE OF REGULAR MEETING

**TIME:** 6 p.m.

**DATE:** Tuesday, May 20, 2025

**PLACE:** Regular Meeting Place  
7051 Dublin Boulevard, Dublin, CA  
[www.dsrsd.com](http://www.dsrsd.com)

**Our mission is to protect public health and the environment by providing reliable and sustainable water, recycled water, and wastewater services in a safe, efficient, and fiscally responsible manner.**

1. CALL TO ORDER
2. PLEDGE TO THE FLAG
3. ROLL CALL
4. SPECIAL ANNOUNCEMENTS/ACTIVITIES
5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC)  
At this time those in the audience are encouraged to address the Board on any item of interest that is within the subject matter jurisdiction of the Board and not already included on tonight's agenda. Comments should not exceed five minutes. Speaker cards are available from the District Secretary and should be completed and returned to the District Secretary prior to addressing the Board. The President of the Board will recognize each speaker, at which time the speaker should proceed to the lectern. Written comments received by 3 p.m. on the day of the meeting will be provided to the Board.
6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS)
7. CONSENT CALENDAR  
Matters listed under this item are considered routine and will be enacted by one Motion, in the form listed below. There will be no separate discussion of these items unless requested by a Member of the Board or the public prior to the time the Board votes on the Motion to adopt.
  - 7.A. Approve Regular Meeting Minutes of May 6, 2025  
**Recommended Action:** Approve by Motion
  - 7.B. Accept Regular and Recurring Reports: Quarterly Financial Report, Capital Projects Created from Programs, and Capital Budget Adjustments Approved by the General Manager  
**Recommended Action:** Accept by Motion
  - 7.C. Authorize Property Purchase for Reservoir 20B  
**Recommended Action:** Authorize by Resolution
  - 7.D. Approve New Classification and Salary Range for Deputy Director of Operations – Regulatory  
**Recommended Action:** Approve by Resolution

- 7.E. Approve Salary Range for Engineering Manager Classification  
**Recommended Action:** Approve by Resolution
- 7.F. Approve Resolution for Terms and Conditions, Salary, and Benefits for Unrepresented Manager, Professional, Technical, Administrative and Confidential Employees, and Unrepresented Senior Managers and Rescind Resolution No. 28-24  
**Recommended Action:** Approve by Resolution
- 7.G. Adopt Pay Schedule in Accordance with California Code of Regulations, Title 2, Section 570.5, Requirement for a Publicly Available Pay Schedule and Rescind Resolution No. 5-25  
**Recommended Action:** Adopt by Resolution

8. BOARD BUSINESS

- 8.A. Receive Presentation and Continue Discussion on Proposed Operating Budget for Fiscal Years 2026 and 2027  
**Recommended Action:** Receive Presentation, Discuss, and Provide Direction
- 8.B. Receive Presentation and Continue Discussion on Proposed Capital Improvement Program (CIP) Ten-Year Plan for Fiscal Years 2026 through 2035 and Two-Year Budget for Fiscal Years 2026 and 2027  
**Recommended Action:** Discuss and Provide Direction
- 8.C. Receive Presentation on New Laws and Legislative Affairs Activities  
**Recommended Action:** Receive Presentation

9. REPORTS

- 9.A. Boardmember Items
  - 9.A.1. Joint Powers Authority and Committee Reports
  - 9.A.2. Submittal of Written Reports for Day of Service Events Attended by Directors
  - 9.A.3. Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda
- 9.B. Staff Reports
  - 9.B.1. General Manager Monthly Report

10. CLOSED SESSION

- 10.A. Public Employee Performance Evaluation Pursuant to Government Code Section 54957  
Title: District General Counsel

11. REPORT FROM CLOSED SESSION

12. ADJOURNMENT

*All materials made available or distributed in open session at Board or Board Committee meetings are public information and are available for inspection during business hours by calling the District Secretary at (925) 828-0515. A fee may be charged for copies. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Secretary as soon as possible, but at least two days prior to the meeting.*

**DUBLIN SAN RAMON SERVICES DISTRICT  
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

**May 6, 2025**

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Goel.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting: President Arun Goel, Vice President Richard M. Halket, Director Dinesh Govindarao, Director Georgean M. Vonheeder-Leopold, and Director Ann Marie Johnson.

District staff present: Jan Lee, General Manager/Treasurer; Michelle Gallardo, Administrative Services Director; Steve Delight, Engineering Services Director/District Engineer; Ken Spray, Finance Director; Dan Gill, Operations Director; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

4.A. Presentation by and Award to Winners of the Excellence in Water, Wastewater or Recycled Water Research Category of the Alameda County Science and Engineering Fair and Contra Costa County Science and Engineering Fair

Alameda County winners -

- Dhyan Vakharia, 9th grade, Quarry Lane High School, Dublin  
Presentation: "Autonomous Solar Powered Robot for Cleaning Trash in Rivers"
- Claudine Heine, Chris Chen, Anannya Kaur, 11th grade, Valley Christian High School, Dublin  
Presentation: "Degradation of Bilge Water Hydrocarbons via Titanium Dioxide Photocatalysis"

Contra Costa County winners -

- Navya Rawal, Richa Tiwari, Diya Rajaram, Aarush De, 12th grade, Dougherty Valley High School, San Ramon  
Presentation: "Phosphobuddy: A Novel 3-Tiered Filtration Device for Wastewater Phosphorus Absorption"
- Pranav Saravanan, Alana Dreon, 12th grade, Dougherty Valley High School, San Ramon  
Presentation: "Revolutionizing Polluted Water Treatment: Utilizing Laccase-Loaded Membrane Bioreactors for Sustainable Pollutant Degradation and Water Purification"

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:29 p.m. No public comments received.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – No changes made.

7. CONSENT CALENDAR

Director Govindarao MOVED for approval of the items on the Consent Calendar. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

- 7.A. Approve Regular Meeting Minutes of April 15, 2025 – Approved
- 7.B. Accept Regular and Recurring Report: Treasurer’s Report – Approved
- 7.C. Authorize the General Manager to Execute Contracts for Supply and Delivery of Chemicals for Fiscal Year 2026 – Approved
- 7.D. Revise Director Compensable Activities Policy and Rescind Resolution No. 2-22 – Approved – Resolution No. 12-25

8. BOARD BUSINESS

- 8.A. Public Hearing: Receive Presentation on Job Vacancy Rates for the District in Accordance with Government Code Section 3502.3

President Goel announced the item and declared the Public Hearing open. He asked for the staff presentation. Human Resources and Risk Manager Samantha Koehler reviewed the item for the Board and gave a presentation.

President Goel inquired if there were any comments from the public. There was no public comment received. President Goel declared the Public Hearing closed.

Director Govindarao suggested using two charts to show total vacancies (with and without the unrepresented, non-bargaining unit positions) to clarify the actual percentage of vacancies subject to Assembly Bill 2561 requirements. Ms. Koehler confirmed the clarification will be made in next year’s presentation. The Board had no further discussion.

- 8.B. Receive Presentation on Proposed Operating Budget for Fiscal Years 2026 and 2027

General Manager Lee prefaced the item presentations for items 8.B and 8.C by providing the Board an overview of the proposed operating and capital budgets which include the appropriate funding and resources to operate the District’s three business enterprises, address Strategic Plan priorities, operate the District and joint powers authority facilities, and fund replacement of capital assets. She stated that long-term financial planning models assessed the financial health of the three enterprises and identified possible course corrections for long-term financial sustainability. The budgets address issues affecting revenue projections such as the slowdown of growth in the District’s service area, and limit operating expense increases to essential projects and services. She also reviewed the schedule for the Board’s review and anticipated adoption of the proposed budgets.

Finance Director Spray reviewed the item for the Board and gave a presentation.

The Board and staff discussed various aspects of the presentation including recent reorganizational changes, proposed new positions, personnel expenses, pension investment performance and strategies, capacity reserve fees, asset management, the



proposed reduction in replacement transfers, and an update of the local and regional wastewater rate study to be able to restore long-term funding for capital replacement transfers.

The Board stated its appreciation for staff's conservative approach developing the proposed budget and directed staff to proceed with finalizing the proposed budget as presented.

8.C. Receive Presentation on Proposed Capital Improvement Program (CIP) Ten-Year Plan for Fiscal Years 2026 through 2035 and Two-Year Budget for Fiscal Years 2026 and 2027

Engineering Services Director Delight and Senior Engineer Jason Ching reviewed the item for the Board and gave a presentation.

The Board and staff discussed various aspects of the presentation including certain proposed projects, timing and flexibility of the project schedules, strengthening and integration of the long-term financial models, and future review and adjustment of working capital reserve target levels based on future refinements to the asset management models. Director Johnson suggested that staff review the District's real estate portfolio and future needs. She also requested that staff identify any capital projects that staff would recommend potentially deferring or accelerating if economic conditions change.

The Board stated its appreciation for the thorough presentation and directed staff to proceed with finalizing the proposed budget as presented.

9. REPORTS

9.A. Boardmember Items

9.A.1. Joint Powers Authority and Committee Reports

DSRSD/Central Contra Costa Sanitary District Liaison – April 21, 2025

DERWA – April 28, 2025

President Goel invited comments on recent JPA/Committee activities. Directors felt the available staff reports adequately covered the many matters considered at the meetings and commented on some of the meeting activities. The DERWA Board requested DSRSD staff incorporate a tour of the DERWA facilities into the regularly scheduled Regional Wastewater Treatment Facility tour in the fall.

9.A.2. Submittal of Written Reports for Day of Service Events Attended by Directors

Director Vonheeder-Leopold submitted written reports to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the virtual California Association of Sanitation Agencies Board of Directors meeting on April 16 and the Dublin State of the City Address on April 23 held at the Shannon Community Center. She summarized the activities and discussions at the meetings. She also stated that as a past historian for Dublin, she has some historical items that she will donate to the City of Dublin and DSRSD.

Director Govindarao submitted a written report to Executive Services Supervisor/District Secretary Genzale. He reported that he also attended the Dublin State of the City Address on April 23. He summarized the activities and discussions at the meeting. He also reported that he will not be able to attend the May 20 Board meeting.

9.A.3. Request New Agenda Item(s) for a Future Board or Committee Agenda – None

9.B. Staff Reports

General Manager Lee reported on the following items:

- The first Annual Tri-Valley Water Conservation Art Contest finalist voting is underway. The contest was launched by the Tri-Valley water agencies and was available for all Tri-Valley students to enter.
- The Association of California Water Agencies Spring Conference will be held Tuesday–Thursday, May 13–15, in Monterey.
- The Annual Employee Recognition Event will be held on Thursday, May 22, at the Shannon Community Center in Dublin.

10. ADJOURNMENT

President Goel adjourned the meeting at 8:25 p.m.

Submitted by,

Nicole Genzale, CMC  
Executive Services Supervisor/District Secretary



**TITLE:** Accept Regular and Recurring Reports: Quarterly Financial Report, Capital Projects Created from Programs, and Capital Budget Adjustments Approved by the General Manager

**RECOMMENDATION:**

Staff recommends the Board of Directors accept, by Motion, the regular and recurring reports: Quarterly Financial Report, Capital Projects Created from Programs, and Capital Budget Adjustments Approved by the General Manager for the third quarter of fiscal year 2025 covering July 1, 2024, through March 31, 2025.

**DISCUSSION:**

To maximize openness and transparency and to allow the Board to be informed about key aspects of District business, the Board directed that various regular and recurring reports be presented for Board acceptance at regular intervals (see Attachment 1).

The following reports are presented this month for acceptance:

**Reference C – Quarterly Financial Report**

The Quarterly Financial Report presents an unaudited budget-to-actual financial report of the operating and capital funds for the District's three enterprises (Local Wastewater, Regional Wastewater, and Water), and the Administrative Cost Center, including revenues and expenses, transfers, beginning and ending working capital, and reserve levels for the period from July 1, 2024, through March 31, 2025. The beginning working capital for each fund is updated with final audited ending working capital for fiscal year (FY) 2024, as presented in the Annual Comprehensive Financial Report (ACFR).

For the unaudited third quarter financial report for FY 2025, the District's three enterprises have received 66% of budgeted operating revenues and expended 68% of budgeted operating expenses as of March 31, 2025. The projected working capital for the Local Wastewater operating funds (Enterprise and Rate Stabilization) is above policy target levels. The projected working capitals for Regional Wastewater and Water operating funds are below target reserve levels but above the minimum reserve levels.

For the unaudited third quarter financial report for FY 2025, across the three enterprises, Replacement capital funds are at 52% of budgeted revenues and 20% of budgeted expenses, and Expansion capital funds are at 58% of budgeted revenues and 24% of budgeted expenses. Working capital for all capital funds are above policy target levels.

**Reference H – Capital Projects Created from Programs**

The adopted Capital Improvement Program (CIP) consists of the Ten-Year Capital Improvement Plan and the Two-Year Capital Improvement Budget. The CIP includes funding for projects and programs. A CIP program sets aside money to fund projects that are anticipated but do not yet have a definitive scope and budget. The amounts set aside are based on asset management replacement models. Per the District's [Budget Accountability policy](#), the General Manager is authorized to create a project from a CIP program up to a maximum of \$175,000. Creation of new projects in excess of this amount is required to be approved by the Board. The District Engineer is responsible for ensuring projects created from programs meet the intention of the program. To maximize transparency, capital projects created from programs under the General Manager's authority will be reported quarterly to the Board as regular and recurring reports.

During this period (July 1, 2024, through March 31, 2025), the General Manager approved the creation of eight projects from programs in the amount of \$746,460. There were no budgetary impacts as program funding is included in the Two-

Originating Department: Finance	Contact: T. Lucero/K. Spray	Legal Review: Not Required
Financial Review: Yes	Cost and Funding Source: N/A	
Attachments: <input type="checkbox"/> None <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Task Order <input type="checkbox"/> Proclamation <input checked="" type="checkbox"/> Other (see list on right)	Attachment 1 – Summary of Regular and Recurring Reports with: Reference C – Quarterly Financial Report Reference H – Capital Projects Created from Programs Reference I – Capital Budget Adjustments Approved by the General Manager	

Year Capital Improvement Budget.

The adopted Two-Year Capital Improvement Budget includes annual program budgets, which serve as cumulative limits or a maximum cap on the General Manager's ability to create or fund projects out of a particular program. When a capital project is created, the funding moves from the program to the project, reducing the program budget. A second table has been added to reflect the cumulative limits for each program.

Reference I – Capital Budget Adjustments Approved by the General Manager

The District's Budget Accountability policy authorizes the General Manager to approve capital budget adjustments of up to \$175,000 per project and requires that any project adjustments approved by the General Manager be reported to the Board as regular and recurring reports. During this period (July 1, 2024, through March 31, 2025), the General Manager approved budget adjustments for two projects for a total increase of \$37,000.

## SUMMARY OF REGULAR AND RECURRING REPORTS

Ref	Description	Frequency	Authority	Last Acceptance	Acceptance at this Meeting?	Next Acceptance
A	Warrant List	Monthly	Board Direction	Posted monthly on website		Posted monthly on website
B	Treasurer's Report	Quarterly	CA Government Code 53646	5/6/2025		Aug 2025
C	Quarterly Financial Report	Quarterly	Budget Accountability Policy	2/18/2025	Yes	Aug 2025
D	Outstanding Receivables Report	Annually – Fiscal Year	District Code 1.50.050	8/6/2024		August 2025
E	Employee and Director Reimbursements Greater Than \$100 <sup>1</sup>	Annually – Fiscal Year	CA Government Code 53065.5	8/6/2024		August 2025
F	Utility Billing Leak Adjustments <sup>2</sup>	Annually – Fiscal Year	Utility Billing Leak Adjustments Policy	Total FYE 2024 credits below \$25,000		August 2025
G	Annual Rate Stabilization Fund Transfer Calculation	Annually – After Audit	Financial Reserves Policy	2/18/2025		February 2026
H	Capital Projects Created from Programs	Quarterly	Budget Accountability Policy	2/18/2025	Yes	Aug 2025
I	Capital Budget Adjustments Approved by the General Manager			2/18/2025	Yes	

<sup>1</sup> Reimbursements also reported monthly in the Warrant List (Ref A).

<sup>2</sup> Per Utility Billing Leak Adjustments policy, a report will be presented to the Board if total credits in any fiscal year exceed \$25,000.

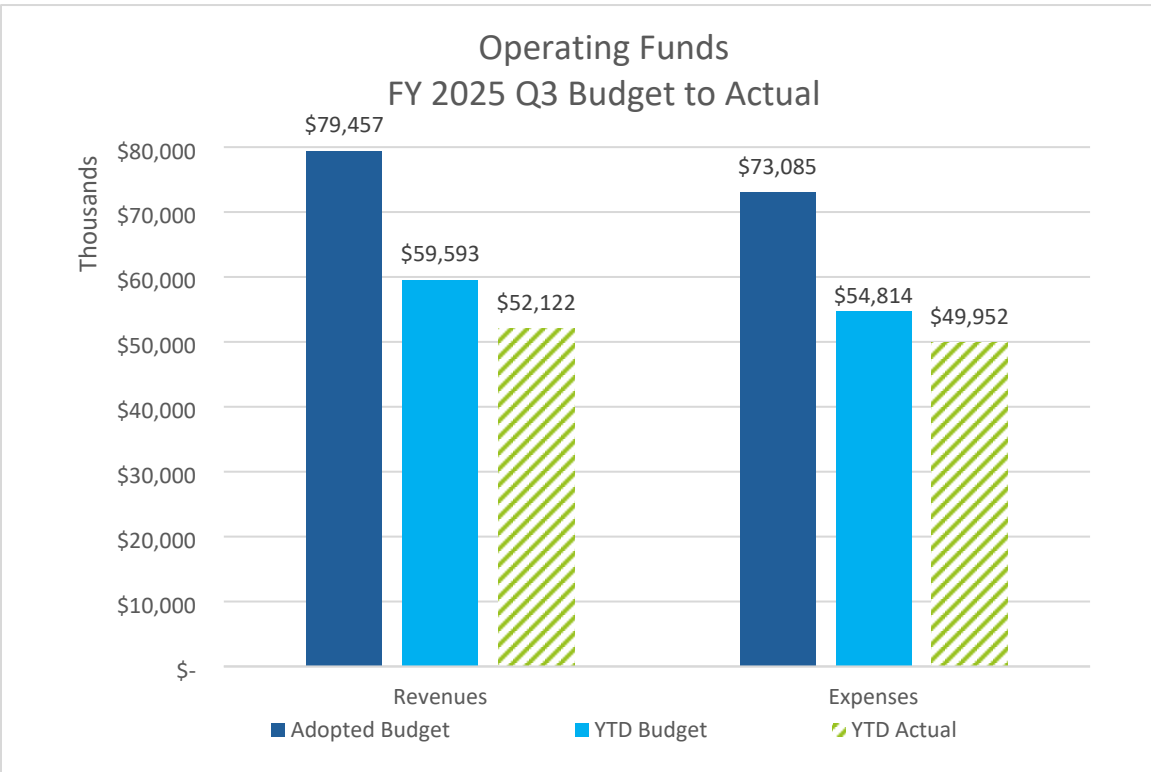
**Dublin San Ramon Services District**  
**Unaudited Quarterly Financial Report – Third Quarter of Fiscal Year 2025**  
**Period: 7/1/2024 to 3/31/2025 (75% Year Complete)**

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This Quarterly Financial Report presents an unaudited budget-to-actual financial report of the operating and capital funds for the District’s three enterprises (Local Wastewater, Regional Wastewater, and Water), and the Administrative Cost Center, including revenues and expenses, transfers, beginning and ending working capital, and reserve levels for the period from July 1, 2024, through March 31, 2025 (75% year complete).

**OPERATING FUNDS**

The District maintains two operating funds (Enterprise or Operations and Rate Stabilization) for each of its three enterprises (Local Wastewater, Regional Wastewater, and Water). For the unaudited third quarter financial report for fiscal year (FY) 2025, the District’s three enterprises have received 66% of budgeted operating revenues and expended 68% of budgeted operating expenses as of March 31, 2025.



Operating expenses for all three enterprises (Local Wastewater, Regional Wastewater and Water) are on track or below budget for third quarter. Transfers from the three operating funds to the Other Post-Employment Benefits (OPEB) fund to cover OPEB expenses have been moved to operating expenses to reflect actual operating costs. This change does not affect the net increase/decrease in working capital for each enterprise. However, the minimum and target working capital levels have increased since they are calculated based on operating expenses.

Working capital for the Local Wastewater operating funds (Enterprise and Rate Stabilization) are above policy target levels (combined eight months working capital). The working capital for the Regional Wastewater and Water enterprises is below target reserve level but above the minimum reserve level (four months of combined working capital).

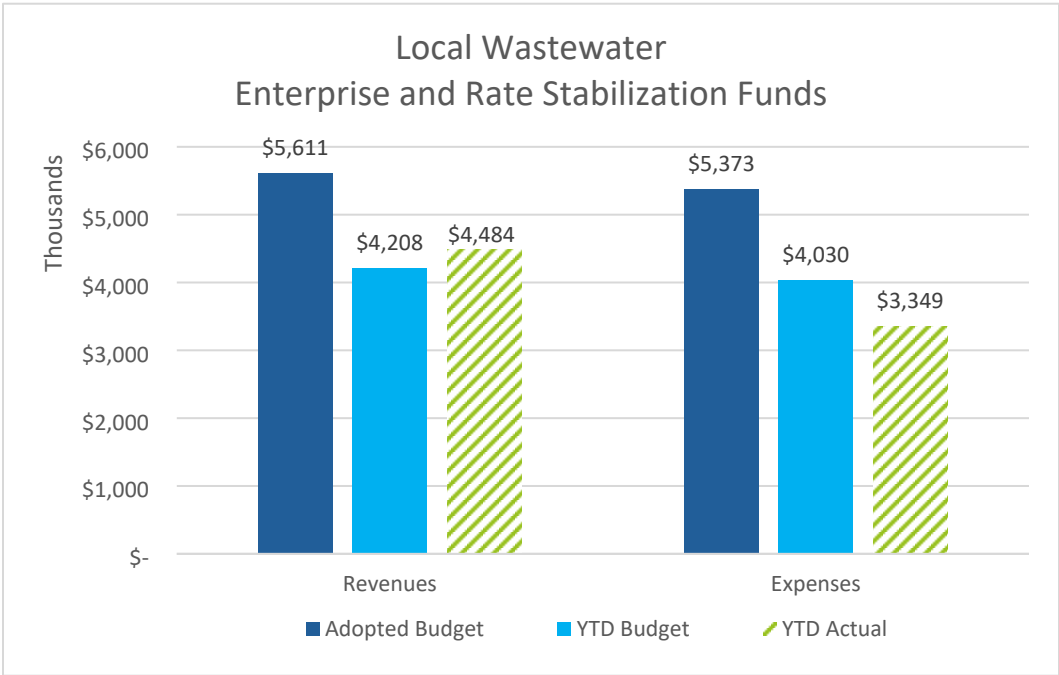
A breakdown of revenue, expenses, and working capital by enterprise is provided in the following sections.

Local Wastewater Funds 200 and 205

The Local Wastewater enterprise provides sewer collection services in Dublin and southern San Ramon. The collection system consists of the sewer pipes that convey wastewater from residences and businesses to the Regional Wastewater Treatment Plant. For the unaudited third quarter financial report for FY 2025, the District’s Local Wastewater enterprise is at 80% of budgeted operating revenues and 62% of budgeted operating expenses as of March 31, 2025.

Highlights include:

- *Revenues* – Dublin and San Ramon residential wastewater charges are collected via the property tax roll and remitted to DSRSD twice a year in December and April. Local Wastewater service charges for Dublin and San Ramon shown in the third quarter financial report are as expected. Inspections and plan check fees are up due to higher than anticipated development activity. Other revenues, which include fees for services provided to developers, show a high percentage increase, but are a low dollar amount. Investment income is higher than budgeted.
- *Expenses* – Salary and benefits for Local Wastewater are on track at 67% for the third quarter. All other operating expenses are below budget for the third quarter.
- *Transfers* – Transfers include quarterly transfers to Replacement fund as scheduled.
- *Working Capital* – The estimated ending working capital exceeds the eight-month working capital target.



Dublin San Ramon Services District

Unaudited Quarterly Financial Report – Third Quarter of Fiscal Year 2025

Period: 7/1/2024 to 3/31/2025 (75% Year Complete)

Local Wastewater Funds

Enterprise (Fund 200) and Rate Stabilization (Fund 205)

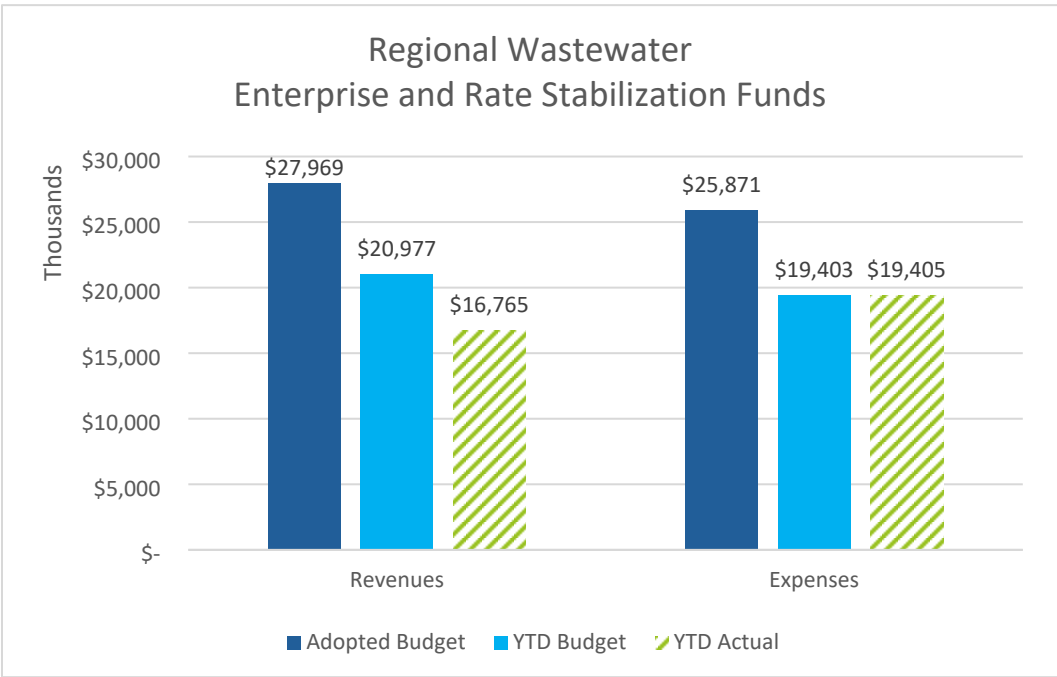
	(a)	(b)	(a) - (b)	
	Adopted Budget	Actual YTD	Over/Under Budget	Percentage Collect/Use
<b>Operating Revenues</b>				
Service Charges - Dublin	\$4,208,644	\$2,822,566	\$1,386,078	67.1%
Service Charges - San Ramon	936,386	688,457	247,929	73.5%
Inspections & Plan Check Fees	385,500	811,824	(426,324)	210.6%
Other Revenues	500	15,260	(14,760)	3052.0%
Investment Income	80,000	145,902	(65,902)	182.4%
<b>Total Revenues</b>	<b>\$5,611,030</b>	<b>\$4,484,009</b>	<b>\$1,127,021</b>	<b>79.9%</b>
<b>Operating Expenses</b>				
Salaries & Benefits	\$3,627,649	\$2,421,413	\$1,206,236	66.7%
Staff Time Charged to CIP & JPAs	(168,235)	(51,846)	(116,389)	30.8%
Materials & Supplies	125,955	57,976	67,979	46.0%
Gas & Electric	20,878	9,089	11,789	43.5%
Contract Services	672,071	193,607	478,464	28.8%
Allocated Costs	1,071,298	702,219	369,079	65.5%
Other Expenses	23,740	16,145	7,595	68.0%
<b>Total Expenses</b>	<b>\$5,373,356</b>	<b>\$3,348,604</b>	<b>\$2,024,752</b>	<b>62.3%</b>
Transfers Out to Replacement	(800,000)	(600,000)	(200,000)	75.0%
<b>Net Increase/(Decrease)</b>	<b>(\$562,326)</b>	<b>\$535,405</b>		
<b>Beginning Working Capital</b>	4,346,644	4,346,644		
<b>Ending Working Capital</b>	<b>\$3,784,318</b>	<b>\$4,882,049</b>		
Working Capital Minimum (4 mos)	\$1,791,119	\$1,791,119		
Working Capital Target (8 mos)	\$3,582,237	\$3,582,237		



**Regional Wastewater Funds 300 and 305**

The Regional Wastewater enterprise provides wastewater treatment and disposal services in Dublin and southern San Ramon, and the City of Pleasanton (by contract). For the unaudited third quarter financial report for FY 2025, the District’s Regional Wastewater enterprise received 60% of budgeted operating revenues and expended 75% of budgeted operating expenses. Highlights include:

- *Revenues* – Dublin and San Ramon residential wastewater charges are collected via the property tax roll and remitted to DSRSD twice a year in December and April. Regional Wastewater charges for Dublin and San Ramon are on track for the third quarter. Pleasanton wastewater charges are lower than budgeted due to the timing of billing and collections. The third quarter report only reflects Pleasanton wastewater charges received through January 2025. Investment income is higher than budgeted.
- *Expenses* – Operating expenses for Regional Wastewater are on track for third quarter. Salaries and benefits, and gas and electric charges are at expected levels, 75% and 72%, respectively. The LAVWMA JPA contribution includes the contribution for FY 2025, which was fully paid as of March 31, 2025, plus the additional member contribution required after the LAVWMA reconciliation and true-up of operation and maintenance costs for FY 2024. Materials, supplies, and contractual services usage are lower than budgeted.
- *Transfers* – Transfers include quarterly transfers to Replacement fund as scheduled.
- *Ending Working Capital* – The estimated ending working capital is below the eight-month working capital target but above the four-month minimum.



## Regional Wastewater Funds

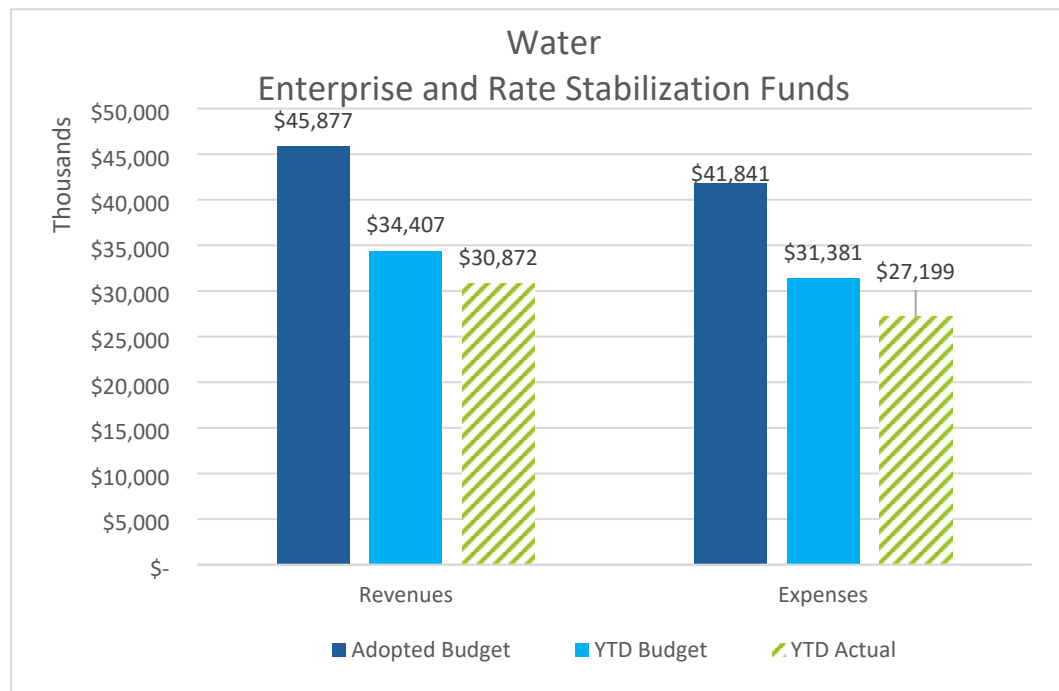
## Enterprise (Fund 300) and Rate Stabilization (Fund 305)

	(a)	(b)	(a) - (b)	
	Adopted Budget	Actual YTD	Over/Under Budget	Percentage Collect/Use
<b>Operating Revenues</b>				
Wastewater Charges - Dublin	\$10,090,480	\$7,576,458	\$2,514,022	75.1%
Wastewater Charges - Pleasanton	12,345,294	4,838,639	7,506,655	39.2%
Wastewater Charges - San Ramon	2,349,549	1,718,137	631,412	73.1%
Industrial Waste -Dublin	80,000	73,056	6,944	91.3%
Industrial Waste - Pleasanton	85,000	29,714	55,286	35.0%
DERWA Charges	2,620,000	1,867,063	752,937	71.3%
Other Revenues	50,000	85,116	(35,116)	170.2%
Investment Income	349,000	577,049	(228,049)	165.3%
<b>Total Revenues</b>	<b>\$27,969,323</b>	<b>\$16,765,233</b>	<b>\$11,204,090</b>	<b>59.9%</b>
<b>Operating Expenses</b>				
Salaries & Benefits	\$12,646,160	\$9,502,851	\$3,143,309	75.1%
Staff Time Charged to CIP & JPAs	(1,817,905)	(1,258,676)	(559,229)	69.2%
Materials & Supplies	3,109,485	1,958,750	1,150,735	63.0%
Gas & Electric	2,176,025	1,571,696	604,329	72.2%
Contractual Services	1,897,737	810,526	1,087,211	42.7%
Allocated costs	3,225,882	2,114,516	1,111,366	65.5%
LAVWMA JPA Contribution	4,602,583	4,681,497	(78,914)	101.7%
Other Expenses	31,120	23,533	7,587	75.6%
<b>Total Expenses</b>	<b>\$25,871,087</b>	<b>\$19,404,694</b>	<b>\$6,466,393</b>	<b>75.0%</b>
Transfer Out to Replacement	(2,700,000)	(2,025,000)	(675,000)	75.0%
Transfer Out to Water for 5th Supplement Agreement	(400,000)	(408,842)	8,842	102.2%
<b>Net Increase/(Decrease)</b>	<b>(\$1,001,764)</b>	<b>(\$5,073,303)</b>		
<b>Beginning Working Capital</b>	21,170,575	21,170,575		
<b>Ending Working Capital</b>	<b>\$20,168,811</b>	<b>\$16,097,272</b>		
Working Capital Minimum (4 mos)	\$8,623,696	\$8,623,696		
Working Capital Target (8 mos)	\$17,247,391	\$17,247,391		

### Water Funds 600 and 605

The Water enterprise provides potable and recycled water to Dublin and the Dougherty Valley area of San Ramon. For the unaudited third quarter financial report for FY 2025, the District's Water enterprise is at 67% of budgeted operating revenues and 65% of budgeted operating expenses as of March 31, 2025.

- *Revenues* – Potable Water charges continue trending below budget at 64%, reflecting lower than projected consumption. Recycled water and power charges are trending upward. Inspections and Plan Check Fees are up due to higher than anticipated development activity. Other revenues and Investment income exceeded budget.
- *Expenses* – Salary and benefits are on track for the third quarter. Materials and supplies, and contractual expenses are below budget, at 45% and 41% respectively. The DERWA JPA contribution increased due to an increase in labor and energy costs when compared to last year's expenses during the same period. Other expenses include the write-off of \$112,000 for 135 delinquent accounts that occurred during the first quarter.
- *Transfers* – Transfers include a quarterly transfer to Replacement fund as scheduled.
- *Ending Working Capital* – The estimated ending working capital is below the eight-month working capital target but above the four-month minimum.



Dublin San Ramon Services District

Unaudited Quarterly Financial Report – Third Quarter of Fiscal Year 2025

Period: 7/1/2024 to 3/31/2025 (75% Year Complete)

Water Funds

Enterprise (Fund 600) and Rate Stabilization (Fund 605)

	(a)	(b)	(a) - (b)	
	Adopted Budget	Actual YTD	Over/Under Budget	Percentage Collect/Use
<b>Operating Revenues</b>				
Potable Water Charges	\$36,015,000	\$22,956,330	\$13,058,670	63.7%
Recycled Water	5,880,000	4,151,593	1,728,407	70.6%
Power Charge	1,090,000	853,312	236,688	78.3%
Inspections & Plan Check Fees	1,071,500	1,129,349	(57,849)	105.4%
Other Revenues	1,210,000	955,890	254,110	79.0%
Investment Income	610,000	825,853	(215,853)	135.4%
<b>Total Revenues</b>	<b>\$45,876,500</b>	<b>\$30,872,328</b>	<b>\$15,004,172</b>	<b>67.3%</b>
<b>Operating Expenses</b>				
Salaries & Benefits	\$10,115,784	\$7,292,004	\$2,823,780	72.1%
Staff Time Charged to CIP & JPAs	(1,022,838)	(545,224)	(477,614)	53.3%
Water Purchases	20,257,000	12,713,958	7,543,042	62.8%
Gas & Electric	1,786,200	1,052,022	734,178	58.9%
Materials & Supplies	1,552,550	702,074	850,476	45.2%
Contract Services	2,512,863	1,033,604	1,479,259	41.1%
Allocated Costs	2,755,470	1,806,168	949,302	65.5%
DERWA JPA Contribution	3,653,100	2,893,140	759,960	79.2%
Other Expenses	230,690	251,114	(20,424)	108.9%
<b>Total Expenses</b>	<b>\$41,840,819</b>	<b>\$27,198,860</b>	<b>\$14,641,959</b>	<b>65.0%</b>
Transfer In from Fund 300 for Recycled Water 5th Supplement	400,000	408,842	(8,842)	102.2%
Transfer Outs to Replacement and OPEB	(6,500,000)	(4,875,000)	(1,625,000)	75.0%
<b>Net Increase/(Decrease)</b>	<b>(\$2,064,319)</b>	<b>(\$792,690)</b>		
<b>Beginning Working Capital</b>	22,360,758	22,360,758		
<b>Ending Working Capital</b>	<b>\$20,296,439</b>	<b>\$21,568,068</b>		
Working Capital Minimum (4 mos)	\$13,946,940	\$13,946,940		
Working Capital Target (8 mos)	\$27,893,879	\$27,893,879		

**Administrative Cost Center Fund 900**

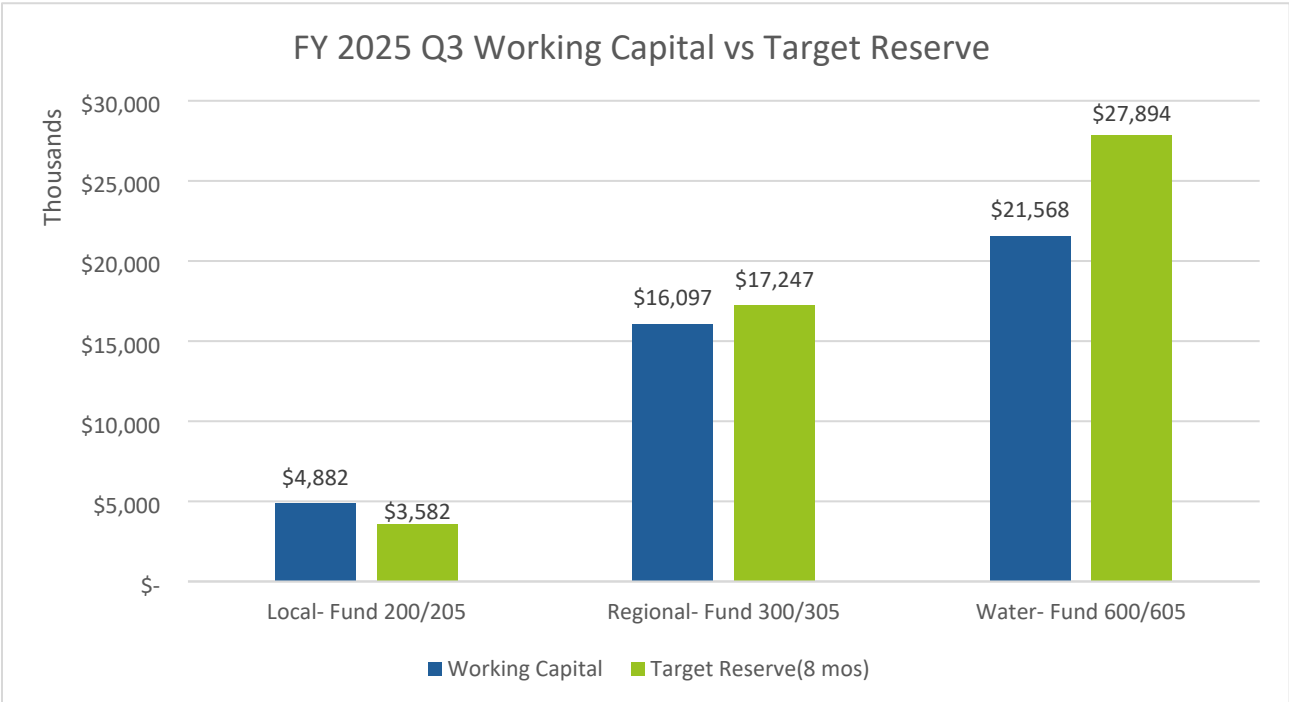
The Administrative Cost Center captures costs not specifically identifiable to any one of the District's operational activities. A majority of the cost for the Administrative Services Department, Finance Department except for Utility Billing and Customer Services, and the Board of Directors/Office of the General Manager Department is included in this fund. Revenue is generated for general administrative services provided to the two joint powers authorities (DERWA and LAVWMA), the general overhead for capital project management, and miscellaneous services to customers and other local agencies. The Administrative Cost Center is at 65% of budgeted operating revenues and 60% of budgeted operating expenses as of March 31, 2025. All costs of the Administrative Cost Center have been allocated to the other funds as applicable. The Customer Service Late Fee is under analysis for a correct method of distributing the revenues to each of the enterprise funds. The Administrative Cost Center does not compute a working capital position.

	(a)	(b)	(a) - (b)	
	Adopted Budget	Actual YTD	Over/Under Budget	Percentage Collect/Use
<b>Operating Revenues</b>				
Customer Service Late Fees	\$200,000	(\$1,638)	\$201,638	-0.8%
Administrative Fees	200,000	66,418	133,582	33.2%
LAVWMA	973,000	720,636	252,364	74.1%
DERWA	1,461,000	1,143,396	317,604	78.3%
CIP	862,000	456,642	405,358	53.0%
Miscellaneous Revenues	-	14,057	(14,057)	100.0%
<b>Total Revenues</b>	<b>\$3,696,000</b>	<b>\$2,399,511</b>	<b>\$1,296,489</b>	<b>64.9%</b>
<b>Operating Expenses</b>				
Salaries & Benefits	\$8,015,982	\$6,521,714	\$1,494,268	81.4%
Staff Time Charged to CIP & JPAs	(225,326)	(88,108)	(137,218)	39.1%
Materials & Supplies	414,090	211,479	202,611	51.1%
Contract Services	2,789,864	1,590,847	1,199,018	57.0%
Allocated Costs	(7,052,650)	5,848,663	(1,203,987)	82.9%
Miscellaneous Expenses	48,040	12,243	35,797	25.5%
<b>Total Expenses</b>	<b>\$3,990,000</b>	<b>\$2,399,511</b>	<b>\$1,590,489</b>	<b>60.1%</b>

**Operating Reserves**

The District funds water and wastewater operations from its Enterprise and Rate Stabilization funds. Operating reserves, referred to as “working capital,” are defined as current assets minus current liabilities. Working capital is a measure of available resources to meet fluctuations in cash flow. The District’s Financial Reserves policy establishes working capital targets to define the appropriate amount of operating reserves available in each fund to cover ongoing costs. These targets are defined in terms of “months of working capital,” or the amount of cash needed to cover expenses for a set period. For all three enterprise funds, the target is four months of working capital for the Enterprise fund and four months of working capital for the Rate Stabilization fund, or a combined eight months of budgeted operating expenses.

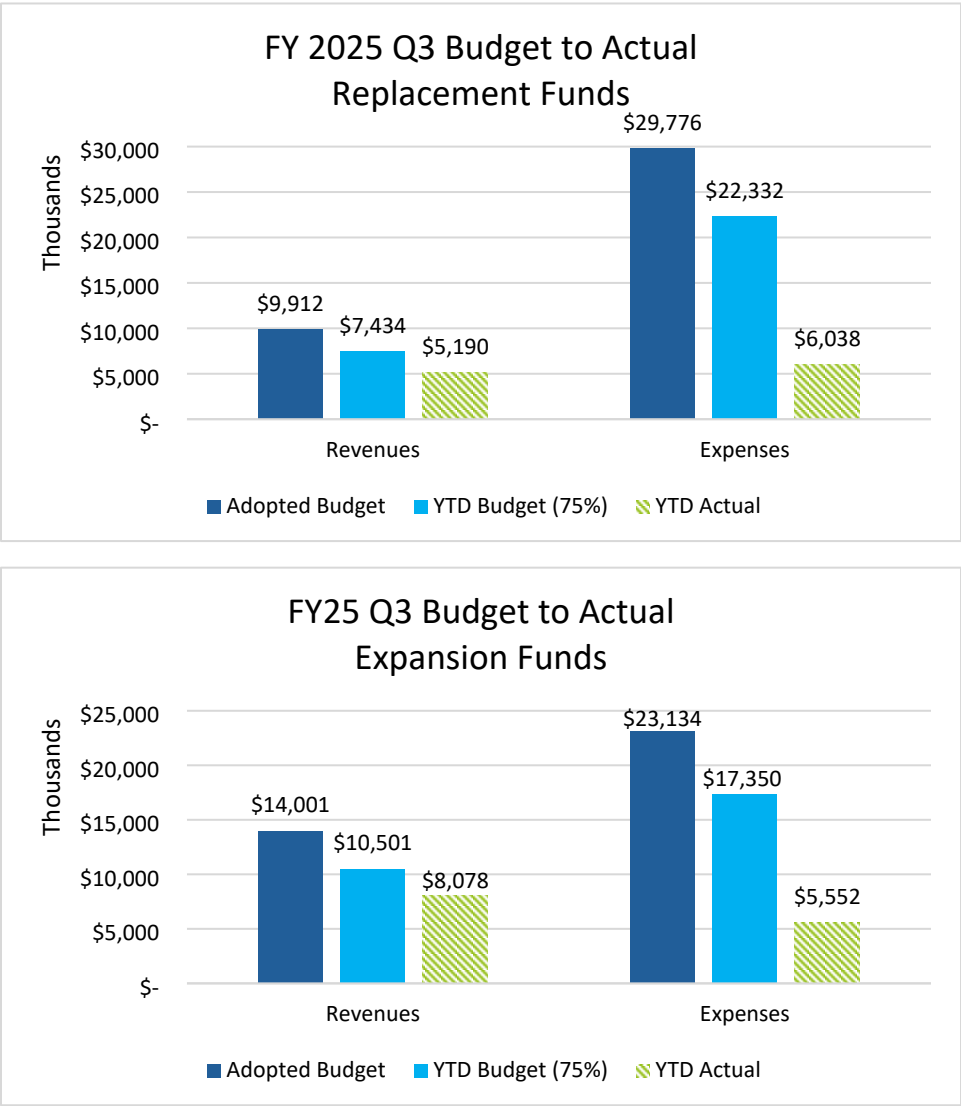
As shown in the following figure, working capital for the Local Wastewater operating funds (Enterprise and Rate Stabilization) are above policy target level through the third quarter of FY 2025. The working capital for the Regional Wastewater and Water enterprise is below target but above the minimum reserve level.



CAPITAL FUNDS

The District maintains a Replacement fund and an Expansion fund for each of its three enterprises (Local Wastewater, Regional Wastewater, and Water). Replacement funds receive non-operating revenue from developer capacity reserve fees (“buy-in” component) and replacement transfers from enterprise funds. In addition to capital projects, replacement funds also fund the District’s capital asset (formerly called capital outlay) expenses. Expansion funds receive revenue from developer capacity reserve fees to cover the cost of building expanded facilities for new development, including debt service, direct staff time, and overhead.

For the unaudited third quarter financial report for FY 2025, Replacement funds across all enterprises are at 52% of budgeted revenues and 20% of budgeted expenses, while Expansion funds received 58% of budgeted revenues and 24% of budgeted expenses.



A breakdown of revenue, expenses, and working capital for each capital fund is provided in the following tables.

**Local Wastewater Capital Funds 210 and 220**

	(a)	(b)	(a) - (b)	
Local Wastewater Replacement (Fund 210)	Adopted Budget	Actual YTD	Over/Under Budget	Percentage Collect/Use
<b>Revenues</b>				
WW Capacity Fee - Dublin	\$1,237,398	\$396,697	\$840,701	32.1%
Investment Income	82,000	335,198	(253,198)	408.8%
<b>Total Revenues</b>	<b>\$1,319,398</b>	<b>\$731,895</b>	<b>\$587,503</b>	<b>55.5%</b>
<b>Expenses</b>				
CIP - Projects	2,129,890	832,077	1,297,813	39.1%
<b>Total Expenses</b>	<b>\$2,129,890</b>	<b>\$832,077</b>	<b>\$1,297,813</b>	<b>39.1%</b>
Transfer In - Annual Contribution	800,000	600,000	200,000	75.0%
<b>Net Increase/(Decrease)</b>	<b>(\$10,492)</b>	<b>\$499,818</b>		
<b>Beginning Working Capital</b>	9,643,116	9,643,116		
<b>Ending Working Capital</b>	<b>\$9,632,624</b>	<b>\$10,142,934</b>		
<b>Working Capital Minimum</b>	\$1,234,000	\$1,234,000		
<b>Working Capital Target</b>	\$2,468,000	\$2,468,000		

	(a)	(b)	(a) - (b)	
Local Wastewater Expansion (Fund 220)	Adopted Budget	Actual YTD	Over/Under Budget	Percentage Collect/Use
<b>Revenues</b>				
WW Capacity Fee - Dublin	\$38,007	\$12,100	\$25,907	31.8%
Investment Income	164,000	333,168	(169,168)	203.2%
<b>Total Revenues</b>	<b>\$202,007</b>	<b>\$345,269</b>	<b>(\$143,262)</b>	<b>170.9%</b>
<b>Expenses</b>				
CIP - Projects	171,250	23,663	147,587	13.8%
<b>Total Expenses</b>	<b>\$171,250</b>	<b>\$23,663</b>	<b>\$147,587</b>	<b>13.8%</b>
<b>Net Increase/(Decrease)</b>	<b>\$30,757</b>	<b>\$321,606</b>		
<b>Beginning Working Capital</b>	9,745,931	9,745,931		
<b>Ending Working Capital</b>	<b>\$9,776,688</b>	<b>\$10,067,537</b>		
<b>Working Capital Minimum</b>	\$978,000	\$978,000		
<b>Working Capital Target</b>	\$978,000	\$978,000		



**Regional Wastewater Capital Funds 310 and 320**

	(a)	(b)	(a) - (b)	
<b>Regional Wastewater Replacement (Fund 310)</b>	<b>Adopted Budget</b>	<b>Actual YTD</b>	<b>Over/Under Budget</b>	<b>Percentage Collect/Use</b>
<b>Revenues</b>				
WW Capacity Fee - Dublin	\$2,071,570	\$634,498	\$1,437,072	30.6%
WW Capacity Fee - Pleasanton	456,293	110,268	346,025	24.2%
WW Capacity Fee - Defer	3,618	825	2,793	22.8%
Investment Income	720,000	1,387,800	(667,800)	192.7%
<b>Total Revenues</b>	<b>\$3,251,481</b>	<b>\$2,133,390</b>	<b>\$1,118,091</b>	<b>65.6%</b>
<b>Expenses</b>				
LAVWMA JPA	\$279,600	\$279,600	-	100.0%
CIP - Projects	15,298,190	2,395,717	12,902,473	15.7%
<b>Total Expenses</b>	<b>\$15,577,790</b>	<b>\$2,675,317</b>	<b>\$12,902,473</b>	<b>17.2%</b>
Transfer In - Annual Contribution	2,700,000	2,025,000	675,000	75.0%
<b>Net Increase/(Decrease)</b>	<b>(\$9,626,309)</b>	<b>\$1,483,073</b>		
<b>Beginning Working Capital</b>	<b>40,370,196</b>	<b>40,370,196</b>		
<b>Ending Working Capital</b>	<b>\$30,743,887</b>	<b>\$41,853,269</b>		
<b>Working Capital Minimum</b>	<b>\$8,922,000</b>	<b>\$8,922,000</b>		
<b>Working Capital Target</b>	<b>\$17,845,000</b>	<b>\$17,845,000</b>		

<b>Regional Wastewater Expansion (Fund 320)</b>	<b>Adopted Budget</b>	<b>Actual YTD</b>	<b>Over/Under Budget</b>	<b>Percentage Collect/Use</b>
<b>Revenues</b>				
WW Capacity Fee - Dublin	\$5,599,335	\$1,712,885	\$3,886,450	30.6%
WW Capacity Fee - Pleasanton	497,880	271,019	226,861	54.4%
WW Capacity Fee - Defer	10,156	2,052	8,104	20.2%
Investment Income	890,000	1,569,380	(679,380)	176.3%
<b>Total Revenues</b>	<b>\$6,997,371</b>	<b>\$3,555,336</b>	<b>\$3,442,035</b>	<b>50.8%</b>
<b>Expenses</b>				
LAVWMA JPA	3,581,322	3,581,322	-	100.0%
CIP - Projects	1,342,710	88,180	1,254,530	6.6%
<b>Total Expenses</b>	<b>4,924,032</b>	<b>3,669,502</b>	<b>1,254,530</b>	<b>74.5%</b>
<b>Net Increase/(Decrease)</b>	<b>\$2,073,339</b>	<b>(\$114,166)</b>		
<b>Beginning Working Capital</b>	<b>47,381,677</b>	<b>47,381,677</b>		
<b>Ending Working Capital</b>	<b>\$49,455,016</b>	<b>\$47,267,511</b>		
<b>Working Capital Minimum</b>	<b>\$7,742,000</b>	<b>\$7,742,000</b>		
<b>Working Capital Target</b>	<b>\$14,904,000</b>	<b>\$14,904,000</b>		

**Water Capital Funds 610 and 620**

	(a)	(b)	(a) - (b)	
<b>Water Replacement (Fund 610)</b>	<b>Adopted Budget</b>	<b>Actual YTD</b>	<b>Over/Under Budget</b>	<b>Percentage Collect/Use</b>
<b>Revenues</b>				
Water Capacity Fee	\$4,760,700	\$1,054,521	\$3,706,179	22.2%
Investment Income	580,000	1,270,352	(690,352)	219.0%
Other Revenues				
<b>Total Revenues</b>	<b>\$5,340,700</b>	<b>\$2,324,873</b>	<b>\$3,015,827</b>	<b>43.53%</b>
<b>Expenses</b>				
DERWA JPA	242,000	121,018	120,982	50.0%
Capital Outlay	250	-	250	0.0%
CIP - Projects	11,826,460	2,409,660	9,416,800	20.4%
<b>Total Expenses</b>	<b>\$12,068,710</b>	<b>\$2,530,678</b>	<b>\$9,538,032</b>	<b>21.0%</b>
Transfer In - Annual Contribution	6,500,000	4,875,000	1,625,000	75.0%
<b>Net Increase/(Decrease)</b>	<b>(\$228,010)</b>	<b>\$4,669,195</b>		
<b>Beginning Working Capital</b>	<b>\$35,754,707</b>	<b>\$35,754,707</b>		
<b>Ending Working Capital</b>	<b>\$35,526,697</b>	<b>\$40,423,902</b>		
<b>Working Capital Minimum</b>	<b>\$12,319,000</b>	<b>\$12,319,000</b>		
<b>Working Capital Target</b>	<b>\$24,638,000</b>	<b>\$24,638,000</b>		

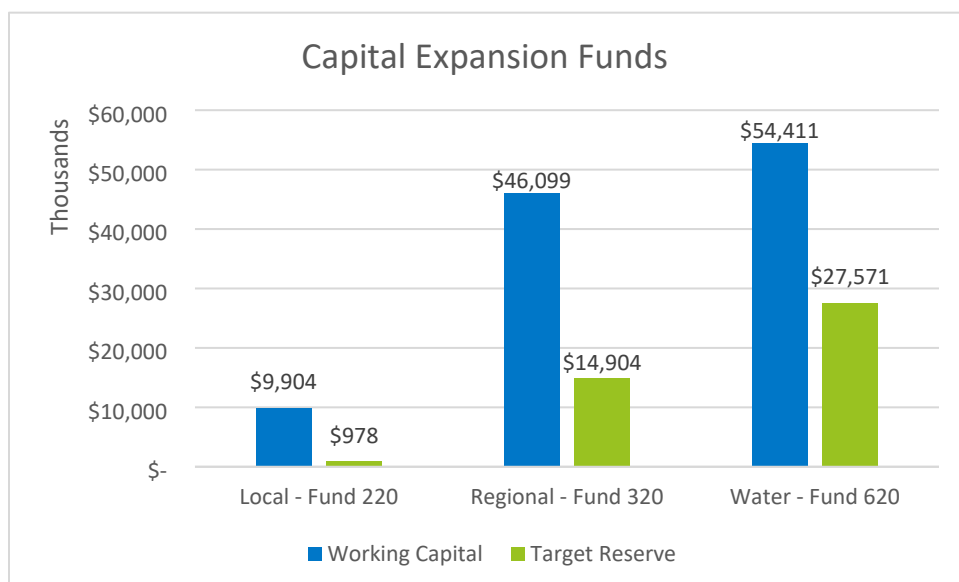
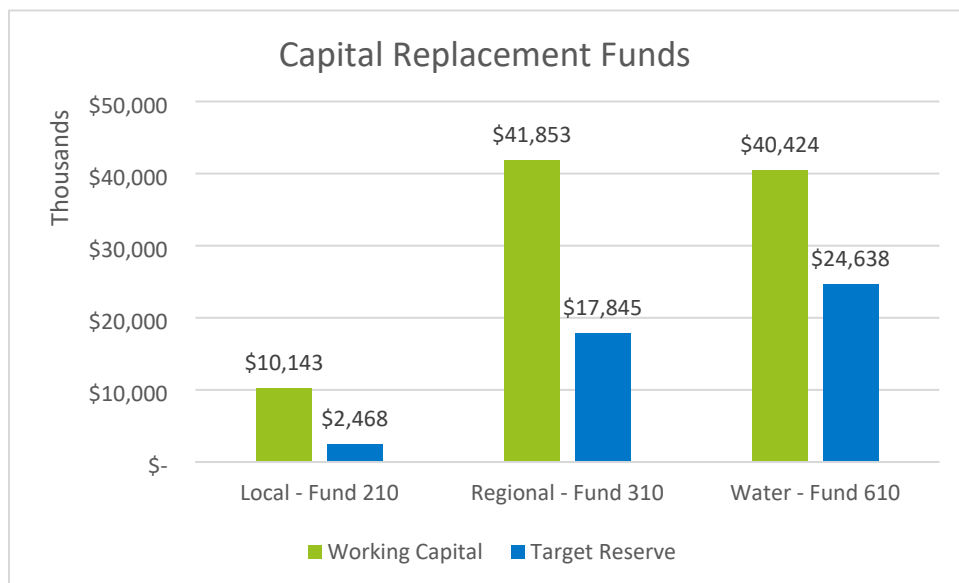
<b>Water Expansion (Fund 620)</b>	<b>Adopted Budget</b>	<b>Actual YTD</b>	<b>Over/Under Budget</b>	<b>Percentage Collect/Use</b>
<b>Revenues</b>				
Water Capacity Fee	\$5,802,035	\$2,350,455	\$3,451,580	40.5%
Investment Income	1,000,000	1,826,735	(826,735)	182.7%
<b>Total Revenues</b>	<b>6,802,035</b>	<b>4,177,190</b>	<b>2,624,845</b>	<b>61.4%</b>
<b>Expenses</b>				
DERWA JPA	845,794		845,794	0.0%
CIP - Projects	15,315,256	506,237	14,809,019	3.3%
Debt Services	1,877,18	1,352,188	525,001	72.0%
<b>Total Expenses</b>	<b>\$18,038,238</b>	<b>\$1,858,424</b>	<b>\$16,179,814</b>	<b>10.3%</b>
<b>Net Increase/(Decrease)</b>	<b>(\$11,236,203)</b>	<b>\$2,318,766</b>		
<b>Beginning Working Capital</b>	<b>52,836,462</b>	<b>52,836,462</b>		
<b>Ending Working Capital</b>	<b>\$41,600,259</b>	<b>\$55,155,228</b>		
<b>Working Capital Minimum</b>	<b>\$23,390,000</b>	<b>\$23,390,000</b>		
<b>Working Capital Target</b>	<b>\$27,571,000</b>	<b>\$27,571,000</b>		

### Capital Funds Reserves

*Replacement Funds* – The District’s Financial Reserves policy establishes working capital targets to ensure that adequate funds are available to purchase new capital assets that benefit current ratepayers, to fund replacements, improvements and major refurbishments to existing capital assets and to provide two year’s debt service.

*Expansion Funds* – The District’s Financial Reserves policy establishes working capital targets to minimize the need for ratepayers to pay for expansion debt by having sufficient reserves on hand to pay annual debt service on District bonds or loans for a two-year period.

As shown in the following figures, working capital for all Replacement and Expansion funds is above policy target levels through the third quarter of FY 2025.



Dublin San Ramon Services District  
Capital Projects Created from Programs  
7/1/2024- 3/31/2025

Reference H

Line	Date	Project No.	Project Name	Program Name	Fund 210 Local WW Replacement	Fund 310 Regional WW Replacement	Fund 610 Water Replacement	Total Project Budget
1	8/16/2024	25-A002	FY25 FLEET 1 - Ford F-150 (Field Operations Division)	Fleet Asset Program 00-A004	\$19,800	-	\$40,200	\$60,000
2	10/15/2024	25-A007	FY25 FLEET 2 - Ford F-250 (Mech Maint Div)	Fleet Asset Program 00-A004	-	56,700	24,300	81,000
3	10/16/2024	25-A003	MH and Valve Adj City of Dublin FY25	Street Overlay Program 00-A003	24,300	-	65,700	90,000
4	10/16/2024	25-A004 <sup>(1)</sup>	MH and Valve Adj City of San Ramon FY25	Street Overlay Program 00-A003	22,950	-	62,050	85,000
5	12/4/2024	25-P008	Aeraetion Blower Motors #1 and #3 Replement	WWTP Repl and Rehab Program 00-P026	-	120,000	-	120,000
6	12/5/2024	25-W010	Residential Meter Replacement	Water System Repl and Rehab Program 00-W011	-	-	100,000	100,000
7	1/13/2025	25-W009	Tassajara Hills AMI - Phase 2	Water System Repl and Rehab Program 00-W011	60,460	-	-	60,460
8	3/14/2025	25-W012	AWIA Risk and Resilience Assessment	Water System Repl and Rehab Program 00-W011	150,000	-	-	150,000
<b>Total</b>					<b>\$277,510</b>	<b>\$176,700</b>	<b>\$292,250</b>	<b>\$746,460</b>

(1) Project# 25-A004 "MH and Valve Adj City of San Ramon FY25" change in funding sources. FY25 Q2 previously reported \$68,000 funded by 210, \$17,000 funded by 610.

Per the Budget Accountability Policy P400-24-2, the General Manager, or designee, is authorized to create a project from a CIP Program up to maximum \$175,000

Dublin San Ramon Services District

Capital Projects Created from Programs - Program Limit Balance report

7/1/2024- 3/31/2025

Reference H

Program	Project No.	Program/ Project Name	Project Budget	Remaining Balance
<b>00-A003</b>		<b>Street Overlay</b>		<b>190,000</b>
	25-A003	MH and Valve Adj City of Dublin FY25	90,000	100,000
	25-A004	MH and Valve Adj City of San Ramon FY25	85,000	15,000
	25-A003	MH and Valve Adj City of Dublin FY25	2,000	13,000
<b>00-A003 Remaining Balance</b>				<b>13,000</b>
<b>00-A004</b>		<b>Fleet Assets</b>		<b>320,000</b>
	25-A002	FY25 FLEET 1 - Ford F-150 (Field Operations Division)	60,000	260,000
	25-A007	FY25 FLEET 2 - Ford F-250 (Mech Maint Div)	81,000	179,000
<b>00-A004 Remaining Balance</b>				<b>179,000</b>
<b>00-P026</b>		<b>WWTP Replacement and Rehabilitation</b>		<b>750,000</b>
	25-P008	Aeraetion Blower Motors #1 and #3 Replement	120,000	630,000
<b>00-P026 Remaining Balance</b>				<b>630,000</b>
<b>00-W011</b>		<b>Water System Replacement and Rehabilitation</b>		<b>500,000</b>
	25-W010	Residential Meter Replacement	100,000	400,000
	25-W009	Tassajara Hills AMI - Phase 2	60,460	339,540
	25-W012	AWIA Risk and Resilience Assessment	150,000	189,540
	25-W013	Potable Water PS Vibration Monitoring Systems	30,000	159,540
<b>00-W011 Remaining Balance</b>				<b>159,540</b>

**Dublin San Ramon Services District**  
**Capital Budget Adjustments approved by the General Manager**  
**7/1/2024- 3/31/2025**

Reference I

Effective Date	Project No.	Project Name	Adopted Budget	Adjusted Budget	Increase/ (Decrease)	Funding Source	Justification
7/22/2024	24-W012	Tassajara Road Gap Closure	\$85,000 (1)	\$120,000	\$35,000	Fund 610 100%	Design and relocate several existing fire hydrants
3/19/2025	25-A003	MH and Valve Adj City of Dublin FY25	90,000 (2)	92,000	2,000	Fund 210 27% Fund 610 73%	Street Overlay Program 00-A003
<b>Total</b>			<b>\$175,000</b>	<b>\$212,000</b>	<b>\$37,000</b>		

(1) Project# 24-W012 was adopted in the District Capital Improvement Program - Two-Year Budget for Fiscal Year Ending 2024 & 2025 with an initial budget of \$85,000.

(2) Project# 25-A003 was created from Program 00-A003 by the General Manager on 10/16/2024 with an initial budget of \$90,000.

Per the Budget Accountability Policy P400-24-2, if an individual project is expected to exceed its total budget, the General Manager is authorized to approve budget adjustments up to a maximum of \$175,000 per project.



**TITLE:** Authorize Property Purchase for Reservoir 20B

**RECOMMENDATION:**

Staff recommends the Board of Directors authorize, by Resolution, the General Manager to execute a Purchase and Sale Agreement between DSRSD and Arroyo Cap IV-3, LLC, for property required by DSRSD for Reservoir 20B.

**SUMMARY:**

A new 1.3-million-gallon underground water reservoir is planned to serve east Dublin that includes Francis Ranch, which is being developed by TH East Ranch, LLC (Trumark). The District will purchase approximately five (5) acres from Arroyo Cap IV-3, LLC, the property owner, for \$50,000, which includes space for construction of the below-grade concrete reservoir, pipeline, storm drain improvements, and communication infrastructure.

**BACKGROUND:**

The 2016 Water Master Plan Update determined that an additional water storage facility is required to serve Pressure Zone 20, located in east Dublin. The Capital Improvement Program Two-Year Budget for Fiscal Years 2024 and 2025 includes the Reservoir 20B Project (CIP 14-W008) (Project). The District worked with the property owner, Arroyo Cap IV-3, LLC, and Trumark, the developer of Francis Ranch, to identify a location for Reservoir 20B within the development. It will be located at the northeastern side of Francis Ranch in future open space.

The planned reservoir will be a 1.3-million-gallon pre-stressed concrete reservoir, constructed entirely below grade. In addition to the reservoir, the Project includes approximately 1,000 linear feet of 14-inch welded steel pipeline, storm drain system improvements, and installation of electrical power and Supervisory Control and Data Acquisition (SCADA) infrastructure to support reservoir operations.

**Location Map for Reservoir 20B Site**



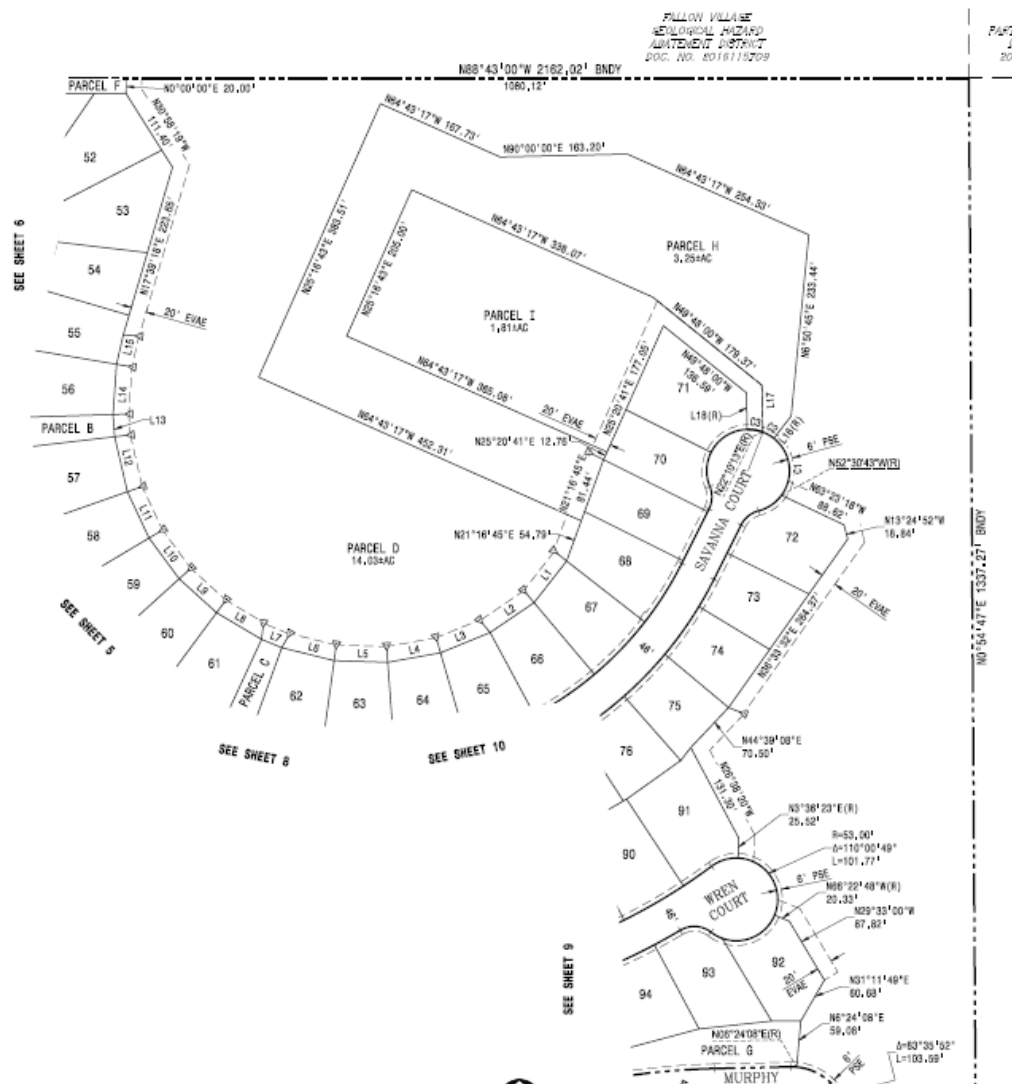
<b>Originating Department: Engineering and Technical Services</b>	<b>Contact: J. Ching/S. Delight</b>	<b>Legal Review: Yes</b>
<b>Financial Review: Not Required</b>	<b>Cost and Funding Source: \$50,000 from Water Expansion (Fund 620)</b>	
<b>Attachments:</b> <input type="checkbox"/> Ordinance <input type="checkbox"/> Task Order <input type="checkbox"/> Other (see list on right) <input type="checkbox"/> None <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Proclamation		

## DISCUSSION:

Staff negotiated a Purchase and Sale Agreement and Joint Escrow Instructions (PSA) (Exhibit A to Resolution) between DSRSD, Arroyo Cap IV-3, LLC, and TH East Ranch, LLC for the property necessary for Reservoir 20B. The PSA was prepared and reviewed by legal counsel for all parties and is generally consistent with agreements used by the City of Dublin for similar transactions. Key terms of the PSA include:

- DSRSD will receive the property in fee;
- The purchase price will be \$50,000;
- DSRSD will acquire a Temporary Construction Easement (TCE) to cross over the residential construction site, within 60 days of the execution of the PSA;
- DSRSD agrees to comply with applicable terms and conditions of the Incidental Take Permit (ITP) obtained by the developer in order to protect sensitive species;
- An easement across a portion of the property will be conveyed to the developer to allow for the installation and maintenance of a portion of the permanent sensitive species barrier to be installed per the ITP; and
- DSRSD agrees to indemnify and hold the developer and property owner harmless from liabilities related to DSRSD's construction activities, including for issues related to the developer's ITP.

There are two parcels proposed for purchase, Parcel I and H (depicted below), which total approximately five (5) acres. The smaller parcel is for the reservoir site, and the larger parcel encompasses all areas that are needed for grading activities. After construction is complete, the second larger parcel may be conveyed to the Geological Hazard and Abatement District (GHAD) which will own and control the property surrounding the tank and construction site (excepting the development area).





**NEXT STEPS:**

Within 60 days of the execution of the PSA, DSRSD will acquire a TCE to cross over the residential construction site. Staff anticipates bidding the Project in summer 2025 and starting construction by fall 2025. Construction is estimated to take one year to complete.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT AUTHORIZING THE GENERAL MANAGER TO EXECUTE PURCHASE AND SALE AGREEMENT AND JOINT ESCROW INSTRUCTIONS WITH ARROYO CAP IV-3, LLC FOR PROPERTY TO CONSTRUCT POTABLE WATER RESERVOIR 20B AND RELATED DOCUMENTS

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WHEREAS, the 2016 Water Master Plan Update determined that additional water storage is required to serve Pressure Zone 20 on the east side of Dublin; and

WHEREAS, a suitable location at the correct elevation is available within the Francis Ranch development; and

WHEREAS, a Purchase and Sale Agreement and Joint Escrow Instructions have been negotiated between the District, the property owner, Arroyo Cap IV-3, LLC, and the developer, TH East Ranch, LLC; and

WHEREAS, Arroyo Cap IV-3, LLC has agreed to convey approximately five-acres of land in fee title to DSRSD for which DSRSD has agreed to pay \$50,000.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency located in the Counties of Alameda and Contra Costa, California, as follows:

1. The General Manager, or designee, is hereby authorized and directed to execute, for and on behalf of Dublin San Ramon Services District, that certain agreement entitled "Purchase and Sale Agreement and Joint Escrow Instructions" for Reservoir 20B Property, attached hereto as Exhibit "A" and incorporated herein by this reference, including any non-substantive revisions, in a form to be approved by legal counsel.

2. The General Manager, or designee, is further authorized to execute any additional documents or agreements, included but not limited to temporary construction easements, to facilitate the conveyance of the property and acquire the necessary property rights to construct Reservoir 20B.

\*\*\*\*\*

Res. No. \_\_\_\_\_

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, Counties of Alameda and Contra Costa, at its regular meeting held on the 20th day of May, 2025, and passed by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Arun Goel, President

ATTEST: \_\_\_\_\_  
Nicole Genzale, District Secretary

## PURCHASE AND SALE AGREEMENT AND JOINT ESCROW INSTRUCTIONS

THIS PURCHASE AND SALE AGREEMENT AND JOINT ESCROW INSTRUCTIONS (this “**Agreement**”) is entered into as of \_\_\_\_\_, 2025 (the “**Effective Date**”), by and between the **DUBLIN SAN RAMON SERVICES DISTRICT**, a California Community Services District (“**DSRSD**”), and **ARROYO CAP IV-3, LLC**, a Delaware limited liability company (“**Seller**”). Seller and DSRSD are individually referred to herein as a “**Party**,” and collectively referred to herein as the “**Parties**.”

### RECITALS

A. Seller is the owner of certain unimproved real property in the City of Dublin, County of Alameda, State of California, as legally described in **Exhibit A** hereto (the “**Property**”).

B. TH East Ranch LLC, a California limited liability company, (“**Developer**”) is the Developer for the Development Property.

C. The Property is located adjacent to other real property that is also owned by Seller (the “**Development Property**”) and that is being separately developed by Seller and Developer as the Francis Ranch project (the “**Project**”).

C. DSRSD is proposing to construct a potable water reservoir on the Property and other improvements and infrastructure in connection therewith (the “**DSRSD Work**”), which requires the acquisition of the Property.

D. In connection with DSRSD Work and the Development of the Project, Seller, Developer and DSRSD have entered into that certain Areawide Facility Agreement for Construction of Water Infrastructure Facilities (the “**AWFA**”), which provides for the construction of certain pipeline infrastructure within the Development Property by Developer and the reimbursement to Developer or Seller of the costs incurred by Developer or Seller for such construction.

E. Seller and Developer entered into (i) an Option Agreement dated September 28, 2023 (the “**Option Agreement**”), wherein Seller granted an option to Developer to purchase and acquire the Development Property in successive takedown closings on a lot-by-lot basis for the construction of a residential development project, and (ii) a Construction Agreement dated September 28, 2023, with Trumark Construction Services, Inc., an affiliate of Developer, wherein Trumark Construction Services, Inc., agreed to, among other things, develop and install on-site and off-site grading, backbone and infrastructure, and other improvements in connection with development of the Property.

F. Seller desires to sell to DSRSD and DSRSD desires to purchase from Seller the Property, in accordance with the terms and provisions hereinafter contained in this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements contained in this Agreement, and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged by the Parties, Seller and DSRSD hereby agree as follows:

1. INCORPORATION OF RECITALS AND EXHIBITS. The Recitals set forth above and the Exhibits attached to this Agreement are each incorporated into the body of this Agreement as if set forth in full.
2. PURCHASE AND SALE.
  - 2.1 Agreement to Buy and Sell. Subject to the terms and conditions set forth herein, Seller hereby agrees to sell the Property to DSRSD, and DSRSD hereby agrees to acquire the Property from Seller.
  - 2.2 Purchase Price. The purchase price for the Property to be paid by DSRSD to Seller (the “**Purchase Price**”) is **Fifty Thousand Dollars (\$50,000.00).** At Closing (as defined below), the Purchase Price shall be paid by Purchaser to Seller in legal tender of the United States, in immediately available funds via wire transfer.
  - 2.3 Conveyance Notification. In the event Seller sells, conveys or assigns to any other party other than Developer, any property interest, encumbered by the Agreement prior to DSRSD exercising the rights granted herein, Developer shall notify the successor or assignee of the rights and obligations of both Parties as included herein and Seller shall cause said assignee to agree in writing to release the Property from such encumbrance to allow the Property to be conveyed to DSRSD in accordance with this Agreement.
  - 2.4 Relationship Between Seller and Developer. Seller discloses to DSRSD, and DSRSD acknowledges, that Seller is a “land banker” of the Property and, accordingly, Seller has granted an option to Developer under the Option Agreement to purchase the Development Property and the Property upon certain dates and upon the occurrence of certain events. Upon the exercise of such options by Developer, DSRSD agrees that Seller shall be released from this Agreement and all obligations or agreements to sell, transfer, assign, or otherwise convey the Property to DSRSD whatsoever.
  - 2.5 DSRSD Work. Prior to DSRSD’s commencement of any DSRSD Work, Developer and DSRSD shall enter into a separate agreement (a “**Temporary Construction Easement**”) between Developer and DSRSD at a later date whereby Seller or Developer (as applicable) shall grant to DSRSD, its employees and agents, and DSRSD’s Contractor and its employees, subcontractors, and agents permission to enter the Development Property for the purposes of ingress and egress to the Property in order to perform the DSRSD Work. Such Temporary Construction Easement shall be upon terms and conditions which are satisfactory to Seller, Builder and

DSRSD and the parties shall act in good faith to attempt to enter into such agreement within sixty (60) days after the date hereof.

3. ESCROW.

- 3.1 Escrow Account. The Parties shall open an escrow account (the “**Escrow**”) with First American Title Company (the “**Escrow Holder**”) located at 4750 Willow Road, Suite 275, Pleasanton, CA 94588, Attn: Tammi Buna, Email: tbuna@firstam.com. Escrow Holder shall perform all Escrow and title services in connection with this Agreement.
- 3.2 Opening of Escrow. Within three (3) business days after the Effective Date, the Parties will deposit into Escrow the fully executed Agreement, or executed counterparts thereto. The date such fully executed Agreement is received by Escrow Holder will be deemed the “**Opening of Escrow**” and Escrow Holder will give written notice to the Parties of such occurrence.
- 3.3 Legal Parcel. DSRSD, at its own cost and expense, shall obtain the approvals necessary prior to Close of Escrow to create the Property as its own separate legal parcel or parcels that (i) complies with the California Subdivision Map Act and/or the local ordinances promulgated thereto and (ii) clearly delineates the boundaries of the Property from the other property within the Project, including the Property to be owned and conveyed to the Geologic Hazard Abatement District (“**GHAD**”). The Parties acknowledge and agree that the inclusion of the parcel or parcels on a final subdivision map approved by the City of Dublin for the Property shall satisfy this requirement.

4. PROPERTY DISCLOSURES & COVENANTS.

- 4.1 General. DSRSD acknowledges that the Property: (i) has been graded and is an engineered slope; (ii) does not include any resource or agency permitting; (iii) does not include any City permitting; and (iv) the does not include any dry utility connections.
- 4.2 Natural Hazard Disclosure. DSRSD shall obtain for itself and hereby expressly waives any obligation of Seller to obtain and deliver to DSRSD a natural hazard disclosure report with respect to the Property (“**NHDS**”). DSRSD acknowledges that the NHDS would indicate, if known, whether the Property is located in one or more of the following hazard areas: (i) a special flood hazard area designated by the Federal Emergency Management Agency (California Civil Code Section 1103(c)(1)); (ii) an area of potential flooding (California Government Code Section 8589.4); (iii) a very high fire hazard severity zone (California Government Code Section 51178 et seq.); (iv) a wild land area that may contain substantial forest fire risks and hazards (Public Resources Code Section 4135); (v)

earthquake fault zone (Public Resources Code Section 2622); or (vi) a seismic hazard zone (Public Resources Code Section 2694).

- 4.4 The GHAD Property. Developer discloses and DSRSD acknowledges that Seller or Developer plan to convey portions of the Development Property to a GHAD (the “**GHAD Property**”) which will be responsible for the maintenance of such GHAD Property pursuant to a plan of control (the “**Plan of Control**”) with respect to the GHAD Property. Seller cannot convey the GHAD Property to the GHAD unless and until certain improvements have been completed or repaired and certain conditions have been satisfied. To the extent DSRSD causes any damage to the improvements that in any way prevents or delays the GHAD from accepting the GHAD Property, whether before or after the Close of Escrow, Seller or Developer shall deliver written notice to DSRSD that includes a description of such damage and DSRSD shall cause the repair of such damage to be commenced within five (5) business days after receipt of notice and such repair work expeditiously completed and, in no event shall completion of such work take more than thirty (30) days. DSRSD shall use commercially reasonable efforts to cause any such damage to be expeditiously repaired to the satisfaction of the GHAD. The obligations under this Section shall survive the Close of Escrow.

This Section 4.4, shall all survive the Closing and the recordation of the Grant Deed and shall be fully enforceable against DSRSD after the Closing.

- 4.5 As-Is, Where Is and With All Faults. **EXCEPT AS OTHERWISE EXPRESSLY SET FORTH IN THIS AGREEMENT OR IN ANY DOCUMENT EXECUTED BY SELLER AT CLOSING IN CONNECTION WITH THIS AGREEMENT, DSRSD SPECIFICALLY ACKNOWLEDGES AND AGREES THAT SELLER IS SELLING AND DSRSD IS PURCHASING THE PROPERTY ON AN “AS IS, WHERE IS, WITH ALL FAULTS” BASIS AS OF THE CLOSING, AND THAT EXCEPT FOR SELLER’S REPRESENTATIONS, WARRANTIES, OBLIGATIONS AND COVENANTS EXPRESSLY SET FORTH IN THIS AGREEMENT OR IN ANY DOCUMENT EXECUTED BY SELLER OR DEVELOPER AT CLOSING IN CONNECTION WITH THIS AGREEMENT (“SELLER’S EXPRESS OBLIGATIONS”), DSRSD IS NOT RELYING ON ANY REPRESENTATIONS, WARRANTIES OR COVENANTS OF ANY KIND WHATSOEVER, EXPRESS OR IMPLIED, FROM SELLER OR DEVELOPER OR ANY OF THEIR OFFICERS, DIRECTORS, SHAREHOLDERS, MEMBERS, MANAGERS, AGENTS, EMPLOYEES, AFFILIATES, PARENTS, SUBSIDIARIES, ATTORNEYS AND ALL OF THEIR RESPECTIVE SUCCESSORS AND ASSIGNS (SELLER AND ALL OF SUCH PARTIES ARE COLLECTIVELY, THE “SELLER PARTIES”) AS TO ANY MATTERS CONCERNING THE PROPERTY OR THE**

**PROJECT, INCLUDING WITHOUT LIMITATION: (I) THE QUALITY, NATURE, ADEQUACY AND PHYSICAL CONDITION OF THE PROPERTY (INCLUDING, WITHOUT LIMITATION, TOPOGRAPHY, SIZE, DIMENSIONS, CLIMATE, AIR, WATER RIGHTS, WATER, GAS, ELECTRICITY, UTILITY SERVICES, GRADING, DRAINAGE, SEWERS, SITE IMPROVEMENTS AND INFRASTRUCTURE IMPROVEMENTS, ACCESS TO AND IMPROVEMENT AND MAINTENANCE OF PUBLIC OR PRIVATE ROADS AND RELATED CONDITIONS), (II) THE QUALITY, NATURE, ADEQUACY, AND PHYSICAL CONDITION OF SOILS, GEOLOGY AND ANY GROUNDWATER, (III) THE EXISTENCE, QUALITY, NATURE, ADEQUACY AND PHYSICAL CONDITION OF UTILITIES SERVING THE PROPERTY, (IV) THE DEVELOPMENT OR INVESTMENT POTENTIAL OF THE PROPERTY, THE PROPERTY'S USE, TENANTABILITY, HABITABILITY, MERCHANTABILITY, OR FITNESS, SUITABILITY, VALUE OR ADEQUACY OF THE PROPERTY FOR ANY PARTICULAR PURPOSE, (V) THE ENTITLEMENTS, TENTATIVE MAP, FINAL MAP, IMPROVEMENT PLANS, ZONING OR OTHER LEGAL STATUS OF THE PROPERTY, PROJECT OR ANY OTHER PUBLIC OR PRIVATE RESTRICTIONS ON USE OF THE PROPERTY, OR ANY PORTION THEREOF, (VI) THE COMPLIANCE OF THE PROPERTY OR ITS OPERATION WITH ANY APPLICABLE CODES, LAWS, REGULATIONS, STATUTES, ORDINANCES, COVENANTS, CONDITIONS AND RESTRICTIONS OF ANY GOVERNMENTAL OR QUASI-GOVERNMENTAL ENTITY OR OF ANY OTHER PERSON OR ENTITY, (VII) THE PRESENCE OR ABSENCE OF HAZARDOUS SUBSTANCES (AS DEFINED BELOW) IN, ON, UNDER OR ABOUT THE PROJECT, PROPERTY OR ANY ADJOINING OR NEIGHBORING PROPERTIES, (VIII) THE STATUS, CONDITIONS, APPROVALS OR ANY OTHER MATTER WITH RESPECT TO ANY ENTITLEMENTS, MAPS, PERMITS AND ANY OTHER APPROVALS WITH RESPECT TO THE PROJECT, THE PROPERTY OR THE DEVELOPMENT THEREOF, (IX) THE CONDITIONS OF APPROVAL AND/OR THE REQUIREMENTS FOR ON-SITE IMPROVEMENTS, OFF-SITE IMPROVEMENTS AND ANY OTHER WORK WHICH NEEDS TO BE CONSTRUCTED WITH RESPECT TO THE PROJECT OR THE PROPERTY, (X) THE CONDITION OF TITLE TO THE PROJECT OR THE PROPERTY, (XI) THE QUALITY, COMPLIANCE WITH LAW OR CODES, OR CONFORMANCE WITH THE APPLICABLE STANDARD OF CARE, OR ANY ERRORS OR OMISSIONS AS TO ANY BUILDING, GRADING, ENGINEERING, LANDSCAPING OR ANY OTHER PLANS, DRAWINGS OR SPECIFICATIONS WITH RESPECT TO THE PROJECT OR THE PROPERTY, (XII) THE**



QUALITY AND CONDITION OF THE PROPERTY, OR ANY CONSTRUCTION DEFECTS, ERRORS, OMISSIONS OR OTHER CONDITIONS, PATENT OR LATENT OR OTHERWISE, AND (XIII) THE ECONOMICS OF DEVELOPING OR PLACING A POTABLE WATER RESERVOIR OR OTHER WATER INFRASTRUCTURE THEREON. DSRSD ACKNOWLEDGES THAT DSRSD HAS USED ITS INDEPENDENT JUDGMENT AND HAS MADE ITS OWN DETERMINATION AS TO ITS DECISION TO PURCHASE THE PROPERTY. EXCEPT FOR SELLER'S EXPRESS OBLIGATIONS, DSRSD SHALL RELY UPON ITS OWN INVESTIGATION OF THE PHYSICAL, ENVIRONMENTAL, SOILS, ENTITLEMENT, ECONOMIC AND LEGAL CONDITION OF THE PROPERTY (INCLUDING, WITHOUT LIMITATION, WHETHER THE PROPERTY IS LOCATED IN ANY AREA WHICH IS DESIGNATED AS A DAM FAILURE INUNDATION AREA, EARTHQUAKE FAULT ZONE, SEISMIC HAZARD ZONE, HIGH FIRE SEVERITY AREA OR WILDLAND FIRE AREA, BY ANY FEDERAL, STATE OR LOCAL AGENCY). EFFECTIVE AS OF THE CLOSING, DSRSD UNDERTAKES AND ASSUMES THE RISKS ASSOCIATED WITH ALL MATTERS PERTAINING TO THE PROPERTY.

- 4.6 Land Development Easements. Developer's entitlements, permits and conditions of approval for the construction and development of improvements upon the Development Property (collectively, the "**Entitlements**") includes requirements that Developer install and maintain a 12-inch high impenetrable barrier (the "**Species Barrier**") along the entire perimeter of the Project site where covered species have the potential to enter the Project site. The requirements regarding the Species Barrier are described in that certain Incidental Take Permit issued by the California Department of Fish and Wildlife for the Project (the "**ITP**"). Developer anticipates that the Species Barrier will be placed in the approximate locations shown on Exhibit E attached hereto and incorporated herein. The Species Barrier will initially be maintained by Developer until Developer turns over maintenance and management of the Species Barrier to a homeowner's association established for the Project (the "**Association**"). Accordingly, DSRSD acknowledges, agrees and covenants as follows:

- (a) DSRSD shall not remove the Species Barrier without the prior written approval of Developer and or the Association, which approval shall be subject to such protocols and procedures consistent with the ITP and any other Entitlements for the Development Property. Any relocation of the Species Barrier shall be at DSRSD's sole expense.

- (b) Developer may install a temporary species barrier (“**Temporary Fencing**”) around the perimeter of the Property and the Development Property until the permanent Species Barrier is complete.
- (c) DSRSD shall comply with all federal, state, county and municipal laws, regulations and ordinances when traversing, entering, crossing on, into, across or over the Development Property to the Property, including but not limited to laws and regulations regarding endangered, threatened or otherwise protected species, such as an ITP or any other permits, conditions, or requirements applicable to the Property or the Development Property. Developer shall not be responsible for any activity of DSRSD or DSRSD Work on the Property and DSRSD shall indemnify Developer pursuant to Section 8.2.1 of this Agreement for such activities.
- (d) The conveyance of the Property to DSRSD shall reserve an easement on behalf of Seller, Developer, the Association and each of their agents, contractors, employees, representatives and consultants, successors and assigns the easements described below (the “**Land Development Easements**”), which Land Development Easements shall be incorporated into the Grant Deed conveying the Property to DSRSD:
- (1) A temporary easement on, over and across the Property to construct, install, maintain, relocate and remove the Species Barrier and the Temporary Fencing upon the Property and for the purpose of completing all of Developer’s obligations under the ITP or the Entitlements as Developer shall determine are necessary in its sole discretion.
- (2) A non-exclusive temporary right of entry to monitor the construction of any improvements constructed on the Property for the purpose of assuring compliance with the requirements of Developer’s ITP to the extent necessary. All such monitoring shall be conducted at a time, and in a manner, that does not unreasonably interfere with DSRSD’s development of the Property and, except in the event of an emergency, DSRSD shall be provided no less than 24-hours prior written notices of any such entry onto the Property.
- (3) If necessary in connection with the Project, such nonexclusive easements in gross or other right on, over, and under the Property as may be reasonably necessary for the construction, installation, and maintenance of utilities or public improvements, including, without limitation, communication systems, television, electric, gas, telephone, water, sewer, and drainage facilities. DSRSD shall grant and execute any such easement within five (5)

business days of Developer's, Seller's or the Association's written request to DSRSD.

The obligations under this Section 4.6 shall survive the Closing.

5. CLOSING AND PAYMENT OF PURCHASE PRICE.

- 5.1 Closing. Provided (i) all other conditions to closing set forth in this Agreement have been satisfied and (ii) DSRSD is in compliance with the terms and conditions of this Agreement, escrow shall close on the date that is ten (10) days after the later of all of the following have occurred (such date is hereinafter referred to as, the "**Closing Date**"): (A) DSRSD has obtained the all permits, approvals, plans, easements and licenses required for the DSRSD Work, including, the Reservoir 20B Permits and approvals and has delivered copies thereof to Seller and Developer. DSRSD hereby acknowledges and agrees that Seller's and Developer's permits do not cover the DSRSD Work and shall not be relied on by DSRSD in any manner whatsoever.; (B) DSRSD has caused the Property to be a separate legal parcel in accordance with Section 3.3; and (C) the parties have agreed upon the final terms of the Temporary Construction Easement and such easement is ready to record in the Official Records concurrently with the Closing.

Notwithstanding the foregoing, either Party may postpone the Closing Date for not more than three (3) business days if either Party needs additional time to deliver into escrow or to the other Party any required closing documents. In the event the Closing does not occur by the Closing Date (as same may be extended), the Escrow Holder shall, unless it is notified by both Parties to the contrary, return to the depositor thereof items which may have been deposited hereunder. Any such return shall not relieve either party of any liability for its wrongful failure to close.

- 5.2 Conditions to Closing. In addition to the conditions set forth in Section 5.1 above, Seller's obligation to convey the Property to DSRSD and DSRSD's obligation to purchase the Property is subject to the satisfaction of all of the following conditions or the written waiver of the benefitting Party (in that Party's sole discretion) of such conditions on or before the Closing Date:

- (a) Seller has deposited into the Escrow a fully executed "**Grant Deed**" with a separate tax affidavit, (attached hereto as **Exhibit C**), the Temporary Construction Easement and all other documents to be submitted by Seller pursuant to this Agreement, all duly executed by Seller.
- (b) DSRSD has deposited into Escrow the Purchase Price and all Escrow fees and costs of the title policy that are the responsibility of DSRSD pursuant to this Agreement.

- (c) DSRSD has deposited into the Escrow a fully executed Acceptance of Grant Deed (attached hereto in the form of **Exhibit D**) and all other documents to be submitted by DSRSD pursuant to this Agreement, all duly executed by DSRSD.
- (d) Developer's representations and warranties herein are true and correct in all material respects as of the Closing Date.
- (e) Such municipal, corporate or limited liability company resolutions and/or partnership instruments, approvals, resolutions or agreements relating to Seller and DSRSD as shall be reasonably required in connection with this transaction.
- (f) A duly executed affidavit in form reasonably acceptable to DSRSD certifying that Seller is not a "foreign person" within the meaning of Section 1445(e)(3) of the Internal Revenue Code of 1986, as amended, and a duly executed California 593-W form.
- (g) The Title Company is irrevocably committed to issue a ALTA standard coverage owner's policy of title insurance and such endorsements requested by DSRSD, insuring title to DSRSD in the full amount of the Purchase Price.
- (h) DSRSD has performed all obligations to be performed by DSRSD pursuant to this Agreement.
- (i) DSRSD's representations and warranties set forth herein are true and correct in all material respects as of the Closing Date.
- (j) Seller or Developer has performed all obligations to be performed by Seller pursuant to this Agreement.
- (k) Any other documents, instruments, records, correspondence or agreements called for hereunder which have not previously been delivered by a Party or the Parties.

5.3 **Conveyance of Title.** At Closing, Seller shall convey to DSRSD fee simple title to the Property, by means of a duly executed and acknowledged Grant Deed in the form of **Exhibit C** attached hereto. Evidence of delivery of title shall be the issuance by the Title Company of an ALTA standard coverage owner's policy of title insurance (2021) in an amount not less than the Purchase Price, insuring fee simple title to the Property in DSRSD, subject only to such exceptions set forth in Section 5.4, subitems (i) through (vi) below (the "**Title Policy**"). The Closing shall mean the date that the Grant Deed is recorded in the Official Records and possession of the Property is delivered to DSRSD.

5.4 Condition of Title. Prior to Closing, DSRSD shall approve all exceptions contained in the Title Report (“**Approved Exceptions**”) except for (a) mechanics’ and materialmen liens arising from Developer’s work on the adjacent property; (b) the liens of deeds of trust created by Seller or other monetary liens created by Seller to which DSRSD shall not be obligated to object to and which shall not in any event constitute Approved Exceptions and shall be removed by Seller on or before the applicable Closing (“**Monetary Liens**”). At the applicable Close of Escrow, Seller shall convey to DSRSD fee title to the Property subject only to (i) a lien for then current taxes and assessments not yet delinquent, (ii) the Approved Exceptions; (iii) standard printed exceptions in the Title Policy issued by Title Company, (iv) anything an inspection of or survey of the Property would reveal; (v) Declaration of Restrictions and all easements created thereby; (vi) mechanics liens or materialmen’s liens arising out of work performed or materials supplied or delivered by or on behalf of the DSRSD; and (vii) the Land Development Easements.

5.5 Closing Costs and Property Taxes.

- (a) Closing Costs. DSRSD and Developer shall each be responsible for one-half of all Escrow fees, including the costs of preparing documents and instruments. All other costs associated with the Closing shall be paid as between Developer and DSRSD in accordance with the custom in the County, except as otherwise expressly set forth herein. DSRSD shall pay, if any, any city transfer taxes, documentary county transfer taxes, recording costs with respect to the Grant Deed and Temporary Construction Easement. At Closing, DSRSD will obtain from the Title Company the Title Policy, together with such title endorsements as DSRSD may require. DSRSD shall pay the premium charged for the CLTA standard portion of the Title Policy (including for those endorsements requested by DSRSD, which shall not be a condition to closing). DSRSD shall pay the incremental premium charged for the ALTA portion of the Title Policy (including for endorsements required by DSRSD). Each party shall pay its own legal fees and costs
- (b) Property Taxes. Proration of property taxes, if any, will be made at the Close of Escrow.

6. REPRESENTATIONS, WARRANTIES AND COVENANTS.

- 6.1 Seller’s Representations, Warranties and Covenants. In addition to the representations, warranties and covenants of Developer or Seller (only as to the covenant of Seller to convey the Property) contained in other sections of this Agreement, Developer, for itself and on behalf of Seller, hereby represents, warrants and covenants to DSRSD that the statements below in

this Section 6.1 are each true and correct as of the Closing Date; provided, however, if to Developer's actual knowledge any such statement becomes untrue prior to Closing, Developer will notify DSRSD in writing and DSRSD will have five (5) business days thereafter to determine if DSRSD wishes to proceed with Closing. If DSRSD determines it does not wish to proceed, then the terms of Section 6.2 will apply.

- (a) Authority. Seller has the full right, capacity, power, and authority to enter into and carry out the terms of this Agreement. This Agreement has been duly executed by Seller, and upon delivery to and execution by DSRSD is a valid and binding agreement of Seller. Seller has complied with, and is not required to take any further actions to comply with, state surplus property law requirements, Seller property conveyance requirements, or any other legal requirements except as provided in this Agreement.
- (b) Encumbrances. Seller has not sold, leased, alienated, encumbered, transferred, mortgaged, assigned, pledged, or otherwise conveyed its interest in the Property or any portion thereof, nor entered into any agreement to do so, and there are no liens, encumbrances, mortgages, leases, covenants, conditions, reservations, restrictions, easements or other matters affecting the Property, except as disclosed. Except for conveying the Property to Developer as disclosed in Section 2.1 above, Seller will not, directly or indirectly, sell, lease, alienate, encumber, transfer, mortgage, assign, pledge, or otherwise convey its interest in the Property or any portion thereof prior to the Close of Escrow, as long as this Agreement is in force.
- (c) Other Agreements. There are no leases, purchase agreements, use agreements, or other agreements affecting the Property except those which have been disclosed by Developer. There are no agreements affecting the Property which will be binding on DSRSD or the Property after the Close of Escrow, which cannot be terminated on thirty (30) days prior written notice.
- (d) No Occupants of Property. There are no tenants, occupants or other persons who reside on the Property or have any right to occupy the Property.

The truth and accuracy of each of the representations and warranties, and the performance of all covenants of Developer or Seller contained in this Agreement are conditions precedent to DSRSD's obligation to proceed with the Closing hereunder. The foregoing representations and warranties shall survive the expiration, termination, or close of Escrow of this Agreement and shall not be deemed merged into the deed upon closing.

6.2 DSRSD's Representations and Warranties. In addition to the representations, warranties and covenants of DSRSD contained in other sections of this Agreement, DSRSD hereby represents, warrants and covenants to Seller that the statements below in this Section 6.2 are each true as of the Effective Date, and, if to DSRSD's actual knowledge any such statement becomes untrue prior to Closing, DSRSD shall so notify Seller in writing and Seller shall have three (3) business days thereafter to determine if Seller wishes to proceed with Closing.

- (a) DSRSD has the full right, capacity, power, and authority to enter into and carry out the terms of this Agreement. This Agreement has been duly executed by DSRSD, and upon delivery to and execution by Seller shall be a valid and binding agreement of DSRSD.
- (b) Upon acquisition of the Property, DSRSD intends to use the Property for public purposes, including the construction of a potable water storage reservoir and other improvements and infrastructure in connection therewith.
- (d) DSRSD has no obligation or right to consent, agree or execute any final subdivision map effecting the Development Property.

The truth and accuracy of each of the representations and warranties, and the performance of all covenants of DSRSD contained in this Agreement are conditions precedent to Seller's obligation to proceed with the Closing hereunder.

## 7. REMEDIES

7.1 In the event of a breach or default under this Agreement by Seller, if such breach or default occurs prior to Close of Escrow, DSRSD reserves the right to either (a) seek specific performance from Seller or (b) to do any of the following: (i) to waive the breach or default and proceed to close as provided herein; (ii) to extend the time for performance and the Closing Date until Seller or Developer on behalf of Seller is able to perform; or (iii) to terminate this Agreement upon written notice to Seller and Developer, whereupon Seller shall cause Escrow Holder to return to DSRSD any and all sums placed into the Escrow by DSRSD, and except for the rights and obligations expressly provided to survive termination of this Agreement, neither Party shall have any further obligations or liabilities hereunder.

7.2 In the event of a breach or default under this Agreement by DSRSD, if such breach or default occurs prior to Close of Escrow, Seller reserves the right to either (a) seek specific performance from DSRSD or (b) to do any of the following: (i) to waive the breach or default and proceed to close as provided herein; (ii) to extend the time for performance and the Closing Date until DSRSD is able to perform; or (iii) to terminate this Agreement upon written notice to DSRSD, and except for the rights and obligations expressly provided to survive termination of this Agreement, neither Party shall have any further obligations or liabilities hereunder.

EXCEPT FOR FRAUD OR THE WILLFUL MISCONDUCT OF A DEFAULTING PARTY, IN NO EVENT SHALL EITHER PARTY BE ENTITLED TO LOST PROFITS OR CONSEQUENTIAL DAMAGES AS A RESULT OF THE OTHER PARTY'S BREACH OF THIS AGREEMENT.

8. INDEMNITY AND RELEASE OF SELLER AND DEVELOPER.

- 8.1 Release. From and after the Closing, except for (i) a breach of any representations, warranties, and/or covenants of Seller and/or Developer set forth in this Agreement or in any closing document that survives Closing, (ii) the negligence, fraud, or willful misconduct of Seller, Developer, or any of Released Parties (defined below) or any of their respective employees, agents or representatives, or (iii) Seller's breach of this Agreement (collectively, the "**Excepted Matters**"), neither Seller nor Developer shall be liable to DSRSD for any loss or damage to persons or property, injury to DSRSD's business or any loss of income therefrom, to the extent arising or resulting from this Agreement or the use, ownership, operation, entitlement or development of the Property. Effective upon the Closing, except for the Excepted Matters, DSRSD unconditionally and absolutely hereby waives, releases, acquits, and forever discharges Seller, Developer, Trumark Homes LLC, Trumark Properties LLC and each of their respective affiliates, subsidiaries, owners, directors, shareholders, partners, members, lenders, officers and employees, consultants, contractors and agents (collectively, the "**Released Parties**"), of and from any and all claims, liens, demands, losses, damages, liabilities, fines, penalties, charges, administrative and judicial proceedings and orders, judgments, all costs and expenses incurred in connection therewith (including, without limitation, reasonable attorneys' fees, reasonable costs of defense, and reasonable costs and expenses of all experts and consultants), or compensation whatsoever, direct or indirect, known or unknown, foreseen or unforeseen, accrued or not accrued, liquidated or unliquidated, fixed or contingent, which DSRSD ever had, now has or may have, or which may arise in the future, in each such case in this paragraph above, to the extent arising from (a) any Hazardous Materials on, in, under, from or affecting the Property and not caused by Seller or its employees, agents or representatives, (b) to the extent arising or resulting from this Agreement or the use, ownership, operation, entitlement or development of the Property by DSRSD, and/or (c) otherwise arising out of or connected to the physical condition of the Property or any of the matters referenced in Section 4.4 (collectively, "**Released Claims**").

THE ABOVE RELEASE IS INTENDED TO BE A FULL RELEASE OF ALL CLAIMS KNOWN AND UNKNOWN. DSRSD HEREBY ACKNOWLEDGES THAT DSRSD HAS READ AND IS FAMILIAR WITH THE PROVISIONS OF CALIFORNIA CIVIL CODE SECTION 1542 ("**SECTION 1542**"), WHICH IS SET FORTH BELOW:



“A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT THE CREDITOR OR RELEASING PARTY DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE AND THAT, IF KNOWN BY HIM OR HER, WOULD HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR OR RELEASED PARTY.”

DSRSD HEREBY WAIVES THE PROVISIONS OF SECTION 1542 IN CONNECTION WITH THE MATTERS WHICH ARE THE SUBJECT OF THE FOREGOING WAIVERS AND RELEASES.

---

DSRSD's Initials

- 8.2 Indemnity. From and after the Closing, DSRSD hereby agrees to indemnify, defend, protect and hold harmless the Released Parties from and against any and all Released Claims to the extent arising out of any of the following:
- 8.2.1 Any Released Claims or demands asserted or alleged by any party arising out of DSRSD Work by or on behalf of DSRSD or any of DSRSD'S successors or assigns including, without limitation, any fines or penalties imposed by any agency for violations of any laws or regulations, any engineering defects, any actual or alleged negligence, failure to conform to the applicable standard of care or breach of contract of any contractors, subcontractors, suppliers, architects, engineers or other professionals or consultants who provide any construction, architectural, engineering or other professional or consulting services to DSRSD or to Developer and/or Seller solely related to DSRSD Work;
- 8.2.2 Any Released Claims or demands asserted or alleged by any owner of property adjacent to, near or in proximity to the Property that are alleged, result from or arise out of DSRSD Work by DSRSD or any of DSRSD'S successors or assigns, including Released Claims arising from dust, noise, exhaust fumes, odors, construction activities, road damage, damage to any home, loss of life, interference with use or habitability, or loss of marketability, merchantability, or economic value;
- 8.2.3 The use or occupancy of the Property subsequent to the Close of Escrow.

This Section 8.2 and DSRSD's obligations and indemnity under this Section 8.2 shall survive the Closing or earlier termination of this Agreement.

- 8.3 No Seller or Developer Work. The parties acknowledge and agree that any additional or increased infrastructure that is needed for DSRSD Work on the Property shall be the responsibility of DSRSD. The parties also agree that, neither Seller nor Developer is obligated to do any grading, improvement work, construction, utility installation, restoration, repairs or other work of any kind or nature whatsoever on the Property nor is Seller nor Developer obligated to perform any off-site improvements which pertain to the Property, except as have otherwise been agreed upon in the Areawide Facilities Agreement entered into between DSRSD, Seller, and Developer dated December 10, 2024.
- 8.4 Repairs. If DSRSD or any of its employees, agents, consultants, professionals, contractors, subcontractors, or suppliers cause any damage to any streets, landscaping, grading, or other improvements within the Project, DSRSD shall promptly repair all such damage, at DSRSD'S sole cost and expense to substantially the same condition as existed prior to entry. If DSRSD fails to repair any such damages after ten (10) business days, or to begin such repairs if the repairs will reasonably take longer than ten (10) days, following the receipt of written notice from Seller, DSRSD shall reimburse Seller for the costs actually incurred to repair any such damage, plus a management fee of fifteen (15%) of such costs, within fifteen (15) days after presentation of an invoice, together with reasonable documentary evidence supporting such charges, as reasonably determined by Seller or Developer. If any of Seller's or Developer's bonds which have been given to the City, including any maintenance bonds, are not released solely due to the occurrence of or failure to repair any such damage caused by DSRSD, and if DSRSD does not repair the foregoing promptly after notice from Seller or Developer, then DSRSD shall also be obligated to reimburse Seller or Developer for any premiums and other costs Seller incurs to renew, extend or post new bonds, plus a management fee of fifteen (15%) of such costs.
- 8.5 Purchaser Responsible for City and Utility Requirements. DSRSD acknowledges and agrees that DSRSD shall be responsible for, and agrees to comply with, any requirements imposed by the City or any other agency or utility provider to increase the size of any utility infrastructure (wet or dry). DSRSD shall pay and/or reimburse Seller and/or Developer for any cost incurred by Seller or Developer as a result of any additional requirements placed upon the Project as a result of DSRSD Work.
- 8.6 Avoidance of Interference. DSRSD shall conduct DSRSD Work to avoid disruption, interference or delays to Developer's and Seller's work on the

Development Property. DSRSD shall coordinate with Seller and Developer to develop a conflict avoidance plan prior to commencing any work. DSRSD shall indemnify and hold Seller harmless for any delays, damages, or costs incurred by Seller or Developer arising from DSRSD's failure to comply with this section. DSRSD shall cooperate with Seller and/or Developer to avoid interference, disruption, and/or delay of any work performed on the Development Property by Seller and/or Developer. Once DSRSD commences DSRSD Work on the Property, DSRSD shall diligently and in good faith pursue completion of DSRSD Work to completion as quickly as reasonably possible to avoid disruption and nuisance to the occupants of the Development Property.

The obligations of DSRSD under this Section 8 shall survive the Closing Date.

9. BROKERS.

Seller represents that no real estate broker has been retained by Seller in the sale of the Property or the negotiation of this Agreement. Seller shall indemnify, hold harmless and defend DSRSD from any and all claims, actions and liability for any breach of the preceding sentence, and any commission, finder's fee, or similar charges arising out of Seller's conduct. DSRSD represents that no real estate broker has been retained by DSRSD in the procurement of the Property or negotiation of this Agreement. DSRSD shall indemnify, hold harmless and defend Seller from any and all claims, actions and liability for any breach of the preceding sentence, and any commission, finder's fee, or similar charges arising out of DSRSD's conduct.

10. MISCELLANEOUS.

10.1 Attorneys' Fees. If any Party employs counsel to enforce or interpret this Agreement, including the commencement of any legal proceeding whatsoever (including insolvency, bankruptcy, arbitration, mediation, declaratory relief or other litigation), the prevailing Party shall be entitled to recover its reasonable attorneys' fees and court costs (including the service of process, filing fees, court and court reporter costs, investigative fees, expert witness fees, and the costs of any bonds, whether taxable or not) and shall include the right to recover such fees and costs incurred in any appeal or efforts to collect or otherwise enforce any judgment in its favor in addition to any other remedy it may obtain or be awarded. Any judgment or final order issued in any legal proceeding shall include reimbursement for all such attorneys' fees and costs. In any legal proceeding, the "prevailing Party" shall mean the Party determined by the court to most nearly prevail and not necessarily the Party in whose favor a judgment is rendered.

10.2 Interpretation. This Agreement has been negotiated at arm's length, each Party has been represented by independent legal counsel in this transaction,

and this Agreement has been reviewed and revised by counsel to each of the Parties. Accordingly, each Party hereby waives any benefit under any rule of law (including Section 1654 of the California Civil Code) or legal decision that would require interpretation of any ambiguities in this Agreement against the drafting Party.

- 10.3 Survival. All indemnities, covenants, representations and warranties contained in this Agreement shall survive Close of Escrow.
- 10.4 Assignment. Absent an express signed written agreement between the Parties to the contrary, except for the conveyance to Developer as disclosed in Section 2.4, neither Seller nor DSRSD may assign its rights or delegate its duties under this Agreement without the express written consent of the other, which consent may be withheld for any reason. No permitted assignment of any of the rights or obligations under this Agreement shall result in a novation or in any other way release the assignor from its obligations under this Agreement. Seller may convey and assign its rights and obligations under this Agreement to Developer without the consent of DSRSD or any other party and, upon such assignment by Seller, Seller shall be relieved of its obligations hereunder upon the transfer, assignment or conveyance of the Property to Developer.
- 10.5 Successors. Except as provided to the contrary in this Agreement, this Agreement shall be binding on and inure to the benefit of the Parties and their successors and assigns.
- 10.6 Governing Law. This Agreement shall be construed and interpreted in accordance with the laws of the State of California without regard to its choice of law provisions.
- 10.7 Integrated Agreement; Modifications. This Agreement contains all the agreements of the Parties concerning the subject hereof and cannot be amended or modified except by a written instrument executed and delivered by the Parties. There are no representations, agreements, arrangements or understandings, either oral or written, between or among the Parties hereto relating to the subject matter of this Agreement that are not fully expressed herein. In addition there are no representations, agreements, arrangements or understandings, either oral or written, between or among the Parties upon which any Party is relying upon in entering this Agreement that are not fully expressed herein.
- 10.8 Severability. If any term or provision of this Agreement is determined to be illegal, unenforceable, or invalid in whole or in part for any reason, such illegal, unenforceable, or invalid provisions or part thereof shall be stricken from this Agreement, any such provision shall not be affected by the legality, enforceability, or validity of the remainder of this Agreement. If any provision or part thereof of this Agreement is stricken in accordance

with the provisions of this Section, then the stricken provision shall be replaced, to the extent possible, with a legal, enforceable and valid provision this is in keeping with the intent of the Parties as expressed herein.

- 10.9 Notices. Any delivery of this Agreement, notice, modification of this Agreement, collateral or additional agreement, demand, disclosure, request, consent, approval, waiver, declaration or other communication that either Party desires or is required to give to the other Party or any other person shall be in writing. Any such communication may be served personally, or by nationally recognized overnight delivery service (i.e., Federal Express) which provides a receipt of delivery, or sent by prepaid, first class mail, return receipt requested to the Party's address as set forth below:

To DSRSD:            Dublin San Ramon Services District  
                             7051 Dublin Blvd.  
                             Dublin, California 94568  
                             Attn: General Manager  
                             Email: jlee@dsrsd.com

with a copy to:        BKS Law Firm, PC  
                             1600 K Street, Suite 4A  
                             Sacramento, California 95814  
                             Attention: Douglas E. Coty  
                             Email: dec@bkslawfirm.com

To Seller:            Arroyo CAP IV-3, LLC  
                             18575 Jamboree Road, Suite 350  
                             Irvine, CA 92612  
                             Attention: Jeffrey Brouelette  
                             Email: jbrouelette@arroyocapital.com

with a copy to:        Trumark Properties LLC  
                             3001 Bishop Drive, Suite 100  
                             San Ramon, California 94583  
                             Attention: Legal Department  
                             Email: legal.notices@trumarkco.com

and with a copy to:   TH East Ranch Dublin LLC  
                             c/o Trumark Homes LLC  
                             3001 Bishop Drive, Suite 100  
                             San Ramon, California 94583  
                             Attention: Tony Bosowski  
                             Email: tbosowski@trumarkco.com

To Escrow Holder: First American Title Company  
4750 Willow Road, Suite 275  
Pleasanton, CA 94588  
Attention: Tammi Buna  
Email: tbuna@firstam.com

Any such communication shall be deemed effective upon personal delivery or on the date of first refusal to accept delivery as reflected on the receipt of delivery or return receipt, as applicable. Any Party may change its address by notice to the other Party. Each Party shall make an ordinary, good faith effort to ensure that it will accept or receive notices that are given in accordance with this section and that any person to be given notice actually receives such notice.

- 10.10 Time. Time is of the essence to the performance of each and every obligation under this Agreement.
- 10.11 Days of Week. If any date for exercise of any right, giving of any notice, or performance of any provision of this Agreement falls on a Saturday, Sunday or holiday, the time for performance will be extended to 5:00 p.m. on the next business day.
- 10.12 Reasonable Consent and Approval. Except as otherwise provided in this Agreement, whenever a Party is required or permitted to give its consent or approval under this Agreement, such consent or approval shall not be unreasonably withheld or delayed. If a Party is required or permitted to give its consent or approval in its sole and absolute discretion or if such consent or approval may be unreasonably withheld, such consent or approval may be unreasonably withheld but shall not be unreasonably delayed.
- 10.13 Further Assurances. The Parties shall at their own cost and expense execute and deliver such further documents and instruments and shall take such other actions as may be reasonably required or appropriate to carry out the intent and purposes of this Agreement.
- 10.14 Waivers. Any waiver by any Party shall be in writing and shall not be construed as a continuing waiver. No waiver will be implied from any delay or failure to take action on account of any default by any Party. Consent by any Party to any act or omission by another Party shall not be construed to be a consent to any other subsequent act or omission or to waive the requirement for consent to be obtained in any future or other instance.
- 10.15 Signatures/Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Any one of such

completely executed counterparts shall be sufficient proof of this Agreement.

- 10.16 Date and Delivery of Agreement. Notwithstanding anything to the contrary contained in this Agreement, the Parties intend that this Agreement shall be deemed effective, and delivered for all purposes under this Agreement, and for the calculation of any statutory time periods based on the date an agreement between Parties is effective, executed, or delivered, as of the Effective Date.
- 10.17 Representation on Authority of Parties. Each person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Agreement. Each Party represents and warrants to the other that the execution and delivery of the Agreement and the performance of such Party's obligations hereunder have been duly authorized and that the Agreement is a valid and legal agreement binding on such Party and enforceable in accordance with its terms.
- 10.18 DSRSD Approvals. Whenever this Agreement calls for DSRSD approval, consent, extension or waiver, the written approval, consent, or waiver of the DSRSD General Manager, or designee, shall constitute the approval, consent, extension or waiver of DSRSD, without further authorization required from the DSRSD Board of Directors.
- 10.19 Third Party Beneficiaries. Except as otherwise expressly set forth herein, Seller and DSRSD do not intend, and this Agreement shall not be construed, to create a third-party beneficiary status or interest in, nor give any third-party beneficiary rights or remedies to, any other person or entity not a party to this Agreement. The parties acknowledge that Developer is a third-party beneficiary of this Agreement and Developer has an interest in the Property and the Development Property and may exercise the rights and remedies of Seller in this Agreement.
- 10.20 No Personal Liability. The obligations of Seller, Developer, and DSRSD under this Agreement shall not be binding upon Seller's, Developer's, or DSRSD's affiliates, parents, subsidiaries, owners, officers, directors, shareholders, members, managers, employees, principals, agents, successors or assigns, nor shall any resort be had to any other property of Seller, Developer, or their affiliates, parents, subsidiaries, owners, officers, directors, shareholders, members, managers, employees, principals, agents, successors or assigns. This Section survives Closing or the earlier termination of this Agreement.

[SIGNATURES BEGIN ON THE FOLLOWING PAGE]

IN WITNESS WHEREOF, this Agreement is executed by DSRSD and Seller as of the Effective Date.

**DUBLIN SAN RAMON SERVICES DISTRICT,  
a California Community Services District**

By: \_\_\_\_\_  
Name: Jan Lee  
Its: General Manager  
**Attest:**

\_\_\_\_\_  
District Secretary

**Reviewed as to Form:**

\_\_\_\_\_  
DSRSD General Counsel

**SELLER:**

ARROYO CAP IV-3, LLC, a  
Delaware limited liability company

By: ARROYO CAP IV-2, LLC, a  
Delaware limited liability company its sole member

By: ARROYO CAPITAL IV, LLC, a  
Delaware limited liability company its sole member

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Acknowledge and agreed to by Developer to the extent of any covenant, agreement, representation, or warranty of Developer set forth herein.

**DEVELOPER:**

TH EAST RANCH DUBLIN LLC, a  
California limited liability company

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_



The undersigned representative of Escrow Holder hereby accepts the foregoing instructions and agrees to comply with them in connection with the purchase and sale of the Property.

**Escrow Holder:**

First American Title Company

Effective Date \_\_\_\_\_

By: \_\_\_\_\_  
Authorized Representative

## **EXHIBIT A**

### **LEGAL DESCRIPTION**

REAL PROPERTY IN THE CITY OF DUBLIN, COUNTY OF ALAMEDA, STATE OF CALIFORNIA,  
DESCRIBED AS FOLLOWS:

**PARCEL 1:**

BEGINNING AT A POINT ON THE NORTHERN BOUNDARY OF TOWNSHIP NO. 3 SOUTH,  
RANGE 1, EAST, MOUNT DIABLO BASE & MERIDIAN, DISTANT NORTHERLY 89° 56' EAST  
5.25 CHAINS FROM THE COMMON CORNER OF SECTIONS 2, 3, 34 AND 35; AND RUNNING  
THENCE SOUTH 23° 28' WEST 13.98 CHAINS; THENCE SOUTH 0° 13' EAST 30.55 CHAINS TO  
THE ROAD LEADING FROM DUBLIN TO LIVERMORE; THENCE WEST ALONG SAID ROAD  
.455 CHAINS; THENCE NORTH 0° 13' WEST 39.41 CHAINS; THENCE EAST .32 CHAINS; THENCE  
NORTH 3.97 CHAINS TO THE CORNER COMMON TO SECTIONS 2, 3, 34 AND 35; THENCE  
NORTH 89° 56' EAST 5.25 CHAINS TO THE POINT OF BEGINNING.

EXCEPTING THEREFROM THAT PORTION OF THE PREMISES DEEDED TO THE COUNTY OF  
ALAMEDA RECORDED JANUARY 2, 1918, IN BOOK 2612 OF DEEDS, PAGE 352, ALAMEDA  
COUNTY RECORDS.

**PARCEL 2:**

THE SOUTHWEST QUARTER (SW ¼) OF SECTION THIRTY-FIVE (35), TOWNSHIP TWO (2)  
SOUTH, RANGE ONE (1) EAST, MOUNT DIABLO BASE AND MERIDIAN.

EXCEPTING THEREFROM THAT PORTION OF THE PREMISES DEEDED TO THE COUNTY OF  
ALAMEDA RECORDED JANUARY 2, 1918, IN BOOK 2612 OF DEEDS, PAGE 352, ALAMEDA  
COUNTY RECORDS.

APN: 905-0002-001-01 and 905-0002-002

**END OF DESCRIPTION**

PREPARED BY:

\_\_\_\_\_  
IAN BRUCE MACDONALD  
LICENSED LAND SURVEYOR NO. 8817  
STATE OF CALIFORNIA



\_\_\_\_\_  
DATE

**Mackay & Somps**  
CIVIL ENGINEERING • LAND PLANNING • LAND SURVEYING  
5142 Franklin Drive Suite B, Pleasanton, CA. 94588-3355  
(925) 225-0690

**EXHIBIT B**

[INTENTIONALLY LEFT BLANK]

**EXHIBIT C**

**GRANT DEED**

**TO BE REVISED PRIOR TO CLOSING TO INCLUDE THE RESERVED LAND  
DEVELOPMENT EASEMENTS**

RECORDING REQUESTED BY:

WHEN RECORDED MAIL TO AND MAIL  
TAX STATEMENTS TO:

DUBLIN SAN RAMON SERVICES  
DISTRICT  
7051 Dublin Blvd  
Dublin, CA 94568  
Attn: General Manager

*(Space above this line for Recorder's use)*

The undersigned Grantor(s) declare(s):

DOCUMENTARY TRANSFER TAX IS \$ \_\_\_\_\_

- ☐ Computed on full value of the interest or property conveyed, or  
☐ Computed on full value less value of liens or encumbrances remaining at time of sale.  
☐ Unincorporated Area      ☐ City of \_\_\_\_\_

Parcel No.: \_\_\_\_\_

**GRANT DEED**

FOR VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,  
\_\_\_\_\_, (“Grantor”), does hereby grant to DUBLIN SAN  
RAMON SERVICES DISTRICT (“Grantee”), all of Grantor’s right, title and interest in and to  
the following described real property situated in the City of Dublin, County of Alameda, State of  
California:

See legal description attached hereto and incorporated herein as Exhibit A **WHICH  
SHALL INCLUDE THE RESERVED LAND DEVELOPMENT EASEMENTS**.

IN WITNESS WHEREOF, the undersigned has executed this Grant Deed as of the day and  
year indicated.

*[Signature appears on the following page]*

Dated: \_\_\_\_\_.

**GRANTOR:**

\_\_\_\_\_,  
a \_\_\_\_\_ limited liability company

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**ACKNOWLEDGMENTS**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.
--

STATE OF CALIFORNIA

COUNTY OF \_\_\_\_\_

On \_\_\_\_\_, 2025 \_\_\_\_, before me, \_\_\_\_\_  
(here insert name and title of the officer)

personally appeared \_\_\_\_\_

\_\_\_\_\_,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Signature

(Seal)

**EXHIBIT D**

**CERTIFICATE OF ACCEPTANCE**

This is to certify that the interest in real property conveyed by the Grant Deed dated \_\_\_\_\_, 2025 from (“**Seller**”) to the **DUBLIN SAN RAMON SERVICES DISTRICT (“DSRSD”)** is hereby accepted on behalf of DSRSD by the undersigned officer or agent pursuant to authority conferred by Resolution No. ## of the Dublin San Ramon Services District, adopted on DATE, and that DSRSD consents to recordation of the Grant Deed in the official records of Alameda County by its duly authorized officer.

Dated: \_\_\_\_\_, 2025

**DUBLIN SAN RAMON SERVICES DISTRICT**

By: \_\_\_\_\_

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California                    )  
  ) ss.  
County of \_\_\_\_\_ )

On \_\_\_\_\_, 2025 before me, \_\_\_\_\_, a Notary Public, in and for said State and County, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
NOTARY PUBLIC

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California                    )  
  ) ss.  
County of \_\_\_\_\_ )

On \_\_\_\_\_, 2025 before me, \_\_\_\_\_, a Notary Public, in and for said State and County, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
NOTARY PUBLIC



# EXHIBIT E DEPICTION OF LOCATION OF SPECIES BARRIER





**TITLE:** Approve New Classification and Salary Range for Deputy Director of Operations – Regulatory

**RECOMMENDATION:**

Staff recommends the Board of Directors approve, by Resolution, the new title, job definition, duties, qualifications, and salary range for the Deputy Director of Operations – Regulatory job classification, effective May 20, 2025.

**DISCUSSION:**

Based on recommendations in the 2024 Workforce Study, the General Manager has directed the creation of the new Deputy Director of Operations – Regulatory job classification to oversee regulatory compliance for the District’s water, wastewater, and recycled water operations; ensure cross-departmental collaboration and support for Districtwide regulatory programs and projects; and serve as the strategic partner to the Senior Management Team on regulatory affairs. The new Deputy Director of Operations – Regulatory position will be an unrepresented, deputy senior manager classification and will report to the Operations Director.

In accordance with the District’s New/Revised Job Classifications and Salary policy (Attachment 1), job titles, job definitions, job duties, and salary range for all senior management positions shall be presented to the Board by the General Manager for approval and adoption. The proposed job classification (Attachment 2) includes the definition and distinguishing characteristics necessary and at the appropriate level of authority and responsibility for the Deputy Director of Operations – Regulatory. The qualifications described in the Deputy Director of Operations – Regulatory job classification express the minimum requirements to successfully serve the District in this role and direct the functions of the District’s regulatory compliance program. As there were not sufficient market comparisons at the District’s comparable agencies, in accordance with the District’s compensation plan, the proposed salary range for the new Deputy Director of Operations – Regulatory is to be set internally, benchmarked 10% above the Operations Compliance Manager. The recommended compensation for the position is \$17,039 to \$20,711 per month.

Upon approval of the new job classification and salary range, to be effective May 20, 2025, staff intends to conduct a recruitment to fill the Deputy Director of Operations – Regulatory position. The position will be funded by utilizing an existing, vacant full-time equivalent (FTE) position already approved as part of the fiscal year 2025 operating budget.

The Deputy Director of Operations – Regulatory will be subject to terms and conditions of employment specified in the Salary and Benefits Resolutions for Unrepresented Senior Manager Employees, which has been updated and will be presented for Board approval as a separate item on tonight’s board meeting agenda.

Originating Department: Administrative Services	Contact: S. Koehler/M. Gallardo	Legal Review: Not Required
Financial Review: Not Required	Cost and Funding Source: FY 2025 Operating Budget	
Attachments: <input type="checkbox"/> None <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Task Order <input type="checkbox"/> Proclamation <input checked="" type="checkbox"/> Other (see list on right)	Attachment 1 – New/Revised Job Classification and Salary Policy Attachment 2 – New Deputy Director of Operations – Regulatory Job Classification, effective May 20, 2025	



# Policy

<b>Policy No.:</b> P700-22-3	<b>Type of Policy:</b> Personnel
<b>Policy Title:</b> New/Revised Job Classifications and Salary	
<b>Policy Description:</b> Non-standard job classifications and/or salary requiring Board approval and adoption	
<b>Approval Date:</b> 8/19/2014	<b>Last Review Date:</b> 2022
<b>Approval Resolution No.:</b> 53-14	<b>Next Review Date:</b> 2026
<b>Rescinded Resolution No.:</b> 71-11	<b>Rescinded Resolution Date:</b> 11/15/2011

It is the policy of the Board of Directors of Dublin San Ramon Services District:

The General Manager may approve new or revised job titles, job definitions, and job duties for all standard job classifications except senior level management. Job titles, job definitions and job duties for all senior management positions shall be presented to the Board by the General Manager for approval and adoption.

For all positions, including senior level management, the General Manager shall present the salary range to be applicable to any new or revised job classification to the Board for approval and adoption. The proposed salary range for a job classification shall be consistent with District compensation structure and/or applicable Memoranda of Understanding (MOU). In the event that an approved salary range for a job classification is determined to be insufficient to recruit a qualified employee due to the unique nature of the job classification and/or due to a difficult labor market and the recommended salary for the job classification is outside the parameters contained in a MOU, the General Manager shall recommend and submit for Board approval a revised monthly salary range which is in best keeping with District practices and priorities. No new or revised salary range shall be applicable to a classification until approved by the Board. Upon approval of any new or revised salary range, the District's salary plan shall be updated in accordance with the District's Salary Plan policy.

Policy is current and no changes need to be adopted by the Board of Directors. <u>Status Quo Chronology:</u>	
<b>Date Adopted:</b>	
<b>August 19, 2014</b>	
Reviewed by Committee or Board:	Date:
<b>Board</b>	<b>December 4, 2018</b>
<b>Board</b>	<b>June 21, 2022</b>

## Job Description

**Effective Date:** May 20, 2025  
**Job Title:** Deputy Director of Operations - Regulatory  
**W/C Code:** 8810  
**FLSA Status:** Exempt  
**Unit:** Unrepresented  
**Job Code:** 5557

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### **DEFINITION**

Under general direction, plans, organizes, and directs the District's regulatory compliance functions, including managing, developing, and implementing procedures to ensure the District's water, wastewater, and recycled water programs are in compliance with federal, state, and local environmental regulations; briefs and coordinates with the Senior Management team on strategic regulatory efforts; directs the review and analysis of new and changing regulations; coordinates programs with regulatory agencies; provides administrative and operational management in assigned areas to advance the goals and mission of the District; coordinates activities with other Departments and with external organizations.

### **SUPERVISION EXERCISED AND RECEIVED**

Receives general direction from the Operations Director. Exercises general direction over management staff, direction over supervisory and professional staff, and direct and general supervision over technical and administrative staff.

### **DISTINGUISHING CHARACTERISTICS**

This is a deputy senior-management level classification distinguished by the complexity and range of duties assigned and high level of responsibility in managing a wide variety of comprehensive functions and/or programs related to regulatory compliance.

### **TYPICAL DUTIES**

- Develops and directs the implementation of goals, objectives, policies, and priorities for the regulatory functions; identifies resource needs; recommends and implements policies and procedures, including standard operating procedures for assigned area.
- Develops, implements, and maintains policies and procedures while ensuring that operation and maintenance, financial, regulatory, and legal requirements are met; continuously monitors and evaluates the efficiency and effectiveness of division programs, policies, procedures, and performance; assesses and monitors the distribution of work, administrative and support systems, and internal reporting relationships; identifies opportunities for improvement; directs the implementation of change.
- Provides for the selection, training, professional development, and work evaluation of Division staff, directly or through subordinate staff; authorizes and implements discipline as required; and provides policy guidance and interpretation.
- Supervises and participates in the development of division budgets; in accordance with direction received, justifies and recommends the need for existing and additional staffing, equipment, materials and supplies;

monitors and approves expenditures; recommends budget adjustments, administers and manages the division so as to meet the approved budget.

- Plans, directs, and participates in conducting administrative or management assessments relating to regulatory requirements including water quality, air quality, recycled water management, biosolids, hazardous waste/material management and pretreatment programs.
- Monitors and directs the review and analysis of new and changing regulatory developments to assess and evaluate impacts on the District's water, wastewater, and recycled water operations.
- Provides comprehensive direction and support to all District programs regarding future, pending, and existing regulatory compliance issues; consults with Engineering & Technical Services staff to formulate District policy as it relates to regulatory compliance.
- Directly and through subordinates, analyzes proposed state and federal law, regulations, and court decisions; recommends and implements new policy, program, and/or procedural changes consistent with requirements; informs Senior Management team of new regulations and coordinates with the team on strategic efforts and implementation strategies.
- Oversees the preparation and submission of regulatory reports to regulatory agencies such as the San Francisco Bay Regional Water Quality Control Board (SFB-RWQCB), Regional Water Quality Control Board – Division of Drinking Water (RWQCB-DDW) and the Bay Area Air Quality Management District (BAAQMD).
- Coordinates with outside agencies on regulatory strategies and efforts and manages interagency initiatives related to regulatory.
- Coordinates division activities with those of other departments; provides staff assistance to the General Manager and Senior Management; prepares and presents staff reports and other necessary correspondence and reports; attends Board and Committee meetings as required.
- Represents the District to outside groups and organizations; participates in outside community and professional groups and committees; provides technical assistance as necessary.
- Researches, prepares and/or directs the development of technical and administrative reports and studies; prepares written material as necessary.
- Builds and maintains positive working relationships with co-workers, other District employees and the public using principles of good customer service.
- Leads and/or supports District efforts in various aspects of labor relations as assigned.
- Drives a motor vehicle.
- Performs other related duties as assigned.

### **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge and abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### **Knowledge of:**

- Basic principles and practices of water treatment and distribution, and wastewater collection, treatment, and discharge.
- Basic principles and practices of recycled water production and recycled water distribution systems.
- Pertinent federal, state, and local environmental laws and regulations.
- Legislative process of local, state, and federal government.
- Practices and techniques related to environmental investigations and studies.
- Principles and practices of employee supervision, including work planning, assignment, review and evaluation, and the training of staff.

## **Class Description: Deputy Director of Operations - Regulatory**

- Principles and practices of leadership, motivation, team building and conflict resolution.
- Organizational and management practices as applied to the analysis and evaluation of programs and policies.
- Principles and practices of organization, administration and personnel management.
- Principles and practices of budget preparation and administration.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and District staff.
- Modern equipment and communication tools and systems used for business functions and program, project, and task coordination.
- Computers and software programs (e.g., Microsoft software packages) to conduct, compile, and/or generate documentation.

### **Ability to:**

- Interpret, explain, and ensure compliance with applicable complex laws, codes, regulations, and ordinances at the federal, state, and local levels.
- Evaluate and develop improvements in operations, procedures, policies, or methods.
- Develop and implement policies and procedures.
- Select and supervise, provide training and development opportunities, ensure work is performed effectively, and evaluate performance in an objective and positive manner.
- Gain cooperation through discussion and persuasion.
- Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
- Effectively represent the department and the District in meetings with governmental agencies; community groups; various business, professional, and regulatory organizations; and in meetings with individuals.
- Work effectively and cooperatively with representatives from local, state, and federal regulatory agencies.
- Learn and understand the organization and operation of the District and of outside agencies as necessary to assume assigned responsibilities.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Effectively use computer systems, software applications, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate grammar and syntax.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.
- Take responsibility and use good judgment in exercising scope of authority.
- Facilitate a "team building" environment; utilize conflict management skills and effectively resolve controversial issues.

### **EDUCATION AND EXPERIENCE**

A combination of education and experience which would provide the required knowledge and abilities is qualifying. A typical way to obtain the requisite knowledge and abilities would be:

Equivalent to a Bachelor's degree from an accredited college or university with major course work in engineering, biology, chemistry, public administration, business, organizational leadership, or related field. Master's degree preferred.

## **Class Description: Deputy Director of Operations - Regulatory**

Eight (8) years of increasingly responsible experience managing, administering, and/or analyzing environmental or regulatory programs and compliance, preferably with a water and/or wastewater agency, including three (3) years of supervisory responsibility.

### **CERTIFICATES, LICENSES, REGISTRATIONS**

Possession of a Class C Driver's License required by the State of California, Department of Motor Vehicles, to perform the duties of the position. Continued maintenance of a valid California driver's license of the required category, compliance with established District vehicle operation standards and the ability to be insured for the operation of a vehicle/ District vehicle in accordance with the terms and conditions of the District's insurance program are conditions of continuing employment. The CSRMA driving standards are included herein by reference.

### **DISASTER SERVICE WORKER**

All Dublin San Ramon Services District employees are, by State and Federal law, Disaster Service Workers. The roles and responsibilities for Disaster Service Workers are authorized by the California Emergency Services Act and are defined in the California Labor Code. In the event of a declaration of emergency, any employee of the District may be assigned to perform activities which promote the protection of public health and safety or the preservation of lives and property. Such assignments may require service at locations, times, and under conditions that are significantly different than the normal work assignments and may continue into the recovery phase of the emergency. If a "Local Emergency" is declared during the employee's shift, employees will be expected to remain at work to respond to the emergency needs of the community. If a "Local Emergency" is declared outside of the employee's shift, employees must make every effort to contact their direct supervisor or department head to obtain reporting instructions as Disaster Service Workers.

### **WORK ENVIRONMENT**

The physical demands and work environment described are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The work is performed in a standard office environment using a computer. Travel in the local Tri-Valley area is required on a regular basis. The noise level in the work environment is usually quiet. While performing the duties of this job, the employee is regularly required to talk or hear. Specific vision abilities required by this job include close vision. The employee works indoors, which is temperature controlled. The employee works outdoors, as needed, subject to inclement weather.

### **PHYSICAL DEMANDS**

#### **Standing**

Average Frequency:	Up to ½ hour.
Duration:	Seconds to 5 minutes at a time.
Maximum Frequency:	Average frequency is consistent.
Duration:	N/A
Surfaces:	Predominantly tile, carpet, concrete, asphalt; however, dirt, gravel, mud, metal grating, grass, uneven terrain, all possible.

## Class Description: Deputy Director of Operations - Regulatory

Description: Performs while communicating with coworkers, during informal meetings, operating standard office equipment, accessing file drawers or shelves, performing field observations, during special events including parades or working at a booth.

### **Walking**

Average Frequency: ½ hour to 1 hour.

Duration: Seconds to 5 minutes at a time.

Maximum Frequency: Up to 2 hours.

Duration: Seconds to 30 minutes at a time.

Surfaces: Predominantly tile, carpet, concrete, asphalt; however, dirt, gravel, mud, metal grating, grass, uneven terrain, all possible.

Description: Performs within the building, to and from offices, relocating files, paperwork or office supplies, performing field observations, during special events including parades, setting up booths, and performing other described job duties.

### **Sitting**

Average Frequency: 7 to 7 ½ hours.

Duration: 30 minutes to 1 hour at a time.

Maximum Frequency: Average frequency is consistent.

Duration: N/A

Surfaces: Cushioned vehicle seat or office chair.

Description: Performing various desk station activities including using a computer, reading, writing, driving a vehicle during meetings and performing other described job duties.

### **Kneeling/Crouching/Squatting**

Average Frequency: 1 to 2 times.

Duration: Seconds at a time.

Maximum Frequency: Up to 10 times.

Duration: Seconds at a time.

Surfaces: Tile, carpet.

Description: Performs while retrieving or positioning paperwork/files or boxes on and off lower shelves, drawers or ground level and performing other described job duties.

### **Crawling**

Not a job requirement.

### **Laying on Back/Stomach**

Not a job requirement.

### **Climbing/Balancing**

Average Frequency: 2 to 4 times a week.

Duration: Seconds at a time.

Maximum Frequency: Average frequency is consistent.

Duration: N/A

Surfaces: Stair steps, vehicle floorboard.

Description: Performs while ascending or descending stairs to access plant sites during field observations, entering/exiting vehicle cab, one step and performing other described job duties.



**Reaching****Above Shoulder Level:**

Average Frequency: 5 to 10 times.  
Duration: Seconds at a time.  
Maximum Frequency: Up to 10 minutes.  
Duration: Seconds to 1 minute at a time.  
Description: Performs while accessing or placing files or paperwork and related items on and off upper shelves, facilitating meetings including writing on whiteboards and performing other described job duties. Unilateral or bilateral upper extremities from less than full-to-full extensions at each occurrence. A variable to reaching above shoulder level includes employee's height.

**Between Waist and Shoulder Level:**

Average Frequency: 5 to 6 hours.  
Duration: Seconds to 20 minutes at a time.  
Maximum Frequency: Up to 7 hours.  
Duration: Seconds to 20 minutes at a time.  
Description: Performs while using a computer keyboard and input device to enter or retrieve data, which includes reaching within the primary reach zone, operating standard office equipment including a copy or fax machine, handling office supplies, driving a vehicle in conjunction with maneuvering a steering wheel, during special events and performing other described job duties. Unilateral or bilateral upper extremities from less than full-to-full extensions on each occurrence.

**Below Waist Level:**

Average Frequency: 1 to 2 times.  
Duration: Seconds at a time.  
Maximum Frequency: Up to 10 times.  
Duration: Seconds at a time.  
Description: Performs while retrieving or positioning paperwork/files or boxes on and off lower shelves, drawers or ground level and performing other described job duties. Unilateral or bilateral upper extremities from less than full-to-full extensions on each occurrence.

**Pushing/Pulling**

Average Frequency: Up to 10 times.  
Duration: Seconds at a time.  
Maximum Frequency: Average frequency is consistent.  
Duration: N/A  
Description: Performs while opening or closing file cabinet drawers. Unilateral or bilateral arm use.

**Twisting/Rotating**

**Waist:** Not a job requirement.

**Neck:**

Average Frequency: 1 to 2 hours.  
Duration: Seconds at a time.  
Maximum Frequency: Average frequency is consistent.

## Class Description: Deputy Director of Operations - Regulatory

Duration: N/A  
Description: Performs during normal body mechanics, performing general office tasks, driving, during field observations and performing other described job duties.

### **Wrists:**

Average Frequency: Up to 15 minutes.  
Duration: Seconds at a time.  
Maximum Frequency: Average frequency is consistent.  
Duration: N/A  
Description: Performs while office supplies and paperwork and performing other described job duties. Unilateral or bilateral hand use.

### **Bending**

**Waist:** Alternated with squatting, employee preference.

### **Head/Neck:**

Average Frequency: 2 to 3 hours.  
Duration: Seconds to 5 minutes.  
Maximum Frequency: Average frequency is consistent.  
Duration: N/A  
Description: Performs during normal body mechanics, reading, writing and reviewing paperwork, operating standard office equipment, performing general office tasks, possibly during field observations and performing other described job duties.

### **Wrists:**

Average Frequency: 2 to 3 hours.  
Duration: Seconds to 5 minutes at a time.  
Maximum Frequency: Average frequency is consistent.  
Duration: N/A  
Description: Performs during normal body mechanics, handling office supplies and paperwork, driving in conjunction with maneuvering a steering wheel, and performing other described job duties. Unilateral or bilateral hand use.

### **Lifting/Carrying**

#### **0 to 10 lbs.**

Objects: Writing utensils, paperwork/files, telephone handset, office supplies, standard office tools and other related items.  
Average Frequency: 2 to 3 hours.  
Maximum Frequency: Average frequency is consistent.  
Duration: Seconds to 15 minutes at a time.  
Distance: 0 to 25 feet.  
Height: Ground to shoulder or above.  
Description: Performs while utilizing a writing utensil to complete paperwork, using a telephone, handling paperwork or files, office supplies, and other related items.

#### **11 to 30 lbs.**

Objects: File box.  
Average Frequency: 1 time per month.

## Class Description: Deputy Director of Operations - Regulatory

Maximum Frequency: Average frequency is consistent.  
Duration: Seconds at a time.  
Distance: Less than 5 feet.  
Height: Ground to waist level.  
Description: Performs while retrieving and relocating a file box, as needed.

### **31 to 50 lbs.**

Not a job requirement.

### **51 to 75 lbs.**

Not a job requirement.

### **76 to 100 lbs.**

Not a job requirement.

### **100+ lbs.**

Not a job requirement.

### **Simple Grasping**

Average Frequency: 2 to 3 hours.  
Duration: Seconds to 15 minutes at a time.  
Maximum Frequency: Average frequency is consistent.  
Duration: N/A  
Description: Performs while handling paperwork and files, handling office supplies, using a telephone handset, driving in conjunction with maneuvering a steering wheel and performing other described job duties. Unilateral or bilateral hand use.

### **Power Grasping**

Average Frequency: 1 time per month.  
Duration: Seconds at a time.  
Maximum Frequency: Average frequency is consistent.  
Duration: N/A  
Description: Performs while retrieving and relocating a file box, as needed. Bilateral hand use.

### **Fine Manipulation**

Average Frequency: 4 ½ to 5 ½ hours.  
Duration: Seconds to 20 minutes at a time.  
Maximum Frequency: Up to 6 ½ hours.  
Duration: Seconds to 20 minutes at a time.  
Description: Performs while utilizing a computer keyboard and input device to enter or retrieve data, which includes a combination of fine manipulation and simple grasping, sorting and handling paperwork, pressing telephone buttons to make outgoing calls, operating office equipment by pressing buttons, using writing utensils to complete paperwork and performing other described job duties. Unilateral or bilateral hand use.

### **MACHINES/TOOLS**

Writing utensils  
Computer

## **Class Description: Deputy Director of Operations - Regulatory**

Standard office equipment including copy and fax machines, scanners and printers  
Telephone  
Standard office tools including staplers, stapler removers and other related items  
Vehicle

### **PERSONAL PROTECTIVE EQUIPMENT**

Depending on the exposure, the employee is required to wear hearing, eye and head protection.

### **WEIGHTS AND MEASURES**

#### **Items Weighed:**

File box (full) – 30 lbs.

**NOTICE:** The Examples of Functions, responsibilities, work environment, physical demands etc. listed in this Job Analysis are representative only, and not exhaustive of the tasks that an employee may be required to perform.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT APPROVING THE JOB TITLE, JOB DEFINITION, JOB DUTIES, AND SALARY RANGE FOR THE NEW DEPUTY DIRECTOR OF OPERATIONS – REGULATORY JOB CLASSIFICATION

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WHEREAS, the Board of Directors has authority to establish job titles, job definitions, salaries, and job duties for all senior manager positions as described in the New/Revised Job Classification and Salary policy last revised by Resolution No. 53-14; and

WHEREAS, the District has a need for a qualified Deputy Director of Operations – Regulatory to lead and provide strategic oversight for all of the District’s regulatory compliance functions; and

WHEREAS, the job definition and duties for the Deputy Director of Operations – Regulatory reflect the performance of duties related to directing and managing the District’s regulatory compliance functions, and are documented in the job classification approved by the Board of Directors; and

WHEREAS, the Deputy Director of Operations – Regulatory is a deputy senior management position and is subject to the provisions of the Salary and Benefits Resolution for Unrepresented Senior Management Employees; and

WHEREAS, for all positions, including senior-level management, the General Manager shall present the salary range to be applicable to any new or revised job classification to the Board for approval and adoption.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency located in the Counties of Alameda and Contra Costa, California, as follows:

1. The job duties and qualifications for the Deputy Director of Operations – Regulatory shall be as described in the job classification for the Deputy Director of Operations – Regulatory, effective May 20, 2025; and

2. The salary range for the Deputy Director of Operations – Regulatory is set to \$17,039 to \$20,711 per month, effective May 20, 2025.

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Res. No. \_\_\_\_\_

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, Counties of Alameda and Contra Costa, at its regular meeting held on the 20th day of May, 2025, and passed by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Arun Goel, President

ATTEST: \_\_\_\_\_  
Nicole Genzale, District Secretary



**TITLE:** Approve Salary Range for Engineering Manager Classification

**RECOMMENDATION:**

Staff recommends the Board of Directors approve, by Resolution, the salary range for the revised Engineering Manager job classification.

**DISCUSSION:**

As identified in the 2024 Workforce Study, the District has a business need to combine the Capital Improvement Program (CIP) and planning functions under one division to provide for efficiency and collaboration in the planning and implementation of the District's CIP program, with an Engineering Manager classification (formerly the "Principal Engineer" classification which will now be titled "Engineering Manager") to oversee the combined CIP and Planning Division. The Engineering Manager position will provide higher-level technical management of the CIP and planning functions, with primary responsibility for overseeing the CIP and meeting the District's strategic goals related to capital projects. The Engineering Manager will provide more focused attention on managing the District's CIP, which has continued to expand with project managers located in every department. In addition, the Engineering Manager will lead and support complex, interagency planning efforts and efforts to optimize process and system performance.

Due to the new classification title and the addition of higher-level technical management duties to the Engineering Manager job description and in accordance with the salary survey requirements in Section 1.4 and 1.5 of the Memorandum of Understanding between the District and the Mid-Management Employees' Bargaining Unit (MEBU), the District conducted a market survey of the District's nine (9) comparator agencies to find appropriate classification and salary matches for the Engineering Manager classification. As there are a sufficient number of external classification and salary matches, the recommended salary is \$16,781 to \$20,397 per month, in-line with the resulting market survey comparables.

Human Resources staff met and consulted with representatives of MEBU on the revised classification title, job description, and salary range for the Engineering Manager classification, and MEBU concurs with the proposed changes. The retitled and revised Engineering Manager job description was approved by the General Manager on May 15, 2025. In accordance with the District's New/Revised Job Classifications and Salary policy (Attachment 1) for all positions, the General Manager shall present the salary range for any new or revised job classification to the Board for approval and adoption.

Upon adoption, staff intends to begin a recruitment to find the best qualified candidate to fill the Engineering Manager position in the Engineering Department. The position will be funded by utilizing an existing, vacant full-time equivalent (FTE) position already approved as part of the fiscal year 2025 Operating budget, and the District has sufficient budget to cover the cost of this position.

Originating Department: Administrative Services	Contact: S. Koehler/M. Gallardo	Legal Review: Not Required
Financial Review: Not Required	Cost and Funding Source: FY 2025 Operating Budget	
Attachments: <input type="checkbox"/> None <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Task Order <input type="checkbox"/> Proclamation <input checked="" type="checkbox"/> Other (see list on right)	Attachment 1 – New/Revised Job Classification and Salary policy	



# Policy

<b>Policy No.:</b> P700-22-3	<b>Type of Policy:</b> Personnel
<b>Policy Title:</b> New/Revised Job Classifications and Salary	
<b>Policy Description:</b> Non-standard job classifications and/or salary requiring Board approval and adoption	
<b>Approval Date:</b> 8/19/2014	<b>Last Review Date:</b> 2022
<b>Approval Resolution No.:</b> 53-14	<b>Next Review Date:</b> 2026
<b>Rescinded Resolution No.:</b> 71-11	<b>Rescinded Resolution Date:</b> 11/15/2011

It is the policy of the Board of Directors of Dublin San Ramon Services District:

The General Manager may approve new or revised job titles, job definitions, and job duties for all standard job classifications except senior level management. Job titles, job definitions and job duties for all senior management positions shall be presented to the Board by the General Manager for approval and adoption.

For all positions, including senior level management, the General Manager shall present the salary range to be applicable to any new or revised job classification to the Board for approval and adoption. The proposed salary range for a job classification shall be consistent with District compensation structure and/or applicable Memoranda of Understanding (MOU). In the event that an approved salary range for a job classification is determined to be insufficient to recruit a qualified employee due to the unique nature of the job classification and/or due to a difficult labor market and the recommended salary for the job classification is outside the parameters contained in a MOU, the General Manager shall recommend and submit for Board approval a revised monthly salary range which is in best keeping with District practices and priorities. No new or revised salary range shall be applicable to a classification until approved by the Board. Upon approval of any new or revised salary range, the District's salary plan shall be updated in accordance with the District's Salary Plan policy.

Policy is current and no changes need to be adopted by the Board of Directors. <u>Status Quo Chronology:</u>	
<b>Date Adopted:</b>	
<b>August 19, 2014</b>	
Reviewed by Committee or Board:	Date:
<b>Board</b>	<b>December 4, 2018</b>
<b>Board</b>	<b>June 21, 2022</b>



RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT APPROVING THE  
SALARY RANGE FOR THE REVISED ENGINEERING MANAGER CLASSIFICATION

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WHEREAS, the General Manager has authority to approve new or revised job titles, job definitions, and job duties for all standard job classifications, except senior-level management, as described in Resolution No. 53-14; and

WHEREAS, the District has revised the title, job definition, job duties, and qualifications of the former Principal Engineer classification, now to be titled "Engineering Manager" and set the salary based upon the external market survey comparables; and

WHEREAS, the Engineering Manager job classification is subject to the provisions of the Memorandum of Understanding between the District and the Mid-Management Employees' Bargaining Unit (MEBU) dated December 13, 2021; and

WHEREAS, all meet and confer obligations have been met by the District and MEBU pertaining to the revisions to the Engineering Manager classification and salary; and

WHEREAS, for all positions, including senior-level management, the General Manager shall present the salary range to be applicable to any new or revised job classification to the Board for approval and adoption.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency located in the Counties of Alameda and Contra Costa, California, that the salary range for the Engineering Manager classification is set to \$16,781 to \$20,397 per month, effective May 20, 2025.

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, Counties of Alameda and Contra Costa, at its regular meeting held on the 20th day of May, 2025, and passed by the following vote:

AYES:

NOES:

ABSENT:

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Arun Goel, President

ATTEST: \_\_\_\_\_  
Nicole Genzale, District Secretary



**TITLE:** Approve Resolution for Terms and Conditions, Salary, and Benefits for Unrepresented Manager, Professional, Technical, Administrative and Confidential Employees, and Unrepresented Senior Managers and Rescind Resolution No. 28-24

**RECOMMENDATION:**

Staff recommends the Board of Directors approve, by Resolution, the terms and conditions, salary, and benefits for Unrepresented Manager, Professional, Technical, Administrative and Confidential Employees, and Unrepresented Senior Managers and rescind Resolution No. 28-24.

**DISCUSSION:**

The new Deputy Director of Operations - Regulatory classification, approved by the Board in the previous agenda item, is a deputy-senior management level position, and similar to other positions, will not be represented by any formal bargaining unit. As such, the purpose of the recommended Board action is to include the addition of the new Deputy Director of Operations – Regulatory classification in the terms and conditions of employment, salary, and benefits resolution for the Unrepresented Senior Managers (Exhibit B to the resolution). All other terms and conditions, salary, and benefits, remain in effect and unchanged.

The terms and conditions of employment, salary, and benefits for the Unrepresented Manager, Professional, Technical, Administrative and Confidential Employees (Exhibit A to the resolution) remain in effect and unchanged.

Originating Department: Administrative Services	Contact: S. Koehler/M. Gallardo	Legal Review: Not Required
Financial Review: Not Required	Cost and Funding Source: N/A	
Attachments: <input type="checkbox"/> None <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Task Order <input type="checkbox"/> Proclamation <input type="checkbox"/> Other (see list on right)	78 of 478	

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT APPROVING TERMS AND CONDITIONS, SALARY, AND BENEFITS, FOR UNREPRESENTED MANAGER, PROFESSIONAL, TECHNICAL, ADMINISTRATIVE AND CONFIDENTIAL EMPLOYEES, AND UNREPRESENTED SENIOR MANAGERS AND RESCIND RESOLUTION NO. 28-24

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WHEREAS, by Exhibit "A" to Resolution No. 28-24, the Board of Directors approved the terms and conditions, salary, and benefits for Unrepresented Manager, Professional, Technical, Administrative and Confidential Employees, effective December 13, 2021, and revised, effective December 20, 2022, at its regularly scheduled Board meeting on December 20, 2022; and

WHEREAS, by Exhibit "B" to Resolution No. 28-24, the Board of Directors approved the terms and conditions, salary, and benefits for Unrepresented Senior Managers, effective December 13, 2021, and revised, effective August 6, 2024, at its regularly scheduled Board meeting on August 6, 2024; and

WHEREAS, there are no proposed changes to the terms and conditions, salary, and benefits for Unrepresented Manager, Professional, Technical, Administrative and Confidential Employees; and

WHEREAS, the terms and conditions, salary, and benefits for Unrepresented Senior Managers have been amended to include the new Deputy Director of Operations – Regulatory classification and salary approved by the Board earlier at this regularly scheduled meeting.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency located in the Counties of Alameda and Contra Costa, California, does hereby:

1. Approve the Resolution between the District and Unrepresented Manager, Professional, Technical, Administrative and Confidential Employees for the period of December 20, 2022, through December 21, 2025, attached hereto as Exhibit "A" and incorporated by reference herein; and
2. Approve the amended Resolution between the District and Unrepresented Senior Managers, effective May 20, 2025, through December 21, 2025, attached hereto as Exhibit "B" and incorporated by reference herein; and
3. Resolution No. 28-24, attached hereto as Exhibit "C," is rescinded effective May 20, 2025.

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Res. No. \_\_\_\_\_

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, Counties of Alameda and Contra Costa, at its regular meeting held on the 20th day of May, 2025, and passed by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Arun Goel, President

ATTEST: \_\_\_\_\_  
Nicole Genzale, District Secretary

Exhibit A to Resolution No. TBD

# **Salary and Benefits Resolution**

**For**

**Unrepresented Management, Professional, Technical,  
Administrative and Confidential Employees**

**Original Effective Date: December 13, 2021**

**Revised: February 2, 2022**

**Revised: December 20, 2022**

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## **Section 1. Salaries and Cash Benefits**

The wages, hours and conditions of employment for Unrepresented Management, Professional, Technical, Administrative and Confidential employees (herein referred to as “Unrepresented Employees” or “Employees”) shall be as follows:

### **1.1 Salaries**

Effective on the first day of the first pay period of calendar years 2022 through 2025, Unrepresented Employees will receive a percentage salary increase equal to the percent change in the change in CPI (Consumer Price Index – all urban wage earners, not seasonally adjusted, San Francisco-Oakland-Hayward, CA, current, all items series) for the twelve (12) month period ending October 31<sup>st</sup> as follows:

- For calendar year 2022, in the event that CPI is less than 3.0% for the twelve-month period ending October 31<sup>st</sup>, the “floor” for CPI shall be 3.0%. For calendar year 2022, in the event that CPI is more than 4.0% for the twelve-month period ending October 31<sup>st</sup>, the “ceiling” for CPI shall be 4.0%.
- For calendar year 2023, in the event that CPI is less than 2.5% for the twelve-month period ending October 31<sup>st</sup>, the “floor” for CPI shall be 2.5%. For calendar year 2023, in the event that CPI is more than 4.0% for the twelve-month period ending October 31<sup>st</sup>, the “ceiling” for CPI shall be 4.0%.
- For calendar years 2024 and 2025, in the event that CPI is less than 2.0% for the twelve-month period ending October 31<sup>st</sup>, the “floor” for CPI shall be 2.0%. For calendar years 2024 and 2025, in the event that CPI is more than 4.0% for the twelve-month period ending October 31<sup>st</sup>, the “ceiling” for CPI shall be 4.0%.

Such increase constitutes a cost of living increase, and is separate and apart from a merit-based increase. Y-rated unrepresented employees will receive 0% cost of living salary increase adjustment of the employee’s y-rated salary, or the market salary rate for the employee’s classification with the applicable cost of living applied.

Salaries for each classification shall be in five (5) steps of A through E, with Step E being the highest salary. Movement from one step to the next (and the amount of the increase) is based upon merit as explained in Section 1.3.

Unrepresented management, professional, technical, administrative and confidential positions are listed in Appendix 1.

### **1.2 Entrance Salary**

Except as herein otherwise provided, the entrance salary shall be the minimum salary for the class to which that person is appointed. When circumstances warrant, the General Manager may approve an entrance salary that is more than the minimum salary.

### 1.3 Step Increases

#### (a) No Automatic Step Increase

No step increase in salary shall be automatic merely upon completion of a specified period of service. All step increases shall be based on merit as established by record of the employee's performance and shall require approval of the Senior Manager in whose department or group the employee is assigned.

#### (b) Timing of Increases – Full-Time Employees

Subject to the provisions of this Section, a full-time employee shall receive said increases in salary, on the employee's anniversary date, according to the following plan:

- Step B upon successful completion of twelve (12) months' service in Step A and Senior Manager's approval.
- Step C upon completion of twelve (12) months' service in Step B and Senior Manager's approval.
- Step D upon completion of twelve (12) months' service in Step C and Senior Manager's approval.
- Step E upon completion of twelve (12) months' service in Step D and Senior Manager's approval.

#### (c) Timing of Increases – Part-Time Employees

Subject to the provisions of this Section, a part-time employee shall receive said increases in salary after working 2080 hours (equivalent to a full time employee).

### 1.4 Total Compensation Surveys

All total compensation surveys shall be conducted by District in accordance with Compensation Survey Procedures in Section 1.5.

### 1.5 Compensation Survey Procedures

The basis of compensation will be the sixtieth (60<sup>th</sup>) percentile of total compensation of the comparable positions at the survey agencies. Surveys will be done for benchmark positions in each classification and other levels in the classification will be indexed from the benchmark positions. Total compensation at other agencies is defined as base salary plus employer-paid member contributions to retirement and employer contributions for employee defined contribution plans (such as 401k, 457, 401a), minus employee-paid contributions toward employer-share of defined benefit retirement plan (i.e. CalPERS retirement). Total compensation at the District is defined as base salary plus two-thousand five hundred dollars (\$2,500) annual contribution to employee 457 plan, minus employee-paid contributions toward employer-share of defined benefit retirement plan (i.e. CalPERS retirement).



EXAMPLE:

	<b>Base Salary (Monthly)</b>	<b>ER Paid EE PERS (EPMC)</b>	<b>ER Paid Deferred Comp (457)</b>	<b>ER Paid Other Retirement</b>	<b>EE Paid ER Contributions to DB Plan</b>	<b>Total Comp (Monthly)</b>
Comparatory Agency	\$ 7,800.00	\$ 192.50	\$ 83.33	\$ 100.00	\$ -	\$8,175.83
DSRSD	\$ 8,100.00	\$ -	\$ 208.33	\$ -	\$ (162.00)	\$8,146.33

The following list of agencies will be used to establish the benchmark level of salaries:

EBMUD	Livermore
ACWD	Pleasanton
CCCSD	DDSD
CCWD	Brentwood
USD	

#### 1.6 Salary Increase Upon Promotion or Reclassification

When an Unrepresented Employee is moved from one classification to another classification with a higher maximum salary, the salary in the higher classification shall be the minimum salary for that classification, unless that minimum is lower than, or the same as, the employee's salary at the time of promotion or reclassification. In that event, the employee shall receive the next higher step within the pay range of the higher classification, which is at least five percent (5%) greater than the employee's present rate. If the class having a higher salary is not at least 5% more than the employee's present salary at Step E, the employee shall be paid at Step E of the class having a higher salary range.

If an Unrepresented Employee is promoted or reclassified from one classification to a different classification, and if the employee's current rate of pay before reclassification is more than the new position's Step E, then the employee shall be paid at Step E of the new position.

#### 1.7 Out-of-Class Pay

An Unrepresented Employee who is assigned in writing by the General Manager or designated representative, and, who is required to perform of the full range of the duties of a position having a higher salary range or rate of pay, will be paid the first step of the higher range, which is at least five percent (5%) higher than the employee's present salary during the period of the out-of-class assignment. If the position having a higher salary range is not at least 5% more than the employee's present salary at Step E, the employee shall be paid at Step E of the higher salary range.

Acting assignments will be made for five (5) or more consecutive working days of uninterrupted absence, such as vacation or long-term illness or injury. When an employee is expected to perform the full range of duties of a higher classification for five (5) or more consecutive working days, said employee shall be temporarily upgraded to the higher position with retroactive pay to the first day of said assignment.

Compensation provided under this section shall be salary only. All benefits will continue at the level of the employee's regular position.

Out-of-Class pay will be administered in accordance with state and federal regulations, which may impose limits on such benefits for New Members within the CalPERS Retirement System.

#### 1.8 Deferred Compensation

During the term of this Resolution, the District will maintain an IRS 457 Plan for interested employees. Employees may also elect to contribute to a Roth 457 option.

Beginning on the first pay date of the first full pay period of calendar year 2022, the District will contribute on behalf of each employee an amount equal to one-hundred percent (100%) of the first \$2,500 that the employee voluntarily contributes to the Employee's 457 Plan account. Said payment will be made on the same payday as the employee elects to make voluntary contributions to the Plan. "Over Age 50" and "catch-up" contributions are not subject to matching funds.

This incentive shall be administered in accordance with state and federal regulations, which may impose limits on such benefits for New Members within the CalPERS Retirement System.

#### 1.9 Temporary Promotions

For Unrepresented management, professional, technical, administrative and confidential employees, compensation provided under this section shall be salary only, as outlined in Section 1.7. All benefits will continue at the level of the employee's regular position.

### **Section 2. Hours of Work and Overtime**

For non-exempt employees, the regular workweek shall consist of forty (40) hours and the regular workday shall consist of eight (8) hours. Those positions that are Non-Exempt as of the Effective Date of this MOU are listed in Appendix 1. All overtime worked by employees designated as Non-Exempt in accordance with the Fair Labor Standards Act must be approved in advance by the General Manager, or designated representative.

Any authorized time a non-exempt employee works in excess of 40 hours a workweek shall be compensated at or granted compensatory time at, the rate of one and one-half (1 ½) times the employee's regular straight-time rate of pay. Paid holiday and employee leave bank hours constitute "hours worked" for purposes of determining if an employee has worked hours in excess of the regular work week." A Non-Exempt employee will be allowed to annually accrue up to a maximum of forty (40) hours of compensatory time. The maximum amount of hours a non-exempt employee may keep in their compensation time bank shall be capped at 40 hours. Overtime usage shall be subject to the District Personnel Rules, as amended from time to time.

Exempt employees may be required to, or because of the workload, may work in excess of their daily work schedule or eighty (80) hours per pay period and those hours shall be recorded as regular work time on the District's time accounting system but shall not be paid.

Each exempt employee shall have an assigned work schedule that is approved by the General Manager or designee and that consists of eighty (80) hours in a two-week pay period. Such schedule shall be worked on a regular basis. Occasionally, an employee may work fewer hours than their daily work schedule with the approval of their supervisor, and that time shall be made up during the same pay period or supplemented by use of leave. Employees may request an alternative work schedule such as a 9/80 schedule, a 4/9 + 4 work schedule or a 4/10 work schedule and, at the sole discretion of the General Manager, such schedule may or may not be granted.

### **Section 3. Health and Welfare**

#### **3.1 Medical**

##### **(a) Health Care Insurance**

The District is committed to provide health care (medical) insurance to each Unrepresented Employee. The District currently obtains its health insurance through CalPERS and shall endeavor to continue that coverage for the duration of this Resolution. If it is unable to do so, the District will endeavor to obtain coverage that is comparable to the CalPERS program coverage. The District shall endeavor to provide a health care insurance program that has at least two choices for coverage for Health Maintenance Organizations (HMO) and two choices for Preferred Provider Organizations (PPO) Plans.

##### **(b) Medical Insurance Premiums**

District shall pay employee medical insurance premiums up to a maximum amount not to exceed the District "Maximum Contribution" for each level (employee only, employee plus one dependent, and employee plus two or more dependents).

Payment by District shall be for employee or employee plus eligible dependents, whichever represents the employee's situation. The employee shall pay the balance of the cost incurred in excess of the medical insurance premium Maximum Contribution. If the medical insurance premium of the plan an employee selects is less than the District Maximum Contribution, the District shall only pay the amount of the premium cost of the selected plan.

The District medical insurance premium Maximum Contribution for February 1, 2022 through December 31, 2022 is as follows:

	Employee Only	Employee + 1 Dependent	Employee + 2 or more Dependents
District Maximum Contribution	\$857.06	\$1,714.12	\$2,228.36

Effective January 1, 2023, Unrepresented employees will share in the cost of future medical insurance premium increases above the Kaiser Bay Area Region 1 rate as described in the example below.

Each year, cost increases in the Kaiser premium rates will be shared 50% by the District and 50% by the employee. For calendar year 2023, the Kaiser premium rates for 2023 will be

compared to the District Maximum Contribution for 2022; if the Kaiser rate is higher than the 2022 District Maximum Contribution, then the new District Maximum Contribution will be calculated by adding 50% of the increase to the Kaiser 2022 premium rate to establish the Maximum Contribution for calendar year 2023.

If the Kaiser premium rate for 2023 is less than the District Maximum Contribution for 2022, then the District Maximum Contribution rate for calendar year 2023 will be:

	Employee Only	Employee + 1 Dependent	Employee + 2 or more Dependents
District Maximum Contribution	\$857.06	\$1,714.12	\$2,228.36

For calendar year 2024, the Kaiser premium rates for 2024 will be compared to the District Maximum Contribution for 2023; if the Kaiser rate is higher than the 2023 District Maximum Contribution, then the new District Maximum Contribution will be calculated by taking 50% of the increase in the Kaiser 2024 premium rate over the 2023 District Maximum Contribution, then adding it to the 2023 District Maximum Contribution, to establish the new Maximum Contribution for calendar year 2024.

If the Kaiser premium rate for 2024 is less than the District Maximum Contribution for 2023, then the District Maximum Contribution rate for calendar year 2024 will remain the same as the Maximum Contribution amount for 2023.

For calendar year 2025, the Kaiser premium rates for 2025 will be compared to the District Maximum Contribution rates for 2024; if the Kaiser rate is higher than the 2024 District Maximum Contribution, then the new District Maximum Contribution will be calculated by taking 50% of the increase in the Kaiser 2025 premium rate over the 2024 District Maximum Contribution, then adding it to the 2024 District Maximum Contribution, to establish the Maximum Contribution for calendar year 2025.

If the Kaiser premium rate for 2025 is less than the District Maximum Contribution for 2024, then the District Maximum Contribution rate for calendar year 2025 will remain the same as the Maximum Contribution amount for 2024.

#### EXAMPLE

	Premium	Increase from Maximum Contribution	DSRSD Share of Increase	Unrep Share of Increase	District Max Contribution
Max Contribution 2023	\$ 2,150	(example assumes Kaiser rate decreased in 2023)			
Kaiser Rate 2024	\$ 2,225	\$ 75	\$ 37.50	\$ 37.50	\$ 2,188

Unrepresented employees will pay those amounts in excess of the District medical insurance premium Maximum Contribution and the premium of the plan they select. District Maximum Contribution amounts will be rounded up to the nearest dollar.

(c) Post-Retirement Premiums

The District shall provide health care (medical) insurance to each qualified Unrepresented Employee that elects the option and retires from the District. The District shall contract with CalPERS to provide post-retirement health benefits through the CalPERS Vesting Program for Retiree Health Care in accordance with Resolution 47-07.

(d) Waiver of Coverage

An Unrepresented Employee who chooses to do so, may elect Affordable Care Act (ACA) compliant group health insurance coverage elsewhere and designate in writing to forgo medical insurance coverage through the District and receive a contribution as a cash payment (payable bi-monthly via payroll) in the amount of four hundred dollars (\$400) per month. Such payment may be made on a per pay period basis as determined by the District. Said election must be made for the employee as well as his or her dependents.

Eligibility for participation in this program shall be governed by the Guidelines for the Share the Savings Program in the District's Personnel Rules.

It shall be the employee's responsibility to promptly notify Human Resources (HR) if any eligibility condition changes. Any overpayment made to the employee due to their failure to notify HR accordingly will be collected from the employee until the overpayment is fully paid back to the District.

3.2 Dental

The District shall provide dental care benefits covering the Unrepresented Employee, spouse, and eligible dependents.

3.3 Retiree Dental

The District shall provide retiree dental care benefits for Unrepresented Employees (and eligible dependents) who retire from the District and whose first date of employment was before July 1, 2014.

3.4 Life Insurance

(a) Amount

The District shall provide each Unrepresented Employee with Life Insurance. The amount of the life insurance to be provided shall be equal to two (2) times an employee's annual salary, rounded up to the nearest \$1,000, to a maximum of \$400,000. The imputed cost of coverage in excess of \$50,000 will be included in Employee's income, using the IRS Premium Table, and are subject to applicable Federal and State taxes.

(b) Additional Coverage

In addition to the life insurance provided at District expense, the District shall make arrangements for Unrepresented Employees to purchase additional life insurance for themselves or their dependents at employee cost.

3.5 Short-Term and Long-Term Disability

The District shall provide each Unrepresented Employee with Short-Term Disability Insurance. The Short-Term Disability Insurance shall provide for sixty percent (60%) of regular weekly salary, to a maximum of \$1,667 weekly benefit, after a 29-day waiting period. Benefits continue for a maximum of one year, if totally disabled. Integration of short-term insurance benefits and sick leave is to be automatic; the District may not waive integration. Long Term Disability Insurance shall provide 66 2/3% of regular monthly salary, to a maximum of \$6,000 monthly benefit, after 365 days of short term disability coverage. Both Short Term and Long Term Disability Insurance benefits cease upon termination of employment.

3.6 Vision Care

The District shall provide each Unrepresented Employee with vision care benefits covering the employee, spouse, and eligible dependents.

3.7 Retiree Vision

Vision care will not be provided to Unrepresented Employees who retire from the District.

3.8 IRS 125

The District shall continue the IRS 125 plan for employee funded expense reimbursement, including employee paid health care premiums, and allow employee contributions up to the maximum extent permitted by law.

3.9 Changes to Providers of Employee Benefit Plans

The District intends to periodically evaluate the Health and Welfare plans currently available to employees to determine if similar or better coverage may be available at lower cost to the District. The District may substitute new insurance carriers or arrange for self-insurance provided that the overall coverage is similar or better as specified in this Resolution.

**Section 4. Retirement Plan**

4.1 Terms of Program

District employees receive retirement benefits through CalPERS. The Retirement Plan between the District and Public Employees Retirement System (PERS) is documented in a separate MOU between formerly represented employees of CEBU and one position in MEBU and District entitled "Regarding PERS Retirement Formula Enhancement" dated November 17, 2004 and includes single highest year option and "Local Miscellaneous 2.7% at 55" for Classic Members.

“Classic members” are eligible to participate in the 2.7% @ 55 retirement benefit plan, in accordance with the November 17, 2004 “Regarding PERS Retirement Formula Enhancement” MOU. “New members” are eligible to participate in the 2.0% @ 62 retirement benefit plan and are required to pay CalPERS an employee contribution that is at least fifty percent (50%) of the total normal cost of the retirement benefit plan based on pensionable compensation in accordance with PEPRA.

Upon submission of enrollment information, CalPERS shall determine whether a new employee is a “classic member” or “new member” in accordance with the Public Employees’ Pension Reform Act (PEPRA). The District has initiated a contract amendment with CalPERS to establish a Section 20516 cost share for Classic members under an Unrepresented retirement group. The cost share under the Unrepresented CalPERS retirement group will become effective as soon as administratively possible with CalPERS. Until such time, Unrepresented Classic members will continue the Section 20516 cost share in accordance with the resolutions from which their classifications were previously covered. For classifications formerly represented by the Mid-Management Employees’ Bargaining Unit (MEBU) in accordance with the November 17, 2004 MOU between the District and MEBU (Resolution 78-04), Classic members’ contribution of pensionable salary is eight percent (8%) of the employee CalPERS contribution, plus two percent (2%) cost share of the District’s employer CalPERS contribution, for a total of ten percent (10%) CalPERS contribution. For classifications formerly represented by the Confidential Employees’ Bargaining Unit (CEBU), in accordance with the November 17, 2004 MOU between the District and CEBU (Resolution 45-07), Classic members’ contribution of pensionable salary is eight percent (8%) of the employee CalPERS contribution, plus two percent (2%) cost share of the District’s employer CalPERS contribution, for a total of ten percent (10%) CalPERS contribution .

Effective the first day of the first pay period for calendar year 2025, which occurs on December 23, 2024, Classic members in the Unrepresented employees group will reduce the Section 20516 cost share of the District’s employer CalPERS contribution from two percent (2%) to zero percent (0%). Classic members will continue to contribute eight percent (8%) of the employee CalPERS contribution. Substantially similar provisions are included in memoranda of understanding and contracts with all other District employees. If the District decides to modify those provisions for any employee or employee group, the District will similarly amend this Resolution.

## **Section 5. Holidays**

### **5.1 General**

Employees shall be entitled to take all authorized holidays at full pay, not to exceed eight (8) hours for any one (1) day, provided they are in a full pay status on both of their regularly scheduled workdays immediately preceding and following the holiday.

### **5.2 Holiday Schedule**

The following shall be holidays under this Resolution, and shall fall on the calendar or legal date as noted. If a holiday is a calendar day holiday that falls on a Saturday or Sunday, the actual day of the holiday shall be the Friday or Monday before or after that weekend date that corresponds to the

date the District shall be closed for business as solely determined by the District.

Holiday	2021	2022	2023	2024	2025
New Year's Day		Dec-31	Jan-2	Jan-1	Jan-1
Martin Luther King Day		Jan-17	Jan-16	Jan-15	Jan-20
Presidents' Day		Feb-21	Feb-20	Feb-19	Feb-17
Memorial Day		May-30	May-29	May-27	May-26
Independence Day		July-4	July-4	July-4	July-4
Labor Day		Sept-5	Sept-4	Sept-2	Sept-1
Thanksgiving Day		Nov-24	Nov-23	Nov-28	Nov-27
Day after Thanksgiving		Nov-25	Nov-24	Nov-29	Nov-28
Christmas	Dec-24	Dec-26	Dec-25	Dec-25	Dec-25

### 5.3 Reporting Holiday Leave While on Alternative Work Schedule

Employees who work an alternative work schedule (9/80, 10/40) shall report "holiday" time as eight (8) hours and remaining "holiday" time as ELB (Employee Leave Bank) or Compensatory Time (if accrued).

### 5.4 Floating Holidays

Five (5) Floating Holidays (40 hours) shall be incorporated into the Employee Leave Bank and thereafter be part of the Employee Leave Bank as described in Section 7 of this Resolution.

## **Section 6. Administrative Leave for Exempt Unrepresented Employees**

Five (5) Administrative Leave Days (40 hours), which are for the purpose of compensating exempt employees for the additional time required to perform their jobs beyond the normal work day and work week, shall be incorporated into the Employee Leave Bank and thereafter be part of the Employee Leave Bank as described in Section 7 of this Resolution.

## **Section 7. Unrepresented Employee Leave Bank**

### 7.1 Eligibility

All Unrepresented Employees begin accruing Employee Leave (Leave) as defined in Section 7.4 from their hire date.

### 7.2 Scheduling

The times during the calendar year at which an Unrepresented Employee shall take Leave shall be determined by the employee's supervisor with due regard to the wishes of the employee and in particular regard to the need of the District.



### 7.3 Use

Unrepresented Employees may use Leave on an hour-for-hour (or fraction thereof) basis in any pay period that they have not worked their scheduled hours in accordance with Section 2 of this Resolution.

### 7.4 Employee Leave Accrual Rate

Leave accrues on a pay period basis and the accrual rate is determined by the employee's hire date. Example: For a full-time Unrepresented Management Employee, the accrual rate during their first year of employment is 7.69 hours per pay period.

The following tables are based on full-time employment. Leave for part-time employees will be prorated according to number of hours scheduled.

### Unrepresented Management Employees

Year	VAC	FH	ADMIN	Total Days	Total Hours	Per PP
1	15	5	5	25	200	7.69
2	16	5	5	26	208	8.00
3	17	5	5	27	216	8.31
4	18	5	5	28	224	8.62
5	19	5	5	29	232	8.92
6	20	5	5	30	240	9.23
7	21	5	5	31	248	9.54
8	22	5	5	32	256	9.85
9	23	5	5	33	264	10.15
10	24	5	5	34	272	10.46
11	25	5	5	35	280	10.77

### Unrepresented Exempt Professional Employees

Year	VAC	FH	ADMIN	Annual Days	Annual Hours	Hours Per PP
1	10	5	5	20	160	6.15
2	11	5	5	21	168	6.46
3	12	5	5	22	176	6.77
4	13	5	5	23	184	7.08
5	14	5	5	24	192	7.38
6	15	5	5	25	200	7.69
7	16	5	5	26	208	8.00
8	17	5	5	27	216	8.31
9	18	5	5	28	224	8.62
10	19	5	5	29	232	8.92
11	20	5	5	30	240	9.23
12	21	5	5	31	248	9.54
13	22	5	5	32	256	9.85
14	23	5	5	33	264	10.15
15	24	5	5	34	272	10.46
16 & After	25	5	5	35	280	10.77

**Unrepresented Non-Exempt Professional, Technical, Administrative and Confidential Employees**

Non-exempt Employees					
Year	VAC	FH	Total	Total	Hours
			Days	Hours	PP
1	10	5	15	120	4.62
2	11	5	16	128	4.92
3	12	5	17	136	5.23
4	13	5	18	144	5.54
5	14	5	19	152	5.85
6	15	5	20	160	6.15
7	16	5	21	168	6.46
8	17	5	22	176	6.77
9	18	5	23	184	7.08
10	19	5	24	192	7.38
11	20	5	25	200	7.69
12	21	5	26	208	8.00
13	22	5	27	216	8.31
14	23	5	28	224	8.62
15	24	5	29	232	8.92
16 & after	25	5	30	240	9.23

**7.5 Crediting of Leave**

Unrepresented Employee Leave shall be accrued and credited in hours per pay period.

**7.6 Employee Leave at Separation**

Upon separation of employment, an Unrepresented Employee shall be paid cash value of his or her accrued Leave at the time of termination in accordance with the above schedule on a pro-rated basis.

**7.7 Leave Sell Back**

Each full-time Unrepresented Employee covered by this Resolution may sell back leave from the Employee Leave Bank at his or her current rate of pay up to two (2) times per calendar year, up to one-hundred (100) hours, provided that there are at least one-hundred (100) hours remaining after each such sell back.

**Section 8. Sick Leave**

**8.1 Benefits**

Full-time Unrepresented Employees shall accrue sick leave at the rate of eight (8) hours per month credited in hours per pay period. Sick leave usage shall not be considered as a privilege which an

employee may use at his or her discretion, but shall be allowed only in case of necessity of actual sickness or disability in accordance with state and federal laws and the District Personnel Rules, or for the employee's dental, eye, or other physical or medical examination or treatment by a licensed practitioner. Part-time employee's sick leave will be prorated according to their scheduled hours.

## 8.2 Use

Employees may use sick leave on an hour-for-hour basis (or fraction thereof) in any pay period that they have not worked their scheduled hours in accordance with Section 2 of this Resolution. Sick leave may not be used before it is credited and may only be used as outlined in 8.1 above.

## 8.3 Notification Requirement

If an employee will not be at work as scheduled, he/she must notify the supervisor within one half (1/2) hour of the time to report for work or at the first opportunity.

## 8.4 Physician's Certificate or Other Proof

At the discretion of the Unrepresented Employee's supervisor, a physician's certificate or personal affidavit may be required for any period of absence for which sick leave is claimed after the first forty-eight (48) hours of sick leave used in a calendar year.

## 8.5 Family and Medical Care Leave

Family and Medical Care leave, the California Family Rights Act and other federal and state mandated leaves shall be administered in accordance with State and Federal Law.

## 8.6 Sick Leave Incentive Program – PERS Credit

The District shall contract with PERS for "Credit for Unused Sick Leave at Retirement" as specified in the Government Code of the State of California, Section 20965.

# Section 9. **Leaves of Absence**

## 9.1 Jury Duty

An Unrepresented Employee summoned to jury duty shall inform his or her supervisor and, if required to report and/or serve, may be absent from duty with full pay only for those hours required to report and/or serve.

## 9.2 Bereavement Leave

In the event of a death in the immediate family of an employee, he or she shall, upon request, be granted such time off with pay as is necessary to make arrangements for the funeral and attend same, not to exceed twenty-four (24) hours and must be taken consecutively. Leave for this purpose must be requested and used within three (3) months of the event of a death in the immediate family. For the purpose of this Section, the immediate family shall be restricted to

father, mother, step-parent, brother, sister, spouse, legally-recognized domestic partnership, child, mother-in-law, father-in-law, grandparents, grandchildren, and stepchild in those cases where a direct child-rearing-parental relationship may be demonstrated. At the request of the District, the employee shall furnish a death certificate and proof of relationship. Sick leave may be used for the purpose of Bereavement Leave.

### 9.3 Industrial Disability Leave

#### (a) General

Unrepresented Employees who suffer any disability arising out of and in the course of their employment, as defined by the Workers' Compensation Laws of the State of California, shall be entitled to disability leave while so disabled until such time as **1)** the District determines that the interactive process has been exhausted or completed, or that there is an inability to accommodate under the law, or **2)** based upon a permanent and stationary finding in the worker's compensation matter; or **3)** retirement, whichever occurs first. Integration of sick leave and employee leave bank (ELB) with Workers' Compensation temporary disability benefits is to be automatic after exhausting regulatory protected leave provisions (such as FMLA/CFRA); the District may not waive integration.

#### (b) Determination of Coverage

The District reserves the right to withhold payment of any disability benefits until such time it is determined whether or not the illness or injury is covered by Workers' Compensation.

### 9.4 Catastrophic Leave Donation Program

The District agrees to establish a Catastrophic Leave Donation Bank (CLDB) program to assist Unrepresented Employees who have exhausted accrued leave time due to a serious or catastrophic illness or injury, or to care for a member of the employee's immediate family (defined as the employee's legal spouse, domestic partner, child/step-child) who has had a catastrophic illness or injury. The Catastrophic Leave Donation Bank will allow other Unrepresented Employees to donate time to a Catastrophic Leave Donation Bank administered by the District so that a qualifying active District employee can remain in a paid status for a longer period of time, thus partially offsetting the financial impact of the illness, injury or condition.

Eligibility: To be eligible for this benefit, the receiving Unrepresented Employee must:

- 1) be a regular or limited-term full-time employee;
- 2) have sustained a life threatening or debilitating illness, injury or condition (physician confirmation will be required by the District), or a member of the employee's immediate family as defined in this Section has sustained a life threatening or debilitating illness or injury (physician confirmation will be required by the District) which requires the employee's care and assistance;
- 3) have exhausted all accumulated paid leave including Employee Leave Bank, sick leave, compensatory time off, deferred holiday, and/or other such leaves;

4) be unable to return to work for at least thirty (30) days; and

5) have applied, and received approval, for a leave of absence without pay for medical reasons.

Benefits: Accrued Employee Leave Bank and compensatory time off hours donated by other employees to the Catastrophic Leave Donation Bank will be converted to sick leave, then credited to a receiving employee's sick leave balance from the Catastrophic Leave Donation Bank in increments of one (1) hour and shall be paid at the base rate of pay of the receiving employee in effect at the time of need for leave. For as long as the receiving employee remains in a paid status, seniority and all other benefits will continue, with the exception of leave accruals. The total leave credits received by an employee should not exceed three (3) months.

Guidelines for donating leave to the Catastrophic Leave Donation Bank (CLDB):

- (a) Accrued Employee Leave Bank and compensatory time off may be donated by any employee who has completed his/her initial District probationary period.
- (b) Time donated to the Catastrophic Leave Donation Bank will be converted (at the current pay rate of the donating employee) from Employee Leave Bank or compensatory time off to sick leave and credited from the CLDB to the receiving employee's sick leave balance in eight (8) hour increments (equivalent to the receiving employee's current base rate of pay), and shall be paid at the base rate of pay of the receiving employee in effect at the time of need for leave.
- (c) The total amount of time donated to the Catastrophic Leave Donation Bank by an employee shall not exceed eighty (80) hours in a calendar year. The total leave credits received by a receiving employee shall not exceed three (3) months.
- (d) Leave time donations must be a minimum of one-hour increments. An employee cannot donate leave hours, which would reduce the employee's own Employee Leave Bank balance to less than forty (40) hours.
- (e) The use of donated leave hours by a receiving employee will be in consecutive, one-workday increments (i.e., eight (8) hours for a full-time employee working five eight (8) hour days/week). Employees using the CLDB program will be converted to a regular 8 hours per day/5 days per week work schedule for the duration of their leave.
- (f) While an employee is on leave using donated leave hours, Employee Leave Bank or sick leave hours will not accrue.
- (g) Under all circumstances, leave donations made by the donating employee are forfeited once made (i.e. all completed donations are final and cannot be reversed once the District has acknowledged receipt). In the event that an eligible receiving employee does not use all transferred/credited leave for the catastrophic illness/injury, any balance will remain with the receiving employee.

- (h) Employees may donate leave to the CLDB at any time during their employment with the District, so long as their donation complies with all requirements of this Section.

#### 9.5 Leave Without Pay

The General Manager may grant Unrepresented Employees leave of absence without pay for a period not to exceed one (1) year. No leave shall be granted except upon written request of the Unrepresented Employee. Such requests shall be submitted to the General Manager. Such leaves shall normally be granted to permit the employee to engage in activities that shall increase his/her value to the District upon return, or because of sickness, injury or personal hardship. Unrepresented Employees may not be granted a leave of absence until all accrued Employee Leave Bank time is taken. Failure on the part of an employee on leave to report promptly at its expiration shall result in dismissal of the employee. Employee leave bank and sick leave credits shall not accrue to an employee on leave of absence. The decision of the General Manager on granting or refusing to grant a leave of absence or extension thereof shall be final and conclusive.

### **Section 10. Probationary Period**

#### 10.1 Nature of Period

All original and promotional appointments shall be subject to a probationary period. The probationary period shall be regarded as a part of the testing process and shall be utilized for closely observing the employee's work, for securing the most effective adjustment of a new employee to his or her position, and for rejecting any probationary employee whose performance does not meet the required standards of work.

#### 10.2 Length

All new and promotional Unrepresented Employees shall serve a probationary period of twelve (12) months.

#### 10.3 Rejection

During the probationary period, a new employee may be rejected at any time by the General Manager without cause and without the right of appeal.

#### 10.4 Reinstatement

Any employee rejected during the probationary period following a promotional appointment shall be reinstated to the former position from which he or she was promoted, provided the employee has not been discharged or disciplined pursuant to this Resolution.

## **Section 11. Layoffs**

### **11.1 General**

The General Manager may lay off an Unrepresented Employee. The General Manager, on the basis of the administrative needs of the District, shall determine the departments and classifications subject to layoff. Within the classifications subject to layoff, the order of layoff shall be determined in accordance with the District's Personnel Rules.

## **Section 12. Separation, Discharge and Discipline**

### **12.1 Separation**

Separation of employment is defined as voluntary resignation, involuntary resignation due to job abandonment, termination of employment, layoff, and retirement. The last day worked is the last day of employment. Unrepresented Employees' separation shall be in accordance with District Personnel Rule 9.01

### **12.2 Right of Discharge and Discipline**

The District shall have the right to discharge and discipline in accordance with District Personnel Rule 7.01 any Unrepresented Employee for conduct issues including, but not limited to, dishonesty, insubordination, drunkenness, incompetence, willful negligence, failure to perform work as required or to observe the District's safety and personnel rules and regulations, which must be conspicuously posted and not in derogation of this Resolution, or for engaging in strikes, individual or group slowdowns or work stoppages, or refusal to accept overtime, or for violating or ordering the violation of this Resolution. Discipline shall be implemented within sixty (60) calendar days of the District completing the District investigation of the situation causing the problem.

### **12.2 Appeals**

Appeal of any Discharge or Discipline shall be in accordance with District Personnel Rule 7.02 Suspension, Demotion, Dismissal and Personnel Rule 7.03 Arbitration.

## **Section 13. Grievance Procedure**

The grievance procedure is to develop and practice a reasonable and effective means of resolving difficulties which may arise among Unrepresented Employees, to reduce potential problems, to establish channels of communication, to settle differences which arise as close to the point of origin as possible, and to provide a program as fair as possible that will resolve differences promptly and without fear of reprisal. Grievances arising among Unrepresented Employees shall be subject to District Personnel Rules 8.01 Grievance Procedure, 8.02 Definition, Scope and Right to File and 8.03 Grievances Regarding Working Condition Issues.



### 13.1 General

- (a) Changes to Resolution are Non-Grievable. Proposals to add to or change this Resolution or written agreements or addenda supplementary hereto shall not be grievable and no proposal to modify, amend or terminate this Resolution, nor any matter or subject arising out of or in connection with such proposal, may be referred for grievance under this Section, and no Adjustment Board shall have the power to amend or modify this Resolution or written agreements or addenda supplementary hereto or to establish any new terms or conditions of employment.
- (b) Changes to and Interpretations of Resolution. No changes in the Resolution or interpretations thereof (except interpretation resulting from Adjustment Board proceedings hereunder) shall be recognized unless agreed to by the General Manager.
- (c) Pay Claims. All grievances involving or concerning payment of compensation shall be filed in writing and no adjustments shall be retroactive for more than thirty (30) calendar days from the date of filing.

### 13.2 Grievance Procedure

- (a) Initial Discussions. Any employee who believes that he or she has a grievance must inform his or her immediate supervisor of the complaint along with a copy to the Administrative Services Director, and discuss the nature of the complaint with the immediate supervisor prior to elevating the grievance for resolution to the top management official in the department in which he or she works. The grievance is to be presented in writing within thirty (30) calendar days of the date that the employee became aware, or should have become aware, of the act or occurrence. If the issue is not resolved within the department, the procedures hereafter specified may be invoked.
- (b) Referral to General Manager. In the event that the Unrepresented Employee and the District are unable to reach a mutually satisfactory accord on any grievance (as the term "grievance" is hereinabove defined), which arises and is presented, such grievance shall be submitted to the General Manager.

The Unrepresented Employee must notify the General Manager in writing that a grievance exists, and in such notification, state the particulars of the grievance and, if possible, the nature of the determination that is desired. No grievance may be processed under this Section that has not first been filed and investigated as required above. A grievance that remains unresolved after it has been submitted in writing to the General Manager may be heard before a Hearing Officer for an advisory opinion.

#### (c) Administrative Hearing

- 1. General. Any grievance that remains unresolved after consideration by the General Manager may be referred to an Administrative Hearing Officer for a non-binding opinion on the merits of the grievance. A notice to invoke an administrative hearing shall be in writing to the General Manager within thirty (30) calendar days after receipt of the decision of the General Manager.

2. Selection of Hearing Officer. The hearing officer for a grievance matter shall be selected according to the same procedure as specified for an appeal of discharge/discipline.
3. Hearing Officer's Decision. Upon conclusion of the administrative hearing the hearing officer shall provide both the General Manager and the employee with copies of his or her decision on the merits of the appeal with references to, and a discussion of, the evidence presented. The hearing officer's decision shall be an advisory opinion only, nonbinding on either party, provided that if neither party refers the appeal to the Board of Directors within thirty (30) calendar days of receipt of the hearing officer's decision, the hearing officer's decision shall become final. The hearing officer's fees and expenses shall be borne equally by the Parties. If either party requires a transcript, that party shall bear the entire cost of such transcript.

(d) Board of Directors

Any grievance which has not been resolved by the procedures hereinabove set forth may be referred by either party to the Board of Directors within thirty (30) calendar days of receipt of the hearing officer's advisory opinion for final decision. Each party may submit written comment or argument regarding the hearing officer's opinion, not to exceed five (5) pages in length, for the Board's review and consideration. The Board of Directors shall render a decision, which shall be final, within sixty (60) calendar days of receipt of the request for Board review.

**Section 14. Personnel Files**

An Unrepresented Employee, or his or her representative on presentation of written authorization from the employee, shall have access to the employee's personnel file on request. The District shall furnish the employee copies of all performance evaluation reports and letters of reprimand or warning prior to placement of such documents into the employee's personnel file. The employee may be required to acknowledge the receipt of any document entered into his or her personnel file without prejudice to subsequent arguments concerning the contents of such documents.

**Section 15. Miscellaneous Provisions**

15.1 Outside Employment

No Unrepresented Employee shall engage in employment that may constitute a conflict of interest for the employee or the District. No employee shall apply himself or herself whatsoever to any outside employment during his or her regular working hours. Any person while in the employment of someone other than the District shall wear no emblem, badge, uniform or other employee identification.

15.2 Certificates and Professional Organizations

The District shall pay for any required certificates, including renewal, as set forth in the Unrepresented Employee's job description. For each Unrepresented Employee covered by this Resolution, the District will pay for the Unrepresented Employee's membership in up to two (2) professional/technical organizations related to the employee's classification. The District will also

pay for one (1) professional/technical organization meeting per month, within the greater Bay Area, that the employee may choose to attend and in which the employee is a member. If the meeting occurs during regular work hours, the employee will receive compensation during attendance. If the meeting is during non-regular work hours, the employee will not be compensated for attendance. Other memberships and attendance will be determined on a case-by-case basis by the employee's supervisor.

### 15.3 Part-Time

All wages, hours and conditions of employment governed by this Resolution shall be prorated and/or adjusted for part-time employees in accordance with District's Part-Time Rules and Procedures.

## **Section 16. Separability of Provisions**

Should any Section, clause or provision of this Resolution be declared illegal by final judgment of a court of competent jurisdiction, such invalidation of such Section, clause or provision shall not invalidate the remaining portions hereof, and such remaining portions shall remain in full force and effect for the duration of this Resolution.

## Appendix 1

### LIST OF EXEMPT AND NON-EXEMPT POSITIONS

As of the Effective Date of this Resolution, the following positions are Exempt positions as determined by application of the Fair Labor Standards Act:

Classification (as of 12/13/2021)	Step E Salary as of 12/14/20	New Market Step E Salary as of 12/12/21 (before COLA)
	Monthly	Monthly
Human Resources Analyst II (formerly represented by CEBU)	\$11,902	\$11,982
Human Resources & Risk Manager (formerly represented by MEBU)	\$15,549	\$15,549

Classification (as of 1/18/2022)	Step E Salary as of 12/13/21	Step E Salary as of 1/18/22
	Monthly	Monthly
Human Resources Analyst II	\$12,461	\$12,461
Human Resources & Risk Manager	\$16,171	\$16,171
Senior Human Resources Analyst	N/A	\$13,707

As of the Effective Date of this Resolution, the following positions are Non-Exempt positions as determined by application of the Fair Labor Standards Act:

Classification (All formerly represented by CEBU)	Step E Salary as of 12/14/20		New Market Step E Salary as of 12/12/21 (before COLA)	
	Monthly	Hourly	Monthly	Hourly
Administrative Assistant I- Confidential	\$7,480	\$43.1539	\$6,870	\$39.6346
Administrative Assistant I- Confidential (y-rated)	\$7,480	\$43.1539	\$7,480	\$43.1539
Administrative Assistant II- Confidential	\$8,226	\$47.4577	\$7,557	\$43.5981
Administrative Assistant II- Confidential (y-rated)	\$8,226	\$47.4577	\$8,226	\$47.4577
Human Resources Analyst I	\$10,893	\$62.8442	\$10,893	\$62.8442
Human Resources Technician	\$8,768	\$50.5846	\$8,768	\$50.5846

## **Appendix 2**

### **SUMMARY AND DEFINITION OF CONFIDENTIAL DESIGNATION**

The confidential designation of selected Unrepresented positions protects the confidentiality of the District's bargaining process and strategy, both in general contract negotiations and in day-to-day interaction with employee unions and associations. The employees who occupy positions designated as confidential serve as essential support members to the management team and their confidentiality is assured by their exclusion from any organized bargaining unit.

#### **DEFINITION**

The term "confidential employee" identifies those employees who are regularly required to assist District managers responsible for developing and implementing District policies within the area of labor relations. A confidential employee is an employee who normally participates or assists in writing and/or preparing policies affecting employees' wages, hours, and working conditions; or an employee who regularly has advance knowledge of decisions which affect labor relations; or who processes information relating to the District's confidential labor relations matters.

#### **CRITERIA**

The following factors are used (in their totality) to determine those positions to be designated as confidential:

A. The duties assigned to these positions include responsibility for providing clerical and/or technical support to managers who regularly participate in labor negotiations as a chief negotiator or team member; processing paperwork relating to labor negotiations, notes, research, management proposals, contract costing, strategies and plans, strike contingency plans, salary surveys, and problems within departments which are addressed during negotiations.

B. Responsibility for processing paperwork relating to the disposition of union/association grievances, Skelly hearings, letters of reprimand, counseling memos, employee background checks, and other documents including those relating to all other forms of employee discipline.

#### **CONFIDENTIAL POSITIONS**

- Human Resources & Risk Manager
- Senior Human Resources Analyst
- Human Resources Analyst I/II
- Human Resources Technician
- Administrative Assistant I/II- Confidential

# **Salary and Benefits Resolution**

**For**

**Unrepresented Senior Management Employees**

**Original Effective Date: December 13, 2021**

**Revised: June 21, 2022**

**Revised: December 20, 2022**

**Revised: August 6, 2024**

**Revised: May 20, 2025**

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The specific terms and conditions of employment for Unrepresented Senior Management Employees (hereinafter referred to as “Manager” or “Employee”) are governed by their Personal Services Agreement or Offer Letter of Employment with the District. The District recognizes that Personal Services Agreements or Offer Letters of Employment may not address all terms and conditions of employment and there may be some terms and conditions of employment generally applicable to all Unrepresented Senior Management Employees. The more specific terms and conditions of employment of a Personal Services Agreement or Offer Letter of Employment are not modified by this Resolution. Where a Personal Services Agreement or Offer Letter of Employment is silent, the terms in this Resolution apply.

It is understood that Unrepresented Senior Management Employees shall perform all duties, assume all obligations and constantly meet all qualifications of their appointed job classification as that job classification exists as of the Effective Date of this Resolution and their Personal Services Agreement or Offer Letter of Employment and as it may, from time to time, be amended by the District.

The Unrepresented Senior Management Employees shall be subject to all pertinent provisions of the ordinances, resolutions, rules, regulations and all other lawful orders and directives of the General Manager, the District, and the Board. Said duties and obligations shall be performed in an efficient and professional manner and in conformance with the standards generally prevailing for the performance of the duties and obligations pertaining to the position of similar managerial positions of public or private entities, including, but not limited to, community services districts.

## **Section 1.      COMPENSATION**

### **1.1      Initial Base Salary**

Commencing on the Effective Date of this Resolution, District shall compensate Unrepresented Senior Management Employees a base salary in accordance with Appendix 1. Salaries for each Unrepresented Senior Management Employees shall be in five (5) steps of A through E, with Step E being the highest salary. Movement from one step to the next is based upon merit as explained in Section 1.3.

### **1.2.      Annual Cost of Living Base Salary Adjustments**

Subject to satisfactory performance as determined by the General Manager, Unrepresented Senior Management Employee’s base salary shall be adjusted in calendar year 2022 in accordance with Appendix 1 as follows:

A percentage salary increase equal to the percent change in the change in CPI (Consumer Price Index – all urban wage earners, not seasonally adjusted, San Francisco-Oakland-Hayward, CA, current, all items series) for the twelve (12) month period ending October 31<sup>st</sup> as follows:

- a) For Administrative Services Director, Assistant General Manager and Operations Director, effective on the first day of the first pay period of calendar year 2022, in the event that CPI is less than 3.0% for the twelve-month period ending October 31<sup>st</sup>, the “floor” for CPI shall be 3.0%. In the event that CPI is more than 4.0% for the twelve-month period ending October 31<sup>st</sup>, the “ceiling” for CPI shall be 4.0%.
- b) For Engineering Services Director, effective on January 3, 2022, in the event that CPI is less than 3.0% for the twelve-month period ending October 31, 2021, the “floor”



for CPI shall be 3.0%. In the event that CPI is more than 4.0% for the twelve-month period ending October 31, 2021, the “ceiling” for CPI shall be 4.0%.

For all Unrepresented Senior Manager positions, effective on the first day of the first pay period of calendar years 2023 through 2025, a percentage salary increase equal to the percent change in the change in CPI (Consumer Price Index – all urban wage earners, not seasonally adjusted, San Francisco-Oakland-Hayward, CA, current, all items series) for the twelve (12) month period ending October 31<sup>st</sup> as follows:

- For calendar year 2023, in the event that CPI is less than 2.5% for the twelve-month period ending October 31<sup>st</sup>, the “floor” for CPI shall be 2.5%. For calendar year 2023, in the event that CPI is more than 4.0% for the twelve-month period ending October 31<sup>st</sup>, the “ceiling” for CPI shall be 4.0%.
- For calendar years 2024 and 2025, in the event that CPI is less than 2.0% for the twelve-month period ending October 31<sup>st</sup>, the “floor” for CPI shall be 2.0%. For calendar years 2024 and 2025, in the event that CPI is more than 4.0% for the twelve-month period ending October 31<sup>st</sup>, the “ceiling” for CPI shall be 4.0%.

Such increase constitutes a cost of living increase, and is separate and apart from a merit-based increase.

### **1.3 Annual Merit Increase Adjustment**

#### **(a) No Automatic Step Increase**

No step increase in salary shall be automatic merely upon completion of a specified period of service. All step increases shall be based on merit as established by record of the senior management employee's performance and are at the discretion of the General Manager.

#### **(b) Timing of Increases – Full-Time Employees**

Subject to the provisions of this Section, an Unrepresented senior management employee shall receive said increases in salary at the discretion of the General Manager on the employee's anniversary date (with the exception of the Assistant General Manager, as noted in Section 1.3(c) of this Resolution), according to the following plan:

- Step B upon successful completion of twelve (12) months' service in Step A, at the discretion of the General Manager.
- Step C upon completion of twelve (12) months' service in Step B, at the discretion of the General Manager.
- Step D upon completion of twelve (12) months' service in Step C, at the discretion of the General Manager.
- Step E upon completion of twelve (12) months' service in Step D, at the discretion of the General Manager.

#### **(c) Assistant General Manager Annual Merit Increase Adjustment**

Subject to satisfactory performance as Assistant General Manager and accomplishment of goals as assigned by the General Manager, at the discretion of the General Manager,

Assistant General Manager shall be eligible to receive a merit increase in base salary in the amount of five percent (5.0%) on the first day of the first pay period of calendar year 2022 and 2023. Assistant General Manager is not automatically entitled to an annual merit increase adjustment. The General Manager, within his discretion, may still determine no merit increase is warranted.

(d) Engineering Services Director Step Increase Adjustment

As a result of a department reorganization, and with the approval of the General Manager, the Engineering Services Director shall receive a step increase, from Step C to Step D, effective July 11, 2022. Subject to satisfactory performance as Engineering Services Director and accomplishment of goals as assigned by the General Manager, at the discretion of the General Manager, Engineering Services Director shall be eligible to receive a merit increase in base salary on the anniversary date of January 3, 2023.

**1.4. Deferred Compensation Plan Existence and Participation**

The District and Unrepresented Senior Management Employees acknowledge that as of the Effective Date of this Resolution, the District provides a Deferred Compensation Plan pursuant to an agreement or agreements with financial institution(s) qualified to provide such plans under the statutes of the United States Internal Revenue Code. Subject to the terms and conditions of such agreement(s) and the Deferred Compensation Plan collectively thereby established, the District and Unrepresented Senior Manager acknowledge that Unrepresented Senior Manager shall be eligible to participate in said Plan as Unrepresented Senior Manager shall determine. Nothing herein contained shall be deemed to limit the Board's discretion to revise, amend, or terminate said Plan, nor shall District be deemed obligated to replace said Plan in the event of its termination.

**1.5. District Matching Contribution**

Unrepresented Senior Management Employees may participate in the District-sponsored deferred compensation (457) plan on a voluntary basis in accordance with the IRC maximum contribution limitations. Unrepresented Senior Management Employees may also elect to contribute to a Roth 457 option. Beginning on the first pay date of the first full pay period of calendar year 2022 through 2025, the District will contribute on behalf of each Unrepresented Senior Management Employee an amount equal to one-hundred percent (100%) of the first \$2,500 that the Unrepresented Senior Management Employee voluntarily contributes to the Employee's 457 Plan account. Said payment will be made on the same payday as the employee elects to make voluntary contributions to the Plan. "Over Age 50" and "catch-up" contributions are not subject to matching funds.

This incentive shall be administered in accordance with state and federal regulations, which may impose limits on such benefits for New Members within the CalPERS Retirement System.

**Section 2. RETIREMENT PLAN**

**2.1 Retirement Program**

District shall furnish Unrepresented Senior Management Employees with retirement benefits through the California Public Employees Retirement System ("PERS") under contract with PERS entered into pursuant to Government Code Sections 20450 et seq. District shall provide a retirement plan with the following benefits to Classic Members: 2.7% at 55 benefit formula with modified social security coverage, 12 month final average compensation period, sick leave credit, standard non-industrial disability coverage, Optional Settlement 2W pre-retirement death benefits, \$500 lump sum post-retirement death benefits, and 2% COLA option.

"Classic members" are eligible to participate in the 2.7% @ 55 retirement benefit plan, in accordance with the November 17, 2004 "Regarding PERS Retirement Formula Enhancement" MOU. "New members" are eligible to participate in the 2.0% @ 62 retirement benefit plan and are required to pay CalPERS an employee contribution that is at least fifty percent (50%) of the total normal cost of the retirement benefit plan based on pensionable compensation in accordance with PEPRa.

## **2.2 Unrepresented Senior Management Employees' Share**

The District has initiated a contract amendment with CalPERS to establish a Section 20516 cost share for Classic members under an Unrepresented retirement group. The cost share under the Unrepresented CalPERS retirement group will become effective as soon as administratively possible with CalPERS. Until such time, Unrepresented Classic members will continue the Section 20516 cost share in accordance with the resolutions from which their classifications were previously covered. For Senior Management employees, in accordance with the November 17, 2004 Resolution applicable to Senior Managers (Resolution 77-04), Classic members' contribution of pensionable salary is eight percent (8%) of the employee CalPERS contribution, plus a two percent (2%) cost share of the District's employer CalPERS contribution, for a total of a ten percent (10%) CalPERS contribution. Effective the first day of the first pay period for calendar year 2025, which occurs on December 23, 2024, Classic members in the Unrepresented Senior Manager Employees group will reduce the Section 20516 cost share of the District's employer CalPERS contribution from two percent (2%) to zero percent (0%). Classic members will continue to contribute eight percent (8%) of the employee CalPERS contribution. Substantially similar provisions are included in memoranda of understanding and contracts with all other District employees. If the District decides to modify those provisions for any employee or employee group, the District will similarly amend this Resolution.

## **2.3 Program Revisions**

In the event that the retirement program described in Section 2.1 of this Section (a) is modified or terminated by the District or (b) modified, terminated or no longer offered by the State, District will provide comparable benefits to the Unrepresented Senior Management Employees.

## **Section 3. HEALTH AND WELFARE BENEFITS**

### **3.1 Medical**

#### **a) Health Care Insurance**

The District is committed to provide health care (medical) insurance Unrepresented Senior Management Employees. The District currently obtains its health insurance through CalPERS and shall endeavor to continue that coverage for the duration of this Resolution. If it is unable to do so, the District will endeavor to obtain coverage that is comparable to the CalPERS program coverage. The District shall endeavor to provide a health care insurance program that has at least two choices for coverage for Health Maintenance Organizations (HMO) and two choices for Preferred Provider Organizations (PPO) Plans.

b) Medical Insurance Premiums

The District shall pay Unrepresented Senior Management Employees medical insurance premiums up to a maximum amount not to exceed the District "Maximum Contribution" for each level (employee only, employee plus one dependent, and employee plus two or more dependents).

Payment by the District shall be for employee or employee plus eligible dependents, whichever represents the employee's situation. The employee shall pay the balance of the cost incurred in excess of the medical insurance premium Maximum Contribution. If the medical insurance premium of the plan an employee selects is less than the District Maximum Contribution, the District shall only pay the amount of the premium cost of the selected plan.

The District medical insurance premium Maximum Contribution for February 1, 2022 to December 31, 2022 is as follows:

	Employee Only	Employee + 1 Dependent	Employee + 2 or more Dependents
District Maximum Contribution	\$857.06	\$1,714.12	\$2,228.36

Effective January 1, 2023, Unrepresented Senior Managers will share in the cost of future medical insurance premium increases above the Kaiser Bay Area Region 1 rate as described in the example below.

Each year, cost increases in the Kaiser premium rates will be shared 50% by the District and 50% by the employee. For calendar year 2023, the Kaiser premium rates for 2023 will be compared to the District Maximum Contribution for 2022; if the Kaiser rate is higher than the 2022 District Maximum Contribution, then the new District Maximum Contribution will be calculated by adding 50% of the increase to the Kaiser 2022 premium rate to establish the Maximum Contribution for calendar year 2023.

If the Kaiser premium rate for 2023 is less than the District Maximum Contribution for 2022, then the District Maximum Contribution rate for calendar year 2023 will be:

Employee Only	Employee + 1 Dependent	Employee + 2 or more Dependents
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District Maximum Contribution	\$857.06	\$1,714.12	\$2,228.36
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For calendar year 2024, the Kaiser premium rates for 2024 will be compared to the District Maximum Contribution for 2023; if the Kaiser rate is higher than the 2023 District Maximum Contribution, then the new District Maximum Contribution will be calculated by taking 50% of the increase in the Kaiser 2024 premium rate over the 2023 District Maximum Contribution, then adding it to the 2023 District Maximum Contribution, to establish the new Maximum Contribution for calendar year 2024.

If the Kaiser premium rate for 2024 is less than the District Maximum Contribution for 2023, then the District Maximum Contribution rate for calendar year 2024 will remain the same as the Maximum Contribution amount for 2023.

For calendar year 2025, the Kaiser premium rates for 2025 will be compared to the District Maximum Contribution rates for 2024; if the Kaiser rate is higher than the 2024 District Maximum Contribution, then the new District Maximum Contribution will be calculated by taking 50% of the increase in the Kaiser 2025 premium rate over the 2024 District Maximum Contribution, then adding it to the 2024 District Maximum Contribution, to establish the Maximum Contribution for calendar year 2025.

If the Kaiser premium rate for 2025 is less than the District Maximum Contribution for 2024, then the District Maximum Contribution rate for calendar year 2025 will remain the same as the Maximum Contribution amount for 2024.

#### EXAMPLE

	Premium	Increase from Maximum Contribution	DSRSD Share of Increase	Unrep SM Share of Increase	District Max Contribution
Max Contribution 2023	\$ 2,150	(example assumes Kaiser rate decreased in 2023)			
Kaiser Rate 2024	\$ 2,225	\$ 75	\$ 37.50	\$ 37.50	\$ 2,188

Unrepresented Senior Managers will pay those amounts in excess of the District medical insurance premium Maximum Contribution and the premium of the plan they select. District Maximum Contribution amounts will be rounded up to the nearest dollar.

#### c) Employer Contribution for Retiree Medical Insurance Benefits

The District shall contract with CalPERS to provide the Unrepresented Senior Managers with retiree medical insurance benefits. The benefit that shall be provided is the CalPERS Vesting Program for Retiree Health Care (CA Government Code Section 22893), and in accordance with Resolution 65-05. In addition to other requirements for

Manager's qualification as determined by CalPERS, Manager must retire from the District and must have at least five (5) years of service with the District.

d) Changes to the Law

In the event Federal or State legislation that provides health care coverage for Manager is enacted into law, and such legislation has an adverse impact on either party, the District shall amend the Resolution related to the impact of such legislation on the Resolution.

e) Waiver of Coverage

Consistent with District's Share the Savings Program, and subject to any limitations of the law, Manager may elect Affordable Care Act (ACA) compliant group health insurance coverage elsewhere and elect in writing to forgo medical coverage through the District and receive a contribution as a cash payment (payable via bi-monthly payroll) in the amount of four hundred dollars (\$400) per month (payable bi-monthly). Manager must make the election for Manager and Manager's dependents.

**3.2 Dental**

The District shall provide retiree dental care benefits for Unrepresented Senior Management Employees (and eligible dependents) who retire from the District and whose first date of employment was before July 1, 2014.

**3.3 Vision**

The District shall provide Manager with vision care benefits covering Manager, spouse, and eligible dependents. Vision care benefits will not be provided to Manager after retirement from the District.

**3.4 Basic Term Life Insurance**

a) Amount

The District shall provide Unrepresented Senior Management Employees with Life Insurance. The amount of the life insurance to be provided shall be equal to two (2) times Manager's annual salary, rounded up to the nearest \$1,000 to a maximum of \$400,000. The imputed cost of coverage in excess of \$50,000 will be included in Employee's income, using the IRS Premium Table, and are subject to applicable Federal and State taxes.

b) Additional Coverage

In addition to the life insurance provided at District expense, the District shall make arrangements for Manager to purchase additional life insurance for his/herself, his/her spouse, or his/her eligible dependents at Manager's cost.

c) Life Insurance During Retirement

Life Insurance will not be provided to Manager in retirement.

### **3.5 Short Term Disability**

The District shall provide Unrepresented Senior Management Employees with Short-Term Disability Insurance. The Short-Term Disability Insurance shall provide for sixty percent (60%) of regular weekly salary, to a maximum of \$1,667 weekly benefit, after a 29-day waiting period. Benefits continue for a maximum of one year, if totally disabled. Integration of short-term insurance benefits and sick leave is to be automatic; the District may not waive integration. Short Term Disability Insurance benefits cease the day the termination of Manager occurs.

### **3.6 Long Term Disability**

The District shall provide Unrepresented Senior Management Employees with Long -Term Disability Insurance. Long Term Disability Insurance shall provide 70% of regular monthly base salary (i.e., excluding any other compensation, including deferred compensation and matching contributions), to a maximum of \$10,000 monthly benefit, after 365 calendar days of short term disability coverage. Long Term Disability Insurance benefits cease the day the termination of employment occurs.

### **3.7 Changes to Providers of Health and Welfare Benefit Plans**

The District intends to periodically evaluate the Health and Welfare plans currently available to employees to determine if similar or better coverage may be available at lower cost to the District. While District will endeavor to obtain similar or better coverage, and the District may, within its discretion, substitute new insurance carriers, provide different levels of coverages, or arrange for self-insurance.

## **Section 4. FLEXIBLE BENEFITS/IRS SECTION 125 PLAN**

The District shall provide a Flexible Benefits Plan in accordance with IRS Section 125. The District shall allow employee contributions by the Manager to the maximum extent permitted by law as well as allowable pre-tax deductions for employee-paid premiums associated with eligible health care costs.

## **Section 5. LEAVE BENEFITS**

### **5.1 Employee Leave Bank ("ELB")**

#### **a) Definition**

Employee Leave Bank ("ELB") is paid leave provided to Unrepresented Senior Management Employees on an accrual basis to be used for personal time away from work and in accordance with Personnel Rule for Employee Leave Bank (ELB).

#### **b) Employee Leave Bank Accrual Rate**

Unrepresented Senior Management Employees newly hired at the District shall accrue time in the Employee Leave Bank, starting at the rate specified in the table below, each biweekly pay period) which rate of accrual shall increase one (1) day per year on the anniversary of the Manager's original appointment date up to a maximum accrual rate of 12.31 hours each biweekly pay period (40 days per year based on eight (8) hour work days), as follows:

Year	Vac	Float Holidays	Admin	Total Days	Total Hours	Per Pay Period
1-26 (1st year)	15	5	10	30	240	9.23
27-52 (2nd year)	16	5	10	31	248	9.54
53-78 (3rd year)	17	5	10	32	256	9.85
79-104 (4th year)	18	5	10	33	264	10.15
105-130 (5th year)	19	5	10	34	272	10.46
131-156 (6th year)	20	5	10	35	280	10.77
157-182 (7th year)	21	5	10	36	288	11.08
183-209 (8th year)	22	5	10	37	296	11.38
210-235 (9th year)	23	5	10	38	304	11.69
236-261 (10th year)	24	5	10	39	312	12.00
262-287 (11 <sup>th</sup> year)	25	5	10	40	320	12.31

For employees promoted to an Unrepresented Senior Manager position from another District position, leave accrual shall begin at the first level (1<sup>st</sup> year) of the table (9.23 hours per pay period), unless the employee is already accruing leave at a higher rate, at which point, the employee shall begin accruing leave at a rate equal to one more total day than is currently earned (Example: newly-promoted employee is currently earning 10.77 hours per pay period [35 total days], new accrual rate upon appointment to Senior Manager, employee will begin accrual at 11.08 hours per pay period [36 total days] beginning on date of appointment to new position.)

c) Maximum Leave Bank Accrual

The maximum amount of leave in the Employee Leave Bank shall be no greater than an amount representing two years of leave accrual at any given time.

d) Unrepresented Senior Management Employee Leave Bank Sell Back

Unrepresented Senior Managers shall have an option to annually sell back up to 100 hours of leave from Manager's Employee Leave Bank; said option shall be exercised no more than two times in a calendar year provided that there are at least one-hundred (100) hours remaining after such sell back.

e) Use of Employee Leave Bank

All Employee Leave Bank (ELB) Leave shall be scheduled at the discretion of the General Manager; approval will not be unreasonably withheld.

(f) Pre-Employment Negotiated Administrative Leave



The General Manager, at the General Manager's sole discretion, may grant pre-employment negotiated Administrative Leave benefits for Unrepresented Senior Management Employee, but may not exceed 80 hours. Such benefits must be used within 12 months of when they were granted or otherwise will be forfeited and will not be eligible for rollover or cash out.

## **5.2 Holidays**

Unrepresented Senior Management Employees shall be entitled to nine (9) days' holiday leave (based on eight (8) hour work days) in accordance with District's personnel rules and regulations pertaining to holidays, as may be amended from time to time.

## **5.3 Sick Leave**

### **a) Benefits**

Manager shall carry forward all accrued sick leave that accrued prior to the Effective Date. Manager shall accrue sick leave at the rate of eight (8) hours per month credited in hours per pay period. Sick leave usage shall not be considered as a privilege which Manager may use at their discretion, but shall be allowed only in case of necessity of sickness or disability in accordance with state law and the District Personnel Rules, or for Manager's dental, eye, or other physical or medical examination or treatment by a licensed practitioner.

### **b) Use of Sick Leave**

Manager may use sick leave on an hour for hour basis (or fraction thereof) in any pay period that the Manager has not worked their scheduled hours. Sick leave may not be used before it is credited.

### **c) Health Care Provider's Certificate**

When the Manager is absent due to the Manager's own illness or health condition for more than five (5) consecutive workdays, Manager shall submit to General Manager and/or Human Resources a certification from a health care provider stating that the Manager is unable to work due to illness or health condition and the anticipated date of Manager's return to work.

### **d) Illness of Family Member**

Manager shall be entitled to use sick leave consistent with the Paid Sick Leave law, Labor Code sections 245-249, and Kin Care law, Labor Code section 233.

### **e) Family and Medical Care Leave**

Family and Medical Care leave, the California Family Rights Act and other federal and state mandated leaves shall be administered in accordance with State and Federal Law.

- f) The District shall contract with PERS for "Credit for Unused Sick Leave at Retirement" as specified in the Government Code of the State of California, Section 20965.

#### **5.4 Jury Duty Leave**

If Manager is summoned to jury duty, Manager shall notify General Manager and Human Resources and if required to report and/or serve, and may be absent from duty with full pay only for those hours required to report and/or serve.

#### **5.5 Bereavement Leave**

In the event of a death in the immediate family of a Manager, Manager shall, upon request, be granted such time off with pay as is necessary to make arrangements for the funeral and attend same, not to exceed twenty-four (24) hours and must be taken consecutively. Leave for this purpose must be requested and used within three (3) months of the event of a death in the immediate family. For the purpose of this Section, the immediate family shall be restricted to father, mother, step-parent, brother, sister, spouse, legally-recognized domestic partnership, child, mother-in-law, father-in-law, grandparents, grandchildren, and stepchild in those cases where a direct child-rearing-parental relationship may be demonstrated. At the request of the District, the Manager shall furnish a death certificate and proof of relationship. Sick leave may be used for the purpose of Bereavement Leave.

#### **5.6 Industrial Disability Leave**

##### **(a) General**

Unrepresented Senior Management Employees who suffer any disability arising out of and in the course of their employment, as defined by the Workers' Compensation Laws of the State of California, shall be entitled to disability leave while so disabled until such time as **1)** the District determines that the interactive process has been exhausted or completed, or that there is an inability to accommodate under the law, or **2)** based upon a permanent and stationary finding in the worker's compensation matter; or **3)** retirement, whichever occurs first. Integration of sick leave and employee leave bank (ELB) with Workers' Compensation temporary disability benefits is to be automatic after exhausting regulatory protected leave provisions (such as FMLA/CFRA); the District may not waive integration.

##### **(b) Determination of Coverage**

The District reserves the right to withhold payment of any disability benefits until such time it is determined whether or not the illness or injury is covered by Workers' Compensation.

#### **5.6 Catastrophic Leave Donation Program (CLDP)**

The District agrees to establish a Catastrophic Leave Donation Bank (CLDB) program to assist employees who have exhausted accrued leave time due to a serious or catastrophic illness or injury, or to care for a member of the employee's immediate family (defined as the employee's legal spouse, domestic partner, child/step-child) who has had a catastrophic illness or injury. The

Catastrophic Leave Donation Bank will allow other employees to donate time to a Catastrophic Leave Donation Bank administered by the District so that a qualifying active District employee can remain in a paid status for a longer period of time, thus partially offsetting the financial impact of the illness, injury or condition.

Eligibility: To be eligible for this benefit, the receiving employee must: 1) be a regular or limited-term full-time employee; 2) have sustained a life threatening or debilitating illness, injury or condition (physician confirmation will be required by the District), or a member of the employee's immediate family as defined in this Section has sustained a life threatening or debilitating illness or injury (physician confirmation will be required by the District) which requires the employee's care and assistance; 3) have exhausted all accumulated paid leave including Employee Leave Bank, sick leave, compensatory time off, deferred holiday, and/or other such leaves; 4) be unable to return to work for at least thirty (30) days; and 5) have applied, and received approval, for a leave of absence without pay for medical reasons.

Benefits: Accrued Employee Leave Bank and compensatory time off hours donated by other employees to the Catastrophic Leave Donation Bank will be converted to sick leave, then credited to a receiving employee's sick leave balance from the Catastrophic Leave Donation Bank in increments of one (1) hour and shall be paid at the base rate of pay of the receiving employee in effect at the time of need for leave. For as long as the receiving employee remains in a paid status, seniority and all other benefits will continue, with the exception of leave accruals. The total leave credits received by an employee should not exceed three (3) months.

Guidelines for donating leave to the Catastrophic Leave Donation Bank (CLDB):

- (a) Accrued Employee Leave Bank and compensatory time off may be donated by any employee who has completed his/her initial District probationary period.
- (b) Time donated to the Catastrophic Leave Donation Bank will be converted (at the current pay rate of the donating employee) from Employee Leave Bank or compensatory time off to sick leave and credited from the CLDB to the receiving employee's sick leave balance in eight (8) hour increments (equivalent to the receiving employee's current base rate of pay), and shall be paid at the base rate of pay of the receiving employee in effect at the time of need for leave.
- (c) The total amount of time donated to the Catastrophic Leave Donation Bank by an employee shall not exceed eighty (80) hours in a calendar year. The total leave credits received by a receiving employee shall not exceed three (3) months.
- (d) Leave time donations must be a minimum of one-hour increments. An employee cannot donate leave hours, which would reduce the employee's own Employee Leave Bank balance to less than forty (40) hours.
- (e) The use of donated leave hours by a receiving employee will be in consecutive, one-workday increments (i.e., eight (8) hours for a full-time employee working five eight (8) hour days/week). Employees using the CLDB program will be converted to a regular 8 hours per day/5 days per week work schedule for the duration of their leave.
- (f) While an employee is on leave using donated leave hours, Employee Leave Bank or sick leave hours will not accrue.

- (g) Under all circumstances, leave donations made by the donating employee are forfeited once made (i.e. all completed donations are final and cannot be reversed once the District has acknowledged receipt). In the event that an eligible receiving employee does not use all transferred/credited leave for the catastrophic illness/injury, any balance will remain with the receiving employee.
- (h) Employees may donate leave to the CLDB at any time during their employment with the District, so long as their donation complies with all requirements of this Section.

## **Section 6. ADDITIONAL TERMS AND CONDITIONS OF EMPLOYMENT**

### **6.1 Continuous Availability**

Unrepresented Senior Manager shall maintain a continuous presence or means of communication with District staff at all times, either in person or via telephone, cell phone, e-mail, and/or VPN. Allowance during off duty hours shall be made for social events or personal enjoyment. At such times Manager shall ensure that duties have been properly and appropriately delegated to qualified District staff. If District is unable to contact Manager in a reasonable time for reasons beyond the Manager's control such as on-duty or off-duty air travel, Manager's presence in areas without cellular, phone service, email access, international travel or other similar circumstances, Manager's inability to maintain continuous availability shall not be considered grounds for termination for cause.

### **6.2 District Issued Management Tools**

#### **a) Smart Phone**

As of Effective Date, Unrepresented Senior Management Employees shall be issued a District-owned mobile device (e.g. smart phone) with cell phone, e-mail, and VPN functionality for District business use in accordance with District technology use policy. Email and VPN functionality can be provided by use of the District provided notebook or tablet computer.

#### **b) Notebook or Table Computer**

The District shall provide Unrepresented Senior Management Employees with use of a notebook or tablet computer (such as a Surface Pro or equivalent) for District business-use in accordance with District technology use policy. The equipment so provided is the property of the District and the District shall have the right to control the access to, and use of, equipment through its personnel policies, risk management policies or any other policies, and shall also provide Information Technology support as needed to facilitate performance of Manager duties and obligations as an employee of the District.

### **6.3 Certificate Reimbursement**

#### **a) Professional Engineer's (PE) License**

During the term of this Resolution and Senior Managers' employment with the District, Senior Managers shall be reimbursed for the bi-annual license renewal fee only for maintenance of Senior Manager's Professional Engineer's (PE) license. Reimbursement procedures are in accordance with the District Personnel Rule for Certificate Reimbursement Program.

b) Certified Public Accountant (CPA) License

During the term of this Agreement and Senior Manager's employment with the District, Senior Managers will be reimbursed for the bi-annual license renewal fee only for maintenance of Manager's Certified Public Accountant (CPA) license. Reimbursement procedures are in accordance with the District Personnel Rule for Certificate Reimbursement Program.

## **Section 7      SEPARATION FROM DISTRICT EMPLOYMENT**

### **7.1      Service at Pleasure of the District**

It is understood and agreed that as of Effective Date of this Resolution, Unrepresented Senior Management Employees shall, hold position of employment as such at the will and pleasure of the District and shall not have nor acquire a property interest or right to continuing employment, except as described below. Unrepresented Senior Management Employee further understand that Unrepresented Senior Management Employee employment as persons engaged to supply expert, professional, technical or other services exempts Unrepresented Senior Management Employee from the District's classified service as that service is defined in District Code Section 6.10.010.

### **7.2      Termination by District for Cause**

Nothing herein provided shall be deemed to affect or limit the right of District to terminate Manager's employment for cause, or otherwise to exercise District's rights, whether in law or in equity, by reason of breach hereof by Manager or for any other cause. "Cause" as used herein shall include, but not necessarily be limited to: below standard performance; refusal or failure to act in accordance with a specific written directive or order of the General Manager provided that such directive or order is legal; malfeasance or misfeasance in office; conviction of any felony or any crime involving moral turpitude; unauthorized absence; incompetence or inefficiency; insubordination; performance of duties or obligations as Manager while intoxicated or under the influence of drugs, narcotics, other substances, the use, dispensing, or sale of which is prohibited or controlled by the State of California; neglect of duty; breach of this Resolution or the applicable Personal Services Agreement or any similar or like act or omission. Notwithstanding the use of the term "cause" herein, nothing herein contained shall be deemed to create or establish a property right or a right to continuing employment in the position of employment of Manager or affect District's right to terminate the employment of Manager with or without cause.

In the event of termination for cause as determined by the General Manager, District shall not be obligated to compensate Manager in any amount except for services already rendered, including paid leave accrued in Manager's Employee Leave Bank, prior to the date of termination; provided that payment of such compensation shall not bar District's recovery of

such damages as may accrue to District under the circumstances, nor shall termination for cause preclude District from exercising any other right or remedy it may have, whether in law or equity, which may accrue to District under the circumstances giving rise to such termination, or otherwise.

a) Appeals

Manager may appeal any action of the General Manager under Section 7.2 Termination for Cause to the District Board of Directors. Said appeal shall be in writing and shall be timely filed within ten (10) calendar days of the General Manager's action that is being appealed. An untimely filing shall be deemed denied with no further right of appeal. Any appeal meeting may be in closed session, unless the Manager asks that it be in open session. Decisions by the Board of Directors shall be binding and final.

**7.3 Termination at Discretion of District**

a) Process

At the General Manager's sole discretion, District may terminate Unrepresented Senior Management Employee's employment without cause and in accordance with this paragraph by giving written notice of its intent thereof to Manager which notice shall specify the effective date on which Manager shall no longer act in said capacity. Any notice provided in accordance with this section shall be deemed given on the date it is given by District. No minimum amount of notice is required. Upon notice, District shall place Manager in paid administrative leave status from the date of said notice to the effective date specified in that notice. Nothing herein provided in this paragraph or this Resolution constitutes an appeal procedure for the Manager of termination in accordance with this provision.

b) Severance

Upon the effective date of termination by the District, District shall compensate Manager in a lump sum amount equal to four (4) months' base salary. Manager's benefits shall continue after termination for the period of time for which premiums have been paid before the effective date of termination. In addition, District will pay the same amount as it was paying on behalf of the Manager prior to termination towards the Manager's first four (4) months of COBRA premiums for health, dental and vision insurance benefits as described in Section 3 for a period of four (4) months after District benefits lapse unless Manager chooses to retire from District Service within 120 calendar days of termination in which case these benefits, including COBRA premiums being paid by District shall cease upon retirement or revert to benefits to be provided in retirement in accordance with Section 3.

This section is intended to comply with Section 53260 et seq. of the California Government Code. This severance payment shall be made within thirty (30) days of the effective date of the termination, and is subject to applicable withholdings.

#### **7.4 Termination by Unrepresented Senior Management Employee**

At employee's sole discretion, Manager may voluntarily separate from the District with a minimum thirty (30) calendar days' prior written notice to District. Any notice provided in accordance with this section shall be deemed given on the date it is given by Manager. Such termination shall be effective on the date specified in the notice unless the date is less than thirty (30) calendar days from receipt of the notice by the District in which case the date of termination shall be thirty (30) calendar days from receipt of notice by the District.

In the event Manager voluntarily separates in accordance with this provision, Manager shall not be entitled to severance or other benefits or COBRA payments beyond the date of termination, but the District shall, consistent with its rules and regulations, pay Manager for salary earned and accrued "Employee Leave Bank (ELB)" and accrued benefits through the effective date of termination.

#### **7.5 Mutual Termination**

Employment may be terminated at any time by mutual written consent of the District's General Manager and Unrepresented Senior Management Employee. In the event of mutual termination in accordance with this provision, Manager shall not be entitled to severance or other benefits beyond the date of termination, but the District shall, consistent with its rules and regulations, pay Manager for salary earned and accrued employee leave and accrued benefits through the effective date of termination.

#### **7.6 Termination is Final**

The Manager's employment, and any applicable Personal Services Agreement, and the District's obligations to compensate the Manager excepting benefits which are specifically identified to continue into retirement shall cease on the effective date of Manager's termination.

Pursuant to California Government Code Section 53260, in no event shall Manager receive a settlement that exceeds Manager's monthly salary multiplied by eighteen (18).

Pursuant to California Government Code Section 53243.2, any lump sum severance payment or other non-contractual payments related to termination paid to Manager under this Section of the Resolution shall be fully reimbursed by Manager to the District if Manager is convicted of a crime involving an abuse of office or position. For purposes of this Resolution, the phrase "abuse of office or position" shall have the meaning set forth in Government Code Section 53243.4.

#### **7.7 Status**

Unrepresented Senior Management Employee shall have the status of an employee of District, subject to all terms and conditions of employment pertaining to the job classification and position under the ordinances, resolutions, rules, regulations, or other lawful directives or orders of District or the Board; provided, however, that in the event of any conflict between such ordinances, resolutions, rules, regulations, directives or orders, and the provisions of this Resolution and any applicable Personal Services Agreement, the provisions of this Resolution

shall prevail. To the extent not modified or otherwise provided in this Resolution, the District and Manager hereto agree that the provisions of said ordinances, resolutions, rules, regulations, or other lawful directives or orders pertaining to the relationship of employment between the District and its employees, shall also pertain to Manager. Notwithstanding any other provision, Manager shall serve at the pleasure of the District and may be discharged at any time with or without cause.

### **Appendix 1**

#### **LIST OF UNREPRESENTED SENIOR MANGER POSITIONS**

As of the Effective Date of this Resolution, the following positions are Exempt positions as determined by application of the Fair Labor Standards Act:

<b>Classification</b>	<b>5-Step Base Salary as of 12/14/20</b>				
	<b>Step A</b>	<b>Step B</b>	<b>Step C</b>	<b>Step D</b>	<b>Step E</b>
Administrative Services Director	\$16,580	\$17,409	\$18,279	\$19,193	\$20,153
Assistant General Manager	\$17,824	\$18,715	\$19,651	\$20,634	\$21,666
Engineering Services Director	\$16,580	\$17,409	\$18,279	\$19,193	\$20,153
Operations Director	\$16,580	\$17,409	\$18,279	\$19,193	\$20,153

<b>Classification</b>	<b>5-Step Base Salary as of 12/13/21</b>				
	<b>Step A</b>	<b>Step B</b>	<b>Step C</b>	<b>Step D</b>	<b>Step E</b>
Administrative Services Director	\$17,243	\$18,105	\$19,010	\$19,961	\$20,959
Assistant General Manager	\$18,537	\$19,464	\$20,437	\$21,459	\$22,533
Engineering Services Director	\$16,580	\$17,409	\$18,279	\$19,193	\$20,153
Operations Director	\$17,243	\$18,105	\$19,010	\$19,961	\$20,959

<b>Classification</b>	<b>5-Step Base Salary as of 1/3/22</b>				
	<b>Step A</b>	<b>Step B</b>	<b>Step C</b>	<b>Step D</b>	<b>Step E</b>



Administrative Services Director	\$17,243	\$18,105	\$19,010	\$19,961	\$20,959
Assistant General Manager	\$18,537	\$19,464	\$20,437	\$21,459	\$22,533
Engineering Services Director	\$17,243	\$18,105	\$19,010	\$19,961	\$20,959
Operations Director	\$17,243	\$18,105	\$19,010	\$19,961	\$20,959

Classification	5-Step Base Salary as of 12/26/22				
	Step A	Step B	Step C	Step D	Step E
Administrative Services Director	\$17,933	\$18,829	\$19,770	\$20,759	\$21,797
Assistant General Manager	\$19,278	\$20,243	\$21,254	\$22,317	\$23,434
Engineering Services Director	\$17,933	\$18,829	\$19,770	\$20,759	\$21,797
Operations Director	\$17,933	\$18,829	\$19,770	\$20,759	\$21,797
Special Assistant to the General Manager	\$15,592	\$16,372	\$17,191	\$18,051	\$18,954

Classification	5-Step Base Salary as of 8/6/24				
	Step A	Step B	Step C	Step D	Step E
Administrative Services Director	\$18,388	\$19,307	\$20,272	\$21,286	\$22,351
Assistant General Manager	\$19,768	\$20,757	\$21,794	\$22,884	\$24,029
Engineering Services Director	\$18,388	\$19,307	\$20,272	\$21,286	\$22,351
Finance Director	\$18,388	\$19,307	\$20,272	\$21,286	\$22,351
Operations Director	\$18,388	\$19,307	\$20,272	\$21,286	\$22,351
Special Assistant to the General Manager	\$15,988	\$16,788	\$17,628	\$18,509	\$19,435

Classification	5-Step Base Salary as of 5/20/25				
	Step A	Step B	Step C	Step D	Step E
Administrative Services Director	\$18,811	\$19,751	\$20,738	\$21,776	\$22,865
Assistant General Manager	\$19,768	\$20,757	\$21,794	\$22,884	\$24,029
Deputy Director of Operations - Regulatory	\$17,039	\$17,891	\$18,786	\$19,725	\$20,711
Engineering Services Director	\$18,811	\$19,751	\$20,738	\$21,776	\$22,865
Finance Director	\$18,811	\$19,751	\$20,738	\$21,776	\$22,865
Operations Director	\$18,811	\$19,751	\$20,738	\$21,776	\$22,865
Special Assistant to the General Manager	\$16,356	\$17,174	\$18,033	\$18,935	\$19,882

RESOLUTION NO. 28-24

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT APPROVING TERMS AND CONDITIONS, SALARY, AND BENEFITS, FOR UNREPRESENTED MANAGEMENT, PROFESSIONAL, TECHNICAL, ADMINISTRATIVE AND CONFIDENTIAL EMPLOYEES, AND UNREPRESENTED SENIOR MANAGEMENT EMPLOYEES AND RESCINDING RESOLUTION NO. 62-22

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WHEREAS, by Exhibit "A" to Resolution No. 62-22, the Board of Directors approved the terms and conditions, salary, and benefits for Unrepresented Management, Professional, Technical, Administrative and Confidential Employees, effective December 13, 2021, and revised, effective December 20, 2022, at its regularly scheduled Board meeting on December 20, 2022; and

WHEREAS, by Exhibit "B" to Resolution No. 62-22, the Board of Directors approved the terms and conditions, salary, and benefits for Unrepresented Senior Management Employees, effective December 13, 2021, and revised, effective December 20, 2022, at its regularly scheduled Board meeting on December 20, 2022; and

WHEREAS, there are no proposed changes to the terms and conditions, salary, and benefits for Unrepresented Management, Professional, Technical, Administrative and Confidential Employees; and

WHEREAS, the terms and conditions, salary, and benefits for Unrepresented Senior Management Employees have been amended to include the new Finance Director classification and salary approved by the Board at this regularly scheduled meeting.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency located in the Counties of Alameda and Contra Costa, California, does hereby:

1. Approve the Resolution between the District and Unrepresented Management, Professional, Technical, Administrative and Confidential Employees for the period of December 20, 2022, through December 21, 2025, attached hereto as Exhibit "A," and incorporated by reference herein; and
2. Approve the Resolution between the District and Unrepresented Senior Management Employees for the period of August 6, 2024, through December 21, 2025, attached hereto as Exhibit "B," and incorporated by reference herein; and
3. Resolution No. 62-22, attached hereto as Exhibit "C," is hereby rescinded.

\*\*\*\*\*

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, Counties of Alameda and Contra Costa, at its regular meeting held on the 6th day of August, 2024, and passed by the following vote:


AYES: 4 – Directors Georgean M. Vonheeder-Leopold, Dinesh Govindarao, Richard M. Halket, Arun Goel

NOES: 0

ABSENT: 1 – Director Ann Marie Johnson

ATTEST:

  
Nicole Genzale, District Secretary

  
FOR Ann Marie Johnson, President



**TITLE:** Adopt Pay Schedule in Accordance with California Code of Regulations, Title 2, Section 570.5, Requirement for a Publicly Available Pay Schedule and Rescind Resolution No. 5-25

**RECOMMENDATION:**

Staff recommends the Board of Directors adopt, by Resolution, the District Pay Schedule in accordance with California Code of Regulations (CCR), Title 2, Section 570.5, Requirement for a Publicly Available Pay Schedule and rescind Resolution No. 5-25.

**DISCUSSION:**

By Resolution No. 5-25, the Board of Directors adopted the publicly available pay schedule in accordance with California Code of Regulations (CCR), Title 2, Section 570.5, Requirement for a Publicly Available Pay Schedule, during its regularly scheduled meeting on January 21, 2025. The regulations require that the classification title and salary range for all public employee classifications at the District be listed on the publicly available pay schedule and be “duly approved and adopted by the employer’s governing body in accordance with requirements of applicable public meetings laws.” The classifications and corresponding salary ranges listed on the pay schedule are governed by the terms of the Memoranda of Understanding (MOUs), Personal Service Agreements (PSAs), and Salary and Benefits Resolution for Unrepresented Employees previously approved by the Board.

The pay schedule has been updated to add the salary range for the new Deputy Director of Operations – Regulatory classification and the revised salary for the Engineering Manager classification, both of which were presented to the Board of Directors in separate Board agenda items on May 20, 2025.

Originating Department: Administrative Services	Contact: S. Koehler/M. Gallardo	Legal Review: Not Required
Financial Review: Not Required	Cost and Funding Source: FY 2025 Operating Budget	
Attachments: <input type="checkbox"/> None <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Task Order <input type="checkbox"/> Proclamation <input type="checkbox"/> Other (see list on right)	129 of 478	

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT ADOPTING A PAY SCHEDULE IN ACCORDANCE WITH THE CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 570.5 AND RESCINDING RESOLUTION NO. 5-25

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WHEREAS, the California Code of Regulations, Title 2, Section 570.5 requires the District's Board of Directors to approve and adopt all pay schedules; and

WHEREAS, the regulations require that the pay schedule be made public without reference to another document in disclosure of the pay rate; and

WHEREAS, by Resolution No. 5-25, the Board-adopted pay schedule was approved on January 21, 2025; and

WHEREAS, the pay schedule shall be updated to reflect the base salary for the new Deputy Director of Operations – Regulatory classification, effective May 20, 2025, approved by the Board earlier this evening in this regularly scheduled meeting; and

WHEREAS, the pay schedule shall be updated to reflect the base salary for the Engineering Manager classification, effective May 20, 2025, approved by the Board earlier this evening in this regularly scheduled meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency located in the Counties of Alameda and Contra Costa, California, as follows:

1. The pay schedule titled DSRSD Pay Schedule, set forth in Exhibit "A" and attached hereto and incorporated herein by reference, is hereby approved and adopted, and Resolution No. 5-25, attached as Exhibit "B," is hereby rescinded.

2. The pay schedule approved and adopted by this resolution shall be periodically updated by the Board of Directors, in accordance with the California Code of Regulations requirements.

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Res. No. \_\_\_\_\_

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, Counties of Alameda and Contra Costa, at its regular meeting held on the 20th day of May, 2025, and passed by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Arun Goel, President

ATTEST: \_\_\_\_\_  
Nicole Genzale, District Secretary

DSRSD Pay Schedule  
Pursuant to CCR Title 2 570.5

Exhibit A

Non-Exempt, Hourly Classifications					Monthly Salary					Hourly Pay Rate				
Job Classification	Exempt	Code	Effective Date	Resolution #	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
ACCOUNTANT I	H	2311	12/23/2024	67-21	9,210	9,670	10,155	10,663	11,194	53.1346	55.7885	58.5865	61.5173	64.5808
ACCOUNTING TECHNICIAN I	H	1311	12/23/2024	16-22	7,440	7,813	8,203	8,614	9,044	42.9231	45.0750	47.3250	49.6962	52.1769
ACCOUNTING TECHNICIAN II	H	1312	12/23/2024	16-22	8,184	8,593	9,023	9,474	9,949	47.2154	49.5750	52.0558	54.6577	57.3981
ADMINISTRATIVE ASSISTANT I	H	1611	12/23/2024	16-22	6,107	6,412	6,733	7,070	7,424	35.2327	36.9923	38.8442	40.7885	42.8308
ADMINISTRATIVE ASSISTANT II	H	1612	12/23/2024	16-22	6,719	7,056	7,408	7,777	8,166	38.7635	40.7077	42.7385	44.8673	47.1115
ADMINISTRATIVE ASSISTANT II (y-rated)	H	y1612	12/23/2024	16-22	0	0	0	0	8,419	0.0000	0.0000	0.0000	0.0000	48.5712
ADMINISTRATIVE ASSISTANT I - CONFIDENTIAL	H	4611	12/23/2024	28-24	6,411	6,732	7,069	7,424	7,795	36.9865	38.8385	40.7827	42.8308	44.9712
ADMINISTRATIVE ASSISTANT II - CONFIDENTIAL	H	4612	12/23/2024	28-24	7,055	7,407	7,776	8,166	8,574	40.7019	42.7327	44.8615	47.1115	49.4654
CONSTRUCTION INSPECTOR I	H	1431	12/23/2024	16-22	9,027	9,479	9,952	10,449	10,972	52.0788	54.6865	57.4154	60.2827	63.3000
CONSTRUCTION INSPECTOR II	H	1432	12/23/2024	16-22	9,927	10,423	10,945	11,492	12,067	57.2712	60.1327	63.1442	66.3000	69.6173
ELECTRICIAN I	H	1541	12/23/2024	16-22	8,822	9,263	9,728	10,213	10,724	50.8962	53.4404	56.1231	58.9212	61.8692
ELECTRICIAN II	H	1542	12/23/2024	16-22	9,706	10,192	10,701	11,236	11,798	55.9962	58.8000	61.7365	64.8231	68.0654
ENGINEERING/GIS TECHNICIAN I	H	1401	12/23/2024	16-22	8,264	8,677	9,112	9,568	10,046	47.6769	50.0596	52.5692	55.2000	57.9577
ENGINEERING/GIS TECHNICIAN II	H	1402	12/23/2024	16-22	9,092	9,548	10,026	10,527	11,052	52.4538	55.0846	57.8423	60.7327	63.7615
ENVIRONMENTAL CHEMIST I	H	2571	12/23/2024	67-21	9,493	9,967	10,465	10,992	11,538	54.7673	57.5019	60.3750	63.4154	66.5654
ENVIRONMENTAL COMPLIANCE INSPECTOR I (CLEAN WATER)	H	1421	12/23/2024	16-22	8,067	8,471	8,894	9,339	9,806	46.5404	48.8712	51.3115	53.8788	56.5731
ENVIRONMENTAL COMPLIANCE INSPECTOR II (CLEAN WATER)	H	1422	12/23/2024	16-22	8,874	9,319	9,784	10,273	10,785	51.1962	53.7635	56.4462	59.2673	62.2212
ENVIRONMENTAL COMPLIANCE INSPECTOR I (PRETREATMENT)	H	1561	12/23/2024	16-22	8,735	9,171	9,629	10,111	10,616	50.3942	52.9096	55.5519	58.3327	61.2462
ENVIRONMENTAL COMPLIANCE INSPECTOR II (PRETREATMENT)	H	1562	12/23/2024	16-22	9,609	10,089	10,592	11,122	11,679	55.4365	58.2058	61.1077	64.1654	67.3788
ENVIRONMENTAL HEALTH & SAFETY TECHNICIAN	h	1582	12/23/2024	16-22	8,184	8,593	9,023	9,474	9,949	47.2154	49.5750	52.0558	54.6577	57.3981
HUMAN RESOURCES ANALYST I	H	4331	12/23/2024	28-24	10,167	10,674	11,207	11,771	12,359	58.6558	61.5808	64.6558	67.9096	71.3019
HUMAN RESOURCES TECHNICIAN	H	4342	12/23/2024	28-24	8,184	8,593	9,023	9,474	9,949	47.2154	49.5750	52.0558	54.6577	57.3981
INFORMATION TECHNOLOGY ANALYST I	H	2371	12/23/2024	67-21	10,869	11,408	11,980	12,581	13,209	62.7058	65.8154	69.1154	72.5827	76.2058
INFORMATION TECHNOLOGY TECHNICIAN I	H	1371	12/23/2024	16-22	7,881	8,274	8,688	9,122	9,578	45.4673	47.7346	50.1231	52.6269	55.2577
INFORMATION TECHNOLOGY TECHNICIAN II	H	1372	12/23/2024	16-22	8,669	9,102	9,556	10,035	10,536	50.0135	52.5115	55.1308	57.8942	60.7846
INSTRUMENTATION AND CONTROLS TECHNICIAN I	H	1551	12/23/2024	16-22	9,520	9,995	10,495	11,020	11,570	54.9231	57.6635	60.5481	63.5769	66.7500
INSTRUMENTATION AND CONTROLS TECHNICIAN II	H	1552	12/23/2024	16-22	10,471	10,994	11,545	12,121	12,728	60.4096	63.4269	66.6058	69.9288	73.4308
INSTRUMENTATION, CONTROLS, AND ELECTRICAL SUPERVISOR	H	3555	12/23/2024	54-21	13,822	14,512	15,239	16,001	16,801	79.7423	83.7231	87.9173	92.3135	96.9288
JUNIOR ENGINEER	H	2400	12/23/2024	67-21	10,096	10,599	11,131	11,684	12,270	58.2462	61.1481	64.2173	67.4077	70.7885
LABORATORY TECHNICIAN	H	1572	12/23/2024	16-22	8,268	8,681	9,116	9,572	10,051	47.7000	50.0827	52.5923	55.2231	57.9865
LABORER - TEMPORARY/RA	H	9600	12/23/2024	28-18	3,987	4,160	4,334	4,506	4,680	23.0000	24.0000	25.0000	26.0000	27.0000
MAINTENANCE WORKER I	H	1601	12/23/2024	16-22	7,007	7,356	7,724	8,109	8,515	40.4250	42.4385	44.5615	46.7827	49.1250
MAINTENANCE WORKER II	H	1602	12/23/2024	16-22	7,708	8,093	8,498	8,922	9,368	44.4692	46.6904	49.0269	51.4731	54.0462
MANAGEMENT ANALYST I	H	2611	12/23/2024	67-21	9,652	10,134	10,640	11,173	11,731	55.6846	58.4654	61.3846	64.4596	67.6788
MECHANIC I	H	1531	12/23/2024	16-22	8,112	8,519	8,945	9,391	9,862	46.8000	49.1481	51.6058	54.1788	56.8962
MECHANIC II	H	1532	12/23/2024	16-22	8,925	9,372	9,839	10,331	10,848	51.4904	54.0692	56.7635	59.6019	62.5846
MECHANIC II (CRANE CERTIFIED)	H	1533	12/23/2024	16-22	9,149	9,606	10,086	10,589	11,119	52.7827	55.4192	58.1885	61.0904	64.1481
MECHANICAL SUPERVISOR	H	3535	12/23/2024	54-21	11,699	12,283	12,899	13,548	14,219	67.4942	70.8635	74.4173	78.1615	82.0327
OPERATIONS STOREKEEPER	H	1502	12/23/2024	16-22	8,178	8,587	9,016	9,467	9,942	47.1808	49.5404	52.0154	54.6173	57.3577
OPERATOR-IN-TRAINING	H	1520	12/23/2024	16-22	6,914	7,260	7,624	8,004	8,405	39.8885	41.8846	43.9846	46.1769	48.4904
SENIOR ELECTRICIAN	H	1544	12/23/2024	16-22	10,677	11,210	11,772	12,360	12,978	61.5981	64.6731	67.9154	71.3077	74.8731
SENIOR ENVIRONMENTAL COMPLIANCE INSPECTOR	H	1564	12/23/2024	16-22	10,571	11,099	11,653	12,236	12,848	60.9865	64.0327	67.2288	70.5923	74.1231
SENIOR INSTRUMENTATION AND CONTROLS TECHNICIAN	H	1554	12/23/2024	16-22	11,519	12,095	12,701	13,335	14,001	66.4558	69.7788	73.2750	76.9327	80.7750
SENIOR MECHANIC	H	1534	12/23/2024	16-22	9,819	10,310	10,824	11,366	11,934	56.6481	59.4808	62.4462	65.5731	68.8500
SENIOR MECHANIC (CRANE CERTIFIED)	H	1535	12/23/2024	16-22	10,064	10,567	11,095	11,649	12,231	58.0615	60.9635	64.0096	67.2058	70.5635
SENIOR PROCESS WASTEWATER TREATMENT PLANT OPERATOR	H	1524	12/23/2024	16-22	10,610	11,139	11,697	12,281	12,896	61.2115	64.2635	67.4827	70.8519	74.4000
SENIOR UTILITY BILLING AND CUSTOMER SERVICES REPRESENTATIVE	H	1354	12/23/2024	16-22	8,276	8,690	9,125	9,580	10,060	47.7462	50.1346	52.6442	55.2632	57.9785



DSRSD Pay Schedule  
Pursuant to CCR Title 2 570.5

Exhibit A

SENIOR WASTEWATER TREATMENT PLANT OPERATOR	H	1523	12/23/2024	16-22	9,624	10,106	10,611	11,140	11,698	55.5231	58.3038	61.2173	64.2692	67.4885
SENIOR WATER/WASTEWATER SYSTEMS OPERATOR	H	1514	12/23/2024	16-22	10,509	11,036	11,589	12,168	12,775	60.6288	63.6692	66.8596	70.2000	73.7019
UTILITY BILLING AND CUSTOMER SERVICES FIELD TECHNICIAN I	H	1361	12/23/2024	16-22	6,840	7,180	7,540	7,917	8,313	39.4615	41.4231	43.5000	45.6750	47.9596
UTILITY BILLING AND CUSTOMER SERVICES FIELD TECHNICIAN II	H	1362	12/23/2024	16-22	7,523	7,900	8,294	8,709	9,144	43.4019	45.5769	47.8500	50.2442	52.7538
UTILITY BILLING AND CUSTOMER SERVICES REPRESENTATIVE I	H	1351	12/23/2024	16-22	5,974	6,273	6,585	6,915	7,261	34.4654	36.1904	37.9904	39.8942	41.8904
UTILITY BILLING AND CUSTOMER SERVICES REPRESENTATIVE II	H	1352	12/23/2024	16-22	6,572	6,900	7,245	7,607	7,988	37.9154	39.8077	41.7981	43.8865	46.0846
WASTEWATER TREATMENT PLANT OPERATOR I	H	1521	12/23/2024	16-22	7,954	8,350	8,767	9,207	9,666	45.8885	48.1731	50.5788	53.1173	55.7654
WASTEWATER TREATMENT PLANT OPERATOR II	H	1522	12/23/2024	16-22	8,750	9,187	9,647	10,128	10,635	50.4808	53.0019	55.6558	58.4308	61.3558
WASTEWATER TREATMENT PLANT SUPERVISOR	H	3525	12/23/2024	54-21	12,557	13,184	13,844	14,536	15,264	72.4442	76.0615	79.8692	83.8615	88.0615
WATER/WASTEWATER SYSTEMS OPERATOR I	H	1511	12/23/2024	16-22	8,475	8,897	9,343	9,811	10,301	48.8942	51.3288	53.9019	56.6019	59.4288
WATER/WASTEWATER SYSTEMS OPERATOR II	H	1512	12/23/2024	16-22	9,322	9,787	10,277	10,791	11,330	53.7808	56.4635	59.2904	62.2558	65.3654
WATER/WASTEWATER SYSTEMS OPERATOR II (ON CALL)	H	1513	12/23/2024	16-22	9,554	10,033	10,534	11,062	11,614	55.1192	57.8827	60.7731	63.8192	67.0038
WATER/WASTEWATER SYSTEMS SUPERVISOR	H	3515	12/23/2024	54-21	12,613	13,245	13,907	14,602	15,332	72.7673	76.4135	80.2327	84.2423	88.4538

Exempt Classifications					Monthly Salary					Bi-Weekly Pay Rate				
Job Classification	Exempt	Code	Effective Date	Resolution #	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
ACCOUNTANT II	S	2312	12/23/2024	67-21	10,130	10,637	11,169	11,728	12,313	4675.38	4909.38	5154.92	5412.92	5682.92
ADMINISTRATIVE SERVICES DIRECTOR	S	5307	12/23/2024	28-24	18,811	19,751	20,738	21,776	22,865	8682.00	9115.85	9571.38	10050.46	10553.08
ASSISTANT ENGINEER	S	2401	12/23/2024	67-21	11,105	11,660	12,242	12,854	13,497	5125.38	5381.54	5650.15	5932.62	6229.38
ASSISTANT GENERAL MANAGER	S	5118	12/23/2024	28-24	20,223	21,234	22,295	23,410	24,582	9333.69	9800.31	10290.00	10804.62	11345.54
ASSOCIATE ENGINEER	S	2402	12/23/2024	67-21	12,769	13,408	14,079	14,782	15,522	5893.38	6188.31	6498.00	6822.46	7164.00
CLEAN WATER PROGRAMS ADMINISTRATOR	S	2422	12/23/2024	67-21	11,941	12,539	13,166	13,824	14,514	5511.23	5787.23	6076.62	6380.31	6698.77
DEPUTY DIRECTOR OF OPERATIONS - REGULATORY	S	5557	5/20/2025	TBD	17,039	17,891	18,786	19,725	20,711	7864.15	8257.38	8670.46	9103.85	9558.92
ENGINEERING MANAGER	S	3546	5/20/2025	TBD	16,781	17,620	18,501	19,426	20,397	7745.08	8132.31	8538.92	8965.85	9414.00
ENGINEERING SERVICES DIRECTOR	S	5407	12/23/2024	28-24	18,811	19,751	20,738	21,776	22,865	8682.00	9115.85	9571.38	10050.46	10553.08
ENVIRONMENTAL CHEMIST II	S	2572	12/23/2024	67-21	10,442	10,963	11,512	12,088	12,691	4819.38	5059.85	5313.23	5579.08	5857.38
ENVIRONMENTAL HEALTH AND SAFETY PROGRAMS ADMINISTRATOR	S	2582	12/23/2024	67-21	11,705	12,290	12,903	13,551	14,228	5402.31	5672.31	5955.23	6254.31	6566.77
EXECUTIVE SERVICES SUPERVISOR	S	3385	12/23/2024	54-21	13,258	13,921	14,618	15,349	16,115	6119.08	6425.08	6746.77	7084.15	7437.69
FINANCE DIRECTOR	S	5327	12/23/2024	28-24	18,811	19,751	20,738	21,776	22,865	8682.00	9115.85	9571.38	10050.46	10553.08
FINANCE SUPERVISOR	S	3325	12/23/2024	54-21	13,062	13,715	14,402	15,121	15,877	6028.62	6330.00	6647.08	6978.92	7327.85
FINANCIAL ANALYST	S	2322	12/23/2024	67-21	11,401	11,971	12,571	13,199	13,858	5262.00	5525.08	5802.00	6091.85	6396.00
FINANCIAL SERVICES MANAGER	S	3326	12/23/2024	54-21	15,677	16,459	17,282	18,147	19,052	7235.54	7596.46	7976.31	8375.54	8793.23
GENERAL MANAGER	S	6118	12/23/2024	4-25	0	0	0	0	28,098	0.0000	0.0000	0.0000	0.0000	12968.31
GIS ANALYST	S	2412	12/23/2024	67-21	11,636	12,219	12,827	13,469	14,144	5370.46	5639.54	5920.15	6216.46	6528.00
HUMAN RESOURCES ANALYST II	S	4335	12/23/2024	28-24	11,183	11,743	12,331	12,946	13,594	5161.38	5419.85	5691.23	5975.08	6274.15
HUMAN RESOURCES AND RISK MANAGER	S	4336	12/23/2024	28-24	14,513	15,241	16,001	16,801	17,642	6698.31	7034.31	7385.08	7754.31	8142.46
INFORMATION TECHNOLOGY ANALYST II	S	2372	12/23/2024	67-21	11,953	12,551	13,178	13,837	14,530	5516.77	5792.77	6082.15	6386.31	6706.15
INFORMATION TECHNOLOGY MANAGER	S	3376	12/23/2024	54-21	15,607	16,386	17,207	18,070	18,974	7203.23	7562.77	7941.69	8340.00	8757.23
LABORATORY AND ENVIRONMENTAL COMPLIANCE MANAGER	S	3576	12/23/2024	54-21	13,478	14,152	14,861	15,602	16,384	6220.62	6531.69	6858.92	7200.92	7561.85
LABORATORY SUPERVISOR	S	3575	12/23/2024	54-21	12,008	12,607	13,239	13,901	14,595	5542.15	5818.62	6110.31	6415.85	6736.15
MANAGEMENT ANALYST II	S	2612	12/23/2024	67-21	10,616	11,148	11,704	12,290	12,903	4899.69	5145.23	5401.85	5672.31	5955.23
MECHANICAL SUPERINTENDENT	S	3536	12/23/2024	54-21	14,039	14,740	15,479	16,252	17,065	6479.54	6803.08	7144.15	7500.92	7876.15
OPERATIONS COMPLIANCE MANAGER	S	3596	12/23/2024	54-21	15,489	16,264	17,078	17,931	18,828	7148.77	7506.46	7882.15	8275.85	8689.85
OPERATIONS DIRECTOR	S	5507	12/23/2024	28-24	18,811	19,751	20,738	21,776	22,865	8682.00	9115.85	9571.38	10050.46	10553.08
PRETREATMENT PROGRAMS ADMINISTRATOR	S	2562	12/23/2024	67-21	11,049	11,601	12,182	12,791	13,429	5099.54	5354.31	5622.46	5903.54	6198.00
PRINCIPAL ELECTRICAL ENGINEER	S	3546	12/23/2024	54-21	16,198	17,007	17,856	18,750	19,689	7476.00	7849.38	8241.23	8653.85	9087.23
PRINCIPAL WATER/WASTEWATER SYSTEMS ENGINEER	S	3506	12/23/2024	54-21	16,198	17,007	17,856	18,750	19,689	7476.00	7849.38	8241.23	8653.85	9087.23
PUBLIC AFFAIRS PROGRAM ADMINISTRATOR	S	2142	12/23/2024	67-21	11,745	12,333	12,950	13,597	14,277	5420.77	5692.15	5976.92	6275.54	6589.38

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DSRSD Pay Schedule  
Pursuant to CCR Title 2 570.5

Exhibit A

PUBLIC AFFAIRS SPECIALIST	S	2122	12/23/2024	67-21	10,555	11,082	11,638	12,220	12,830	4871.54	5114.77	5371.38	5640.00	5921.54
PUBLIC AFFAIRS SUPERVISOR	S	3125	12/23/2024	54-21	13,435	14,106	14,813	15,555	16,332	6200.77	6510.46	6836.77	7179.23	7537.85
SENIOR ENGINEER	S	3405	12/23/2024	54-21	14,355	15,073	15,826	16,617	17,447	6625.38	6956.77	7304.31	7669.38	8052.46
SENIOR ENVIRONMENTAL CHEMIST	S	2574	12/23/2024	67-21	11,487	12,061	12,665	13,298	13,962	5301.69	5566.62	5845.38	6137.54	6444.00
SENIOR HUMAN RESOURCES ANALYST	S	4334	12/23/2024	28-24	12,302	12,917	13,562	14,241	14,953	5677.85	5961.69	6259.38	6572.77	6901.38
SENIOR INFORMATION TECHNOLOGY ANALYST	S	2374	12/23/2024	67-21	13,148	13,805	14,496	15,221	15,982	6068.31	6371.54	6690.46	7025.08	7376.31
SENIOR MANAGEMENT ANALYST	S	2614	12/23/2024	67-21	11,678	12,262	12,874	13,518	14,194	5389.85	5659.38	5941.85	6239.08	6551.08
SENIOR QUALITY ASSURANCE CHEMIST	S	2564	12/23/2024	67-21	11,487	12,061	12,665	13,298	13,962	5301.69	5566.62	5845.38	6137.54	6444.00
SPECIAL ASSISTANT TO THE GENERAL MANAGER	S	5107	12/23/2024	28-24	16,356	17,174	18,033	18,935	19,882	7548.92	7926.46	8322.92	8739.23	9176.31
VISUAL COMMUNICATIONS SPECIALIST	S	2132	12/23/2024	67-21	10,555	11,082	11,638	12,220	12,830	4871.54	5114.77	5371.38	5640.00	5921.54
WASTEWATER TREATMENT PLANT OPERATIONS SUPERINTENDENT	S	3526	12/23/2024	54-21	15,900	16,695	17,530	18,408	19,328	7338.46	7705.38	8090.77	8496.00	8920.62
WATER/WASTEWATER SYSTEMS SUPERINTENDENT	S	3516	12/23/2024	54-21	15,138	15,894	16,688	17,522	18,400	6986.77	7335.69	7702.15	8087.08	8492.31

RESOLUTION NO. 5-25

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT ADOPTING A PAY SCHEDULE IN ACCORDANCE WITH THE CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 570.5 AND RESCINDING RESOLUTION NO. 50-24

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WHEREAS, the California Code of Regulations, Title 2, Section 570.5 requires the District's Board of Directors approve and adopt all pay schedules; and

WHEREAS, the regulations require that the pay schedule be made public without reference to another document in disclosure of the pay rate; and

WHEREAS, by Resolution No. 50-24, the Board-adopted pay schedule was approved on December 17, 2024; and

WHEREAS, the pay schedule shall be updated to reflect the new base salary for the General Manager, effective December 23, 2024, approved by the Board earlier this evening in this regularly scheduled meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency located in the Counties of Alameda and Contra Costa, California, as follows:

1. The pay schedule titled DSRSD Pay Schedule, set forth in Exhibit "A" and attached hereto and incorporated herein by reference, is hereby approved and adopted, and Resolution No. 50-24, attached as Exhibit "B," is hereby rescinded.
2. The pay schedule approved and adopted by this resolution shall be periodically updated by the Board of Directors, in accordance with the California Code of Regulations requirements.

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, Counties of Alameda and Contra Costa, at its regular meeting held on the 21st day of January, 2025, and passed by the following vote:

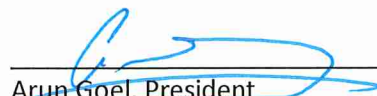
AYES: 5 – Directors Richard M. Halket, Ann Marie Johnson, Georgean M. Vonheeder-Leopold, Dinesh Govindarao, Arun Goel

NOES: 0

ABSENT: 0

ATTEST:

  
Nicole Genzale, District Secretary

  
Arun Goel, President



**TITLE:** Receive Presentation and Continue Discussion on Proposed Operating Budget for Fiscal Years 2026 and 2027

**RECOMMENDATION:**

Staff recommends the Board of Directors receive a presentation and continue discussion on the proposed Operating Budget for Fiscal Years 2026 and 2027 and provide direction.

**SUMMARY:**

On May 6, the Board received a presentation on the proposed two-year Operating Budget for Fiscal Year (FY) 2026 and FY 2027. Based on the input and direction provided by the Board, staff completed preparation of the two-year Operating Budget (Attachment 1), which will be discussed with the Board on May 20. The proposed Operating Budget includes appropriate funding and staff resources to operate the District's Local Wastewater, Regional Wastewater, and Water enterprises; address near-term challenges and Strategic Plan priorities; meet the District's contractual obligations for operating the DSRSD-EBMUD Recycled Water Authority (DERWA) and Livermore-Amador Valley Water Management Agency (LAVWMA) facilities; and replace critical capital assets. Total proposed operating expenses for the three enterprises and the District's other funds for FY 2026 are \$91.2 million. This amount is 5.4% more than estimated expenses for FY 2025 of \$86.5 million. Total expenses are projected to increase by 4.0% in FY 2027 to \$94.9 million. Cost increases have been limited as much as possible to essential projects and services. Expenses are balanced by anticipated increases in revenue and the prudent use of reserves. A noticed public hearing for the Board to consider adoption of the Operating Budget for FY 2026 and FY 2027 is scheduled for June 3, 2025.

**BACKGROUND:**

The District operates three main business enterprises: Local Wastewater for wastewater collection system services in Dublin and southwest San Ramon; Regional Wastewater for wastewater treatment and disposal services for Dublin, southwest San Ramon, and Pleasanton (by contract); and Water for potable and recycled water service in Dublin and the Dougherty Valley portion of San Ramon. In addition, the District operates and maintains facilities on behalf of DERWA and LAVWMA. Every two years, the Board reviews and adopts a two-year Operating Budget for the three enterprises. The District's budget process typically starts in fall with an overall discussion of the Operating and Capital Budget process with the Full Management Team (consisting of the District's executive managers and mid-managers). The General Manager provides initial guidelines, objectives, and priorities for the budget cycle.

Concurrently with each biennial budget process, staff works with the Board to review and update the Strategic Plan. The District's Strategic Plan is a five-year planning document that incorporates the District's mission, vision, and core values and outlines key strategic goals, strategies, and objectives that the District seeks to accomplish over the five-year period. The update to the Strategic Plan for Fiscal Years 2026–2030 (2025 Strategic Plan) was reviewed at the Board meetings on January 21 and March 4, 2025. On April 21, the Board approved the [2025 Strategic Plan](#). Work activities and resources needed to implement the 2025 Strategic Plan are reflected in the proposed Operating and Capital Budgets.

**DISCUSSION:**

The proposed Operating Budget incorporates the 2025 Strategic Plan, the addition of one full-time position per the 2024 Workforce Study, and projected revenues based on estimates of billing units and scheduled rates adjustments approved by the Board in the May 2023 Local and Regional Wastewater Rate Study and the April 2024 Water Rate Study. In addition, the Operating Budget addresses a number of operational and policy challenges in the coming years, including (1) new and expanding regulations on water and wastewater industries; (2) rising personnel costs; (3) uncertainty in energy and supply costs; and (4) capital asset replacement needs. In addition to these challenges, the proposed

Originating Department: Finance	Contact: K. Spray	Legal Review: Not Required
Financial Review: Yes	Cost and Funding Source: N/A	
Attachments: <input type="checkbox"/> None <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Task Order <input type="checkbox"/> Proclamation <input checked="" type="checkbox"/> Other (see list on right)	Attachment 1 – Proposed Operating Budget for FY 2026 and FY 2027	

Operating Budget assumes a slower pace of growth to be conservative and account for economic uncertainties.

The Operating Budget is divided into the following sections:

- *Letter from the General Manager* – Summary of District accomplishments over the last two years, major operational and policy issues facing the District in the near-term, staffing resources, and financial condition of the District's three enterprises over the next decade based on updated long-term financial planning models.
- *Introduction* – Organization chart, Board and senior staff directory, Strategic Plan, District overview and economic conditions, awards, and adopted resolution.
- *Financial overview* – Descriptions of the budget process and accounting structure, working capital by fund families, financial information/trend analysis on revenues, expenses and transfers, summary of the Capital Improvement Program, and ten-year financial models.
- *Department overview* – Accomplishments, budget summaries and trends, future goals, and performance measures.
- *Appendix* – District financial policies, glossary, debt schedules, and consolidated working capital summaries by fund.

Total revenues, which include service charges, other revenues, interests, and capacity reserve fees, are projected to be \$106.1 million in FY 2026 and \$112.4 million in FY 2027. These projections reflect a slight increase in water usage by customers, a minimal amount of growth in the customer base, annual adjustments to rates, the loss of revenue from the Federal Correctional Institute (FCI) Dublin, which closed in 2024, and a general decline in capacity reserve fees as the District approaches buildout.

Total proposed operating expenses for the three enterprises and the District's other funds for FY 2026 are \$91.2 million, which represents a 5.4% increase over FY 2025 budgeted expenses. Total expenses are projected to increase by 4.0% in FY 2027 to \$94.9 million. Cost increases have been limited as much as possible to essential projects and services. Primary drivers for increases to operating expenses in FY 2026 are rising personnel costs and an increase in the District's proportionate share of DERWA costs.

The proposed Operating Budget utilizes ten-year financial planning models to assess the long-term stability and sustainability of the District's three enterprises. The long-term financial models show that all three enterprises are in a good financial position for the next two years and able to fund operations. However, unanticipated increases in expenses, combined with more conservative projections of growth, have reduced the amount of operating revenues available to fund operations and capital replacement projects. To alleviate pressure on the enterprise funds and use of reserves, transfers to capital replacement funds have been reduced over the ten-year period for all three enterprises. As a result of this adjustment, the combined working capital for the enterprise and rate stabilization funds for the Local Wastewater enterprise are projected to be above target reserve levels for FY 2026 and FY 2027 and between minimum and target reserve levels for the remaining years. The Water enterprise combined working capital is projected to be between minimum and target reserve levels for the entire ten-year period.

Even with reduced replacement transfers, the Regional Wastewater enterprise is expected to experience a downward trend in the combined working capital for the enterprise and rate stabilization funds over the ten-year period, with reserve levels projected to fall below minimum in FY 2031. Staff is recommending updating the 2023 Local and Regional Wastewater Rate Study in FY 2026 to review cost of service and revenue requirements. It is anticipated that a combination of modest rate increases and refinements to the Asset Management Program can provide the course correction needed to ensure long-term financial sustainability for the Local and Regional Wastewater enterprises and restore funding to address future capital replacement needs.

#### **NEXT STEPS:**

On May 20, the Board will receive a presentation and continue discussion on the proposed Operating Budget. Staff will incorporate any further input and direction provided by the Board. The LAVWMA annual budget is scheduled for adoption on May 21. Staff will incorporate any revisions to the Operating Budget, if required, based on the LAVWMA annual budget after May 21. A noticed public hearing for the DSRSD Board to consider adoption of the Operating Budget for FY 2026 and FY 2027 is scheduled for June 3, 2025.





# Dublin San Ramon Services District

*Water, wastewater, recycled water*

## PROPOSED OPERATING BUDGET

Fiscal Years **2026** and **2027**

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## A LETTER FROM THE GENERAL MANAGER

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May 20, 2025

Honorable President and District Directors:

I am pleased to submit the FY26 and FY27 operating budget for the Board's review and consideration. This operating budget highlights District accomplishments over the last two years, identifies major operational and policy issues facing the District over the next two years, and projects the financial condition of the District's three business enterprises over the next decade based on updated long-term financial planning models. Detailed financial plans for the next two years are described in this operating budget from three perspectives – a fund basis, a category basis, and a department basis – to provide full transparency to the readers.



The District operates three main business enterprises: Local Wastewater for wastewater collection system services in Dublin and southwest San Ramon, Regional Wastewater for wastewater treatment and disposal services for Dublin, southwest San Ramon, and Pleasanton (by contract), and Water for potable and recycled water service in Dublin and the Dougherty Valley portion of San Ramon. The two-year budget includes appropriate funding and staff resources to operate the District's three enterprises, address the District's near-term challenges and Strategic Plan priorities, meet the District's contractual obligations to operate facilities on behalf of the DSRSD-EBMUD Recycled Water Authority (DERWA) and Livermore-Amador Valley Water Management Agency (LAVWMA), and replace critical capital assets.

Total operating expenses for the three enterprises and the District's other funds for FY26 are \$91.2 million. This amount is 5.4% more than estimated expenses for FY25 of \$86.5 million. Total expenses are projected to increase by 4.0% in FY27 to \$94.9 million. Cost increases have been limited as much as possible to essential projects and services. Expenses are balanced by anticipated increases in revenue and the prudent use of reserves.

The long-term financial models show that all three business enterprises are in a good financial position in the near-term and are able to fund operations. However, unanticipated increases in expenses, combined with more conservative projections of growth, have reduced the amount of operating revenues available to fund operations and capital replacement projects. To alleviate pressure on the enterprise funds, transfers to capital replacement funds have been reduced. Even with reduced capital replacement transfers, the Local Wastewater and Regional Wastewater enterprises are projected to see a downward trend in the combined working capital for the enterprise and rate stabilization funds. Staff plans to prepare an updated wastewater rate study in FY26 to review cost of service and revenue requirements. It is anticipated that a combination of modest rate increases and refinements to the Asset Management Program can provide the course correction needed to ensure long-term financial sustainability for the Local Wastewater and Regional Wastewater enterprises and meet future capital asset replacement needs. The Water enterprise is anticipated to remain stable throughout the ten-year period.

## Highlights and Review of FY24 and FY25

Over the past two years, the District has been proactively planning and prioritizing investments to bolster the resilience of the District's infrastructure and operations. In January 2024, the District completed preparation of a comprehensive Energy Facilities Master Plan that includes a top-to-bottom assessment of District facilities and recommends a \$122 million investment in energy projects over the next twenty-five years that reduce energy consumption and greenhouse gas emissions, stabilize energy costs, diversify energy supplies with renewable energy sources, meet air regulations for the District's fleet vehicles, and improve energy reliability. Informed by the Energy Facilities Master Plan, the District's Board of Directors adopted an Energy Policy in February 2024 to establish ambitious energy goals and policy level guidance for implementing the Energy Facilities Master Plan projects, which have been incorporated into the District's Capital Improvement Program.

Other noteworthy accomplishments and successes included: (1) full implementation of the new Enterprise Resource Planning system for Finance, Human Resources, Payroll, and Utility Billing; (2) replacement of over two miles of aging pipes in the Wineberry Way/Canterbury Lane neighborhoods of Dublin; (3) exercising emergency drinking water interties with neighboring agencies; and (4) completion of over 4,600 staff hours of health and safety training and over 400 staff hours of emergency preparedness training.

Lastly, the District continues to pursue innovative solutions for meeting new and expanded regulatory requirements. In July 2024, the San Francisco Regional Water Quality Control Board adopted the Third Nutrient Watershed Permit, which sets stringent limits on wastewater discharges of nutrients to the San Francisco Bay. Since the DERWA recycled water program began in 2006, DSRSD has recycled over 20 billion gallons of wastewater into irrigation water and diverted 3,300 tons of inorganic nitrogen away from the San Francisco Bay. The success of this program has demonstrated the benefits of investing in recycled water projects as a pathway for complying with nutrient requirements. In the coming years, DSRSD will continue collaborating with partner agencies on long-term agreements needed to expand the recycled water program. Increasing investments in recycled water maximizes the use of a local and sustainable water resource, conserves limited drinking water supplies, and supports a healthy San Francisco Bay.

## Major Operational and Policy Issues in FY26 and FY27

The District will address a number of operational and policy challenges in the coming years. The recently adopted 2025 edition of the Five-Year Strategic Plan outlines an approach to manage many of these challenges. Early District actions requiring budgetary focus over the next two years are reflected in the operating and capital budgets. The most critical issues and budgetary responses are listed below.

- **New and Expanding Regulatory Requirements** – The District operates its water, wastewater, and recycled water systems in compliance with complex state and federal laws and regulations. There are a number of new or more stringent regulatory requirements that require a substantial increase in District efforts. These include new limits on wastewater discharges of nutrients to the San Francisco Bay, new drinking water regulations regarding cross-connection and lead testing standards, new air quality standards, new long-term conservation standards, and more rigorous reporting requirements for many District activities.

The operating budget proposes adding one (1.0) Full-Time Equivalent (FTE) position to support regulatory compliance efforts. In addition, the operating budget reflects the creation of a consolidated Regulatory Division led by a Deputy Director of Operations with responsibility for overseeing regulatory compliance for all three business enterprises.

- **Personnel Costs** – The operating budget reflects increases for contributions to pension and other post-employment benefits (OPEB). The scheduled annual payment of the pension Unfunded Accrued Liability (UAL) is the District’s third largest long-term operating expense behind capital replacement and debt. The District maintains a minimum funded ratio of 80% for its pension plan. However, annual pension and OPEB UAL payments have increased significantly based on the latest actuarial valuations. The District is exploring options to manage long-term obligations for the District’s pension and OPEB plans, including the use of pre-funding trusts.
- **Uncertainty in Energy and Supply Costs** – After several years of abnormally high increases to the costs for energy and supplies, staff is projecting more steady increases during this budgeting period. Economic uncertainty could impact this assumption. The impact of Pacific Gas & Electric (PG&E) increases on the District is partially mitigated by the District’s cogeneration system, which generates the majority of the electricity for the wastewater treatment plant using a blend of biogas produced onsite and natural gas. However, increases in PG&E charges directly impact the District’s pumping costs for its water and recycled water systems. To address energy uncertainty and rising costs, the District’s Capital Improvement Program includes investments in solar and other projects to increase energy generation, reduce energy consumption, and enhance energy efficiency.
- **Capital Asset Replacement Needs** – As the District’s infrastructure ages, asset replacement costs increase. Replacement of capital assets are funded from transfers from the enterprise operating funds and the “buy-in” component of capacity reserve fees. The District is becoming more reliant on transfers to fund its growing capital replacement needs as development in the service area reaches build-out and capacity reserve fees diminish. The District plans to optimize its Asset Management Program to prioritize capital expenditures and refine capital replacement funding needs.

### Staffing Resources

The District is at an inflection point as it transitions to managing a customer base and infrastructure that rapidly grew over the last few decades. Since 2000, the number of customers within DSRSD’s service area has nearly tripled, the underground pipelines the District maintains has more than doubled from 290 miles to 650 miles, and the District has added production and distribution of recycled water to the list of services provided to the community. In 2022, the District began a comprehensive workforce study to assess staffing levels and organizational structure relative to the District’s ability to meet current and future service goals, business needs, and Strategic Plan priorities. The study was conducted in two parts. The 2023 Operations Workforce Study focused on the District’s operational units with recommendations incorporated into the FY24 budget.

In April 2024, the District initiated the second part of the Workforce Study, which reviewed the Office of the General Manager, Administrative Services Department, Engineering Department, and certain District-wide programs. The results of the 2024 Workforce Study recommended organizational structure changes to strengthen the resiliency of the District's business operations, meet service level goals, address future uncertainties, and improve efficiency. These organizational changes, which are reflected in the FY26 and FY27 operating budget, include the creation of a standalone Finance Department led by a Finance Director; the creation of a new division under the Administration Services Department to centralize safety, security and emergency preparedness functions; consolidation of field staff and meter replacement functions in the Field Operations Division under the Operations Department; the creation of a Regulatory Division led by a Deputy Director of Operations to consolidate laboratory, environmental compliance and clean water programs; the combining of Capital Projects and Planning into a single division in the Engineering Department; and the restructuring of Asset Management as a stand-alone division within the Engineering Department.

To support the implementation of the 2024 Workforce Study, the FY26 operating budget includes the conversion of one (1.0) existing Limited-term FTE to a regular, full-time FTE in the Finance Department and the addition of one (1.0) new FTE to support the newly created Regulatory Compliance Division. The addition of the one new position proposed for FY26 will increase the total FTE positions from 141 to 142. It should be noted that 2.8 FTEs are allocated to LAVWMA operations and 3.9 FTEs are allocated to DERWA operations, with 135.4 FTEs exclusively dedicated to DSRSD.

### **Proposed FY26 and FY27 Revenues and Operating Expenses**

The District works closely with the Cities of Dublin, San Ramon, and Pleasanton planning departments to estimate the anticipated development activity included in these projections. After extraordinarily strong growth in DSRSD's service area between 2010 and 2019, the pace of development has slowed as the District approaches build-out and developable land in the service area diminishes. The proposed FY26 and FY27 operating budget assumes a slower pace of growth to be conservative and account for economic uncertainties.

Operating revenues are estimated to increase 5.9% for FY26 and 4.2% for FY27. These projections incorporate a slight increase in water usage by customers, a minimal amount of growth in the customer base, annual adjustments to rates, and the loss of revenue from the Federal Correctional Institute (FCI) Dublin, which closed in 2024 and was the District's fifth largest customer in FY23 based on percentage of total annual billings at 1.8%.

Capacity reserve fee revenue is non-cyclical and directly tied to new building activity. Total capacity reserve fees vary widely from year to year and are on a general decline as the District approaches build-out. Capacity reserve fees are estimated to be approximately \$11.7 million in FY26 and \$14 million FY27. Funds collected are sufficient to continue meeting expansion debt service obligations of \$5.9 million per year.

REVENUES BY SOURCE	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Service Charges	\$64,409,621	\$67,276,390	\$73,080,353	\$75,453,761	\$78,560,131
Other Revenues	8,116,915	11,720,251	11,665,500	11,750,492	11,979,826
Interest	4,270,004	6,609,821	4,475,000	7,253,000	7,848,000
Subtotal Operating Revenue	76,796,540	85,606,462	89,220,853	94,457,253	98,387,957
% Change Operating Revenue		11.5%	4.2%	5.9%	4.2%
Capacity Reserve Fees	20,167,634	11,852,645	20,476,992	11,662,236	14,058,152
<b>Total</b>	<b>\$96,964,174</b>	<b>\$97,459,107</b>	<b>\$109,697,845</b>	<b>\$106,119,489</b>	<b>\$112,446,109</b>
<b>% Change</b>	<b>21.8%</b>	<b>0.5%</b>	<b>12.6%</b>	<b>-3.3%</b>	<b>6.0%</b>

On the expense side of the budget, FY26 expenses are projected to be 5.4% higher than estimated expenses for FY25 and increase by 4.0% in FY27. Cost increases have been limited as much as possible to essential projects and services. The materials budget is flat, and there are slight increases to the contracts and water purchase budgets. The estimated credit from staff billing to Capital Improvement Program (CIP) projects and the Joint Power Authorities (JPAs) was reduced based on actual historical charges. Primary drivers for increases to operating expenses in FY26 are rising pension and retiree medical benefit costs, UAL payments, and an increase in the District's proportionate share of DERWA JPA costs based on actual recycled water deliveries to the member agencies.

OPERATING EXPENSES BY CATEGORY	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Salaries and Benefits	\$27,234,018	\$29,720,954	\$33,819,057	\$36,847,478	\$38,608,816
CIP/JPA Labor Credits	(1,699,315)	(2,608,630)	(3,234,304)	(3,035,114)	(3,052,765)
Materials	7,725,230	7,483,398	9,185,183	9,166,666	9,362,265
Water Purchase	16,114,828	17,990,942	20,257,000	20,577,746	21,461,547
Contracts	6,794,292	7,779,506	10,508,285	10,828,107	11,040,000
Other Expenses / JPA / Debt Service	12,996,587	15,042,450	16,001,694	16,805,428	17,453,318
Capital Outlay	857,400	(100)	-	-	-
<b>Total</b>	<b>\$70,023,040</b>	<b>\$75,408,520</b>	<b>\$86,536,915</b>	<b>\$91,190,311</b>	<b>\$94,873,181</b>
<b>% Change</b>	<b>3.7%</b>	<b>7.7%</b>	<b>14.8%</b>	<b>5.4%</b>	<b>4.0%</b>

### Asset Management Program / Capital Replacement Transfers

The District has asset management models that estimate the rehabilitation and replacement year and cost for each asset based on the age and type of the asset. Using these models, the District identifies specific capital projects and funding to be included in the Capital Improvement Program. The District funds its capital asset replacement needs through a combination of transfers ("replacement transfers") from the enterprise operating funds and a "buy-in" component from developer capacity reserve fees. As development

in the service area reaches build-out, the “buy-in” component from capacity reserve fees will diminish, and replacement transfers will need to increase.

Current capital replacement fund reserves starting in FY26 are anticipated to exceed \$75 million. The FY26 and FY27 Operating Budget includes \$9.1 million in replacement transfers from the operating to capital replacement funds. This level of funding is less than the prior budget cycle due to budget constraints and the pre-funding of replacement transfers, \$2.1 million to Local Wastewater and \$3.4 million to Regional Wastewater capital replacement funds, in FY24.

The District’s Strategic Plan has a Long-term Infrastructure Investment Goal with a strategy to “Optimize the Asset Management Program to guide District business decisions.” Over the next two years, the District plans to complete master plans for the water system, collection system, and wastewater treatment plant that will identify and estimate the costs for capital improvements needed to meet both current and future demands for the next twenty years. The results of these studies, combined with refinements to the District’s Asset Management Program, will help the District prioritize capital expenditures and budget for long-term capital replacement needs.

### **Financial Sustainability**

The FY26 and FY27 operating budget includes ten-year financial planning models for the District’s three utility enterprises. The models project current and evolving economic trends into the future, thus forecasting how current budgetary decisions by the Board may impact the financial stability and resiliency of the three business enterprises. A chapter reviewing the ten-year financial planning models, including a discussion of model assumptions, is included in the Financial Overview section and provides context for how the detailed two-year operating budget might be extrapolated into the future.

Over the next two years, both the Local Wastewater and Regional Wastewater Enterprises are in a good financial position and able to fund operations. However, increases in personnel, energy, and material costs, combined with more conservative projections of growth, are contributing to a downward trend in the combined working capital for the enterprise and rate stabilization funds. This is much more pronounced in the Regional Wastewater ten-year model, which projects that the combined working capital for the enterprise and rate stabilization funds will fall below minimum reserve levels in 2031. The Regional Wastewater enterprise does begin to stabilize in 2033 when the LAVWMA debt is fully paid off. To alleviate pressure on the Local Wastewater and Regional Wastewater enterprise funds, replacement transfers have been reduced to match CIP funding needs over the 10-year period. Staff also plans to accelerate the preparation of an update to the 2023 Wastewater Rate Study in FY26 to review cost of service and revenue requirements. It is anticipated that a combination of modest rate increases and refinements to the Asset Management Program can provide the course correction needed to ensure long-term financial sustainability for the Local and Regional Wastewater enterprises.



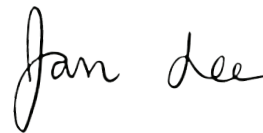
The Water enterprise is in a good financial position and able to fund recycled water and potable water operations. A comprehensive water rate study and five-year schedule of rate adjustments was adopted by the Board in April 2024. The first two years of rate adjustments at 5.5% per year have already been implemented and water rates will be increased based on the Consumer Price Index (CPI) for fiscal years 2026 through 2028. Factors affecting the Water enterprise include increased personnel costs, a significant increase in the District's contribution to DERWA O&M expenses, and reduced revenues due to more conservative growth projections and conservation. To alleviate pressure on the Water enterprise, replacement transfers have been reduced to match CIP funding needs over the 10-year period. With this adjustment, the Water enterprise is anticipated to remain stable throughout the ten-year period, with the combined working capital for the enterprise and rate stabilization funds projected to be between minimum and target levels.

### Concluding Comments

I am proud to report that the District provides a high level of customer service, operates our water, recycled water, and wastewater systems in compliance with regulatory requirements, and responsibly manages the District's finances to meet funding needs across all the enterprise funds. As the District's service area builds out and infrastructure continues to age, further pressure will be placed on the District's finances. I am confident that the District is well-positioned to face these challenges through sound planning, innovation, and collaborative partnerships.

I would like to express my appreciation to the Board of Directors for their policy decisions that shape the direction of the District, and for the dedication and diligence of the members of the Senior Management Team. I would also like to thank all of the division managers and supervisors who are the balance of the organization's Leadership Team for their perseverance, dedication, and efforts in developing the District's operating and capital budgets. Lastly, special thanks to the staff of the Finance Department, CIP & Planning Division, and Public Affairs Division for their work in assembling this two-year financial plan.

Respectfully submitted,

A handwritten signature in black ink that reads "Jan Lee". The signature is written in a cursive, flowing style.

Jan Lee  
General Manager



## INTRODUCTION



## BOARD OF DIRECTORS & SENIOR MANAGEMENT TEAM



**ARUN GOEL**

**President (Division 5)**

Boardmember since 2021

Term expires December 2028



**RICHARD HALKET**

**Vice President (Division 3)**

Boardmember since 2004

Term expires December 2028



**DINESH GOVINDARAO**

**Director (Division 1)**

Boardmember since 2023

Term expires December 2028



**GEORGAN VONHEEDER-LEOPOLD**

**Director (Division 4)**

Boardmember since July 2009

Term expires December 2026

(Previously served 1992–2000)



**ANN MARIE JOHNSON**

**Director (Division 2)**

Boardmember since 2018

Term expires December 2026

## SENIOR MANAGEMENT TEAM

**JAN LEE** .....General Manager

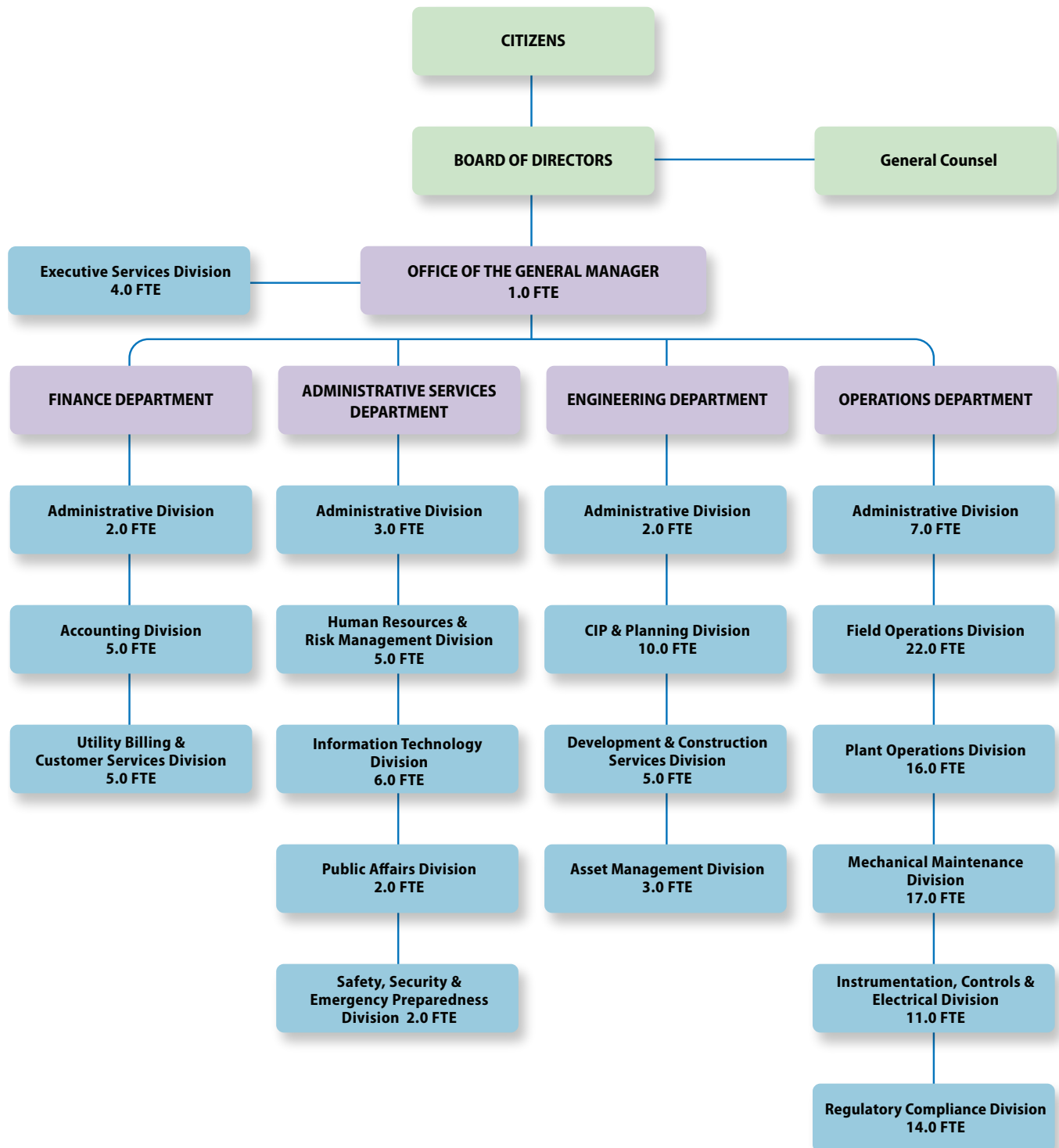
**MICHELLE GALLARDO** .....Administrative Services Director

**KEN SPRAY** .....Finance Director

**DAN GILL** .....Operations Director

**STEVEN DELIGHT** .....Engineering Director

# ORGANIZATION CHART





At Dublin San Ramon Services District, our 5-year Strategic Plan serves as our roadmap, ensuring that our daily operations align with our long-term vision for adaptability, resilience, and innovation.

### Mission

Protect public health and the environment by providing reliable and sustainable water, recycled water, and wastewater services in a safe, efficient, and fiscally responsible manner.

### Vision

In our operations, financial practices, and public policies we strive to be an effective and efficient organization, and to be seen as an industry leader of best management practices. Our agency seeks to be adaptable, resilient, and innovative in navigating our ever-changing industry.

### Values

- Protect Public Health and the Environment
- Sustain Financial Stability
- Be Open and Transparent
- Fairness, Respect, Honesty, and Ethics
- Operate Safely
- Provide High Quality Customer Service
- Provide Sustainable, Efficient, Reliable, and Secure Services





## Environmental Protection & Regulatory Compliance

**Meet or exceed environmental and public health standards while preparing for the future regulatory landscape.**

- **Strategy A:** Minimize impacts to the environment by reducing, recycling, and conserving natural resources.
- **Strategy B:** Operate and maintain District facilities to meet or exceed regulatory requirements while preparing for the future regulatory landscape.



## Long-Term Financial Stability & Sustainability

**Manage the District's finances to meet funding needs and maintain fair and reasonable water and wastewater rates.**

- **Strategy A:** Ensure financial sustainability through long-term financial planning.
- **Strategy B:** Enhance accountability and transparency in financial management.



## Workforce Development & Planning

**Maintain a culture that attracts, retains, and engages a safe and high-performing workforce in support of the District's Mission, Vision, and Values.**

- **Strategy A:** Sustain a robust safety culture by continuously updating the District's environmental health and safety programs.
- **Strategy B:** Diversify and strengthen the skills of District employees to meet evolving workforce demands.
- **Strategy C:** Plan for succession of key positions where feasible.
- **Strategy D:** Promote a District culture which encourages learning, teamwork, innovation, and recognition.



## Resilient & Effective Operations

**Improve the resiliency of our operations against emergencies and future uncertainties through planning, long-term partnerships, and integrating technologies that improve the efficiency and effectiveness of our business processes.**

- **Strategy A:** Strengthen Emergency Preparedness and Response Plans for responding to internal and external incidents.
- **Strategy B:** Increase the resiliency of District water supplies and operations through long-term partnerships.
- **Strategy C:** Update and maintain a long-term plan to guide technology investments and resources.



## Long-Term Infrastructure Investment

**Cost-effectively manage, maintain, and improve infrastructure to deliver sustainable, reliable, high-quality service now and in the future.**

- **Strategy A:** Prepare comprehensive facility master plans to guide long-term infrastructure investments needed to meet future demands.
- **Strategy B:** Optimize the Asset Management Program to guide District business decisions.
- **Strategy C:** Manage and implement a prioritized Capital Improvement Program to address long-term infrastructure needs.



## Customer Service & Community Engagement

**Foster confidence and trust in District services through quality customer service, community engagement, education, and partnership efforts.**

- **Strategy A:** Provide quality service and timely information and resolution of customer inquiries.
- **Strategy B:** Build public awareness through outreach and education of District services, priorities, and initiatives.

Updated April 2025



## DISTRICT OVERVIEW & ECONOMIC CONDITIONS

The City of Dublin's new Emerald High School opened in Fall 2024  
Photo courtesy of Dublin Unified School District



### OVERVIEW

The District was formed in 1953 as the Parks Community Service District. The name was changed to Valley Community Services District (VCSD) in 1960. VCSD became the vehicle for delivering local services before city governments existed, including water and wastewater services, recreation and parks, garbage collection, and fire protection. The name of the District was changed again in 1977 to Dublin San Ramon Services District (DSRSD) to reflect its service areas. The Cities of Dublin and San Ramon incorporated in the early 1980's and assumed responsibility for many of the services originally provided by the District by 1988, which allowed DSRSD to focus on water and wastewater services. In 1999, the District began providing a third service, recycled water. DSRSD currently provides water, recycled water, and wastewater services to more than 191,800 residents in Dublin, Pleasanton, and portions of San Ramon.

ECONOMIC CONDITIONS

As of August 2024, the District’s service area encompassing the Cities of Dublin, Pleasanton, and portions of San Ramon had unemployment rates of 4.8%, 4.6%, and 4.7%, respectively. The greater East Bay region (Alameda and Contra Costa Counties) had unemployment rates of 5.2% and 5.3% during the same period. The State of California’s unemployment rate was 5.9% during this time.

According to the economic data from the US Census Bureau, the estimated median household income is \$204,946 for Dublin, \$177,535 for Pleasanton, and \$195,491 for San Ramon. Household median incomes for the specified cities are significantly higher, compared to Alameda County with \$119,931 and Contra Costa County with \$122,794. Overall, inflation increased by 2.4% from last year. Food and commodities other than food increased 2.3% and 3.3% over the prior year.

Approximately 38.1% of homeowners in Alameda County and 36.7% of homeowners in Contra Costa County spend less than one-fifth of their household income per month on their mortgage. Approximately 43.7% of occupied units rented in Alameda County and 46.7% of occupied units rented in Contra Costa County spend over one-third of their household income in rent per month.

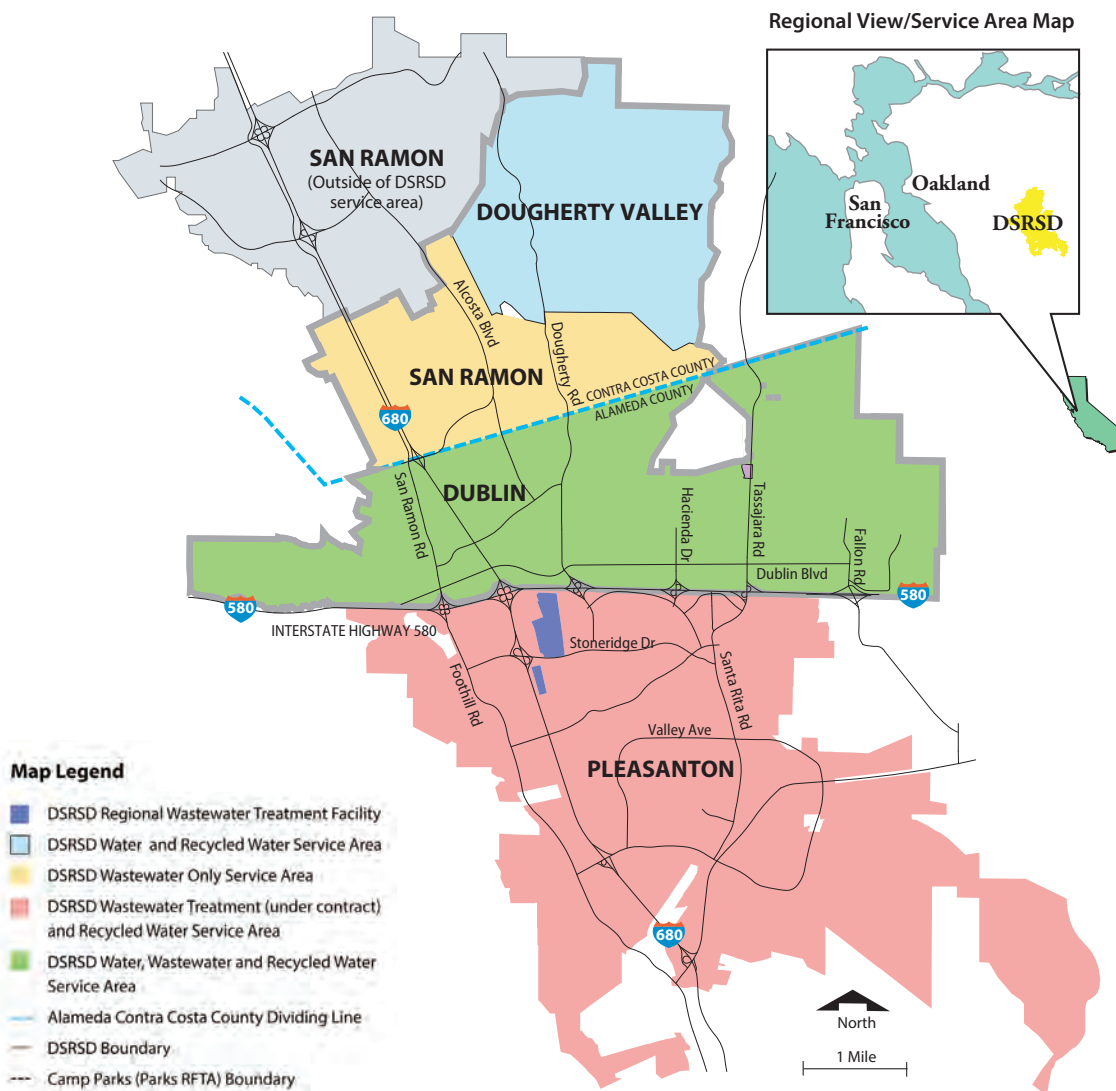
Median household income and unemployment rate are two key economic indicators in evaluating a community’s wealth and spending power. According to the economic data from the US Census Bureau, cities within the District’s service area are doing relatively well compared to the county averages.

	UNEMPLOYMENT RATE	MEDIAN HOUSEHOLD INCOME
District Service Area		
City of Dublin	4.8%	\$204,946
City of Pleasanton	4.6%	\$177,535
City of San Ramon	4.7%	\$195,491
Regional		
County of Alameda	5.2%	\$119,931
County of Contra Costa	5.3%	\$122,792

The Cities of Dublin and San Ramon continue to be among the fastest-growing areas in the Bay Area. However, the housing market in the East Bay region weakened partly due to higher interest rates. Median home prices in Alameda County declined by 6.5% from the prior year. The Cities of Dublin and Pleasanton respectively saw a 5.2% and 2.0% decrease. Contra Costa County saw a decrease in median home price of 5.6% from the prior year and the City of San Ramon saw a decline of 8.8%.

## SERVICE AREA

The District's service area lies within the Tri-Valley, which is part of the East Bay region of the San Francisco Bay Area. The City of Dublin, located approximately 35 miles east of San Francisco and 35 miles north of San Jose, comprises the largest part of the service area. The service area also includes two portions of the City of San Ramon: the original "Village", which is located to the north of Dublin, and the newer Dougherty Valley, located northeast of Dublin. By contract, the District provides wastewater treatment services for the City of Pleasanton, located south of Dublin. Located within commuting distance of major employers throughout the Bay Area, the Tri-Valley offers many transportation options, including Interstates 580 and 680, Bay Area Rapid Transit (BART), Altamont Commuter Express (ACE), and Livermore Amador Valley Transit Authority (LAVTA).





## BUDGET EXCELLENCE AWARD



*In bestowing this award, California Society of Municipal Finance Officers (CSMFO) acknowledges the District for its outstanding presentation of financial and budgetary data.*

CSMFO issues annual awards for outstanding achievement and contributions to the profession. DSRSD received the Operating Budget Excellence Award for its FY24 and FY25 Operating Budget.

The District's FY26 and FY27 Operating Budget is intended to continue to meet the CSMFO's high standards and will be submitted again to determine eligibility.



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## ADOPTED BUDGET RESOLUTION

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*This page is reserved to display the executed  
FY26 and FY27 budget resolution following Board adoption.*



## FINANCIAL OVERVIEW

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## FY26 - FY27 BUDGET PROCESS

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Dublin San Ramon Services District operates on a fiscal year which runs July 1 through June 30.

The FY26 and FY27 Operating Budget provides two prior years actual, current year adopted, and new year budget financial information for two years, as well as trend analysis, past accomplishments, future goals, and other supplemental information.

Concurrent with each biennial budget process, staff works with the Board to review and update the Strategic Plan. The District's Strategic Plan is a five-year planning document that incorporates the District's mission, vision, and core values and outlines key strategic goals, strategies, and objectives that the District seeks to accomplish over the five-year period. Work activities and resources needed to implement the Strategic Plan are reflected in the operating and capital budgets.

The District's budget process typically starts in the fall with a review of the District's Strategic Plan and overall discussion of the operating and capital budget process with the Full Leadership Team (consisting of the District's executive managers and mid-managers). The General Manager and operating and capital budget teams also review overall objectives, priorities, guidelines and schedule for preparing the two-year budget.

In the spring, the Board approves the updated five-year Strategic Plan and the General Manager provides guidance to division management to align the budget development based on those goals and objectives. The budget is reviewed by both the Senior Managers and the General Manager before presentation to the Board.

All Board discussions are held in open session and all materials are made publicly available in accordance with the Brown Act. The Board will receive budget presentations at its May 6 and May 20, 2025 meetings. The District anticipates noticing a public hearing for June 3, 2025 to provide the public an opportunity to formally make comments regarding the budget directly to the Board prior to adoption.



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## **BASIS OF ACCOUNTING**

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The basis of accounting describes how financial activities are recognized and reported; specifically, when revenues, expenditures (or expenses), assets, and liabilities are recognized and reported in the financial reports.

The District is in the business of providing potable and recycled water services, and wastewater collection, treatment, and disposal. The District accounts for these business activities in enterprise funds. Enterprise funds are self-supporting funds that generate revenues through service charges to customers to cover the costs of operation, maintenance, and recurring capital replacement, and are similar to the accounting methods used by private sector companies. Enterprise funds report on the accrual basis of accounting recognizing all assets, liabilities, revenues, and expenses applicable as of the financial statement date.

For enterprise funds, where the proper matching of revenues and costs is important, the District utilizes the full accrual basis of accounting for financial reporting. However, the budget shows some items as expenses that normally would be recorded directly to the balance sheet. This provides budgetary control throughout the year, such as principal payments of debt, which reduce the amount of debt owed on the balance sheet. Non-cash items, such as depreciation, contributions of property, Governmental Accounting Standards Board (GASB) adjustments related to investment, retirement, and compensated leave are not budgeted.

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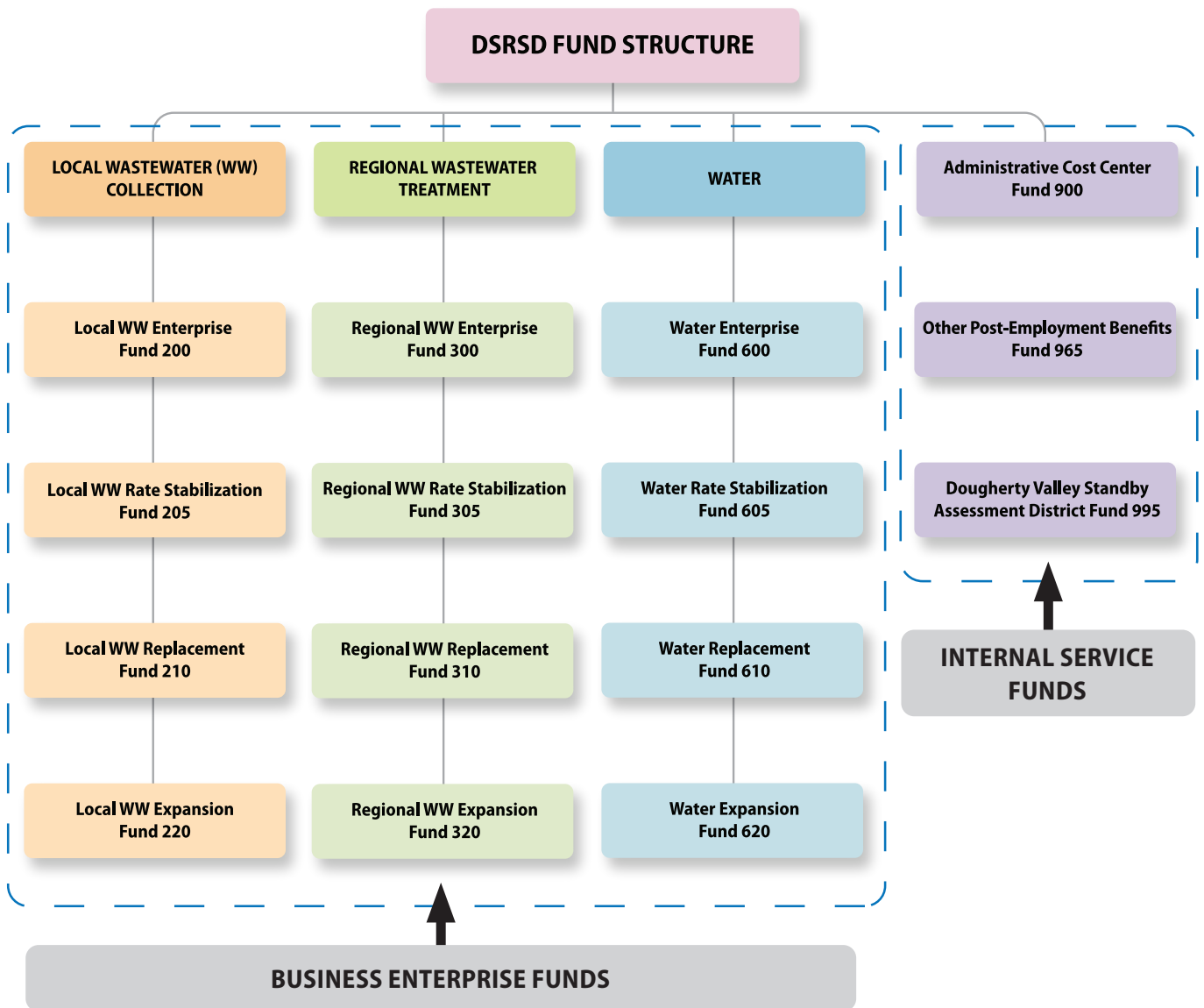
## **APPROPRIATIONS LIMIT (GANN LIMIT)**

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Article XIII B of the California State Constitution, commonly referred to as Gann Limit, placed limits on the amount of tax proceeds that local governmental agencies can receive and spend each year.

The Community Services District Law (Government Code §61000, et seq.) provides that any district that has previously transferred services and all of the property tax revenue allocation associated with those services to another agency does not need to establish an appropriations limit. The District transferred its property tax allocations to the Cities of Dublin and San Ramon in 1988, so no appropriation limit is required.

## DESCRIPTION OF FUNDS



## ENTERPRISE FUNDS

Enterprise funds are self-supporting funds that cover the costs of operations and maintenance primarily through service charges. The District's core services are each accounted for in an enterprise fund.

- **Local Wastewater Enterprise (Fund 200)** – operations relating to wastewater collection. The service area consists of southwestern San Ramon and the City of Dublin.
- **Regional Wastewater Enterprise (Fund 300)** – operations relating to wastewater treatment. The service area consists of southwestern San Ramon, the City of Dublin, and the City of Pleasanton (under contract).
- **Water Enterprise (Fund 600)** – operations relating to delivering potable and recycled water. The service area consists of the City of Dublin and the Dougherty Valley area of San Ramon.

## RATE STABILIZATION FUNDS

Each enterprise fund is paired with a rate stabilization fund (RSF) to support the District's strategic goal of managing public funds to assure financial stability, including stability of revenues and related rates and charges. In some years, there may be a surplus above the working capital target in one or more of the District's enterprise funds. In other years, unexpected events may cause a fund balance to fall below the target. Rate stabilization funds allow the District to properly manage these different circumstances to achieve the desired stability, avoiding wide fluctuations in rates to fund operations. Cell tower lease and property tax revenues are recorded in the water rate stabilization fund.

## REPLACEMENT FUNDS

Replacement funds receive non-operating revenue from developer capacity reserve fees (buy-in component) and replacement allocation transfers from enterprise funds. Replacement transfers are based upon funding requirements identified in the District's updated Asset Management Program. The buy-in component represents the benefit property owners receive from connecting to existing infrastructure that is maintained primarily by ratepayers. This Asset Management Program, that includes the long-term Asset Replacement Model, ensures that sufficient funds will be available when capital assets need refurbishment or replacement.

In addition to capital projects, rehabilitation replacement funds also fund the District's capital asset expenses. A capital asset is defined as any individual asset that costs \$20,000 or more with a useful life of more than three years.

## EXPANSION FUNDS

Expansion funds receive revenue from capacity reserve fees. These fees are designed to cover the cost of building expanded facilities, including debt service for assets built to serve new development. Capacity reserve fees, which are considered non-operating revenue, are recognized upon receipt, but may not be used for many years until the need arises.

Costs for growth-related capital projects, including direct staff time and overhead, are charged to expansion funds.

## ADMINISTRATIVE COST CENTER

The District uses the Administrative Cost Center to capture costs not specifically identifiable to any one of its enterprises. Costs for all of the District's administrative divisions are included in this fund. General administrative costs for services provided to two joint powers authorities (DERWA and LAVWMA) are also recorded in this fund. Net fund costs are allocated based upon proportionate personnel costs across enterprise funds.

## OTHER POST-EMPLOYMENT BENEFITS FUND

In August 2004, GASB issued Statement No. 45, Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions. Under the GASB 45 standard, retiree healthcare and other non-pension benefits for retirees must be paid for as the benefit is earned. In response to this requirement, the District hired an actuary to provide information on the costs of these benefits.

In 2007, the Other Post-Employment Benefits (OPEB) Fund was established to set aside monies for post-retirement benefits costs. The District transferred funds in 2007 from other funds into the OPEB Fund. In 2008, the District passed a resolution to participate in the California Employers' Retiree Benefit Trust (CERBT), an irrevocable trust established to fund OPEB and administered by the California Public Employees' Retirement System (CalPERS). CalPERS is an agency in the California executive branch, that manages pension and health benefits for California public employees, retirees, and their families. Funds held by CERBT are managed by an appointed board not under the control of the District Board. The OPEB fund records transactions between the District and CERBT.

## DOUGHERTY VALLEY STANDBY ASSESSMENT DISTRICT FUND

The Dougherty Valley Standby Assessment District (DVSAD) Fund was established to collect assessments and pay ongoing costs associated with the State Water Project (SWP) specifically tied to the Dougherty Valley. An assessment is levied each year after the California Department of Water Resources' budget is finalized. All assessments received for the DVSAD Fund, as well as related expenses, are accounted for in this fund.

## WORKING CAPITAL



DSRSD staff discuss financial activities

The District's Financial Reserves policy establishes reserve guidelines for enterprise, rate stabilization, replacement, and expansion funds. The District funds operations from its enterprise and rate stabilization funds. Operating reserves, referred to as "working capital," are defined as current assets minus current liabilities. Working capital is a measure of available resources to meet fluctuations in cash flow. For managing the District's finances throughout the year, the District approximates working capital by using the audited working capital for the prior year as the beginning balance adjusted by current year operating revenues less operating expenses.

The Board of Directors establishes working capital targets to define the appropriate amount of operating reserves available in each fund to cover ongoing costs. These targets are defined in terms of "months of working capital," or the amount of cash needed to cover expenses for a set period. For all three enterprises and their paired rate stabilization funds, the target is four months of working capital (or four months of that year's budgeted operating expenses). The working capital target is one of several measures the Board uses to determine when rate adjustments are needed.

The following section summarizes at a high level the District's operating budget by individual fund, including beginning and projected ending working capital.



### LOCAL WASTEWATER OPERATING FUNDS: ENTERPRISE (FUND 200) AND RATE STABILIZATION (FUND 205)

The Local Wastewater fund group provides sewer collection services in Dublin and southern San Ramon. The collection system consists of sewer pipes and one lift station that transmit wastewater from the residences and businesses to the Regional Wastewater Treatment Plant (WWTP). Of the three DSRSD utility enterprises, Local Wastewater is the smallest, with \$5.6 million in operating costs projected in FY26.

The Local Wastewater Enterprise Fund is in a good financial position. Projected revenues are based on the 2023 Local and Regional Wastewater Rate Study and five-year schedule of rate adjustments adopted by the Board in May 2023, which provide for Local Wastewater rates to be adjusted by inflation for years FY26 through FY28.

As described in the section “Interfund Transfers”, the District transferred an additional \$2,059,412 from the Local Wastewater rate stabilization fund to the Local Wastewater replacement fund in FY24. Because of this additional transfer and due to competing funding priorities, the proposed budget does not include transfers to the Local Wastewater replacement fund in FY26 and FY27. The long-term financial model assumes reduced replacement transfers of \$350,000 per year starting in FY28, which partially will be funded from operating reserves. The reduced replacement transfers are adequate to meet near-term capital replacement needs. Long-term capital replacement funding needs will be refined during the next Local Wastewater Rate Study.

As a result of the above actions, the combined reserves for the enterprise and rate stabilization funds are projected to be above the combined reserve policy target (eight months of working capital) for the next two years.

OPERATING BUDGET	Enterprise (Fund 200)		Rate Stabilization (Fund 205)	
	FY26	FY27	FY26	FY27
<b>Operating Revenues</b>				
Service Charges	\$5,187,441	\$5,454,044	-	-
Other Revenues	454,212	354,196	-	-
Interest	69,000	74,000	55,000	59,000
<b>Total Operating Revenues</b>	<b>5,710,653</b>	<b>5,882,240</b>	<b>55,000</b>	<b>59,000</b>
<b>Operating Expenses</b>				
Salaries & Benefits	3,662,417	3,830,240	-	-
CIP/JPA Labor Credits	(80,608)	(76,852)	-	-
Materials & Supplies	180,996	185,193	-	-
Contracts	443,310	506,466	-	-
Allocated Costs	1,235,328	1,284,942	-	-
Others	73,550	75,787	-	-
<b>Total Operating Expenses</b>	<b>5,514,993</b>	<b>5,805,776</b>	<b>-</b>	<b>-</b>
<b>Operating Surplus (Deficit)</b>	<b>195,660</b>	<b>76,464</b>	<b>55,000</b>	<b>59,000</b>
<b>Transfers In</b>	-	-	-	-
<b>Total Transfers In</b>	-	-	-	-
<b>Transfers Out</b>	-	-	-	-
<b>Total Transfers Out</b>	-	-	-	-
<b>Net increase (decrease)</b>	<b>195,660</b>	<b>76,464</b>	<b>55,000</b>	<b>59,000</b>
<b>Projected Beginning Working Capital</b>	<b>1,941,098</b>	<b>2,087,266</b>	<b>1,843,221</b>	<b>1,898,221</b>
<b>Projected Ending Working Capital</b>	<b>\$2,136,758</b>	<b>\$2,213,222</b>	<b>\$1,898,221</b>	<b>\$1,957,221</b>
Reserve Minimum (2 months of operating expenses)	919,000	968,000	919,000	968,000
Reserve Target (4 months of operating expenses)	1,838,000	1,935,000	1,838,000	1,935,000

## REGIONAL WASTEWATER OPERATING FUNDS: ENTERPRISE (FUND 300) AND RATE STABILIZATION (FUND 305)

The Regional Wastewater fund group provides sewer treatment and disposal services in Dublin, southern San Ramon, and Pleasanton (by contract). The District's LAVWMA operation costs are funded through this fund. The proposed budget shows an estimated deficit between operating revenues and operating expenses, thus requiring the use of reserves to partially cover operating expenses and replacement transfers.

Projected revenues are based on the 2023 Regional Wastewater Rate Study and five-year schedule of rate adjustments adopted by the Board in May 2023, which provides for rates to be adjusted by inflation for years FY26 through FY28. However, significant increases to personnel, energy, supplies, and materials have occurred since the 2023 Wastewater Rate Study was prepared. Since approximately half of personnel costs are allocated to the Regional enterprise, increases in personnel costs that were not anticipated in the 2023 Wastewater Rate Study, such as retiree benefits, have had a significant fiscal impact on the Regional Wastewater enterprise.

As described in the section "Interfund Transfers", the District transferred an additional \$3,378,211 from the Regional Wastewater rate stabilization fund to Regional Wastewater replacement fund in FY24. Because of this additional transfer and due to competing funding priorities, the proposed budget does not include a replacement transfer to the Regional Wastewater replacement fund in FY26. Replacement transfers at a reduced funding level of \$1,000,000 per year are assumed starting in FY27. This level of funding is not anticipated to meet the District's long-term capital replacement needs for the Regional Wastewater enterprise. Long-term capital replacement funding needs will be refined during the next Regional Wastewater Rate Study.

As a result of the above actions, the combined reserves for the enterprise and rate stabilization funds are projected to be between the minimum (four months) and the target (eight months) reserve policy requirements for the next two years.

OPERATING BUDGET	Enterprise (Fund 300)		Rate Stabilization (Fund 305)	
	FY26	FY27	FY26	FY27
<b>Operating Revenues</b>				
Service Charges	\$25,206,520	\$26,218,787	-	-
Other Revenues	2,799,000	2,882,000	-	-
Interest	234,000	253,000	328,000	355,000
<b>Total Operating Revenues</b>	<b>28,239,520</b>	<b>29,353,787</b>	<b>328,000</b>	<b>355,000</b>
<b>Operating Expenses</b>				
Salaries & Benefits	13,574,521	14,284,035	-	-
CIP/JPA Labor Credits	(1,856,375)	(1,888,627)	-	-
Materials & Supplies	5,452,932	5,543,837	-	-
Contracts	2,162,839	2,075,109	-	-
Contribution to JPA	4,839,496	4,936,732	-	-
Allocated Costs	4,578,668	4,791,906	-	-
Others	349,565	375,093	-	-
<b>Total Operating Expenses</b>	<b>29,101,646</b>	<b>30,118,085</b>	<b>-</b>	<b>-</b>
<b>Operating Surplus (Deficit)</b>	<b>(862,126)</b>	<b>(764,298)</b>	<b>328,000</b>	<b>355,000</b>
<b>Transfers In</b>				
	-	-	-	-
<b>Total Transfers In</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Transfers Out</b>				
Replacement Transfer	-	1,000,000	-	-
5th Supplemental Agreement	458,000	439,000	-	-
<b>Total Transfers Out</b>	<b>458,000</b>	<b>1,439,000</b>	<b>-</b>	<b>-</b>
<b>Net increase (decrease)</b>	<b>(1,320,126)</b>	<b>(2,203,298)</b>	<b>328,000</b>	<b>355,000</b>
<b>Projected Beginning Working Capital</b>	<b>8,982,493</b>	<b>7,783,159</b>	<b>11,186,317</b>	<b>11,514,317</b>
<b>Projected Ending Working Capital</b>	<b>\$7,662,367</b>	<b>\$5,459,069</b>	<b>\$11,514,317</b>	<b>\$11,869,317</b>
Reserve Minimum (2 months of operating expenses)	4,850,000	5,020,000	4,850,000	5,020,000
Reserve Target (4 months of operating expenses)	9,701,000	10,039,000	9,701,000	10,039,000

## WATER OPERATING FUNDS: ENTERPRISE (FUND 600) AND RATE STABILIZATION (FUND 605)

The Water fund group supports the District's potable and recycled water system for Dublin and the Dougherty Valley area of San Ramon. In FY24, recycled water accounted for approximately 21% of the water used by District customers.

The Water enterprise fund is in a good financial position. Projected revenues are based on the 2024 Water Rate Study and five-year schedule of rate adjustments adopted by the Board in April 2024, which provides for Water rates to be adjusted by inflation for FY26 through FY28. The proposed budget shows an estimated surplus between operating revenues and operating expenses of approximately \$3 million per year.

Factors affecting the Water enterprise include increased personnel costs, a significant increase in the District's contribution to DERWA O&M expenses, and reduced revenues due to more conservative growth projections and conservation. To alleviate pressure on the Water enterprise, replacement transfers have been reduced to match near-term capital replacement needs.

With the adjustment in capital replacement transfers, the combined reserves for the enterprise and rate stabilization funds are projected to be between the minimum (four months) and the target (eight months) reserve policy requirements for the next two years.



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testing water  
quality in the field

OPERATING BUDGET	Enterprise (600)		Rate Stabilization (605)	
	FY26	FY27	FY26	FY27
<b>Operating Revenues</b>				
Service Charges	\$46,027,706	\$47,800,235	-	-
Other Revenues	180,250	180,250	1,013,000	1,034,040
Interest	230,000	249,000	444,000	481,000
<b>Total Operating Revenues</b>	<b>46,437,956</b>	<b>48,229,485</b>	<b>1,457,000</b>	<b>1,515,040</b>
<b>Operating Expenses</b>				
Salaries & Benefits	10,433,885	10,936,138	-	-
CIP/JPA Labor Credits	(931,323)	(956,310)	-	-
Materials & Supplies	3,096,193	3,194,046	-	-
Water Purchase	20,577,746	21,461,547	-	-
Contracts	2,100,623	2,079,104	-	-
Contribution to JPA	4,190,000	4,360,000	-	-
Allocated Costs	3,519,336	3,668,778	-	-
Others	430,191	456,141	39,800	41,000
<b>Total Operating Expenses</b>	<b>43,416,651</b>	<b>45,199,444</b>	<b>39,800</b>	<b>41,000</b>
<b>Operating Surplus (Deficit)</b>	<b>3,021,305</b>	<b>3,030,041</b>	<b>1,417,200</b>	<b>1,474,040</b>
<b>Transfers In</b>				
5th Supplemental Agreement	458,000	439,000	-	-
Water Rate Study	2,100,000	-	-	-
<b>Total Transfers In</b>	<b>2,558,000</b>	<b>439,000</b>	<b>-</b>	<b>-</b>
<b>Transfers Out</b>				
Replacement Transfer	4,000,000	4,120,000	-	-
<b>Total Transfers Out</b>	<b>4,000,000</b>	<b>4,120,000</b>	<b>-</b>	<b>-</b>
<b>Net increase (decrease)</b>	<b>1,579,305</b>	<b>(650,959)</b>	<b>1,417,200</b>	<b>1,474,040</b>
<b>Projected Beginning Working Capital</b>	<b>10,209,470</b>	<b>11,799,700</b>	<b>10,086,969</b>	<b>11,504,169</b>
<b>Projected Ending Working Capital</b>	<b>\$11,788,775</b>	<b>\$11,137,816</b>	<b>\$11,504,169</b>	<b>\$12,978,209</b>
Reserve Minimum (2 months of operating expenses)	7,236,000	7,533,000	7,236,000	7,533,000
Reserve Target (4 months of operating expenses)	14,472,000	15,066,000	14,472,000	15,066,000

## **INTERNAL SERVICE FUNDS: ADMINISTRATIVE COST CENTER FUND (900), OTHER POST-EMPLOYMENT BENEFITS FUND (965), AND DOUGHERTY VALLEY STANDBY ASSESSMENT DISTRICT FUND (995)**

### **Administrative Cost Center**

The Administrative Cost Center captures costs not specifically identifiable to any one of the District's operational activities. A majority of the cost for the Administrative Services Department, Finance Department, and the Board of Directors/Office of the General Manager Department is recorded in this fund. Revenue is generated in the fund for general administrative services provided to the two joint powers authorities (DERWA and LAVWMA), the general overhead for capital project management, and miscellaneous services to customers and other local agencies.

The net fund costs are allocated across funds of the District's three main enterprises based upon proportionate personnel costs.

### **Other Post Employee Benefits (OPEB)**

The OPEB Fund records transactions between the District and CERBT, an irrevocable trust established to fund future OPEB costs. The District withdrew from the CERBT to cover the costs of retiree benefits from FY21 to FY24 because CERBT was superfunded with a funded ratio of 125% in the valuation report as of June 30, 2021. The District's latest valuation report as of June 30, 2023 showed an 88% funded status; therefore, the proposed budget does not assume a disbursement from CERBT to cover the costs of retiree benefits beginning in FY26. The fund reflects the costs of current retiree benefits, with the exact amount allocated to the three enterprise funds. The Actuarially Determined Contributions is paid directly by the three enterprise funds and is not reflected as an operating expense in the OPEB fund.

### **Dougherty Valley Standby Assessment District (DVSAD)**

Zone 7 Water Agency (Zone 7) recovers SWP costs through the Alameda County property tax roll and charges Tri-Valley retailers. The DVSAD was established in 2000 to provide potable water service to the newly developed Dougherty Valley in the City of San Ramon, which is located in Contra Costa County. Since Zone 7 does not have jurisdiction to place assessments on the Contra Costa County property tax roll, DSRSD assessed the DVSAD a proportionate share of SWP costs on Zone 7's behalf. SWP costs have increased significantly over the years and have exceeded the DVSAD limit of \$1.3 million. Based on estimates from Zone 7, an additional increment is charged to recover SWP costs that exceed the DVSAD limit through the Dougherty Valley Incremental Fee, which augments SWP costs in the Dougherty Valley.

Administrative Cost Center (900), Other Post Employee Benefits (965), and DVSAD (995) are internal service funds are internal services and do not track nor have a working capital target requirement.



OPERATING BUDGET	Administrative Cost Center (900)		OPEB (965)		DVSAD (995)	
	FY26	FY27	FY26	FY27	FY26	FY27
<b>Operating Revenues</b>						
Other Revenues	\$3,551,000	\$3,735,000	-	-	\$2,785,124	\$2,881,405
Interest	-	-	-	-	3,000	3,000
<b>Total Operating Revenues</b>	<b>3,551,000</b>	<b>3,735,000</b>	<b>-</b>	<b>-</b>	<b>2,788,124</b>	<b>2,884,405</b>
<b>Operating Expenses</b>						
Salaries & Benefits	9,009,847	9,427,427	-	-	-	-
Materials & Supplies	436,545	439,189	-	-	-	-
Contracts	3,347,211	3,522,723	-	-	2,774,124	2,856,598
Allocated Costs	(9,333,332)	(9,745,626)	(1,467,000)	(1,532,000)	-	-
Others	90,729	91,287	1,467,000	1,532,000	-	-
<b>Total Operating Expenses</b>	<b>3,551,000</b>	<b>3,735,000</b>	<b>-</b>	<b>-</b>	<b>2,774,124</b>	<b>2,856,598</b>
<b>Net increase (decrease)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,000</b>	<b>27,807</b>



DSRSD District Office



## REVENUE SOURCES

Service charges are the District's primary source of operating revenue. The District conducts periodic rate and fee studies to ensure financial sufficiency to meet operation and maintenance (O&M) and capital replacement costs, achieve policy reserve targets, realign rates and fees that more closely reflect costs incurred, and adequately recover the revenue requirements of each enterprise. The budget reflects adopted rates and fees, as well as anticipated annual adjustments based on the Consumer Price Index (CPI) or Construction Cost Index (CCI). Projections on customer consumption, account growth, and development forecasting have been used to develop operating revenue budgets. DSRSD's current rates, fees, and charges are available on the District's website at [www.dsrSD.com/your-account/rates-fees](http://www.dsrSD.com/your-account/rates-fees).

The following table summarizes the District's revenue sources by category.

REVENUE SOURCES BY CATEGORY	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Service Charges	\$64,409,621	\$70,001,122	\$75,700,353	\$75,453,761	\$78,560,131
Other Revenues	8,116,915	8,995,519	9,045,500	11,750,492	11,979,826
Interest	4,270,004	6,609,821	4,475,000	7,253,000	7,848,000
<b>Subtotal Operating Revenue</b>	<b>76,796,540</b>	<b>85,606,462</b>	<b>89,220,853</b>	<b>94,457,253</b>	<b>98,387,957</b>
<b>% Change Operating Revenue</b>		<b>11.5%</b>	<b>4.2%</b>	<b>5.9%</b>	<b>4.2%</b>
Capacity Reserve Fees	20,167,634	11,852,645	20,476,992	11,662,236	14,058,152
<b>% Change Capacity Reserve Fee</b>		<b>-41.2%</b>	<b>72.8%</b>	<b>-43.0%</b>	<b>20.5%</b>
<b>Total</b>	<b>\$96,964,174</b>	<b>\$97,459,107</b>	<b>\$109,697,845</b>	<b>\$106,119,489</b>	<b>\$112,446,109</b>
<b>% Change</b>		<b>0.5%</b>	<b>12.6%</b>	<b>-3.3%</b>	<b>6.0%</b>

### SERVICE CHARGES

Service charges are comprised of the local wastewater collection rates, the regional wastewater treatment rates, and the water and recycled water rates. Rates are generally developed by a rate study every five years. The District last completed a Water Rate Study in 2024 and a Local and Regional Wastewater Rate Study in 2023. This revenue category is projected to increase by 3.2% in FY26 and 4.1% in FY27. Service charge revenues reflect the loss of revenue from the Federal Correctional Institute (FCI) Dublin, which closed in 2024 and was the District's fifth largest customer in FY23 based on percentage of total annual billings at 1.8%.

#### Local Wastewater Service Charges

Local service charges fund the operation and maintenance of the District's wastewater collection system and are billed to customers in Dublin and southwest San Ramon. Residential customers are billed through their county's property tax roll. Multi-family and non-residential customers in Dublin are billed directly by the District. For San Ramon non-residential customers, billing is done by contract through the water service provider, East Bay Municipal Utility District (EBMUD), who then remits revenue to the District on a monthly basis.

The 2023 Wastewater Rate Study was adopted by the Board in May 2023. Rates for FY26 and FY27 are authorized to increase by the February-to-February Consumer Price Index for the San Francisco- Oakland-Hayward, CA area. The budget reflects the actual 2.7% rate increase in FY26, and projects a 3% increase in rates for FY27. Overall, service charge revenues for local wastewater are projected to increase by 0.8% in FY26 and 5.1% in FY27.

LOCAL WASTEWATER SERVICE CHARGES	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Dublin	\$3,717,631	\$3,827,466	\$4,208,644	\$4,138,300	\$4,373,450
San Ramon	851,129	854,883	936,386	1,049,141	1,080,594
<b>Total</b>	<b>\$4,568,760</b>	<b>\$4,682,349</b>	<b>\$5,145,030</b>	<b>\$5,187,441</b>	<b>\$5,454,044</b>
<b>% Change</b>		<b>2.5%</b>	<b>9.9%</b>	<b>0.8%</b>	<b>5.1%</b>

### Regional Wastewater Service Charge

Regional service charges fund the operation and maintenance of the District's wastewater treatment system and are billed to customers in Dublin, southwest San Ramon, and Pleasanton (by contract). Residential customers are primarily billed via the Alameda and Contra Costa County property tax rolls. Multi-family and non-residential customers in Dublin are billed directly by the District. Southwest San Ramon non-residential customers are billed by contract through their potable water service provider, East Bay Municipal Utility District (EBMUD), which then remits revenue to the District on a monthly basis. Pleasanton bills its customers and remits payment to the District once they receive payment from their customers.

The 2023 Wastewater Rate Study was adopted by the Board in May 2023. Rates for FY26 and FY27 are authorized to increase by the February-to-February Consumer Price Index for the San Francisco-Oakland-Hayward, CA area. The budget reflects the actual 2.7% rate increase in FY26 and projects a 3% rate increase in FY27. Overall, service charge revenues for Regional Wastewater are projected to increase by 1% in FY26 and 4% in FY27.

REGIONAL WASTEWATER SERVICE CHARGES	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Dublin	\$10,653,285	\$10,662,193	\$10,090,480	\$10,459,900	\$10,972,400
Pleasanton	10,837,203	11,665,425	12,345,294	12,319,374	12,747,318
San Ramon	2,078,547	2,147,462	2,349,549	2,262,246	2,330,069
Industrial Waste - Pleasanton	70,950	82,269	85,000	87,000	89,000
Industrial Waste - All Other	29,904	45,911	80,000	78,000	80,000
<b>Total</b>	<b>\$23,669,889</b>	<b>\$24,603,260</b>	<b>\$24,950,323</b>	<b>\$25,206,520</b>	<b>\$26,218,787</b>
<b>% Change</b>		<b>3.9%</b>	<b>1.4%</b>	<b>1.0%</b>	<b>4.0%</b>

### Water Service Charges

The District provides potable water service to the City of Dublin and the Dougherty Valley area in the City of San Ramon. The District's potable water supply is from Zone 7 and is the largest expense in the Water Enterprise Fund. To recover the costs of water purchases, the District established a pass-through charge based on the wholesale rate charged by Zone 7. The wholesale rate is adjusted by Zone 7 annually, typically in January, and is not directly controlled by the District.

The District distributes recycled water produced by the DSRSD-EBMUD Recycled Water Authority (DERWA) Joint Powers Authority (JPA) to irrigation customers in Dublin and the Dougherty Valley area of the City of San Ramon. Recycled water service charges recover costs to produce and distribute recycled water.

A power charge is applied to service locations where water must be pumped above a certain elevation, generally in Dougherty Valley and eastern and western Dublin.

The District adopted the 2024 Water Rate study in April 2024 for potable and recycled water service. Fixed charges, consumption-based charges, wholesale passthrough charges, and water shortage rates were established for a portion of FY24 and FY25. Rates were authorized to be automatically adjusted effective January 1 for FY26 to FY28, by the August-to-August Consumer Price Index for the San Francisco- Oakland- Hayward, CA area. Overall, service charges for the water enterprise are projected to increase by 4.8% in FY26 and 4.1% in FY27, which reflects adopted rate adjustments and minor increases to customer accounts and consumption.

<b>WATER FUND SERVICE CHARGES</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY25 Adopted</b>	<b>FY26 Budget</b>	<b>FY27 Budget</b>
Potable Water	\$31,420,729	\$32,367,969	\$36,015,000	\$38,080,100	\$39,685,700
Recycled	3,611,877	4,935,716	5,880,000	5,912,400	6,092,000
Power	1,138,367	687,095	1,090,000	1,067,300	1,109,600
<b>Total</b>	<b>\$36,170,973</b>	<b>\$37,990,780</b>	<b>\$42,985,000</b>	<b>\$45,059,800</b>	<b>\$46,887,300</b>
<b>% Change</b>		<b>5.0%</b>	<b>13.1%</b>	<b>4.8%</b>	<b>4.1%</b>

## OTHER REVENUES

Operating revenues that cannot be classified as service charges are included in other revenues. Key highlights are noted below:

- DVSAD Standby and Incremental Charges continue to increase each year. These costs are controlled by the State and are covered by the annual assessment.
- Administrative fees represent staff time incurred for the operations of the DERWA and LAVWMA JPAs. Billing for the two JPAs and for overhead costs associated with management of capital projects are estimated to decrease 9% in FY26 and increase by 5.4% in FY27, to more accurately represent staff allocation associated with operations, maintenance, and project management.
- Inspection and plan check fees are based on city permit projections and vary year to year based on development activity.
- Miscellaneous revenue includes \$200,000 in estimated credit card transaction processing fees that will be collected from customers and reimbursement from DERWA for energy. FY23 actual revenue included a one-time receipt from City of Pleasanton for an easement.

OTHER REVENUES BY CATEGORY	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
DV Standby Charge District	\$1,975,061	\$2,218,913	\$2,632,000	\$2,785,124	\$2,881,405
Administrative Fees	1,833,192	2,964,582	3,496,000	3,184,000	3,357,000
Property Taxes	906,804	904,629	935,000	935,000	953,700
Inspection & Plan Checks	519,302	1,326,878	860,000	853,160	652,666
Backflow Prevention	311,366	326,200	275,000	336,000	346,100
Fireline, Meter, and Others	341,671	367,692	322,000	197,246	232,182
Penalties	361,440	371,958	200,000	350,000	360,500
Miscellaneous	1,868,078	3,239,399	2,945,500	3,109,962	3,196,273
<b>Total</b>	<b>\$8,116,914</b>	<b>\$11,720,251</b>	<b>\$11,665,500</b>	<b>\$11,750,492</b>	<b>\$11,979,826</b>
<b>% Change</b>		<b>44.4%</b>	<b>-0.5%</b>	<b>0.7%</b>	<b>2.0%</b>

OTHER REVENUES BY FUND	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Local Wastewater Enterprise	\$143,735	\$635,230	\$386,000	\$454,212	\$354,196
Local Wastewater Replacement	-	-	-	-	-
Local Wastewater Expansion	-	-	-	-	-
Regional Wastewater Enterprise	863,768	2,872,512	2,670,000	2,799,000	2,882,000
Regional Wastewater Rate Stabilization	-	-	-	-	-
Regional Wastewater Replacement	1,364,011	-	-	-	-
Regional Wastewater Expansion	51,557	-	-	-	-
Water Enterprise	484,033	1,479,277	1,246,500	1,148,156	1,093,185
Water Rate Stabilization	999,772	1,158,151	1,035,000	1,013,000	1,034,040
Water Replacement	8,601	-	-	-	-
Water Expansion	8,200	-	-	-	-
Administrative Cost Center	2,218,178	3,356,167	3,696,000	3,551,000	3,735,000
DV Standby Charge District	1,975,061	2,218,913	2,632,000	2,785,124	2,881,405
<b>Total</b>	<b>\$8,116,915</b>	<b>\$11,720,251</b>	<b>\$11,665,500</b>	<b>\$11,750,492</b>	<b>\$11,979,826</b>
<b>% Change</b>		<b>44.4%</b>	<b>-0.5%</b>	<b>0.7%</b>	<b>2.0%</b>

## INTEREST

The District invests funds not required for immediate use in accordance with requirements of California Government Code and uses cash balances in each fund to allocate the interest earned quarterly. The District has historically managed its investment portfolio in-house. In February 2025, the Board approved outsourcing to a registered investment management and advisory service provider. The budget assumes a 3.0% interest rate for FY26 and a 3.2% interest rate for FY27.

## CAPACITY RESERVE FEES

Capacity Reserve Fees fund the cost of new or expanded District infrastructure to support growth and contribute toward the benefit received through connecting to existing infrastructure. The revenue from the “buy-in” component is to contribute a proportionate share of the benefit received from rehabilitation and replacement of existing infrastructure maintained by ratepayers.

Fees are comprised of the following components:

- **Expansion** – Funds new or expanded facilities needed to support growth from planned development
- **Debt** – Principal and interest costs associated with the “expansion” portion of facilities built to support growth (projects are allocated between current and future customers when built; only the “future” portion of those facilities funded by debt are included)
- **Buy in** – “Buy in” to available capacity of existing infrastructure (net of the principal on any related debt) to serve development

Projected revenues are calculated using growth estimates and fee adjustments based on a change in the construction cost index. The District works closely with the Cities of Dublin, San Ramon, and Pleasanton’s planning departments to estimate the anticipated development activity. Capacity reserve fee revenue is directly tied to new building activity. Total capacity reserve fees vary widely from year to year based on development within the service area. Overall, the pace of development has slowed and the District anticipates that revenue from capacity reserve fees will decline as the District approaches build-out and developable land in the service area is exhausted.

FUND	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Local Wastewater Replacement	\$1,525,846	\$834,902	\$1,237,398	\$664,877	\$788,246
Local Wastewater Expansion	411,995	25,466	38,007	20,422	24,211
Regional Wastewater Replacement	2,701,745	1,654,457	2,531,481	1,453,866	1,670,628
Regional Wastewater Expansion	7,243,939	4,384,424	6,107,371	3,514,675	3,974,142
Water Replacement	2,322,952	1,630,575	4,760,700	2,707,387	3,431,559
Water Expansion	5,961,157	3,322,821	5,802,035	3,301,009	4,169,366
<b>Total</b>	<b>\$20,167,634</b>	<b>\$11,852,645</b>	<b>\$20,476,992</b>	<b>\$11,662,236</b>	<b>\$14,058,152</b>
<b>% Change</b>		<b>-41.2%</b>	<b>72.8%</b>	<b>-43.0%</b>	<b>20.5%</b>

## OPERATING EXPENSES

The Board approves the operating budget at the fund level, providing resources for the General Manager to run the District while ensuring it maintains overall control of rates and fees. By Board Policy, the General Manager is authorized to make “no net change” budget adjustments within a fund.

The following tables summarize District operating expenses by category, by fund, and by department. The factors driving expense increases or decreases are discussed in more detail on the following pages. Additional departmental details are included in the Department Overview section.

OPERATING EXPENSES BY CATEGORY	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Salaries & Benefits	\$27,234,018	\$29,720,954	\$33,819,057	\$36,847,478	\$38,608,816
CIP / JPA Labor Credits	(1,699,315)	(2,608,630)	(3,234,304)	(3,035,114)	(3,052,765)
Materials	7,725,230	7,483,398	9,185,183	9,166,666	9,362,265
Water Purchase	16,114,828	17,990,942	20,257,000	20,577,746	21,461,547
Contracts	6,794,292	7,779,506	10,508,285	10,828,107	11,040,000
Contributions to JPAs	10,787,216	14,004,351	13,204,399	13,946,280	14,107,947
Debt Service	1,392,292	1,369,146	1,877,188	1,875,313	2,306,063
Others	1,674,480	(331,147)	920,107	983,835	1,039,308
<b>Total</b>	<b>\$70,023,040</b>	<b>\$75,408,520</b>	<b>\$86,536,915</b>	<b>\$91,190,311</b>	<b>\$94,873,181</b>
<b>% Change</b>		<b>7.7%</b>	<b>14.8%</b>	<b>5.4%</b>	<b>4.0%</b>

OPERATING EXPENSES BY FUND	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Local Wastewater Enterprise	\$3,226,388	\$3,634,813	\$5,373,356	\$5,514,993	\$5,805,776
Local Wastewater Rate Stabilization	13,164	-	-	-	-
Local Wastewater Replacement	441,723	(100)	-	-	-
Local Wastewater Expansion	-	-	-	-	-
Regional Wastewater Enterprise	21,152,108	23,525,233	25,871,087	29,101,646	30,118,085
Regional Wastewater Rate Stabilization	13,164	-	-	-	-
Regional Wastewater Replacement	426,874	279,600	279,600	280,000	289,000
Regional Wastewater Expansion	3,580,676	3,583,047	3,581,322	3,580,784	3,581,215
Water Enterprise	33,114,440	36,269,160	41,771,069	43,416,651	45,199,444
Water Rate Stabilization	155,505	49,298	70,000	39,800	41,000
Water Replacement	311,754	75,738	242,000	538,000	651,000
Water Expansion	2,266,575	2,339,529	2,722,982	2,393,313	2,596,063
Administrative Cost Center	3,451,708	3,311,598	3,989,999	3,551,000	3,735,000
Other Post-Employment Benefits	(2,174)	-	-	-	-
DV Standby Charge District	1,871,135	2,340,604	2,635,500	2,774,124	2,856,598
<b>Total</b>	<b>\$70,023,040</b>	<b>\$75,408,520</b>	<b>\$86,536,915</b>	<b>\$91,190,311</b>	<b>\$94,873,181</b>
<b>% Change</b>		<b>7.7%</b>	<b>14.8%</b>	<b>5.4%</b>	<b>4.0%</b>

OPERATING EXPENSES BY DEPARTMENT	FY23 Actual	FY 2024 Actual	FY 2025 Adopted	FY 2026 Budget	FY 2027 Budget
Board of Directors & Office of the General Manager	\$2,069,767	\$2,063,745	\$2,693,194	\$1,798,228	\$1,956,621
Administrative Services	4,321,631	4,527,509	5,152,656	5,704,905	5,824,617
Finance	2,175,425	2,572,900	3,040,996	3,371,685	3,412,140
Engineering	3,472,317	2,938,113	4,122,669	4,000,030	4,125,196
Operations	23,201,166	24,477,743	29,778,536	31,291,712	32,523,438
Non-Departmental	34,782,735	38,828,510	41,748,864	45,023,751	47,031,169
<b>Total</b>	<b>\$70,023,040</b>	<b>\$75,408,520</b>	<b>\$86,536,915</b>	<b>\$91,190,311</b>	<b>\$94,873,181</b>
<b>% Change</b>		<b>7.7%</b>	<b>14.8%</b>	<b>5.4%</b>	<b>4.0%</b>



## PERSONNEL COSTS

The Board reviews all new position requests, authorizes total full-time equivalent (FTE) positions, and approves salary ranges for each job class. The adopted budget reflects the net addition of one new FTE as a result of the 2024 Workforce Study. Of the 142 approved positions, 2.8 FTE are dedicated to LAVWMA, 3.9 FTE to DERWA, and 135.4 FTE are exclusively dedicated to DSRSD.

### Staff Overview and Salaries

As in most service organizations, salaries and benefits (also known as personnel cost) is the District's largest expense category, representing approximately 37% of the District's total operating expenses. Negotiations were completed with four bargaining groups in early 2022, which provided for cost-of-living adjustments (COLA) and medical benefits. The contracts will expire in late 2025. In the FY26 and FY27 budget, the estimated COLA increase is consistent with the actual CPI increase experienced over the last few years. The District will propose budget adjustments for salary and benefit impacts if warranted by the approved Memorandums of Understanding.

In early 2023, the District completed a comprehensive Operations Workforce Study in order to: assess staffing levels, ensure current and future service levels would be met, align operations with best practices, make resources available to support the Strategic Plan and CIP, and consider succession and business continuity. As a result, the Operations Department added nine new positions in FY24. The new positions have enabled the District to increase preventative maintenance; meet regulatory requirements; ensure adequate coverage for operating the wastewater, recycled water, and potable water systems; provide resources to support the District's Strategic Plan priorities and CIP; and fulfill the District's contractual obligations to operate and maintain the DERWA and LAVWMA facilities.

In April 2024, the District initiated a 2024 Workforce Study for the Office of the General Manager, Administrative Services, and Engineering Departments, which also evaluated progress on several recommendations from the 2023 Operations workforce study. A portion of the study's recommendations and organizational changes were incorporated into the FY26 and FY27 operating budget, including the addition of one new FTE, conversion of one limited-term FTE to a regular, full-time FTE, and restructuring as follows: creation of a standalone Finance department led by a Finance Director; creation of a new division under the Administrative Services Department to centralize safety, security and emergency preparedness; consolidation of field staff and meter replacement functions in the Field Operations Division under the Operations Department; creation of a Regulatory Compliance Division led by a Deputy Director of Operations to consolidate laboratory, environmental compliance and clean water programs; transfer of the planning functions from asset management to capital projects under a single Capital Improvement Program and Planning Division under the Engineering Department; and the restructuring of the Asset Management Division under the Engineering Department to be a standalone division.

## History of Full-Time Staffing

Position details by division can be found in the following table.

DEPARTMENT / DIVISION	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
<b>Office of the General Manager</b>					
Office of the General Manager	2	3	3	1	1
Executive Services	3	3	4	4	4
<b>Office of the GM Subtotal</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>5</b>	<b>5</b>
<b>Administrative Services</b>					
Administrative Services Administration	3	3	2	3	3
Human Resources & Risk Management	5	5	5	5	5
Information Technology Services	6	6	6	6	6
Public Affairs	3.4	3	3	2	2
Safety, Security, & Emergency Preparedness	-	-	-	2	2
<b>Administrative Services Subtotal</b>	<b>17.4</b>	<b>17</b>	<b>16</b>	<b>18</b>	<b>18</b>
<b>Finance</b>					
Finance Administration	-	-	2	2	2
Accounting	5	7	5	5	5
Utility Billing & Customer Services	8	7	7	5	5
<b>Finance Subtotal</b>	<b>13</b>	<b>14</b>	<b>14</b>	<b>12</b>	<b>12</b>
<b>Engineering</b>					
Engineering Administration	2	2	2	2	2
Capital Projects & Planning	7	7	7	10	10
Development & Construction Services	6	5	5	5	5
Asset Management	6.6	6	6	3	3
<b>Engineering Subtotal</b>	<b>21.6</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>
<b>Operations</b>					
Operations Administration	1	6	6	7	7
Field Operations	18	20	20	22	22
Plant Operations	14	16	16	16	16
Mechanical Maintenance	16	17	17	17	17
Instrumentation, Controls, & Electrical	10	11	11	11	11
Regulatory Compliance	16	14	14	14	14
<b>Operations Subtotal</b>	<b>75</b>	<b>84</b>	<b>84</b>	<b>87</b>	<b>87</b>
<b>Total</b>	<b>132</b>	<b>141</b>	<b>141</b>	<b>142</b>	<b>142</b>
<b>Change</b>	<b>-</b>	<b>9</b>	<b>-</b>	<b>1</b>	<b>-</b>

## Retirement Benefits

The District provides retirement benefits for eligible employees through California Public Employees Retirement System (CalPERS) for its pension plan and uses CalPERS's California Employers' Retiree Benefit Trust (CERBT), a self-funded trust, for its retiree medical and dental benefits, referred to as other post-employment benefits (OPEB).

All regular and limited-term employees who work more than 1,000 hours per FY are enrolled as "classic members" in CalPERS' "2.7% at 55" pension plan if they were employed by the District prior to January 1, 2013, or if hired by DSRSD after January 1, 2013, they were a member of a public retirement system within six months of their DSRSD hire date. Employees who do not meet these criteria are designated as "new members" or "Public Employees' Pension Reform Act (PEPRA) members" and are enrolled in CalPERS' "2.0% at age 62" pension plan in accordance with California state law.

## Pension Normal Cost and Unfunded Accrued Liability (UAL)

Both DSRSD employees and the District contribute toward the CalPERS pension plan. The District's employer contribution consists of the "normal" cost for current active employees and an annual payment towards the District's proportionate share of the unfunded accrued liability (UAL). A UAL exists because the pension plan's accrued liabilities (i.e., money owed to current and future retirees) are greater than the plan's current assets (i.e., money set aside to pay for retirement benefits). The District's employer contribution varies from year to year, based on CalPERS published actuarial valuation.

The District's Financial Reserves policy also provides guidance to prioritize using surplus reserves, if available, to maintain the funded ratio for the District's pension liability between 80% and 90%.

Based on the most recent actuarial valuation report dated June 30, 2023, which establishes the required contributions for FY26 and projects the next five fiscal years, the FY26 and FY27 budget incorporates the employer contributions for normal cost of 16.1% of salary for classic members, and 8% of salary for PEPRA members in FY26 and FY27, and the UAL contribution of \$2.2 million and \$2.4 million in FY26 and FY27, respectively. The scheduled annual payment of the pension UAL is the District's third largest long-term cost, behind capital replacement and debt.

## Other Post-Employment Benefits (OPEB)

The District provides medical and dental benefits for retired employees hired before July 1, 2014, and their families under third-party insurance plans. Employees hired after July 1, 2014, are not eligible for retiree dental benefits. Vesting requirements for the medical plan are a minimum of 10 years of CalPERS service credit, with at least five years served at DSRSD and retirement as a District employee.

To cover OPEB costs, the District entered into an agreement with California Employers' Retiree Benefit Trust (CERBT), a multiple employer tax-exempt trust organized under Section 115 of the Internal Revenue Code, to administer and invest funds contributed by the District. Similar to the pension plan, the District's contribution to the CERBT varies year to year and is determined by the biennial actuarial valuation report.

Based on the most recent actuarial valuation report dated June 30, 2023, which establishes the Actuarially Determined Contributions (ADCs) for FY26, the ADC is estimated at \$1,700,365. Previous OPEB valuations determined that the District's funded ratio was 125.4% as of June 30, 2021, decreasing to 88.3% as of June 30, 2023. The budget incorporates a \$500,000 ADC payment for FY26 and FY27. The District is not required to pay the full ADC and is assuming that ADC payments are likely to be reduced in the future due to improved market conditions. Besides ADC, the District also pays retiree medical and dental premiums. Because the funded status exceeded 100% prior to the most recent valuation report, the District took disbursements from CERBT totaling the full amount of retiree medical and dental benefits in FY23 and FY24 and also budgeted for FY25 disbursement. The budget includes payment of retiree medical and dental premiums for FY26 and FY27.

### **Social Security and Medicare**

The District participates in the federal Social Security and Medicare program, defined in the Federal Insurance Contributions Act (FICA) as tax payable by both employees and employers to fund those programs that provide benefits for retirees, people with disabilities, and children of deceased workers.

The District employer contribution rates are 6.2% of all salaries up to \$176,100 for Social Security and 1.45% of all salaries up to \$200,000 for Medicare. The projected District annual amounts are \$1.6 million and \$1.7 million in FY26 and FY27, respectively.

### **Health and Other Benefits**

All full-time employees and Boardmembers are eligible to receive medical benefits. Part-time employees receive prorated benefits. Health premiums paid by the District are set forth in a cost-sharing agreement in each of the labor contracts. Per negotiated labor agreements in 2021, the 2025 maximum monthly District contribution for medical is set at \$2,687 (family rate) per month. Increases in medical costs are shared by the District and its employees. Based on the last three FYs actual experience and the rising health insurance premiums in California, the proposed budget conservatively assumed an increase of 10% in premiums in both fiscal years.

The District also provides other benefits including dental insurance, vision insurance, a deferred compensation 457 plan, life and accidental death and dismemberment (AD&D) insurance, long term and short term disability, and an employee assistance program.

### Joint Powers Authority and Capital Project Labor Credit

The District is a member agency in two Joint Power Authorities (JPAs): LAVWMA and DERWA. Per agreements, the District is the contract operator for both the LAVWMA and DERWA facilities. As a District practice, staff time related to JPAs or capital projects are first recorded in the department's operating cost, then charged to the JPAs or capital projects during the month-end closing. When these charges are recorded, it appears as JPA or capital project credits on the department's personnel cost. Departments projected an approximate amount of \$3 million in each fiscal year for time dedicated to JPAs and capital projects.

PERSONNEL	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Salaries	\$18,230,893	\$19,379,963	\$21,940,706	\$22,861,557	\$23,751,372
CIP/JPA Labor Credits	(1,699,315)	(2,608,630)	(3,234,304)	(3,035,114)	(3,052,765)
Health Premiums	2,191,374	2,193,909	3,031,083	3,292,897	3,622,231
FICA Tax	1,276,865	1,410,995	1,460,383	1,645,969	1,716,772
Pension	1,668,681	1,924,423	2,464,907	2,522,133	2,596,791
Pension UAL Contribution	1,330,204	1,158,889	1,689,001	2,161,703	2,399,000
OPEB ADC	639,813	636,542	746,776	500,000	500,000
Retiree Medical	-	-	-	1,320,300	1,378,800
Retiree Dental	-	-	-	146,700	153,200
Deferred Comp	241,925	294,107	347,500	342,912	331,062
Other Benefits	1,654,264	2,722,126	2,138,702	2,053,307	2,159,588
<b>Total</b>	<b>\$25,534,703</b>	<b>\$27,112,324</b>	<b>\$30,584,753</b>	<b>\$33,812,364</b>	<b>\$35,556,051</b>
<b>% Change</b>		<b>6.2%</b>	<b>12.8%</b>	<b>10.6%</b>	<b>5.2%</b>

### MATERIALS

Material costs are expected to remain flat in FY26 and increase by 2.1% in FY27, driven by rising energy, chemical costs, and inflation.

### Gas & Electric

The Wastewater Treatment Plant generates much of its own electricity from a cogeneration system that is powered by a blend of biogas produced on-site and supplemented with purchased natural gas. The vast majority of the Gas & Electric budget is for the purchase of electricity from PG&E for the distribution of potable water and the treatment and distribution of recycled water. The Gas & Electric budget includes DERWA energy costs that are reimbursed by the JPA. The budget does not include LAVWMA energy costs. PG&E has expanded peak hours for higher rates in California, thus directly affecting the District's pumping costs for its water and recycled water systems. The Gas & Electric budget assumes a projected 7.2% increase in FY26 followed by a 4.2% increase in FY27.

## Chemicals

To address rising chemical costs, the District formed the Bay Area Chemical Consortium (BACC), which is now managed by Bay Area Clean Water Agencies (BACWA). BACC is an informal cooperative of water and wastewater agencies in the Bay Area that work together to purchase chemicals in higher volume at lower cost. Increases in the costs for chemicals used in the District's wastewater treatment process are projected to increase by 12.3% in FY26 and 6.5% in FY27.

MATERIALS	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Gas & Electric	\$3,630,187	\$3,727,658	\$4,102,093	\$4,396,982	\$4,582,817
General Supplies	1,697,161	1,616,742	2,261,500	1,957,627	2,003,709
Chemicals	708,684	1,261,985	1,522,960	1,711,000	1,821,538
Meter Equipment	786,618	182,821	353,500	150,000	150,000
Equipment Under \$20,000	498,593	372,994	524,250	601,636	449,599
Fuel	159,892	153,572	180,500	180,620	186,039
Tools	98,044	38,903	86,350	87,071	89,680
Office Supplies/Services	86,517	76,912	75,530	81,730	78,883
Fluids	59,534	51,811	78,500	-	-
<b>Total</b>	<b>\$7,725,230</b>	<b>\$7,483,398</b>	<b>\$9,185,183</b>	<b>\$9,166,666</b>	<b>\$9,362,265</b>
<b>% Change</b>		<b>-3.1%</b>	<b>22.7%</b>	<b>-0.2%</b>	<b>2.1%</b>

## WATER PURCHASE

Potable water purchases are approximately 23% of total District's expenses and the second largest expense category. All of the District's potable water is purchased from Zone 7. The Zone 7 component of water rates is designed to cover the full cost of water and is adjusted based upon the rate established by Zone 7, generally effective January 1 of each year. Water purchase costs are mainly driven by Zone 7 rate adjustments, customer growth, and water demand. Water purchases are projected to increase a modest 1.6% in FY26 and an additional 4.3% in FY27 due to projected growth within the service area and a gradual rebounding of water usage after the end of drought restrictions. The District continues to focus on identifying and minimizing water that is used but not billed. Some reasons for unbilled water include inaccurate data (under-reading) from water meters, pipe leaks, and flushing fire hydrants. The budget assumes a 7% rate of unbilled water.

WATER PURCHASE	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Water Purchase	\$16,114,828	\$17,990,942	\$20,257,000	\$20,577,746	\$21,461,547
<b>% Change</b>		<b>11.6%</b>	<b>12.6%</b>	<b>1.6%</b>	<b>4.3%</b>

## CONTRACT SERVICES

Contract expenses are projected to increase 3% and 2%, respectively, over the next two years. Software maintenance costs were separated from regular maintenance starting in FY24 due to the District's significant investment in state-of-the-art software solutions.

### Professional Services

Professional services expenses are for consultants providing program support and assisting with long-range financial and capital planning. Notable FY26 professional services increases include the newly approved investment portfolio management contract and a variety of consultant support required to support regulatory compliance, Human Resources, Engineering, and Finance.

### Other Services

DSRSD's largest contractual services expense under Other Services is the remittance of standby charges from the Dougherty Valley Standby Assessment District's (DVSAD) Fund to Zone 7. In order for DSRSD to provide water services to Dougherty Valley, DSRSD must collect a proportionate share of SWP costs charged to Zone 7 and then reimburse Zone 7 for these costs. SWP costs are projected at \$2.7 million in FY26 and \$2.8 million in FY27.

The District contracts out both planned maintenance and emergency repairs as needed for the water distribution, recycled water distribution, and sewer collection systems. The District's costs for underground emergency repairs have increased over the past few years due to a number of factors, including the aging of the District's infrastructure and increased costs for labor, equipment, and materials. The FY26 and FY27 budgets include approximately \$700,000 annually for emergency subsurface repair work.

CONTRACTS	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Professional Services	\$838,520	\$1,093,654	\$1,802,363	\$2,113,954	\$1,968,964
Insurance	511,931	729,426	650,700	977,000	1,154,790
Legal Services	126,497	151,346	280,000	380,000	260,000
Advertising	69,860	30,885	57,000	55,000	65,000
Equipment Leases/Rentals	182,362	101,865	179,520	196,646	201,642
Maintenance Contracts	852,287	583,525	694,170	805,631	946,910
Software	264	319,233	531,199	847,936	858,528
Monitoring & Testing Services	117,019	103,800	157,400	159,956	161,140
Printing Services	151,253	129,912	156,000	154,674	149,414
Telecommunication Services	96,182	134,820	129,250	119,100	119,130
Other Services	3,848,118	4,401,039	5,870,683	5,018,210	5,154,482
<b>Total</b>	<b>\$6,794,292</b>	<b>\$7,779,506</b>	<b>\$10,508,285</b>	<b>\$10,828,107</b>	<b>\$11,040,000</b>
<b>% Change</b>		<b>14.5%</b>	<b>35.1%</b>	<b>3.0%</b>	<b>2.0%</b>



## CONTRIBUTIONS TO JPAS

The District is a member agency in two JPAs: LAVWMA and DERWA. Each JPA Board of Directors is comprised of representatives from member agencies and adopts operating and capital budgets independently. Budgeted contributions to JPAs are based on the adopted budget of each JPA. Debt for each JPA is based on the debt service schedule for each offering. DSRSD is the contractual operator of both the LAVWMA and DERWA facilities. The District directly budgets for expenditures to operate the JPA facilities and is reimbursed by the JPAs for the operations and maintenance costs.

### LAVWMA

Formed in 1974, member agencies of LAVWMA are comprised of the District and the Cities of Livermore and Pleasanton. The Authority operates an export pumping facility through which secondary effluent is discharged. DSRSD is the contract operator under a 1980 Maintenance Agreement. Contributions to LAVWMA for Operations & Maintenance (O&M) expenses are funded by the Regional Enterprise Fund. LAVWMA's replacement capital projects are funded through the Regional Replacement Fund. LAVWMA debt is funded by the Regional Enterprise Fund (repair portion) and the Regional Expansion Fund (expansion portion).

Under an agreement with the City of Pleasanton, DSRSD's Regional Wastewater Program funds Pleasanton's share of all LAVWMA costs including Debt Service. Increases in operating and maintenance costs in FY26 and FY27 include capturing the fully burdened labor rate for employees, inflationary material increases, and a 3% assumed increase in energy costs.

### DERWA

In 1995, DSRSD and EBMUD formed DERWA to provide recycled water to DSRSD and EBMUD customers in the San Ramon Valley. DSRSD is the contract operator under a 2005 Maintenance Agreement. Contributions to DERWA for O&M is funded by the Water Enterprise Fund. DERWA also holds debt for recycled water infrastructure (DERWA State Loan). The final debt payment for the DERWA State Loan is included in the contributions to DERWA from the Water Expansion Fund in FY26. Replacement capital projects are funded by the Water Replacement Fund and expansion capital projects are funded by the Water Expansion Fund.

The District's DERWA contribution for O&M expenses is projected to increase significantly in FY26 by \$536,900 or approximately 15%. The majority of this increase is due to lower projected recycled water use by EBMUD customers, which results in DSRSD customers using a higher proportion of the total recycled water produced, thus increasing DSRSD's proportion of DERWA O&M costs. Although the DERWA debt is paid off in FY26, the District's overall Water debt service will not decrease because DSRSD's portion of the DERWA debt service is included in the 2017 Water Refunding Bond beginning in FY27.



CONTRIBUTION TO JPAS	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
<b>LAVWMA (DSRSD &amp; City of Pleasanton)</b>					
O&M and Repair Debt 30.46%	\$3,490,091	\$5,066,497	\$4,602,583	\$4,839,496	\$4,936,732
CIP/ Replacement Funding	279,600	279,600	279,600	280,000	289,000
Expansion Debt 69.54%	3,580,676	3,583,047	3,581,322	3,580,784	3,581,215
<b>Subtotal LAVWMA Contribution</b>	<b>7,350,367</b>	<b>8,929,144</b>	<b>8,463,505</b>	<b>8,700,280</b>	<b>8,806,947</b>
% change - LAVWMA		21.5%	-5.2%	2.8%	1.2%
<b>DERWA</b>					
O&M	\$2,519,214	\$4,029,086	\$3,653,100	\$4,190,000	\$4,360,000
CIP	104,847	236,034	277,707	642,000	941,000
Debt Service	810,087	810,087	810,087	414,000	-
<b>Subtotal DERWA Contribution</b>	<b>3,434,148</b>	<b>5,075,207</b>	<b>4,740,894</b>	<b>5,246,000</b>	<b>5,301,000</b>
% change - DERWA		47.8%	-6.6%	10.7%	1.0%
<b>Total</b>	<b>\$10,784,516</b>	<b>\$14,004,351</b>	<b>\$13,204,399</b>	<b>\$13,946,280</b>	<b>\$14,107,947</b>
<b>% Change</b>		<b>29.9%</b>	<b>-5.7%</b>	<b>5.6%</b>	<b>1.2%</b>

## DEBT SERVICE

Per the District's Capital Financing and Debt Management Policy, the District may use debt financing only to purchase or build capital assets that cannot be acquired from either current revenues or replacement reserves or to fund capital improvements and additions. Debt for operating and maintenance costs is not allowed. See Appendix for Consolidated Debt Service schedule.

The District issued \$33,590,000 of 2017 Water Revenue Refunding Bonds to refund the outstanding portion of the 2011 bond and issuance cost. Debt expenses are budgeted for both principal and interest to ensure the working capital by fund is accurately reflected for forecasting purposes.

2017 WATER REFUNDING BOND	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Principal	\$475,000	\$500,000	\$525,000	\$550,000	\$1,020,000
Interest and related issuance cost	1,392,292	1,369,146	1,352,188	1,325,313	1,286,063
<b>Total</b>	<b>\$1,867,292</b>	<b>\$1,869,146</b>	<b>\$1,877,188</b>	<b>\$1,875,313</b>	<b>\$2,306,063</b>
<b>% Change</b>		<b>0.1%</b>	<b>0.4%</b>	<b>-0.1%</b>	<b>23.0%</b>

## OTHER EXPENSES

Costs that cannot be classified in other categories are budgeted to Other Expenses. Key trends are explained below:

- Permit expenses are separated from professional membership and required certifications in this budget, to keep abreast of the growing compliance requirements and legal mandates imposed on the District. Permits have increased due to Water Board permit fees, new State of California Environmental Laboratory Accreditation Program (ELAP) laws and National Pollutant Discharge Elimination System (NPDES) permit fees.
- Credit card transaction fees were temporarily absorbed by the District in FY20 to encourage electronic payments during the COVID-19 pandemic. As the tender is widely used by our customer base, the fee has significantly increased. Starting FY26, the District will fully recover transaction fees while offering customers other types of card payment options.
- Overhead expense in FY24 reflects an accounting practice in the Administration Cost Center and does not affect any of the enterprises.

OTHER EXPENSES	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Certifications, Licenses, & Memberships	\$574,592	\$537,951	\$586,517	\$263,712	\$285,908
Permits	-	-	-	393,734	424,376
Meetings	46,043	33,248	47,100	33,006	33,533
Capital Outlay	857,400	(100)	-	-	-
Subscriptions & Publications	13,724	15,015	24,490	16,283	16,091
Credit Card Transaction Fees	131,644	192,330	192,000	200,000	200,000
Low Income Credit	50,189	49,298	70,000	39,800	41,000
Bad Debt Expense	888	-	-	37,300	38,400
Overhead Charges	-	(1,158,889)	-	-	-
<b>Total</b>	<b>\$1,674,480</b>	<b>(\$331,147)</b>	<b>\$920,107</b>	<b>\$983,835</b>	<b>\$1,039,308</b>
<b>% Change</b>		<b>-119.8%</b>	<b>177.9%</b>	<b>6.9%</b>	<b>5.6%</b>

## INTERFUND TRANSFERS

Transfers are transactions that are used to move money from one fund to another for specified purposes.

Each enterprise fund contributes money to its respective replacement fund for the future repair and replacement of its facilities and infrastructure. Amounts are determined each budget cycle based on the available resources and projected expenses. The FY26 and FY27 Operating Budget includes \$9.1 million in replacement transfers from the operating to capital replacement funds. This level of funding is less than the prior budget cycle due to budget constraints and the pre-funding of replacement transfers, \$2.1 million to Local Wastewater and \$3.4 million to Regional Wastewater Capital Replacement Funds, in FY24.

The District's 2025 Strategic Plan has a Long-term Infrastructure Investment Goal with a strategy to "Optimize the Asset Management Program to guide District business decisions." Over the next two years, the District plans to complete master plans for the water system, collection system, and wastewater treatment plant that will identify and estimate the costs for capital improvements needed to meet both current and future demands for the next twenty years. The results of these studies, combined with refinements to the District's Asset Management Program, will help the District prioritize capital expenditures and budget for long-term capital replacement needs.

REPLACEMENT TRANSFER (TRANSFER OUT) / TRANSFER IN	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Local Wastewater Enterprise and RSF	(\$800,000)	(\$2,859,412)	(\$800,000)	-	-
Local Wastewater Replacement	800,000	800,000	800,000	-	-
Local Wastewater Replacement - Additional	-	2,059,412	-	-	-
Regional Wastewater Enterprise and RSF	(2,100,000)	(5,778,211)	(2,700,000)	-	(1,000,000)
Regional Wastewater Replacement	2,100,000	2,400,000	2,700,000	-	1,000,000
Regional Wastewater Replacement - Additional	-	3,378,211	-	-	-
Water Enterprise	(6,280,000)	(6,390,000)	(6,500,000)	(4,000,000)	(4,120,000)
Water Replacement	\$6,280,000	\$6,390,000	\$6,500,000	\$4,000,000	\$4,120,000

The Fifth Supplemental Agreement to the 1992 Wastewater Disposal Services Agreement between the City of Pleasanton and the District requires the District to transfer an amount equal to the avoided cost of wastewater disposal due to water recycling from the Regional Wastewater Enterprise Fund to the Water Enterprise Fund.

<b>5TH SUPPLEMENT TRANSFER (TRANSFER OUT) / TRANSFER IN</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY25 Adopted</b>	<b>FY26 Budget</b>	<b>FY27 Budget</b>
Regional Wastewater Enterprise	\$269,285	(\$332,069)	(\$400,000)	(\$458,000)	(\$439,000)
Water Enterprise	(\$269,285)	\$332,069	\$ 400,000	\$458,000	\$439,000

The following table shows historic and proposed one-time transfers. The FY24 and FY25 transfers and proposed FY26 transfer of \$2.1 million from the Water Expansion Fund to the Water Enterprise Fund relate to a corrective transfer of recycled water revenue approved by the Board of Directors as part of the 2024 Water Cost of Service Study Resolution 9-24.

<b>ONE-TIME TRANSFERS (TRANSFER OUT) / TRANSFER IN</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY25 Adopted</b>	<b>FY26 Budget</b>	<b>FY27 Budget</b>
Local Wastewater Replacement	\$1,998,236	-	-	-	-
Local Wastewater Expansion	12,500	-	-	-	-
Water Enterprise	-	700,000	700,000	2,100,000	-
Local Wastewater Replacement	(12,500)	-	-	-	-
Regional Wastewater Replacement	(1,998,236)	-	-	-	-
Water Expansion	-	(\$700,000)	(\$700,000)	(\$2,100,000)	-

## CAPITAL IMPROVEMENT PROGRAM (CIP)

The District prepares a ten-year Capital Improvement Program (CIP) document that is separate from the Operating Budget document, although the two are closely linked.

The CIP serves as a guide for identifying current and future projects in support of the District's mission. The CIP document consists of the Ten-Year Capital Improvement Plan and the Two-Year Capital Improvement Budget. The FY26 and FY27 Capital Improvement Program Budget establishes the capital fund's limit to spend on capital project expenditures and replacement of capital assets.

Starting in FY24, capital asset replacement budgets (formerly known as capital outlay) are approved as part of the Capital Improvement Program Budget versus the Operating Budget, and all discussion of capital assets are included in the CIP. Capital assets are generally vehicles and equipment, such as pumps and laboratory equipment, and are typically identified through the District's asset management replacement program.

The rates and fees paid by the District's customers go into the Enterprise Funds and are used to pay normal operating costs. A portion of the rates is transferred from the Enterprise Funds to the Replacement Funds (replacement transfers) to pay for capital projects that replace or improve facilities that benefit existing customers.

The following table provides an overview of the revenues and expenditures included in the CIP, which is a standalone document adopted independently from the Operating Budget. The Ten-Year Capital Improvement Plan for FY26 through FY35, and the Two-Year Capital Improvement Program Budget for FY26 and FY27 provide further detail on capital project expenditures and a detailed capital fund analysis. This document is available at [www.dsrsd.com/about-us/library/financial-information](http://www.dsrsd.com/about-us/library/financial-information).

### 10-YEAR CAPITAL IMPROVEMENT PLAN (IN THOUSANDS OF \$)

FUND	FISCAL YEAR										10 YEAR TOTAL	FUTURES
	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035		
210	\$2,445	\$3,166	\$4,408	\$2,624	\$970	\$871	\$873	\$683	\$1,302	\$2,177	\$19,518	\$9,379
220	259	90	1,092	-	658	1,721	1,721	-	-	225	5,765	1,160
310	19,748	8,027	5,666	3,773	3,460	17,564	18,119	2,879	3,209	3,609	86,054	58,797
320	1,794	918	1,850	111	3,540	4,705	6,195	2,335	-	-	21,448	106,795
610	13,572	19,199	17,818	10,149	6,496	6,963	6,776	8,146	8,726	10,791	108,639	60,262
620	7,750	15,354	3,784	2,130	11,650	6,512	-	-	-	200	47,380	2,366
<b>Total</b>	<b>\$45,567</b>	<b>\$ 46,754</b>	<b>\$34,618</b>	<b>\$ 18,787</b>	<b>\$26,775</b>	<b>\$38,337</b>	<b>\$33,685</b>	<b>\$14,044</b>	<b>\$13,238</b>	<b>\$17,003</b>	<b>\$288,805</b>	<b>\$238,759</b>

## FY26 CAPITAL FUNDS – REPLACEMENT & EXPANSION FUND

The following are summaries of working capital for FY26 and FY27. The Regional Wastewater Replacement and Expansion Funds carry the contributions to LAVWMA. The Water Replacement and Expansion Funds carry the contributions to DERWA. Both are classified as operating expenses.

	Fund 210	Fund 220	Fund 310	Fund 320	Fund 610	Fund 620
<b>Revenues</b>						
Capacity Reserve Fees	\$664,877	\$20,422	\$1,453,866	\$3,514,675	\$2,707,387	\$3,301,009
Interest	288,000	292,000	1,212,000	1,403,000	1,081,000	1,614,000
<b>Total Revenues</b>	<b>952,877</b>	<b>312,422</b>	<b>2,665,866</b>	<b>4,917,675</b>	<b>3,788,387</b>	<b>4,915,009</b>
<b>Expenditures</b>						
Contribution to JPA	-	-	280,000	3,580,784	538,000	518,000
Debt Service	-	-	-	-	-	1,875,313
Capital Projects Fund Limits	2,444,737	258,650	19,747,588	1,794,350	13,571,651	7,750,120
<b>Total Expenditures</b>	<b>2,444,737</b>	<b>258,650</b>	<b>20,027,588</b>	<b>5,375,134</b>	<b>14,109,651</b>	<b>10,143,433</b>
<b>Revenue Over / (Under Expenditures)</b>	<b>(1,491,860)</b>	<b>53,772</b>	<b>(17,361,722)</b>	<b>(457,459)</b>	<b>(10,321,264)</b>	<b>(5,228,424)</b>
Replacement Transfer In	-	-	-	-	4,000,000	-
Transfer Out to Water Enterprise	-	-	-	-	-	(2,100,000)
<b>Net increase (decrease)</b>	<b>(1,491,860)</b>	<b>53,772</b>	<b>(17,361,722)</b>	<b>(457,459)</b>	<b>(6,321,264)</b>	<b>(7,328,424)</b>
<b>Projected Beginning Working Capital</b>	<b>9,464,414</b>	<b>9,620,438</b>	<b>30,743,887</b>	<b>49,455,016</b>	<b>35,563,157</b>	<b>41,600,258</b>
<b>Projected Ending Working Capital</b>	<b>\$7,972,554</b>	<b>\$9,674,210</b>	<b>\$13,382,166</b>	<b>\$48,997,557</b>	<b>\$29,241,894</b>	<b>\$34,271,834</b>

## FY27 CAPITAL FUNDS – REPLACEMENT & EXPANSION FUND

	Fund 210	Fund 220	Fund 310	Fund 320	Fund 610	Fund 620
<b>Revenues</b>						
Capacity Reserve Fees	788,246	24,211	1,670,628	3,974,142	3,431,559	4,169,366
Interest	312,000	316,000	1,312,000	1,518,000	1,170,000	1,746,000
<b>Total Revenues</b>	<b>1,100,246</b>	<b>340,211</b>	<b>2,982,628</b>	<b>5,492,142</b>	<b>4,601,559</b>	<b>5,915,366</b>
<b>Expenditures</b>						
Contribution to JPA	-	-	289,000	3,581,215	651,000	290,000
Debt Service	-	-	-	-	-	2,306,063
Capital Projects Fund Limits	3,165,670	89,900	8,027,000	918,050	19,199,380	15,354,019
<b>Total Expenditures</b>	<b>3,165,670</b>	<b>89,900</b>	<b>8,316,000</b>	<b>4,499,265</b>	<b>19,850,380</b>	<b>17,950,082</b>
<b>Revenue Over / Under Expenditures</b>	<b>(2,065,424)</b>	<b>250,311</b>	<b>(5,333,372)</b>	<b>992,877</b>	<b>(15,248,821)</b>	<b>(12,034,716)</b>
Replacement Transfer In	-	-	1,000,000	-	4,120,000	-
<b>Net increase (decrease)</b>	<b>(2,065,424)</b>	<b>250,311</b>	<b>(4,333,372)</b>	<b>992,877</b>	<b>(11,128,821)</b>	<b>(12,034,716)</b>
<b>Projected Beginning Working Capital</b>	<b>7,972,554</b>	<b>9,674,210</b>	<b>13,382,166</b>	<b>48,997,557</b>	<b>29,241,894</b>	<b>34,271,834</b>
<b>Projected Ending Working Capital</b>	<b>\$5,907,130</b>	<b>\$9,924,521</b>	<b>\$9,048,794</b>	<b>\$49,990,434</b>	<b>\$18,113,073</b>	<b>\$22,237,118</b>

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## 10-YEAR FINANCIAL PLANNING MODELS

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The FY26 and FY27 operating budget includes 10-year financial planning models for the District's three main business enterprises: Local Wastewater, Regional Wastewater, and Water.

Ten-year financial planning models are a tool for monitoring the long-term health of the District's enterprises. The models start with the fiscal years FY26 and FY27 adopted budgets as the baseline, and project out current and evolving economic trends into the future, thus forecasting how current budgetary decisions by the Board may impact the financial stability and resiliency of the three enterprises. The models provide an opportunity for the Board and District management to ensure any necessary course corrections are proactively discussed and addressed.

Each of the three following graphics shows the estimated year end working capital each year for the combined operating and rate stabilization funds for each of the three enterprises. They also show the calculated minimum reserve and target reserve of working capital into the future, as reflected in the Board adopted Financial Reserve Policy.

The core assumptions in each of the three models for FY28 - FY35 are:

- General inflation of 3% per year
- Rate adjustments in line with general inflation
- Growth in the customer base in Dublin of 1% per year, 0% growth in southern San Ramon and Dougherty Valley, and 0.25% per year growth in Pleasanton
- Interest income at 3.5% for FY28 and FY29, followed by 2.5% in the last six years
- Increase in personnel costs of 3% per year
- Vacancy rate of 2% in all approved positions
- Increase in medical benefit costs of 6.5% per year and retiree medical costs of 4.6% per year
- Pension contribution per CalPERS schedule from the FY23 valuation report
- Level cost for OPEB ADC contributions at FY26 and FY27 funding level
- Increases to materials, supplies and contracts in line with general inflation
- Increase in energy costs of 8% per year until FY30, followed by a 5% increase in the last five years
- Increase of 3% per year for DERWA and LAVWMA
- Replacement transfers of \$350,000 per year for Local Wastewater, \$1 million per year for Regional Wastewater, and \$4.2 million in FY28 increasing by 3% per year for Water.



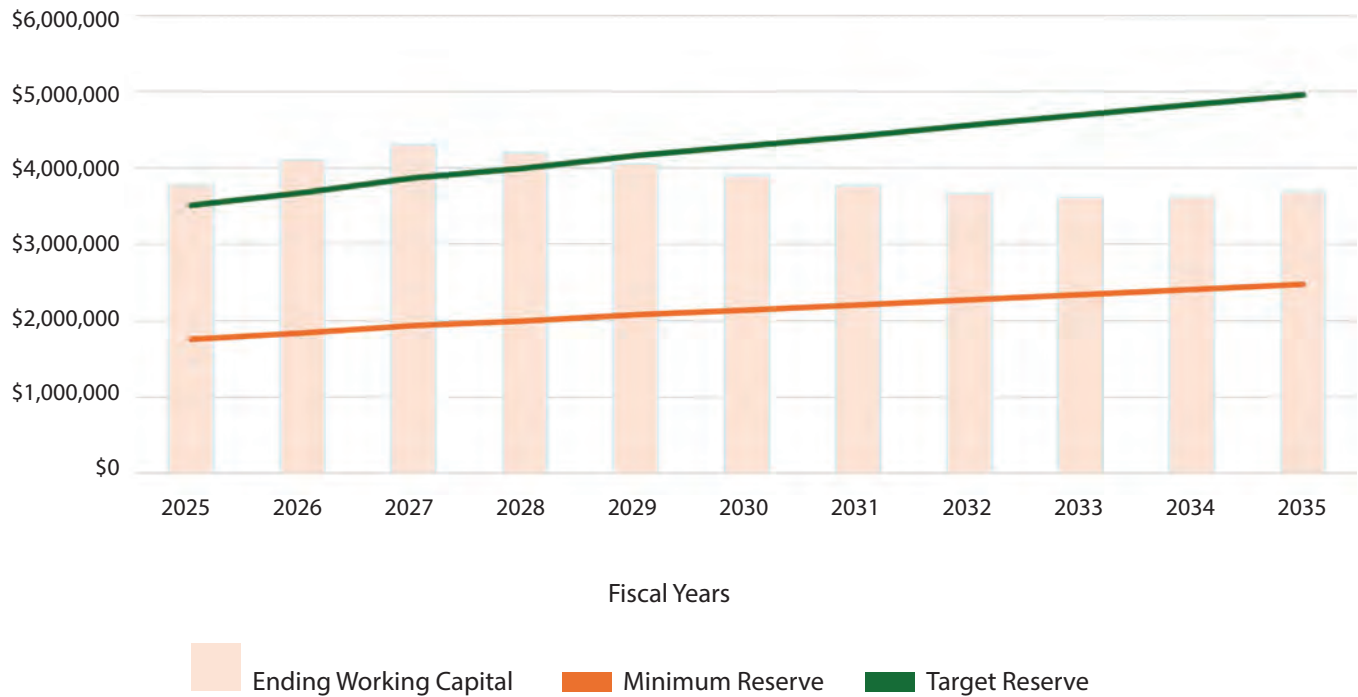
## LOCAL WASTEWATER MODEL

The Local Wastewater Model is in a good financial position. The combined working capital for the enterprise and rate stabilization funds is projected to be above target reserve levels for FY26 and FY27, and remain between minimum and target reserve levels for the remainder of the ten-year period.

The budget does not include transfers to the Replacement Fund in FY26 and FY27 due to budget constraints and the pre-funding of replacement transfers in FY24. Beginning in FY28, replacement transfers are assumed at a reduced level of \$350,000 per year, which is anticipated to be partially funded from operating reserves. The reduced replacement transfers are adequate to meet near-term capital replacement needs.

Even with reduced replacement transfers, the Local Wastewater enterprise is expected to see a downward trend in the combined working capital for the enterprise and rate stabilization funds over the ten-year period. Long-term capital replacement funds will be refined based on the asset management model and cost of service and revenue requirements will be reviewed in the next Local Wastewater Rate Study.

### Combined Working Capital of Local Enterprise Fund and Local Rate Stabilization Fund (Funds 200/205)



## REGIONAL WASTEWATER MODEL

The Regional Wastewater fund balances are starting in a strong financial position above the target reserve level with a combined working capital of approximately \$20 million. However, due to cost increases that were not accounted for in the 2023 Wastewater Rate Study, the working capital is trending downward and is projected to fall below minimum reserve levels in FY31 without further course corrections.

The primary expense categories and key factors contributing to this declining trend include:

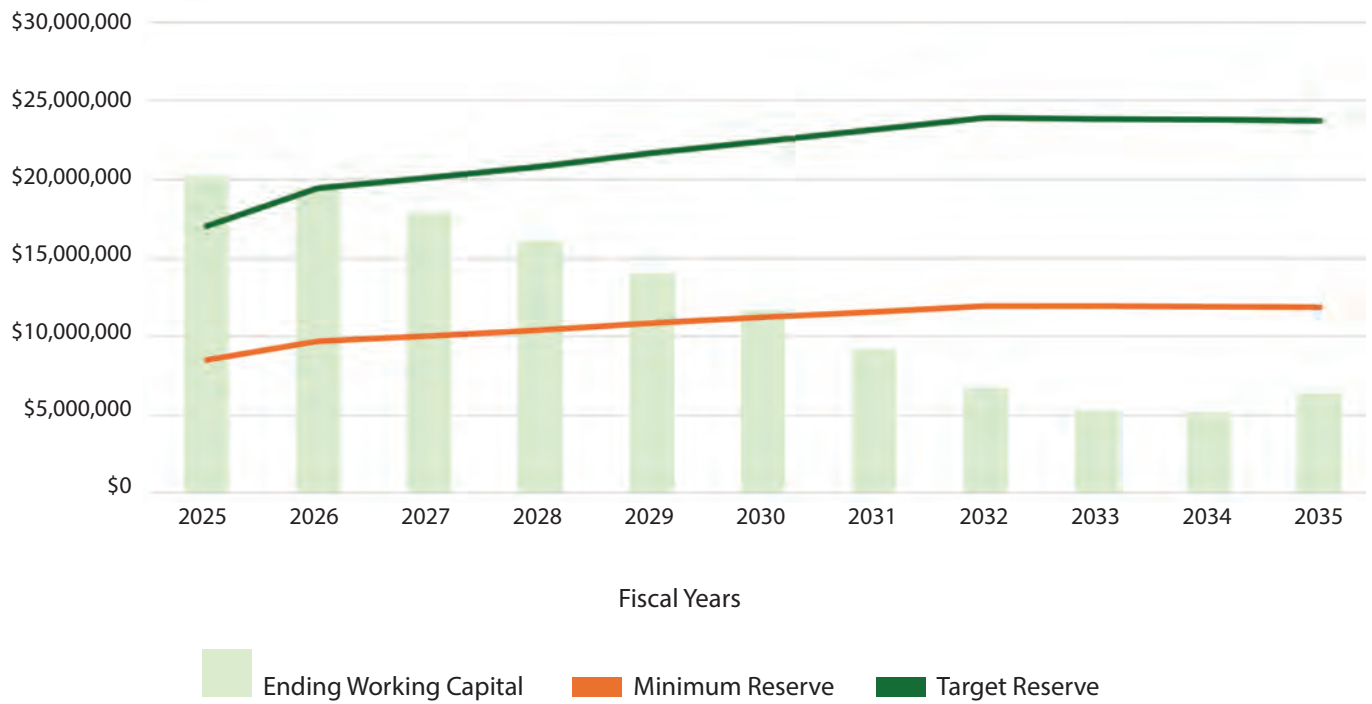
- **Personnel** – Personnel costs have increased by \$1.2 million compared to the 2023 Wastewater Rate Study, due to increases in payments for medical and retiree benefits.
- **Material, supplies, and contracts costs** – Overall costs for materials, supplies, and contracts have increased by \$1.7 million compared to the 2023 Wastewater Rate Study, due to abnormally high increases to the costs for supplies, chemicals, and power that occurred in FY24 and FY25.
- **LAVWMA JPA contribution** – The District's contribution increased by approximately \$760,000 compared to the 2023 Wastewater Rate Study, due to energy increases.

The 2023 Wastewater Rate Study included defined revenue requirement adjustments for FY24 and FY25, with rates for the remaining three years of the five-year rate period adjusted based on CPI, which was assumed to be 3% for planning purposes. The actual FY 26 CPI increase is 2.7%, below the anticipated 3%. Projected revenues in the ten-year model also reflect more conservative growth assumptions and the loss of revenue from FCI Dublin closing in 2024.

To alleviate pressure on the Regional Wastewater enterprise funds, replacement transfers have been temporarily reduced to \$1 million per year starting in FY27. With this temporary corrective measure, the ten-year model projects that the combined working capital will remain between target and minimum reserve levels for the first five years before falling below minimum reserve levels beginning in FY31. The Regional Wastewater enterprise does begin to stabilize in FY33 when the LAVWMA debt is fully paid off.

Additional corrective strategies have been identified to address declining levels in the Regional Wastewater enterprise. These measures include preparing an update to the 2023 Wastewater Rate Study in FY26 to review cost of service and revenue requirements; optimizing the Asset Management Program to prioritize capital expenditures and refine capital replacement funding needs; and investing in energy projects to reduce energy consumption and stabilize energy costs. It is anticipated that these measures, combined with modest rate adjustments, can provide the course correction needed to ensure long-term financial sustainability for the Regional Wastewater enterprise and meet future capital asset replacement needs.

### Combined Working Capital of Regional Enterprise Fund and Regional Rate Stabilization Fund (Funds 300/305)



## WATER MODEL

The Water fund working capital balances are in an overall good financial position. The Water Model projects working capital to be below target reserve levels but above minimum reserve levels for all ten years, with annual balances increasing modestly each year.

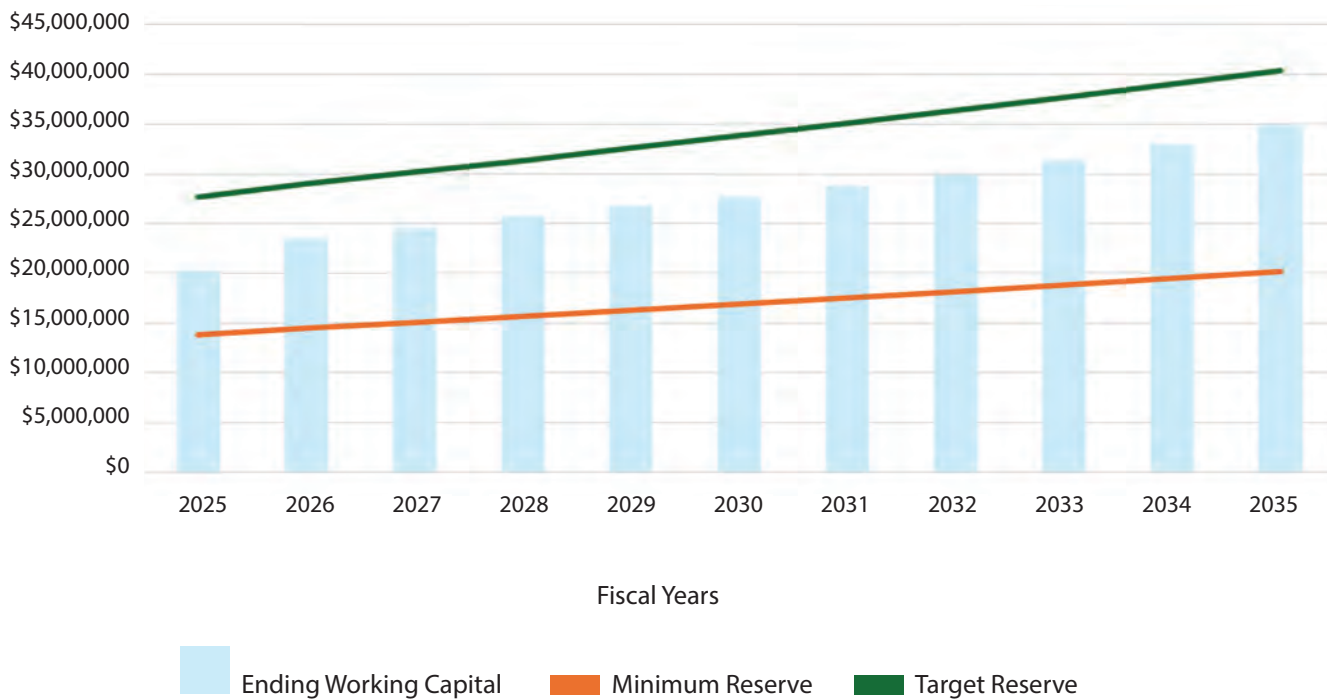
The Water Cost of Service Study, adopted in April 2024, reset water and recycled water fixed and consumption-based rates, and wholesale pass-through charges for a five-year period from FY 24 through FY28). The study included a 5.5% overall revenue adjustments effective May 1, 2024 and January 1, 2025, and CPI adjustments for the next three fiscal years effective January 1. The impacts of the study and associated revenue adjustments have significantly improved the working capital outlook compared to what was projected in the FY24 and FY25 Operating Budget.

However, unanticipated cost increases to personnel costs, DERWA O&M expenses, and reduced revenues due to more conservative growth projections and conservation, have reduced the amount of operating revenues available to fund capital replacement transfers. The Water fund operating budget and model assumptions assume funding for capital replacement transfers at a reduced level of \$4 million in FY26, increasing at 3% annually.

With this adjustment to replacement transfers, the Water enterprise is anticipated to remain stable throughout the ten-year period, with the combined working capital for the enterprise and rate stabilization funds projected to be between minimum and target levels. The modeled 3% general revenue increase is not anticipated to bring the fund back to the target reserve level.

The next Water Rate Study will need to address the District's growing capital replacement needs for the water system. As the service areas approaches buildout and capacity reserve fees diminish, the District will become more reliant on capital replacement transfers to fund capital replacement projects. The District also plans to optimize its Asset Management Program to prioritize capital expenditures and refine capital replacement funding needs to address this challenge.

### Combined Working Capital of Water Enterprise Fund and Water Rate Stabilization Fund (Funds 600/605)



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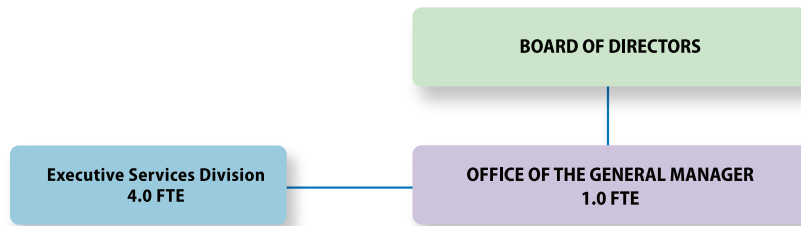


## DEPARTMENT OVERVIEW



## BOARD OF DIRECTORS & OFFICE OF THE GENERAL MANAGER

The Board of Directors & Office of the General Manager Department consists of three divisions, including the Board of Directors, the Office of the General Manager, and Executive Services. The Department is responsible for directing policy, providing executive leadership to the District, and providing administrative support to the Board and the General Manager.



### DIVISION INTRODUCTORY/OVERVIEW

#### Board of Directors

DSRSD's Board of Directors is an independently elected legislative body consisting of five Directors. The Directors govern the District by setting policies and hiring and overseeing the District's General Manager. The Board exercises these powers under the authority of the Community Services District Law (California Government Code section 61000 et seq.) and is ultimately responsible and accountable to the customers of the District.

The Board of Directors' budget includes costs associated with Boardmember attendance at industry conferences, trainings, meetings, community events, and special District events; and consolidated elections held every two years with the statewide general election.

#### Office of the General Manager

The Office of the General Manager provides executive leadership and management of the District's business, including oversight to the four main operating departments (Administrative Services, Finance, Engineering, and Operations). The General Manager is the primary liaison between the Board of Directors and District staff and is responsible for interagency coordination and emergency management.

#### Executive Services

The Executive Services Division provides key administrative services in support of the Board of Directors, the General Manager, the District's four operating departments, the District's two JPAs, and the public. The Division performs statutory District Secretary duties, manages Board and Committee meetings, and produces meeting agendas and minutes; manages the District's comprehensive records management program; produces timely responses to Public Records Act requests and subpoenas; conducts the Board of Directors elections, appointments, and voting area redistricting; manages mandatory Fair Political Practices Commission (FPPC) filings and the District's Conflict of Interest Code; tracks Boardmember compliance trainings; manages the District's transparency and governance certifications; facilitates legal and public noticing; manages contract and recordation processes; manages facility use permitting; maintains District policies and the District Code; and is the custodian of the District's seal and governing documents.

## ACCOMPLISHMENTS, FY24 AND FY25

### Board Accomplishments

- Held seven liaison committee meetings with the City of Dublin, City of Pleasanton, and Central Contra Costa Sanitary District, and one Tri-Valley Water Liaison Committee meeting.
- Renewed the Special District Leadership Foundation “District of Distinction” accreditation for DSRSD’s prudent fiscal practices and enhanced training on good governance for special districts.
- Renewed the Special District Leadership Foundation “District Transparency Certificate of Excellence” for transparency in operations and governance.
- Appointed a new General Manager.
- Adopted FY26 – FY30 Strategic Plan which serves as a roadmap for ensuring daily operations align with the District’s mission and long-term vision.
- Adopted an Energy policy to provide guidance for improving long-term energy efficiency and reliability.
- Adopted a Capital Assets policy to describe the accounting treatment for capital assets.
- DSRSD Boardmember Georgean Vonheeder-Leopold served as a Director of the California Association of Sanitation Agencies (CASA), the Treasurer of the Alameda County Chapter of the California Special Districts Association (CSDA), and an Alternate Commissioner of the Alameda Local Agency Formation Commission (LAFCO).
- DSRSD Boardmember Ann Marie Johnson served on the Fiscal Committee of the CSDA.
- Participated in various ceremonial and community events, such as the City of Dublin St. Patrick’s Day Parade and the City of San Ramon’s 40th Anniversary Light Parade.

### Other Accomplishments

- Completed a comprehensive 2024 Workforce Study that assessed current and future organizational and staffing needs for the Office of the General Manager, Administrative Services Department, and Engineering and Technical Services Department; and evaluated progress on recommendations from the 2023 Operations Workforce Study.
- Based on the 2024 Workforce Study, created a separate Finance Department with a Finance Director to oversee the District’s financial, accounting, utility billing, and customer service functions.
- Restarted video recording of Board meetings after completion of the District Office Boardroom renovation with posting of the recordings on the District website.
- Conducted a Citizens Water Academy to build awareness of the essential service DSRSD provides to the community and to increase engagement.
- Completed the consolidated election in 2024 for Divisions 1, 3, and 5, representing three of the five District divisions that resulted in three re-elected Directors.
- Collaborated with professional organizations and partner agencies on advocacy matters of importance to the District’s business.
- Initiated Phase 2 of the Regional Purified Water Pilot Project, which focuses on public outreach and monitoring grant funding opportunities of a small-scale purified water pilot project.
- Held annual employee recognition events.

## BUDGET TRENDS, FY26 AND FY27

The Board of Directors budget for FY26 and FY27 is a status quo budget that includes the biennial Board election costs and additional funding for Directors to attend conferences and training courses. The November 2026 election will be for Divisions 2 and 4, representing two of the five divisions in the District.

The Office of the General Manager budget decreased compared to the last budget due to organizational structure changes implemented to address business needs identified in the 2024 Workforce Study. The FY26 and FY27 budget assumes that the Assistant General Manager and Special Assistant to the General Manager positions will not be filled, and the positions and related work (e.g. emergency preparedness) will be transferred to other departments to address business needs and to align with similar functions.

The Executive Services Division budget is generally a status quo budget and includes administration of the District's records management program, the electronic system for required Fair Political Practices Commission filings, and maintenance of the District Code.

OPERATING EXPENSES BY FUND	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Local Wastewater Enterprise	\$11,417	\$11,632	\$10,600	\$12,400	\$12,637
Regional Wastewater Enterprise	69,940	55,260	66,550	74,100	75,156
Water Enterprise	207,634	138,138	78,700	100,000	103,878
Administrative Cost Center	1,780,775	1,858,716	2,537,344	1,611,728	1,764,950
<b>Total</b>	<b>\$2,069,767</b>	<b>\$2,063,745</b>	<b>\$2,693,194</b>	<b>\$1,798,228</b>	<b>\$1,956,621</b>
<b>% Change</b>		<b>-0.3%</b>	<b>30.5%</b>	<b>-33.2%</b>	<b>8.8%</b>

OPERATING EXPENSES BY DIVISION	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Board of Directors	\$243,000	\$181,759	\$400,200	\$204,800	\$313,139
Office of the General Manager	1,151,951	1,183,640	1,503,465	729,179	751,219
Executive Services	674,817	698,346	789,529	864,249	892,263
<b>Total</b>	<b>\$2,069,767</b>	<b>\$2,063,745</b>	<b>\$2,693,194</b>	<b>\$1,798,228</b>	<b>\$1,956,621</b>
<b>% Change</b>		<b>-0.3%</b>	<b>30.5%</b>	<b>-33.2%</b>	<b>8.8%</b>

OPERATING EXPENSES BY CATEGORY	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Salaries & Benefits	\$1,540,799	\$1,622,640	\$1,944,552	\$1,374,681	\$1,422,949
CIP/JPA Labor Credits	(45,437)	(46,026)	(44,588)	(44,087)	(46,026)
Materials	2,005	4,573	5,100	4,250	4,250
Contracts	374,737	306,392	604,030	263,090	369,340
Others	197,664	176,166	184,100	200,294	206,108
<b>Total</b>	<b>\$2,069,767</b>	<b>\$2,063,745</b>	<b>\$2,693,194</b>	<b>\$1,798,228</b>	<b>\$1,956,621</b>
<b>% Change</b>		<b>-0.3%</b>	<b>30.5%</b>	<b>-33.2%</b>	<b>8.8%</b>

## DEPARTMENT GOALS, FY26 AND FY27

### Board Goals

- Represent the District at industry conferences, meetings, interagency liaison meetings, and community events.
- Build consensus with Tri-Valley partners on long-term solutions for improving long-term water resiliency through diversification and maximizing local water supplies.

### Other Goals

- Implement the new Strategic Plan adopted in April 2025.
- Continue to review and implement organizational changes needed to meet current and future business needs, consistent with the 2023 Operations Workforce Study and 2024 Workforce Study.
- Conduct 2026 DSRSD Citizens Water Academy.
- Work collaboratively with Tri-Valley partners in the development of a more diversified and resilient water supply.
- In collaboration with Tri-Valley partners, update the 2018 Tri-Valley Potable Reuse Study to reflect changes in wastewater supply and new regulations.
- Negotiate revisions to the District's interagency agreements and contracts to address changed conditions and provide framework for meeting future program needs.
- Amend the District's Conflict of Interest Code to reflect organizational changes.
- Renew the District's Transparency Excellence and District of Distinction certifications.
- Examine the District Code and District policies to determine areas of overlap and to remove redundancies.
- Continue migration of vital Board documents into the OnBase electronic content management system to attain 80% to completion.

## PERFORMANCE MEASURES

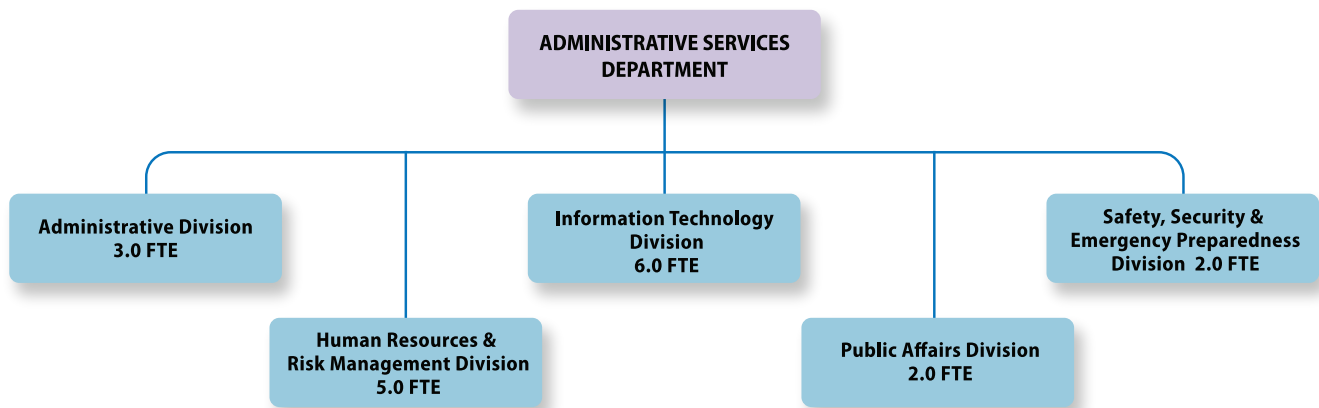
BOARD OF DIRECTORS & OFFICE OF THE GENERAL MANAGER	Objectives	FY24 Actual	FY25 Estimate	FY26 Target	FY27 Target
<b>Executive Services</b>	Respond to public records requests within 10-day requirement	100%	100%	100%	100%
	Post agenda packets for Board and Committee meetings in conformance with Brown Act requirements	100%	100%	100%	100%
	Ensure annual filing requirements for Form 700 Statement of Economic Interests are adhered to	100%	100%	100%	100%
	Facilitate quadrennial review of District policies	100%	100%	100%	100%
	Review one District Code section annually	100%	100%	100%	100%



DSRSD Board at the December 17, 2024 swearing-in ceremony

## ADMINISTRATIVE SERVICES

The Administrative Services Department consists of five divisions including Administration Services, Human Resources and Risk Management, Information Technology Services, Public Affairs, and Safety, Security and Emergency Preparedness. These divisions provide the majority of internal support functions for the District, including legislative affairs, public affairs, community outreach and events, human resources, risk management, technology services, workplace health and safety, security, and emergency planning and response support functions.



### DIVISION INTRODUCTORY/OVERVIEW

#### Administrative Services

The Administration Division sets the priorities and provides overall management for the Administrative Services Department. The Division ensures the internal service divisions are operating efficiently and effectively to provide timely, quality service to the community and the other departments. Additionally, Administrative Services staff provide support to the General Manager and organization-wide tracking and reporting of legislative affairs.

#### Human Resources and Risk Management

The Human Resources and Risk Management Division conducts recruitment and selection processes, maintains classification and compensation structure, and coordinates employee benefits, employee relations, organizational personnel planning, and policy development. The Division supports labor relations and administers employee engagement programs, including employee feedback, coaching, and recognition, as well as District-wide training and development. The Division also manages the District's pooled insurance program, including liability, property, and workers compensation.

#### Information Technology Services

The Information Technology (IT) Services Division provides strategic IT vision, planning, and enterprise solutions to assist in achieving DSRSD's Strategic Plan. Collaborating with other District divisions the IT Division



provides innovative, secure, and reliable technology solutions that add value to key business processes. The Division helps keep the organization operating by maintaining critical servers, key software, and administering and maintaining the IT infrastructure on a day-to-day basis. This Division also maintains and makes continuous improvements to the District cybersecurity posture.

### Public Affairs

The Public Affairs Division communicates priorities, initiatives, and fosters public awareness and understanding of the District and its services. The Division engages with customers, stakeholders, agencies, legislators, and elected officials, and provides support for government relations, advocacy, community outreach, media relations, emergency communications, public events, and student educational programs.

### Safety, Security, and Emergency Preparedness

The 2024 Workforce Study recommended the creation of the Safety, Security, and Emergency Preparedness Division to functionally align programs with similar components and requirements. The Safety, Security, and Emergency Preparedness Division provides Districtwide health and safety, security, and emergency preparedness support. Division staff administer over 25 safety programs (including program updates, implementation, recordkeeping, and staff training), and track safety regulatory compliance. Division staff also oversee security through development and administration of security procedures as well as management of District facility access through keys, badging, and software management. The Safety, Security, and Emergency Preparedness Division also provides program administration of the District's emergency preparedness and response programs.



DSRSD Board and staff attend the 2025 City of Dublin St. Patrick's Day Parade

## ACCOMPLISHMENTS, FY24 AND FY25

- Provided critical project management support needed to fully implement the new Enterprise Resource Planning (ERP) System for Finance, Human Resources, Payroll, and Utility Billing.
- Launched a redesigned "Pipeline" e-newsletter to strengthen branding and customer understanding of DSRSD services.
- Created and began publishing a quarterly Public Outreach Activities Report.
- Collaborated with Tri-Valley water agencies to establish an annual Tri-Valley Water Conservation Art Contest for K-12th grade students.
- Hosted over 400 attendees for WWTP tours over the two-year period.
- Collaborated with Tri-Valley water agencies on a regional campaign to educate the community on long-term Tri-Valley water reliability challenges and potential solutions.
- Participated in community events, including the Dublin and San Ramon Senior Information Resource Fairs, Science, Technology, Engineering, Art, and Mathematics (STEAM) events at local schools, the City of San Ramon's 40th Anniversary Light Parade, the Alameda County Accessory Dwelling Unit (ADU) Fair, and the City of Dublin's Fair, and the Dublin St. Patrick's Day Parade.
- Partnered with local agencies on the Alameda and Contra Costa County Science and Engineering Fairs, Inside Dublin Citizens Academy, Dublin Collective Art Circuit, Tri-Valley Haven Food Drive, and City of Dublin Water Fountain Partnership to install water refill stations.
- Enhanced the functionality of CSAM, the District's maintenance and asset management system.
- Linked and provided integrated platform access to all document systems (SharePoint/Office365/OnBase) to deliver relevant information as needed by staff.
- Continued to build and expand the use of the Electronic Content Management System (ECMS) for official records and automated records retention.
- Strengthened cybersecurity and network resiliency capabilities.
- Fully implemented the new audio/visual system for the Boardroom and launched pilot project of posting recorded Board meetings.
- Completed the biennial Districtwide employee survey in 2024.
- Completed recruitment of 34 full-time staff.
- Implemented and continued to enhance the new Career, Opportunity, Readiness, Elevate (C.O.R.E.) Program, a professional and supervisory training and development program.
- Provided 16 professional development training courses and hosted a Senior/Lead Training Academy for 30 employees.
- Participated in a joint Emergency Operations Center (EOC) tabletop disaster preparedness training exercise coordinated with the City of Dublin in December 2023.
- Conducted 3-day training for Emergency Operations Center (EOC) staff for ICS-300 Intermediate Incident Command System facilitated by CalOES training staff.
- Completed over 4,600 health and safety training sessions, including 34 new employee safety orientations.
- Developed and updated six (6) critical safety programs to enhance workplace safety and compliance.
- Held the District's first annual Safety and Wellness Fair in September 2024.
- Overhauled the physical key management system for improved security.



## BUDGET TRENDS, FY26 AND FY27

The Administrative Services Department budget for FY26 and FY27 reflects organizational changes recommended in the 2024 Workforce Study to support District business needs and Strategic Plan priorities. These changes include the creation of a new Safety, Security, and Emergency Preparedness Division in the Administrative Services Department to group similar functions. This change results in a net increase of two FTE positions in the Department (from 16 FTE to 18 FTE), due to the transfer of two existing safety positions from the Operations Department to the Administrative Services Department.

Overall, the Administration Services Department budget will increase by approximately 10.7% in FY26 and 2.1% in FY27. Contracted services are anticipated to increase by approximately \$128,000 in FY26. These increases reflect the allocation of additional staff and resources to support the District's legislative efforts, staff training, safety, cybersecurity, and emergency preparedness programs. JPA and capital project credits are anticipated to decrease by approximately \$48,000 in FY26 due to the completion of the Tyler Munis ERP Conversion capital project in FY25.

OPERATING EXPENSES BY FUND	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Local Wastewater Enterprise	\$11,854	\$26,818	\$12,925	\$2,000	\$3,750
Local Wastewater Replacement	9,348	-	-	-	-
Regional Wastewater Enterprise	130,118	98,612	121,390	21,500	29,685
Water Enterprise	182,984	129,578	66,485	35,354	46,300
Administrative Cost Center	3,987,327	4,272,500	4,951,856	5,646,051	5,744,882
<b>Total</b>	<b>\$4,321,631</b>	<b>\$4,527,509</b>	<b>\$5,152,656</b>	<b>\$5,704,905</b>	<b>\$5,824,617</b>
<b>% Change</b>		<b>4.8%</b>	<b>13.8%</b>	<b>10.7%</b>	<b>2.1%</b>

OPERATING EXPENSES BY DIVISION	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Administrative Services	\$609,427	\$600,675	\$658,254	\$838,668	\$862,547
Human Resources & Risk Mgmt	1,121,192	1,144,017	1,341,664	1,449,948	1,427,416
Information Technology Services	1,695,017	1,893,389	1,914,966	2,112,965	2,168,969
Public Affairs	488,437	448,927	966,790	687,964	698,089
Safety, Security & Emergency Preparedness	407,558	440,501	270,982	615,360	667,596
<b>Total</b>	<b>\$4,321,631</b>	<b>\$4,527,509</b>	<b>\$5,152,656</b>	<b>\$5,704,905</b>	<b>\$5,824,617</b>
<b>% Change</b>		<b>4.8%</b>	<b>13.8%</b>	<b>10.7%</b>	<b>2.1%</b>

OPERATING EXPENSES BY CATEGORY	FY23 Actual	FY4 Actual	FY25 Adopted	FY 2026 Budget	FY27 Budget
Salaries and Benefits	\$3,484,486	\$3,546,284	\$3,894,149	\$4,290,329	\$4,535,035
CIP/JPA Labor Credits	(4,087)	(36,556)	(110,108)	(62,408)	(64,419)
Materials	78,101	102,552	125,400	129,700	127,938
Contracts	714,034	891,273	1,203,710	1,331,754	1,210,451
Others	49,096	23,956	39,505	15,530	15,612
<b>Total</b>	<b>\$4,321,631</b>	<b>\$4,527,509</b>	<b>\$5,152,656</b>	<b>\$5,704,905</b>	<b>\$5,824,617</b>
<b>% Change</b>		<b>4.8%</b>	<b>13.8%</b>	<b>10.7%</b>	<b>2.1%</b>

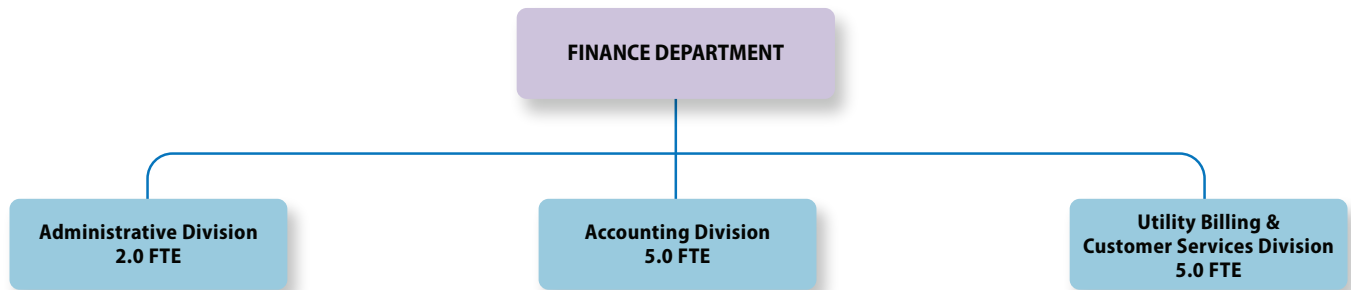
## DEPARTMENT GOALS, FY26 AND FY27

- Conduct a comprehensive update and redesign of the District's website to improve accessibility and customer experience.
- Complete a Community Outreach and Education Program Assessment in support of the District's efforts to build public awareness of District services, priorities, and initiatives.
- Expand use of the District's social media platforms to help educate and engage the community.
- Produce two annual reports summarizing District accomplishments.
- Collaborate with Tri-Valley water agencies on public to educate the community on long-term water reliability challenges and potential solutions as well as the importance of water conservation.
- Update safety programs, policies, and procedures to maintain a safety workplace and ensure compliance with regulations.
- Conduct emergency response trainings with staff and conduct a functional disaster exercise in FY26 in support of the District's emergency preparedness efforts.
- Complete updates to the Risk and Resilience Assessment and Emergency Response Plan as required by the America's Water Infrastructure Act (AWIA).
- Review and update (where necessary) the District's mutual aid agreements to strengthen emergency preparedness and response plans.
- Continue assessment and update of the District's security policies, procedures, and program in support of the District's safety culture and emergency preparedness and response efforts.
- Update recruitment and selection standard procedures to optimize employee performance and retention.
- Prepare for the Fall 2025 labor negotiations for successor contracts and resolutions.
- Continue the District's participation in management and leadership training and development programs to enhance employee skills and provide career and professional growth.
- Prepare and implement an IT Master Plan to guide technology investments and resources.
- Integrate data reporting across the District to leverage technology in support of consistent analysis and reporting.

## PERFORMANCE MEASURES

DEPARTMENT	OBJECTIVE	FY24 Actual	FY25 Estimate	FY26 Target	FY27 Target
<b>Human Resources &amp; Risk Management</b>	Average number of days to fill external recruitments from requisition to hire	115	125	145	145
	% of staff that completed at least two (2) hours of professional development training through the C.O.R.E program	87%	65%	75%	75%
<b>Public Affairs</b>	Pipeline eNewsletter distributed monthly	100%	100%	100%	100%
	Minimum of five (5) social media posts per month	100%	100%	100%	100%
	Minimum of four (4) Regional Wastewater Treatment Plant tours provided to citizens annually	100%	100%	100%	100%
<b>Information Technology Services</b>	Provide full network connectivity	99%	99%	99%	99%
	% of SPAM email messages blocked	99%	99%	99%	99%
	% of staff that have successfully completed cybersecurity training	100%	100%	100%	100%
	Perform regular third-party penetration testing	100%	100%	100%	100%
	Perform daily backups of critical systems to ensure business continuity	100%	100%	100%	100%
<b>Safety, Security, &amp; Emergency Preparedness</b>	Conduct District-wide emergency exercise to assess District capabilities	100%	100%	100%	100%
	% of staff that have completed at least two NIMS/ICS training courses	100%	100%	100%	100%
	Make at least four (4) updates to, or implement new, safety programs annually	3	2	4	4

The Finance Department is a new standalone department. Prior to FY26, the District's financial functions were under the Administrative Services Department. The 2024 Workforce Study recommended the creation of a separate Finance Department with a dedicated Director of Finance responsible for overseeing and managing the District's finances. The Department consists of the Finance Administration, Accounting, and Utility Billing and Customer Services divisions. The Finance Department presents timely and accurate financial information, analysis, and reporting; provides internal accounting and financial support to the other departments; and provides external customer support with utility billing, revenue collection, and customer service.



### DIVISION INTRODUCTORY/OVERVIEW

#### Finance Administration

The Finance Administration Division provides overall management of the District's finances, which includes investing District funds, preparing the biennial operating budget, conducting various rate studies, and providing long-term financial forecasts. The Division also is responsible for establishing and ensuring compliance with internal controls and documenting financial processes.

#### Accounting

The Accounting Division's core functions include Accounts Payable, Payroll, and Purchasing. The Division coordinates the District's annual audit and produces the Annual Comprehensive Financial Report (ACFR). The Division also prepares statutory filings, ensures internal control compliance, and maintains the District's financial records.

#### Utility Billing and Customer Services

The Utility Billing and Customer Services Division oversees all facets of customer service, billing, payment processing, debt collection, and the monitoring of the District's advanced metering infrastructure (AMI) system. This Division ensures continuous access to services for customers and provides assistance with account inquiries and updates.

## ACCOMPLISHMENTS, FY24 AND FY25

- Based on the 2024 Workforce Study, reorganized the District's Financial Services and Revenue and Billing Services Divisions previously under the Administrative Services Department as a stand-alone Finance Department and hired a Finance Director to guide and oversee transition of the new Department.
- Prepared a comprehensive Water Rate Study and adopted a five-year schedule of rate adjustments for calendar years 2024-2028.
- Reinstated Quarterly Financial Reports that had been suspended due to the system conversion.
- Completed the utility billing module for customer billing as well as tracking individual customer account history.
- Migrated all account and billing operations to Tyler Munis with no significant disruptions to customers and billing in August 2024.
- Launched a new payment portal with Tyler Technologies in January 2025 to streamline online payments and to improve customer access to billing records and other account information.
- Implemented the new "Contracts" module for District contracts to integrate with purchasing, project accounting, and budget in the Tyler Munis financial accounting system.
- Updated District financial practices and procedures and internal controls as a matter of prudence and to align with the new financial system, Tyler Munis.
- Received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the 23rd and 24th years in a row for the FY23 and FY24 ACFRs.
- Received the California Society of Municipal Finance Officers (CSMFO) Operating Budget Excellence Award for FY24 and FY25.
- Developed a new Capital Assets Policy to address the accounting treatment for capital assets.
- Updated the Budget Accountability, Capital Financing and Debt Management, Financial Reserves and Investment Policies.
- Dissolved DSRSD's Financing Corporation with the California Secretary of State after concluding that the Corporation is no longer needed due to changes within the financial industry.
- Performed a competitive selection process and selected a new auditor.
- Contracted with a Securities and Exchange Commission (SEC)-registered investment advisor to actively manage the District's investment portfolio and improve portfolio performance, and adjusted in-house accounting to align with the change.
- Updated the District's investment custody account to accommodate the change to an investment manager from in-house management.
- Successfully prepared the budget for FY26 and FY27 using the budget function within the Tyler Munis system.

## BUDGET TRENDS, FY26 AND FY27

The Finance Department's budget for FY26 and FY27 reflects changes in organizational structure to add a Finance Director dedicated to overseeing the management of the District's finances and the transfer of two field technician positions to the Operations Department. The Department's operating budget includes budget to enhance utilization of the Enterprise Resource Planning system and explore additional software applications to improve efficiency and customer service. The budget also includes an increase in contracts due to contracting out the management of the District's investment portfolio.

OPERATING EXPENSES BY FUND	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Local Wastewater Enterprise	\$176,278	\$154,815	\$230,506	\$195,924	\$159,914
Regional Wastewater Enterprise	175,456	154,816	236,977	195,921	159,912
Water Enterprise	764,283	1,107,964	1,432,696	1,034,985	1,057,345
Administrative Cost Center	1,059,409	1,155,305	1,140,817	1,944,855	2,034,969
<b>Total</b>	<b>\$2,175,425</b>	<b>\$2,572,900</b>	<b>\$3,040,996</b>	<b>\$3,371,685</b>	<b>\$3,412,140</b>
<b>% Change</b>		<b>18.3%</b>	<b>18.2%</b>	<b>10.9%</b>	<b>1.2%</b>

OPERATING EXPENSES BY DIVISION	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Finance Administration	-	-	-	\$620,738	\$644,180
Accounting	1,146,230	1,230,499	1,235,817	1,454,117	1,410,789
Utility Billing & Customer Services	1,029,195	1,342,401	1,805,179	1,296,830	1,357,171
<b>Total</b>	<b>\$2,175,425</b>	<b>\$2,572,900</b>	<b>\$3,040,996</b>	<b>\$3,371,685</b>	<b>\$3,412,140</b>
<b>% Change</b>		<b>18.3%</b>	<b>18.2%</b>	<b>10.9%</b>	<b>1.2%</b>

OPERATING EXPENSES BY CATEGORY	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Salaries and Benefits	\$1,676,244	\$1,958,325	\$2,225,881	\$2,409,333	\$2,525,310
CIP/JPA Labor Credits	(6,064)	(33,157)	(18,101)	(2,860)	-
Materials	15,936	13,196	23,530	5,800	5,800
Contracts	483,613	435,448	613,885	755,737	677,329
Others	5,698	199,088	195,800	203,675	203,701
<b>Total</b>	<b>\$2,175,425</b>	<b>\$2,572,900</b>	<b>\$3,040,996</b>	<b>\$3,371,685</b>	<b>\$3,412,140</b>
<b>% Change</b>		<b>18.3%</b>	<b>18.2%</b>	<b>10.9%</b>	<b>1.2%</b>

## DEPARTMENT GOALS, FY26 AND FY27

- Work with third-party investment advisors to optimize investment strategy and management of District funds.
- Support the Office of the General Manager in revisions to City of Pleasanton wastewater service agreements.
- Continue to explore more modules and options to fully utilize all functionalities of the new Enterprise Resource Planning System (ERP) for finance, human resources, fixed assets, project accounting, payroll, accounts receivable, accounts payable, purchasing, budgeting, utility billing, and contracts, including integration with other systems of record.
- Develop custom reports as necessary from the ERP system for benchmarking and tracking key metrics, e.g., cash flow reports, accounts receivable aging, water leak adjustments, etc.
- Establish Districtwide training for Finance 101 and ERP-Tyler Munis on a recurring basis for core modules such as reporting, purchasing, and budget training.
- Update the Local and Regional Wastewater Rate Study for new rates to take effect for FY27.
- Update the Local and Regional Wastewater Capacity Reserve Fee Study, after completing the WWTP and Biosolids Master Plan, to ensure adequate funding for treatment plant improvements needed to meet buildout demands.
- Onboard a new auditor beginning with FY25 to perform audits for a four-year term.
- Perform an overhead and indirect cost allocation study to update the District's miscellaneous fee schedule and ensure cost recovery for services provided.
- Explore debt financing and other funding options for implementation of capital projects.
- Develop standard operating procedures for all critical functions of utility billing, account management, payroll, payments, year-end rollover, year-end purchase order maintenance, and all other customer service functions.
- Continue to educate District customers on the use of the District's free Aquahawk Customer Portal for monitoring water usage and promote paperless billing and automated payments to customers.
- Create the biennial budget document directly from either Tyler-Munis with a supplemental report writer or a new software system that allows for online publishing and interaction.
- Explore options to manage long-term obligations for pension and other post-employment benefit plans that includes the possible use of pre-funding trusts.
- Review and update the District's purchasing procedures and templates.

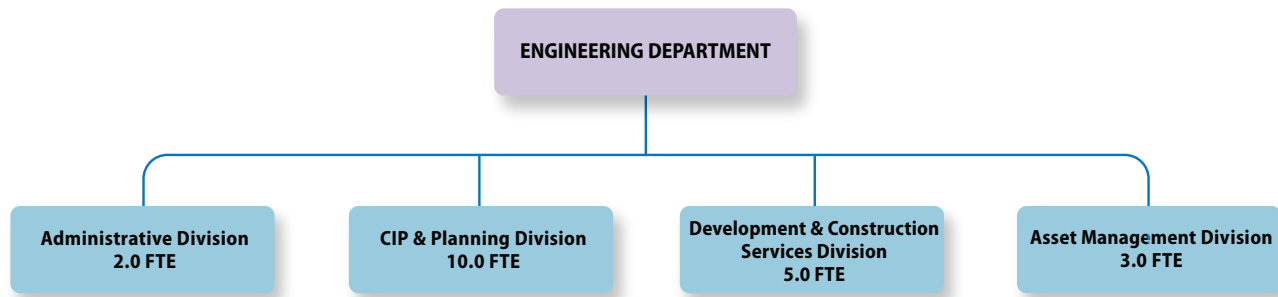
## PERFORMANCE MEASURES

FINANCE DEPARTMENT	Objective	FY24 Actual	FY25 Estimate	FY26 Target	FY27 Target
<b>Finance Administration</b>	Maintain good credit rating and debt service coverage	AA+	AA+	AA+	AA+
	Issue Quarterly Treasurer's Report within 45 days of quarter end	100%	100%	100%	100%
	Issue the Quarterly Financial Reports for Operating and Capital Funds within 60 days of quarter end	0%	75%	100%	100%
	Receive the CSMFO Biennial Operating Budget Excellence Award	N/A	Met	N/A	Meet
<b>Accounting</b>	Perform the monthly close by the 15th of the subsequent month	0%	75%	100%	100%
	Issue ACFR meeting the Excellence Standards of the GFOA and receive the Certificate of Achievement	Met	Met	Meet	Meet
	Submit State Controller's Financial Report by January 31	Met	Met	Meet	Meet
	Submit State Controller's Compensation Report by April 30	Met	Met	Meet	Meet
	Submit debt disclosures to EMMA (Electronic Municipal Market Access): website funded and operated by the Municipal Securities Rulemaking Board (MSRB), within 210 days past year-end	Met	Met	Meet	Meet
<b>Utility Billing &amp; Customer Services</b>	Mail bills within five days of the first or 15th of each month	100%	100%	100%	100%
	Maintain call center average wait times under five minutes.	New	New	5 Mins	5 Mins



## ENGINEERING

The Engineering Department consists of four divisions that ensure District infrastructure is planned, designed, constructed, and maintained in accordance with the District's ordinances, specifications, policies, and all applicable laws and regulations. The Department oversees development and implementation of the Capital Improvement Program (CIP) Ten-Year Plan and Two-Year Budget, and leads the Asset Management Program. In addition, the Department provides permitting and construction inspection services.



### DIVISION INTRODUCTORY/OVERVIEW

#### Engineering Administration

The Engineering Administration Division sets the priorities and provides overall management for the Engineering Department. The Division coordinates execution of District Strategic Plan goals with other departments and represents the District at an executive level with other agencies and professional organizations.

#### Capital Improvement Program (CIP) & Planning

The Capital Improvement Program and Planning Division manages long-term utility planning activities, models operations, and prepares and oversees implementation of the CIP Ten-Year Plan and Two-Year Budget. Following the guidance of Master Plans and asset rehabilitation and replacement models, the Division administers, plans, designs, and manages construction for the majority of District capital projects. The Division supports the WWTP and Field Operations Division (FOD) by evaluating processes and operations to improve efficiency and resolve issues; designing equipment and facility improvements; and procuring specialty equipment and services.

#### Development & Construction Services

The Development and Construction Services Division oversees the expansion, updates, and construction of the District's water and sewer systems through development and redevelopment projects. The Division reviews plans and provides permits and inspections to conform to the latest DSRSD and associated city and fire department standards.

#### Asset Management

The Asset Management Division leads the Asset Management Program, which integrates asset management into District business processes and supports and informs how decisions are made at operational and strategic levels. The Division develops and maintains asset rehabilitation and replacement models that are used to determine the District's long-term capital replacement budgets. The GIS section maintains the water distribution and wastewater collection system maps.

## ACCOMPLISHMENTS, FY24 AND FY25

- Completed a comprehensive Energy Facilities Master Plan, which informed the Board's adoption of an Energy Policy that provides a framework for improving long-term energy efficiency and reliability for the District.
- Implemented the online appointment scheduling system for permit counter visits.
- Developed an operations plan and coordinated with EBMUD to test the three DSRSD/EBMUD potable water emergency interties.
- Completed an emergency pipeline replacement on LAVWMA's behalf for the Livermore sole use interceptor pipeline, that was at risk of failure due to embankment damage from the Calendar Year 2022/2023 storms.
- Replaced 12,000 feet of aging water lines in the Canterbury/Wineberry neighborhood.
- Completed Large-Diameter Sewer Condition Assessment Project that included the inspection of approximately 60,000 feet of the collection system pipelines, ranging from 18 inches to 42 inches.
- Designed and constructed Cross Valley Sewer Main Project which repaired a damaged sewer main that crossed under a canal.
- Completed construction and began operation of the Aluminum Sulfate Addition Project, which will reduce struvite buildup at the WWTP and lower maintenance costs.
- Migrated the Collection System Rehabilitation Plan from an internal spreadsheet to InfoAsset Planner software to improve the ability to update data, increase access, and maintain data integrity.
- Received proposals and awarded a multi-year On-Call Underground Repair Contract for contractors to complete emergency and planned repairs to water and sewer pipelines.
- Completed a pilot leak detection program for the potable water distribution system to inform decision-making on replacement and rehabilitation efforts, and to support water conservation efforts.
- Prepared a Water Conservation Master Plan to identify measures needed to comply with the State's long-term conservation standards.
- Developed the Cross-Connection Control Plan to comply with the new Cross-Connection Control Policy Handbook that replaced the California Code of Regulation Title 17.
- Collaborated with Tri-Valley cities to complete and adopt the Tri-Valley Hazard Mitigation Plan, which is a document required by FEMA to be eligible for certain types of non-emergency disaster assistance.
- Negotiated and executed agreements with DERWA, EBMUD, and the City of Dublin to add "ready to connect" customers identified in the DERWA Supply Plan to the recycled water system.
- Updated plan check and inspection fees to ensure costs are appropriately recovered through fees that are paid by developers and customers making improvements.
- Revised District Code to revise the Deferred Payment Program for Regional Wastewater Capacity Reserve Fees to be based on dwelling unit equivalents (DUEs).
- Reviewed 672 District facility construction plan submittals, which resulted in issuing 19 District facility construction permits to developers, 184 limited construction permits for customer repairs, 670 inspection requests, and the installation of 3 miles each of water and sewer mains installed by developers.
- Prepared the Capital Improvement Program Two-Year Budget for FY26 and FY27 and Ten-Year Plan for FY26 through FY35.

## BUDGET TRENDS, FY26 AND FY27

The Engineering Department's budget for FY26 and FY27 reflects changes recommended in the 2024 Workforce Study to move the Clean Water Program from the Engineering Department to the newly organized Regulatory Compliance Division in the Operations Department. This movement is intended to streamline and centralize oversight of regulatory functions. In addition, Capital Projects and Planning functions have been combined into one division and Asset Management has been structured as a stand-alone division to emphasize the importance of integrating asset management into District businesses processes and strategic, operational, and financial planning decisions. Despite these shifts, FTEs and associated personnel costs – salaries, benefits, training, and related expenses – FY26 will see a dip in expenses followed by a 3.1% increase in FY27.

OPERATING EXPENSES BY FUND	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Local Wastewater Enterprise	\$578,821	\$572,816	\$916,866	\$774,734	\$803,649
Regional Wastewater Enterprise	701,891	614,929	867,998	958,752	996,306
Water Enterprise	1,953,075	1,531,532	1,970,318	1,609,180	1,648,982
Administrative Cost Center	238,529	218,836	367,487	657,364	676,259
<b>Total</b>	<b>\$3,472,317</b>	<b>\$2,938,113</b>	<b>\$4,122,669</b>	<b>\$4,000,030</b>	<b>\$4,125,196</b>
<b>% Change</b>		<b>-15.4%</b>	<b>40.3%</b>	<b>-3.0%</b>	<b>3.1%</b>

OPERATING EXPENSES BY DIVISION	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Engineering Administration	\$576,532	\$522,549	\$633,379	\$647,409	\$669,686
CIP & Planning	725,397	470,796	676,975	1,355,031	1,361,751
Development & Construction Services	1,118,913	993,016	1,312,921	1,206,633	1,263,875
Asset Management	1,051,475	951,752	1,499,394	790,957	829,884
<b>Total</b>	<b>\$3,472,317</b>	<b>\$2,938,113</b>	<b>\$4,122,669</b>	<b>\$4,000,030</b>	<b>\$4,125,196</b>
<b>% Change</b>		<b>-15.4%</b>	<b>40.3%</b>	<b>-3.0%</b>	<b>3.1%</b>

OPERATING EXPENSES BY CATEGORY	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Salaries and Benefits	\$3,988,701	\$3,826,745	\$5,013,521	\$4,869,908	\$5,084,160
CIP/JPA Labor Credits	(639,590)	(1,039,917)	(1,339,902)	(1,309,526)	(1,359,235)
Materials	26,236	5,662	19,200	18,045	18,661
Contracts	92,254	138,037	409,200	397,300	357,096
Others	4,716	7,586	20,650	24,303	24,514
<b>Total</b>	<b>\$3,472,317</b>	<b>\$2,938,113</b>	<b>\$4,122,669</b>	<b>\$4,000,030</b>	<b>\$4,125,196</b>
<b>% Change</b>		<b>-15.4%</b>	<b>40.3%</b>	<b>-3.0%</b>	<b>3.1%</b>

## DEPARTMENT GOALS, FY26 AND FY27

- Complete Onsite and Offsite Solar Power Purchase Agreements (PPA) and commence installations of solar projects at the District Office, Field Operations Facility, WWTP, and LAVWMA.
- Evaluate the feasibility to accept food waste at the WWTP to create additional biogas, which will reduce the District's dependence on natural gas and reduce its greenhouse gas footprint.
- Complete design, bid, and initiate construction of key water expansion projects, including Reservoir 20B and Turnout 6.
- Complete design, bid, and initiate construction of key water replacement projects, including Camp Parks Water Lines Replacement and Residential Water Meter Replacement.
- Complete design, bid, and initiate construction of key WWTP projects, including WWTP Electrical Improvements Phase 1, Hypochlorite Building Replacements, and the Biogas Treatment System Improvements.
- Begin the planning phase for the Cogeneration Engines Replacement Project.
- Complete the Water System Master Plan Update and Operations Plan Update.
- Complete the Collection System Master Plan Update.
- Prepare the Wastewater Treatment Plant and Biosolids Master Plan Update.
- Prepare the Urban Water Management Plan Update and Water Shortage Contingency Plan, as required by State law.
- Complete Business Risk Evaluation for potable water system assets to inform maintenance strategies and replacement planning and avoid unscheduled or costly system outages.
- Prepare a comprehensive Asset Management Program Plan that formalizes the program's objectives and strategies for managing the physical assets and infrastructure for each enterprise, and documents Districtwide procedures and protocols for implementing the program.
- Implement electronic system to track purchased water and sewer capacity by parcel.
- Update the District's California Environmental Quality Act standard procedures and forms.
- Negotiate and execute a long-term agreement for supplemental wastewater from Central San.
- Negotiate and execute a renewal water supply contract with Zone 7 Water Agency.
- Support Office of the General Manager in revisions to the District's JPAs and City of Pleasanton agreements.
- Prepare Capital Improvement Program Two-Year Budget for FY28 and FY29 and Ten-Year Plan for FY28 through FY37.



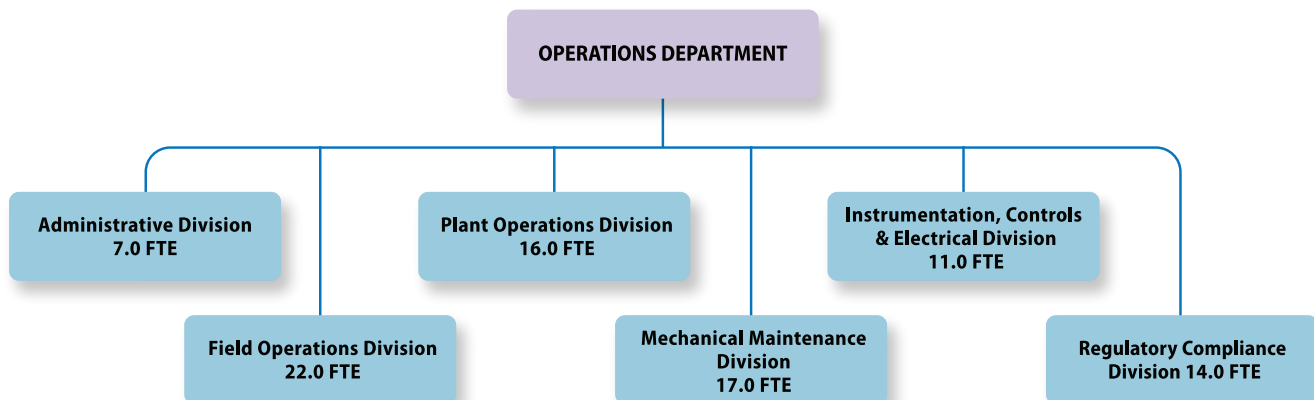
## PERFORMANCE MEASURE

ENGINEERING DEPARTMENT	Objective	FY24 Actual	FY25 Estimate	FY26 Target	FY27 Target
<b>CIP &amp; Planning</b>	Capital expenditures as a percentage of capital budgeted cash flow including carry forward	New	New	>70%	>70%
	Average change order percentage on District construction contracts over \$2 million	New	New	<7.5%	<7.5%
	One mile of water pipeline replaced annually	1.45 Miles	0.9 Mile	1 Mile	1 Mile
	Spot repair 50 sewer pipe segments every two years	New	New	50	50
<b>Permitting &amp; Construction Services</b>	Review planning applications on or before due dates	77%	80%	80%	80%
	Return review comments of improvement plan submittals within 15 days for first submittal and 10 days for second submittal	86%	90%	90%	90%
<b>Asset Management</b>	Asset maintenance records/repair information for linear assets entered into the District's Computerized Maintenance Management System (CMMS)	New	New	100%	100%
	Asset maintenance records/repair information for vertical assets at the WWTP entered into CMMS	New	New	100%	100%
	Incorporate final project drawing in GIS within one month of project acceptance	New	New	100%	100%

## OPERATIONS

The Operations Department is the largest department in the District and operates under complex Federal, State, regional, and local regulations and permits. The Department consists of six divisions which provide water distribution, wastewater collection and treatment services, self-generated power production, facility and fleet management programs, an analytical laboratory services, and oversight of regulatory compliance. The Department also provides the contractual operation and maintenance of DERWA recycled water facilities and LAVWMA wastewater export facilities.

The Operations Department has primary responsibility for ensuring 24/7 delivery of water, wastewater, and recycled water services to the community. Operating and maintaining these facilities in compliance with all State and Federal regulations requires significant effort. The drinking water distribution system includes 343 miles of pipeline, five turnouts, 18 pump stations, and 14 reservoirs. The recycled water distribution system includes 76 miles of pipeline, four pump stations, and three reservoirs. Between the two water systems, there are nearly 11,000 valves, over 4,000 hydrants, and 25,000 water meters. The wastewater collection system includes 233 miles of sewer main and one lift station to convey wastewater to the Wastewater Treatment Plant (WWTP), which is designed to treat an average wastewater treatment capacity of 17 million gallons per day (MGD) for dry weather and 60.7 MGD for wet weather. Lastly, Operations Department staff operate and maintain facilities on behalf of two JPAs, DERWA and LAVWMA, which include a 16.2 MGD recycled water treatment facility and wastewater export facilities consisting of wet weather basins, nearly 23 miles of pipeline, and a pump station.





## DIVISION INTRODUCTORY/OVERVIEW

### Operations Administration

The Operations Administration Division sets the department priorities, oversees operational and regulatory management, and provides administrative support to the Operations Department. The Division is also responsible for JPA obligations for DERWA and LAVWMA. Division staff provides procurement support, including purchasing documentation, invoicing, and records management.

### Field Operations

The Field Operations Division operates the District's potable water distribution, recycled water distribution, and wastewater collection systems. The Division's personnel conduct scheduled, unscheduled, and emergency maintenance and repairs of the District's facilities. The Division is also responsible for equipment installation, maintenance and resolving equipment issues with the District's advanced metering infrastructure (AMI) system.

### Plant Operations

The Plant Operations Division operates the wastewater treatment plant, biosolids treatment facilities, the DERWA recycled water treatment facility and transmission system, and LAVWMA treated wastewater effluent disposal system, along with permitted emergency relief facilities. These various facilities are operated by State Water Resources Control Board (SWRCB) certified wastewater operators, ensuring that treatment complies with the waste discharge requirements set forth in the National Pollutant Discharge Elimination System (NPDES) permits and other applicable regulatory requirements.

### Mechanical Maintenance

The Mechanical Maintenance Division provides predictive, preventative, corrective, and emergency mechanical maintenance for the wastewater treatment plant, potable water distribution system, recycled water distribution system, and DERWA and LAVWMA facilities. The Division also maintains the District's fleet of vehicles and provides facility maintenance for District administrative buildings.

### Instrumentation, Controls, and Electrical

The Instrumentation, Controls, and Electrical (ICE) Division provides predictive, preventative, corrective, and emergency electrical maintenance for the wastewater treatment plant, potable water distribution system, recycled water distribution system and DERWA and LAVWMA facilities. The Division supports electrical and instrumentation maintenance, including Supervisory Control and Data Acquisition (SCADA), security systems, fire alarm systems, environmental controls systems, and power monitoring systems used across the District. Division staff also assist the Engineering Department with the design and construction of capital projects.

## Regulatory and Environmental Compliance

The Regulatory Compliance Division ensures the District's adherence to all applicable regulations through monitoring, testing, permitting, inspections, and required reporting. The Division includes Laboratory and Environmental Compliance functions. The Laboratory is responsible for conducting the necessary testing for drinking water, recycled water, wastewater and groundwater used to measure compliance with applicable regulations. The District's laboratory is an accredited water and wastewater laboratory, and laboratory staff serve as the primary point of contact for District customers to answer questions on water quality. The Division also implements the District's Industrial Pretreatment and Pollution Prevention Program, Environmental Compliance Program, Recycled Water Program, and Backflow and Cross-Connection Program.

## ACCOMPLISHMENTS, FY24 AND FY25

- Winner of the 2023 California Water Environment Association (CWEA) San Francisco Bay Section Collection System of the Year Award in the small system category.
- Completed the Spill Emergency Response Plan to comply with the State's revised sanitary sewer system waste discharge requirements.
- Completed the Sewer System Management Plan audit in compliance with the State Water Resources Control Board waste discharge requirements to regulate sanitary sewer systems.
- Installed four additional satellite manhole monitoring sensors in efforts to eliminate sewer overflows, optimize collection system cleaning, and accurately identify inflow and infiltration (I&I).
- Competed in the 2024 American Water Works Association California-Nevada Section (AWWA-CANV)'s "Pipe Tapping Challenge" and "Hydrant Hysteria".
- Prepared lead service line inventory in response to updates to the U.S. Environmental Protection Agency's Lead and Copper Rule. The project assessed approximately 380 homes built before 1986 in DSRSD's service area for the presence of lead in their water service lines.
- Completed testing of DSRSD/EBMUD emergency intertie to test the ability to convey water supply from EBMUD to DSRSD in the event of an emergency.
- Updated bacteriological sample siting plan to reflect the increase in service area population and associated procedural changes.
- Completed over 5,600 underground service alert (USA) tickets annually, within 48 hours of the request, to identify District infrastructure located underground in active construction areas and to ensure District assets are not damaged while work is occurring.
- Completed major update and implementation of the Electrical Safety Program, which describes the safety measures that protect District employees from the hazards of electrical work.
- Senior Quality Assurance Chemist, Heidi Birdsell, was awarded 2023 Laboratory Person of the Year for California Water Environment Association San Francisco Bay Section and for the state of California.



- Received accreditation from the California Environmental Laboratory Accreditation Program for 67 analytes in six fields of accreditation.
- Assisted the City of Pleasanton with processing drinking water samples under a task order to the Tri-Valley Intergovernmental Reciprocal Services Agreement.
- Participated in the San Francisco Estuary Institute/Bay Area Clean Water Agencies Per- and Polyfluoroalkyl Substances (PFAS) Phase 2 Study.
- Prepared the Regional Hydrogeology of Northwest Livermore Valley Groundwater Basin study evaluating PFAS in wastewater and recycled water operations.
- Reviewed and commented on the Third Nutrient Watershed Permit, which sets current and future nutrient limits for treated wastewater discharges to San Francisco Bay.
- Decommissioned Sewer Lift Station 2, a temporary lift station located in eastern Dublin, allowing wastewater to flow by gravity to the WWTP.
- Rebuilt two export pumps (Nos. 2 and 7) at the LAVWMA export pump station to maintain critical assets responsible for pumping treated wastewater to the East Bay Dischargers Authority outfall in the San Francisco Bay.
- Harvested over 1,750 dry tons of Class A biosolids from Facultative Sludge Lagoon No. 7 as part of the WWTP's biosolids disposal process.
- Constructed a bypass to alleviate flow restrictions at the WWTP's chlorine contact tank during the rainy season. This solution eliminated the need for rental equipment and associated costs and can remain in place for the duration of the wet weather season.



LAVWMA export pump rebuild

## BUDGET TRENDS, FY26 AND FY27

Overall, the Operations Department budget includes modest increases (5.1% in FY26 and 3.9% in FY27) to accommodate rising personnel, materials, and contract costs. The budget reflects organizational changes recommended in the 2024 Workforce Study to meet business needs. These changes include the Field Operations Division returning to the Department after temporarily being relocated to the Engineering Department in 2023; the Utility Billing and Customer Services Field Technicians moving to the Field Operations Division so that all meter replacement functions are similarly grouped under one division; creation of a new Deputy Director of Operations that will be responsible for overseeing and managing all regulatory compliance areas and serving as a key resource to senior leadership on regulatory related issues; the Clean Water Program moving from the Engineering Department to the newly organized Regulatory Compliance Division to streamline and centralize regulatory functions; and workplace health and safety functions moving from the Operations Department to the newly created Safety, Security and Emergency Preparedness Division in the Administrative Services Department to centralize and group similar Districtwide functions. These organizational changes result in a net increase of three FTE positions to the Department (from 84 FTE to 87 FTE), which includes one new FTE position to support the new Regulatory Compliance Division.

Personnel costs for the Department have increased 8%, from roughly \$18.3 million in FY25 to \$19.7 and \$20.6 million in FY26 and FY27, respectively. These increases are primarily driven by benefit and UAL costs. Salary and benefit credits, which recognize when staff provide operation and maintenance services on behalf of a JPA (i.e., DERWA, LAVWMA) or for capital projects, have decreased by 6% (from \$1.7 million to \$1.6 million) based on the historical level of effort to serve JPA obligations and support capital projects.

FY26 projected materials expenses remain largely flat based on assumptions for a few major cost categories. Energy is the largest materials cost in the department budget, comprising half of the total materials expenses in FY26 (\$4.3 million). Based on projected Pacific Gas and Electric (PG&E) rate increases, natural gas cost estimates, and energy demand assumptions, the budget includes a 7% increase in energy costs over the adopted FY25 budget. Chemicals, which represent about 20% of the Department's materials costs in FY26 (\$1.7 million), are procured through the Bay Area Chemical Consortium to leverage purchasing power among regional agencies and ensure competitive pricing. The FY26 bid pricing for chemicals was favorable, resulting in lower increases than in previous years. Other large materials costs, such as WWTP equipment, water distribution system supplies, including meters, and mechanical and electrical supplies were evaluated and reduced to manage expenses.

Contracted services in FY26 are also assumed to remain similar to the FY25 budget (approximately \$4 million). Underground repair contract costs were previously authorized up to nearly \$1 million in FY25, with most of those expenses in the Water Fund. The FY26 budget reduces this expense to \$700,000 based on historic expenses. It is anticipated that underground repair services will be continually evaluated as the water system ages and that the work will be coordinated with capital replacement efforts.

OPERATING EXPENSES BY FUND	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Local Wastewater Enterprise	\$1,652,005	\$1,780,015	\$2,768,798	\$2,745,747	\$2,954,161
Local Wastewater Replacement	16,743	-	-	-	-
Regional Wastewater Enterprise	13,179,931	13,886,068	15,458,316	16,244,456	16,792,458
Water Enterprise	7,624,123	8,277,801	10,624,777	10,744,335	11,134,193
Water Replacement	110,860	-	-	-	-
Administrative Cost Center	617,503	533,859	926,645	1,557,174	1,642,626
<b>Total</b>	<b>\$23,201,166</b>	<b>\$24,477,743</b>	<b>\$29,778,536</b>	<b>\$31,291,712</b>	<b>\$32,523,438</b>
<b>% Change</b>		<b>5.5%</b>	<b>21.7%</b>	<b>5.1%</b>	<b>3.9%</b>

OPERATING EXPENSES BY DIVISION	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Operations Administration	\$838,983	\$557,512	\$858,961	\$1,707,231	\$1,810,670
Field Operations	6,272,742	6,998,814	9,477,504	9,074,061	9,557,452
Plant Operations	5,787,693	6,447,071	6,812,987	7,585,046	7,806,735
Mechanical Maintenance	4,156,420	4,342,592	5,245,596	5,316,802	5,518,919
Instrumentation, Controls & Electrical	3,050,768	2,637,327	3,322,094	3,347,956	3,477,631
Regulatory Compliance	3,094,561	3,494,426	4,061,394	4,260,616	4,352,031
<b>Total</b>	<b>\$23,201,166</b>	<b>\$24,477,743</b>	<b>\$29,778,536</b>	<b>\$31,291,712</b>	<b>\$32,523,438</b>
<b>% Change</b>		<b>5.5%</b>	<b>21.7%</b>	<b>5.1%</b>	<b>3.9%</b>

OPERATING EXPENSES BY CATEGORY	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Salaries & Benefits	\$14,724,015	\$15,771,274	\$18,277,676	\$19,724,524	\$20,597,162
CIP/JPA Labor Credits	(1,001,963)	(1,452,974)	(1,721,605)	(1,616,233)	(1,583,085)
Materials	6,492,524	7,127,332	8,786,953	8,781,071	8,969,398
Contracts	2,473,173	2,660,660	4,025,460	3,939,417	4,029,990
Others	513,417	371,451	410,052	462,933	509,973
<b>Total</b>	<b>\$23,201,166</b>	<b>\$24,477,743</b>	<b>\$29,778,536</b>	<b>\$31,291,712</b>	<b>\$32,523,438</b>
<b>% Change</b>		<b>5.5%</b>	<b>21.7%</b>	<b>5.1%</b>	<b>3.9%</b>

## DEPARTMENT GOALS, FY26 AND FY27

- Complete the Laboratory Information Management System (LIMS) upgrade project and utilize electronic recordkeeping for analytical data.
- Comprehensively review and update Clean Water programs, including recycled water site inspections, backflow and cross connection testing, to align with current and future regulations.
- Establish a comprehensive water meter testing and replacement program to proactively manage the District's aging water meter infrastructure.
- Complete the Sewer System Management Plan (SSMP) update to comply with Statewide Waste Discharge Requirements.
- Increase the quantity of satellite manhole monitoring sensors on wastewater collection system manholes to remotely monitor pipeline capacity and provide early warning of potential spills.
- Amend Operations and Maintenance Agreement with LAVWMA to recognize current conditions and address associated roles and responsibilities.
- Prepare a comprehensive long-term fleet management plan which aligns with the District's Energy policy and business needs.
- Complete baseline readings for every rotating machine in District to transition to a fully predictive maintenance system that refines basic manufacturing recommendations to recognize actual conditions and use of machinery.
- Support the Engineering Department in significant master planning efforts over the two-year period, including Water System Master Plan Update and Operations Plan Update, Wastewater Collection System Master Plan Update, and WWTP and Biosolids Master Plan Update.
- Standardize the use of maintenance work order management and equipment inventory management software across divisions.
- Centralize regulatory requirement task tracking in a single software to preserve data integrity and enable greater access to staff.
- Conduct real-time power monitoring on high energy assets to identify inefficiencies and optimize operations.

## PERFORMANCE MEASURES

OPERATIONS DEPARTMENT	Objective	FY24 Actual	FY25 Estimate	FY26 Target	FY27 Target
<b>Environmental Laboratory Compliance</b>	Pass rate for all laboratory proficiency tests for all analytes accredited	100%	100%	100%	100%
	Average turnaround time from sample receipt in lab to sample reporting	8 Days	10 Days	10 Days	10 Days
<b>Water System</b>	% of potable and recycled distribution system valves exercised	10%	15%	20%	20%
	% of water meters remotely transmitting bi-monthly reads for billing	New	90%	95%	95%
	Number of drinking water distribution system violations	0	0	0	0
	% of dead-end water distribution system mains flushed	100%	100%	100%	100%
<b>Wastewater Treatment Plant</b>	Number of NPDES permit exceedances	0	0	0	0
	% of wastewater effluent recycled during dry-season (May-September)	65%	65%	60%	60%
	Number of odor complaints verified as attributable to District operations	3	<5	<5	<5
	% of WWTP electrical demand met with cogeneration engines	90%	90%	90%	90%
<b>Wastewater Collection System</b>	% of collection system pipelines inspected and assessed through closed-circuit television program	8%	10%	10%	10%
	% of collection system pipelines cleaned	13%	20%	20%	20%
	Number of sanitary sewer spills per 100 miles of pipeline	0.43	<1	<1	<1



## NON-DEPARTMENTAL



### OVERVIEW

Non-Departmental costs are not specifically related to any one department and are managed by the Finance Department. Expenses include personnel costs such as retiree medical and dental, unemployment payments, medical insurance administration fees, pension/Other Post-Employment Benefits (OPEB), Unfunded Actuarial Liability (UAL) funding, wholesale water purchases from Zone 7 Water Agency, contract services (liability insurance, legal services, general maintenance contracts, bond administration) and other costs (payments to joint powers authorities, debt payments and bond issuance costs).

OPERATING EXPENSES BY FUND	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Local Wastewater Enterprise	\$796,014	\$1,088,717	\$1,433,661	\$1,784,188	\$1,871,665
Local Wastewater Rate Stabilization	13,164	-	-	-	-
Local Wastewater Replacement	415,632	(100)	-	-	-
Regional Wastewater Enterprise	6,894,771	8,715,549	9,119,856	11,606,917	12,064,568
Regional Wastewater Rate Stabilization	13,164	-	-	-	-
Regional Wastewater Replacement	426,874	279,600	279,600	280,000	289,000
Regional Wastewater Expansion	3,580,676	3,583,047	3,581,322	3,580,784	3,581,215
Water Enterprise	22,382,340	25,084,147	27,598,093	29,892,797	31,208,746
Water Rate Stabilization	155,505	49,298	70,000	39,800	41,000
Water Replacement	200,894	75,738	242,000	538,000	651,000
Water Expansion	2,266,575	2,339,529	2,722,982	2,393,313	2,596,063
Administrative Cost Center	(4,231,835)	(4,727,618)	(5,934,150)	(7,866,172)	(8,128,686)
Other Post-Employment Benefits	(2,174)	-	-	-	-
DV Standby Charge District	1,871,135	2,340,604	2,635,500	2,774,124	2,856,598
<b>Total</b>	<b>\$34,782,735</b>	<b>\$38,828,510</b>	<b>\$41,748,864</b>	<b>\$45,023,751</b>	<b>\$47,031,169</b>
<b>% Change</b>		<b>11.6%</b>	<b>7.5%</b>	<b>7.8%</b>	<b>4.5%</b>

OPERATING EXPENSES BY CATEGORY	FY23 Actual	FY24 Actual	FY25 Adopted	FY26 Budget	FY27 Budget
Salaries and Benefits	\$1,819,774	\$2,995,686	\$2,463,277	\$4,178,703	\$4,444,200
CIP/JPA Labor Credits	(2,174)	-	-	-	-
Materials	1,110,429	230,084	225,000	227,800	236,218
Contracts	2,656,481	3,347,695	3,652,000	4,140,809	4,395,794
Water Purchase	16,114,828	17,990,942	20,257,000	20,577,746	21,461,547
Contributions to JPAs	10,787,216	14,004,351	13,204,399	13,946,280	14,107,947
Debt Services	1,392,292	1,369,146	1,877,188	1,875,313	2,306,063
Others	903,889	(1,109,394)	70,000	77,100	79,400
<b>Total</b>	<b>\$34,782,735</b>	<b>\$38,828,510</b>	<b>\$41,748,864</b>	<b>\$45,023,751</b>	<b>\$47,031,169</b>
<b>% Change</b>		<b>11.6%</b>	<b>7.5%</b>	<b>7.8%</b>	<b>4.5%</b>

## BUDGET TRENDS, FY26 AND FY27

Wholesale water purchases from Zone 7 Water Agency are the single largest expense in this budget. The District anticipates spending \$20.6 million in FY26 and \$21.5 million in FY27 on water purchases as a result of Zone 7 rate adjustments, customer growth, and a slight increase in post-drought water consumption. The proposed budget also reflects significant increases to the District's pension and OPEB contributions. The Dougherty Valley State Water Project pass-through charges continue to increase based on cost projections by Zone 7 Water Agency. General liability insurance projected to increase 50% in FY26, and another 18% in FY27. The DVSAD charge and general liability insurance make up to 90% of the Contracts expense category.

Debt service expenses are budgeted for principal and interest payments to adjust working capital for forecasting needs.





## APPENDIX



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### FINANCIAL POLICIES

District management is responsible for establishing and maintaining an internal control structure that protects the assets of the District from loss, theft, or misuse. Recognizing the critical importance of financial planning and controls, the District has developed comprehensive financial policies based on industry best practices. Policies are not permanent documents but may be modified or rescinded in whole or in part at any time by the Board. District policies are reviewed on a regular basis and are adopted by resolution at a duly noticed meeting of the Board of Directors. The District's financial policies are summarized below, and their entirety can be found on our website at [www.dsrds.com/about-us/district-policies](http://www.dsrds.com/about-us/district-policies).

#### Budget Accountability

This policy establishes controls and monitoring for Operations and Capital Improvement Program Budgets. In the Operating budget, the General Manager is responsible for ensuring that total fund expenses do not exceed the total fund budget, except as otherwise permitted by other policy(ies). The General Manager is also authorized to approve expenditures and transfers in compliance with the Operating Budget's approving resolution, which outlines the budgetary objectives set by the Board.

In the CIP budget, The General Manager is responsible for ensuring that the individual project appropriations and total fund appropriations are not exceeded, except as otherwise permitted by other policy(ies). The General Manager is also authorized to approve expenditures and transfers in compliance with the CIP Budget's approving resolution, which outlines the budgetary objectives set by the Board.

Financial reports are distributed to the Board and management on a quarterly basis.

#### Capital Assets

This policy defines capital assets, depreciation, and amortization for regular audits of the District's accounts and financial records. There are two types of capital assets: 1) Depreciable Water and Wastewater Facilities and Equipment and 2) Subscription-Based IT Arrangements (SBITAs).

#### Capital Financing and Debt Management

This policy establishes parameters for issuing and managing debt. The District will only use debt financing to purchase or build capital assets that cannot be acquired from either current revenues or above-minimum replacement reserves and to fund capital improvements and additions; it will not be used for operating and maintenance costs. Lease/Purchase agreements for the purchase of vehicles, equipment and other capital assets shall generally be avoided, particularly if smaller quantities of the asset can be purchased on a pay-as-you-go basis.

### **Consolidated Water Enterprise Fund**

This policy directs potable water and recycled water to be managed as consolidated funds for operations, replacement, and expansion.

In support of its mission, the District is committed to planning, designing, constructing, operating and maintaining the District's water system so that it meets all legal and regulatory requirements and contractual obligations. In order to do so, it is imperative that sufficient revenue be collected and appropriate reserves be maintained for both the potable and recycled water systems. It is equally important that an appropriate financial structure and reporting system be maintained to account for the cost of providing potable and recycled water service and the investments made by the District into the potable and recycled water systems.

### **Discontinuation of Residential Water Service for Nonpayment**

This policy defines the conditions and procedures for discontinuing residential water service due to account holders' nonpayment of water charges and authorizes the General Manager to approve the discontinuation.

- (a) Per DSRSD Code §4.40.140, the utility bills are due upon receipt and past due 30 days from the billing date.
- (b) Once past due, late fees and/or interest charges will be added to the unpaid balance, and a "Late Payment Notice" will be mailed.
- (c) If the utility bill remains unpaid 23 days after the "Late Payment Notice", a telephonic contact with the account holder will be attempted, after which, a "Final Notice" will be mailed to the account holder. If payment is not received within 7 days of the Final Notice's delivery, the utility service may be discontinued without further notification attempts.

Upon receipt of a "Late Payment Notice" an account holder can request a payment arrangement, a temporary deferment, or a "payment plan."

Water service shall not be discontinued for nonpayment if the account holder meets all the conditions of special medical and finance circumstances set forth in the Policy.

### **Financial Reserves**

This policy provides guidance for the prudent accumulation and management of designated reserves. Designated reserves are earmarked by the Board of Directors for purposes such as funding new capital facilities, construction, repair, replacement or refurbishment of existing facilities, rate stabilization, and emergency and operating reserves. These funds can be utilized at the discretion of the District. The Board can change designated reserve levels at any time.

### **Investment**

This policy directs public funds to be invested in a prudent manner in conformance with state and local statutes, specifically California Government Code (GC) Section 53600 et seq. The District invests public funds in a manner which will provide the maximum security (safety), meet daily cash flow demands of the entity (liquidity), and obtain the highest investment return (yield), while conforming to all state and local statutes governing the investment of public funds and other legal investment requirements.

### **Project Cost Allocation**

This policy establishes basis for determining how the cost of projects should be allocated between funds. Project costs are to be allocated in proportion to the benefits that accrue to existing and future customers of each enterprise of the District. Depending on the nature of the project, allocation of a project cost may be to more than one enterprise and/or to more than one fund within the enterprise.

### **Rate Policies and Guidelines**

This policy provides guidance and consistency in decision-making for developing and adopting rates. This policy guides decision-making for developing and adopting rates using a generally-accepted methodology that provides financial stability, achieves rate stability, ensures public well-being and safety, and considers rate impacts.

### **Surplus Personal Property**

This policy provides guidance on the determination and disposal of surplus personal property. The District endeavors to dispose of surplus personal property in a manner that returns the value of that property to the associated rate payers in a way that is simple to administer. The General Manager, or designee, is authorized to declare personal property as surplus and is responsible for establishing and maintaining proper disposal procedures, as well as adhering to the priority of disposition set forth in the Policy.

### **Utility Billing Leak Adjustments**

The policy authorizes the General Manager to make utility billing leak adjustments related to excess consumption arising from leaks on the customer side of the meter, after certain criteria are met. The purpose is to motivate customers to respond to leaks promptly and to provide financial assistance to customers who experienced significantly higher than normal bills as a result of a leak. This policy is specifically for residential water leaks only.

**AF:** Acre Foot

**ACWA:** Association of California Water Agencies

**Accrual Basis of Accounting:** The basis of accounting in which revenue is recorded when earned and expenses are recorded when obligated, regardless of when the cash is received or paid

**Allocation:** A distribution of funds or costs from one account or appropriation to one or more accounts or appropriations

**Amendment:** A proposed or accepted change to the budget

**AMP:** Asset Management Program

**Appropriation:** Authorization to make expenses or incur liabilities from a specific fund for a specific purpose, usually limited in amount and period during which the expense is to be incurred

**Audit:** A review of financial statements to determine conformity or compliance with applicable laws, regulations, and/or standards

**AWWA:** American Waterworks Association

**Annual Comprehensive Financial Report (ACFR):** A set of financial statements comprising the financial report of a state, municipal or other governmental entity that complies with the accounting requirements promulgated by the Governmental Accounting Standards Board (GASB)

**Benefits or Staff Benefits:** An object of expense representing the District costs of contributions for employees' retirement, health benefits, and nonindustrial disability leave benefits

**CalPERS:** California Public Employees' Retirement System

**Capital Improvement Program (CIP):** A capital investment plan to maintain and enhance DSRSD's infrastructure

**Carryover:** The unencumbered balance of appropriation available for expense in years subsequent to the year of enactment

**CASA:** California Association of Sanitation Agencies

**Cash Basis:** The basis of accounting that records receipts and disbursements when cash is received or paid

**Cash Flow Statement:** A statement of cash receipts and disbursements for a specified period of time; amounts recorded as accruals, which do not affect cash, are not reflected in this statement

**Central San:** Central Contra Costa Sanitary District

**CCF:** Hundred cubic feet

**CERBT:** California Employers' Retiree Benefit Trust

**CMMS:** Computerized Maintenance Management System

**Consumer Price Index (CPI):** The Consumer Price Index (CPI) is a measure of the average change over time in the prices paid by urban consumers for a market basket of consumer goods and services which is issued by the U.S. Bureau of Labor Statistics

- [https://www.bls.gov/regions/west/ca\\_sanfrancisco\\_msa.htm](https://www.bls.gov/regions/west/ca_sanfrancisco_msa.htm)
- [https://www.bls.gov/regions/west/news-release/consumerpriceindex\\_sanfrancisco.htm](https://www.bls.gov/regions/west/news-release/consumerpriceindex_sanfrancisco.htm)

**Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W):** A monthly measure of the average change over time in the prices paid by urban wage earners and clerical workers for a market basket of consumer goods and services

**Cost-of-Living Adjustments (COLA):** Increases provided per Memorandum of Understanding between the District and each of the bargaining units to ensure that the purchasing power of employees' compensation is not eroded by inflation

**CSDA:** California Special Districts Association

**CSMFO:** The California Society of Municipal Finance Officers

**CWEA:** California Water Environment Association

**Debt Service:** The amount of money required to pay interest on outstanding bonds and the principle of maturing bonds

**Deficit – Budget Shortfall:** A deficit that occurs when the District's spending exceeds its revenues

**DERWA:** DSRSD-EBMUD Recycled Water Authority

**DLD:** Dedicated Land Disposal

**DUE:** Dwelling Unit Equivalent

**DVSAD:** Dougherty Valley Standby Assessment District

**EBMUD:** East Bay Municipal Utility District

**Encumbrance:** The commitment of all or part of an appropriation for future expenditures; encumbrances are tied to either a purchase order or a contract and are subtracted from the available budget

**EOC:** Emergency Operations Center

**Expense Category:** A grouping of related types of expenditures, such as Salaries and Benefits, Materials, Contracts, and Other Expenses

**FDIC:** Federal Deposit Insurance Corporation

**FAA:** Financing Administrative Agreement

**Fiscal Year (FY):** A 12-month period, beginning on July 1 and ending the following June 30, period during which income is earned and received, obligations are incurred, encumbrances are made, appropriations are expended, and for which other fiscal transactions are recorded

**FSL:** Facultative Sludge Lagoon

**FTE:** Full-Time Equivalent

**Fund:** A legal budgeting and accounting entity that provides for the segregation of moneys or other in accordance with specific restrictions or limitations; a separate set of accounts must be maintained for each fund to show its assets, liabilities, reserves, and balance, as well as its income and expenditures

**Fund Balance:** Excess of a fund's assets over its liabilities

**GAAP:** Generally Accepted Accounting Principles

**GASB:** The Governmental Accounting Standards Board

**GIS:** Geographic Information System

**Grants:** Typically used to describe amounts of money received by an organization for a specific purpose but with no obligation to repay (in contrast to a loan, although the award may stipulate repayment of funds under certain circumstances)

**Indirect Costs:** Costs which by their nature cannot be readily associated with a specific organization unit or program, which are distributed to the organizational unit(s) or program(s) which benefit from their incurrence

**JPA:** Joint Powers Authority

**LAIF:** Local Agency Investment Fund

**LAVWMA:** Livermore-Amador Valley Water Management Agency

**Limited-Term Position (LT):** Any position that has been authorized only for a specific length of time with a set termination date; limited-term positions may be authorized during the budget process

**MGD:** Million Gallons per Day

**MOU:** Memorandum of Understanding

**Object of Expense (Objects):** The six-digit code assigned to each classification of expenses based on the type of goods or services received

**One-Time Cost:** A proposed or actual expense that is non-recurring (usually only in one annual budget) and not permanently included in baseline expense

**OPEB:** Other Post-Retirement Employment Benefits

**O&M:** Operations & Maintenance

**Organization Code:** The eight-digit code assigned to each division and its programs for financial system purposes

**Overhead:** Those elements of cost necessary in the service delivery that are of such a nature that the amount applicable to the service cannot be determined directly and may not become an integral part of the finished service, such as rent, heat, light, supplies, management, or supervision

**PEPRA:** Public Employees' Pension Reform Act

**Pooled Money Investment Account (PMIA):** A State Treasurer's Office accountability account maintained by the State Controller's Office to account for short-term investments purchased by the State Treasurer's Office as designated by the Pooled Money Investment Board on behalf of various funds

**Prior Year:** The most recently completed fiscal year

**Reimbursements:** An amount received as payment for the cost of services performed, or of other expenses made for, or on behalf of, another entity (e.g., one department reimbursing another for administrative work performed on its behalf)

**RPM:** Replacement Planning Model

**Revenue:** Any addition to cash or other current assets that does not increase any liability or reserve and does not represent the reduction or recovery of an expense (e.g., reimbursements)

**Salary Savings:** The estimated or actual personnel cost savings resulting from all authorized positions not being filled at the budgeted level due to absences, turnovers (which results in vacancies and downward reclassifications), and processing time when hiring for new positions

**SSMP:** Sewer System Management Plan

**S&P:** Standard & Poor's

**SCADA:** Supervisory Control and Data Acquisition

**SWP:** State Water Project

**SWRCB:** State Water Resources Control Board

**Transfers:** The movement of resources from one fund to another based-on Board's authorization

**UAL:** Unfunded Actuarial Liability

**USA:** Underground Service Alert

**UWMP:** Urban Water Management Plan

**WWTP:** Wastewater Treatment Plant

**Working Capital:** Current assets less current liabilities, which indicates the relatively liquid portion of total enterprise fund capital that constitutes a margin or buffer for meeting obligations



## CONSOLIDATED DEBT SCHEDULE

Fiscal Year	LAVWMA 2021 Sewer Revenue Refunding Bonds (DSRSD & City of Pleasanton Portion) <sup>1</sup>			DERWA State Loan (DSRSD Portion)			2017 Water Revenue Refunding Bonds		
	Principal	Interest	Total Debt Service	Principal	Interest	Total Debt Service	Principal	Interest	Total Debt Service
2024-25	\$3,554,413	\$1,242,709	\$4,797,122	\$817,232	\$28,562	\$845,794	\$525,000	\$1,352,188	\$1,877,188
2025-26	3,698,755	1,097,646	4,796,401	403,902	10,098	414,000	550,000	1,325,313	1,875,313
2026-27	3,850,313	946,665	4,796,978				1,020,000	1,286,063	2,306,063
2027-28	4,009,089	789,477	4,798,566				1,360,000	1,226,563	2,586,563
2028-29	4,171,474	625,865	4,797,339				\$1,420,000	\$1,157,063	\$2,577,063
2029-30	4,341,075	455,614	4,796,689				1,495,000	1,084,188	2,579,188
2030-31	4,517,893	278,435	4,796,328				1,570,000	1,007,563	2,577,563
2031-32	4,701,929	94,039	4,795,968				1,645,000	927,188	2,572,188
2032-33							\$1,725,000	\$842,938	\$2,567,938
2033-34							1,815,000	754,438	2,569,438
2034-35							1,905,000	661,438	2,566,438
2035-36							1,995,000	563,938	2,558,938
2036-37							\$2,100,000	\$461,563	\$2,561,563
2037-38							2,200,000	354,063	2,554,063
2038-39							2,290,000	263,281	2,553,281
2039-40							2,355,000	190,703	2,545,703
2040-41							2,425,000	116,016	2,541,016
2041-42							2,500,000	39,063	2,539,063
<b>Total</b>	<b>\$32,844,941</b>	<b>\$5,530,450</b>	<b>\$38,375,391</b>	<b>\$1,221,134</b>	<b>\$38,660</b>	<b>\$1,259,794</b>	<b>\$30,895,000</b>	<b>\$13,613,563</b>	<b>\$44,508,563</b>

<sup>1</sup> DSRSD budgets for both the District's and Pleasanton's share of debt because the District collects the regional sewer charges and capacity reserve fees.

FY26 OPERATING BUDGET		Local Wastewater Enterprise	Local Wastewater RSF	Local Wastewater Replacement	Local Wastewater Expansion	Regional Wastewater Enterprise	Regional Wastewater RSF	Regional Wastewater Replacement	Regional Wastewater Expansion	Water Enterprise	Water RSF	Water Replacement	Water Expansion	Administrative Cost Center	OPEB	DV Standby District	Total
		200	205	210	220	300	305	310	320	600	605	610	620	900	965	995	
Projected Beginning Working Capital		1,941,098	1,843,221	9,464,414	9,620,438	8,982,493	11,186,317	30,743,887	49,455,016	10,209,470	10,086,969	35,563,157	41,600,258	(69,661)	1,292,196	201,980	222,121,253
Revenues:																	
	Zone 7 Revenue (413030)	-	-	-	-	-	-	-	-	20,869,600	-	-	-	-	-	-	20,869,600
	DSRSD Fixed Charge (413030)	-	-	-	-	-	-	-	-	10,040,700	-	-	-	-	-	-	10,040,700
	DSRSD Potable Revenue (413030)	-	-	-	-	-	-	-	-	7,169,800	-	-	-	-	-	-	7,169,800
	DSRSD Recycled Revenue (413032)	-	-	-	-	-	-	-	-	5,912,400	-	-	-	-	-	-	5,912,400
	Power Charge Revenue (413033)	-	-	-	-	-	-	-	-	1,067,300	-	-	-	-	-	-	1,067,300
	Dublin Sewer Service Charge (411010)	4,138,300	-	-	-	10,459,900	-	-	-	-	-	-	-	-	-	-	14,598,200
	San Ramon Sewer Service Charge (411012)	1,049,141	-	-	-	2,262,246	-	-	-	-	-	-	-	-	-	-	3,311,387
	Pleasanton Sewer Service Charge (411011)	-	-	-	-	12,319,374	-	-	-	-	-	-	-	-	-	-	12,319,374
	Pretreatment/ Lab Tests (412010-412011)	-	-	-	-	165,000	-	-	-	-	-	-	-	-	-	-	165,000
	Subtotal Service Charges	5,187,441	-	-	-	25,206,520	-	-	-	45,059,800	-	-	-	-	-	-	75,453,761
	Other Revenues	454,212	-	-	-	2,799,000	-	-	-	1,148,156	1,013,000	-	-	3,551,000	-	2,785,124	11,750,492
	Interest	69,000	55,000	288,000	292,000	234,000	328,000	1,212,000	1,403,000	230,000	444,000	1,081,000	1,614,000	-	-	3,000	7,253,000
	Subtotal Operating Revenues	5,710,653	55,000	288,000	292,000	28,239,520	328,000	1,212,000	1,403,000	46,437,956	1,457,000	1,081,000	1,614,000	3,551,000	-	2,788,124	94,457,253
	Capacity Reserve Fees	-	-	664,877	20,422	-	-	1,453,866	3,514,675	-	-	2,707,387	3,301,009	-	-	-	11,662,236
	Total Revenues	5,710,653	55,000	952,877	312,422	28,239,520	328,000	2,665,866	4,917,675	46,437,956	1,457,000	3,788,387	4,915,009	3,551,000	-	2,788,124	106,119,489
Expenses:																	
	Salaries and Benefits	3,113,557	-	-	-	11,552,293	-	-	-	8,876,270	-	-	-	9,176,655	-	-	32,718,775
	CalPERS Unfunded Accrued Liability (UAL)	286,116	-	-	-	1,060,470	-	-	-	815,117	-	-	-	-	-	-	2,161,703
	OPEB Retiree Medicals/Dental	196,566	-	-	-	716,472	-	-	-	553,962	-	-	-	-	-	-	1,467,000
	OPEB Retiree Medical/Dental Allocation	-	-	-	-	-	-	-	-	-	-	-	-	-	(1,467,000)	-	(1,467,000)
	OPEB Actuarially Determined Contribution (ADC)	66,178	-	-	-	245,286	-	-	-	188,536	-	-	-	-	-	-	500,000
	Staff Time Charged to Projects/JPAs	(80,608)	-	-	-	(1,856,375)	-	-	-	(931,323)	-	-	-	(166,808)	-	-	(3,035,114)
	Chemicals	600	-	-	-	1,532,900	-	-	-	177,500	-	-	-	-	-	-	1,711,000
	Gas & Electric	22,000	-	-	-	2,349,432	-	-	-	1,900,000	-	-	-	125,550	-	-	4,396,982
	Other Materials	158,396	-	-	-	1,570,600	-	-	-	1,018,693	-	-	-	310,995	-	-	3,058,684
	Water Purchase	-	-	-	-	-	-	-	-	20,577,746	-	-	-	-	-	-	20,577,746
	Contracts	443,310	-	-	-	2,162,839	-	-	-	2,100,623	-	-	-	3,347,211	-	2,774,124	10,828,107
	Contribution to JPA	-	-	-	-	4,839,496	-	280,000	3,580,784	4,190,000	-	538,000	518,000	-	-	-	13,946,280
	Allocated Costs	1,235,328	-	-	-	4,578,668	-	-	-	3,519,336	-	-	-	(9,333,332)	-	-	-
	Other	73,550	-	-	-	349,565	-	-	-	430,191	39,800	-	-	90,729	1,467,000	-	2,450,835
	Debt Service	-	-	-	-	-	-	-	-	-	-	-	1,875,313	-	-	-	1,875,313
	Total Expenses	5,514,993	-	-	-	29,101,646	-	280,000	3,580,784	43,416,651	39,800	538,000	2,393,313	3,551,000	-	2,774,124	91,190,311
	Capital Projects - Proposed Fund Limits	-	-	2,444,737	258,650	-	-	19,747,588	1,794,350	-	-	13,571,651	7,750,120	-	-	-	45,567,096
	Operating Surplus/ (Deficits)	195,660	55,000	(1,491,860)	53,772	(862,126)	328,000	(17,361,722)	(457,459)	3,021,305	1,417,200	(10,321,264)	(5,228,424)	-	-	14,000	(30,637,918)
Transfers In:																	
	Capital Replacement Transfers	-	-	-	-	-	-	-	-	-	-	4,000,000	-	-	-	-	4,000,000
	5th Supplemental Agreement	-	-	-	-	-	-	-	-	458,000	-	-	-	-	-	-	458,000
	Water Rate Study	-	-	-	-	-	-	-	-	2,100,000	-	-	-	-	-	-	2,100,000
	Total Transfers In	-	-	-	-	-	-	-	-	2,558,000	-	4,000,000	-	-	-	-	6,558,000
Transfers Out:																	
	Capital Replacement Transfers	-	-	-	-	-	-	-	-	4,000,000	-	-	-	-	-	-	4,000,000
	5th Supplemental Agreement	-	-	-	-	458,000	-	-	-	-	-	-	-	-	-	-	458,000
	Water Rate Study	-	-	-	-	-	-	-	-	-	-	-	2,100,000	-	-	-	2,100,000
	Total Transfers Out	-	-	-	-	458,000	-	-	-	4,000,000	-	-	2,100,000	-	-	-	6,558,000
	Net Increase/ (Decrease)	195,660	55,000	(1,491,860)	53,772	(1,320,126)	328,000	(17,361,722)	(457,459)	1,579,305	1,417,200	(6,321,264)	(7,328,424)	-	-	14,000	(30,637,918)
	Projected Ending Working Capital	2,136,758	1,898,221	7,972,554	9,674,210	7,662,367	11,514,317	13,382,165	48,997,557	11,788,775	11,504,169	29,241,893	34,271,834	(69,661)	1,292,196	215,980	246,091,478

FY27 OPERATING BUDGET	Local Wastewater Enterprise	Local Wastewater RSF	Local Wastewater Replacement	Local Wastewater Expansion	Regional Wastewater Enterprise	Regional Wastewater RSF	Regional Wastewater Replacement	Regional Wastewater Expansion	Water Enterprise	Water RSF	Water Replacement	Water Expansion	Administrative Cost Center	OPEB	DV Standby District	Total
	200	205	210	220	300	305	310	320	600	605	610	620	900	965	995	
Projected Beginning Working Capital	2,136,758	1,898,221	7,972,554	9,674,210	7,662,367	11,514,317	13,382,165	48,997,557	11,788,775	11,504,169	29,241,893	34,271,834	(69,661)	1,292,196	215,980	191,483,335
Revenues:																
Zone 7 Revenue (413030)	-	-	-	-	-	-	-	-	21,748,000	-	-	-	-	-	-	21,748,000
DSRSD Fixed Charge (413030)	-	-	-	-	-	-	-	-	10,466,000	-	-	-	-	-	-	10,466,000
DSRSD Potable Revenue (413030)	-	-	-	-	-	-	-	-	7,471,700	-	-	-	-	-	-	7,471,700
DSRSD Recycled Revenue (413032)	-	-	-	-	-	-	-	-	6,092,000	-	-	-	-	-	-	6,092,000
Power Charge Revenue (413033)	-	-	-	-	-	-	-	-	1,109,600	-	-	-	-	-	-	1,109,600
Dublin Sewer Service Charge (411010)	4,373,450	-	-	-	10,972,400	-	-	-	-	-	-	-	-	-	-	15,345,850
San Ramon Sewer Service Charge (411012)	1,080,594	-	-	-	2,330,069	-	-	-	-	-	-	-	-	-	-	3,410,663
Pleasanton Sewer Service Charge (411011)	-	-	-	-	12,747,318	-	-	-	-	-	-	-	-	-	-	12,747,318
Pretreatment/ Lab Tests (412010-412011)	-	-	-	-	169,000	-	-	-	-	-	-	-	-	-	-	169,000
Subtotal Service Charges	5,454,044	-	-	-	26,218,787	-	-	-	46,887,300	-	-	-	-	-	-	78,560,131
Other Revenues	354,196	-	-	-	2,882,000	-	-	-	1,093,185	1,034,040	-	-	3,735,000	-	2,881,405	11,979,826
Interest	74,000	59,000	312,000	316,000	253,000	355,000	1,312,000	1,518,000	249,000	481,000	1,170,000	1,746,000	-	-	3,000	7,848,000
Subtotal Operating Revenues	5,882,240	59,000	312,000	316,000	29,353,787	355,000	1,312,000	1,518,000	48,229,485	1,515,040	1,170,000	1,746,000	3,735,000	-	2,884,405	98,387,957
Capacity Reserve Fees	-	-	788,246	24,211	-	-	1,670,628	3,974,142	-	-	3,431,559	4,169,366	-	-	-	14,058,152
Total Revenues	5,882,240	59,000	1,100,246	340,211	29,353,787	355,000	2,982,628	5,492,142	48,229,485	1,515,040	4,601,559	5,915,366	3,735,000	-	2,884,405	112,446,109
Expenses:																
Salaries and Benefits	3,243,517	-	-	-	12,108,655	-	-	-	9,267,241	-	-	-	9,558,403	-	-	34,177,816
CalPERS Unfunded Accrued Liability (UAL)	316,303	-	-	-	1,179,584	-	-	-	903,113	-	-	-	-	-	-	2,399,000
OPEB Retiree Medical, Dentals	204,496	-	-	-	749,947	-	-	-	577,557	-	-	-	-	-	-	1,532,000
OPEB Retiree Medical, Dentals Allocation	-	-	-	-	-	-	-	-	-	-	-	-	-	(1,532,000)	-	(1,532,000)
OPEB Actuarially Determined Contribution (ADC)	65,924	-	-	-	245,849	-	-	-	188,227	-	-	-	-	-	-	500,000
Staff Time Charged to Projects/JPAs	(76,852)	-	-	-	(1,888,627)	-	-	-	(956,310)	-	-	-	(130,976)	-	-	(3,052,765)
Chemicals	618	-	-	-	1,609,417	-	-	-	211,503	-	-	-	-	-	-	1,821,538
Gas & Electric	23,100	-	-	-	2,419,917	-	-	-	2,005,000	-	-	-	134,800	-	-	4,582,817
Other Materials	161,475	-	-	-	1,514,503	-	-	-	977,543	-	-	-	304,389	-	-	2,957,910
Water Purchase	-	-	-	-	-	-	-	-	21,461,547	-	-	-	-	-	-	21,461,547
Contracts	506,466	-	-	-	2,075,109	-	-	-	2,079,104	-	-	-	3,522,723	-	2,856,598	11,040,000
Contribution to JPA	-	-	-	-	4,936,732	-	289,000	3,581,215	4,360,000	-	651,000	290,000	-	-	-	14,107,947
Allocated Costs	1,284,942	-	-	-	4,791,906	-	-	-	3,668,778	-	-	-	(9,745,626)	-	-	-
Other	75,787	-	-	-	375,093	-	-	-	456,141	41,000	-	-	91,287	1,532,000	-	2,571,308
Debt Service	-	-	-	-	-	-	-	-	-	-	-	2,306,063	-	-	-	2,306,063
Total Expenses	5,805,776	-	-	-	30,118,085	-	289,000	3,581,215	45,199,444	41,000	651,000	2,596,063	3,735,000	-	2,856,598	94,873,181
Capital Projects - Proposed Fund Limits	-	-	3,165,670	89,900	-	-	8,027,000	918,050	-	-	19,199,380	15,354,019	-	-	-	46,754,019
Operating Surplus/ (Deficits)	76,464	59,000	(2,065,424)	250,311	(764,298)	355,000	(5,333,372)	992,877	3,030,041	1,474,040	(15,248,821)	(12,034,716)	-	-	27,807	(29,181,091)
Transfers In:																
Capital Replacement Transfers	-	-	-	-	-	-	1,000,000	-	-	-	4,120,000	-	-	-	-	5,120,000
5th Supplemental Agreement	-	-	-	-	-	-	-	-	439,000	-	-	-	-	-	-	439,000
Total Transfers In	-	-	-	-	-	-	1,000,000	-	439,000	-	4,120,000	-	-	-	-	5,559,000
Transfers Out:																
Capital Replacement Transfers	-	-	-	-	1,000,000	-	-	-	4,120,000	-	-	-	-	-	-	5,120,000
5th Supplemental Agreement	-	-	-	-	439,000	-	-	-	-	-	-	-	-	-	-	439,000
Total Transfers Out	-	-	-	-	1,439,000	-	-	-	4,120,000	-	-	-	-	-	-	5,559,000
Net increase (decrease)	76,464	59,000	(2,065,424)	250,311	(2,203,298)	355,000	(4,333,372)	992,877	(650,959)	1,474,040	(11,128,821)	(12,034,716)	-	-	27,807	(29,181,091)
Projected Ending Working Capital	2,213,222	1,957,221	5,907,130	9,924,521	5,459,069	11,869,317	9,048,793	49,990,434	11,137,816	12,978,209	18,113,072	22,237,118	(69,661)	1,292,196	243,787	162,302,244

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# PROPOSED OPERATING BUDGET

Fiscal Years

**2026** and **2027**



**Dublin San Ramon  
Services District**

*Water, wastewater, recycled water*

7051 Dublin Boulevard  
Dublin, CA 94568

(925) 828-0515  
[www.dsrsd.com](http://www.dsrsd.com)



**TITLE:** Receive Presentation and Continue Discussion on Proposed Capital Improvement Program (CIP) Ten-Year Plan for Fiscal Years 2026 through 2035 and Two-Year Budget for Fiscal Years 2026 and 2027

**RECOMMENDATION:**

Staff recommends the Board of Directors receive a presentation and continue discussion on the proposed Capital Improvement Program (CIP) Ten-Year Plan for Fiscal Years 2026 through 2035, and Two-Year Budget for Fiscal Years 2026 and 2027 and provide further direction.

**SUMMARY:**

On May 6, the Board received a presentation on the proposed Capital Improvement Program Ten-Year Plan (Plan) for Fiscal Years 2026 through 2035 and Two-Year Budget (Budget) for Fiscal Years 2026 and 2027. Based on the input and direction provided by the Board, staff completed preparation of the CIP Plan and Budget (Attachment 1), which will be discussed with the Board on May 20. The total proposed budget for the ten-year CIP Plan is \$288.8 million and is comprised of 121 projects and programs. The two-year CIP Budget for fiscal year (FY) 2026 and FY 2027 is \$92.3 million and is comprised of 93 projects and programs, including 19 projects managed by the District on behalf of the two Joint Powers Authorities: DSRSD-East Bay Municipal Utility District (EBMUD) Recycled Water Authority (DERWA) and Livermore-Amador Valley Water Management Agency (LAVWMA). A noticed public hearing for the Board to consider adoption of the CIP Ten-Year Plan for FY 2026 through FY 2035 and Two-Year Budget for FY 2026 and FY 2027 is scheduled for June 3, 2025.

**BACKGROUND:**

The District operates three business enterprises: Local Wastewater for wastewater collection system services in Dublin and southwest San Ramon; Regional Wastewater for wastewater treatment and disposal services for Dublin, southwest San Ramon, and Pleasanton (by contract); and Water for potable and recycled water service in Dublin and the Dougherty Valley portion of San Ramon. Each business has two capital funds: replacement and expansion. A key distinction is that replacement funds are largely funded by rate revenue from existing customers, while expansion funds are funded by fee revenue from new development. The CIP outlines the capital expenditures planning in the replacement and expansion funds.

The CIP is a capital investment plan to maintain and enhance the District's infrastructure, consisting of the CIP Plan and the CIP Budget. The CIP Plan serves to identify, prioritize, and schedule capital projects for the ten-year period, and to establish a plan for generating the financial resources needed to complete these capital projects. The first two years of expenditures in the CIP Plan comprise the District's Two-Year CIP Budget for FY 2026 and FY 2027.

The CIP includes projects that are defined as an infrastructure project which is (1) non-recurring in nature, (2) has a minimum cost of \$20,000, (3) results in a new asset that has a useful life of at least three years or extends the useful life of an existing asset by at least three years, and (4) requires project management. The CIP also includes programs which set aside money to fund projects that are anticipated but do not yet have a definitive scope and budget. These amounts are set aside based on asset management replacement models.

The development of the CIP is a coordinated process, occurring every two years and beginning with District staff identifying projects in a master plan, study, or asset management replacement model. Projects are also included to meet an upcoming regulatory requirement, or as a staff recommendation. Several factors are considered in developing the CIP, including the District's Strategic Plan and established District policies, the need to meet a regulatory mandate or

Originating Department: Engineering and Technical Services	Contact: J. Ching/S. Delight	Legal Review: Not Required
Financial Review: Yes	Cost and Funding Source: N/A	
Attachments: <input type="checkbox"/> None <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Task Order <input type="checkbox"/> Proclamation <input checked="" type="checkbox"/> Other (see list on right)	Attachment 1 – Proposed CIP Plan and Budget	

requirement, fiscal impact, and balancing project scheduling with available staffing resources. The recommended CIP is compiled and reviewed by the General Manager prior to presentation to the Board for review and adoption.

The Board's adoption of the CIP Plan and Budget would:

- Authorize total budgets for the individual capital projects and programs.
- Authorize the initiation of project expenditures from each fund for FY 2026 and FY 2027.
- Establish the maximum expenditures from each fund for FY 2026 and FY 2027.
- Approve funding for the purchase or replacement of capital assets.

**DISCUSSION:**

The total proposed budget for the CIP Plan for FY 2026 through FY 2035 is \$288.8 million and is comprised of 121 projects and programs. The CIP Budget for FY 2026 and FY 2027 is \$92.3 million and is comprised of 93 projects and programs, including 19 projects managed by the District on behalf of DERWA and LAVWMA. The CIP Ten-Year Plan and Two-Year Budget address a number of challenges in the coming years, including (1) lower projected revenues from capacity reserve fees; (2) reduced replacement transfers from enterprise funds; (3) new capital projects recommended through recently completed master plans; and (4) inflationary costs.

**NEXT STEPS:**

On May 20, the Board will receive a presentation and continue discussion on the proposed CIP Plan and Budget. Staff will incorporate any further input and direction provided by the Board. A noticed public hearing for the DSRSD Board to consider adoption of the CIP Ten-Year Plan for FY 2026 through FY 2035, and Two-Year Budget for FY 2026 and FY 2027 is scheduled for June 3, 2025.





**Dublin San Ramon  
Services District**

*Water, wastewater, recycled water*

# **DRAFT Capital Improvement Program**

**TEN YEAR PLAN - Fiscal Years 2026 through 2035**  
**TWO YEAR BUDGET - Fiscal Years 2026 and 2027**



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**Dublin San Ramon  
Services District**

*Water, wastewater, recycled water*

# **Capital Improvement Program**

## **Ten-Year Plan**

**For Fiscal Years Ending 2026 through 2035**

## **Two-Year Budget**

**For Fiscal Years Ending 2026 and 2027**

*Adopted by Board Resolution No. \_\_\_\_ on June \_\_\_\_, 2025*

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**Board of Directors**

Arun Goel, President  
Richard Halket, Vice President  
Dinesh Govindarao, Director  
Ann Marie Johnson, Director  
Georgean Vonheeder-Leopold, Director

**General Manager**

Jan Lee

**Engineering Services Director/District Engineer**

Steve Delight, PE

**Financial Services Director**

Ken Spray

**Administrative Services Director**

Michelle Gallardo

**Operations Director**

Dan Gill

**CIP Planning Team**

Jason Ching, *PE*  
Evita Schnupp, *Management Analyst I*  
Aaron Johnson, *GIS Analyst II*  
Roper Macaraeg, *GIS Specialist I*  
Josh Sanchez, *Junior Engineer*

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# Executive Summary

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## Capital Improvement Program Overview

The Capital Improvement Program (CIP) is a capital investment plan to maintain and enhance the Dublin San Ramon Services District's ("District" or "DSRSD") infrastructure. The CIP serves as a guide for identifying current and future projects in support of the District's mission *to protect public health and the environment by providing reliable and sustainable water, recycled water, and wastewater services in a safe, efficient, and fiscally responsible manner*. The CIP is also the planning instrument used to coordinate the financing and timing of improvements, with the ultimate goal of maximizing the return to customers.

The CIP consists of the Ten-Year Capital Improvement Plan ("Plan") and the Two-Year Capital Improvement Budget ("Budget"). The Capital Improvement Plan serves to identify, prioritize, and schedule capital projects for the ten-year period, and establish a plan for generating the financial resources needed to complete these capital projects. The first two years of expenditures in the Capital Improvement Plan comprise the District's Two-Year Capital Improvement Budget for Fiscal Years 2026 and 2027. By adopting the Capital Improvement Budget, the Board:

- Authorizes total budgets for the individual capital projects.
- Authorizes the initiation of project expenditures in either fiscal year 2026 or 2027.
- Establishes the maximum expenditures from each fund for fiscal years 2026 and 2027.

## Capital Improvement Program Process

The development of the CIP is a coordinated process, occurring every two years, and beginning with District staff identifying projects and preparing related descriptions, schedules, and cost estimates. Projects may be identified in a master plan, study, or the asset management replacement model. Projects are also included to meet an upcoming regulatory requirement, or as a staff recommendation. Project requests are submitted for evaluation by the District Engineer.

Several factors are considered in developing the CIP, including the District's Strategic Plan and established District Policies, the need to meet a regulatory mandate or requirement, the impact to the District's capital fund reserves, and balancing project scheduling with available staffing resources. The recommended CIP is compiled and presented to the General Manager for review and input. The recommended CIP is next reviewed by the Board of Directors ("Board") at a Board meeting, where the public has an opportunity to provide comments before final adoption by the Board at a public hearing in June.

## Capital Improvement Program Projects & Programs

The CIP includes Projects and Programs, each of which are described below:

1. **Projects:** A CIP project is defined as an infrastructure project which is; 1) non-recurring in nature; 2) has a minimum cost of \$20,000; 3) results in a new asset that has a useful life of at least three years or extends the useful life of an existing asset by at least three years; and 4) requires project management, typically requiring compliance with the California Public Contract Code. A common example of a CIP project is a water or wastewater collection pipeline replacement.
2. **Programs:** A CIP program sets aside money to fund projects that are anticipated but do not yet have definitive scope and budget. For example, a major water main might need unexpected replacement, and the associated program would fund the creation of a modest-scale replacement project when the need arises. The amounts set aside are based on Asset Management replacement models. The Asset Management models includes assumptions about the useful life of each asset, which identifies when an asset would need to be repaired or replaced and calculates an estimated cost to do so. Once a specific scope of work and budget is developed, a project can be created from the CIP program. An example of an Asset Management model based program is the Fleet Assets Program (00-A004). Other programs set aside funding for a particular District initiative which may ultimately fund more than one individual CIP project. An example of a District specific initiative program is the Facilities Asset Replacement Program (00-A005).



## Capital Replacement and Expansion Funds

The District has three business enterprises: local wastewater collection, regional wastewater treatment and water. Each business has two capital funds: replacement and expansion. A key distinction is that replacement funds are largely funded by rate revenue from existing customers, while expansion funds are funded by fee revenue from new development.

A CIP project can have more than one funding source depending on the project scope, and as determined by the Board's Project Cost Allocation Policy. The Capital Improvement Program outlines the capital expenditures planned in the replacement and expansion funds. A more detailed discussion of each fund occurs later in Chapter 3.

*Local Wastewater Replacement (Fund 210)* – The funding source to replace and improve local sewer facilities to handle existing wastewater flows. Facilities include trunk sewer lines, lift stations, and related appurtenances that transfer wastewater from the point of origin to the regional wastewater treatment plant.

*Local Wastewater Expansion (Fund 220)* – The funding source to expand or add local sewer facilities to accommodate increased wastewater flows from new development.

*Regional Wastewater Replacement (Fund 310)* – The funding source to replace and improve the regional wastewater treatment plant to process existing wastewater flows before further treatment for recycled water or transit through the LAVWMA pipeline to the San Francisco Bay for disposal.

*Regional Wastewater Expansion (Fund 320)* – The funding source to expand or add to the regional wastewater treatment plant and related appurtenances that process future wastewater flows.

*Water Replacement (Fund 610)* – The funding source to replace and improve facilities to treat recycled water, as well as the pipelines, pump stations, reservoirs, and related appurtenances to distribute potable water and recycled water.

*Water Expansion (Fund 620)* – The funding source to expand or add facilities to treat recycled water and to distribute potable and recycled water.

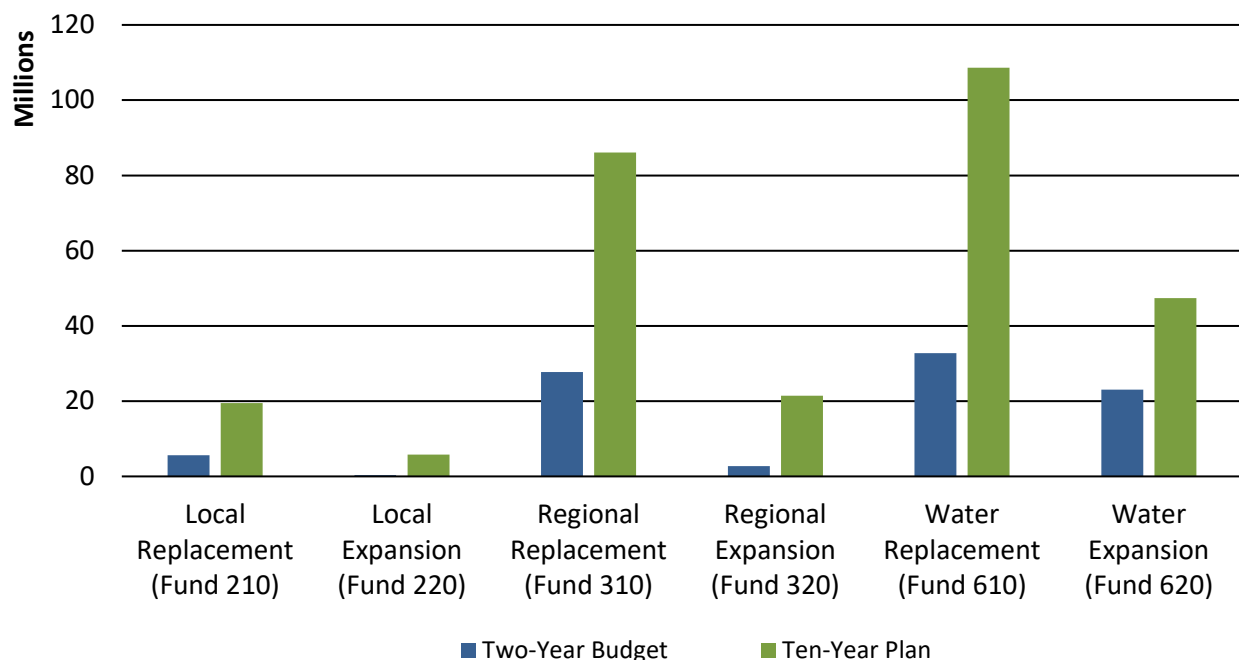
## Fiscal Year 2026-2035 Capital Improvement Program At-A-Glance

The total budget for the Ten-Year Plan for Fiscal Years 2026 through 2035 is \$288.8 million and is comprised of 121 projects and programs. The Two-Year Budget for Fiscal Year 2026 and 2027 is \$92.3 million and is comprised of 93 projects and programs including 19 projects managed by the District on behalf of two Joint Powers Authorities: DSRSD-East Bay Municipal Utility District (EBMUD) Recycled Water Agency (DERWA) and Livermore Amador Valley Water Management Agency (LAVWMA). It should be noted that while the District manages JPA projects, DSRSD is reimbursed by the JPAs for the full cost of each project.

**Table 1 – CIP Expenditures by Fund (\$1,000's)**

Fund	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	10 Year Total
Local Replacement	2,445	3,166	4,408	2,624	970	871	873	683	1,302	2,177	19,518
Local Expansion	259	90	1,092	-	658	1,721	1,721	-	-	225	5,765
Regional Replacement	19,748	8,027	5,666	3,773	3,460	17,564	18,119	2,879	3,209	3,609	86,054
Regional Expansion	1,794	918	1,850	111	3,540	4,705	6,195	2,335	-	-	21,448
Water Replacement	13,572	19,199	17,818	10,149	6,496	6,963	6,776	8,146	8,726	10,791	108,639
Water Expansion	7,750	15,354	3,784	2,130	11,650	6,512	-	-	-	200	47,380
<b>Annual Total</b>	<b>45,567</b>	<b>46,754</b>	<b>34,618</b>	<b>18,787</b>	<b>26,775</b>	<b>38,337</b>	<b>33,685</b>	<b>14,044</b>	<b>13,238</b>	<b>17,003</b>	<b>288,805</b>

**Figure 1 – CIP Expenditures by Fund**

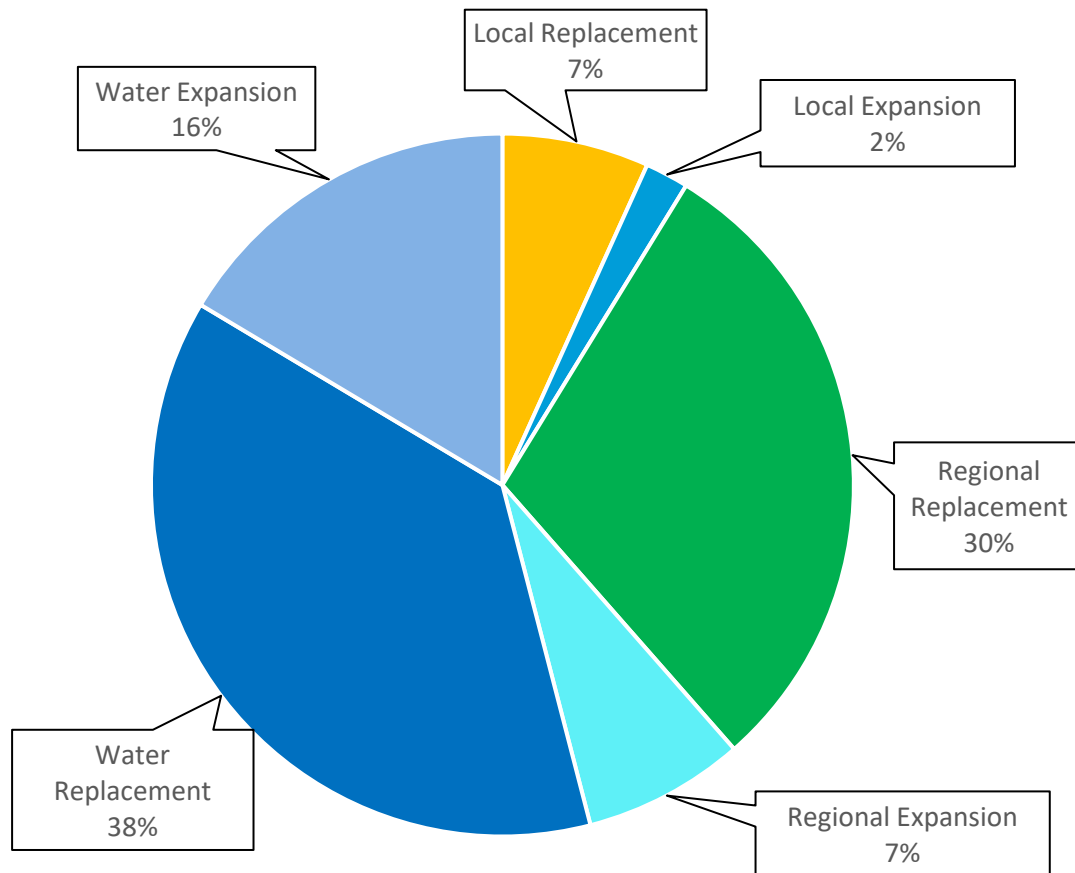


**Figure 2 – Ten-Year CIP Expenditures by Fund**

In the Ten-Year Plan, Local wastewater collection projects account for 9 percent of the total expenditures. Regional wastewater treatment projects account for 37 percent of the total Ten-Year Plan expenditures. Water system projects comprise 54 percent of the total expenditures in the Ten-Year Plan.

Replacement projects account for 75 percent of the total Ten-Year Plan expenditures. The share of Local Wastewater Collection, Regional Wastewater Treatment, and Water System replacement projects as a percent of the total Ten-Year Plan is 7 percent (Local), 30 percent (Regional), and 38 percent (Water).

Expansion projects account for 25 percent of the total CIP Ten-Year Plan expenditures. The share of Local Wastewater Collection, Regional Wastewater Treatment, and Water System expansion projects as a percent of the total Ten-Year Plan is 2 percent (Local), 7 percent (Regional), and 16 percent (Water).

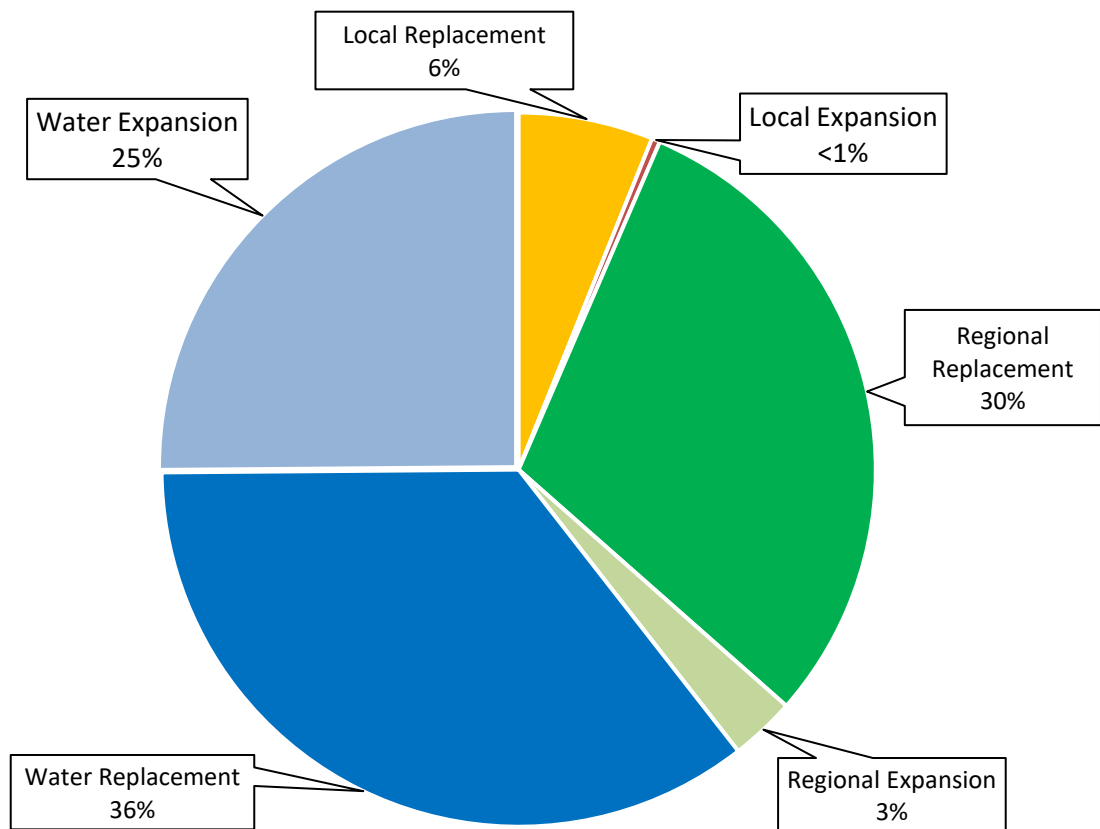


**Figure 3 – Two-Year CIP Expenditures by Fund**

In the Two-Year Budget, Local wastewater collection projects account for 6 percent of the total expenditures. Regional wastewater treatment projects account for 33 percent of the total CIP Two-Year Budget expenditures. Water system projects comprise the majority (61 percent) of the total Two-Year Budget expenditures.

Replacement projects account for 72 percent of the total Two-Year Budget expenditures. The share of Local Wastewater Collection, Regional Wastewater Treatment, and Water System replacement projects as a percent of the total Two-Year Budget is 6 percent (Local), 30 percent (Regional), and 36 percent (Water).

Expansion projects account for 28 percent of the total CIP Two-Year Budget expenditures. The share of Local Wastewater Collection, Regional Wastewater Treatment, and Water System expansion projects as a percent of the total Two-Year Budget is less than 1 percent (Local), 3 percent (Regional), and 25 percent (Water).



# Chapter 1: Long-Term Capital Planning

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## CIP and Strategic Plan Nexus

The Capital Improvement Program (CIP) is integral to the achievement of the District's mission and implementation of the [Strategic Plan](#). Development, approval, and implementation of the CIP accomplishes several District's Strategic Plan goals by providing specific projects and planned funding towards meeting the goals. For example, the Strategic Plan goal to enhance the District's ability to respond to emergencies is advanced with the WWTP SCADA Improvements project (26-P024) which will provide robust and redundant communication between the WWTP processes.

The CIP Plan and Budget also supports the District Strategic Plan goals to maintain financial stability and sustainability and to optimize the Asset Management Program to guide District business decisions. The District's Asset Management Program identifies projects for the CIP Plan and Budget. In addition, it provides an overall estimate of expected expenditures over the CIP Plan timeframe and beyond to guide future rate operating budget and rate studies.

To support the District's Long-Term Infrastructure Investment strategic goal, the Capital Improvement Program Two-Year Budget includes several facility master plan updates intended to guide future planning and investment decisions. The Water System Master Plan and Operations Plan Update (20-W017) will refresh the 2016 master plan, incorporating current system conditions and long-term growth projections. This update will serve as a foundational document for managing system expansion, ensuring reliable operations, and aligning future water infrastructure investments with customer demand. Similarly, the Wastewater Treatment and Biosolids Facilities Master Plan Update (25-P001) will incorporate updated wastewater flow and loading data, along with anticipated regulatory changes—including nutrient limits expected under future watershed permits. A key component of this effort is the development of a Nutrient Management Plan, which will define the District's long-term strategy for nutrient control and reinforce the strategic goal of Environmental Protection and Regulatory Compliance.

The second core strategy for achieving the Long-Term Infrastructure Investment goal is optimizing the Asset Management Program to guide business decisions. The Camp Parks Water Lines Replacement (26-W016) and Camp Parks Sewer Rehabilitation - 8th to 10th Streets (14-S002) projects were prioritized in the CIP based on outputs from the District's asset management model. By leveraging asset condition data and predictive modeling, the District is targeting capital investments where they are most needed to maintain system reliability and proactively manage infrastructure risk.

The third key strategy supporting the Long-Term Infrastructure Investment goal is managing and implementing a prioritized Capital Improvement Program that addresses long-term infrastructure needs. One example of this strategy in action is the Cogeneration Engine Replacement (26-P015) project, which will replace engines originally installed in the early 1980s that are now approaching the end of their useful life. This \$44.2 million investment will maintain the District's 1.4 MW power generation capacity while significantly improving engine efficiency and system reliability. The upgraded technology is expected to generate approximately 20 percent more power and will help the District meet both current and future energy demands and regulatory requirements, and stabilize energy costs.

## Master Plans

The District develops master plans every five to ten years for each of its enterprises, Local Wastewater, Regional Wastewater and Water. The District also develops master plans for particular business needs, such as the Information Technology Master Plan and the Facilities Security Master Plan. The master plan planning horizons are typically 20 years. The proposed projects from these master plans are incorporated into the CIP. A summary of the studies and plans that have informed the CIP Plan and Budget include:

- Energy Facilities Master Plan (2024)
- Long-term Alternative Water Supply Plan Update (2021)
- Local Collection System Master Plan (2019)
- Information Technology Master Plan (2017)
- Wastewater Treatment and Biosolids Master Plan (2017)
- Water Master Plan (2016)

## Asset Management Program/Replacement Projects

The District's Asset Management Program follows industry-standard replacement schedules and cost estimates, with lifecycle costs regularly updated to reflect asset-specific process conditions, maintenance and operational strategies, and regulatory requirements. Asset management models have been developed to estimate the rehabilitation and replacement year and cost for each asset based on its age and type. These models are used to identify asset replacement needs over the 10-year planning horizon and are used to: 1) identify specific capital projects, with defined scopes and budgets; and 2) estimate anticipated asset replacements where the specific scope, schedule and final budgets have yet to be determined. For these anticipated but undefined needs, funding is set aside within various rehabilitation and replacement programs. Both defined projects and program-level allowances are incorporated into the CIP Plan and Budget.

The expected annual expenditures for the local collection, regional wastewater and water replacement funds for the next 30 years are shown in Figures 4 through 6. There is significant variability in the estimated expenditures from year to year. In the figures, this variability has been distributed over several years to 1) reflect the variability in asset life (i.e. some pipes or equipment will fail earlier and some will fail later than its expected life), 2) better visualize the trend in expenditures, and 3) reflect a more realistic project implementation schedule to balance staffing resources.

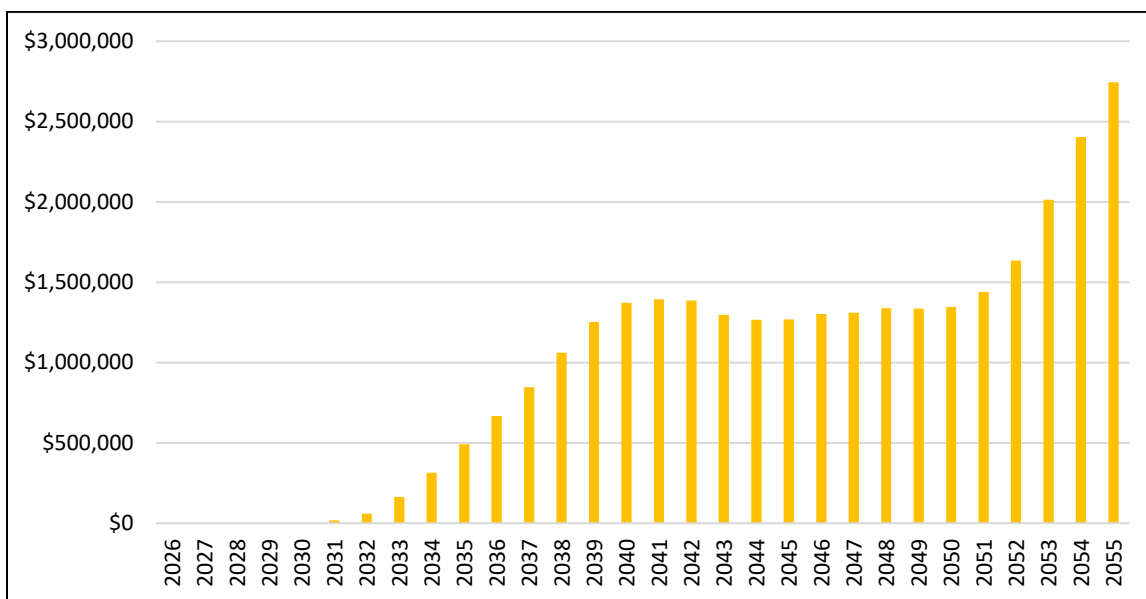
## Local Wastewater Collection – Replacement

The asset management model for the local collection system estimates the remaining life of a sewer pipeline based on the installation date of the pipeline and the material used. The remaining life of a sewer pipeline may also be revised based on inspection data. If inspection data shows the pipeline to be in good condition, the life may be extended. Conversely, when inspections reveal cracking or degradation of sewer pipelines, the remaining life is shortened based on the severity of the damage and the rehabilitation or replacement of that pipeline is accelerated.

The District’s wastewater collection system is regularly inspected to assess the condition of its sewer mains. Condition assessment data helps estimate repair and replacement costs over the near, mid, and long term. In the short term, the District addresses specific problem areas and/or installs structural linings to restore critical sewer mains and extend their service life. Structural lining is often preferred over full pipeline replacement, as it avoids the high costs and disruptions of excavation. Over time, these lined mains will still need to be replaced, and those future costs are included in the District’s long-term budget planning. Current cost estimates are based on recent District projects and regional pricing for similar work.

Figure 4 shows a gradual increase in replacement costs starting in the latter half of the current Ten-Year Plan. These anticipated replacement costs are associated with pipelines that, based on inspection data, have cracking that may necessitate repair sooner than anticipated. However, the magnitude of damage is not significant enough to prompt a rehabilitation project in the near term. Some of the defects may be able to be fixed with a “spot repair” which can extend the pipeline’s useful life back to the original life expectancy. Staff will continue to monitor inspection data and update the model to address pipeline rehabilitation needs.

**Figure 4 – Local Wastewater Collection Long-Term Replacement Costs**

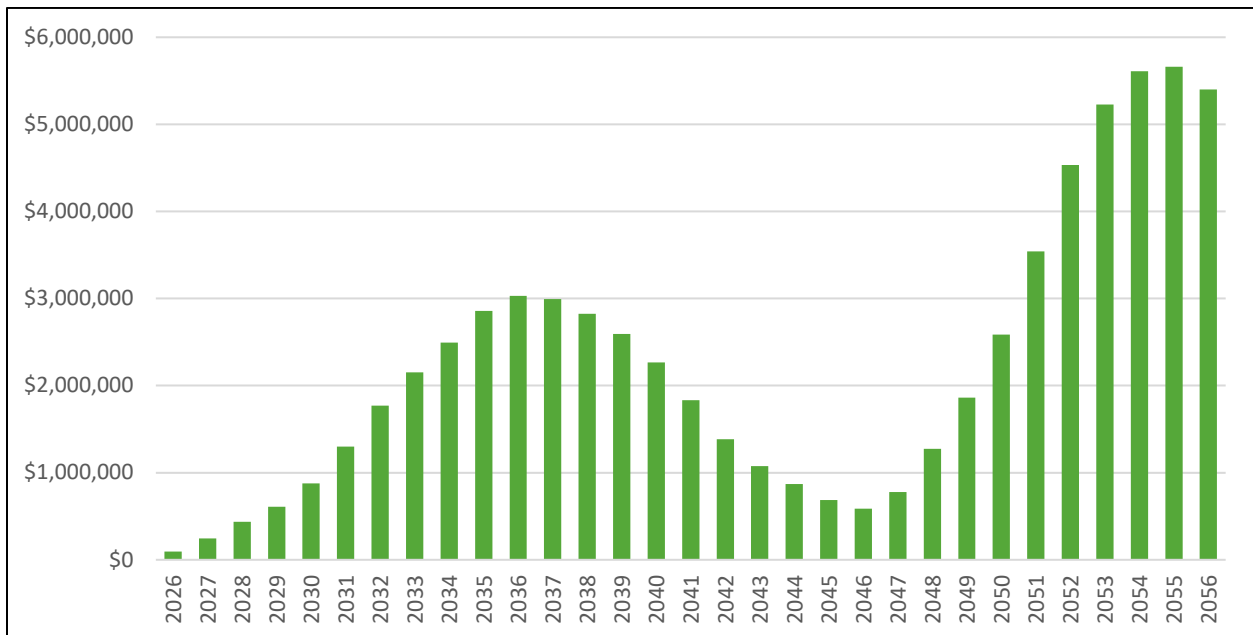


## Regional Wastewater Treatment - Replacement

The regional wastewater treatment asset management model includes the structures and equipment at the Regional Wastewater Treatment Plant. The anticipated regional wastewater replacement expenditures, shown in Figure 5, increase annually until approximately 2036. Beyond that timeframe, the expenditures drop somewhat and flatten out until 2046 but begin to increase thereafter through 2056.

The regional asset replacement model shows capital expenditures from aging infrastructure generally following the patterns of past expansion projects for wastewater treatment. A gradual rise is expected in the near-term planning horizon, with larger increases in the mid and long term as assets reach their end of life.

**Figure 5 – Regional Wastewater Long-Term Replacement Costs**





## Water System- Replacement

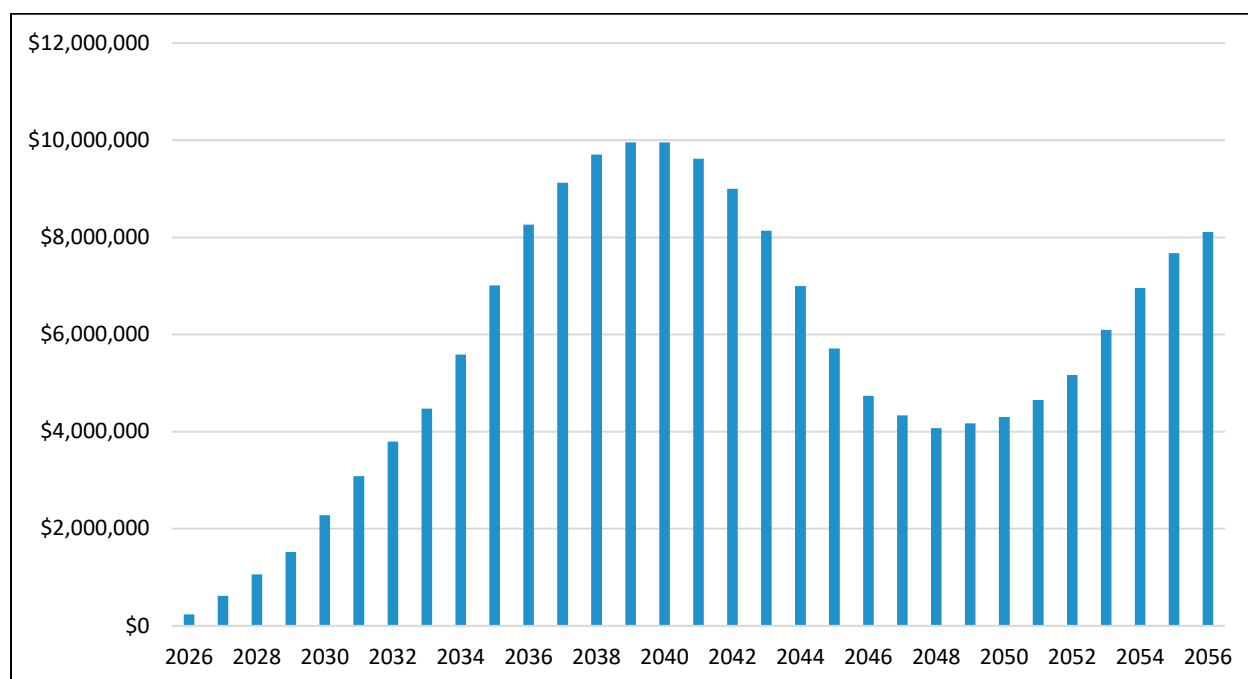
The asset management model for the water system estimates the remaining life of a pipeline based on the installation date of the pipeline and the pipeline material. The average annual water replacement expenditures, shown in Figure 6, increase annually and peak in 2039, just outside the Ten-Year Plan horizon. The replacement costs decrease until 2048, and from there they begin to increase again. This is due to various spikes in past development throughout the service area.

Based on age and standard pipe material degradation, the replacement model has identified potable water distribution pipelines nearing the end of their lifespan. These require near-term replacement and are included in the 10-year Capital Improvement Plan (CIP). Engineering has largely completed near-term replacement of cast iron and ductile iron pipe within the Camp Parks Regional Forces Training Area (RFTA), and the current CIP will address the remaining sections.

Mid-term planning anticipates significantly increased capital expenditures to begin replacement of the system's aging pipelines. Long-term potable system replacement will generally align with historical area development patterns and industry standard material degradation timelines. Large critical infrastructure projects associated with transmission and storage may be exceptions, with rehabilitation and replacement likely determined by evaluation of system capacity and or operational strategy changes needed to support changes in development.

Recycled water infrastructure is relatively new, pipeline replacement is not anticipated in the near or mid-term CIP planning horizons of the next 10-15 years. The replacement cost model includes rehabilitation and replacement of pumping and storage equipment for both potable and recycled water distribution systems. Critical assets identified for replacement have been evaluated and incorporated into the current CIP.

**Figure 6 – Water Long-Term Replacement Costs**



# Chapter 2: Budget Process

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## Capital Improvement Program Process

The development of the CIP is a coordinated process, occurring every two years, and beginning with District staff identifying projects and preparing related descriptions, schedules, and cost estimates. Projects may be identified in a master plan, study, or the asset management replacement model. Projects are also included to meet an upcoming regulatory requirement, or as a staff recommendation. Project requests are submitted for evaluation by the District Engineer. Several factors are considered in developing the CIP, including the District's Strategic Plan and established District Policies, the need to meet a regulatory mandate or requirement, the impact to the District's capital fund reserves, and balancing project scheduling with available staffing resources. The recommended CIP is compiled and presented to the General Manager for review and input. The recommended CIP is next reviewed by the Board of Directors ("Board") at a Board meeting, where the public has an opportunity to provide comments before final adoption by the Board at a public hearing in June.

## Capital Planning Policies

Development and implementation of the CIP is directed by the District policies listed below and available on the District's website. [District Policies | Dublin San Ramon Services District](#)

1. **[Project Cost Allocation](#)**: Basis for determining how the cost of projects should be allocated between funds.
2. **[Financial Reserves](#)**: Provides guidance for the prudent accumulation and management of designated reserves.
3. **[Budget Accountability](#)**: Operations and Capital Improvement Program budget controls.
4. **[Capital Assets](#)**: Capital assets, depreciation, and amortization for regular audits of the District's accounts and financial records

## Budget Controls

### Two-Year Project Budget

By Board adoption of the CIP Two-Year Budget, each project and program and their corresponding budget listed in the first two years (Fiscal Years 2026 and 2027) of the CIP Ten-Year Plan is authorized and may be fully expended with the following conditions:

- The total expenditures for each individual project shall not exceed the project total.
- The total allocated expenditures for the Two-Year Budget may be initiated in either Fiscal Year 2026 or 2027.

Additional project budget approval conditions are discussed in the following sections.

## Project Approval from a Program

Approval authority for projects created from a program are consistent with the approval authority limits outlined in the District Code Section [7.40.060](#) and District purchasing procedures:

- The General Manager may approve a project of \$175,000 or less created from a program.
- The General Manager may approve an increase in the budget of a project created from a program provided adequate program funds are available up to the General Manager's authority of \$175,000.
- A project created from a program in excess of \$175,000 or a budget increase that is greater than the General Manager's authority of \$175,000 requires Board approval.

## Program Budgets

Upon completion of a project created from a program, any unused funds are returned to the program provided it is in the same fiscal year. Funding allocated to program budgets are not cumulative from year to year. Program budgets that do not fund specific projects by the end of the fiscal period do not carry forward. Thus, the program's total expenditures shall not exceed the total program budget for each fiscal year. The Board must approve increases in a program budget.

## CIP Budget Implementation

The General Manager may authorize staff to complete the implementation process or use consultant and construction contracts in standard District form, task orders and purchase orders for services, equipment, materials and supplies up to the authority of \$175,000 per the District Code. In addition, the General Manager has the authority to adjust contracts that were previously approved by the Board, up to the purchasing authority of \$175,000. All work authorized by the General Manager or submitted to the Board for authorization shall be procured and managed in accordance with District Code and purchasing procedures.

## Actions Requiring Board Approval

The following is a summary of project and budget actions requiring Board approval:

- Addition of a new project (not created from a program)
- Addition of a new project created from a program in excess of \$175,000
- Acceleration of a future project that had to unexpectedly start early in either Fiscal Year 2026 or 2027
- Increase in a project budget in excess of \$175,000
- Increase in a program budget
- Increase in a project budget where the revised project budget is in excess of \$175,000
- Authorization of contracts, task orders, purchases or construction contracts in excess of \$175,000

# Chapter 3: Fund Overview

## Overview of District Funds

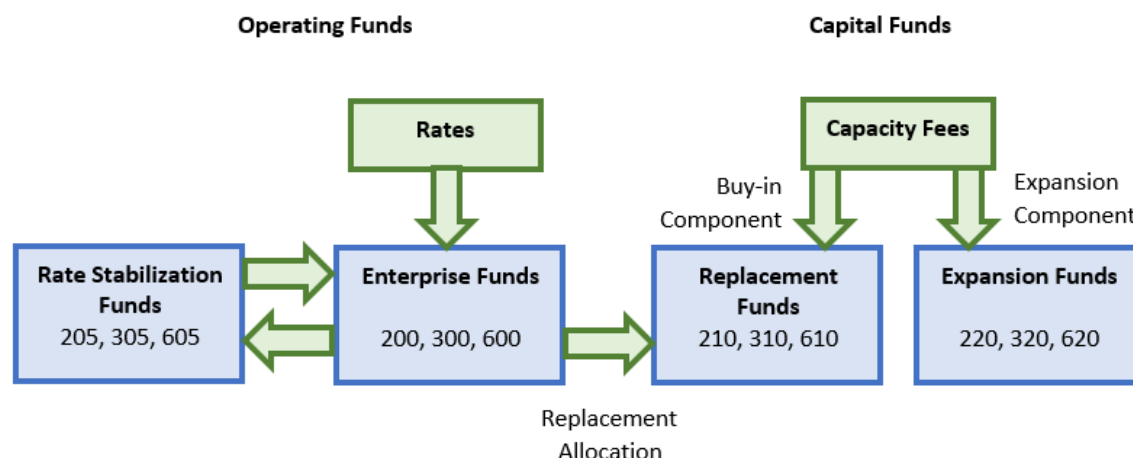
The District has three business enterprises: local wastewater collection, regional wastewater treatment and water. Each business enterprise has four funds: Enterprise, Rate Stabilization, Replacement, and Expansion. The funds have two main sources of revenue: rates and fees. Each fund also has interest revenue derived from the capital in the fund.

The rates paid by the District's customers go into the Enterprise Funds and are used to pay the normal operating costs. A portion of the rates is transferred from the Enterprise Funds to the Replacement Funds (replacement allocations) to pay for capital projects that replace or improve facilities that benefit existing customers. When there is a financial surplus in the Enterprise Fund the surplus may be transferred to the Rate Stabilization Fund and is drawn upon to fund unexpected events.

Capacity reserve fees collected from development projects go into the Expansion Funds and are used to pay for new projects that serve future customers and for debt related to facilities that were built to add capacity for future customers. The District will often build a facility that is sized to meet capacity needs into the distant future. Capacity reserve fees include an existing infrastructure buy-in component for new development to pay for the use of existing excess capacity. The existing infrastructure buy-in component goes to the Replacement Fund.

The revenue from fees is estimated based on the number of future water and wastewater connections anticipated with planned development provided by the cities of Dublin, Pleasanton, and San Ramon. Because each connection to the system may have different water or sewer use, the connections are converted to Dwelling Unit Equivalents (DUEs) which are based on usage relative to that of a single-family residential home. The number of connections in the first four years are based on the planned development slated for those years. The number of projected connections over the remaining six years of the plan are averaged over those years as the actual timing of development in the latter years is difficult to predict.

**Figure 7 – Capital Funding**



## Financial Reserves

The District's Financial Reserves Policy ([P400-24-6](#)) designates financial reserves in order to protect the District's investment in various assets, satisfy its commitments under its numerous financial, regulatory and contractual obligations and to stabilize long-term rates for its customers.

For capital replacement funds (210, 310, 610), the minimum reserve is the sum of the following components: 1) An amount based on the District's Asset Replacement Planning Model and which is equal to the 15-year average annual expense in the CIP, and 2) a debt reserve of one years' average debt service. Whereas, the fund target reserve consists of the sum of the following components: 1) An amount based on the District's Asset Replacement Planning Model and which is equal to two times the 15-year average annual expense in the CIP, and 2) a debt reserve of two year's average debt service.

While the District's Capital Improvement Program primarily focuses on a Ten-Year planning period covering Fiscal Years 2026 through 2035, the 15-year average used to determine the capital replacement reserves includes projected capital costs for Fiscal Years 2036 through 2040. These additional five years are included solely for financial planning purposes and are not part of the active budget. Their inclusion helps ensure that long-term reserve targets reflect anticipated asset replacement needs beyond the immediate ten-year horizon, providing a more stable and forward-looking funding strategy.

For the expansion funds (220, 320, and 620), minimum reserve consists of the greater of the reserve for debt service or the next two years of project expenditures. The target reserve is two years of average debt service charged to expansion, plus two years of expansion project spending as projected in the District's current two-year CIP Budget. This methodology ensures sufficient financial reserves to complete projects in progress and pay debt service obligations should development not materialize as projected. An alternate spending plan for capital expenditures would then be addressed in the next two-year budget cycle.

As the District's infrastructure ages, asset replacement costs increase. The amount transferred from the enterprise operating funds to the capital replacement funds has steadily grown, and this amount will continue to rise as development in the service area reaches build-out and the "buy-in" component from capacity reserve fees diminishes. The increased reliance on service charge revenue to fund the District's capital replacement needs is and will continue to put pressure on the District's finances. Over the next two years, the District plans to optimize its Asset Management Program to prioritize capital expenditures and refine capital replacement funding needs.

## **Financial Summary by Fund**

To assure the District has sufficient funds to maintain existing assets and to construct the facilities to meet the needs of new customers, the District projects the revenues and expenditures in the capital replacement and expansion funds over the ten-year CIP plan period and verifies the fund working capital is greater than the minimum financial reserve level as defined in the Financial Reserve Policy. A summary of the revenues and expenditures and working capital trends in each replacement and expansion fund is provided in the following sections.

## Local Wastewater Collection Replacement (Fund 210)

The Local Wastewater Replacement fund (Fund 210) funds projects which replace and improve local sewer facilities that transfer wastewater from the point of origin to the regional wastewater treatment facility. The fund minimum reserve is equal to the 15-year average annual expense in the CIP and a debt service of one years' average debt service.

### Revenue & Expenditures

The fund's revenue includes the existing infrastructure buy-in component of capacity reserve fees, interest, and the replacement allocation from the Local Enterprise fund. In the Two-Year Budget, 71 percent of the fund's revenue comes from capacity reserve fees while interest accounts for 29 percent. There are no replacement allocations budgeted for in Fiscal Year 2026 and 2027. The replacement allocation will be re-established in Fiscal Year 2028, at \$350,000 annually through Fiscal Year 2035. Capacity Reserve Fee revenue is based on the most recent development projections and the current fee is increased at CPI, which is assumed to be 3 percent annually.

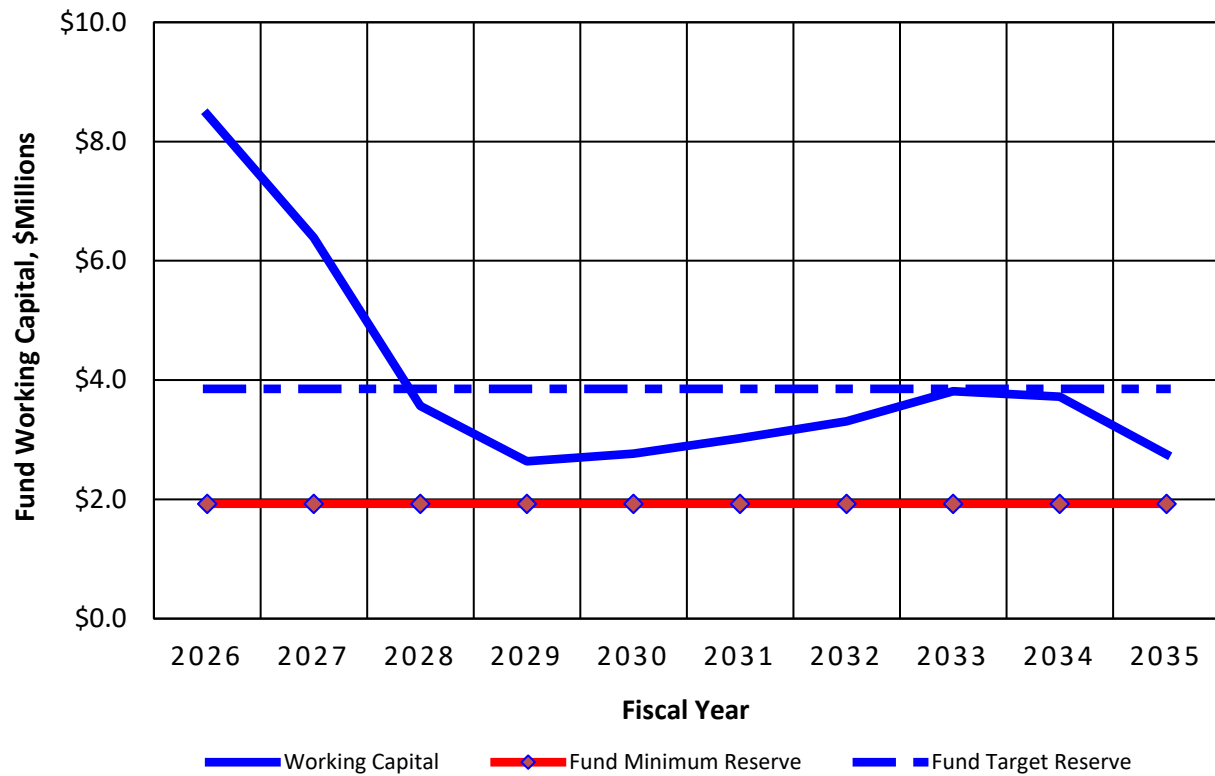
### Working Capital

The estimated beginning working capital for Fiscal Year 2026 is \$9.9 million. The fund's working capital remains above the target reserve for Fiscal Year 2026 and 2027. However, in Fiscal Years 2028 through 2035, several pipeline replacement and rehabilitation projects are planned, causing a decrease in working capital through Fiscal Year 2035.-The working capital remains between target and minimum for Fiscal Year 2028 through 2035.

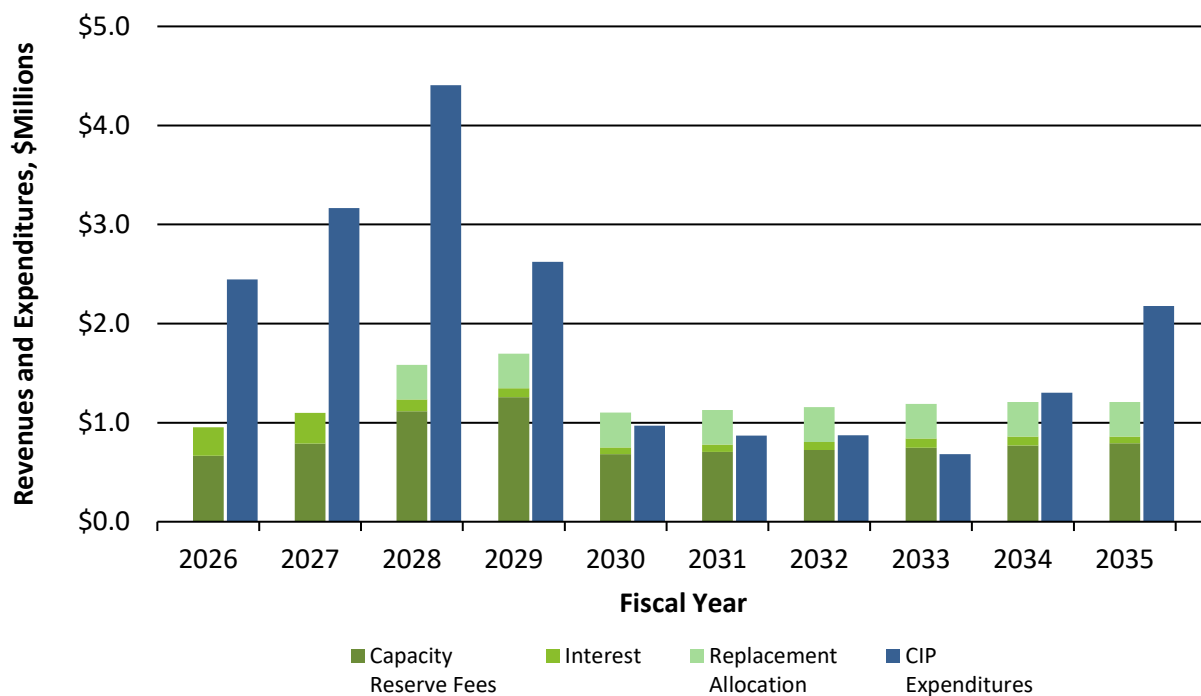
**Table 2 – Local Wastewater Replacement Revenue, Expenditures, & Working Capital (\$1,000's)**

Fiscal Year	DUEs	Capacity Reserve Fees	Interest	Replacement Allocation	CIP Expenditures	Working Capital
2026	245	\$665	\$288	\$-	\$2,445	\$8,454
2027	282	\$788	\$312	\$-	\$3,166	\$6,388
2028	387	\$1,114	\$121	\$350	\$4,408	\$3,565
2029	424	\$1,257	\$89	\$350	\$2,624	\$2,638
2030	224	\$683	\$68	\$350	\$970	\$2,769
2031	224	\$704	\$74	\$350	\$871	\$3,025
2032	224	\$725	\$81	\$350	\$873	\$3,308
2033	224	\$747	\$93	\$350	\$683	\$3,814
2033	224	\$769	\$91	\$350	\$1,302	\$3,722
2035	224	\$792	\$67	\$350	\$2,177	\$2,754

**Figure 8 – Local Wastewater Replacement Fund Working Capital**



**Figure 9 – Local Wastewater Replacement Fund Revenues & Expenditures**





## Local Wastewater Expansion (Fund 220)

The Local Wastewater Expansion fund (Fund 220) funds projects which expand or add local sewer facilities to accommodate increased wastewater flows from new development. The fund minimum reserve is the greater of two years debt service or the next two years of project expenditures. Whereas, the fund target reserve is the average two years debt service plus two years of project expenditures in the current two year budget.

### Revenue & Expenditures

The fund's revenue includes capacity reserve fees and interest. In the Two-Year Budget, the capacity reserve fee revenue represents 7 percent of the total revenue, while interest revenue (93 percent) makes up the remainder. Capacity Reserve Fee revenue is based on the most recent development projections and the current fee increased 3 percent annually.

Project expenditures include various pipeline projects identified by the 2019 Sewer Collection System Master Plan to upsize pipelines as a result of development. The primary projects in the near-term are the Dublin Boulevard Extension Sewer Facilities Project (20-S028) and the Wastewater Collection System Master Plan Update (24-S007).

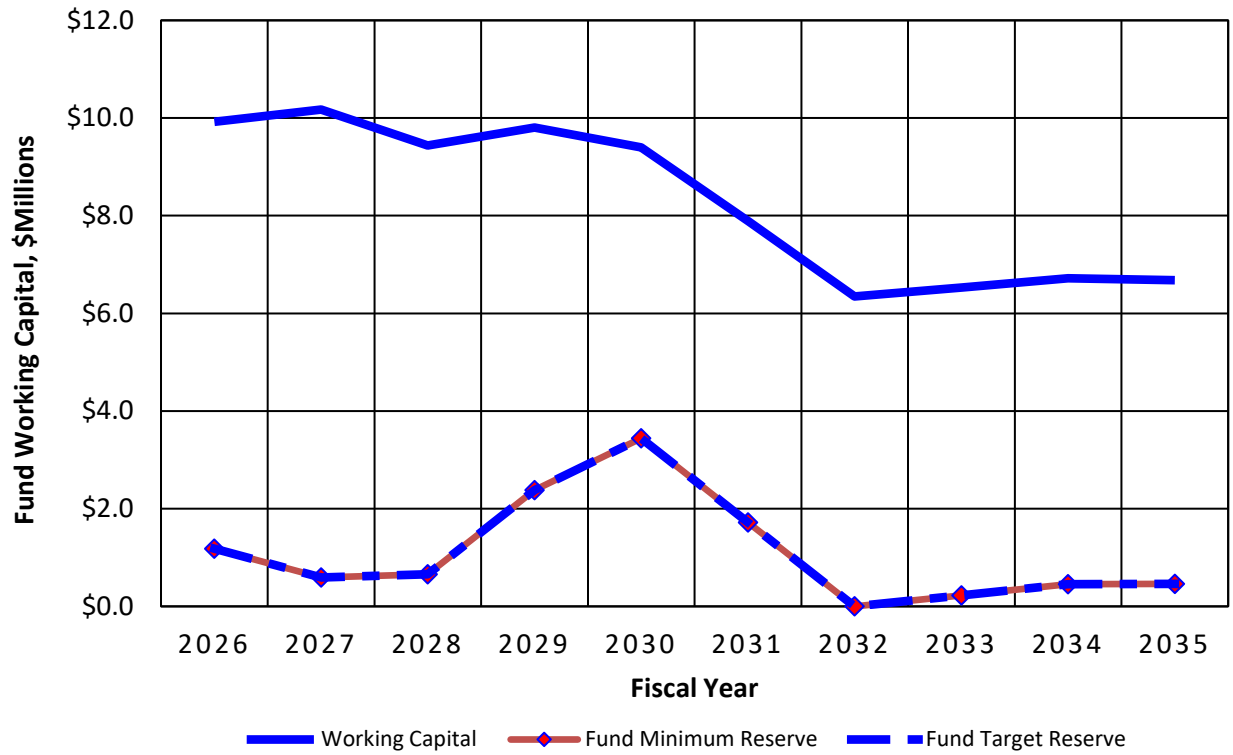
### Working Capital

The estimated beginning working capital for Fiscal Year 2026 is \$9.9 million. This fund is well established, remaining above the fund target reserve for the entire planning period.

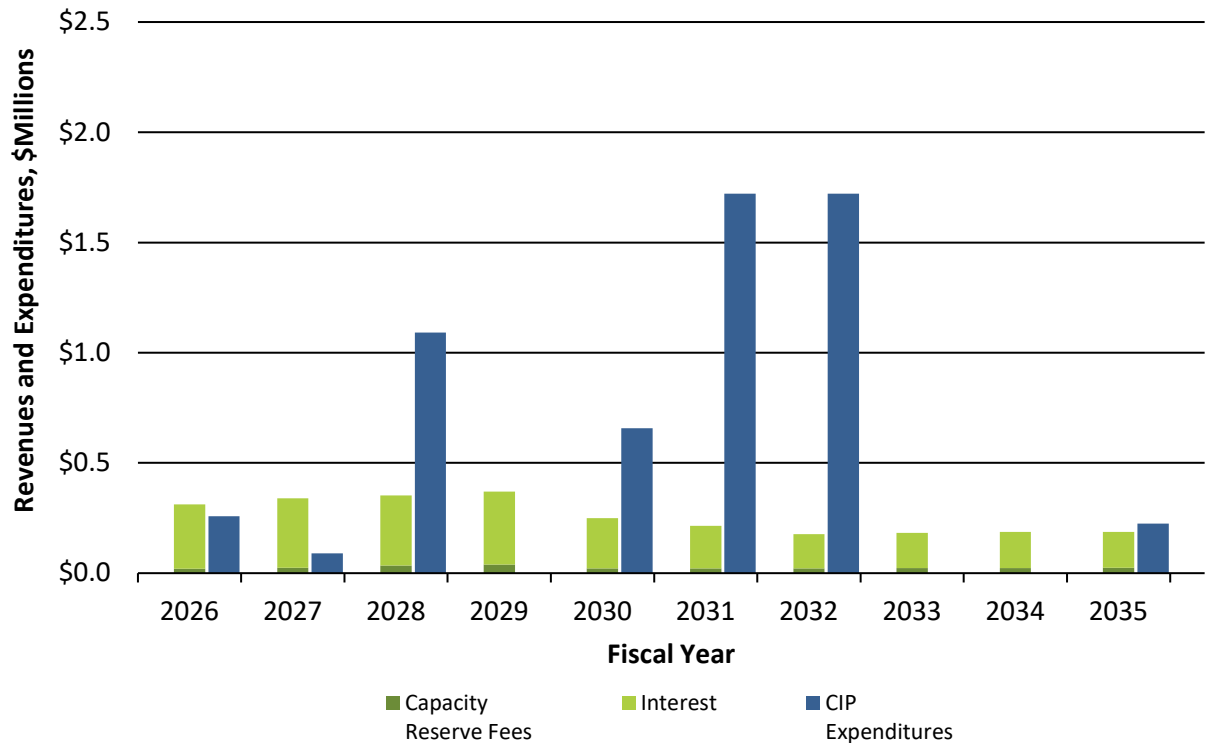
**Table 3 – Local Wastewater Collection Expansion Revenue, Expenditures, & Working Capital (\$1,000's)**

Fiscal Year	DUEs	Capacity Reserve Fees	Interest	CIP Expenditures	Working Capital
2026	245	\$20	\$292	\$259	\$9,923
2027	282	\$24	\$316	\$90	\$10,173
2028	387	\$34	\$319	\$1,092	\$9,435
2029	424	\$39	\$332	\$-	\$9,805
2030	224	\$21	\$229	\$658	\$9,397
2031	224	\$22	\$192	\$1,721	\$7,890
2032	224	\$22	\$155	\$1,721	\$6,346
2033	224	\$23	\$159	\$-	\$6,529
2034	224	\$24	\$164	\$-	\$6,716
2035	224	\$24	\$163	\$225	\$6,678

**Figure 10 – Local Wastewater Expansion Fund Working Capital**



**Figure 11 – Local Wastewater Expansion Fund Revenues & Expenditures**



## **Regional Wastewater Treatment Replacement (Fund 310)**

The Regional Wastewater Replacement fund (Fund 310) funds projects which replace and improve the existing Regional Wastewater Treatment Plant processes and facilities. The fund minimum reserve is equal to the 15-year average annual expense in the CIP and a debt service of one years' average debt service. Whereas, the fund target reserve consists of the sum of two times the 15-year average annual expense in the CIP; and a debt reserve of two year's average debt service.

### **Revenue & Expenditures**

The fund's revenue includes the existing infrastructure buy-in component of capacity reserve fees, interest, and the replacement allocation from the Regional Enterprise fund. In the Two-Year Budget, 15 percent of the revenue comes from replacement allocation, while 47 percent comes from capacity reserve fees. Interest accounts for 38 percent of the fund's total revenue. The revenue from the Capacity Reserve Fee buy-in is based on the most recent development projections and the current fee increased 3 percent annually.

All CIP expenditures for this fund are detailed in Table 4 in the following section. In addition to CIP projects, this fund includes the District's annual contribution to the LAVWMA Repair and Replacement Fund, which supports LAVWMA's capital projects. Near-term CIP expenditures in this fund primarily reflect the fund's share of several key projects, including the Hypochlorite Building Replacement (22-P021), Biogas Flare Improvements (18-P010), Biogas Treatment System Improvements (16-P028), Cogeneration Engine Replacement (26-P015), and Wastewater Treatment Plant (WWTP) Electrical Improvements Phase 1 (24-P044). The WWTP Replacement and Rehabilitation Program also represents a significant investment, with funding increasing from \$500,000 in FY 2026 to \$3,000,000 in FY 2035.

The Nutrient Removal (T16-42) Project remains outside the FY 2026–FY 2035 Capital Improvement Program Ten-Year Plan and is currently designated as a "Future" project. This reflects ongoing regulatory uncertainty surrounding nutrient removal requirements and the District's strategy to pursue expansion of the recycled water program as its primary nutrient management strategy. As the scope and timing of potential process improvements are still undefined, the project is shown with a placeholder budget of \$0. Final scope and cost estimates will be informed by the Wastewater Treatment and Biosolids Facilities Master Plan Update (25-P001) and any new regulatory requirements resulting from the revised San Francisco Bay Nutrients Watershed Permit, anticipated in 2029.

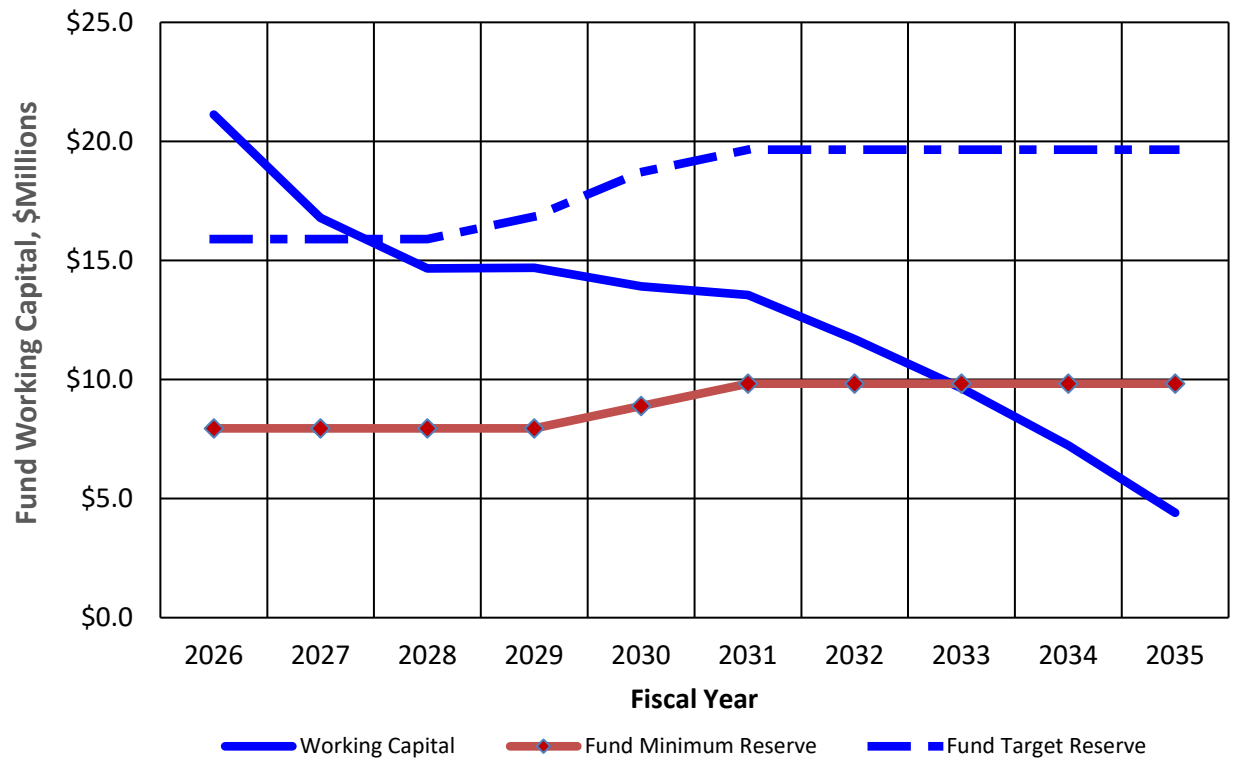
## Working Capital

The estimated beginning working capital for Fiscal Year 2026 is \$38.5 million. A significant increase in capital expenditures is projected in FY 2031 and FY 2032, primarily due to the anticipated start of construction on the Cogeneration Engine Replacement (26-P015) project in FY 2031, with an estimated cost of \$30.9 million. The financial model assumes the construction phase of this project will be debt financed, resulting in an estimated annual debt service of approximately \$1.9 million over 30 years. The model projects that working capital will go below minimum reserve levels in FY 2033. Replacement transfer amounts will need to be evaluated in future wastewater rate studies to ensure working capital balances remain above minimum reserve levels.

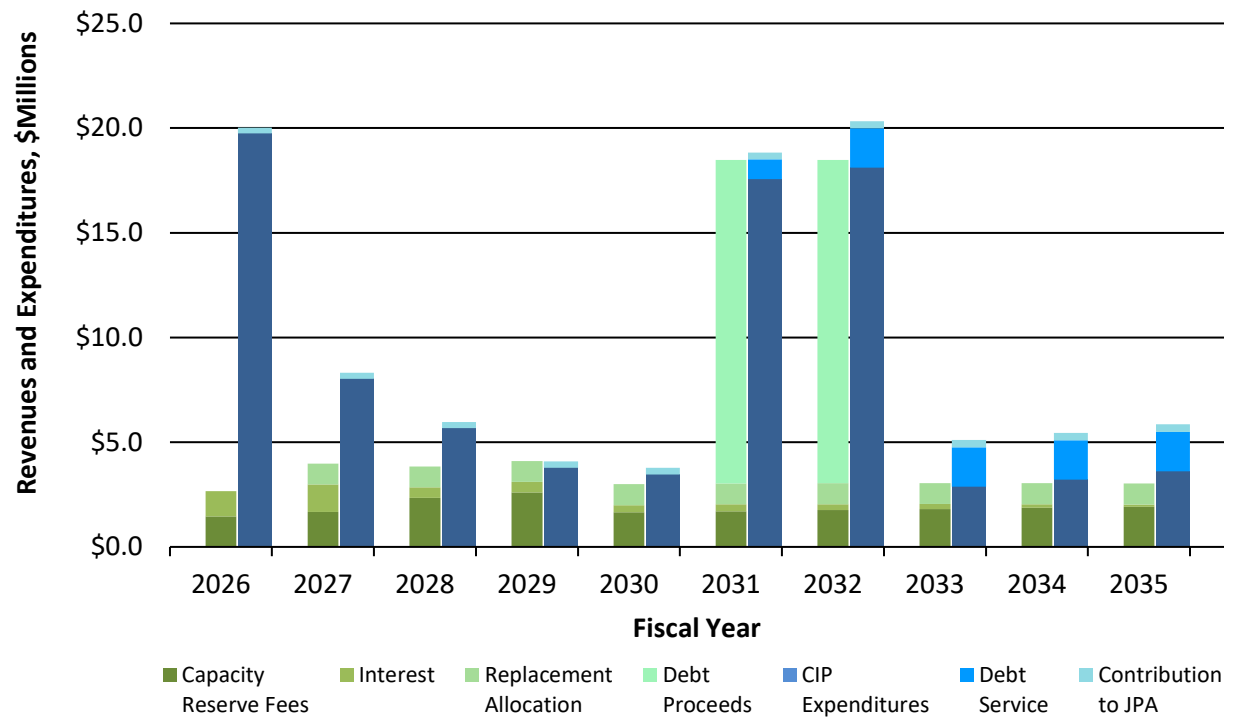
**Table 4 – Regional Wastewater Replacement Revenue, Expenditures, & Working Capital (\$1,000's)**

Fiscal Year	DUEs	Capacity Reserve Fees	Interest	Replacement Allocation	CIP Debt Proceeds	Debt Service	CIP Expenditures	Contribution to JPA	Working Capital
2026	320	\$1,454	\$1,212	\$-	\$-	\$-	\$19,748	\$280	\$21,126
2027	357	\$1,671	\$1,312	\$1,000	\$-	\$-	\$8,027	\$289	\$16,792
2028	487	\$2,347	\$496	\$1,000	\$-	\$-	\$5,666	\$298	\$14,672
2029	524	\$2,601	\$497	\$1,000	\$-	\$-	\$3,773	\$307	\$14,690
2030	324	\$1,655	\$339	\$1,000	\$-	\$-	\$3,460	\$317	\$13,908
2031	324	\$1,705	\$331	\$1,000	\$15,440	\$939	\$17,564	\$327	\$13,553
2032	324	\$1,756	\$286	\$1,000	\$15,440	\$1,878	\$18,119	\$337	\$11,701
2033	324	\$1,809	\$235	\$1,000	\$-	\$1,878	\$2,879	\$348	\$9,640
2034	324	\$1,863	\$177	\$1,000	\$-	\$1,878	\$3,209	\$359	\$7,234
2035	324	\$1,919	\$108	\$1,000	\$-	\$1,878	\$3,609	\$370	\$4,404

**Figure 12 – Regional Wastewater Treatment Replacement Fund Working Capital**



**Figure 13 – Regional Wastewater Replacement Fund Revenues & Expenditures**



## Regional Wastewater Expansion (Fund 320)

The Regional Wastewater Replacement fund (Fund 320) funds projects which expand or add to the wastewater treatment process to accommodate future wastewater flows, ultimately conveyed through the LAVWMA pipeline to the San Francisco Bay for disposal. The fund minimum reserve is the greater of two years debt service or the next two years of project expenditures. Whereas, the fund target reserve is the average two years debt service plus two years of project expenditures in the current two year budget.

### Revenue & Expenditures

The fund's revenue sources include capacity reserve fees and interest. In the Two-Year Budget, the capacity reserve fee revenue comprises 72 percent of the revenue for the fund, while interest revenue (28 percent) makes up the remainder. The revenue from the Capacity Reserve Fee is based on the most recent development projections and the current fee increased 3 percent annually.

The two expenditure types for the fund include CIP expenditures and debt service. The CIP near-term expenditures include the fund's contribution to the Biogas Treatment System Improvements (16-P028), Cogen Engine Replacement (26-P015), Food Waste Receiving Facility (26-P003), and the Wastewater Treatment and Biosolids Facility Master Plan Update (25-P001). All CIP expenditures are shown in more detail in Table 11 in the following section. The LAVWMA debt service for this fund is approximately \$3.6 million annually, ending in Fiscal Year 2032.

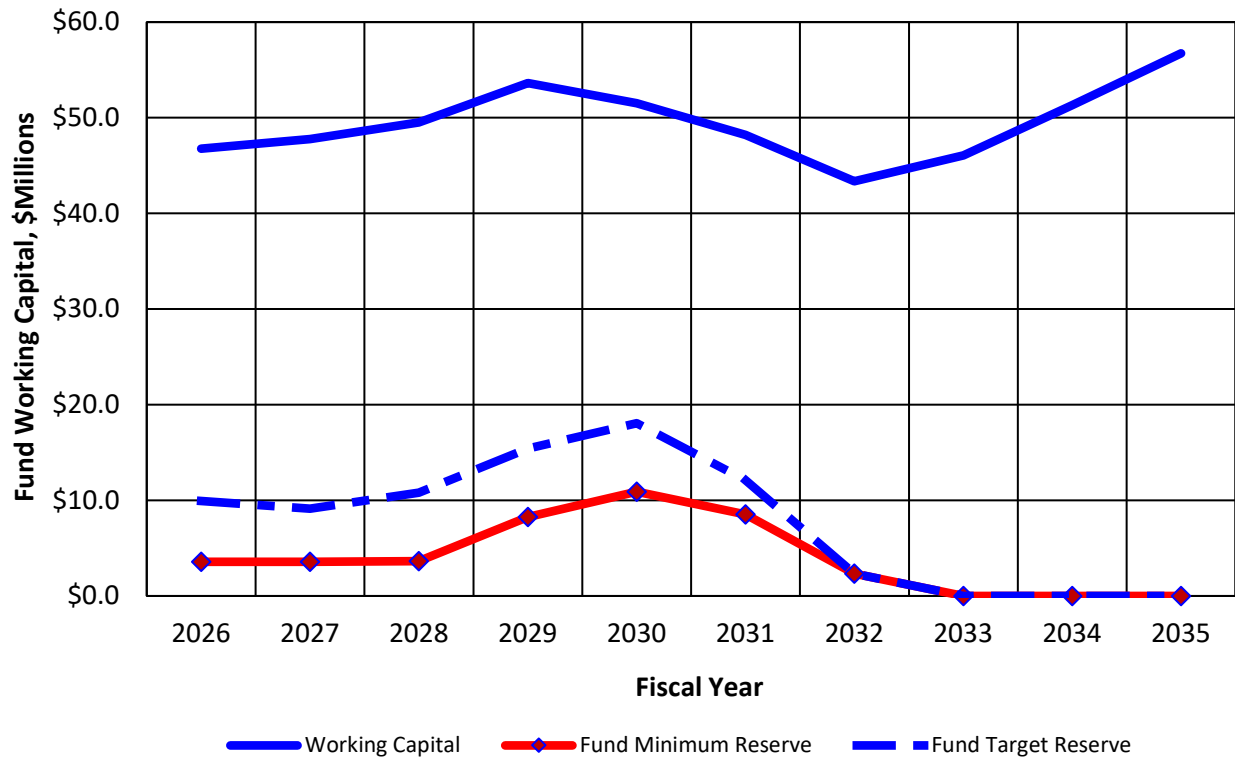
### Working Capital

The estimated beginning working capital for Fiscal Year 2026 is \$47.2 million. Working capital remains above the target reserve for the entire planning period. The projected working capital in Fiscal Year 2035, approximately \$56.7 million, will be needed to fund future anticipated projects. The working capital will also need to cover the remaining LAVWMA debt payment which will end FY 2032.

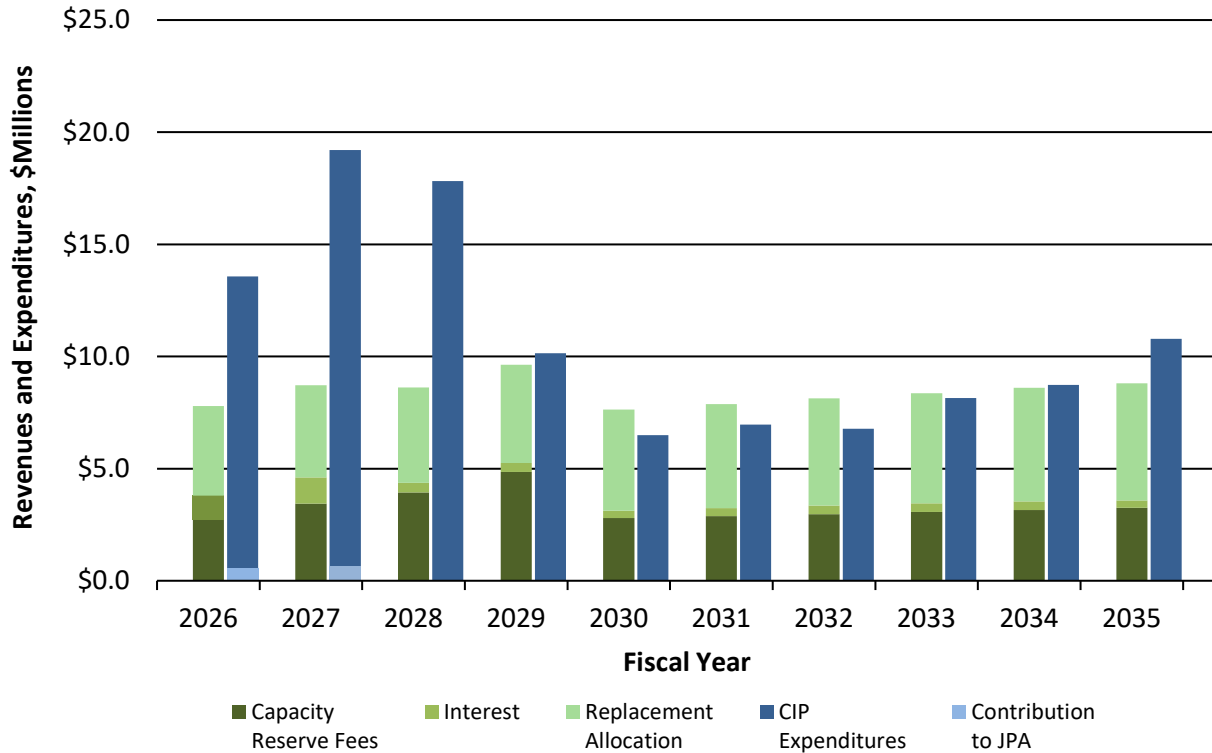
**Table 5 – Regional Wastewater Treatment Expansion Revenue, Expenditures, & Working Capital (\$1,000's)**

Fiscal Year	DUEs	Capacity Reserve Fees	Interest	CIP Expenditures	Debt Service	Working Capital
2026	320	\$3,515	\$1,403	\$1,794	\$3,581	\$46,771
2027	357	\$3,974	\$1,518	\$918	\$3,581	\$47,764
2028	487	\$5,496	\$1,674	\$1,850	\$3,582	\$49,502
2029	524	\$5,996	\$1,813	\$111	\$3,581	\$53,619
2030	324	\$3,756	\$1,256	\$3,540	\$3,581	\$51,510
2031	324	\$3,810	\$1,176	\$4,705	\$3,581	\$48,211
2032	324	\$3,866	\$1,058	\$6,195	\$3,580	\$43,359
2033	324	\$3,924	\$1,124	\$2,335	\$-	\$46,072
2034	324	\$3,983	\$1,251	\$-	\$-	\$51,306
2035	324	\$4,044	\$1,384	\$-	\$-	\$56,733

**Figure 14 – Regional Wastewater Treatment Expansion Fund Working Capital**



**Figure 15 – Regional Wastewater Treatment Expansion Fund Revenues & Expenditures**



## Water Replacement (Fund 610)

The Water Replacement fund (Fund 610) funds projects which replace and improve facilities to treat recycled water, as well as the pipelines, pump stations, reservoirs, and related appurtenances to distribute potable water (from the Zone 7 turnouts to the customers) and recycled water (from the Dublin San Ramon Services District - East Bay Municipal Utility District Recycled Water Agency (DERWA) transmission system to recycled customers). The fund minimum reserve is twice the average annual expense of the fifteen-year CIP.

## Revenue & Expenditures

The fund's revenue includes the existing infrastructure buy-in component of capacity reserve fees, interest, and the replacement allocation from the Water Enterprise fund. In the Two-Year Budget, 49 percent of the fund's revenue comes from replacement allocation, while the remaining 37 percent comes from the existing infrastructure buy-in component of the capacity reserve fee. Interest in the fund is 14 percent of the total revenue. The revenue from the Capacity Reserve Fee is based on the most recent development projections and the current fee increased 3 percent annually.

CIP expenditures and contributions to DERWA are the two expenditure types for the fund. Near term pipeline replacement projects include the Tassajara Road Main Replacement – Palisades Drive to Windemere Parkway (24-W009), Camp Parks Water Lines Replacement (26-W016), Village Parkway Main Replacement – Amador Valley Boulevard to Kimball Avenue (24-W013), Pump Station 1A Rehabilitation (20-W025), Residential Meter Replacement (25-W010). All CIP expenditures are shown in more detail in Table 12 in the following section.

## Working Capital

The estimated beginning working capital for Fiscal Year 2026 is \$39.2 million. The working capital in this fund remains above the minimum reserve for the entire planning period but will need to address future expenditures beyond the next ten years. The estimated working capital in the fund will be \$13.6 million in Fiscal Year 2035, but future expenditures in the Water System Replacement and Rehabilitation Program, Residential Meter Replacement Program, and Reservoir Recoating Program will reduce the working capital in future years.

**Table 6 – Water System Replacement Revenue, Expenditures, & Working Capital (\$1,000's)**

Fiscal Year	DUEs	Capacity Reserve Fees	Interest	Replacement Allocation	CIP Expenditures	Contribution to JPA	Working Capital
2026	373	\$2,707	\$1,081	\$4,000	\$13,572	\$538	\$33,004
2027	459	\$3,432	\$1,170	\$4,120	\$19,199	\$651	\$21,875
2028	512	\$3,943	\$429	\$4,244	\$17,818	\$-	\$12,671
2029	611	\$4,846	\$411	\$4,371	\$10,149	\$-	\$12,150
2030	343	\$2,802	\$324	\$4,502	\$6,496	\$-	\$13,282
2031	343	\$2,886	\$346	\$4,637	\$6,963	\$-	\$14,188
2032	343	\$2,973	\$379	\$4,776	\$6,776	\$-	\$15,539
2033	343	\$3,062	\$384	\$4,919	\$8,146	\$-	\$15,757
2034	343	\$3,154	\$381	\$5,067	\$8,726	\$-	\$15,633
2035	343	\$3,248	\$332	\$5,219	\$10,791	\$-	\$13,641



Figure 16 – Water Replacement Fund Working Capital

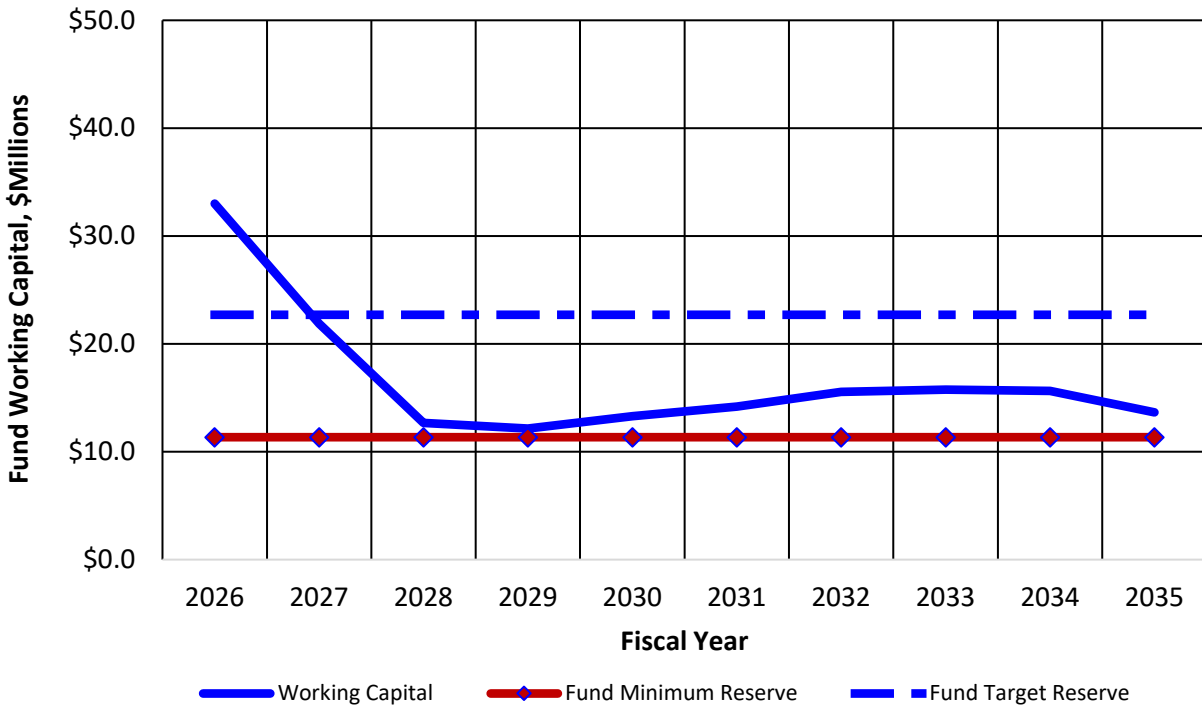
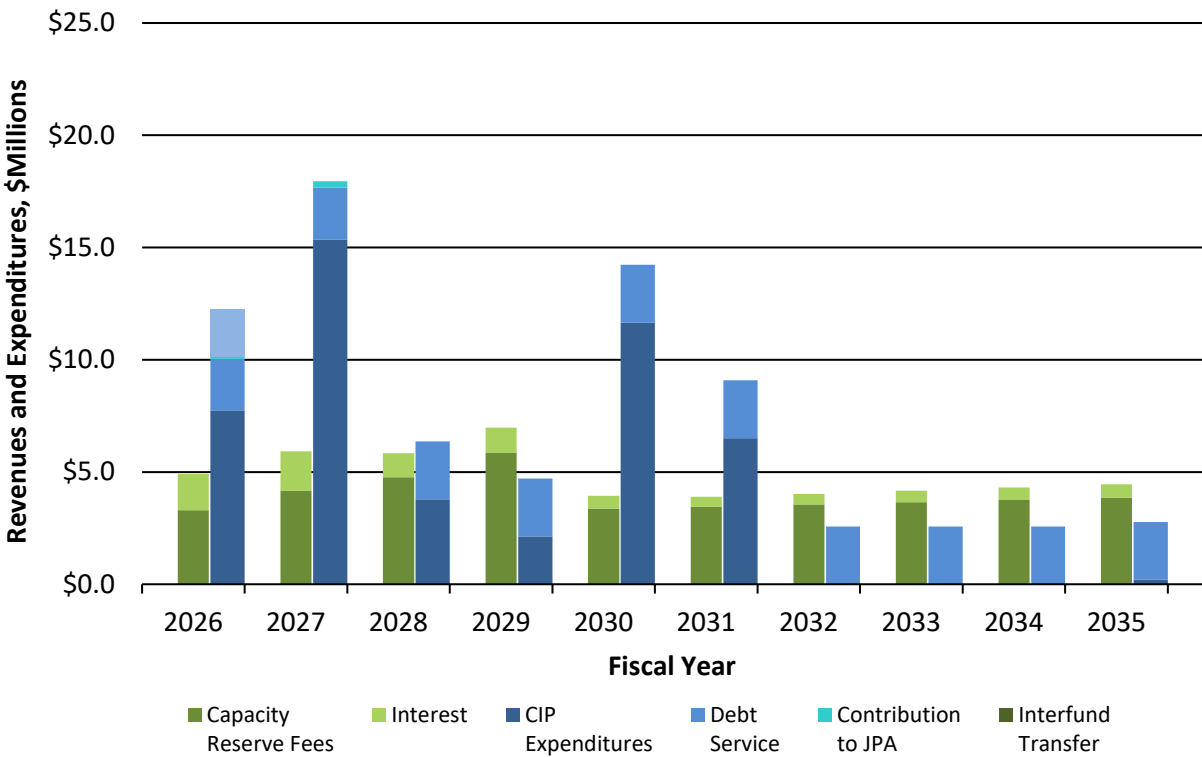


Figure 17 – Water Replacement Fund Revenues & Expenditures



## Water Expansion (Fund 620)

The Water Expansion fund (Fund 620) funds projects which expand or add facilities to treat recycled water and to distribute potable and recycled water. The fund minimum reserve is the greater of two years debt service or the next two years of project expenditures. Whereas, the fund target reserve is the average two years debt service plus two years of project expenditures in the current two year budget.

## Revenue & Expenditures

The fund's revenue sources include capacity reserve fees and interest. In the Two-Year Budget, the capacity reserve fee revenue comprises 69 percent of the revenue for the fund while the remaining 31 percent comes from interest. The revenue from the Capacity Reserve Fee is based on the most recent development projections and the current fee increased 3 percent annually.

CIP expenditures and debt service are the primary expense types in the fund. The primary, near-term CIP expenditures include the construction of Reservoir 20B (14-W008), Turnout 6 (20-W015), and East Ranch Water Main – Central Parkway to Savannah Court (24-W022). All CIP expenditures are shown in more detail in Table 13 in the following section. The fund is also responsible for the debt service for 2017 refinanced water bond repayment, through 2042 and the DERWA Loan, through Fiscal Year 2026.

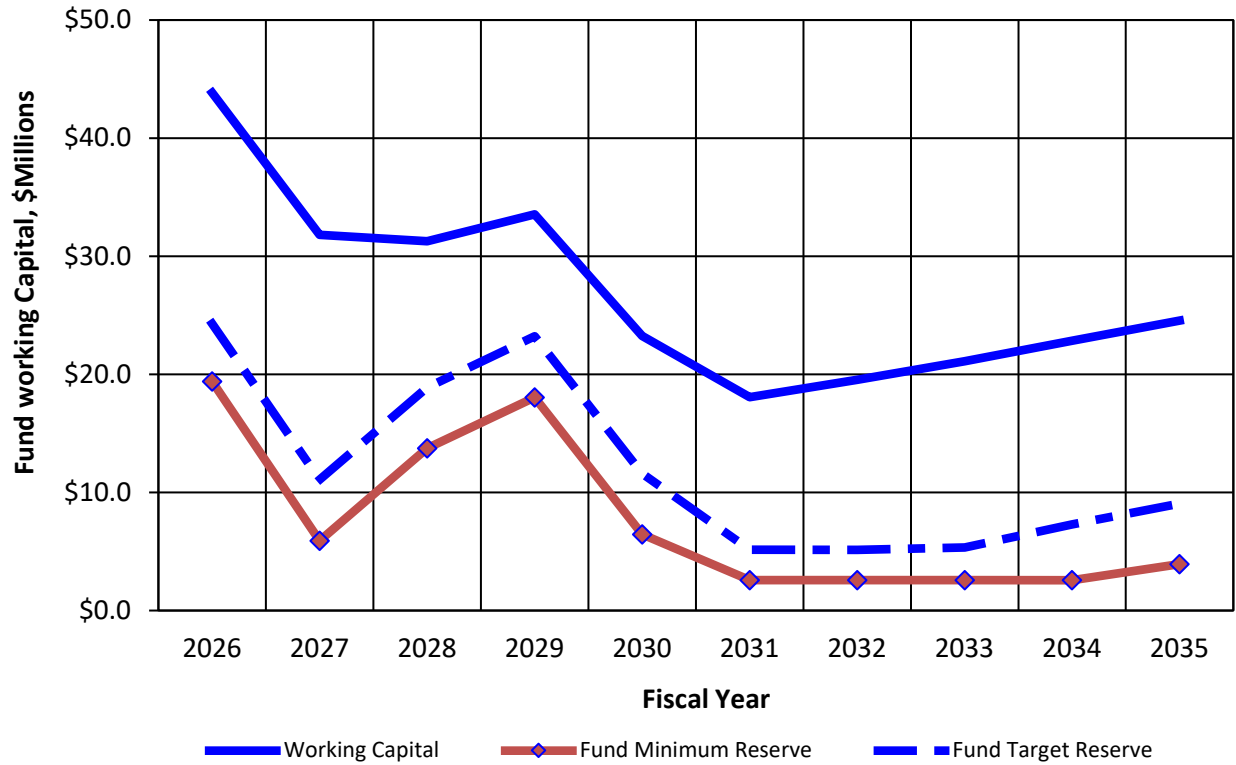
## Working Capital

The estimated beginning working capital for Fiscal Year 2026 is \$50.9 million. The financial projections reflect a \$2.1 million transfer in Fiscal Year 2026 to the Water Enterprise Fund (Fund 600). This fund is reliant upon development related fees, and in the event of a downturn in the economy, all projects will be evaluated and deferred if necessary. Staff is closely monitoring the development revenue to ensure a healthy fund balance in the fund. Working capital remains above fund target reserve for the entire planning period.

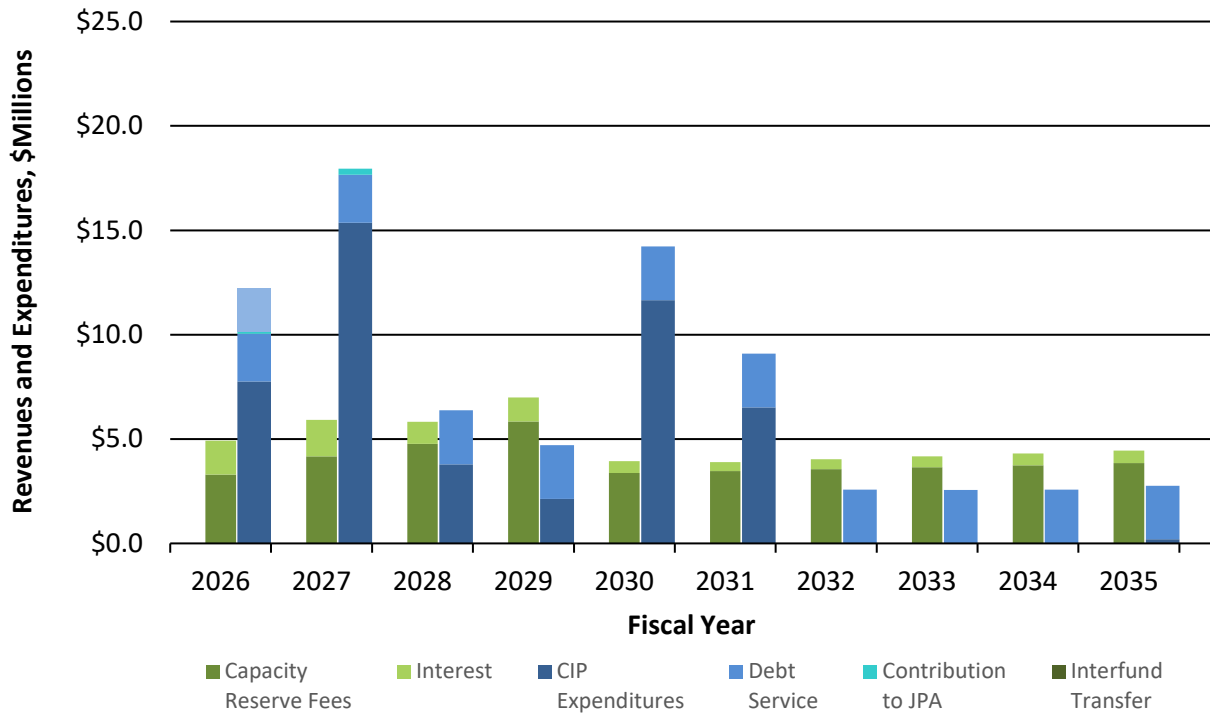
**Table 7 – Water System Expansion Revenue, Expenditures, & Working Capital (\$1,000's)**

Fiscal Year	DUEs	Capacity Reserve Fees	Interest	CIP Expenditures	Debt Service	Contribution to JPA	Interfund Transfer	Working Capital
2026	373	\$3,301	\$1,614	\$7,750	\$2,289	\$104	\$2,100	\$43,844
2027	459	\$4,169	\$1,746	\$15,354	\$2,306	\$290	\$-	\$31,810
2028	512	\$4,774	\$1,057	\$3,784	\$2,587	\$-	\$-	\$31,271
2029	611	\$5,849	\$1,134	\$2,130	\$2,577	\$-	\$-	\$33,547
2030	343	\$3,371	\$567	\$11,650	\$2,579	\$-	\$-	\$23,255
2031	343	\$3,461	\$441	\$6,512	\$2,578	\$-	\$-	\$18,067
2032	343	\$3,554	\$476	\$-	\$2,572	\$-	\$-	\$19,525
2033	343	\$3,650	\$515	\$-	\$2,568	\$-	\$-	\$21,122
2034	343	\$3,748	\$557	\$-	\$2,569	\$-	\$-	\$22,857
2035	343	\$3,850	\$598	\$200	\$2,566	\$-	\$-	\$24,539

**Figure 18 – Water Expansion Fund Working Capital**



**Figure 19 – Water Expansion Fund Revenues & Expenditures**



# Chapter 4: Project Worksheets

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This Chapter provides a more detailed look at individual CIP projects and programs. Each project or program has a worksheet that presents the following fields:

1. Project Category
2. CIP Number and Project Title
3. Funding Allocation and Allocation Basis
4. Project Manager
5. Status
6. Project Summary
7. CEQA & Reference Documents
8. Ten-Year Cash Flow and Estimated Project Cost

The worksheets are grouped by the categories described below and arranged in the order of project timing. An index sheet listing the projects contained within each category is provided prior to the worksheets in that category.

1. **General:** Projects in the “general” category include those which are all-purpose, and typically affect District-wide assets that are not specific to one business enterprise. An example of a general project is the On-Site Solar Power, Battery Storage and Electric Vehicle Charging (24-A046).
2. **Joint Powers Authority:** Projects in the “joint powers authority,” (JPA) category are Dublin San Ramon Services District and East Bay Municipal Utility District Recycled Water Authority (DERWA) projects and Livermore-Amador Valley Water Management Agency (LAVWMA) projects, which the District may manage, but only contributes a defined portion to, per the associated agreement. Examples of projects in this category are the DERWA SCADA Replacement (24-R018) and LAVWMA Pipeline Inspection (23-L011).
3. **Water System:** Projects in the “water system” category are those which are related to the water system business enterprise. An example of a water system project is the Camp Parks Water Lines Replacement (26-W016).
4. **Wastewater Collection:** Projects in the “wastewater collection system” category are those which are related to the local wastewater collection system business enterprise. An example of a wastewater collection system project is Sewer Collection System Evaluation and Spot Repair project (22-S008).
5. **Regional Wastewater Treatment:** Projects in the “regional wastewater treatment” category are those which are related to the regional wastewater treatment business enterprise. An example of a regional wastewater treatment project is the WWTP Electrical Improvements (24-P044).

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## CIP 10-YEAR PLAN FY 2026 through 2035

### CATEGORY: GENERAL

CIP No.	Project Name	Page
<b><u>2-Year Project and Programs</u></b>		
22-A005	District Office Standby Power	33
24-A021	Information Technology Master Plan	34
24-A046	On-Site Solar Power, Battery Storage and Electric Vehicle Charging	35
24-A052	Enterprise Resource Program Implementation – Phase 2	36
26-P019	Articulated Boom Lift	37
00-A003	Street Overlay Modification PROGRAM	38
00-A004	Fleet Assets PROGRAM	39
00-A005	Facilities Asset Replacement PROGRAM	40
00-A006	Information Systems Replacement PROGRAM	41
<b><u>10-Year Projects</u></b>		
20-A029	District Office Accessibility Improvements	42
26-P020	Hydrojet/Vacuum Combo Truck	43
T26-14	IT Master Plan Update 2031	44
<b><u>Future Projects</u></b>		
T20-13	Gleason Drive Property Planning Study	45

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: GENERAL

Regional Wastewater Replacement (Fund 310)

### CIP No. 22-A005 District Office Standby Power

Funding Allocation: 50% 310 38% 610 12% 210

**Project Manager:** Rudy Portugal

**Status:** Continuing Project

#### Project Summary:

This project will replace the existing backup generator at the District Office. The existing generator is a 1991 model which makes it very difficult to find replacement parts. The project will study the load needs for the District Office during a power outage and also determine the best appropriate technology for providing standby power, which may include the replacement of generator in-kind, a larger diesel-powered generator, and/or a battery energy storage system. The District Office is the designated emergency operations center (EOC) for the District.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15301, 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Based on employee allocation.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
1,525	252,475	867,500	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$1,121,500

Current Adopted Budget \$950,000

Increase/(Decrease) \$171,500

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: GENERAL

Regional Wastewater Replacement (Fund 310)

### CIP No. 24-A021 Information Technology Master Plan

Funding Allocation: 47% 310 42% 610 11% 210

**Project Manager:** Renee Collins

**Status:** Continuing Project

#### Project Summary:

The District will review and update its Information Technology (IT) Master Plan. The IT Master Plan will assess and define DSRSD's technology objectives with the goal of removing duplication and complexity from the business processes and create value added solutions. The plan will develop a roadmap for deploying each capability or initiative, identify cross-enterprise dependencies and risks, and develop a ten-year expenditure estimate for ongoing and replacement costs.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15262]

**Reference:** 2017 Information Technology Master Plan

**Fund Allocation Basis:** Based on employee allocation.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
70,000	90,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$160,000

Current Adopted Budget \$150,000

Increase/(Decrease) \$10,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: GENERAL

Regional Wastewater Replacement (Fund 310)

### CIP No. 24-A046 On-Site Solar Power, Battery Storage and Electric Vehicle Charging

Funding Allocation: 36% 310 32% 610 24% 320 8% 210

Project Manager: Rudy Portugal

Status: Continuing Project

#### Project Summary:

This project includes the installation of new solar power facilities at the Wastewater Treatment Plant (WWTP), Field Operations Facility (FOF) Building, and at the District's Administration Building. The project also includes installation of electric vehicle charging stations and if feasible, battery storage for storing excess power generated during the day for use with EV charging overnight. The project would be financed through a purchase power agreement.

**Anticipated CEQA:** Statutory Exemption [Public Resources Code 21080.35]; Categorical Exemption [CEQA Guideline 15303, 15304]

**Reference:** 2024 Energy Facilities Master Plan

**Fund Allocation Basis:** Implementation of this project will offset both existing and future electrical demands.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
100,000	100,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$200,000

Current Adopted Budget \$100,000

Increase/(Decrease) \$100,000



Figure 12.11 Onsite Solar and EV Charging Facility Locations at the WWTP, Administration Building, and FOF Building

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: GENERAL

Regional Wastewater Replacement (Fund 310)

### CIP No. 24-A052 Enterprise Resource Program Implementation – Phase 2

Funding Allocation: 50% 310 38% 610 12% 210

**Project Manager:** Jonathan Penaflor

**Status:** Continuing Project

#### Project Summary:

Tyler Munis, the District's enterprise resource program, was implemented in 2022. Core financial modules of the software were prioritized in the first phase of the project (reference CIP 20-A002, Enterprise Resource Program Conversion), while the second phase of the project will focus on implementing the Contracts Module, upgrading from the Employee Self Service portal to Employee Access portal and Employee Access Timekeeping, professional services for the Resident Access portal (Utility Billing portal), and additional training for Tyler Notify.

**Anticipated CEQA:** Not a project under CEQA [CEQA Guideline 15378]

**Reference:** 2017 Information Technology Master Plan

**Fund Allocation Basis:** Based on employee allocation.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
94,000	62,000	31,000	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$187,000

Current Adopted Budget \$120,000

Increase/(Decrease) \$67,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: GENERAL

Regional Wastewater Replacement (Fund 310)

**CIP No. 26-P019 Articulated Boom Lift**

**Funding Allocation:** 100% 310

**Project Manager:** Spencer Halliday

**Status:** New Project

**Project Summary:**

This project will replace the existing Articulated Boom Lift (Fleet Asset No. 514E).

**Anticipated CEQA:** Not a project under CEQA [CEQA Guideline 15378]

**Reference:** Fleet Asset Management Program

**Fund Allocation Basis:** Ratio based on department/function associated with the fleet asset.

**10-Year Cash Flow and Estimated Project Cost:**

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	75,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$75,000

Current Adopted Budget \$0

Increase/(Decrease) \$75,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: GENERAL

Water Replacement (Fund 610)

### CIP No. 00-A003 Street Overlay Modification PROGRAM

Funding Allocation: 50% 610 50% 210

**Project Manager:** District Engineer

**Status:** Continuing Program

#### Project Summary:

The Cities of Dublin and San Ramon typically carry out annual roadway paving projects. When these projects occur, the District's sewer collection and water system infrastructure must be adjusted to match the new street grades. This program will fund the necessary adjustments to manholes and valve boxes to accommodate any city street overlay projects.

**Anticipated CEQA:** N/A

**Reference:** Tri-Valley Reciprocal Services Agreement

**Fund Allocation Basis:** Fund split is based on upon the valve boxes and manholes in the system.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	1,000,000

**Total Estimated Project Cost** \$3,000,000

Current Adopted Budget \$2,400,000

Increase/(Decrease) \$600,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: GENERAL

Water Replacement (Fund 610)

### CIP No. 00-A004 Fleet Assets PROGRAM

Funding Allocation: 50% 610 30% 310 20% 210

**Project Manager:** District Engineer

**Status:** Continuing Program

#### Project Summary:

The Fleet Assets Program allocates annual capital funding for the replacement or acquisition of District fleet assets, including vehicles, heavy equipment, and portable electrical generators. The budgeting schedule aims to align with the District's fleet asset management program and considers current and upcoming regulatory requirements for fleet vehicles.

**Anticipated CEQA:** N/A

**Reference:** Fleet Asset Management Program

**Fund Allocation Basis:** Ratio based on department/function associated with each vehicle.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	200,000	300,000	300,000	300,000	400,000	400,000	500,000	500,000	600,000	600,000	3,900,000

**Total Estimated Project Cost** \$8,000,000

Current Adopted Budget \$5,420,000

Increase/(Decrease) \$2,580,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: GENERAL

Regional Wastewater Replacement (Fund 310)

### CIP No. 00-A005 Facilities Asset Replacement PROGRAM

Funding Allocation: 66% 310 32% 610 2% 210

**Project Manager:** District Engineer

**Status:** Continuing Program

#### Project Summary:

The Facilities Asset Replacement Program allocates funding to address the District's future facility asset replacement needs. Using a comprehensive approach and following best management practices, the District will implement a cost-effective asset replacement program. This program is incorporated into the Capital Improvement Plan (CIP) to ensure funding for future rehabilitation and/or replacement of facility-related assets, including roofs, HVAC components, fencing, lighting, and other miscellaneous building repairs.

**Anticipated CEQA:** N/A

**Reference:** Asset Management Program

**Fund Allocation Basis:** Ratio based on department/function associated with each facility.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	430,000	430,000	507,500	507,500	507,500	507,500	507,500	507,500	507,500	507,500	6,600,000

**Total Estimated Project Cost** \$11,520,000

Current Adopted Budget \$6,090,000

Increase/(Decrease) \$5,430,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: GENERAL

Regional Wastewater Replacement (Fund 310)

### CIP No. 00-A006 Information Systems Replacement PROGRAM

Funding Allocation: 47% 310 42% 610 11% 210

**Project Manager:** District Engineer

**Status:** Continuing Program

#### Project Summary:

This program will fund the replacement of information technology assets associated with the District's wide area network, industrial and business networks, and computing infrastructure.

**Anticipated CEQA:** N/A

**Reference:** Information Technology Master Plan; Asset Management Program

**Fund Allocation Basis:** Based on employee allocation.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	175,000	175,000	700,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	1,000,000

**Total Estimated Project Cost** \$3,450,000

Current Adopted Budget \$0

Increase/(Decrease) \$3,450,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: GENERAL

Regional Wastewater Replacement (Fund 310)

### CIP No. 20-A029 District Office Accessibility Improvements

Funding Allocation: 53% 310 37% 610 10% 210

Project Manager: TBD

Status: Future Project

#### Project Summary:

The project will incorporate accessibility improvements and path of travel upgrades for the District Office. The scope of work will be in accordance with the recommendations specified in the accessibility inspection survey report dated January 20, 2020 (Cal Accessibility). The scope of work includes accessibility improvements for the east parking lot (ADA accessible stalls, ramps), path of travel upgrades within the drought garden, path of travel upgrades for the pathway leading from the bus stop to the main lobby, path of travel upgrades for pathway leading from the north parking lot to the engineering department area, and accessibility improvements for the patio area immediately outside the kitchen/lunch room.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15301, 15302, 15304]

**Reference:** Cal Accessibility Inspection Report, January 20, 2020

**Fund Allocation Basis:** Fund split is based on the same allocation as employee costs, as the building is used by employees to conduct District business.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	215,000	575,000	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$790,000

Current Adopted Budget \$730,250

Increase/(Decrease) \$59,750



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: GENERAL

Local Wastewater Replacement (Fund 210)

**CIP No. 26-P020 Hydrojet/Vacuum Combo Truck**

**Funding Allocation:** 100% 210

**Project Manager:** Spencer Halliday

**Status:** Future Project

**Project Summary:**

Purchase of new hydrojet/vacuum combo truck to replace Fleet Asset No. 109.

**Anticipated CEQA:** Not a project under CEQA [CEQA Guideline 15378]

**Reference:** Fleet Asset Management Program

**Fund Allocation Basis:** Ratio based on department/function associated with the fleet asset.

**10-Year Cash Flow and Estimated Project Cost:**

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	800,000	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$800,000

Current Adopted Budget \$0

Increase/(Decrease) \$800,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: GENERAL

Regional Wastewater Replacement (Fund 310)

### CIP No. T26-14 IT Master Plan Update 2031

Funding Allocation: 47% 310 42% 610 11% 210

Project Manager: TBD

Status: Future Project

#### Project Summary:

The District will review and update its Information Technology (IT) Master Plan. The Plan will develop a roadmap for deploying each capability or initiative, identify cross-enterprise dependencies and risks, and develop a ten-year expenditure estimate for ongoing and replacement costs. The IT Master Plan is typically updated every five years.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15262]

**Reference:** IT Master Plan Update (CIP 24-A021); Asset Management Program

**Fund Allocation Basis:** Based on employee allocation.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	160,000	0	0	0	0	0

**Total Estimated Project Cost** \$160,000

Current Adopted Budget \$0

Increase/(Decrease) \$160,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: GENERAL

Water Replacement (Fund 610)

### CIP No. T20-13 Gleason Drive Property Planning Study

Funding Allocation: 55% 610 30% 620 10% 210 5% 220

Project Manager: TBD

Status: Future Project

#### Project Summary:

In May 2007, the District purchased an undeveloped 12.8 acre property on Gleason Drive in Dublin, with the intention of locating a future District facilities on the site. The site is adjacent to other public and light industrial uses. This project will evaluate the use of the site for future District needs such as well facilities, a corporation yard, or office space; and include site planning, grading, infrastructure improvements, and construction costs.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15262]

**Reference:** Field Operations Division Corporation Yard Study, January 2009, HKIT Architects (CIP 95CN040)

**Fund Allocation Basis:** Based upon Field Operation cost between potable water, recycled water, and sewer activities.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	0	0	0	0	0	200,000

**Total Estimated Project Cost** \$200,000

Current Adopted Budget \$200,000

Increase/(Decrease) \$0



## CIP 10-YEAR PLAN FY 2026 through 2035

### CATEGORY: JOINT POWERS AUTHORITY

CIP No.	Project Name	Page
<b><u>2-Year Projects</u></b>		
16-R018	DERWA Supplemental Water Supply	47
22-R014	DERWA HVAC Replacements	48
23-R001	DERWA New/Replacement Capital <\$50k	49
24-R014	DERWA Backwash Analysis	50
24-R016	DERWA Pine Valley Transmission Cathodic Protection	51
24-R018	DERWA SCADA Replacements	52
26-R011	DERWA Turbidity Monitoring Equipment Upgrades	53
26-R012	DERWA Isolation Valve Replacements	54
26-R023	DERWA UV Channel Rehabilitation	55
23-L005	LAVWMA San Leandro Sample Station Design Improvements	56
23-L011	LAVWMA Pipeline Inspection	57
23-L013	LAVWMA Pump Station Valve Actuator Replacements	58
24-L023	LAVWMA SCADA Replacement	59
24-L024	LAVWMA Cathodic Protection Improvements	60
24-L025	LAVWMA Livermore Pipeline Rehabilitation - Station 226+00 to Station 232+00	61
24-L026	LAVWMA Export Pipeline Air Entrapment Mitigation	62
24-L045	LAVWMA Solar Array	63
26-L013	LAVWMA Pump and Motor Rebuild - Pump Nos. 4 and 9	64
26-L022	LAVWMA Export Station Bypass Valve Replacement	65

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: JOINT POWERS AUTHORITY

Water Expansion (Fund 620)

### CIP No. 16-R018 DERWA Supplemental Water Supply

Funding Allocation: 100% 620

**Project Manager:** Steven Delight

**Status:** Continuing Project

#### Project Summary:

This project includes planning, design, and implementation of projects to provide DERWA with supplemental supply needed to address peak month supply shortfalls that could occur during summer months. Current 5-year recycled water demand projections by the participating agencies show the peak month demand will exceed the wastewater flows from DSRSD and the City of Pleasanton. Alternative sources of supply currently under consideration are additional supply from City of Livermore and/or raw wastewater from Central Contra Costa County Sanitary District (CCCSD), and local groundwater. Options to increase storage will also be evaluated, including the current treatment plant holding basins. In fiscal year 2026, DERWA will complete the technical studies on potential partnership opportunities with CCCSD.

**Anticipated CEQA:** CEQA addendum to 1996 EIR prepared by DSRSD and approved by DERWA

**Reference:** DERWA Permanent Supplemental Supplies - completed studies

**Fund Allocation Basis:** Project in support of future water customers.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
2,007,000	180,000	500,000	0	0	0	0	0	0	0	0	685,000

**Total Estimated Project Cost**      **\$3,372,000**      **DSRSD Net Cost (Contribution to JPA): \$2,251,560**

Current Adopted Budget      \$3,372,000      DERWA Project Funding: 58% DSRSD, 42% EBMUD

Increase/(Decrease)      \$0

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: JOINT POWERS AUTHORITY

Water Replacement (Fund 610)

### CIP No. 22-R014 DERWA HVAC Replacements

Funding Allocation: 100% 610

Project Manager: Ryan Yamamoto

Status: Continuing Project

#### Project Summary:

This project will replace the HVAC systems in Building M, Building O, and Building R at the DERWA water recycling facilities. Each of these current systems are nearing the end of their useful lives.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing water fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
75,000	150,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost**

**\$225,000**

**DSRSD Net Cost (Contribution to JPA): \$103,500**

Current Adopted Budget

\$126,000

DERWA Project Funding: 46% DSRSD, 27% EBMUD, 27% Pleasanton

Increase/(Decrease)

\$99,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: JOINT POWERS AUTHORITY

Water Replacement (Fund 610)

CIP No. 23-R001 DERWA New/Replacement Capital <\$50k

Funding Allocation: 100% 610

Project Manager: DERWA Authority Manager

Status: Continuing Project

### Project Summary:

This program provides funding for the acquisition of capital items for the DERWA facilities that cost less than \$50,000 each. Included are new capital items needed for improved reliability and/or efficiency, required by new regulation, and for the replacement or rehabilitation of existing assets that are in need of replacement or are nearing the end of their useful life.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15301, 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing water fund assets.

### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
376,000	100,000	100,000	0	0	0	0	0	0	0	0	832,000

**Total Estimated Project Cost** \$1,408,000

**DSRSD Net Cost (Contribution to JPA): \$591,360**

Current Adopted Budget \$1,408,000

DERWA Project Funding: 42% DSRSD, 31% EBMUD, 27% Pleasanton

Increase/(Decrease) \$0

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: JOINT POWERS AUTHORITY

Water Replacement (Fund 610)

### CIP No. 24-R014 DERWA Backwash Analysis

Funding Allocation: 100% 610

Project Manager: Karla Hammond

Status: Continuing Project

#### Project Summary:

The DSRSD 2023 Regional Wastewater Rate Study analyzed the cost to treat backwash waste streams from DERWA. Based on that study, the cost to treat DERWA backwash rates will increase by an estimated \$1.2 million. The increase in cost reflects the addition of the ballasted flocculation treatment system in 2018 and the significant increase in recycled water production that has occurred since operations began. In order to reduce the volume and/or strength of the filter backwash stream to mitigate the anticipated increase in treatment cost, DERWA will undertake a backwash analysis project to determine potential infrastructure improvements to reduce the backwash flow and/or strength.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15262]

**Reference:** 2023 Regional Wastewater Rate Study

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing water fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
55,000	30,000	115,000	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost**

**\$200,000**

**DSRSD Net Cost (Contribution to JPA): \$92,000**

Current Adopted Budget

\$200,000

DERWA Project Funding: 46% DSRSD, 27% EBMUD, 27% Pleasanton

Increase/(Decrease)

\$0



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: JOINT POWERS AUTHORITY

Water Replacement (Fund 610)

**CIP No. 24-R016 DERWA Pine Valley Transmission Cathodic Protection**

**Funding Allocation:** 100% 610

**Project Manager:** Rudy Portugal

**Status:** Continuing Project

**Project Summary:**

This cathodic protection project will provide safety improvements to mitigate possible AC interference from high-voltage overhead power lines.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15301]

**Reference:** N/A

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing water fund assets.

**10-Year Cash Flow and Estimated Project Cost:**

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
40,000	400,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost**

**\$440,000**

**DSRSD Net Cost (Contribution to JPA): \$202,100**

Current Adopted Budget

\$230,000

DERWA Project Funding: 47% DSRSD, 53% EBMUD

Increase/(Decrease)

\$210,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: JOINT POWERS AUTHORITY

Water Replacement (Fund 610)

### CIP No. 24-R018 DERWA SCADA Replacements

Funding Allocation: 100% 610

**Project Manager:** Mike Nakamura

**Status:** Continuing Project

#### Project Summary:

The Wastewater Treatment Plant's (WWTP) SCADA system replacement project is currently in design. Based on a preliminary construction cost provided by the design build consultant, DERWA's share of the project for the recycled water treatment system is proportional to the number of DERWA programmable logic controllers (PLCs) compared to DSRSD PLCs that will be replaced.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing water fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
2,500	50,000	862,500	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost**

**\$915,000**

**DSRSD Net Cost (Contribution to JPA): \$414,000**

Current Adopted Budget

\$300,000

DERWA Project Funding: 46% DSRSD, 27% EBMUD, 27% Pleasanton

Increase/(Decrease)

\$615,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: JOINT POWERS AUTHORITY

Water Replacement (Fund 610)

### CIP No. 26-R011 DERWA Turbidity Monitoring Equipment Upgrades

Funding Allocation: 100% 610

Project Manager: Nathan Murphy

Status: New Project

#### Project Summary:

The RWQCB approved increasing the treatment capacity and sand filter loading rate for the recycled water plant to 16.2 MGD and 7.5 gpm/ft<sup>2</sup>. As a condition of this approval, online turbidity measurements are required for each individual sand filter. This project will install new turbidimeters for each of the five, existing sand filters.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** RWQCB Requirements associated with increasing permitted capacity of Recycled Water Treatment to 16.2 MGD

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing water fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	133,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost**      **\$133,000**

**DSRSD Net Cost: \$61,180**

Current Adopted Budget      \$0

DERWA Project Funding: 46% DSRSD, 27% EBMUD, 27% Pleasanton

Increase/(Decrease)      \$133,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: JOINT POWERS AUTHORITY

Water Replacement (Fund 610)

### CIP No. 26-R012 DERWA Isolation Valve Replacements

Funding Allocation: 100% 610

Project Manager: Ryan Yamamoto

Status: New Project

#### Project Summary:

This project will replace up to four valves for the DERWA backbone. These valves are critical for the isolation of the DERWA backbone and nearing the end of their useful life. The project will replace up to one 36-inch valve, located at the north end of the Dedicated Land Disposal Facility, and one 36-inch valve, one 30-inch valve and one 24-inch valve located at the intersection of Dougherty Road and Sierra Lane. A below grade access vault will be also be considered for the 36-inch valve at the north end of the Dedicated Land Disposal Facility.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing water fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	125,000	275,000	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$400,000

**DSRSD Net Cost: \$232,000**

Current Adopted Budget \$0

DERWA Project Funding: 58% DSRSD, 42% EBMUD, 0% Pleasanton

Increase/(Decrease) \$400,000

DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: JOINT POWERS AUTHORITY

Water Replacement (Fund 610)

CIP No. 26-R023 DERWA UV Channel Rehabilitation

Funding Allocation: 100% 610

Project Manager: Ryan Pendergraft

Status: New Project

Project Summary:

The purpose of this project is to rehabilitate the UV channel by addressing minor degradation that has occurred over time. The project will involve applying a protective coating to resurface and safeguard the concrete channel.

Anticipated CEQA: Categorical Exemption [CEQA Guideline 15302]

Reference: N/A

Fund Allocation Basis: Project is required to replace or rehabilitate existing water fund assets.

10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	150,000	0	0	0	0	0	0	0	0	0	0

Total Estimated Project Cost	\$150,000	DSRSD Net Cost: \$69,000
Current Adopted Budget	\$0	DERWA Project Funding: 46% DSRSD, 27% EBMUD, 27% Pleasanton
Increase/(Decrease)	\$150,000	

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: JOINT POWERS AUTHORITY

Regional Wastewater Replacement (Fund 310)

**CIP No. 23-L005 LAVWMA San Leandro Sample Station Design Improvements**

**Funding Allocation:** 100% 310

**Project Manager:** LAVWMA General Manager

**Status:** Continuing Project

**Project Summary:**

Discharges from LAVWMA pump station are conveyed to the East Bay Dischargers Authority (EBDA) or the San Lorenzo Creek via the San Leandro sample station (SLSS). The project consists of improvements to the SLSS to improve automation and flow control. The scope of work includes the installation of new flow control valves, pressure relief valves, flow meters, chlorine residual analyzers, miscellaneous instrumentation improvements, and programming modifications to the programmable logic controllers and SCADA system.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15301, 15302]

**Reference:** N/A

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing regional wastewater fund assets.

**10-Year Cash Flow and Estimated Project Cost:**

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	1,275,000	400,000	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$1,675,000

Current Adopted Budget \$0

Increase/(Decrease) \$1,675,000

**LAVWMA Project Funding:**

Project is fully reimbursed by LAVWMA. DSRSD contributes an annual amount to the LAVWMA Renewal and Replacement Fund to fund LAVWMA capital projects. The amount varies by year and is adopted annually with the LAVWMA Budget.

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: JOINT POWERS AUTHORITY

Regional Wastewater Replacement (Fund 310)

**CIP No. 23-L011 LAVWMA Pipeline Inspection**

**Funding Allocation:** 100% 310

**Project Manager:** Ryan Pendergraft

**Status:** Continuing Project

### Project Summary:

The project consists of inspection of selected portions of the pipeline that conveys treated effluent from the LAVWMA pump station to the East Bay Dischargers Authority (EBDA). The inspection will be performed using a remotely operated vehicle. The findings of this study will be used to identify sections of the pipeline that are in need of repairs and/or to program future projects to improve and/or rehabilitate these sections of pipe. In FY26, approximately 1000 linear feet will also be rehabilitated using cured-in-place-pipe technology (CIPP).

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15301, 15302, 15306]

**Reference:** N/A

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing regional wastewater fund assets.

### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
221,000	600,000	0	0	0	0	0	0	0	0	0	0

### Total Estimated Project Cost

**\$821,000**

Current Adopted Budget

\$850,000

Increase/(Decrease)

(\$29,000)

### LAVWMA Project Funding:

Project is fully reimbursed by LAVWMA. DSRSD contributes an annual amount to the LAVWMA Renewal and Replacement Fund to fund LAVWMA capital projects. The amount varies by year and is adopted annually with the LAVWMA Budget.

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: JOINT POWERS AUTHORITY

Regional Wastewater Replacement (Fund 310)

**CIP No. 23-L013 LAVWMA Pump Station Valve Actuator Replacements**

**Funding Allocation:** 100% 310

**Project Manager:** Nathan Murphy

**Status:** Continuing Project

**Project Summary:**

The LAVWMA Pump Station is equipped with valves that are controlled by electric actuators. The electric valve actuators were installed approximately 20 years ago and are nearing the end of their useful life. The project consists of the replacement of 17 valve actuators.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15301, 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace existing regional wastewater fund assets.

**10-Year Cash Flow and Estimated Project Cost:**

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
161,000	25,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$186,000

Current Adopted Budget \$95,000

Increase/(Decrease) \$91,000

**LAVWMA Project Funding:**

Project is fully reimbursed by LAVWMA. DSRSD contributes an annual amount to the LAVWMA Renewal and Replacement Fund to fund LAVWMA capital projects. The amount varies by year and is adopted annually with the LAVWMA Budget.



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: JOINT POWERS AUTHORITY

Regional Wastewater Replacement (Fund 310)

**CIP No. 24-L023 LAVWMA SCADA Replacement**

**Funding Allocation:** 100% 310

**Project Manager:** Mike Nakamura

**Status:** Continuing Project

**Project Summary:**

The wastewater treatment plant's SCADA system replacement project is currently in design. Based on a preliminary construction cost provided by the design build consultant, LAVWMA's share of the project is proportional to the number of LAVWMA programmable logic controllers (PLCs) compared to DSRSD PLCs that will be replaced.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace existing regional wastewater fund assets.

**10-Year Cash Flow and Estimated Project Cost:**

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	725,000	125,000	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$850,000

Current Adopted Budget \$600,000

Increase/(Decrease) \$250,000

**LAVWMA Project Funding:**

Project is fully reimbursed by LAVWMA. DSRSD contributes an annual amount to the LAVWMA Renewal and Replacement Fund to fund LAVWMA capital projects. The amount varies by year and is adopted annually with the LAVWMA Budget.

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: JOINT POWERS AUTHORITY

Regional Wastewater Replacement (Fund 310)

### CIP No. 24-L024 LAVWMA Cathodic Protection Improvements

Funding Allocation: 100% 310

Project Manager: LAVWMA General Manager

Status: Continuing Project

#### Project Summary:

Treated wastewater is conveyed from the LAVWMA Pump Station to an outfall owned by the East Bay Dischargers Authority via the LAVWMA export pipeline. The export pipelines range in size from 24 to 36-inches in diameter and span approximately 15.6 miles. The pipelines are cathodically protected using an impressed current system, which uses a rectifier and anodes buried in the ground. The project consists of improvements to the cathodic protection system, including but not limited to, repairs to the existing impressed current system, installation of additional test stations, bonding repairs to rectify electrical discontinuities, and the installation of monitoring equipment to remotely monitor the status and health of the rectifiers.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15301, 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing regional wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	320,000	0	0	0	0	0	0	0	0	0	0

#### Total Estimated Project Cost

**\$320,000**

Current Adopted Budget

\$0

Increase/(Decrease)

**\$320,000**

#### LAVWMA Project Funding:

Project is fully reimbursed by LAVWMA. DSRSD contributes an annual amount to the LAVWMA Renewal and Replacement Fund to fund LAVWMA capital projects. The amount varies by year and is adopted annually with the LAVWMA Budget.

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: JOINT POWERS AUTHORITY

Regional Wastewater Replacement (Fund 310)

**CIP No. 24-L025 LAVWMA Livermore Pipeline Rehabilitation - Station 226+00 to Station 232+00**

**Funding Allocation:** 100% 310

**Project Manager:** LAVWMA General Manager

**Status:** Continuing Project

### Project Summary:

The LAVWMA Livermore Pipeline conveys treated effluent from the Livermore wastewater treatment plant to the LAVWMA Pump Station. A portion of the LAVWMA Livermore Pipeline (approximately Station 226+00 to approximately Station 232+00) crosses the Arroyo Mocho creek and continues running parallel along the creek. When it was constructed in 1977, the pipeline was at least 4-feet below the bottom of the Arroyo Mocho and the section running parallel to the creek was set back at least 15-feet from the edge of the embankment. Since that time, the Arroyo Mocho has experienced significant erosion. The recent 2022/23 storms have further exacerbated the erosion, whereby the pipe crossing is now exposed and the section of pipe running parallel to the creek is within 3-5 feet of the edge of the embankment. The project will install a new pipeline using trenchless methods and move the pipeline away from the edge of the embankment. The project is substantially complete. For FY26, the budget provides allowance for project closeout work, including but not limited to the acquisition of final property easements, FEMA reimbursements, and other miscellaneous project-related expenses.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** N/A

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing regional wastewater fund assets.

### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
5,515,000	30,000	0	0	0	0	0	0	0	0	0	0

<b>Total Estimated Project Cost</b>	<b>\$5,545,000</b>
Current Adopted Budget	\$6,200,000
Increase/(Decrease)	(\$655,000)

### LAVWMA Project Funding:

Project is fully reimbursed by LAVWMA. DSRSD contributes an annual amount to the LAVWMA Renewal and Replacement Fund to fund LAVWMA capital projects. The amount varies by year and is adopted annually with the LAVWMA Budget.

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: JOINT POWERS AUTHORITY

Regional Wastewater Replacement (Fund 310)

**CIP No. 24-L026 LAVWMA Export Pipeline Air Entrapment Mitigation**

**Funding Allocation:** 100% 310

**Project Manager:** LAVWMA General Manager

**Status:** Continuing Project

### Project Summary:

The project aims to reduce loss-of-signal events in EBDA ultrasonic flowmeters during wet weather discharge scenarios. A multi-year data analysis concluded that air trapped in the Export Pipeline during transitions from zero flow to high flow likely forms air pockets, interfering with ultrasonic flowmeter operation. In FY 26, LAVWMA plans to implement the first phase of improvements to mitigate entrapped air. Phase 1 improvements include recalibrating and upgrading the existing ultrasonic flowmeter, replacing the magnetic flowmeter, and adding additional venting at the LAVWMA/EBDA pipe connection. If these measures do not fully resolve the issue, LAVWMA will proceed with a second phase in FY 27, which involves replacing the existing ultrasonic flowmeter. Should further improvements be necessary, a final phase will be implemented in FY 28, focusing on upsizing the two combination air release valves at the western terminus of the LAVWMA Pipeline.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15262]; Categorical Exemption [CEQA Guideline 15301]

**Reference:** N/A

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing regional wastewater fund assets.

### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	151,500	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$151,500

Current Adopted Budget \$0

Increase/(Decrease) \$151,500

### LAVWMA Project Funding:

Project is fully reimbursed by LAVWMA. DSRSD contributes an annual amount to the LAVWMA Renewal and Replacement Fund to fund LAVWMA capital projects. The amount varies by year and is adopted annually with the LAVWMA Budget.

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: JOINT POWERS AUTHORITY

Regional Wastewater Replacement (Fund 310)

**CIP No. 24-L045 LAVWMA Solar Array**

**Funding Allocation:** 100% 310

**Project Manager:** Rudy Portugal

**Status:** New Project

**Project Summary:**

The project includes installation of canopy-mounted solar facilities around the perimeter of the LAVWMA effluent storage basins. The project would be financed through a purchase power agreement.

**Anticipated CEQA:** Initial Study/Mitigated Negative Declaration

**Reference:** 2024 Energy Facilities Master Plan; CIP 24-A045

**Fund Allocation Basis:** Implementation of this project will offset existing electrical demands.

**10-Year Cash Flow and Estimated Project Cost:**

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	60,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost**

**\$60,000**

Current Adopted Budget

\$0

Increase/(Decrease)

\$60,000

**LAVWMA Project Funding:**

Project is fully reimbursed by LAVWMA. DSRSD contributes an annual amount to the LAVWMA Renewal and Replacement Fund to fund LAVWMA capital projects. The amount varies by year and is adopted annually with the LAVWMA Budget.

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: JOINT POWERS AUTHORITY

Regional Wastewater Replacement (Fund 310)

**CIP No. 26-L013 LAVWMA Pump and Motor Rebuild - Pump Nos. 4 and 9**

**Funding Allocation:** 100% 310

**Project Manager:** Shawn Quinlan

**Status:** New Project

### Project Summary:

The project consists of the replacement of pumps that are nearing the end of their useful life and the rehabilitation of their respective motors, including the replacement of the motor's resistance temperature detectors (RTDs). In FYE 26, two pumps will be rehabilitated - Export Pump No. 4 and Pump No. 9.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15301, 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing regional wastewater fund assets.

### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	190,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** **\$190,000**

Current Adopted Budget \$0

Increase/(Decrease) \$190,000

### LAVWMA Project Funding:

Project is fully reimbursed by LAVWMA. DSRSD contributes an annual amount to the LAVWMA Renewal and Replacement Fund to fund LAVWMA capital projects. The amount varies by year and is adopted annually with the LAVWMA Budget.

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: JOINT POWERS AUTHORITY

Regional Wastewater Replacement (Fund 310)

**CIP No. 26-L022 LAVWMA Export Station Bypass Valve Replacement**

**Funding Allocation:** 100% 310

**Project Manager:** Tim Lewis

**Status:** New Project

**Project Summary:**

There are indications that the bypass/cross-over valves at the Export Pump Station have failed or do not fully seal. In FY26, staff will conduct a condition of the cross-valve to assess the condition of the valves and whether it can be rehabilitated or should be replaced. If required, capital improvements will be implemented in FY27.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing water fund assets.

**10-Year Cash Flow and Estimated Project Cost:**

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	50,000	50,000	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$100,000

Current Adopted Budget \$0

Increase/(Decrease) \$100,000

**LAVMA Project Funding:**

Project is fully reimbursed by LAVWMA. DRSD contributes an annual amount to the LAVWMA Renewal and Replacement Fund to fund LAVWMA capital projects. The amount varies by year and is adopted annually with the LAVWMA Budget.

## CIP 10-YEAR PLAN FY 2026 through 2035

### CATEGORY: WATER SYSTEM

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## CIP 10-YEAR PLAN FY 2026 through 2035

### CATEGORY: WATER SYSTEM

CIP No.	Project Name	Page
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T26-11	Urban Water Management Plan Update 2031	108
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T26-13	Water Conservation Master Plan Update 2035	112

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WATER SYSTEM

### Water Replacement (Fund 610)

#### CIP No. 12-W016 Reservoir 1B Recoating

Funding Allocation: 100% 610

Project Manager: Jason Ching

Status: Closing Project

#### Project Summary:

This project will recoat the exterior and interior of Reservoir 1B which was constructed in 1961. The project will also recoat all tank and piping appurtenances including the roof hatch and vents, interior and exterior ladders, manways, inlet, outlet, and overflow pipes. A new cathodic protection system will also be installed to replace the original system for all reservoirs. Reservoir 1B is a four million gallon (MG) shared facility with 2.35 MG owned by DSRSD and 1.65 MG owned by Zone 7. Per Basic Agreement for Construction and Joint Use of 4 MG Dougherty Reservoir and Appurtenant Facilities dated April 19, 1983, DSRSD pays for 50% of operations and maintenance costs. The cost shown is the estimated DSRSD share.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15301]

**Reference:** 2016 Department of Health Services inspection report; video testing report

**Fund Allocation Basis:** Project is required to maintain existing water fund assets.

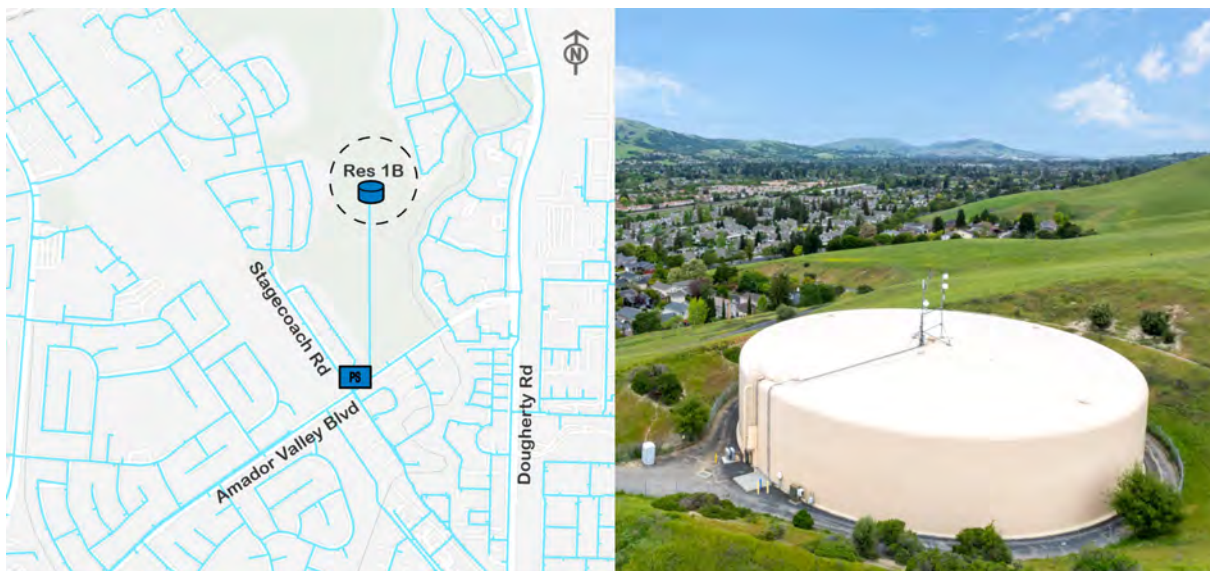
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
1,175,000	450,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$1,625,000

Current Adopted Budget \$1,625,000

Increase/(Decrease) \$0



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WATER SYSTEM

### Water Expansion (Fund 620)

#### CIP No. 14-W008 Reservoir 20B

Funding Allocation: 100% 620

**Project Manager:** Sonya Spala

**Status:** Continuing Project

#### Project Summary:

This project consists of the construction of a 1.3 million gallon potable water reservoir to support the water demands in Eastern Dublin. The scope also includes the installation of approximately 750 linear feet of 14-inch inlet/outlet piping, access roads, and associated property rights.

**Anticipated CEQA:** Initial Study/Mitigated Negative Declaration

**Reference:** 2016 Water Master Plan Update

**Fund Allocation Basis:** Project in support of future water customers.

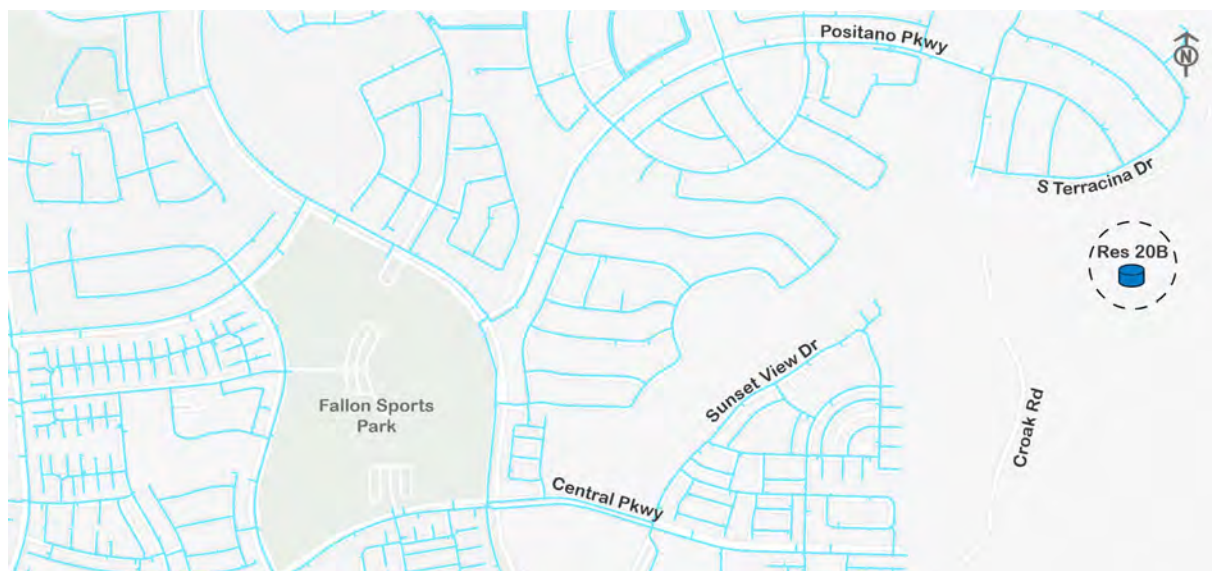
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
700,000	4,400,000	4,400,000	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$9,500,000

Current Adopted Budget \$6,905,000

Increase/(Decrease) \$2,595,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

### CIP No. 16-A016 District Facilities Security – Phase 2

Funding Allocation: 90% 610 10% 310

Project Manager: Michelle Gallardo

Status: New Project

#### Project Summary:

This project will 1) review past recommendations for physical security for the potable and recycled water facilities and the sewer lift stations, 2) inventory which recommendations have been implemented, either installed over the last few years or installed as part of the SCADA project and, 3) develop a plan and cost estimate for the remaining required improvements. The project cost will be revised in future years to include the cost of construction once the required improvements are defined. This project will also incorporate the recommendations from the AWIA Risk and Resilience Assessment (drinking water system only), which is scheduled for completion in December 2025.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15262]

**Reference:** Physical Security Risk Assessment, Pinkerton Consulting (April 2004);  
America's Water Infrastructure Act (AWIA) Risk and Resilience Assessment Certification

**Fund Allocation Basis:** Based on number of facilities associated with each fund.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	22,500	217,500	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$240,000

Current Adopted Budget \$240,000

Increase/(Decrease) \$0

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WATER SYSTEM

### Water Replacement (Fund 610)

#### CIP No. 16-W012 Potable Water Pump Station Standby Generators/Emergency Response

Funding Allocation: 100% 610

**Project Manager:** Rudy Portugal

**Status:** Closing Project

#### Project Summary:

To ensure continued operation of the water distribution system in the event of a utility power failure, reliable backup power infrastructure is necessary for critical potable water pump stations, reservoirs and telemetry sites. The project includes the installation of two permanent standby diesel generators at Pump Stations 4B and 200A, procurement of five trailer-mounted mobile generators, installation of new receptacles at six critical pump station sites for mobile generator hookups, and the upgrade of the uninterruptable power supply (UPS) battery backup systems for eight potable and recycled water reservoirs.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15303]

**Reference:** 2016 Water System Master Plan

**Fund Allocation Basis:** Project is required to maintain existing water fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
3,320,000	100,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$3,420,000

Current Adopted Budget \$3,420,000

Increase/(Decrease) \$0





## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

### CIP No. 17-A006 Field Operations Pavement Rehabilitation

Funding Allocation: 100% 610

**Project Manager:** Karla Hammond

**Status:** Continuing Project

#### Project Summary:

This project will continue evaluating the existing paved access roads at District facilities excluding the Wastewater Treatment Plant (WWTP). The various access roads will be scheduled for repair, maintenance, or reconstruction based on the evaluation report. The roads were ranked by condition (fair, poor, very poor). Fair condition roads had minor cracking due to roots, lack of proper edging, poor drainage, and expansive soils. Poor condition roads were similar to fair condition roads but were more severe and noted by existing visual damage. Very poor condition roads had complex subsurface and geologic conditions that need in-depth study for recommended design and construction. Assessments will be made to evaluate the need for additional pavement for unimproved DSRSD easements where Field Operations staff are required to frequently access.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15301, 15302]

**Reference:** Summary Investigation Memorandum: DSRSD Reservoir Access Roads, CE&G, April 2018

**Fund Allocation Basis:** Project is required to maintain existing water assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
16,549	100,000	400,000	0	410,000	0	400,000	0	370,000	0	365,000	0

**Total Estimated Project Cost**      **\$2,061,549**

Current Adopted Budget      \$2,060,295

Increase/(Decrease)      \$1,254



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WATER SYSTEM

### Water Expansion (Fund 620)

#### CIP No. 17-W003 Reservoir 10A

Funding Allocation: 100% 620

**Project Manager:** Ryan Yamamoto

**Status:** Continuing Project

#### Project Summary:

As part of the Agreement to take ownership of the Camp Parks water system, the District inherited Reservoir 10A, an open cut reservoir in the former Camp Parks water system. Reservoir 10A was constructed in the 1940s and has reached the end of its useful life. Moreover, the District's existing water distribution system, sans the storage capacity provided by Reservoir 10A, is adequately sized to meet current demands. Thus, the District does not operate Reservoir 10A. To accommodate higher future demands, the District will replace Reservoir 10A and construct the new reservoir at the appropriate elevation to optimize operational efficiency.

**Anticipated CEQA:** Mitigated Negative Declaration/EIR

**Reference:** N/A

**Fund Allocation Basis:** Project is required to provide water storage capacity for future development.

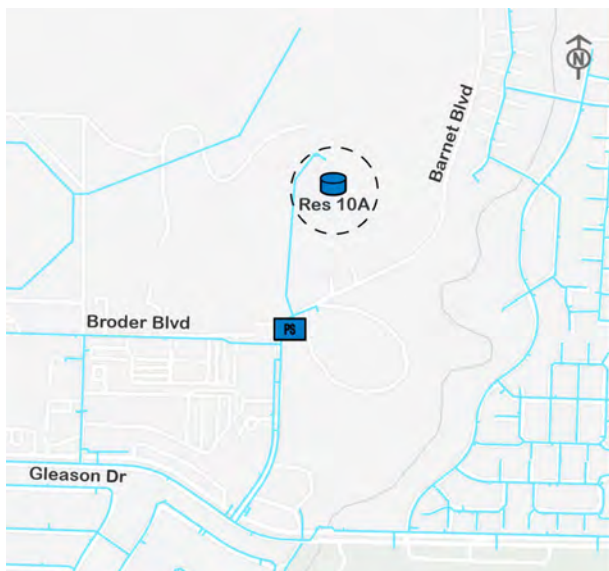
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
677,242	165,000	165,000	1,235,000	1,235,000	11,650,000	6,475,000	0	0	0	0	0

**Total Estimated Project Cost** \$21,602,242

Current Adopted Budget \$21,602,242

Increase/(Decrease) \$0



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WATER SYSTEM

### Water Replacement (Fund 610)

#### CIP No. 18-W003 Reservoir 2 Recoating

Funding Allocation: 100% 610

**Project Manager:** Sonya Spala

**Status:** Continuing Project

#### Project Summary:

This project will recoat the exterior and interior of Reservoir 2, which was constructed in 1964. The reservoir was cleaned and inspected in 2016. The inspection report indicated that there are multiple coating blisters on the interior surfaces and areas of corrosion on the roof. The interior and exterior coatings are original. The project will also recoat all tank and piping appurtenances including the roof hatch and vents, interior and exterior ladders, manways, inlet, outlet, and overflow pipes. A new cathodic protection system will also be installed to replace the original system.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15301, 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to maintain existing water fund assets.

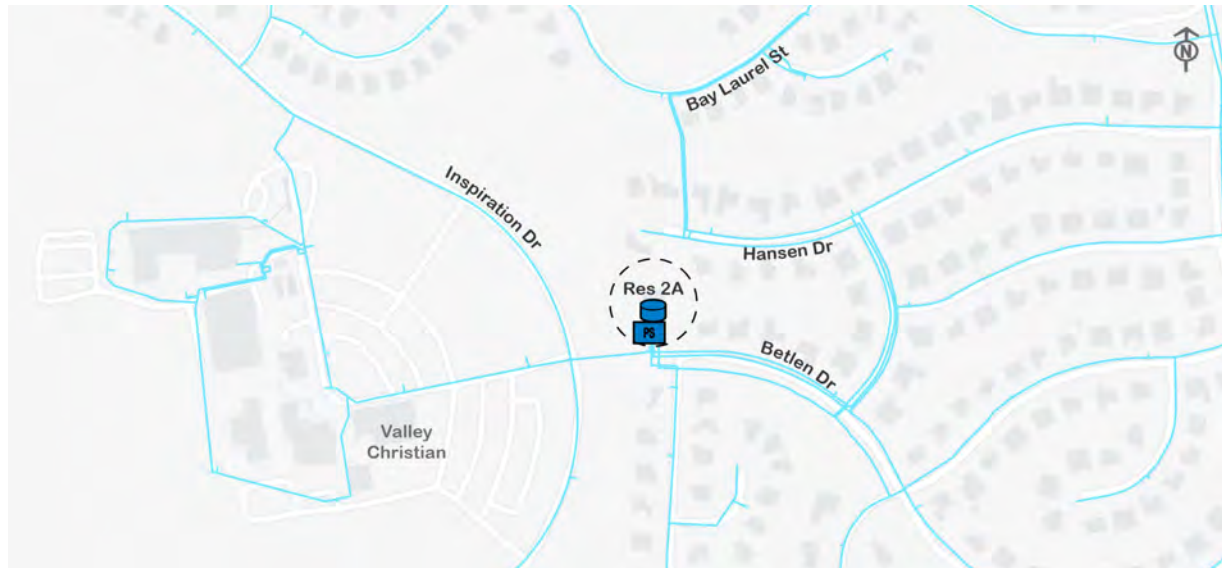
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
478,000	1,365,000	72,000	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$1,915,000

Current Adopted Budget \$1,776,127

Increase/(Decrease) \$138,873





## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

### CIP No. 18-W004 Pump Station 3A MCC Improvements

Funding Allocation: 100% 610

Project Manager: Rudy Portugal

Status: Closing Project

#### Project Summary:

The existing motor control center (MCC) at potable water Pump Station 3A (PS 3A) is in a small underground vault along with the station programmable logic controller (PLC). The electrical equipment is over 30 years old and replacement parts are no longer readily available. The objective of the project is to install a new MCC, PLC and above ground portable generator connection to more quickly provide back-up power in the event of a power utility outage. The remaining pump station equipment will remain inside the vault.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace existing water fund assets.

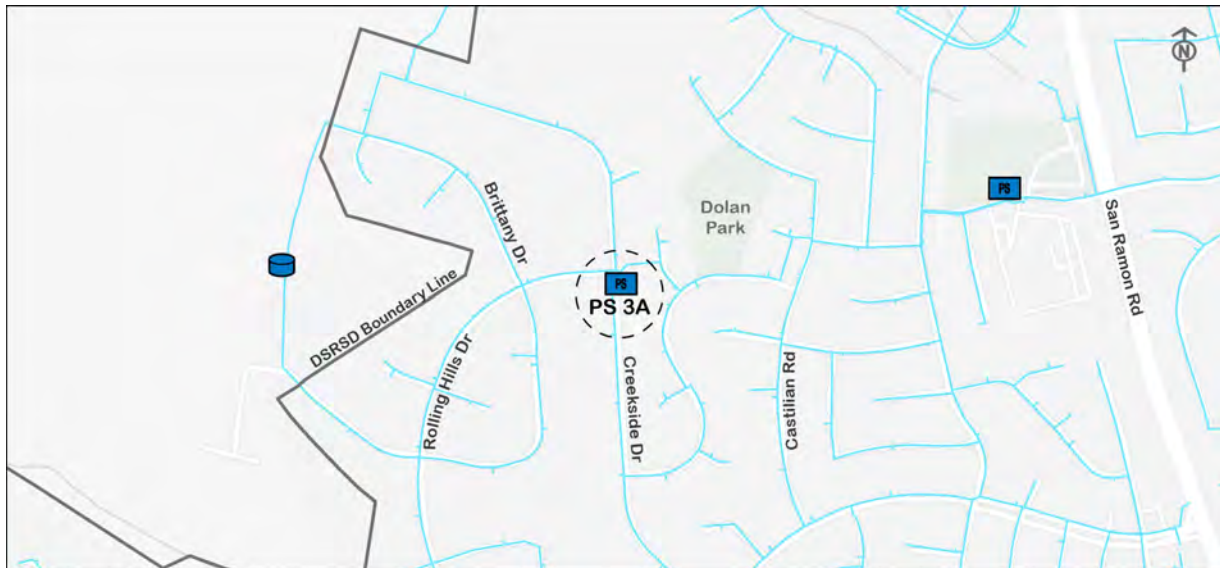
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
1,063,254	75,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$1,138,254

Current Adopted Budget \$1,138,254

Increase/(Decrease) \$0



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WATER SYSTEM

### Water Expansion (Fund 620)

#### CIP No. 20-W015 Turnout 6

Funding Allocation: 100% 620

**Project Manager:** Jason Ching

**Status:** Continuing Project

#### Project Summary:

This project will provide water supply for development in eastern Dublin. A turnout from Zone 7 south of Hwy I-580 at Pimlico Drive with a capacity of 6,000 gpm (8.6 mgd) will be installed. This project will include 2,300 feet of 20-inch main from the turnout to Dublin Boulevard with 200 feet of trenchless pipeline to cross under Hwy I-580. This turnout will include chemical feed facilities. This project is required to meet future demands and will add redundancy to improve reliability of the distribution system. The new turnout will be served by Zone 7 Water Agency's Cross Valley Pipeline.

**Anticipated CEQA:** Initial Study/Mitigated Negative Declaration

**Reference:** 2016 Water Master Plan Update

**Fund Allocation Basis:** Fund split based on future expansion for Zone 1 and reliability for existing customers.

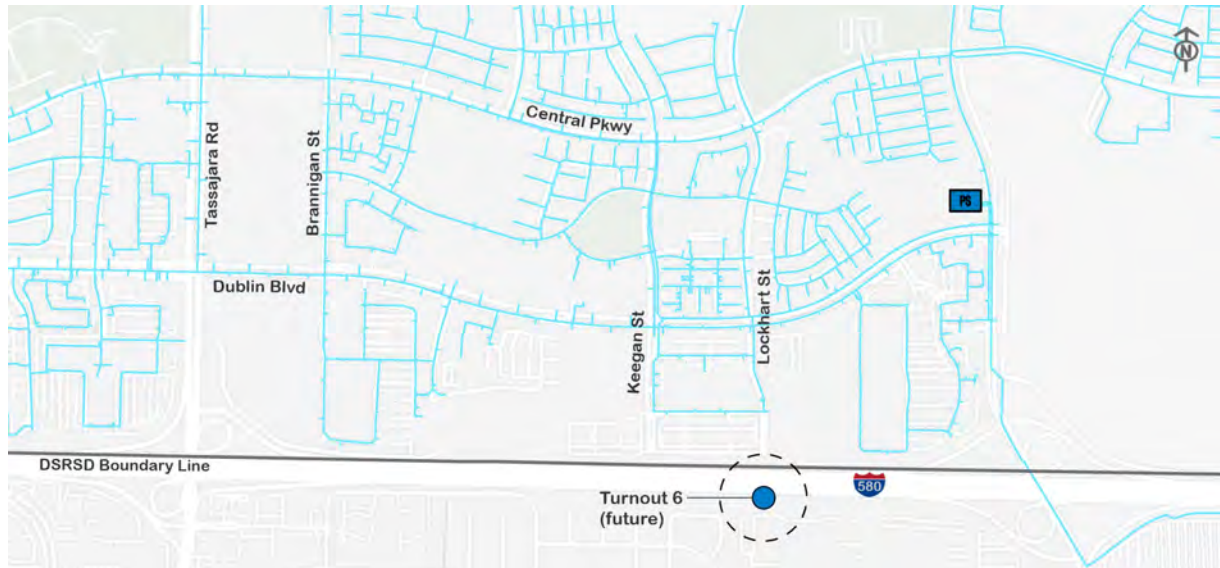
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
605,000	1,615,000	10,580,000	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$12,800,000

Current Adopted Budget \$12,408,763

Increase/(Decrease) \$391,237



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WATER SYSTEM

### Water Replacement (Fund 610)

#### CIP No. 20-W017 Water System Master Plan and Operations Plan Update

Funding Allocation: 80% 610 20% 620

**Project Manager:** Roger Chu

**Status:** Continuing Project

#### Project Summary:

This project will update the District's 2016 Water System Master Plan (Plan). The Plan, which is typically updated at a five year interval, outlines the water system required to serve our customers from current conditions through future build-out conditions ensuring the water system operation is reliable as systems expand. The Plan will address the America's Water Infrastructure Act of 2018 (AWIA) Risk and Resilience Assessment report and address Risk and Resilience Management Strategies for the District.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15262]

**Reference:** 2016 Water System Master Plan

**Fund Allocation Basis:** Based on the ratio of current water demands to projected buildout demands.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
928,000	80,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$1,008,000

Current Adopted Budget \$1,008,000

Increase/(Decrease) \$0



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

### CIP No. 20-W019 Automated Water Quality Monitoring

Funding Allocation: 100% 610

Project Manager: Irene Suroso

Status: Continuing Project

#### Project Summary:

This project will install water quality monitors at all District potable and recycled water reservoirs, pump stations and turnouts. Analyzers will focus on key water quality indicators such as chlorine, fluoride and ammonia as well as other useful parameters. Data collected from analyzers will be used to track water quality effects resulting from operational strategy improvements and facilities upgrades. Phase 1 would be a complete upgrade of the potable Turnout monitors. Phase 2 would be the addition of monitors at pumping facilities. Phase 3 would be the installation of appropriate monitors at reservoirs.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15303]

**Reference:** N/A

**Fund Allocation Basis:** Project is required to improve existing system water quality.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	448,500	345,000	345,000	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$1,138,500

Current Adopted Budget \$900,000

Increase/(Decrease) \$238,500

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WATER SYSTEM

### Water Replacement (Fund 610)

#### CIP No. 20-W025 Pump Station 1A Rehabilitation

Funding Allocation: 100% 610

**Project Manager:** Roger Chu

**Status:** Continuing Project

#### Project Summary:

This project will upgrade or replace Pump Station 1A, which pumps water from Zone 7 (via Turnout 2) to the District's Pressure Zone 1. The suction and discharge manifolds cause high head loss, inefficiency, and pump cavitation. Fluoride storage and injection equipment housed at the facility will also be upgraded. The project also includes upsizing approximately 370 linear feet of existing 12-inch diameter pipeline in Amador Valley Boulevard. Increasing the size of these pipes downstream of Pump Station 1A will reduce head loss and improve pump efficiency and performance.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302, 15303]

**Reference:** 2016 Water System Master Plan Update

**Fund Allocation Basis:** Project is required to replace existing water fund assets.

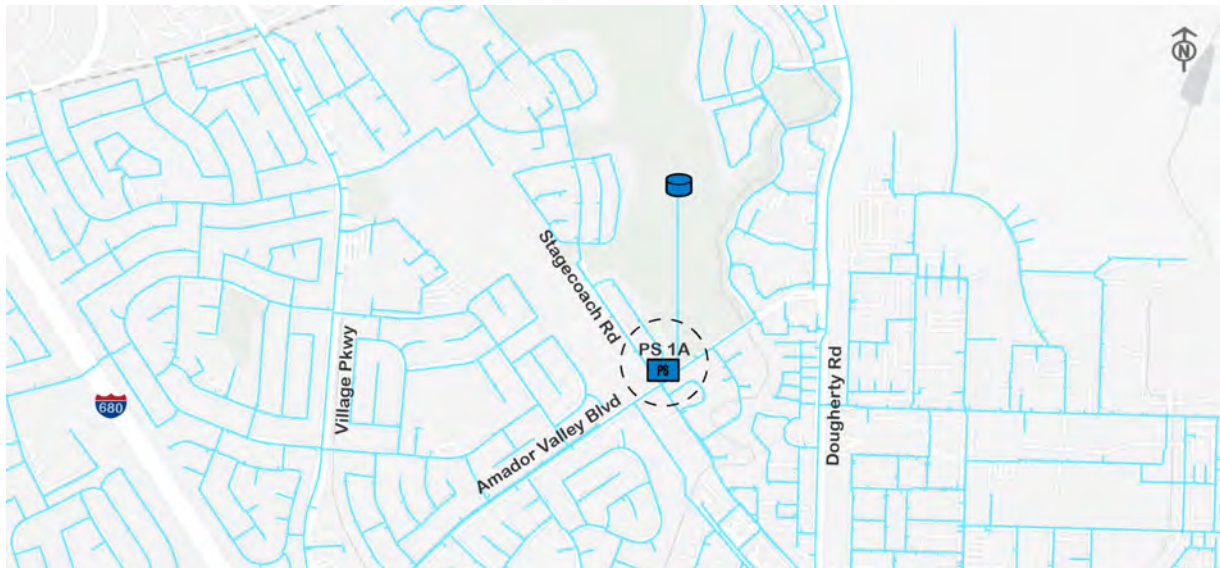
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
750,000	330,000	8,250,000	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$9,330,000

Current Adopted Budget \$8,273,055

Increase/(Decrease) \$1,056,945





## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WATER SYSTEM

### Water Expansion (Fund 620)

#### CIP No. 20-W027 Dublin Boulevard Extension Water Facilities

Funding Allocation: 100% 620

Project Manager: Jackie Yee

Status: Continuing Project

#### Project Summary:

The Alameda County Transportation Commission, Alameda County, and the cities of Dublin and Livermore are partnering on the Dublin Boulevard Extension Project, a 1.5 mile extension of Dublin Boulevard from Fallon Road in Dublin to North Canyons Parkway at Doolan Road in Livermore. The extension of Dublin Boulevard had been planned since 1984. Dublin's General Plan, the General Plans of the County and Livermore, and Plan Bay Area 2040 all include the extension of Dublin Boulevard. Water and wastewater utilities will need to be installed within the extended Dublin Boulevard to accommodate future development based on the City of Dublin's General Plan. The District coordinated with the City of Dublin to include potable water lines and wastewater collection sewers within the District's service area in the extension project. The District's project will construct 5,150 feet of 12-inch potable water pipeline and associated appurtenances as a portion of the road extension project.

**Anticipated CEQA:** Final EIR – Dublin Blvd. – North Canyons Parkway Extension Project (City of Dublin), August 2019

**Reference:** 2016 Water Master Plan

**Fund Allocation Basis:** Project in support of future water customers.

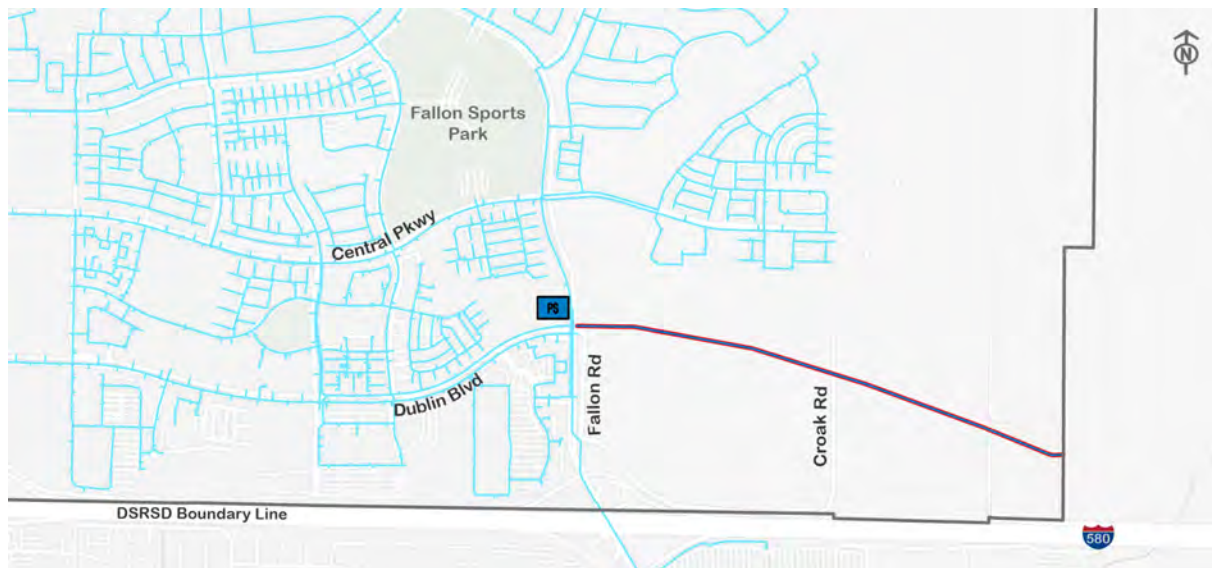
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
131,761	139,120	139,119	2,424,000	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$2,834,000

Current Adopted Budget \$2,834,000

Increase/(Decrease) \$0



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

### CIP No. 22-W020 2021 Alternative Water Supply Study – Phase 2

Funding Allocation: 75% 610 25% 620

Project Manager: Jan Lee

Status: Continuing Project

#### Project Summary:

This project will fund collaborative efforts with regional partners to further explore potential near-term pilot projects that were identified in the 2021 Alternative Water Supply Study: A Framework for a Resilient and Sustainable Water Future. For FYE 26 through FYE 28, efforts will include conceptual planning for a potential regional potable reuse demonstration project.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15262]

**Reference:** 2021 Alternative Water Supply Study: A Framework for a Resilient and Sustainable Water Future

**Fund Allocation Basis:** Based on the ratio of current water demands to projected build-out demands.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
925,675	100,000	250,000	500,000	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$1,775,675

Current Adopted Budget \$2,373,952

Increase/(Decrease) (\$598,277)

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

### CIP No. 24-W008 Non-Residential Meter Replacement

Funding Allocation: 100% 610

Project Manager: Irene Suroso

Status: Continuing Project

#### Project Summary:

This project will replace non-residential meters nearing the end of their useful life. Replacement of these meters will ensure water consumption readings are accurately measured. This project will also support compliance with California Senate Bill 555 related to the District's Water Loss Audit.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace existing water fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	200,000	200,000	200,000	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$600,000

Current Adopted Budget \$600,000

Increase/(Decrease) \$0





## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

### CIP No. 24-W009 Tassajara Road Main Replacement - Palisades Drive to Windemere Parkway

Funding Allocation: 100% 610

Project Manager: Jackie Yee

Status: Continuing Project

#### Project Summary:

The City of Dublin/Contra Costa County will widen Tassajara Road, between approximately Palisades Drive and Windemere Parkway. Due to these improvements, the District will need to relocate portions of the pipeline to a manageable maintenance location. A reciprocal services agreement will be coordinated between DSRSD and the City of Dublin/Contra Costa County that will allow the City/County to design and construct the replacement of approximately 5,000 linear feet of water main, including valves, fire hydrants and other appurtenances, within the extent of these improvements. DSRSD will reimburse the City/County for the replacement of DSRSD's infrastructure. The cost shown is the amount DSRSD expects to reimburse the City/County.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace existing water fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	50,000	2,625,000	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$2,675,000

Current Adopted Budget \$2,675,000

Increase/(Decrease) \$0



DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

CIP No. 24-W012 Tassajara Road Gap Closure Fire Hydrant Relocation

Funding Allocation: 100% 610

Project Manager: Jackie Yee

Status: Closing Project

**Project Summary:**

The City of Dublin will design and construct a road widening project that will close the gaps in Tassajara Road. This requires the relocation of several existing fire hydrants. A reciprocal services agreement will be coordinated between DSRSD and the City of Dublin that will allow the City of Dublin to design and relocate the fire hydrants. DSRSD will reimburse the City for the relocation of the fire hydrants. The cost shown is the amount DSRSD expects to reimburse the City.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** N/A

**Fund Allocation Basis:** Project is required to replace existing water fund assets.

10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
10,000	110,000	0	0	0	0	0	0	0	0	0	0

Total Estimated Project Cost\$120,000

Current Adopted Budget\$120,000

Increase/(Decrease)\$0



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WATER SYSTEM

### Water Replacement (Fund 610)

#### CIP No. 24-W013 Village Parkway Main Replacement – Amador Valley Boulevard to Kimball Avenue

Funding Allocation: 100% 610

**Project Manager:** Karla Hammond

**Status:** Continuing Project

#### Project Summary:

The City of Dublin will design and construct improvements to the Village Parkway, between Amador Valley Boulevard and Kimball Avenue. The existing pipeline within Village Parkway was originally constructed in the early 1960s and is nearing the end of their useful life. A reciprocal services agreement will be coordinated between DSRSD and the City of Dublin that will allow the City of Dublin to design and construct the replacement of approximately 6,100 linear feet of water main, including valves, fire hydrants and other appurtenances, within the extent of these improvements. DSRSD will reimburse the City for the replacement of DSRSD's infrastructure. The cost shown is the amount DSRSD expects to reimburse the City.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Asset Management Program; City of Dublin Village Parkway Reconstruction and Complete Streets Project (CIP No. ST0323)

**Fund Allocation Basis:** Project is required to replace existing water fund assets.

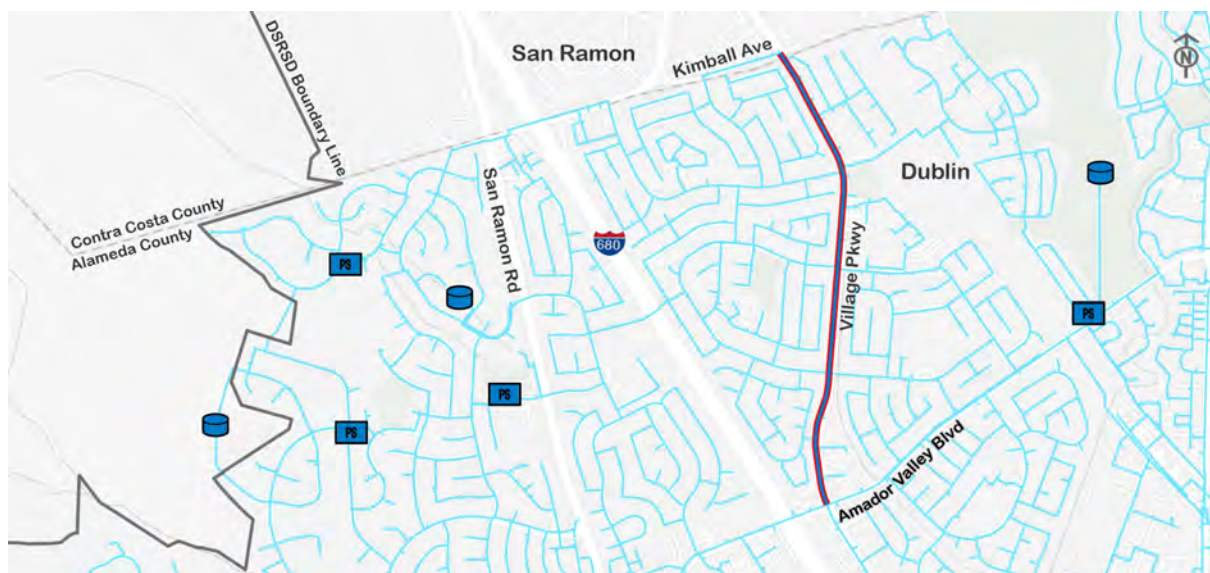
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
160,000	1,950,000	1,780,000	3,525,000	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$7,415,000

Current Adopted Budget \$3,250,000

Increase/(Decrease) \$4,165,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

### CIP No. 24-W019 2023 Water Conservation Master Plan

Funding Allocation: 100% 610

**Project Manager:** Irene Suroso

**Status:** Closing Project

#### Project Summary:

This project will provide a framework for water conservation programs that are aligned with DSRSD's mission and core values to meet District's water conservation and sustainability goals. The Conservation Plan and Modeling Tool will be used for the annual water supply and demand assessments/reports required by the California Department of Water Resources and to support compliance with California's Water Conservation Framework regulations (AB 1668 and SB 606).

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15262]

**Reference:** 2020 Urban Water Management Plan

**Fund Allocation Basis:** Project/Study is required to support current water customers.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
188,400	111,600	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$300,000

Current Adopted Budget \$264,000

Increase/(Decrease) \$36,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Expansion (Fund 620)

### CIP No. 24-W022 East Ranch Water Main – Central Parkway to Savanna Court

Funding Allocation: 100% 620

Project Manager: Jackie Yee

Status: Continuing Project

#### Project Summary:

The City of Dublin's East Ranch project proposes the development of 573 residential units on an approximately 165.5-acre site. The developer requires a 12-inch mainline on Croak Road to service the development and will upsize the pipeline to 14-inch as required for the District's Reservoir 20B project. The upsizing of the pipeline will provide transmission of the water to Reservoir 20B and qualifies as major infrastructure according to Infrastructure Responsibilities and Funding Policy (P600-15-3). The work includes creating an Areawide Facility Agreement and coordination with the developer on reimbursement. The District is working with the developer that will construct approximately 4,750 linear feet of 14-inch potable water pipeline and associated appurtenances along Croak Road, between Central Parkway and Mary Way; Mary Way; and Savanna Court.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15182(c)]

**Reference:** Eastern Dublin General Plan Amendment and Specific Plain EIR (1993); East Dublin Properties Stage I Development and Annexation Supplemental EIR (2020); Fallon Village Supplemental EIR (2005)

**Fund Allocation Basis:** Project is required to support future water customers.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
18,700	1,110,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$1,128,700

Current Adopted Budget \$1,128,700

Increase/(Decrease) \$0



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

### CIP No. 24-W036 Pump Station Painting FY 2024

Funding Allocation: 100% 610

Project Manager: Spencer Halliday

Status: Continuing Project

#### Project Summary:

As part of the District's efforts to maintain and maximize the life of its water assets, this project will paint water pump stations 2A, 2B, 4A, 20A, 30A, 200A, 300A, 300B, 300C, R20, R300A, and R300B.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to maintain existing water fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
100,000	55,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$155,000

Current Adopted Budget \$145,000

Increase/(Decrease) \$10,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

### CIP No. 25-W009 Tassajara Hills AMI Antenna – Phase 2

Funding Allocation: 100% 610

Project Manager: Jackie Yee

Status: Closing Project

#### Project Summary:

The District employs Advanced Metering Infrastructure (AMI), a fixed water meter reading system. The system uses radio communication between the individual water meter boxes or vaults and Tower Gateway Base Stations (TGBs) to transmit data on water consumption and meter readings. Tassajara Hills is a residential development located in hilly terrain within the eastern side of the City of Dublin. The antenna is currently powered by the Homeowners Association meter box and the HOA would not come to an agreement to continue to allow the District's use of the power. This project will construct a separate PG&E meter box and account required for the existing antenna within this neighborhood that will provide data back to the District and allow customers to view their water usage information via Aquahawk.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15303]

**Reference:** Aqua-Metrics Study, May 2021

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing water fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
5,460	55,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$60,460

Current Adopted Budget \$60,460

Increase/(Decrease) \$0



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

### CIP No. 25-W010 Residential Meter Replacement

Funding Allocation: 100% 610

Project Manager: Josh Sanchez

Status: Continuing Project

#### Project Summary:

This project will replace residential meters nearing the end of their useful life. Replacement of these meters will ensure water consumption readings are accurately measured.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing water fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
100,000	2,900,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$3,000,000

Current Adopted Budget \$0

Increase/(Decrease) \$3,000,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

### CIP No. 25-W012 AWIA Risk and Resilience Assessment

Funding Allocation: 100% 610

Project Manager: Aaron Johnson

Status: Continuing Project

#### Project Summary:

This project will evaluate the vulnerabilities, threats, and consequences of potential malevolent acts and natural hazards to the District's water distribution system.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15262]

**Reference:** Safe Drinking Water Act Section 1433

**Fund Allocation Basis:** Project/Study is required to support current water customers.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
25,000	175,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$200,000

Current Adopted Budget \$150,000

Increase/(Decrease) \$50,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

### CIP No. 25-W013 Potable Water Pump Station Vibration Monitoring Systems

Funding Allocation: 100% 610

Project Manager: Shawn Quinlan

Status: Continuing Project

#### Project Summary:

As part of the District's Asset Management Program, this project will implement remote vibration monitoring systems at the District's key pump stations including PS 4B, PS 20A, PS 20B, PS 200A, and PS 300B. The system can detect premature failure of pump bearings, misalignment, looseness, and imbalance in pumps. By identifying these issues early, the District can prevent catastrophic pump failures, improve maintenance efficiency, and extend the lifespan of infrastructure within its potable water distribution system.

**Anticipated CEQA:** Not a project under CEQA [CEQA Guideline 15378]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to maintain existing water fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	30,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$30,000

Current Adopted Budget \$30,000

Increase/(Decrease) \$0



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WATER SYSTEM

### Water Replacement (Fund 610)

#### CIP No. 26-W008 Valve and Blow-Off Replacement FY 2026 – 2029

Funding Allocation: 100% 610

Project Manager: Ryan Yamamoto

Status: New Project

#### Project Summary:

This project will repair/replace line and blow off valves throughout the water distribution system. Many of the line valves have broken over time and are located in the older parts of the service area. Repairing or replacing the valves is essential for system operation and minimizes the area for shutdowns. Blow off valves will also be strategically replaced within the water distribution system. The blow off valves will be replaced with larger valves that will improve flushing velocity and efficiency, which will improve water quality.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15301, 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace and/or rehabilitate existing water fund assets.

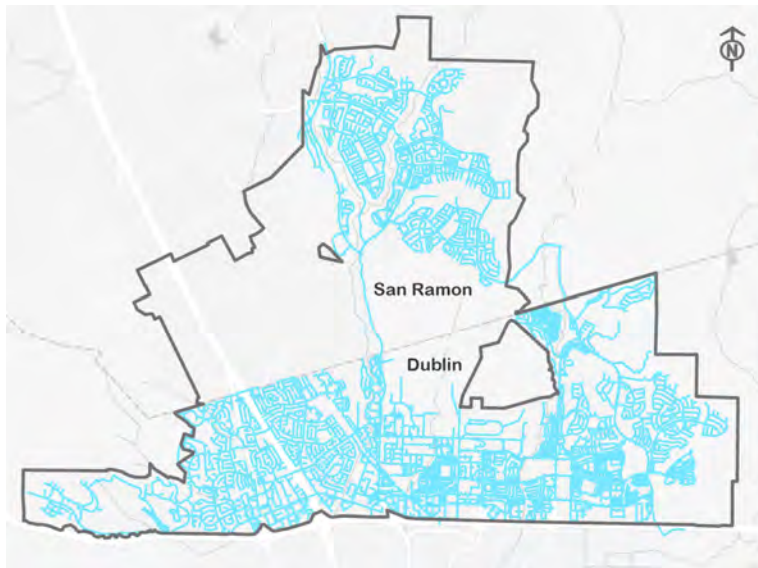
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	1,200,000	1,200,000	1,200,000	1,200,000	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$4,800,000

Current Adopted Budget \$0

Increase/(Decrease) \$4,800,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

### CIP No. 26-W014 Urban Water Management Plan Update 2026

Funding Allocation: 80% 610 20% 620

Project Manager: Irene Suroso

Status: New Project

#### Project Summary:

The Urban Water Management Plan (UWMP) will assess the future supply and demand of the District service area under normal, single-drought, and multi-drought conditions to meet regulatory compliance required by California Water Code §10610-10656 and §10608. The UWMP also outlines the District's water shortage contingency plan.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15282]

**Reference:** California Water Code 10610-10656 and 10608

**Fund Allocation Basis:** Based on ratio of current water demands to projected build-out demands.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	150,000	37,000	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$187,000

Current Adopted Budget \$0

Increase/(Decrease) \$187,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WATER SYSTEM

### Water Replacement (Fund 610)

#### CIP No. 26-W016 Camp Parks Water Lines Replacement

Funding Allocation: 100% 610

**Project Manager:** Ryan Pendergraft

**Status:** New Project

#### Project Summary:

This project will replace approximately 6,100 linear feet of 6 and 8-inch potable water mains with 8-inch water mains, between Adams Avenue, 8th Street, Davis Avenue and 10th Street; and approximately 9,200 linear feet of 6, 8 and 12-inch potable water mains with 8 and 12-inch water mains, between Davis Avenue, 6th Street, Monroe Avenue and 8th Street. The project includes new water and fire service lines, as well as hydrants and small pipelines to hydrants and buildings. The pipelines were installed in the 1950s and was identified in our asset replacement model as pipelines that are in need of replacement. The pipelines in this area also have reduced flow rates due to interior pipe deterioration, which matches the predictions from the asset replacement model.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace existing water fund assets.

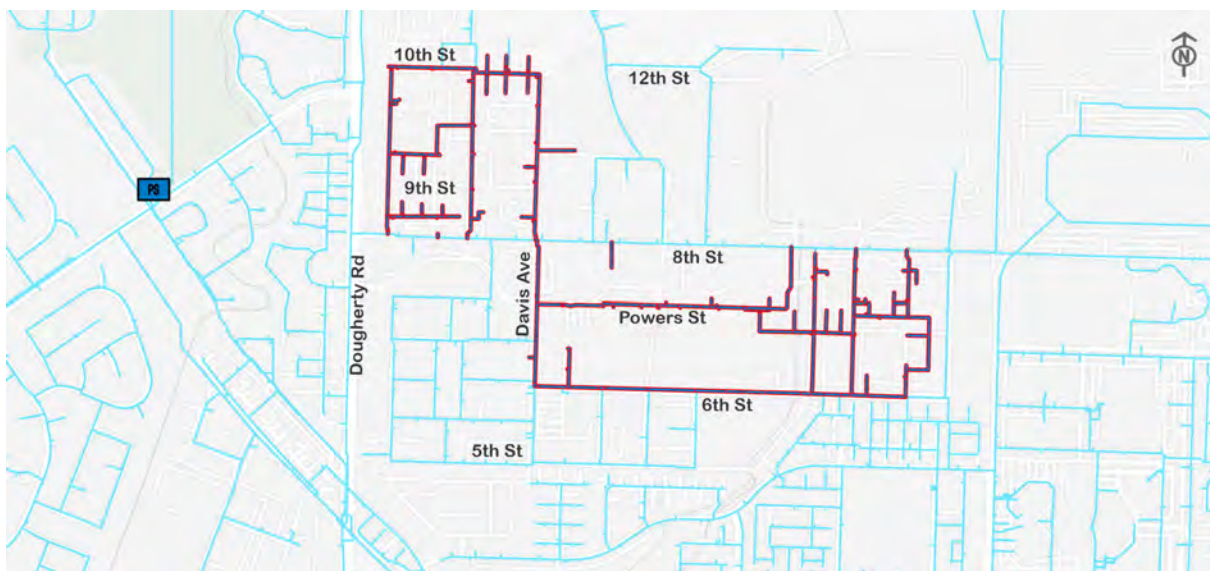
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	1,635,000	4,755,000	4,755,000	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$11,145,000

Current Adopted Budget \$16,290,000

Increase/(Decrease) (\$5,145,000)



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

### CIP No. 00-W002 Long-Term Water Resiliency PROGRAM

Funding Allocation: 75% 610 25% 620

Project Manager: District Engineer

Status: Continuing Program

#### Project Summary:

This program will develop long-term projects to achieve the goals of the Water Resiliency Policy adopted by the Board of Directors on April 20, 2021. The program will prioritize building water resiliency through collaborative efforts with regional partners to implement a diverse portfolio of supply, storage, and conveyance projects. Potential projects may include a potable reuse initiative, participation in regional storage, desalination and intertie projects, and/or supplemental groundwater projects to expand the recycled water program.

Anticipated CEQA: N/A

Reference: 2021 Alternative Water Supply Study; 2016 Water Capacity Reserve Fee Study

Fund Allocation Basis: Based on the ratio of current water demands to projected build-out demands at the time of program inception.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	1,000,000	0	0	0	0	0	0	0	0	0	9,000,000

**Total Estimated Project Cost**      **\$10,000,000**  
Current Adopted Budget      \$40,000,000  
Increase/(Decrease)      (\$30,000,000)



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

### CIP No. 00-W007 Reservoir Recoating PROGRAM

Funding Allocation: 100% 610

Project Manager: District Engineer

Status: Continuing Program

#### Project Summary:

This project will recoat the interiors and paint the exteriors of potable and recycled reservoirs. The recoating and painting will provide corrosion control, extend the reservoir useful life and maintain facility aesthetics. There are four reservoirs, 3A, 200A, 20A, and 30A, that will require recoating between FYE 2027 through FYE 2033. Actual timing may be adjusted based on interior dive inspections that are completed once every five years. The next scheduled inspection will take place in 2026.

Anticipated CEQA: N/A

Reference: Asset Management Program

Fund Allocation Basis: Project is required to replace or rehabilitate existing water fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	350,000	800,000	875,000	750,000	450,000	200,000	200,000	100,000	0	1,500,000

Total Estimated Project Cost \$5,225,000

Current Adopted Budget \$14,740,000

Increase/(Decrease) (\$9,515,000)



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

### CIP No. 00-W011 Water System Replacement and Rehabilitation PROGRAM

Funding Allocation: 100% 610

Project Manager: District Engineer

Status: Continuing Program

#### Project Summary:

As part of the District's Asset Management Program, the Water System Replacement and Rehabilitation Program will fund future projects to upgrade, replace, and enhance water system infrastructure, including but not limited to distribution pipelines, valves, hydrants, pumps, motors, instrumentation, controls, and related components, to ensure uninterrupted water supply service. It provides for equipment renewal or replacement on an as-needed basis or for upgrading equipment as it becomes obsolete. The program may also support investigations that identify needs for specific CIP projects.

Anticipated CEQA: N/A

Reference: Asset Management Program

Fund Allocation Basis: Program required to replace or rehabilitate existing water fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	500,000	500,000	1,000,000	1,500,000	2,500,000	4,000,000	5,000,000	6,000,000	7,000,000	8,000,000	41,500,000

Total Estimated Project Cost \$77,500,000

Current Adopted Budget \$0

Increase/(Decrease) \$77,500,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WATER SYSTEM

### Water Expansion (Fund 620)

#### CIP No. 08-6202 Pump Station 20A Improvements

Funding Allocation: 100% 620

Project Manager: TBD

Status: Future Project

#### Project Summary:

This project will add an additional pump to Pump Station 20A. The pump station was constructed with provisions for the addition of a fourth pump that matches the existing pumps. Pump Station 20B was sized assuming that this additional pump would be installed. The additional pump is needed to meet buildout pumping capacity in Pressure Zone 2 in eastern Dublin as identified in the 2016 Water Master Plan Update. This project includes modifications to the motor control center and controls required to accommodate the fourth pump.

**Anticipated CEQA:** City of Dublin, Eastern Dublin Specific Plan and General Plan Amendment EIR (May 1993)

**Reference:** 2005 Basis of Design Report for Pump Station 20B; Eastern Dublin Specific Plan; 2016 Water Master Plan Update

**Fund Allocation Basis:** Project in support of future water customers.

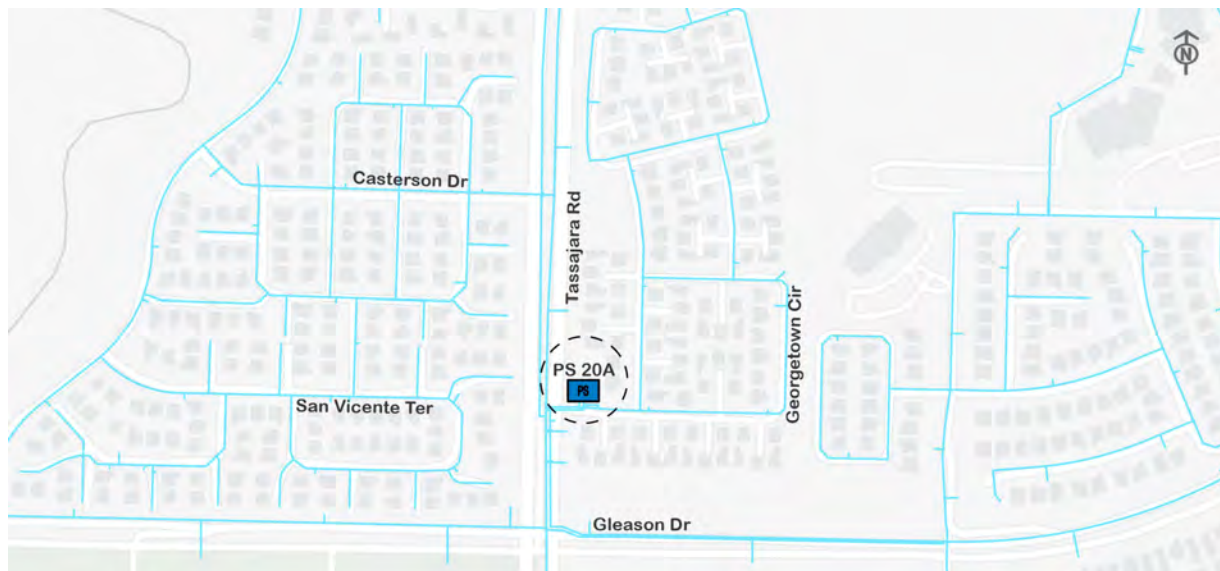
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	895,000	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$895,000

Current Adopted Budget \$693,000

Increase/(Decrease) \$202,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

### CIP No. 22-P027 Turnout 1 Pipeline Replacement

Funding Allocation: 100% 610

Project Manager: TBD

Status: Future Project

#### Project Summary:

This project will assess the current condition of and replace the Turnout 1 pipeline segment which crosses the Alamo Canal and serves as the primary transmission main for diverting flow from Turnout 1. The 16" steel pipeline was originally installed in the 1960s and is a critical component of the District's distribution system. Initial results of pipeline condition assessment indicate that replacement is recommended via horizontal direction drilling method across the Alamo Canal.

**Anticipated CEQA:** Initial Study/Mitigated Negative Declaration

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing water fund assets.

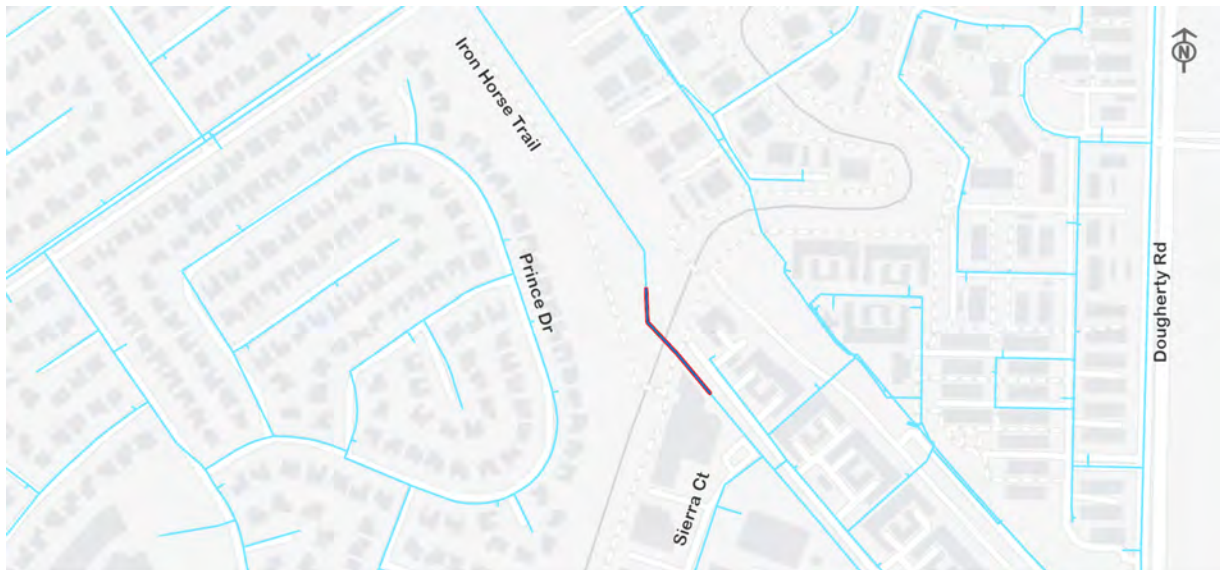
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
21,130	0	0	348,000	775,543	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$1,144,673

Current Adopted Budget \$1,144,673

Increase/(Decrease) \$0



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WATER SYSTEM

### Water Replacement (Fund 610)

**CIP No. T16-28    Water Lines Replacement – Tamarack Drive – Village Parkway to Firethorn Way**

**Funding Allocation:** 100% 610

**Project Manager:** TBD

**Status:** Future Project

#### Project Summary:

This project will replace the existing 2,300 feet of 8-inch and 10-inch asbestos cement pipe (ACP) potable water lines in Tamarack Drive from Village Parkway to Firethorn Way, along with valves, hydrants, and services. The lines were installed in 1961. Staff reviewed the pipe repair history, corrosion information and the acoustic evaluation and have concluded that they are near the end of their useful lives and therefore should be replaced.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15282]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing water fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	280,000	1,455,000	0	0	0	0	0	0	0

**Total Estimated Project Cost**      **\$1,735,000**

Current Adopted Budget              \$1,560,000

Increase/(Decrease)                  \$175,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WATER SYSTEM

### Water Replacement (Fund 610)

#### CIP No. T16-31 Water Line Replacement – Ironwood Drive

Funding Allocation: 100% 610

Project Manager: TBD

Status: Future Project

#### Project Summary:

This project will replace approximately 2,800 feet of existing 4-inch, 6-inch and 8-inch asbestos cement pipe (ACP) potable water lines in Ironwood Drive, Irving Way, Honey Court, and Ironwood Court, along with valves, hydrants, and services. The lines were installed in 1960. Staff reviewed the pipe repair history, corrosion information and the acoustic evaluation and concluded this infrastructure is nearing the end of its useful life.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15282]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing water fund assets.

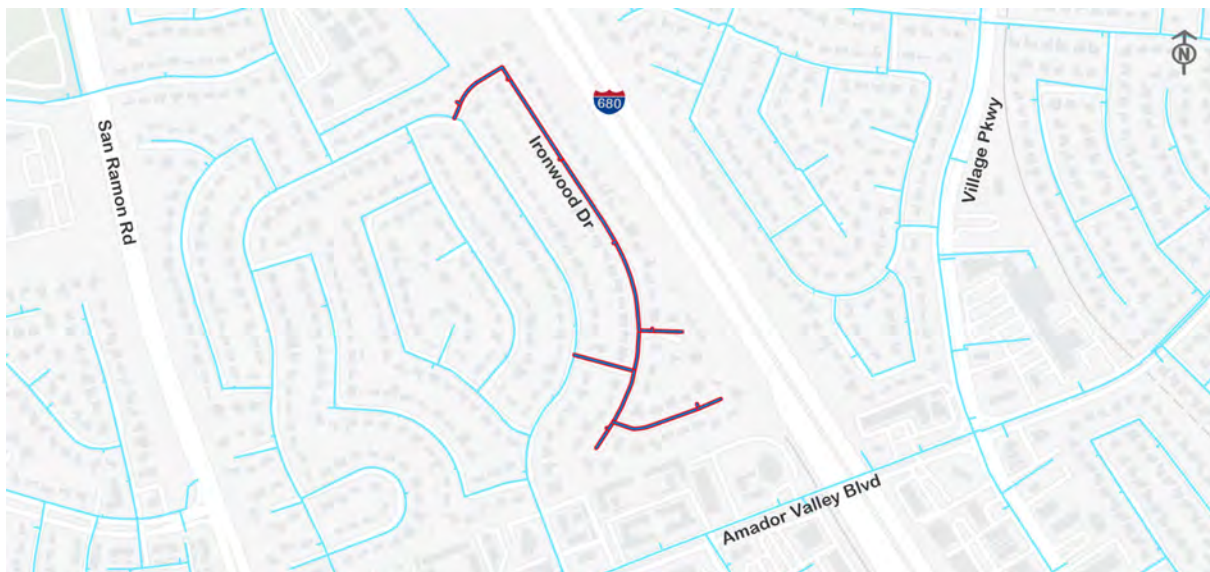
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	350,000	1,720,000	0	0	0	0	0	0

**Total Estimated Project Cost** \$2,070,000

Current Adopted Budget \$1,830,000

Increase/(Decrease) \$240,000





## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

**CIP No. T22-05    Reservoir 1A Chloramination Control System Upgrade**

**Funding Allocation:** 100% 610

**Project Manager:** TBD

**Status:** Future Project

**Project Summary:**

This project will upgrade the potable water reservoir mixer and chloramination system controls at Reservoir 1A to be consistent with the controls at Reservoir 3B.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

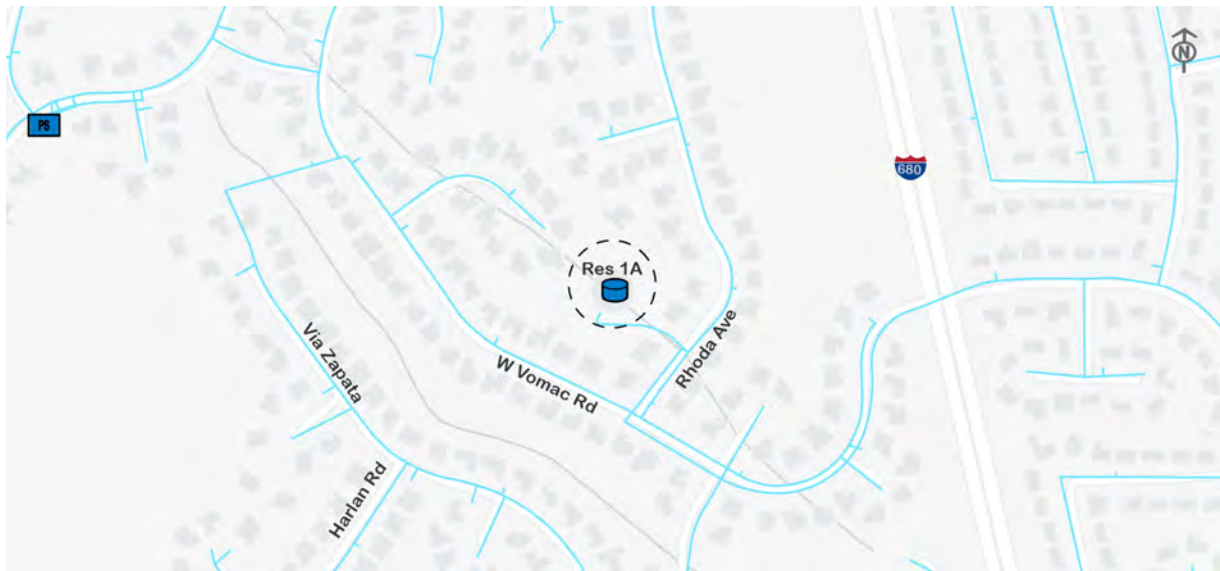
**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace existing water fund assets.

**10-Year Cash Flow and Estimated Project Cost:**

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	231,000	0	0	0	0	0

<b>Total Estimated Project Cost</b>	<b>\$231,000</b>	.
Current Adopted Budget	\$100,000	.
Increase/(Decrease)	\$131,000	



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

CIP No. T26-01 Field Operations Facility HVAC Improvements

Funding Allocation: 60% 610 40% 210

Project Manager: TBD

Status: Future Project

### Project Summary:

This project will replace the HVAC system components at the Field Operations Facility. The HVAC components for this building were installed in 1997. The HVAC infrastructure is nearing the end of their useful life and repairs to these systems have increased over time. The proposed scope of work includes a design assessment, and the replacement of two HVAC chillers, four air handling units, two packaged units, and one boiler.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Based on employee allocation at the Field Operations Facility.

### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	395,000	2,553,000	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$2,948,000

Current Adopted Budget \$0

Increase/(Decrease) \$2,948,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

CIP No. T26-02    Field Operations SCADA Upgrades

Funding Allocation: 100% 610

Project Manager: TBD

Status: Future Project

### Project Summary:

The project will replace the Programmable Logic Controllers (PLCs) for the water distribution system. PLCs are the core component of the District's process control and SCADA systems. PLCs connect to process instrumentation and run control strategy programs for process automation. PLCs have a product life cycle management and typically have a life expectancy of 10-15 years before product obsolescence. The PLCs that support the operation of the water distribution system were installed in 2018, and are expected to reach the end of their useful life in FYE 2028.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace existing water fund assets.

### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	362,500	362,500	0	0	0	0	0	0	0

**Total Estimated Project Cost**            \$725,000

Current Adopted Budget                    \$0

Increase/(Decrease)                        \$725,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

**CIP No. T26-06    Water System Master Plan and Operations Plan Update 2036**

**Funding Allocation:**    80% **610**            20% **620**

**Project Manager:** TBD

**Status:** Future Project

**Project Summary:**

This project will update the Water System Master Plan and Operations Plan and recommend facility and operational improvements based on future demand projections and potential regulatory scenarios. The Water System Master Plan is typically updated every 5 to 7 years.

**Anticipated CEQA:**        Statutory Exemption [CEQA Guideline 15262]

**Reference:**                Water System Master Plan and Operations Update (CIP 20-W017)

**Fund Allocation Basis:** Based on ratio of current water demands at the time that study is initiated to projected build out demands.

**10-Year Cash Flow and Estimated Project Cost:**

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	0	0	0	0	1,000,000	0

**Total Estimated Project Cost        \$1,000,000**

Current Adopted Budget                                \$0

Increase/(Decrease)                                \$1,000,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

**CIP No. T26-09    AWIA Risk and Resilience Assessment Update 2030**

**Funding Allocation:** 100% 610

**Project Manager:** TBD

**Status:** Future Project

**Project Summary:**

This project will evaluate the vulnerabilities, threats, and consequences of potential malevolent acts and natural hazards to the District's water distribution system. The AWIA Risk and Resilience Assessment is updated every five years.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15262]

**Reference:** Safe Drinking Water Act Section 1433

**Fund Allocation Basis:** Project/Study is required to support current water customers.

**10-Year Cash Flow and Estimated Project Cost:**

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	140,000	0	0	0	0	0

**Total Estimated Project Cost**            **\$140,000**

Current Adopted Budget                            \$0

Increase/(Decrease)                                \$140,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

CIP No. T26-11 Urban Water Management Plan Update 2031

Funding Allocation: 80% 610 20% 620

Project Manager: TBD

Status: Future Project

### Project Summary:

The Urban Water Management Plan (UWMP) will assess the future supply and demand of the District's service area under normal, single-drought, and multi-drought conditions to meet regulatory compliance required by California Water Code §10610-10656 and §10608. The Plan also outlines the District's water shortage contingency plan. The UWMP is updated every five years

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15282]

**Reference:** California Water Code 10610-10656 and 10608

**Fund Allocation Basis:** Based on ratio of current water demands to projected build-out demands.

### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	186,000	0	0	0	0	0

**Total Estimated Project Cost** \$186,000

Current Adopted Budget \$0

Increase/(Decrease) \$186,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

### CIP No. 00-W003 Residential Meter Replacement PROGRAM

Funding Allocation: 100% 610

Project Manager: District Engineer

Status: New Program

#### Project Summary:

This program will fund the replacement of residential water meters that have reached the end of their useful life. Replacement of these meters will ensure water consumption readings are accurately measured.

Anticipated CEQA: N/A

Reference: Asset Management Program

Fund Allocation Basis: Project is required to replace or rehabilitate existing water fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	980,000	980,000	980,000	980,000	980,000	980,000	980,000	980,000	4,900,000

Total Estimated Project Cost \$12,740,000

Current Adopted Budget \$0

Increase/(Decrease) \$12,740,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

**CIP No. T26-10    AWIA Risk and Resilience Assessment Update 2035**

**Funding Allocation:** 100% 610

**Project Manager:** TBD

**Status:** Future Project

**Project Summary:**

This project will evaluate the vulnerabilities, threats, and consequences of potential malevolent acts and natural hazards to the District water distribution system. The AWIA Risk and Resilience Assessment is updated every five years.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15262]

**Reference:** Safe Drinking Water Act Section 1433

**Fund Allocation Basis:** Project/Study is required to support current water customers.

**10-Year Cash Flow and Estimated Project Cost:**

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	0	0	0	0	0	140,000

**Total Estimated Project Cost**            **\$140,000**

Current Adopted Budget                            \$0

Increase/(Decrease)                                \$140,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

CIP No. T26-12 Urban Water Management Plan Update 2036

Funding Allocation: 80% 610 20% 620

Project Manager: TBD

Status: Future Project

### Project Summary:

The Urban Water Management Plan (UWMP) will assess the future supply and demand of the District's service area under normal, single-drought, and multi-drought conditions to meet regulatory compliance required by California Water Code §10610-10656 and §10608. The Plan also outlines the District's water shortage contingency plan. The UWMP is typically updated every five years.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15282]

**Reference:** California Water Code 10610-10656 and 10608

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing water fund assets.

### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	0	0	0	0	0	186,000

**Total Estimated Project Cost** \$186,000

Current Adopted Budget \$0

Increase/(Decrease) \$186,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WATER SYSTEM

Water Replacement (Fund 610)

CIP No. T26-13 Water Conservation Master Plan Update 2035

Funding Allocation: 100% 610

Project Manager: TBD

Status: Future Project

### Project Summary:

This project will provide a framework for water conservation programs that are aligned with DSRSD's mission and core values to meet District's water conservation and sustainability goals. The Conservation Plan and Modeling Tool will be used for the annual water supply and demand assessments/reports required by the California Department of Water Resources and to support compliance with California's Water Conservation Framework regulations (AB 1668 and SB 606). The Water Conservation Master Plan is updated every 10 years.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15262]

**Reference:** 2030 Urban Water Management Plan and Long-term Conservation Framework.

**Fund Allocation Basis:** Project/Study is required to support current water customers.

### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	0	0	0	0	0	250,000

**Total Estimated Project Cost** \$250,000

Current Adopted Budget \$0

Increase/(Decrease) \$250,000

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## CIP 10-YEAR PLAN FY 2026 through 2035

### CATEGORY: WASTEWATER COLLECTION

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## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WASTEWATER COLLECTION

### Local Wastewater Replacement (Fund 210)

#### CIP No. 14-S001 Camp Parks Sewer Rehabilitation – Goodfellow Avenue North of 8th Street

Funding Allocation: 100% 210

**Project Manager:** Karla Hammond

**Status:** Continuing Project

#### Project Summary:

This project will replace approximately 1,500 feet of 8-inch of vitrified clay pipe (VCP) sewer on Goodfellow Avenue north of 8th Street, including the siphon installed by the Federal Corrections Institute (FCI). This pipe has several cracks and fractures leading to high inflow and infiltration rates. The new alignment will include two lines on Westgate Parkway and Graham Lane connecting to a line running south on Goodfellow Ave to tie into the existing sewer on 8th St. Connections from the FCI housing will be modified to connect to the new sewer line. The budget in FY26 is limited to planning and design phases only.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15282]

**Reference:** Camp Parks Privatization Study, WBA, July 1998; Asset Management Program

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing local wastewater fund assets.

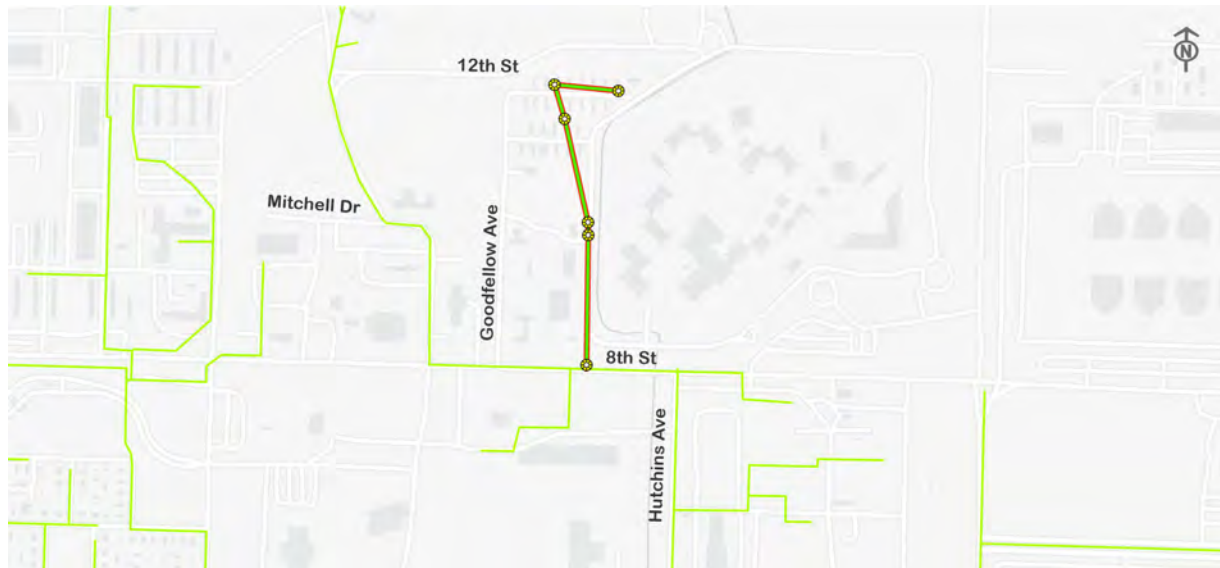
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
268,000	20,000	0	0	0	0	0	0	0	0	0	2,837,000

**Total Estimated Project Cost** \$3,125,000

Current Adopted Budget \$1,569,822

Increase/(Decrease) \$1,555,178



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WASTEWATER COLLECTION

### Local Wastewater Replacement (Fund 210)

#### CIP No. 14-S002 Camp Parks Sewer Rehabilitation – 8th to 10th Streets

Funding Allocation: 100% 210

**Project Manager:** Ryan Pendergraft

**Status:** Continuing Project

#### Project Summary:

This project will rehabilitate approximately 1,300 feet of 12-inch vitrified clay pipe (VCP) within Adams Avenue, between 8th and 10th Streets; 3,300 feet of VCP within Cromwell and Davis Streets, between 8th and 10th Streets; 400 feet of 8-inch (VCP) sewer along 9th Street; 1,300 feet of 6 to 8-inch VCP sewer starting from 8th Street to Mitchel Drive.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Camp Parks Privatization Study, WBA (July 1998); Asset Management Program

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing local wastewater fund assets.

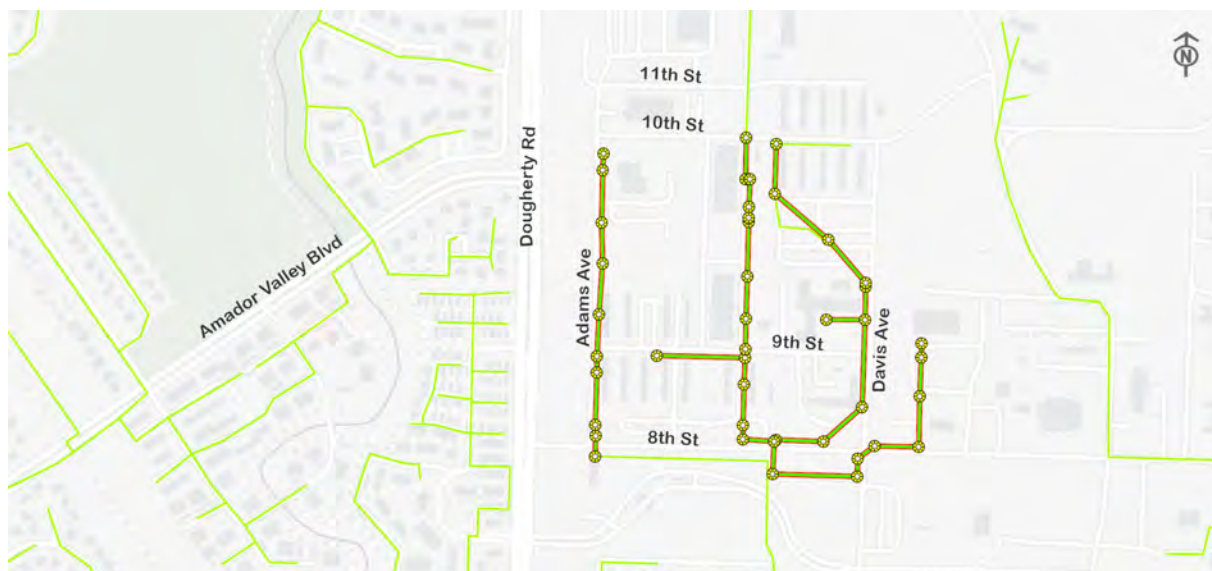
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	660,000	1,835,000	1,835,000	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$4,330,000

Current Adopted Budget \$2,576,063

Increase/(Decrease) \$1,753,937



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WASTEWATER COLLECTION

### Local Wastewater Expansion (Fund 220)

#### CIP No. 20-S028 Dublin Boulevard Extension Sewer Facilities

Funding Allocation: 100% 220

**Project Manager:** Jackie Yee

**Status:** Continuing Project

#### Project Summary:

The Alameda County Transportation Commission, Alameda County, and the cities of Dublin and Livermore have partnered on the Dublin Boulevard Extension Project (Extension Project), a 1.5-mile extension of Dublin Boulevard from Fallon Road in Dublin to North Canyons Parkway at Doolan Road in Livermore. To accommodate future development based on the City of Dublin's General Plan, this project will construct 2,800 feet of 15-inch wastewater collection pipeline and associated appurtenances in Dublin Boulevard from Fallon Road to Croak Road in coordination with the project.

**Anticipated CEQA:** Final EIR – Dublin Blvd. – North Canyons Parkway Extension Project (City of Dublin) – August 2019

**Reference:** DSRSD 2019 Collection System Master Plan; DSRSD 2018 Local Wastewater Capacity Reserve Fee Study

**Fund Allocation Basis:** Project is required to convey future customer wastewater flows.

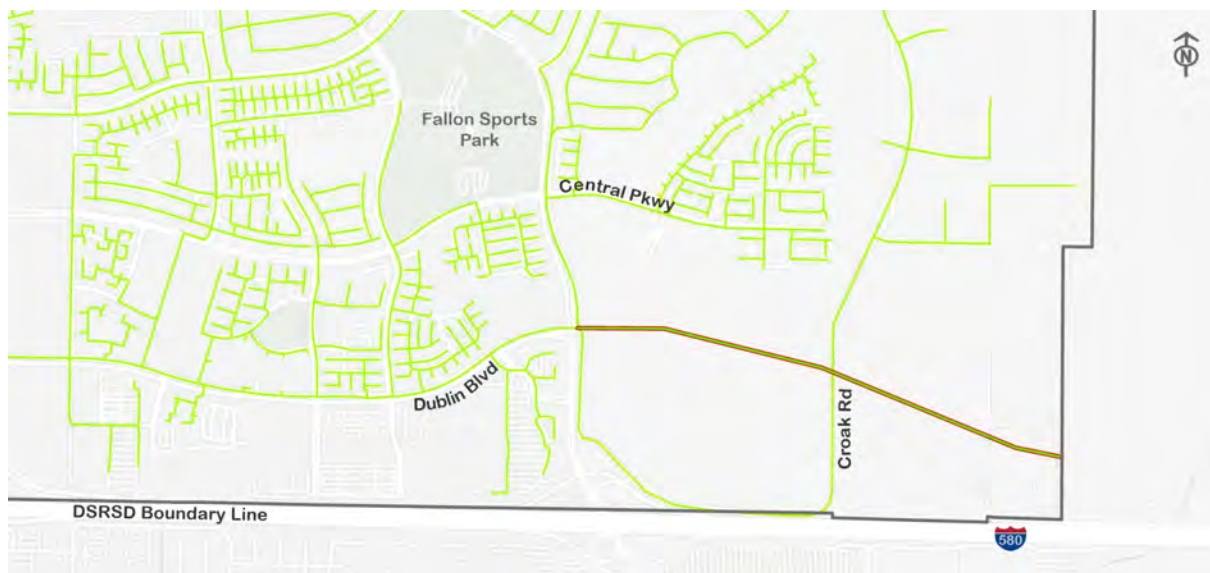
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
177,840	89,900	89,900	1,091,500	0	0	0	0	0	0	0	0

**Total Estimated Project Cost**      **\$1,449,140**

Current Adopted Budget      \$1,449,140

Increase/(Decrease)      \$0



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WASTEWATER COLLECTION

### Local Wastewater Replacement (Fund 210)

#### CIP No. 22-S008 Sewer Collection System Evaluation and Spot Repair

Funding Allocation: 100% 210

**Project Manager:** Danny Ward

**Status:** Continuing Project

#### Project Summary:

As part of the Asset Management Program for the collections system, sewer lines are periodically inspected and given a condition rating in accordance with the Pipeline Assessment Certification Program (PACP). The sewer lines with the most severe PACP structural condition ratings are identified as needing further review to determine necessary repairs. Data collected over the past several years indicate that there are 102 pipe segments that need further investigation to determine if spot repairs are necessary. This project will evaluate the pipe segments, and if a repair is warranted, determine the most cost-effective repair using standard technical specifications that have been developed as part of a previous collection system spot repair project. A variety of sewer line repair methods may be used, such as cured-in-place-pipe lining (CIPP) or open trenching. The current budget assumes that fifty pipe segments will require basic spot repairs. If certain segments require more complicated repair, additional construction funding may be required.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15301, 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing local wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
25,000	885,000	885,000	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$1,795,000

Current Adopted Budget \$300,000

Increase/(Decrease) \$1,495,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WASTEWATER COLLECTION

Local Wastewater Replacement (Fund 210)

### CIP No. 24-S007 Wastewater Collection System Master Plan Update 2025

Funding Allocation: 75% 210 25% 220

**Project Manager:** Roger Chu

**Status:** Continuing Project

#### Project Summary:

This project will update the 2017 Wastewater Collection System Master Plan, a planning document used to ensure the overall wastewater collection system has adequate capacity to convey flow during a design storm without sanitary sewer overflow (SSO) for the near-term and long-term (buildout conditions). The Wastewater Collection System Master Plan is typically updated every five (5) years or as development necessitates.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15262]

**Reference:** 2017 Wastewater Collection System Master Plan

**Fund Allocation Basis:** Based on the ratio of current wastewater flow to projected buildout demands.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
225,000	675,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$900,000

Current Adopted Budget \$900,000

Increase/(Decrease) \$0

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WASTEWATER COLLECTION

Local Wastewater Replacement (Fund 210)

### CIP No. 00-S020 Wastewater Collection System Replacement and Rehabilitation PROGRAM

Funding Allocation: 100% 210

**Project Manager:** District Engineer

**Status:** Continuing Program

**Project Summary:**

As part of the District's Asset Management Program, the Wastewater Collection System Replacement and Rehabilitation Program funds projects to upgrade, replace, repair, and/or rehabilitate sewer collection infrastructure, including collection system piping, lift stations, manholes, and other related components. The program may also support investigations to identify needs for specific CIP projects.

**Anticipated CEQA:** N/A

**Reference:** Asset Management Program

**Fund Allocation Basis:** Program is required to replace or rehabilitate existing local wastewater fund assets.

**10-Year Cash Flow and Estimated Project Cost:**

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	300,000	500,000	5,000,000

**Total Estimated Project Cost** \$7,000,000

Current Adopted Budget \$0

Increase/(Decrease) \$7,000,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WASTEWATER COLLECTION

### Local Wastewater Replacement (Fund 210)

**CIP No. 08-2101 Donohue Drive/Vomac Road Relief Sewer**

**Funding Allocation:** 100% 210

**Project Manager:** TBD

**Status:** Future Project

#### Project Summary:

This project will upsize 2,400 feet of 8-inch to 12-inch gravity main starting on Vomac Road, continuing east to Ironwood Drive. There are three sub-basins that lead to the Donahue/Vomac area. One or all of these sub-basins are contributing to unusually high infiltration and inflow rate. The 8-inch gravity main in Donohue Drive between Gardella Drive and Hillrose Drive will be blocked to prevent splitting flow from the gravity main in Hillrose Drive to the gravity main in Donohue Drive. This blockage would prevent an extension of the required improvement project further to the southeast, which is located in easement area.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15282]

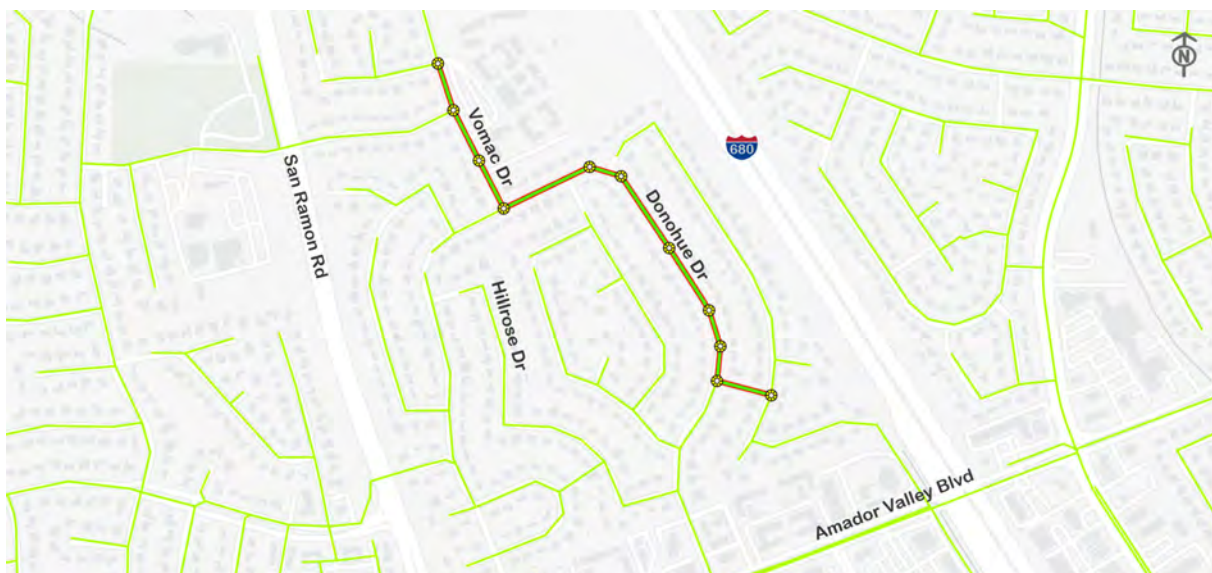
**Reference:** 2019 Wastewater Collection System Master Plan Update; Asset Management Program

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing local wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	1,031,000	791,000	0	0	0	0	0	0	0

**Total Estimated Project Cost**      **\$1,822,000**  
 Current Adopted Budget              \$1,878,795  
 Increase/(Decrease)                  (\$56,795)



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WASTEWATER COLLECTION

### Local Wastewater Replacement (Fund 210)

#### CIP No. 18-S006 San Ramon Golf Course 24" Trunk Sewer Rehabilitation

Funding Allocation: 100% 210

Project Manager: TBD

Status: Future Project

#### Project Summary:

This section of existing 24-inch reinforced concrete pipe (RCP) installed in 1961 has deteriorated. Inspection records indicate the segment has lateral cracks and sags. The project will rehabilitate approximately 470 feet of the trunk sewer in the Iron Horse Trail at the San Ramon Valley Golf Course from about 1,500 feet north of Alcosta Blvd, south to about 1,000 feet north of Alcosta Blvd.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15282]

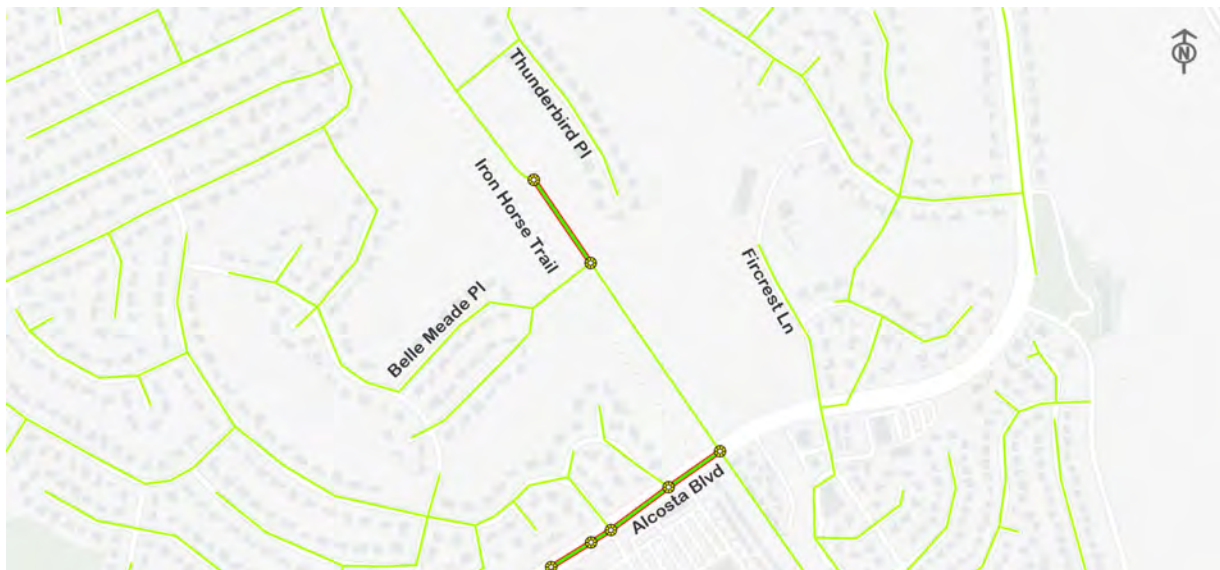
**Reference:** Asset Management Program: results of National Plant Services field investigation (CCTV, sonar, laser) of large diameter sewers.

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing local wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	0	0	103,000	244,000	244,000	0

**Total Estimated Project Cost**      **\$591,000**  
Current Adopted Budget      \$625,000  
Increase/(Decrease)      (\$34,000)





## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WASTEWATER COLLECTION

### Local Wastewater Replacement (Fund 210)

#### CIP No. 18-S007 Alcosta Blvd Sewer Replacement

Funding Allocation: 100% 210

Project Manager: TBD

Status: Future Project

#### Project Summary:

The project will replace approximately 1,250 feet of 10-inch of vitrified clay pipe (VCP) sewer located in Alcosta Blvd from approximately at Village Parkway east to the Iron Horse Trail. The sags in the pipe make it impossible to TV to determine its condition and requires cleaning on frequent basis. The project will replace the sewer as needed to prevent potential sanitary sewer overflow (SSO) incidents.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15282]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing local wastewater fund assets.

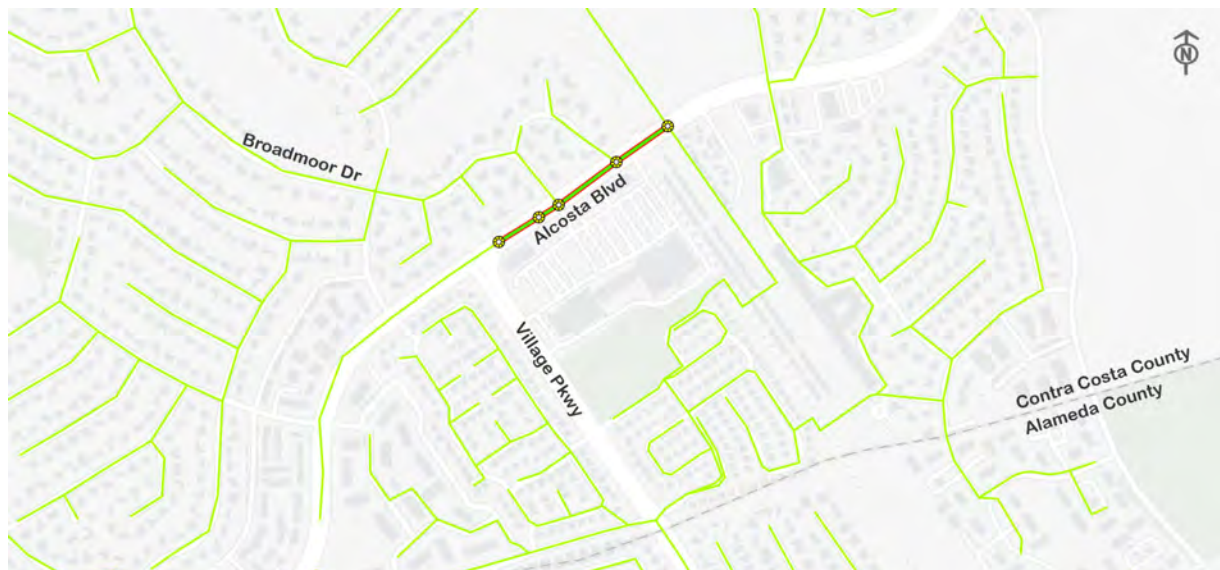
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	165,000	412,000	412,000	0	0	0	0	0	0

**Total Estimated Project Cost** \$989,000

Current Adopted Budget \$849,625

Increase/(Decrease) \$139,375



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WASTEWATER COLLECTION

### Local Wastewater Replacement (Fund 210)

#### CIP No. T16-50 Iron Horse Trail Sewer Replacement

Funding Allocation: 100% 210

Project Manager: TBD

Status: Future Project

#### Project Summary:

The project will replace approximately 1,650 feet of 8-inch and 10-inch of polyvinyl chloride pipe (PVC) and vitrified clay pipe (VCP) sewer located just north of the Alameda/Contra Costa County line that cross the Iron Horse Trail and the adjacent creek. The project will also add manholes; at this time, the manhole spacing makes TV inspection and cleaning problematic. The sags in the pipe make it impossible to TV to determine its condition and requires cleaning on frequent basis (3-month trouble spot). The project will replace the sewer and additional sewers upstream as needed to prevent the potential of sanitary sewer overflow (SSO) incidents.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15282]

**Reference:** District internal inspections, CMMS data; Asset Management Program

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing local wastewater fund assets.

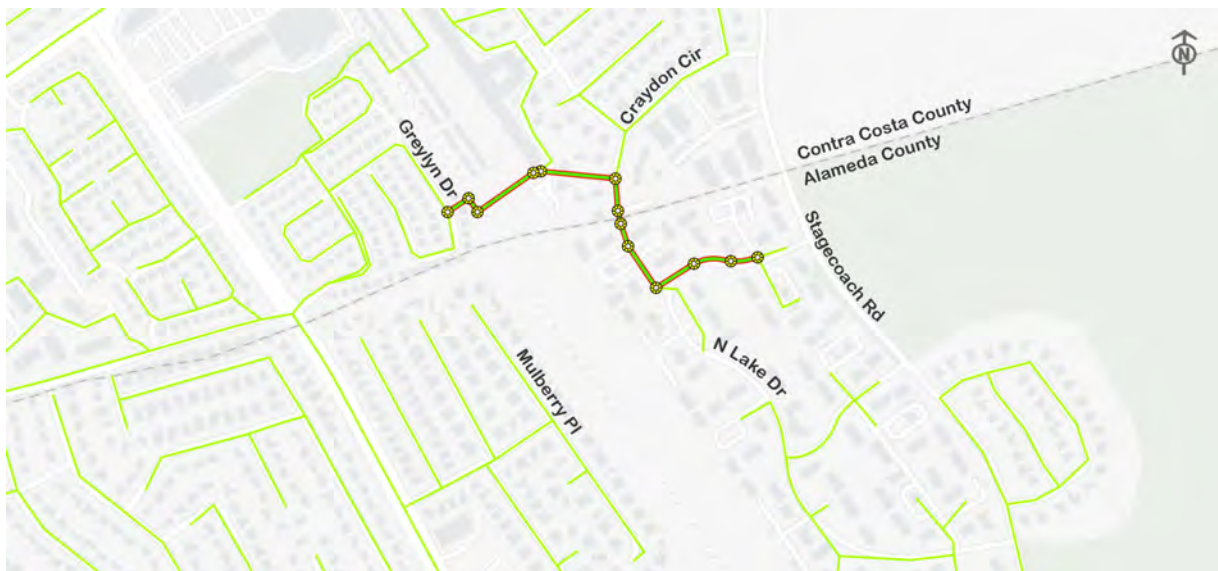
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	0	0	198,000	506,000	506,000	0

**Total Estimated Project Cost** \$1,210,000

Current Adopted Budget \$1,130,000

Increase/(Decrease) \$80,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WASTEWATER COLLECTION

### Local Wastewater Expansion (Fund 220)

**CIP No. T20-04**    **Dublin Boulevard – Clark Avenue to Sierra Court Relief Sewer**

**Funding Allocation:**    100% 220

**Project Manager:** TBD

**Status:** Future Project

#### Project Summary:

This project will upsize 1,048 feet of 10-inch gravity main to 12-inch gravity main in Dublin Boulevard between Clark Avenue and Sierra Court. The siphons proximate to these gravity mains are not included as part of the project. This project was recommended in the 2019 Wastewater Collection System Master Plan after extensive hydraulic evaluation.

**Anticipated CEQA:**        Statutory Exemption [CEQA Guideline 15282]

**Reference:**                2019 Local Wastewater Collection System Master Plan

**Fund Allocation Basis:**   Project is required to convey future customer wastewater flows.

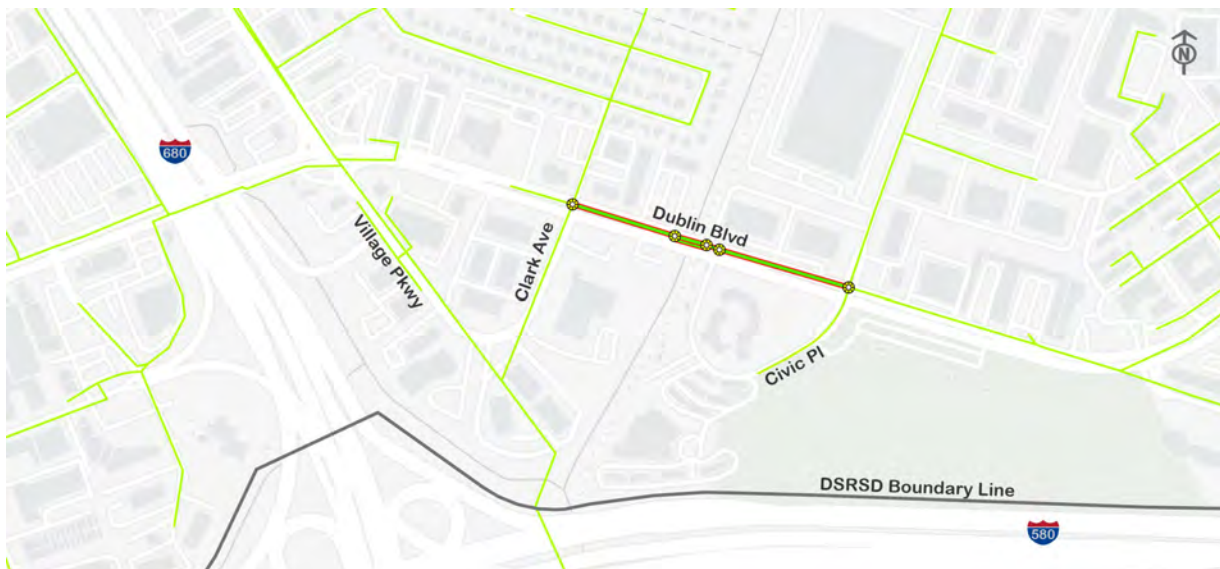
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	153,000	350,000	350,000	0	0	0	0

**Total Estimated Project Cost**        **\$853,000**

Current Adopted Budget                \$675,000

Increase/(Decrease)                    \$178,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WASTEWATER COLLECTION

### Local Wastewater Replacement (Fund 210)

**CIP No. T20-05 Dublin Court and Dublin Boulevard Sewer Replacement**

**Funding Allocation:** 100% 210

**Project Manager:** TBD

**Status:** Future Project

#### Project Summary:

This project will replace approximately 300 feet of 10-inch pipe near the intersection of Dublin Blvd and Dublin Court. The pipeline travels under a drainage canal and has been damaged over time. A small liner was installed as a temporary repair until the segment can be replaced.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15282]

**Reference:** 2019 Local Wastewater Collection System Master Plan

**Fund Allocation Basis:** Project is required to replace existing local wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	196,000	491,000	491,000	0	0	0	0

**Total Estimated Project Cost** \$1,178,000

Current Adopted Budget \$750,000

Increase/(Decrease) \$428,000





## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WASTEWATER COLLECTION

### Local Wastewater Expansion (Fund 220)

**CIP No. T20-06 Village Parkway – South of Dublin Boulevard Relief Sewer**

**Funding Allocation:** 100% 220

**Project Manager:** TBD

**Status:** Future Project

#### Project Summary:

This project will upsize 1,262 feet of 36-inch and 39-inch gravity main to 42-inch gravity main in Village Parkway south of Dublin Boulevard. These gravity mains are recently lined but are still recommended for upsizing due to hydraulic deficiency. This project was recommended as part of the 2019 Wastewater Collection System Master Plan.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15282]

**Reference:** 2019 Local Collection System Master Plan

**Fund Allocation Basis:** Project is required to convey future customer wastewater flows.

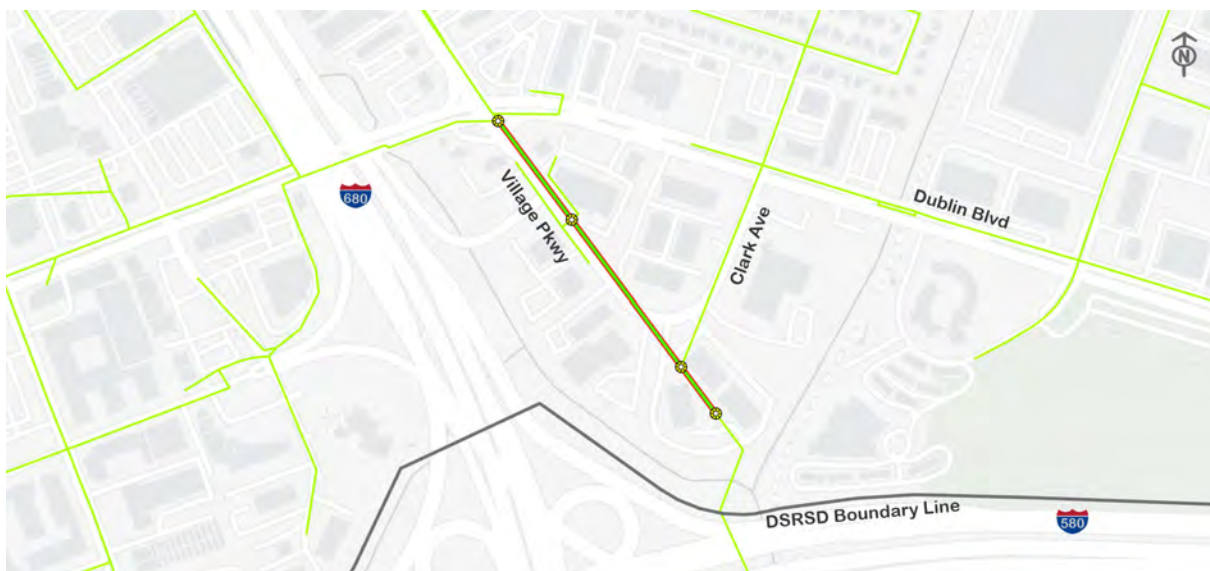
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	505,000	1,371,000	1,371,000	0	0	0	0

**Total Estimated Project Cost** \$3,247,000

Current Adopted Budget \$2,832,000

Increase/(Decrease) \$415,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: WASTEWATER COLLECTION

Local Wastewater Replacement (Fund 210)

**CIP No. T26-04 Wastewater Collection System Master Plan Update 2036**

**Funding Allocation:** 75% 210 25% 220

**Project Manager:** TBD

**Status:** Future Project

**Project Summary:**

This project will update the Wastewater Collection System Master Plan and recommend improvements to reliably convey wastewater flows during a design storm under near-term and buildout conditions. The Wastewater Collection System Master Plan is typically updated every 5 to 7 years.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15262]

**Reference:** N/A

**Fund Allocation Basis:** Based on ratio of current wastewater flows at the time that study is initiated to projected build out wastewater flows.

**10-Year Cash Flow and Estimated Project Cost:**

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	0	0	0	0	900,000	0

**Total Estimated Project Cost** \$900,000

Current Adopted Budget \$0

Increase/(Decrease) \$900,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: WASTEWATER COLLECTION

### Local Wastewater Expansion (Fund 220)

#### CIP No. 20-S014 Dublin Boulevard – Amador Plaza Road to Village Parkway Relief Sewer

Funding Allocation: 100% 220

Project Manager: TBD

Status: Future Project

#### Project Summary:

This project will upsize 731 feet of 18-inch gravity main to 21-inch gravity main in Dublin Boulevard between Amador Plaza Road and Village Parkway. The 2017 Wastewater Collection System Master Plan included an evaluation of the collection system under future flow conditions. Based on the evaluation, improvements were recommended to eliminate future system deficiencies and to meet projected flows for future downtown development.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15282]

**Reference:** 2017 Local Collection System Master Plan

**Fund Allocation Basis:** Project is required to convey future customer wastewater flows.

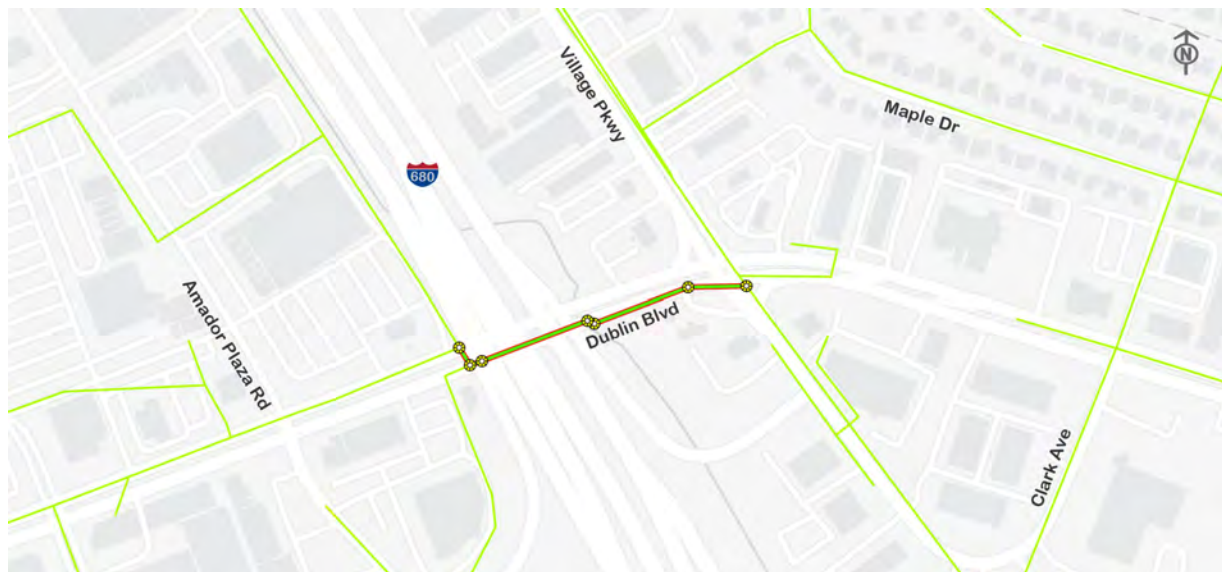
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
89,997	0	0	0	0	0	0	0	0	0	0	1,150,000

**Total Estimated Project Cost** \$1,239,997

Current Adopted Budget \$1,167,744

Increase/(Decrease) \$72,253



## CIP 10-YEAR PLAN FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

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## CIP 10-YEAR PLAN FY 2026 through 2035

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## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. 05-3206 WWTP SCADA Improvements - Phase 1

Funding Allocation: 100% 310

**Project Manager:** Sonya Spala

**Status:** Closing Project

#### Project Summary:

This project will upgrade the wastewater treatment plant's Supervisory Control and Data Acquisition (SCADA) communication network, replace and program the programmable logic controllers (PLCS), replace the servers, install a new database repository for historical data and acquire a web portal to view SCADA data over the District's business network. This project will involve complex construction sequencing to allow for parallel SCADA systems during implementation as the plant processes cannot be interrupted, and require thorough testing of the PLC programming and communication system to assure reliable plant operation after cut-over to the new system. The scope also includes the replacement of VFDs for nine pumps at the WWTP - Influent Pumps 3 and 4; RAS Pump No. 4; EPS1 Pump No. 1, 3 and 5; and EPS2 Pump No. 2, 3 and 4; improvements to the existing fiber optic network; modifications to the Building A SCADA server room; new reporting and alarm notification software; and the installation of uninterruptible power supplies in the Building A server room.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** SCADA System Master Plan, March 2010

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing regional wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
3,070,000	100,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost**      **\$3,170,000**

Current Adopted Budget      \$9,479,546

Increase/(Decrease)      (\$6,309,546)

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. 16-P024 WWTP Fire Alarm System Upgrades

Funding Allocation: 100% 310

**Project Manager:** Ryan Yamamoto

**Status:** Closing Project

#### Project Summary:

The wastewater treatment plant currently has four different fire alarm controls panels (FACP) on two separate systems. Two of the FACP's are obsolete and the other two are crude remotes to the primary systems at Building A and Building R. There are separate dialers with two phone lines (primary and backup) for each system. This configuration complicates the maintenance and testing of the systems. This project will integrate the entire system into a single FACP that could be easily networked and expanded as needed. Some of the existing infrastructure (i.e. smoke detectors, strobes, pull stations, etc.) will be utilized to the extent possible which should reduce cost and labor. The upgrade will also include other items such as adding fire alarm notification devices to the first and second floors of Building A, tying in flow switch (at riser) to FACP, panel programming, and fire alarm drawings that will improve staff's ability to maintain and repair the system.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15301]

**Reference:** Staff recommendation

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing regional wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
860,000	70,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$930,000

Current Adopted Budget \$929,150

Increase/(Decrease) \$850

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Expansion (Fund 320)

#### CIP No. 16-P028 Biogas Treatment System Improvements

Funding Allocation: 67% 320 33% 310

**Project Manager:** Ryan Pendergraft

**Status:** Continuing Project

#### Project Summary:

The existing biogas scrubber cleans and pressurizes biogas prior to being sent to the cogeneration engines. Clean biogas improves engine efficiency and assists in meeting BAAQMD regulations at cogen. Improvements to the anaerobic digestion system (i.e., Digester No. 4), primary sedimentation process and the fats, oil and grease (FOG) station will increase biogas production. Additional treatment capacity is required to manage the increased biogas flows. Additional gas will need to be cleaned prior to sending it to cogen. This project will upgrade the existing biogas treatment system, including the installation of a third treatment train, replacement of the new gas compressors on the existing biogas skids, and improvements to the instrumentation and controls.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15303]

**Reference:** 2017 Wastewater Treatment Plant and Biosolids Master Plan

**Fund Allocation Basis:** Based on 140 scfm current gas flow vs 430 scfm new gas flow after improvements.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
1,444,000	1,605,000	25,000	1,585,000	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$4,659,000

Current Adopted Budget \$4,430,767

Increase/(Decrease) \$228,233



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. 18-P010 Biogas Flare Improvements

Funding Allocation: 100% 310

**Project Manager:** Ryan Yamamoto

**Status:** Continuing Project

#### Project Summary:

This project will replace the existing biogas flare at the wastewater treatment plant. Typically, all biogas is used to power the cogeneration engines after the gas is scrubbed. If the gas scrubber is out of service, or if cogen is offline, biogas is combusted through a waste gas burner (flare). Permitting through the BAAQMD will be required.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** DSRSD Wastewater Treatment Plant Digester Gas Treatment Master Plan, September 2019, Black and Veatch

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing regional wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
661,000	2,965,000	550,000	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost**      **\$4,176,000**

Current Adopted Budget      \$3,915,934

Increase/(Decrease)      \$260,066





## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. 18-P016 Alum Addition

Funding Allocation: 75% 310 25% 320

**Project Manager:** Ryan Yamamoto

**Status:** Closing Project

#### Project Summary:

This project will construct facilities to add alum to the facultative sludge lagoon return water. The addition of alum will precipitate phosphate from the return water and reduce the formation of struvite. Currently, one of the strategies to avoid the formation of struvite at the wastewater treatment plant (WWTP) is to run the WWTP in a mode where the phosphate remains in the liquid process and exits the WWTP with the effluent, rather than remaining in the biosolids and forming struvite in the digesters. However, this mode of operation is not as effective in producing a consistently high quality effluent. The addition of alum will allow the WWTP to operate in an alternate mode that will produce a better settling sludge and higher quality effluent, thus eliminating the need for an additional clarifier.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** 2017 Wastewater Treatment Plant and Biosolids Master Plan

**Fund Allocation Basis:** Project is required to improve current operations; based on current vs. projected buildout average dry weather flow at the time of project inception.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
2,595,000	30,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$2,625,000

Current Adopted Budget \$2,668,080

Increase/(Decrease) (\$43,080)



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. 19-P003 WWTP Fencing and Security – Phase 2

Funding Allocation: 100% 310

**Project Manager:** Rudy Portugal

**Status:** Continuing Project

#### Project Summary:

This project will improve security along the wastewater treatment plant (WWTP) perimeter. This project will install 8-foot tall vinyl coated fence along the south, west and north border of the WWTP. It will also include screening landscaping where space permits. Fencing and landscaping along the eastern border of the WWTP was completed in conjunction with the construction of the fourth digester in 2019.

**Anticipated CEQA:** Negative Declaration approved May 19, 1998

**Reference:** Physical Security Risk Assessment, Pinkerton Consulting, April 2004

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing regional wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
1,310,299	500,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$1,810,299

Current Adopted Budget \$1,810,299

Increase/(Decrease) \$0



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. 22-P010 WWTP HVAC Replacements

Funding Allocation: 100% 310

**Project Manager:** Ryan Yamamoto

**Status:** Continuing Project

#### Project Summary:

This project will replace the HVAC system components (air handling units, chiller) in Buildings A and Building T (chiller) at the wastewater treatment plant along with cleaning of the existing duct work. The project will also replace the fume and exhaust hoods and all applicable appurtenances (fans, variable frequency drives, etc.) for the laboratory.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Energy Facilities Master Plan, June 2024; Asset Management Program

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing regional wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
1,121,000	4,109,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$5,230,000

Current Adopted Budget \$2,846,975

Increase/(Decrease) \$2,383,025





## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. 22-P011 WWTP Roof Replacements

Funding Allocation: 100% 310

**Project Manager:** Spencer Halliday

**Status:** Continuing Project

#### Project Summary:

This project will replace the roofs of Buildings B, C, D, G, Q, and R at the wastewater treatment plant. The roofs at each building are due for replacement based on their age and condition. Buildings B, Q, and R were completed in FYE 23. Buildings C, D and G are planned in FYE 26. The project will also add yellow safety granular paths to Building S and T to access equipment safely on the roof.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing regional wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
169,140	190,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$359,140

Current Adopted Budget \$600,338

Increase/(Decrease) (\$241,198)



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: REGIONAL WASTEWATER TREATMENT

Regional Wastewater Replacement (Fund 310)

CIP No. 22-P013 WWTP Process Assessment FY 2024-2025

Funding Allocation: 100% 310

Project Manager: Jason Ching

Status: Continuing Project

### Project Summary:

This project will support assessment of wastewater treatment plant assets to determine future rehabilitation projects. The project will fund various specialty inspection and consulting services, including but not limited to, corrosion control and coatings, odor control, structural engineering, and flow monitoring. Examples of assessments include an evaluation of flow and loading to various unit processes, integrity of channel covers in the commutator room and return activated sludge channel, condition of and back-up to the plant process water system, structural evaluations of sludge thickening facilities, condition assessment of slide gates, condition assessment of concrete structures, condition assessment of coatings, process pipelines inspection and useful life determination, and efficiency of odor control processes. Funding is only included for assessments. The results of the assessments will inform future projects. The budget for FY26 is limited to completing projects initiated in the previous budget cycle.

**Anticipated CEQA:** Not a project under CEQA [CEQA Guideline 15378]

**Reference:** None

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing regional wastewater fund assets.

### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
165,000	35,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$200,000

Current Adopted Budget \$307,700

Increase/(Decrease) (\$107,700)

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. 22-P021 Hypochlorite Building Replacement

Funding Allocation: 100% 310

**Project Manager:** Sonya Spala

**Status:** Continuing Project

#### Project Summary:

The existing hypochlorite storage building at the wastewater treatment plant was constructed in 1992. There are four sodium hypochlorite bulk storage tanks at the wastewater treatment plant. New tanks were purchased in 2020, but prior to installation a structural evaluation of the hypochlorite storage building was conducted. Extensive deterioration was observed in the building's floor and equipment pads, caused by exposure to occasional hypochlorite spills over the years. The evaluation also identified seismic upgrades necessary to bring the building up to current building codes. Based on the results of the evaluation, it is recommended to construct a new facility, as opposed to rehabilitating the existing facility. This project will include design services and construction of the replacement facility.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Hypochlorite Storage Building Evaluation, Carollo Engineers, September 2022

**Fund Allocation Basis:** Project is required to replace existing regional wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
1,115,000	3,575,000	1,135,000	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$5,825,000

Current Adopted Budget \$5,865,475

Increase/(Decrease) (\$40,475)



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. 22-P022 WWTP Administration Building Remodel/Renovation

Funding Allocation: 100% 310

**Project Manager:** Corinne Ferreyra

**Status:** New Project

#### Project Summary:

This project proposes to engage design professionals for preliminary planning and design of renovations for the administration building (Bldg A) at the wastewater treatment plant. It is anticipated that construction and permitting costs will be presented following scoping and detailed design.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** N/A

**Fund Allocation Basis:** Project is required to rehabilitate existing regional wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	150,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$150,000

Current Adopted Budget \$100,000

Increase/(Decrease) \$50,000





## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. 23-P006 Johnson Drive Economic Development Zone Improvements

Funding Allocation: 100% 310

**Project Manager:** Ryan Pendergraft

**Status:** Closing Project

#### Project Summary:

The Johnson Drive Economic Development Zone (EDZ) is a project initiated by the City of Pleasanton to spur investment in 40-acres of mostly under-utilized or vacant land situated along Johnson Drive near I-680 and Stoneridge Drive. The project will expand Johnson Drive and Stoneridge Drive, including the land where the current intersection is located. This expansion includes plans to utilize a portion of what is the District's current Dedicated Land Disposal (DLD) site. In May 2021, the City of Pleasanton obtained easement rights and entered into a purchase agreement with the District for use of the portion of land. Two pipelines critical to DSRSD's wastewater treatment and conveyance are proposed to be partially relocated out of the busy intersection into an area which is more suitable for maintenance. While the City of Pleasanton initiated the project, as the property owner, the District will oversee project and construction management, design, and administration of property rights and easements to ensure there are minimal disruptions to critical treatment and conveyance services.

**Anticipated CEQA:** Johnson Drive EDZ Recirculated Final Supplemental Environmental Impact Report, November 2019

**Reference:** Johnson Drive EDZ Supplemental Economic Development Zone Analysis, July 2019

**Fund Allocation Basis:** This project is required to replace or rehabilitate existing regional wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
75,000	10,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$85,000

Current Adopted Budget \$85,000

Increase/(Decrease) \$0

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. 24-P001 WWTP Sluice/Slide Gate Replacements

Funding Allocation: 100% 310

**Project Manager:** Ryan Pendergraft

**Status:** Continuing Project

#### Project Summary:

This project will replace a number of aging and/or failing sluice/slide gates located within the wastewater treatment plant (WWTP). Ten gates for replacement have been identified and prioritized, including the sluice/slides gates for the return activated sludge (RAS) system, aeration basins, and the Pleasanton turnout structure. Project budget includes cost for purchase and installation of new gates.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace existing regional wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
50,000	475,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$525,000

Current Adopted Budget \$525,000

Increase/(Decrease) \$0



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. 24-P002 Cogeneration System Improvement and Upgrades

Funding Allocation: 100% 310

**Project Manager:** Shawn Quinlan

**Status:** Closing Project

#### Project Summary:

The District has developed asset management models that estimate the rehabilitation and replacement year and cost for each asset based on the age and type of the asset. Based on the asset replacement model, multiple assets that support the operation of the wastewater treatment plant's cogeneration system are nearing the end of their useful lives and due for either rehabilitation or replacement. The project includes but is not limited to, the replacement of various heat exchangers, cylinder heads, catalytic converters, fuel system components, water pumps, alternators and other miscellaneous parts. The project will also include the replacement of the electric hoist that is used to maintain the three cogeneration engines.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to replace existing regional wastewater fund assets.

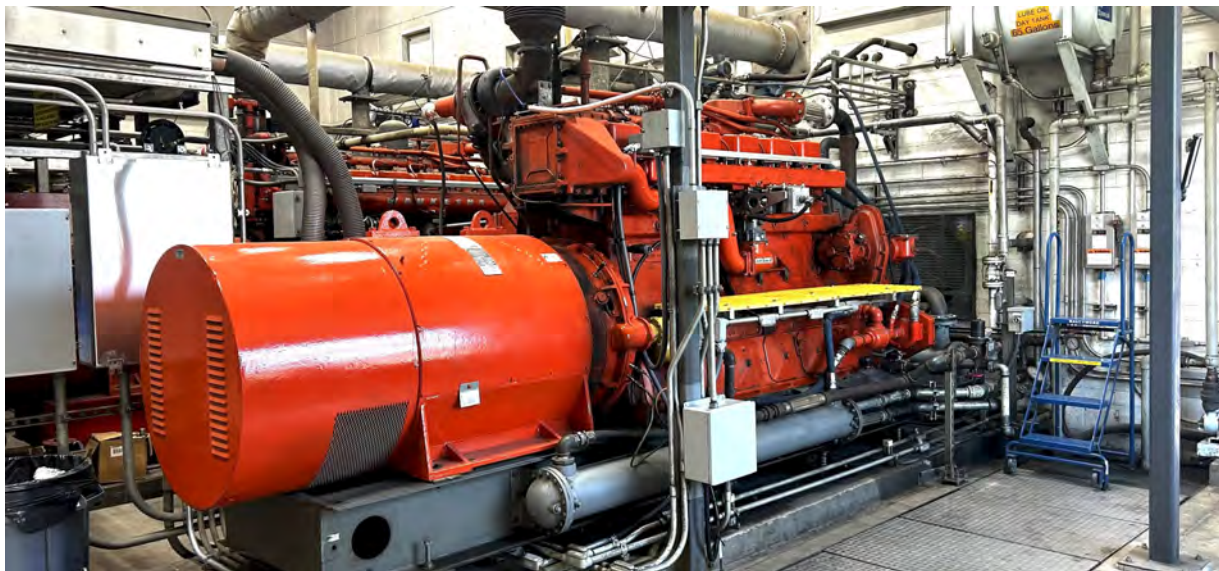
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
605,000	50,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$655,000

Current Adopted Budget \$1,490,000

Increase/(Decrease) (\$835,000)



DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: REGIONAL WASTEWATER TREATMENT Regional Wastewater Replacement (Fund 310)

CIP No. 24-P003 Sewer Loading Study

Funding Allocation: 100% 310

Project Manager: Karla Hammond Status: Continuing Project

Project Summary:

The purpose of this study is to assess the organic and solids loading rates to the wastewater treatment plant. The study, which is proposed over a period of at least two years, will endeavor to collect the biochemical oxygen demand (BOD) and total suspended solids (TSS) loading rates at various locations throughout the wastewater collection system. The results of this investigation will be used to inform the next wastewater rate study.

Anticipated CEQA: Categorical Exemption [CEQA Guideline 15306]

Reference: Wastewater Rate Study

Fund Allocation Basis: Project/Study is required to support current regional wastewater customers.

10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
8,000	187,000	0	0	0	0	0	0	0	0	0	0

Total Estimated Project Cost \$195,000  
Current Adopted Budget \$195,000  
Increase/(Decrease) \$0



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. 24-P005 LIMS Upgrade

Funding Allocation: 60% 310 40% 610

**Project Manager:** Kristy Fournier

**Status:** Continuing Project

#### Project Summary:

This project will upgrade the existing Laboratory Information Management System software from version 6.7 to 7.1 and add two user licenses. The upgrade will include data migration solution of existing data and installation, testing and training of the LABWORKS Inventory Module and LABWORKS eLIMS Module. Training will be provided on new features and specific requests by District staff. Laboratory and Information Technology staff will work with vendor and a consultant to configure the software, test, train and implement the software to meet the laboratory's current workflow, reporting needs, and to aid with the State Water Board's Environmental Laboratory Accreditation Program (ELAP) TNI Quality System. The District's laboratory produces data for compliance purposes and must adhere to ELAP's new Quality Standards.

**Anticipated CEQA:** Not a project under CEQA [CEQA Guideline 15378]

**Reference:** Environmental Laboratory Accreditation Program (ELAP)

**Fund Allocation Basis:** Based on the percentage of water and wastewater samples analyzed at the laboratory.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
331,000	240,000	205,000	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$776,000

Current Adopted Budget \$776,000

Increase/(Decrease) \$0



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. 24-P044 WWTP Electrical Improvements – Phase 1

Funding Allocation: 100% 310

**Project Manager:** Karla Hammond

**Status:** Continuing Project

#### Project Summary:

This project will upgrade the wastewater treatment plant's motor control centers (MCCs) MCC-E and electrical distribution panel A (DPA) to a standard 65,000 Ampere Interrupting Capacity (AIC) rating. Based on the most recent short circuit analysis, ten MCCs and DPA either do not have adequate short circuit equipment AIC ratings to either handle possible fault scenarios or to handle future expansions. The upgrade will also require modifications to existing MCC buckets as the MCCs are over 20 years old and exact replacement parts (i.e. starters, circuit breakers, etc.) are no longer readily available.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15301, 15302]

**Reference:** Energy Facilities Master Plan, June 2024; Asset Management Program

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing regional wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
249,000	1,960,000	1,740,000	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$3,949,000

Current Adopted Budget \$2,069,000

Increase/(Decrease) \$1,880,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Expansion (Fund 320)

#### CIP No. 25-P001 Wastewater Treatment and Biosolids Facilities Master Plan Update

Funding Allocation: 85% 320 15% 310

**Project Manager:** Roger Chu

**Status:** Continuing Project

#### Project Summary:

The Wastewater Treatment Plant (WWTP) and Biosolids Facility Master Plan was completed in 2017 and recommended future facilities based on flow projections and potential regulatory scenarios. This project will update the facility plans and costs based on 1) recent WWTP flow and loading data, 2) the effluent nutrient limits proposed for the third San Francisco Bay Nutrients Watershed Permit anticipated for adoption July 2024, and 3) relevant changes in biosolids regulations and technology. In addition, this project will include a Nutrient Management Plan that will define the District's nutrient management strategy.

**Anticipated CEQA:** Statutory Exemption [CEQA Guideline 15262]

**Reference:** 2017 WWTP and Biosolids Facility Master Plan

**Fund Allocation Basis:** Fund split based on ADWF that initiates project vs. buildout flowrate.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	670,000	298,000	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$968,000

Current Adopted Budget \$855,000

Increase/(Decrease) \$113,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: REGIONAL WASTEWATER TREATMENT

Regional Wastewater Expansion (Fund 320)

### CIP No. 26-P003 Food Waste Receiving Facility

Funding Allocation: 100% 320

Project Manager: Rudy Portugal

Status: New Project

#### Project Summary:

This project includes the construction and permitting of a food waste and other high strength waste receiving facility to increase biogas production within the WWTP digesters and offset future energy demands for the WWTP. The facility would include a new strain press, holding tank, blending tank, rock trap/macerator, and three transfer pumps, as well as odor control for the food waste receiving facility. With the implementation of Senate Bill (SB) 1383, local jurisdictions will be incentivized to divert organics, such as food waste, from landfills. The construction of food waste receiving facility will benefit the District through the generation of additional biogas, which can be converted into lower cost electricity through its cogeneration engines. A Feasibility Study will be conducted in FYE27 prior to the design/construction of this project.

**Anticipated CEQA:** Initial Study/Mitigated Negative Declaration

**Reference:** Energy Facilities Master Plan, June 2024

**Fund Allocation Basis:** Project will offset energy demands for future customer wastewater flows.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	200,000	300,000	75,000	3,500,000	0	0	0	0	0	0

**Total Estimated Project Cost** \$4,075,000

Current Adopted Budget \$0

Increase/(Decrease) \$4,075,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. 26-P004 Laboratory Equipment

Funding Allocation: 87% 310 13% 610

**Project Manager:** Kristy Fournier

**Status:** New Project

#### Project Summary:

The project will fund the replacement of critical laboratory equipment that is nearing the end of useful life and new equipment necessary to ensure the District's laboratory can maintain it's accreditation with California's Environmental Laboratory Accreditation Program (ELAP). The following equipment are scheduled for replacement: ICP Mass Spectrometer, Spectrophotometer. The following new equipment will be purchased to comply with ELAP accreditation requirements: Autoclave and Incubator

**Anticipated CEQA:** Not a project under CEQA [CEQA Guideline 15378]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Ratio based on laboratory monitoring for regional wastewater v. water compliance.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	430,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$430,000

Current Adopted Budget \$0

Increase/(Decrease) \$430,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: REGIONAL WASTEWATER TREATMENT

Regional Wastewater Replacement (Fund 310)

**CIP No. 26-P006 WWTP Process Assessment FY 2026–2027**

**Funding Allocation:** 100% 310

**Project Manager:** Jason Ching

**Status:** New Project

### Project Summary:

This project will support assessment of wastewater treatment plant assets to determine future rehabilitation projects. The project will fund various specialty inspection and consulting services, including but not limited to, corrosion control and coatings, odor control, structural engineering, and flow monitoring. Examples of assessments include an evaluation of flow and loading to various unit processes, integrity of channel covers in the commutator room and return activated sludge channel, condition of and back-up to the plant process water system, structural evaluations of sludge thickening facilities, condition assessment of slide gates, condition assessment of concrete structures, condition assessment of coatings, process pipelines inspection and useful life determination, and efficiency of odor control processes. Funding is only included for assessments. The results of the assessments will inform future projects.

**Anticipated CEQA:** Not a project under CEQA [CEQA Guideline 15378]

**Reference:** N/A

**Fund Allocation Basis:** Studies for potential replacement or rehabilitation of existing wastewater fund assets.

### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	75,000	125,000	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$200,000

Current Adopted Budget \$0

Increase/(Decrease) \$200,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. 26-P009 Influent Pump Room Piping Rehabilitation

Funding Allocation: 100% 310

**Project Manager:** Rudy Portugal

**Status:** New Project

#### Project Summary:

Raw wastewater is conveyed through the wastewater treatment plant through four influent pumps. The project will rehabilitate and/or replace sections of piping downstream of the influent pumps. The scope will include condition assessments of the existing pipeline to determine the most effective approach for repairing any compromised sections of pipeline.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Condition Assessment, Carollo Engineers - June 2025

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing regional wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	665,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$665,000

Current Adopted Budget \$0

Increase/(Decrease) \$665,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. 26-P015 Cogeneration Engine Replacement

Funding Allocation: 80% 310 20% 320

**Project Manager:** Karla Hammond

**Status:** New Project

#### Project Summary:

This project will replace the existing cogeneration engines. The existing cogeneration engines were installed in the early 1980s and are nearing the end of useful life. The new engines will be designed with the same capacity (~1.4 MW) as the existing engines. Due to improvements in engine technology, the new engines will be more efficient and anticipated to generate 20 percent more power. Preliminary engineering studies should also consider battery storage options, islanding operational modes, and automatic restoration of power after a PG&E power outage.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** 2017 Wastewater Treatment Plant (WWTP) and Biosolids Facility Master Plan, Appendix N; Energy Facilities Master Plan, June 2024

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing regional wastewater fund assets; additional power generation will be used to offset energy costs from future growth.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	590,000	2,240,000	2,440,000	180,000	200,000	19,300,000	19,300,000	0	0	0	0

**Total Estimated Project Cost** \$44,250,000

Current Adopted Budget \$33,460,000

Increase/(Decrease) \$10,790,000





## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

**CIP No. 26-P017 WWTP Arc Flash Study Update 2028**

**Funding Allocation:** 100% 310

**Project Manager:** Mike Nakamura/Nathan Murphy

**Status:** New Project

#### Project Summary:

The latest WWTP Arc Flash Study was completed in 2023. NFPA 70E Standard for Electrical Safety in the Workplace Article 130.5(G) requires that an incident energy analysis (arc flash study) be updated at an interval not to exceed 5 years. This project will update the WWTP Arc Flash Study to comply with current standards.

**Anticipated CEQA:** Not a project under CEQA [CEQA Guideline 15382]

**Reference:** NFPA 70E Standard for Electrical Safety in the Workplace, Article 130.5(G)

**Fund Allocation Basis:** Project/Study is required to meet regulatory requirements for existing regional wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	30,000	305,000	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$335,000

Current Adopted Budget \$0

Increase/(Decrease) \$335,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. 26-P018 Recoating and Rehabilitation of Anaerobic Digesters

Funding Allocation: 100% 310

Project Manager: TBD

Status: New Project

#### Project Summary:

The life expectancy of a digester steel cover is twenty years. This project will inspect and recommend repairs for the interior covers of the digesters, if needed, to extend their useful life. As part of the project, the digesters will be drained and cleaned so the interior covers can be inspected, and various preventative maintenance tasks will be performed. After the condition of each interior cover is determined, necessary work will be performed. The last cleaning and inspection performed was in 2021

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15301, 15302]

**Reference:** N/A

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing regional wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	52,000	435,000	435,000	633,500	0	0	0	0	0	0

**Total Estimated Project Cost** \$1,555,500

Current Adopted Budget \$1,528,500

Increase/(Decrease) \$27,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. 26-P021 Commutator Room Structural Repairs

Funding Allocation: 100% 310

**Project Manager:** Rudy Portugal

**Status:** New Project

#### Project Summary:

A condition assessment of the commutator room was performed in March 2025. The condition assessment identified various areas of delaminating concrete, cracks and spalling. This project will implement structural repairs to rehabilitate these defects.

**Anticipated CEQA:** Categorical Exemption [CEQA Guidelines 15301, 15302]

**Reference:** Condition Assessment, Black & Veatch - June 2025

**Fund Allocation Basis:** Project is required to replace and rehabilitate existing regional wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	750,000	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$750,000

Current Adopted Budget \$0

Increase/(Decrease) \$750,000





## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. 26-P024 WWTP SCADA Improvements - Phase 2

Funding Allocation: 100% 310

**Project Manager:** Mike Nakamura

**Status:** New Project

#### Project Summary:

This project will upgrade the wastewater treatment plant's Supervisory Control and Data Acquisition (SCADA) communication network, replace and program the programmable logic controllers (PLCs), replace the servers, install a new database repository for historical data and acquire a web portal to view SCADA data over the District's business network. This project will involve complex construction sequencing to allow for parallel SCADA systems during implementation as the plant processes cannot be interrupted, and require thorough testing of the PLC programming and communication system to assure reliable plant operation after cut-over to the new system. The scope also includes improvements to the existing fiber optic network; modifications to the Building A SCADA server room; new reporting and alarm notification software; and the installation of uninterruptible power supplies in the Building A server room.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** WWTP SCADA Improvements Phase 1 Preliminary Design Report

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing regional wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	1,000,000	1,000,000	1,000,000	1,000,000	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$4,000,000

Current Adopted Budget \$0

Increase/(Decrease) \$4,000,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: REGIONAL WASTEWATER TREATMENT

Regional Wastewater Replacement (Fund 310)

### CIP No. 00-P026 Regional Wastewater Replacement and Rehabilitation PROGRAM

Funding Allocation: 100% 310

Project Manager: District Engineer

Status: Continuing Program

#### Project Summary:

As part of the District's Asset Management Program, the Regional Wastewater Replacement and Rehabilitation Program funds projects to upgrade, replace, repair, and/or rehabilitate facilities and equipment within the wastewater treatment plant (WWTP). This program may also support investigations to identify needs for specific CIP projects.

Anticipated CEQA: N/A

Reference: Asset Management Program

Fund Allocation Basis: Project is required to replace or rehabilitate existing regional wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	500,000	500,000	500,000	750,000	1,000,000	1,500,000	2,000,000	2,300,000	2,600,000	3,000,000	14,000,000

Total Estimated Project Cost \$28,650,000

Current Adopted Budget \$0

Increase/(Decrease) \$28,650,000

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: REGIONAL WASTEWATER TREATMENT

Regional Wastewater Replacement (Fund 310)

**CIP No. 18-P014 WWTP Recycled and Potable Water Systems**

**Funding Allocation:** 100% 310

**Project Manager:** TBD

**Status:** Future Project

### Project Summary:

This project will expand the use of recycled water for wastewater treatment plant processes. The current fire main supplies both the potable and fire water systems. This project will install approximately 550 feet of 3-inch above ground and 350 feet of 3-inch below ground recycled water pipe to the cogeneration building, blower building, plant air compressors, bar screens, 1250 kW and 750 kW generators, and Buildings S and T. The first phase of the project, installing 500 feet of 2-inch potable water lines to Buildings A, D, S, T, and fleet maintenance building, has been completed. Additionally, the scope and/or timing of the project may be revised pending the outcomes of the WWTP and Biosolids Master Plan update, which is scheduled for completion in mid-2026.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15301, 15302]

**Reference:** WWTP and Biosolids Master Plan Update (CIP 25-P001)

**Fund Allocation Basis:** Project is required to replace or rehabilitate existing regional wastewater fund assets.

### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	61,276	457,850	0	0	0	0	0	0

**Total Estimated Project Cost** \$519,126

Current Adopted Budget \$519,126

Increase/(Decrease) \$0

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

**CATEGORY: REGIONAL WASTEWATER TREATMENT**

### Regional Wastewater Replacement (Fund 310)

## CIP No. 20-P012 WWTP Security Improvements

**Funding Allocation:** 100% **310**

**Project Manager:** TBD

**Status:** Future Project

### Project Summary:

This project will address traffic control, video surveillance, physical hardware related to plant security, and provide updated programming to the District's existing security monitoring system. Traffic control will include improvements to the main access gate and provide better control of vehicle movement once in the treatment plant area. Video surveillance will include improvements and reassignment to the 25 cameras currently in use, including the installation of multi-imager cameras that will improve the amount of plant video coverage. Hardware improvements include installation of tamper switches to monitor and prevent unauthorized access to the security control panels. In addition, all doors will be evaluated and those that cannot be secured or monitored in a reliable way will be replaced. Once all improvements are in place, programming changes will be made to the existing security system program, integrating the improvements listed above. The scope and/or timing of the project may be revised pending the outcomes of the WWTP and Biosolids Master Plan update, which is scheduled for completion mid-2026.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** 2019 TEECOM Study; WWTP and Biosolids Master Plan Update (CIP 25-P001)

**Fund Allocation Basis:** Project is required to replace and upgrade existing regional wastewater assets.

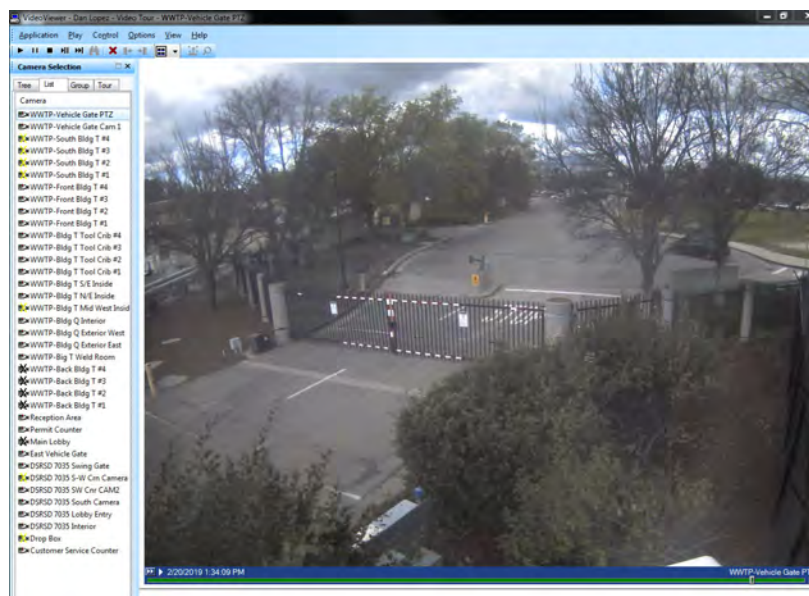
### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
3,426	0	0	0	0	660,000	0	0	0	0	0	0

**Total Estimated Project Cost                    \$663,426**

Current Adopted Budget	\$663,426
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Increase/(Decrease)	\$0
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## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Expansion (Fund 320)

**CIP No. T00-76    Regional Dublin Trunk Relief Sewer**

**Funding Allocation:** 100% 320

**Project Manager:** TBD

**Status:** Future Project

#### Project Summary:

The project will construct a relief sewer for the Regional Dublin Trunk downstream of the East Dublin trunk sewer connection located within the District's Dedicated Land Disposal site to an existing 48-inch sewer line within the wastewater treatment plant, near the East Amador Lift Station. The project consists of approximately 2,100 feet of a 42-inch parallel pipeline. The Regional Dublin Trunk surcharges in a 20-year return frequency storm. This project is required to comply with the Regional Water Quality Control Board (RWQCB) design requirements and to reduce infiltration and inflow rate.

**Anticipated CEQA:** Initial Study may be required

**Reference:** 7th Supplemental Agreement with the City of Pleasanton

**Fund Allocation Basis:** Project is required to convey future customer wastewater flows.

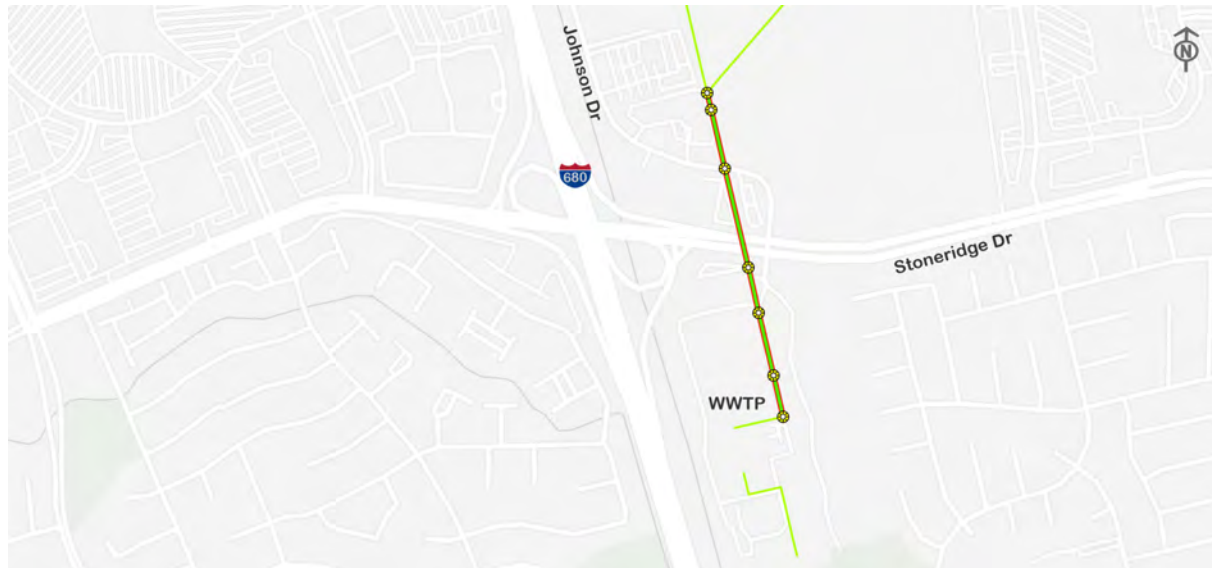
#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	845,000	2,335,000	2,335,000	0	0	0

**Total Estimated Project Cost**      **\$5,515,000**

Current Adopted Budget      \$7,976,750

Increase/(Decrease)      (\$2,461,750)





## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

**CIP No. T20-15 Flocculation Baffles in Secondary Clarifiers**

**Funding Allocation:** 100% 310

**Project Manager:** TBD

**Status:** Future Project

#### Project Summary:

This project will perform computational fluid dynamics (CFD) analysis of the District's secondary clarifiers and provide design of the necessary modifications for secondary clarifier #2. Field testing conducted in August 2018 indicated that secondary clarifiers perform well, but the flocculation center wells (FCWs) are too large and not fully utilized at normal and low flow conditions. Testing indicated that secondary clarifiers suffer from hydraulic short-circuiting and performance could be improved by adding simple modifications, such as flocculation baffles. Improving the secondary clarifier performance will reduce effluent suspended solids concentrations, solids loading on the ballasted flocculation process, and chemical usage. CFD analysis will be utilized to determine the most cost effective modifications and conceptual design of the flocculation baffles. The current budget is for design services only. The scope and/or timing of the project may be revised pending the outcomes of the WWTP and Biosolids Master Plan update, which is scheduled for completion in mid-2026.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** WWTP and Biosolids Master Plan Update (CIP 25-P001)

**Fund Allocation Basis:** Project will improve the efficiency of existing regional wastewater fund assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	0	100,000	0	0	0	0

**Total Estimated Project Cost** \$100,000

Current Adopted Budget \$80,000

Increase/(Decrease) \$20,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: REGIONAL WASTEWATER TREATMENT

Regional Wastewater Replacement (Fund 310)

CIP No. T26-03 Secondary Clarifier Drain Valve Replacements

Funding Allocation: 100% 310

Project Manager: TBD

Status: Future Project

### Project Summary:

The project consists of the replacement of three drain valves for the secondary clarifiers. These valves are utilized at least once a year to conduct periodic inspections of the secondary clarifiers. These valves are nearing the end of useful life.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Asset Management Program

**Fund Allocation Basis:** Project is required to improve existing regional wastewater fund assets.

### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	185,000	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$185,000

Current Adopted Budget \$0

Increase/(Decrease) \$185,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: REGIONAL WASTEWATER TREATMENT

Regional Wastewater Replacement (Fund 310)

CIP No. T26-07 WWTP Backup Power System Reliability Improvements

Funding Allocation: 100% 310

Project Manager: TBD

Status: Future Project

### Project Summary:

The project consists of the installation of a new automatic load bank at DP-G, and the reconfiguration of the switchgear at the WWTP to allow for automatic restoration of power after a PG&E power outage. These improvements will improve the reliability of the backup power systems at the WWTP.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Energy Facilities Master Plan, June 2024

**Fund Allocation Basis:** Project is required to improve existing regional wastewater fund assets.

### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	83,000	374,000	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$457,000

Current Adopted Budget \$0

Increase/(Decrease) \$457,000





## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. 14-P005 Wet Weather Flow Capacity

Funding Allocation: 85% 310 15% 320

Project Manager: TBD

Status: Future Project

#### Project Summary:

This project will remove a divider wall between the chlorine contact tank (CCT) influent channel and the CCT and remove the weir in the chlorine junction box to allow greater flows through these structures. When the wastewater treatment plant flow is greater than 37 mgd, the secondary clarifiers have the potential to overflow due to hydraulic constraints downstream of the clarifiers. During the 2022/2023 winter storms, the hydraulic constraints downstream of the secondary clarifiers and upstream of the CCT caused wastewater treatment plant operations to utilize additional pumping to prevent flooding of the secondary clarifiers. The scope and/or timing of the project may be revised pending the outcomes of the WWTP and Biosolids Master Plan update, which is scheduled for completion in mid-2026.

**Anticipated CEQA:** Mitigated Negative Declaration approved by Board on 8/17/1999

**Reference:** Secondary Effluent Wet Weather Capacity Review, RMC, August 2014; 2017 WWTP and Biosolids Master Plan; WWTP and Biosolids Master Plan Update (CIP 25-P001)

**Fund Allocation Basis:** Based on current vs projected buildout average dry weather flow at the time of project inception.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	0	0	0	0	0	864,000

**Total Estimated Project Cost** \$864,000

Current Adopted Budget \$864,000

Increase/(Decrease) \$0



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Expansion (Fund 320)

#### CIP No. 18-P013 Biosolids Dewatering Facility

Funding Allocation: 100% 320

Project Manager: TBD

Status: Future Project

#### Project Summary:

The water content of the biosolids harvested from District's facultative sludge lagoons (FSLs) limits the amount of biosolids that can be placed on the dedicated land disposal (DLD) site. With this limitation, the FSLs are slowly accumulating biosolids. The current land application of biosolids on the DLD is by far the most cost-effective solution for biosolids management. To continue using the DLD for biosolids disposal, the biosolids need to be dewatered. This project will construct a new biosolids dewatering facilities at the DLD site. The dewatering of biosolids will allow the DLD to continue to be the primary method of sludge disposal. Should the District wish to diversify biosolids management or take advantage of new technologies to recover biosolids as a resource, dewatering will be required. Therefore, dewatering is a near term solution for biosolids disposal that will also move the District toward diversifying its biosolids management in the long term. This project is required for both options of continuing with DLD disposal or participation in a regional biosolids facility. The scope and/or timing of the project may be revised pending the outcomes of the WWTP and Biosolids Master Plan update, which is scheduled for completion in mid-2026.

**Anticipated CEQA:** Initial Study/Mitigated Declaration

**Reference:** 2017 WWTP and Biosolids Master Plan; WWTP and Biosolids Master Plan Update (CIP 25-P001)

**Fund Allocation Basis:** Project is required to meet the needs for biosolids disposal for future customers.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	0	0	0	0	0	69,100,000

**Total Estimated Project Cost** \$69,100,000

Current Adopted Budget \$26,853,000

Increase/(Decrease) \$42,247,000



DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: REGIONAL WASTEWATER TREATMENT Regional Wastewater Expansion (Fund 320)

CIP No. 20-P010 Cogeneration Engine #4

Funding Allocation: 100% 320

Project Manager: TBD Status: Future Project

**Project Summary:**  
This project will permit and install additional cogeneration capacity at the wastewater treatment plant. The plant receives its energy from three cogeneration engines and a direct connection to the PG&E power grid. Additional cogeneration capacity is required to accommodate additional biogas generation from future wastewater loadings, and the future FOG receiving and food waste receiving facilities. The estimated payback for the additional engine would be less than 10 years. Based on the forecasted biogas production rates, it is forecasted that this project be implemented starting in FYE 2037.

**Anticipated CEQA:** Initial Study/Mitigated Negative Declaration  
**Reference:** 2017 Wastewater Treatment Plant (WWTP) and Biosolids Facility Master Plan; 2024 Energy Facilities Master Plan  
**Fund Allocation Basis:** Project is required to meet recovery of biogas due to future anticipated loadings to the WWTP.

10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	0	0	0	0	0	10,500,000

Total Estimated Project Cost \$10,500,000  
Current Adopted Budget \$10,500,000  
Increase/(Decrease) \$0

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: REGIONAL WASTEWATER TREATMENT

Regional Wastewater Replacement (Fund 310)

### CIP No. 26-P001 Battery Energy Storage System

Funding Allocation: 75% 310 25% 320

Project Manager: TBD

Status: Future Project

#### Project Summary:

This project consists of the installation a new 1 megawatt (MW) battery storage system to store power generated at the WWTP by the cogeneration engines and future solar facilities to be used for offsetting peak demand charges. The justification for this project is its relatively fast payback period through reduction of peak demand charges and increased energy resiliency. To confirm battery storage will be compatible with the District's energy objectives, preliminary engineering for battery storage will be conducted in conjunction with preliminary engineering studies for the replacement of the cogeneration engines.

**Anticipated CEQA:** Initial Study/Mitigated Negative Declaration

**Reference:** Energy Facilities Master Plan, June 2024, Technical Memorandum No. 4 - Section 4.4

**Fund Allocation Basis:** Based on ratio of current influent flow (2021) to projected influent flows (2047).

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	0	0	0	0	0	4,865,000

**Total Estimated Project Cost** \$4,865,000

Current Adopted Budget \$0

Increase/(Decrease) \$4,865,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. 26-P002 DAFT Replacement

Funding Allocation: 75% 310 25% 320

Project Manager: TBD

Status: Future Project

#### Project Summary:

This project involves replacing the existing DAFT system and implementing real time SRT control. The existing DAFT structure and equipment will be nearing the end of their useful service life in approximately 2038. To minimize energy costs, alternative thickening technologies will be evaluated. Costs for this facility assume a new building for housing new mechanical thickeners and demolition of the existing DAFT facility. Based on the estimated remaining useful life of the existing DAFT structure and equipment, it is recommended that DSRSD implement this project in FY 2036. It is estimated that the project will require 4 years for planning, design and construction.

**Anticipated CEQA:** Initial Study/Mitigated Negative Declaration

**Reference:** Energy Facilities Master Plan, June 2024, Technical Memorandum No. 4 – Section 4.4

**Fund Allocation Basis:** Based on ratio of current influent flow (2021) to projected influent flows (2047).

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	0	0	0	0	0	26,850,000

**Total Estimated Project Cost** \$26,850,000

Current Adopted Budget \$0

Increase/(Decrease) \$26,850,000





## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: REGIONAL WASTEWATER TREATMENT

Regional Wastewater Replacement (Fund 310)

CIP No. 26-P005 WWTP Electrical Improvements – Phase 2

Funding Allocation: 100% 310

Project Manager: TBD

Status: Future Project

### Project Summary:

The Energy Facilities Master Plan identified several electrical components as marginal or overloaded based on electrical load studies. The costs included herein assumes replacement of switchgear SWGR-DPN, transformer XFMR-7 switchboard (SWBD), and MCC's, MCC-R, MCC-S, MCC-X, and MCC-Y, all of which showed overloaded or marginal performance in the load study. This project is recommended for implementation in FY 2036. It is estimated that the project will require two years for planning, design and construction. Project costs for the replacements for SWGR-DPN and XFMR-7 will be allocated to DERWA.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** Energy Facilities Master Plan, June 2024

**Fund Allocation Basis:** Project is required to replace/rehabilitate existing regional wastewater fund assets.

### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	0	0	0	0	0	4,110,000

**Total Estimated Project Cost** \$4,110,000

Current Adopted Budget \$0

Increase/(Decrease) \$4,110,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Expansion (Fund 320)

**CIP No. T10-62    Emergency Power for Distribution Panel-D**

**Funding Allocation:** 100% 320

**Project Manager:** TBD

**Status:** Future Project

**Project Summary:**

This project will install a 900 kW emergency power generator for the Distribution Panel-D (DPD) switchgear to support increases in influent pumping and related treatment plant equipment, such as the bar screens, primary clarifiers, etc., corresponding to continued growth of the District's service population. Panel DPD is currently provided with emergency power via the existing generator, but higher flows will require an additional generator for Panel DPD. Emergency power is also a requirement of the District's NPDES Permit.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** 2024 Energy Facilities Master Plan; 2017 WWTP and Biosolids Master Plan

**Fund Allocation Basis:** Project is required for future customer wastewater treatment capacity.

**10-Year Cash Flow and Estimated Project Cost:**

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	0	0	0	0	0	6,394,000

**Total Estimated Project Cost**      **\$6,394,000**

Current Adopted Budget              \$6,394,000

Increase/(Decrease)                  \$0



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Expansion (Fund 320)

**CIP No. T10-83 Cover Primary Clarifiers**

**Funding Allocation:** 100% 320

**Project Manager:** TBD

**Status:** Future Project

#### Project Summary:

This project will cover the primary clarifiers. The settled sewerage channel and the primary clarifiers have been identified in the Odor Control Master Plan as areas in the wastewater treatment plant that have odor issues. The project may cover the entire primary tanks or only the launderers. The foul air removed from the primary clarifiers will be treated in a new odor treatment facility that also serves the settled sewerage channel and other processes in the area. Additionally, the scope and/or timing of the project may be revised pending the outcomes of the WWTP and Biosolids Master Plan update, which is scheduled for completion in mid-2026.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15303]

**Reference:** 2008 Update to Odor Control Focus Areas Analysis, CH2M Hill, July 2009; 2017 WWTP and Biosolids Master Plan; WWTP and Biosolids Master Plan Update (CIP 25-P001)

**Fund Allocation Basis:** New project is odor control associated with increasing flows into WWTP.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	0	0	0	0	0	6,210,000

**Total Estimated Project Cost** \$6,210,000

Current Adopted Budget \$5,400,000

Increase/(Decrease) \$810,000





## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Expansion (Fund 320)

**CIP No. T12-08 Cover Settled Sewage Channel and Selector**

**Funding Allocation:** 100% 320

**Project Manager:** TBD

**Status:** Future Project

#### Project Summary:

This project will cover the settled sewage channel and the selector. The settled sewage channel and the primary clarifiers have been identified in the Odor Control Master Plan as areas in the wastewater treatment plant (WWTP) that have odor issues. In addition, adding the covers will allow the addition of air to the settled sewage channel, which will increase the performance of the WWTP. The foul air removed from the settled sewage channel will be treated in a new odor treatment facility that also serves the primary clarifiers and other items in the area. The new biofilter will be constructed modular and will be added when the primaries are covered. Additionally, the scope and/or timing of the project may be revised pending the outcomes of the WWTP and Biosolids Master Plan update, which is scheduled for completion in mid-2026.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15303]

**Reference:** 2008 Update to Odor Control Focus Areas Analysis, CH2M Hill, July 2009; 2017 WWTP and Biosolids Master Plan; WWTP and Biosolids Master Plan Update (CIP 25-P001)

**Fund Allocation Basis:** New project is odor control associated with increasing flows into WWTP.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	0	0	0	0	0	3,310,000

**Total Estimated Project Cost** \$3,310,000

Current Adopted Budget \$2,700,000

Increase/(Decrease) \$610,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. T16-42 Nutrient Removal

Funding Allocation: 80% 310 20% 320

Project Manager: TBD

Status: Future Project

#### Project Summary:

The third San Francisco Bay Nutrient Watershed Permit was adopted by the San Francisco Regional Water Quality Control Board on July 10, 2024. The permit requires municipal wastewater treatment facilities to reduce nutrient loadings to the San Francisco Bay. While the District's preferred strategy for meeting these requirements is to expand the use of recycled water - thereby minimizing or eliminating nutrient discharges to the San Francisco Bay - the final regulatory obligations for the District remain uncertain. As a result, this project is included in the Capital Improvement Program as a \$0 placeholder. The scope and/or timing of the project may be revised pending the outcomes of the WWTP and Biosolids Master Plan update, which is scheduled for completion in mid-2026.

**Anticipated CEQA:** Initial Study/Mitigated Negative Declaration

**Reference:** RWQCB's San Francisco Bay Nutrients Watershed Permit; 2017 WWTP and Biosolids Master Plan; WWTP and Biosolids Master Plan Update (CIP 25-P001)

**Fund Allocation Basis:** Based on ratio of current flow to projected buildout flow at the time of project inception.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	0	0	0	0	0	0

**Total Estimated Project Cost** \$0

Current Adopted Budget \$42,550,000

Increase/(Decrease) (\$42,550,000)

## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Replacement (Fund 310)

#### CIP No. T16-54 Odor Reduction Tower Replacement

Funding Allocation: 100% 310

Project Manager: TBD

Status: Future Project

#### Project Summary:

This project will either rehabilitate or replace the odor reduction tower (ORT) at the Wastewater Treatment Plant (WWTP). The ORT treats odorous air from the WWTP influent pump room, aerated grits tanks, and the grit building. The scope and/or timing of the project may be revised pending the outcomes of the WWTP and Biosolids Master Plan update, which is scheduled for completion in mid-2026.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15302]

**Reference:** 2008 Update to Odor Control Focus Areas Analysis, CH2M Hill (July 2009); WWTP and Biosolids Master Plan Update (CIP 25-P001)

**Fund Allocation Basis:** Project is required to replace existing regional wastewater assets.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	0	0	0	0	0	2,543,000

**Total Estimated Project Cost** \$2,543,000

Current Adopted Budget \$2,543,000

Increase/(Decrease) \$0





## DSRSD CIP 10-Year Plan for FY 2026 through 2035

### CATEGORY: REGIONAL WASTEWATER TREATMENT

### Regional Wastewater Expansion (Fund 320)

#### CIP No. T26-05 Wastewater Treatment and Biosolids Facilities Master Plan Update 2036

Funding Allocation: 85% 320 15% 310

Project Manager: TBD

Status: Future Project

#### Project Summary:

This project will update the Wastewater Treatment and Biosolids Facilities Master Plan and recommend improvements based on future wastewater flow and loading projections and potential regulatory scenarios. The WWTP and Biosolids Master Plan is typically updated every 5 to 7 years.

**Anticipated CEQA:** Categorical Exemption [CEQA Guideline 15262]

**Reference:** WWTP and Biosolids Master Plan Update (CIP 25-P001)

**Fund Allocation Basis:** Fund split based on ADWF that initiates project vs. buildout flowrate.

#### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	0	0	0	0	0	850,000

**Total Estimated Project Cost** \$850,000

Current Adopted Budget \$0

Increase/(Decrease) \$850,000



## DSRSD CIP 10-Year Plan for FY 2026 through 2035

CATEGORY: REGIONAL WASTEWATER TREATMENT

Regional Wastewater Replacement (Fund 310)

CIP No. T26-08    Aeration System Upgrades

Funding Allocation:    75% 310            25% 320

Project Manager: TBD

Status: Future Project

### Project Summary:

The project involves upgrading the aeration blowers, implementing model predictive aeration control, and upgrading the aeration diffusers. The existing aeration blowers and diffusers are expected to reach the end of their useful life in 2034, and new high-efficiency blowers and diffusers along with model predictive aeration control is expected to substantially increase the energy efficiency of the aeration system.

**Anticipated CEQA:**        Initial Study/Mitigated Negative Declaration

**Reference:**                Energy Facilities Master Plan, June 2024, Technical Memorandum No. 4 – Section 4.4

**Fund Allocation Basis:** Based on ratio of current influent flow (2021) to projected influent flows (2047).

### 10-Year Cash Flow and Estimated Project Cost:

Prior	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	Future
0	0	0	0	0	0	0	0	0	0	0	10,000,000

**Total Estimated Project Cost**        \$10,000,000

Current Adopted Budget                        \$0

Increase/(Decrease)                        \$10,000,000





# Appendices

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## Appendix A - Project Expenditures by Fund

The following tables present CIP Project expenditures by fund. The amount shown are the District's costs, net of any grants or other funding. The tables illustrate the portion of estimated cash flow allocated to each fund. When a project is funded by multiple funds, it will appear multiple times, at the appropriate allocated percentage. Expenditures in the "Future" columns include the estimate of expenditures for the next five years beyond the ten-year planning period.

Table 8—Local Replacement (Fund 210)

Table 9—Local Expansion (Fund 220)

Table 10—Regional Replacement (Fund 310)

Table 11—Regional Expansion (Fund 320)

Table 12—Regional Replacement (Fund 610)

Table 13—Regional Expansion (Fund 620)

## CIP 10-Year Plan for Fiscal Years Ending 2026 through 2035

## Portion of Estimated Cashflow Allocated to Local Wastewater Replacement (Fund 210)

\*Amounts shown are District costs net of grants and other fundings

CIP No.	Project Name	210 Split	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Future	Total
<b>General</b>														
22-A005	District Office Standby Power	12%	30,297	104,100	0	0	0	0	0	0	0	0	0	134,397
24-A021	Information Technology Master Plan	11%	9,900	0	0	0	0	0	0	0	0	0	0	9,900
24-A046	On-Site Solar Power, Battery Storage and Electric Vehicle Charging	8%	8,000	0	0	0	0	0	0	0	0	0	0	8,000
24-A052	Enterprise Resource Program Implementation – Phase 2	12%	7,440	3,720	0	0	0	0	0	0	0	0	0	11,160
00-A003	Street Overlay Modification PROGRAM	50%	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	500,000	1,500,000
00-A004	Fleet Assets PROGRAM	20%	40,000	60,000	60,000	60,000	80,000	80,000	100,000	100,000	120,000	120,000	780,000	1,600,000
00-A005	Facilities Asset Replacement PROGRAM	2%	8,600	8,600	10,150	10,150	10,150	10,150	10,150	10,150	10,150	10,150	132,000	230,400
00-A006	Information Systems Replacement PROGRAM	11%	19,250	19,250	77,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	110,000	379,500
20-A029	District Office Accessibility Improvements	10%	0	0	21,500	57,500	0	0	0	0	0	0	0	79,000
26-P020	Hydrojet/Vacuum Combo Truck	100%	0	0	800,000	0	0	0	0	0	0	0	0	800,000
T20-13	Gleason Drive Property Planning Study	10%	0	0	0	0	0	0	0	0	0	0	20,000	20,000
T26-14	IT Master Plan Update 2031	11%	0	0	0	0	0	17,600	0	0	0	0	0	17,600
<b>Wastewater Collection</b>														
14-S001	Camp Parks Sewer Rehabilitation – Goodfellow Avenue North of 8th Street	100%	20,000	0	0	0	0	0	0	0	0	0	2,837,000	2,857,000
14-S002	Camp Parks Sewer Rehabilitation – 8th to 10th Streets	100%	660,000	1,835,000	1,835,000	0	0	0	0	0	0	0	0	4,330,000
22-S008	Sewer Collection System Evaluation and Spot Repair	100%	885,000	885,000	0	0	0	0	0	0	0	0	0	1,770,000
24-S007	Wastewater Collection System Master Plan Update 2025	75%	506,250	0	0	0	0	0	0	0	0	0	0	506,250
00-S020	Wastewater Collection System Replacement and Rehabilitation PROGRAM	100%	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	300,000	500,000	5,000,000	7,000,000
08-2101	Donohue Drive/Vomac Road Relief Sewer	100%	0	0	1,031,000	791,000	0	0	0	0	0	0	0	1,822,000
18-S006	San Ramon Golf Course 24" Trunk Sewer Rehabilitation	100%	0	0	0	0	0	0	0	103,000	244,000	244,000	0	591,000

Table 8 - Project Expenditure by Fund (Local Replacement)

**Portion of Estimated Cashflow Allocated to Local Wastewater Replacement (Fund 210)***\*Amounts shown are District costs net of grants and other fundings*

CIP No.	Project Name	210 Split	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Future	Total
18-S007	Alcosta Blvd Sewer Replacement	100%	0	0	165,000	412,000	412,000	0	0	0	0	0	0	989,000
T16-50	Iron Horse Trail Sewer Replacement	100%	0	0	0	0	0	0	0	198,000	506,000	506,000	0	1,210,000
T20-05	Dublin Court and Dublin Boulevard Sewer Replacement	100%	0	0	0	0	196,000	491,000	491,000	0	0	0	0	1,178,000
T26-04	Wastewater Collection System Master Plan Update 2036	75%	0	0	0	0	0	0	0	0	0	675,000	0	675,000
<b>Water System</b>														
T26-01	Field Operations Facility HVAC Improvements	40%	0	0	158,000	1,021,200	0	0	0	0	0	0	0	1,179,200
			2,444,737	3,165,670	4,407,650	2,623,850	970,150	870,750	873,150	683,150	1,302,150	2,177,150	9,379,000	28,897,407

## CIP 10-Year Plan for Fiscal Years Ending 2026 through 2035

## Portion of Estimated Cashflow Allocated to Local Wastewater Expansion (Fund 220)

*\*Amounts shown are District costs net of grants and other fundings*

CIP No.	Project Name	220 Split	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Future	Total
<b>General</b>														
T20-13	Gleason Drive Property Planning Study	5%	0	0	0	0	0	0	0	0	0	0	10,000	10,000
<b>Wastewater Collection</b>														
20-S028	Dublin Boulevard Extension Sewer Facilities	100%	89,900	89,900	1,091,500	0	0	0	0	0	0	0	0	1,271,300
24-S007	Wastewater Collection System Master Plan Update 2025	25%	168,750	0	0	0	0	0	0	0	0	0	0	168,750
T20-04	Dublin Boulevard – Clark Avenue to Sierra Court Relief Sewer	100%	0	0	0	0	153,000	350,000	350,000	0	0	0	0	853,000
T20-06	Village Parkway – South of Dublin Boulevard Relief Sewer	100%	0	0	0	0	505,000	1,371,000	1,371,000	0	0	0	0	3,247,000
T26-04	Wastewater Collection System Master Plan Update 2036	25%	0	0	0	0	0	0	0	0	0	225,000	0	225,000
20-S014	Dublin Boulevard – Amador Plaza Road to Village Parkway Relief Sewer	100%	0	0	0	0	0	0	0	0	0	0	1,150,000	1,150,000
			258,650	89,900	1,091,500	0	658,000	1,721,000	1,721,000	0	0	225,000	1,160,000	6,925,050

## CIP 10-Year Plan for Fiscal Years Ending 2026 through 2035

## Portion of Estimated Cashflow Allocated to Regional Wastewater Replacement (Fund 310)

\*Amounts shown are District costs net of grants and other fundings

CIP No.	Project Name	310 Split	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Future	Total
<b>General</b>														
22-A005	District Office Standby Power	50%	126,238	433,750	0	0	0	0	0	0	0	0	0	559,988
24-A021	Information Technology Master Plan	47%	42,300	0	0	0	0	0	0	0	0	0	0	42,300
24-A046	On-Site Solar Power, Battery Storage and Electric Vehicle Charging	36%	36,000	0	0	0	0	0	0	0	0	0	0	36,000
24-A052	Enterprise Resource Program Implementation – Phase 2	50%	31,000	15,500	0	0	0	0	0	0	0	0	0	46,500
26-P019	Articulated Boom Lift	100%	75,000	0	0	0	0	0	0	0	0	0	0	75,000
00-A004	Fleet Assets PROGRAM	30%	60,000	90,000	90,000	90,000	120,000	120,000	150,000	150,000	180,000	180,000	1,170,000	2,400,000
00-A005	Facilities Asset Replacement PROGRAM	66%	283,800	283,800	334,950	334,950	334,950	334,950	334,950	334,950	334,950	334,950	4,356,000	7,603,200
00-A006	Information Systems Replacement PROGRAM	47%	82,250	82,250	329,000	94,000	94,000	94,000	94,000	94,000	94,000	94,000	470,000	1,621,500
20-A029	District Office Accessibility Improvements	53%	0	0	113,950	304,750	0	0	0	0	0	0	0	418,700
T26-14	IT Master Plan Update 2031	47%	0	0	0	0	0	75,200	0	0	0	0	0	75,200
<b>Joint Powers Authority</b>														
23-L005	LAVWMA San Leandro Sample Station Design Improvements	100%	0	0	0	0	0	0	0	0	0	0	0	0
23-L011	LAVWMA Pipeline Inspection	100%	0	0	0	0	0	0	0	0	0	0	0	0
23-L013	LAVWMA Pump Station Valve Actuator Replacements	100%	0	0	0	0	0	0	0	0	0	0	0	0
24-L023	LAVWMA SCADA Replacement	100%	0	0	0	0	0	0	0	0	0	0	0	0
24-L024	LAVWMA Cathodic Protection Improvements	100%	0	0	0	0	0	0	0	0	0	0	0	0
24-L025	LAVWMA Livermore Pipeline Rehabilitation - Station 226+00 to Station 232+00	100%	0	0	0	0	0	0	0	0	0	0	0	0
24-L026	LAVWMA Export Pipeline Air Entrapment Mitigation	100%	0	0	0	0	0	0	0	0	0	0	0	0
24-L045	LAVWMA Solar Array	100%	0	0	0	0	0	0	0	0	0	0	0	0
26-L013	LAVWMA Pump and Motor Rebuild - Pump Nos. 4 and 9	100%	0	0	0	0	0	0	0	0	0	0	0	0

## Portion of Estimated Cashflow Allocated to Regional Wastewater Replacement (Fund 310)

\*Amounts shown are District costs net of grants and other fundings

CIP No.	Project Name	310 Split	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Future	Total
26-L022	LAVWMA Export Station Bypass Valve Replacement	100%	0	0	0	0	0	0	0	0	0	0	0	0
<b>Regional Wastewater Treatment</b>														
05-3206	WWTP SCADA Improvements - Phase 1	100%	100,000	0	0	0	0	0	0	0	0	0	0	100,000
16-P024	WWTP Fire Alarm System Upgrades	100%	70,000	0	0	0	0	0	0	0	0	0	0	70,000
16-P028	Biogas Treatment System Improvements	33%	529,650	8,250	523,050	0	0	0	0	0	0	0	0	1,060,950
18-P010	Biogas Flare Improvements	100%	2,965,000	550,000	0	0	0	0	0	0	0	0	0	3,515,000
18-P016	Alum Addition	75%	22,500	0	0	0	0	0	0	0	0	0	0	22,500
19-P003	WWTP Fencing and Security – Phase 2	100%	500,000	0	0	0	0	0	0	0	0	0	0	500,000
22-P010	WWTP HVAC Replacements	100%	4,109,000	0	0	0	0	0	0	0	0	0	0	4,109,000
22-P011	WWTP Roof Replacements	100%	190,000	0	0	0	0	0	0	0	0	0	0	190,000
22-P013	WWTP Process Assessment FY 2024-2025	100%	35,000	0	0	0	0	0	0	0	0	0	0	35,000
22-P021	Hypochlorite Building Replacement	100%	3,575,000	1,135,000	0	0	0	0	0	0	0	0	0	4,710,000
22-P022	WWTP Administration Building Remodel/Renovation	100%	150,000	0	0	0	0	0	0	0	0	0	0	150,000
23-P006	Johnson Drive Economic Development Zone Improvements	100%	10,000	0	0	0	0	0	0	0	0	0	0	10,000
24-P001	WWTP Sluice/Slide Gate Replacements	100%	475,000	0	0	0	0	0	0	0	0	0	0	475,000
24-P002	Cogeneration System Improvement and Upgrades	100%	50,000	0	0	0	0	0	0	0	0	0	0	50,000
24-P003	Sewer Loading Study	100%	187,000	0	0	0	0	0	0	0	0	0	0	187,000
24-P005	LIMS Upgrade	60%	144,000	123,000	0	0	0	0	0	0	0	0	0	267,000
24-P044	WWTP Electrical Improvements – Phase 1	100%	1,960,000	1,740,000	0	0	0	0	0	0	0	0	0	3,700,000
25-P001	Wastewater Treatment and Biosolids Facilities Master Plan Update	15%	100,500	44,700	0	0	0	0	0	0	0	0	0	145,200
26-P004	Laboratory Equipment	87%	374,100	0	0	0	0	0	0	0	0	0	0	374,100
26-P006	WWTP Process Assessment FY 2026–2027	100%	75,000	125,000	0	0	0	0	0	0	0	0	0	200,000
26-P009	Influent Pump Room Piping Rehabilitation	100%	665,000	0	0	0	0	0	0	0	0	0	0	665,000
26-P015	Cogeneration Engine Replacement	80%	472,000	1,792,000	1,952,000	144,000	160,000	15,440,000	15,440,000	0	0	0	0	35,400,000



Table 10 - Project Expenditure by Fund (Regional Replacement)

**Portion of Estimated Cashflow Allocated to Regional Wastewater Replacement (Fund 310)***\*Amounts shown are District costs net of grants and other fundings*

CIP No.	Project Name	310 Split	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Future	Total
26-P017	WWTP Arc Flash Study Update 2028	100%	0	30,000	305,000	0	0	0	0	0	0	0	0	335,000
26-P018	Recoating and Rehabilitation of Anaerobic Digesters	100%	0	52,000	435,000	435,000	633,500	0	0	0	0	0	0	1,555,500
26-P021	Commutator Room Structural Repairs	100%	750,000	0	0	0	0	0	0	0	0	0	0	750,000
26-P024	WWTP SCADA Improvements - Phase 2	100%	1,000,000	1,000,000	1,000,000	1,000,000	0	0	0	0	0	0	0	4,000,000
00-P026	Regional Wastewater Replacement and Rehabilitation PROGRAM	100%	500,000	500,000	500,000	750,000	1,000,000	1,500,000	2,000,000	2,300,000	2,600,000	3,000,000	14,000,000	28,650,000
18-P014	WWTP Recycled and Potable Water Systems	100%	0	0	0	61,276	457,850	0	0	0	0	0	0	519,126
20-P012	WWTP Security Improvements	100%	0	0	0	0	660,000	0	0	0	0	0	0	660,000
T20-15	Flocculation Baffles in Secondary Clarifiers	100%	0	0	0	0	0	0	100,000	0	0	0	0	100,000
T26-03	Secondary Clarifier Drain Valve Replacements	100%	0	0	0	185,000	0	0	0	0	0	0	0	185,000
T26-07	WWTP Backup Power System Reliability Improvements	100%	0	0	83,000	374,000	0	0	0	0	0	0	0	457,000
14-P005	Wet Weather Flow Capacity	85%	0	0	0	0	0	0	0	0	0	0	734,400	734,400
26-P001	Battery Energy Storage System	75%	0	0	0	0	0	0	0	0	0	0	3,648,750	3,648,750
26-P002	DAFT Replacement	75%	0	0	0	0	0	0	0	0	0	0	20,137,500	20,137,500
26-P005	WWTP Electrical Improvements – Phase 2	100%	0	0	0	0	0	0	0	0	0	0	4,110,000	4,110,000
T16-42	Nutrient Removal	80%	0	0	0	0	0	0	0	0	0	0	0	0
T16-54	Odor Reduction Tower Replacement	100%	0	0	0	0	0	0	0	0	0	0	2,543,000	2,543,000
T26-05	Wastewater Treatment and Biosolids Facilities Master Plan Update 2036	15%	0	0	0	0	0	0	0	0	0	0	127,500	127,500
T26-08	Aeration System Upgrades	75%	0	0	0	0	0	0	0	0	0	0	7,500,000	7,500,000
<b>Water System</b>														
16-A016	District Facilities Security – Phase 2	10%	2,250	21,750	0	0	0	0	0	0	0	0	0	24,000
			19,747,588	8,027,000	5,665,950	3,772,976	3,460,300	17,564,150	18,118,950	2,878,950	3,208,950	3,608,950	58,797,150	144,850,914

## CIP 10-Year Plan for Fiscal Years Ending 2026 through 2035

## Portion of Estimated Cashflow Allocated to Regional Wastewater Expansion (Fund 320)

\*Amounts shown are District costs net of grants and other fundings

CIP No.	Project Name	320 Split	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Future	Total
<b>General</b>														
24-A046	On-Site Solar Power, Battery Storage and Electric Vehicle Charging	24%	24,000	0	0	0	0	0	0	0	0	0	0	24,000
<b>Regional Wastewater Treatment</b>														
16-P028	Biogas Treatment System Improvements	67%	1,075,350	16,750	1,061,950	0	0	0	0	0	0	0	0	2,154,050
18-P016	Alum Addition	25%	7,500	0	0	0	0	0	0	0	0	0	0	7,500
25-P001	Wastewater Treatment and Biosolids Facilities Master Plan Update	85%	569,500	253,300	0	0	0	0	0	0	0	0	0	822,800
26-P003	Food Waste Receiving Facility	100%	0	200,000	300,000	75,000	3,500,000	0	0	0	0	0	0	4,075,000
26-P015	Cogeneration Engine Replacement	20%	118,000	448,000	488,000	36,000	40,000	3,860,000	3,860,000	0	0	0	0	8,850,000
T00-76	Regional Dublin Trunk Relief Sewer	100%	0	0	0	0	0	845,000	2,335,000	2,335,000	0	0	0	5,515,000
14-P005	Wet Weather Flow Capacity	15%	0	0	0	0	0	0	0	0	0	0	129,600	129,600
18-P013	Biosolids Dewatering Facility	100%	0	0	0	0	0	0	0	0	0	0	69,100,000	69,100,000
20-P010	Cogeneration Engine #4	100%	0	0	0	0	0	0	0	0	0	0	10,500,000	10,500,000
26-P001	Battery Energy Storage System	25%	0	0	0	0	0	0	0	0	0	0	1,216,250	1,216,250
26-P002	DAFT Replacement	25%	0	0	0	0	0	0	0	0	0	0	6,712,500	6,712,500
T10-62	Emergency Power for Distribution Panel-D	100%	0	0	0	0	0	0	0	0	0	0	6,394,000	6,394,000
T10-83	Cover Primary Clarifiers	100%	0	0	0	0	0	0	0	0	0	0	6,210,000	6,210,000
T12-08	Cover Settled Sewage Channel and Selector	100%	0	0	0	0	0	0	0	0	0	0	3,310,000	3,310,000
T16-42	Nutrient Removal	20%	0	0	0	0	0	0	0	0	0	0	0	0
T26-05	Wastewater Treatment and Biosolids Facilities Master Plan Update 2036	85%	0	0	0	0	0	0	0	0	0	0	722,500	722,500
T26-08	Aeration System Upgrades	25%	0	0	0	0	0	0	0	0	0	0	2,500,000	2,500,000
			1,794,350	918,050	1,849,950	111,000	3,540,000	4,705,000	6,195,000	2,335,000	0	0	106,794,850	128,243,200

Table 12 - Project Expenditure by Fund (Water Replacement)

## CIP 10-Year Plan for Fiscal Years Ending 2026 through 2035

## Portion of Estimated Cashflow Allocated to Water Replacement (Fund 610)

\*Amounts shown are District costs net of grants and other fundings

CIP No.	Project Name	610 Split	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Future	Total
<b>General</b>														
22-A005	District Office Standby Power	38%	95,941	329,650	0	0	0	0	0	0	0	0	0	425,591
24-A021	Information Technology Master Plan	42%	37,800	0	0	0	0	0	0	0	0	0	0	37,800
24-A046	On-Site Solar Power, Battery Storage and Electric Vehicle Charging	32%	32,000	0	0	0	0	0	0	0	0	0	0	32,000
24-A052	Enterprise Resource Program Implementation – Phase 2	38%	23,560	11,780	0	0	0	0	0	0	0	0	0	35,340
00-A003	Street Overlay Modification PROGRAM	50%	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	500,000	1,500,000
00-A004	Fleet Assets PROGRAM	50%	100,000	150,000	150,000	150,000	200,000	200,000	250,000	250,000	300,000	300,000	1,950,000	4,000,000
00-A005	Facilities Asset Replacement PROGRAM	32%	137,600	137,600	162,400	162,400	162,400	162,400	162,400	162,400	162,400	162,400	2,112,000	3,686,400
00-A006	Information Systems Replacement PROGRAM	42%	73,500	73,500	294,000	84,000	84,000	84,000	84,000	84,000	84,000	84,000	420,000	1,449,000
20-A029	District Office Accessibility Improvements	37%	0	0	79,550	212,750	0	0	0	0	0	0	0	292,300
T20-13	Gleason Drive Property Planning Study	55%	0	0	0	0	0	0	0	0	0	0	110,000	110,000
T26-14	IT Master Plan Update 2031	42%	0	0	0	0	0	67,200	0	0	0	0	0	67,200
<b>Joint Powers Authority</b>														
22-R014	DERWA HVAC Replacements	100%	0	0	0	0	0	0	0	0	0	0	0	0
23-R001	DERWA New/Replacement Capital <\$50k	100%	0	0	0	0	0	0	0	0	0	0	0	0
24-R014	DERWA Backwash Analysis	100%	0	0	0	0	0	0	0	0	0	0	0	0
24-R016	DERWA Pine Valley Transmission Cathodic Protection	100%	0	0	0	0	0	0	0	0	0	0	0	0
24-R018	DERWA SCADA Replacements	100%	0	0	0	0	0	0	0	0	0	0	0	0
26-R011	DERWA Turbidity Monitoring Equipment Upgrades	100%	0	0	0	0	0	0	0	0	0	0	0	0
26-R012	DERWA Isolation Valve Replacements	100%	0	0	0	0	0	0	0	0	0	0	0	0
26-R023	DERWA UV Channel Rehabilitation	100%	0	0	0	0	0	0	0	0	0	0	0	0
<b>Regional Wastewater Treatment</b>														
24-P005	LIMS Upgrade	40%	96,000	82,000	0	0	0	0	0	0	0	0	0	178,000

Table 12 - Project Expenditure by Fund (Water Replacement)

## Portion of Estimated Cashflow Allocated to Water Replacement (Fund 610)

\*Amounts shown are District costs net of grants and other fundings

CIP No.	Project Name	610 Split	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Future	Total
26-P004	Laboratory Equipment	13%	55,900	0	0	0	0	0	0	0	0	0	0	55,900
<b>Water System</b>														
12-W016	Reservoir 1B Recoating	100%	450,000	0	0	0	0	0	0	0	0	0	0	450,000
16-A016	District Facilities Security – Phase 2	90%	20,250	195,750	0	0	0	0	0	0	0	0	0	216,000
16-W012	Potable Water Pump Station Standby Generators/Emergency Response	100%	100,000	0	0	0	0	0	0	0	0	0	0	100,000
17-A006	Field Operations Pavement Rehabilitation	100%	100,000	400,000	0	410,000	0	400,000	0	370,000	0	365,000	0	2,045,000
18-W003	Reservoir 2 Recoating	100%	1,365,000	72,000	0	0	0	0	0	0	0	0	0	1,437,000
18-W004	Pump Station 3A MCC Improvements	100%	75,000	0	0	0	0	0	0	0	0	0	0	75,000
20-W017	Water System Master Plan and Operations Plan Update	80%	64,000	0	0	0	0	0	0	0	0	0	0	64,000
20-W019	Automated Water Quality Monitoring	100%	448,500	345,000	345,000	0	0	0	0	0	0	0	0	1,138,500
20-W025	Pump Station 1A Rehabilitation	100%	330,000	8,250,000	0	0	0	0	0	0	0	0	0	8,580,000
22-W020	2021 Alternative Water Supply Study – Phase 2	75%	75,000	187,500	375,000	0	0	0	0	0	0	0	0	637,500
24-W008	Non-Residential Meter Replacement	100%	200,000	200,000	200,000	0	0	0	0	0	0	0	0	600,000
24-W009	Tassajara Road Main Replacement - Palisades Drive to Windemere Parkway	100%	0	50,000	2,625,000	0	0	0	0	0	0	0	0	2,675,000
24-W012	Tassajara Road Gap Closure Fire Hydrant Relocation	100%	110,000	0	0	0	0	0	0	0	0	0	0	110,000
24-W013	Village Parkway Main Replacement – Amador Valley Boulevard to Kimball Avenue	100%	1,950,000	1,780,000	3,525,000	0	0	0	0	0	0	0	0	7,255,000
24-W019	2023 Water Conservation Master Plan	100%	111,600	0	0	0	0	0	0	0	0	0	0	111,600
24-W036	Pump Station Painting FY 2024	100%	55,000	0	0	0	0	0	0	0	0	0	0	55,000
25-W009	Tassajara Hills AMI Antenna – Phase 2	100%	55,000	0	0	0	0	0	0	0	0	0	0	55,000
25-W010	Residential Meter Replacement	100%	2,900,000	0	0	0	0	0	0	0	0	0	0	2,900,000
25-W012	AWIA Risk and Resilience Assessment	100%	175,000	0	0	0	0	0	0	0	0	0	0	175,000
25-W013	Potable Water Pump Station Vibration Monitoring Systems	100%	30,000	0	0	0	0	0	0	0	0	0	0	30,000

Table 12 - Project Expenditure by Fund (Water Replacement)

## Portion of Estimated Cashflow Allocated to Water Replacement (Fund 610)

\*Amounts shown are District costs net of grants and other fundings

CIP No.	Project Name	610 Split	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Future	Total
26-W008	Valve and Blow-Off Replacement FY 2026 – 2029	100%	1,200,000	1,200,000	1,200,000	1,200,000	0	0	0	0	0	0	0	4,800,000
26-W014	Urban Water Management Plan Update 2026	80%	120,000	29,600	0	0	0	0	0	0	0	0	0	149,600
26-W016	Camp Parks Water Lines Replacement	100%	1,635,000	4,755,000	4,755,000	0	0	0	0	0	0	0	0	11,145,000
00-W002	Long-Term Water Resiliency PROGRAM	75%	750,000	0	0	0	0	0	0	0	0	0	6,750,000	7,500,000
00-W003	Residential Meter Replacement PROGRAM	100%	0	0	980,000	980,000	980,000	980,000	980,000	980,000	980,000	980,000	4,900,000	12,740,000
00-W007	Reservoir Recoating PROGRAM	100%	0	350,000	800,000	875,000	750,000	450,000	200,000	200,000	100,000	0	1,500,000	5,225,000
00-W011	Water System Replacement and Rehabilitation PROGRAM	100%	500,000	500,000	1,000,000	1,500,000	2,500,000	4,000,000	5,000,000	6,000,000	7,000,000	8,000,000	41,500,000	77,500,000
22-P027	Turnout 1 Pipeline Replacement	100%	0	0	348,000	775,543	0	0	0	0	0	0	0	1,123,543
T16-28	Water Lines Replacement – Tamarack Drive – Village Parkway to Firethorn Way	100%	0	0	280,000	1,455,000	0	0	0	0	0	0	0	1,735,000
T16-31	Water Line Replacement – Ironwood Drive	100%	0	0	0	350,000	1,720,000	0	0	0	0	0	0	2,070,000
T22-05	Reservoir 1A Chloramination Control System Upgrade	100%	0	0	0	0	0	231,000	0	0	0	0	0	231,000
T26-01	Field Operations Facility HVAC Improvements	60%	0	0	237,000	1,531,800	0	0	0	0	0	0	0	1,768,800
T26-02	Field Operations SCADA Upgrades	100%	0	0	362,500	362,500	0	0	0	0	0	0	0	725,000
T26-06	Water System Master Plan and Operations Plan Update 2036	80%	0	0	0	0	0	0	0	0	0	800,000	0	800,000
T26-09	AWIA Risk and Resilience Assessment Update 2030	100%	0	0	0	0	0	140,000	0	0	0	0	0	140,000
T26-10	AWIA Risk and Resilience Assessment Update 2035	100%	0	0	0	0	0	0	0	0	0	0	140,000	140,000
T26-11	Urban Water Management Plan Update 2031	80%	0	0	0	0	0	148,800	0	0	0	0	0	148,800
T26-12	Urban Water Management Plan Update 2036	80%	0	0	0	0	0	0	0	0	0	0	148,800	148,800
T26-13	Water Conservation Master Plan Update 2035	100%	0	0	0	0	0	0	0	0	0	0	250,000	250,000
			13,571,651	19,199,380	17,818,450	10,148,993	6,496,400	6,963,400	6,776,400	8,146,400	8,726,400	10,791,400	60,280,800	168,919,674

## CIP 10-Year Plan for Fiscal Years Ending 2026 through 2035

## Portion of Estimated Cashflow Allocated to Water Expansion (Fund 620)

*\*Amounts shown are District costs net of grants and other fundings*

CIP No.	Project Name	620 Split	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Future	Total
<b>General</b>														
T20-13	Gleason Drive Property Planning Study	30%	0	0	0	0	0	0	0	0	0	0	60,000	60,000
<b>Joint Powers Authority</b>														
16-R018	DERWA Supplemental Water Supply	100%	0	0	0	0	0	0	0	0	0	0	0	0
<b>Water System</b>														
14-W008	Reservoir 20B	100%	4,400,000	4,400,000	0	0	0	0	0	0	0	0	0	8,800,000
17-W003	Reservoir 10A	100%	165,000	165,000	1,235,000	1,235,000	11,650,000	6,475,000	0	0	0	0	0	20,925,000
20-W015	Turnout 6	100%	1,615,000	10,580,000	0	0	0	0	0	0	0	0	0	12,195,000
20-W017	Water System Master Plan and Operations Plan Update	20%	16,000	0	0	0	0	0	0	0	0	0	0	16,000
20-W027	Dublin Boulevard Extension Water Facilities	100%	139,120	139,119	2,424,000	0	0	0	0	0	0	0	0	2,702,239
22-W020	2021 Alternative Water Supply Study – Phase 2	25%	25,000	62,500	125,000	0	0	0	0	0	0	0	0	212,500
24-W022	East Ranch Water Main – Central Parkway to Savanna Court	100%	1,110,000	0	0	0	0	0	0	0	0	0	0	1,110,000
26-W014	Urban Water Management Plan Update 2026	20%	30,000	7,400	0	0	0	0	0	0	0	0	0	37,400
00-W002	Long-Term Water Resiliency PROGRAM	25%	250,000	0	0	0	0	0	0	0	0	0	2,250,000	2,500,000
08-6202	Pump Station 20A Improvements	100%	0	0	0	895,000	0	0	0	0	0	0	0	895,000
T26-06	Water System Master Plan and Operations Plan Update 2036	20%	0	0	0	0	0	0	0	0	0	200,000	0	200,000
T26-11	Urban Water Management Plan Update 2031	20%	0	0	0	0	0	37,200	0	0	0	0	0	37,200
T26-12	Urban Water Management Plan Update 2036	20%	0	0	0	0	0	0	0	0	0	0	37,200	37,200
			7,750,120	15,354,019	3,784,000	2,130,000	11,650,000	6,512,200	0	0	0	200,000	2,347,200	49,727,539



**TITLE:** Receive Presentation on New Laws and Legislative Affairs Activities

**RECOMMENDATION:**

Staff recommends the Board of Directors receive an informational presentation on District governance (new laws update) and on legislative affairs activities.

**DISCUSSION:**

Consistent with the District's Legislative and Regulatory Advocacy policy, the District's staff and legal team coordinate with professional organizations and partner agencies to monitor, review, and advocate positions on legislation and regulatory issues related to the business of the District. On May 20, staff will provide an informational presentation on District governance (new laws update) and on legislative affairs activities. The presentation will include a legal briefing to the Board by Zach Castagnola-Johnson, associate attorney with Bartkiewicz, Kronick & Shanahan, on recent amendments to pertinent statutes and regulations and how these affect District operations and the Board of Directors. Staff will also provide the Board with a brief overview of the District's legislative and regulatory affairs activities, highlights of advocacy issues and interests, and ongoing monitoring efforts.

Originating Department: Administrative Services	Contact: M. Gallardo, D. Coty	Legal Review: Yes
Financial Review: Not Required	Cost and Funding Source: N/A	
Attachments: <input type="checkbox"/> None <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Task Order <input type="checkbox"/> Proclamation <input checked="" type="checkbox"/> Other (see list on right)	Attachment 1 – Presentation Slides – New Laws Attachment 2 – Presentation Slides – Legislative Affairs Activities Briefing	



# NEW LAWS 2025

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# OVERVIEW

## AB 2257

Property-related water and sewer fees and assessments remedies.



**BKS**  
**LAW FIRM**

BRIDGING PUBLIC  
& WATER LAW

Requires ratepayers to raise specific objections in writing during the public process prior to rate adoption

Establishes an “exhaustion of administrative remedies” procedure

# AB 2257



**BKS**  
**LAW FIRM**  
BRIDGING PUBLIC  
& WATER LAW

## LAW PRE-AB 2257

Agencies must comply with Proposition 218 when establishing new, increased, or extended property-related fees (water, sewer, and solid waste rates) and assessments. This includes:

- Preparing a cost-of-service study to confirm that the proposed rates would not exceed the proportional cost of providing the service
- Mailing a 45-day notice of a public hearing to each record owner to consider the updated rates and charges
- Not approving the updated rates if written protests are submitted by owners of a majority of the properties receiving the service.

**AB 2257 does not change these “traditional” rate-setting requirements.**

# AB 2257

**For an agency to obtain the protections of AB 2257, prior to approving any new or updated water or sewer services or any assessment, the agency must do the following:**

## **(1) Post Notice on the Agency Website**

- Stating the written basis for the updated rates or assessment and specifying the deadline for the submission of objections.

## **(2) Include Additional Information in the Mailed Notice to Property Owners**

- Must include a link to the written basis posted on the agency's website and a "prominently displayed" statement that (1) all written objections must be submitted within the period set by the agency; (2) failure to timely object bars legal challenge; and (3) description of substantive and legal requirements for submission of an objection.

## **(3) Provide Written Responses to Written Objections**

- The agency must respond in writing to each timely written objection no later than the close of the public hearing to receive and tabulate protests.

## **(4) Make Governing Body Determinations**

- Whether the written objections and the local agency's responses warrant clarifications about the proposed rates.
- Whether to reduce the proposed rates.
- Whether to further review (potential continuance) before making a determination on whether a clarification or reduction to the proposed rates is needed.
- Whether to proceed with the rate protest hearing or assessment ballot tabulation hearing required under Prop 218.



**BKS**  
**LAW FIRM**

BRIDGING PUBLIC  
& WATER LAW

# AB 2257

## STEPS FOR AB 2257 IMPLEMENTATION

**Adopt a resolution or policy establishing objection procedure.**

- Ensure that the Prop 218 protest hearing or special assessment ballot hearing are scheduled to allow sufficient time for filing objections and responding to them.

**Respond to objections.**

- Responses should highlight existing rate study data, narratives that show how rates/assessment comply with cost-of-service and proportionality, and compliance with overall legal requirements.

**Hold the public hearing.**

- Present the summary of objections received and the staff response to the governing body.

**Adopt the new rate or assessment.**



**BKS**  
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# SUMMARY

**Furtheres the purposes and intent of Proposition 218.**

**Requires local agencies to credit the amount of a fee or charge for a property related service that violates Proposition 218 against the amount of revenues required to provide the property-related service in the agencies' next Proposition 218 proceeding to increase or impose the fee or charge unless a statute expressly requires a refund.**

## SB 1072

**Proposition 218  
remedies for local  
governments.**



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# OVERVIEW

Amends the California Uniform Public Construction Cost Accounting Act (CUPCCAA).

Gives public agencies more freedom to utilize CUPCCAA as an alternative method of procurement and factors in rising costs due to inflation.

Expands the California Uniform Construction Cost Accounting Commission's (Commission) authority in administering CUPCCAA.

## AB 2192

Cost-accounting standards  
for public agencies.



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# How it works...

AB 2192 gives agencies more freedom to use CUPCCAA by...



Increasing the bidding thresholds in Public Contract Code section 22032

Broadening oversight authority of the Commission

Expanding the statutory definition of "public projects"



Commission can review accounting procedures of participating agencies if an interested party presents evidence that work undertaken by an agency either (1) has been split or separated into smaller work orders or project of (2) has exceeded the bidding thresholds or otherwise failed to meet the requirements of Public Contract Code Section 22032.

## AB 2192



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# Changes to bidding thresholds

**Increases the competitive bidding thresholds as follows:**

- Public projects of \$75,000 or less to be performed by public agency employees will be authorized by force account, negotiated contract, or purchase order;
- Public projects of \$220,000 or less may be awarded by informal procedures; and
- Public contracts of more than \$220,000 are to be contracted by formal procedures.

If all bids received for the performance of a public contract exceed \$220,000, **the governing body of a public agency is authorized to award the contract at \$235,000 or less to the lowest responsible bidder** if governing body determines by resolution that the agency's cost estimate was reasonable.

**Adds “installation[s]” to the definition of “public contracts” in the Public Contract Code.**

## AB 2192



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# AB 2715

Brown Act closed sessions.



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## SUMMARY

**Provides express authorization to local agencies to meet about cyberattacks in closed session.**

**Expands on closed session authorization concerning physical threats to security.**

**Includes non-physical threats to “critical infrastructure controls” and “critical infrastructure information” relating to cybersecurity.**





Dublin San Ramon  
Services District  
Water, wastewater, recycled water

# Legislative Affairs Activities Briefing

Board of Directors  
May 20, 2025

Michelle Gallardo, *Administrative Services Director*  
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# Agenda

1. Legislative and Regulatory Advocacy Policy
2. Highlights of Advocacy Issues and Interests
3. Ongoing District Legislative Advocacy Efforts



# Legislative and Regulatory Advocacy Policy



## MEMBERSHIPS

- ➔ Tracking legislative and regulatory issues
- ➔ Taking positions
- ➔ Drafting comment letters (ACWA, CASA, CSDA, etc.)
- ➔ Committee Participation



## TRACKING AND TAKING POSITIONS

Key local, regional, state, and federal legislation and regulations



# Memberships - Advocacy

- Association of California Water Agencies (ACWA)
- American Water Works Association (AWWA)
- California Association of Sanitation Agencies (CASA)
- California Product Stewardship Council (CPSC)
- California Special Districts Association (CSDA) [and local chapters]
- WaterReuse
- Water Environment Federation (WEF)
- CA Public Employers Labor Relations Association (CalPELRA)
- Municipal Information Systems Association of CA (MISAC)
- Bay Area Clean Water Agencies (BACWA)
- Bay Area Biosolids Coalition (BABC)



American Water Works  
Association



**CALPELRA**  
*moving forward, together*





# Memberships – Scholarship Programs

- **Association of California Water Agencies (ACWA)**

- ACWA Scholarship Program provides \$7,000 in awards
- District annual dues contribute to this program, along with over 470 member agencies
- District gave an additional \$1,000 to this program

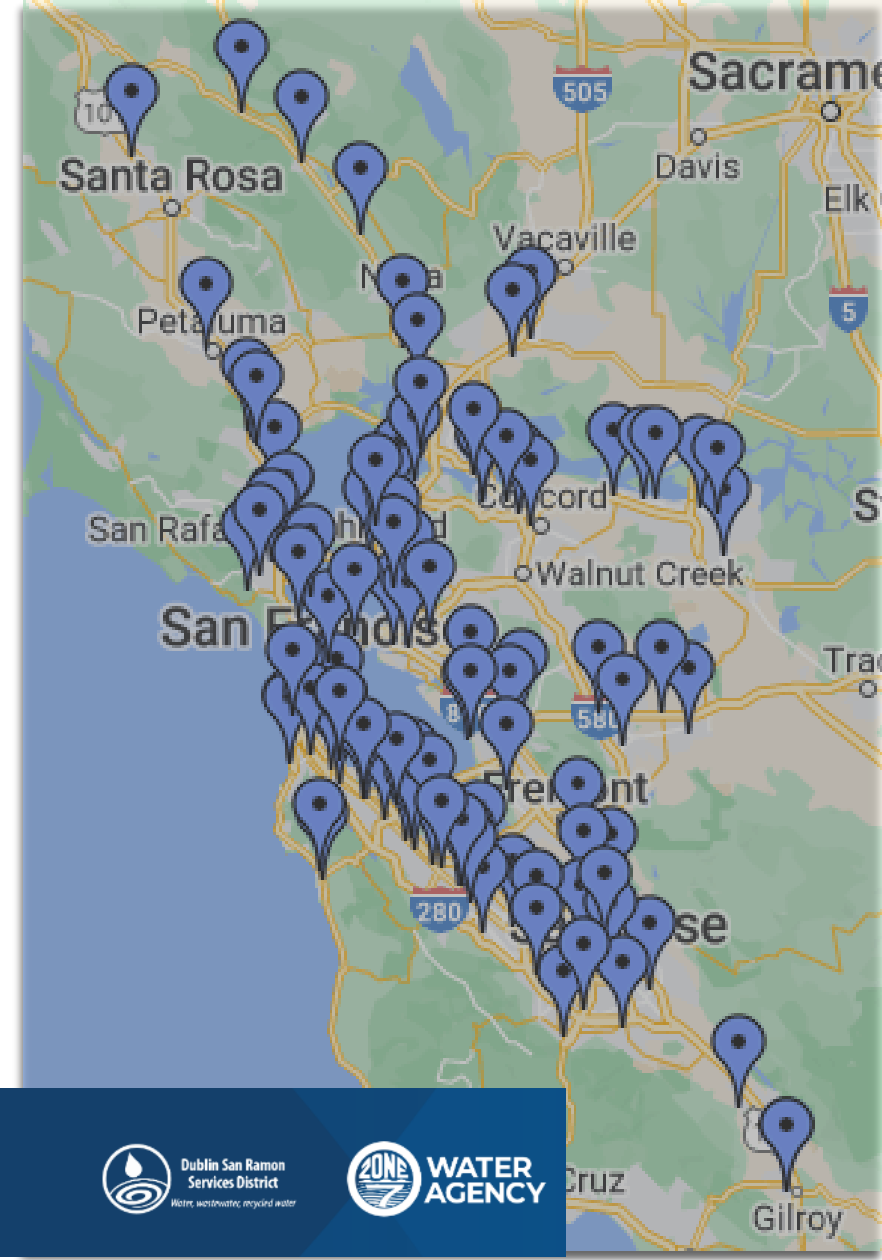


- **California Association of Sanitation Agencies (CASA)**

- CASA Education Foundation provides \$20,000 awards annually
- District contributes \$1,000 directly to this Foundation

# Partner Agencies

- Zone 7 Water Agency (Water Wholesaler)
- East Bay Dischargers Authority (EBDA)
- Tri-Valley and Bay Area water and wastewater agencies



# HIGHLIGHTS: Advocacy Issues and Interests

## Water, Wastewater Treatment, & Recycled Water

- Water conservation
- Water supply
- Water quality
- PFAS & pollutants
- Permits
- Environmental (*Air Quality, CARB, Pollution*)
- Biosolids
- Nutrients
- Security

## Special Districts

- Public agency contracting
- Land use
- Employment and labor laws
- Health and safety (Cal/OSHA, etc.)
- LAFCO
- Funding
- Financial (rates, bonds, debt financing, 218 notices, financial reporting, etc.)
- Use of technology, cybersecurity
- Local agency governance



# HIGHLIGHTS: Legislative Affairs Activities – CY2024

## Water/Wastewater/Recycled Water

Item/Reference	Issue	Subject	Recommended Position
Tentative Order	NPDES Permit	Tentative Order Regulating Nutrients in Discharges from Municipal Wastewater Treatment Facilities to SF Bay	COMMENTS
Federal	Funding	Appropriations for Mocho Wellfield PFAS Treatment Facility in 2025	SUPPORT
S. 1430 and H.R. 7944 (Ongoing)	PFAS	The Water Systems PFAS Liability Protection Act	SUPPORT
SB 903 (Skinner)-(DEAD)	PFAS	Environmental health: product safety: perfluoroalkyl and polyfluoroalkyl substances (would restrict sale of PFAS-containing products in CA)	SUPPORT

# HIGHLIGHTS: Legislative Affairs Activities – CY2024

## Government/Special Districts

Item/Reference	Issue	Subject	Recommended Position
AB 2751 (DEAD)	Labor Laws	Prohibition on Employee Communications	WATCH
SB 1345 (DEAD)	Labor Laws	Criminal Background Checks	WATCH
AB 2257 (PASSED)	Financing	Property-related water and sewer fees and assessments (218 Notices)	SUPPORT
H.R. 7525 (PASSED HOUSE)	Funding	Special District Grant Accessibility Act	SUPPORT
Initiative #1935 (Pulled from Nov.2024 ballot)	Financing	Taxpayer Protection Act	OPPOSE

# HIGHLIGHTS: Advocacy Issues and Interests – CY2025

## Water/Wastewater/Recycled Water

Item/Reference	Issue	Subject	Recommended Position
<b>SB 454</b>	PFAS	Creation of State-wide PFAS Mitigation Fund	<b>WATCH</b>
<b>SB 682</b>	PFAS	Non-essential use ban on PFAS	<b>SUPPORT</b>
<b>Federal</b>	Funding	Appropriations for Mocho Wellfield PFAS Treatment Facility in 2026	<b>SUPPORT</b>
<b>H.R. 1267</b>	PFAS	Water Systems PFAS Liability Protection Act	<b>SUPPORT</b>

# HIGHLIGHTS: Advocacy Issues and Interests – CY2025

## Government/Special Districts

Item/Reference	Issue	Subject	Recommended Position
<b>SB 496</b>	Air Quality	Advanced Clean Fleets	<b>SUPPORT</b>
<b>AB 1594 Rulemaking</b>	Air Quality	Advanced Clean Fleets	COMMENTS (CMUA)
<b>AB 259</b>	Open Meetings	Open meetings/teleconferencing	<b>WATCH</b>
<b>H.R. 2766</b>	Financial	Special Districts Fairness & Accessibility in Federal Law	<b>SUPPORT</b>



# Ongoing Legislative Affairs Advocacy

- Bi-weekly Board Communications Update
- Continue active participation in Professional Memberships and Committees
- Recommend continued funding of ACWA and CASA Scholarship programs, through dues payments for ACWA and a direct contribution for CASA
- Letters of support/opposition and comments (CSDA, CASA, ACWA, AWWA, etc.)
- Monitoring of local agency legislative affairs activities
- Regulatory update – Fall 2025





**Dublin San Ramon  
Services District**  
*Water, wastewater, recycled water*

# Questions?

Michelle Gallardo, Administrative Services Director


[gallardo@dsrsd.com](mailto:gallardo@dsrsd.com)

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To: Board of Directors

From: Jan R. Lee, General Manager 

Date: May 20, 2025

Subject: **General Manager Monthly Report for April 2025**

This report highlights DSRSD's key activities and progress made on major projects in the previous month, April 2025.

### ADMINISTRATION AND FINANCE

IT Master Plan Consulting Contract Awarded (CIP 24-A021) – On April 30, a kick-off meeting for the Information Technology (IT) Master Plan was held with the Full Management Team and consultant, ThirdWave Corporation (ThirdWave). The IT Master Plan will establish a roadmap to guide long-term technological investments and resources. The first tasks include conducting a Districtwide survey and focus group meetings to gather input on business and technological needs. Based on a competitive procurement process, ThirdWave was selected for the project. ThirdWave has worked with numerous public agencies, including Alameda County Water District, Central San, Monterey One Water District, and Novato Sanitary District. The IT Master Plan is anticipated to be completed by the end of calendar year 2025.

WEF Utility of the Future Recognition Submission – On April 30, the District submitted an application for the "Utility of the Future Today" recognition with the Water Environment Federation (WEF) in the activity area of water reuse. The goal of the [Utility of the Future Today Recognition Program](#) is to form and motivate a community of like-minded water utilities engaged in advancing resource efficiency and recovery, developing proactive relationships with stakeholders, and establishing resilient, sustainable, and livable communities. The District's application highlights DSRSD's leadership in water reuse and continuing efforts to collaborate with partner agencies to expand recycled water use within the region. The closing date for submissions is June 9 and winners will be announced later this year.

Monthly Warrant List – For the period of April 1–30, 2025, Accounts Payable issued 267 checks totaling \$5.6 million. Notable payments this period include \$2.1 million to the Zone 7 Water Agency and \$0.4 million to the Internal Revenue Service (IRS) for payroll tax. Current warrant lists are available at [Financial Information | DSRSD](#).

### ENGINEERING

Potential DERWA-Central San Long-Term Supplemental Supply Agreement – DERWA, Central San, EBMUD, and DSRSD are currently in discussions to develop a long-term supplemental supply agreement to extend and potentially increase the quantity of seasonal wastewater available from the DERWA-Central San Diversion Project, which would allow for future expansions of the DERWA recycled water program. The current temporary agreement provides for the diversion of approximately 0.7 million gallons per day of Central San's raw wastewater to DSRSD's collection system, which is then treated and used to augment recycled water supplies during peak summer periods. Extending the use of the

diversion project beyond 2025 requires a new agreement. On April 23, agency staff met and agreed in concept to a draft term sheet that will be used as the basis to develop the draft agreement. The parties anticipate completing the draft agreement by end of 2025.

Wastewater Treatment Plant Fencing and Security – Phase 2 (CIP 19-P003) – The project reached a milestone in April. The new fence on the north and west side has been completed. The portion along the southern property line will be completed this summer, as well as landscape that faces Val Vista Park. This project will enhance security around the wastewater treatment plant by replacing the older six-foot-tall fence with a new eight-foot-tall fence. The fence along the east side was completed several years back. The new fence includes visual screening along the west side. The photo on the right is looking south near the maintenance building from the Centennial Trail.



Pump Station 3A MMC Improvements (CIP 18-W004) – Pump Station 3A is located in West Dublin along Creekside Drive. The pump station equipment and the motor control center (MCC) were in a small underground vault along with the station programmable logic controller (PLC). The electronic controls which control the pumps were vulnerable to flooding from possible pipe leaks within the vault, and the equipment had been in service for over 30 years. The objective of the project is to install a new MCC, PLC, and above-ground connection for a portable generator to more quickly provide backup power in the event of an emergency. Although the equipment is above ground, it is visually screened by existing bushes at the site. The MCC had an extremely long lead time, with the contractor waiting roughly 18 months for it to be fabricated. Construction began in January and reached substantial completion in April, with only minor punch list items remaining. All completion will be achieved this summer. The photos below are looking north showing the new above grade MCC.



## OPERATION AND MAINTENANCE

Annual Water Quality Report – The [2024 Annual Water Quality Report](#) was made available on DSRSD's website on April 29. The Annual Water Quality Report provides DSRSD's drinking water customers with educational materials concerning the management, treatment and quality of their drinking water. DSRSD purchases all of its drinking water from Zone 7 Water Agency (Zone 7), the Tri-Valley's wholesale water supplier. The results of the water quality monitoring performed by Zone 7 and DSRSD confirm water delivered to customers met or exceeded all state and federal standards in 2024. This year's report

also highlights DSRSD's development of the Cross-Connection Control Plan, the Lead Service Line Inventory, Unregulated Contaminant Monitoring Rule 5 results, and Per-polyfluoroalkyl substances (PFAS) educational information.

WaterReuse and Bay Area Clean Water Agencies (BACWA) Joint Workshop – On April 29, DSRSD staff spoke at the WaterReuse Northern California and BACWA Joint Workshop on the role of water recycling in meeting nutrient removal requirements for wastewater utilities. The event brought together 120 attendees and explored pairing water recycling initiatives with nutrient removal goals in order to reduce nutrient impacts to the San Francisco Bay and leverage recycled water for more water supply and resiliency in the region.



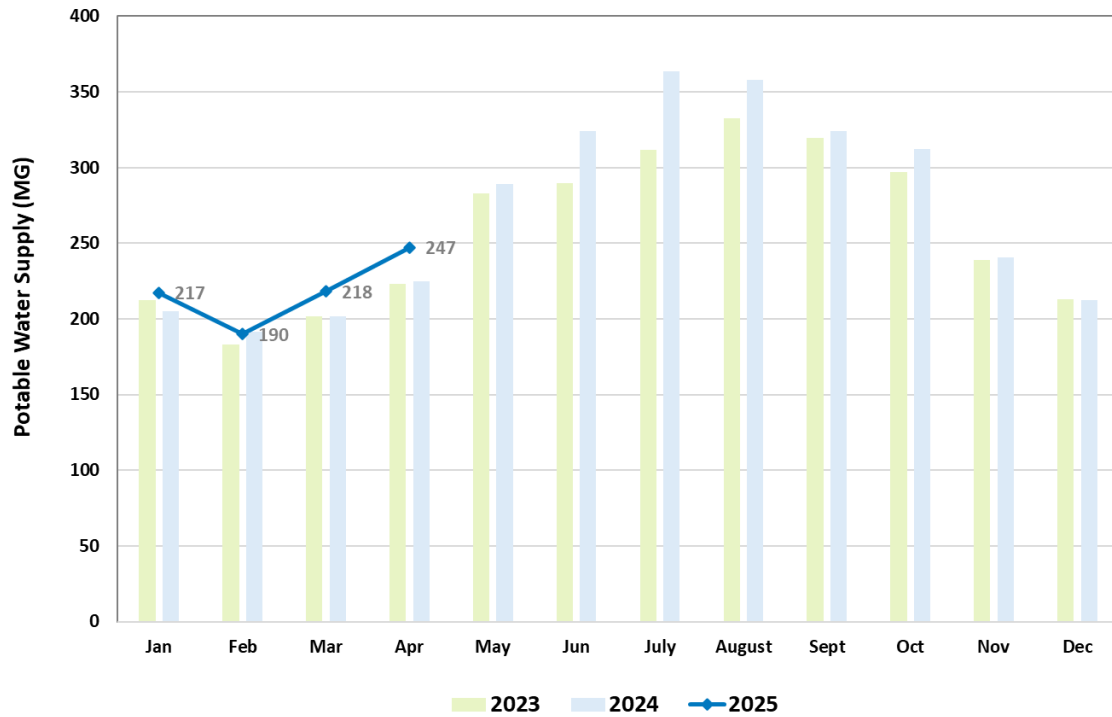
General Manager Lee provided a presentation on how permitting can support or disincentivize water recycling as a nutrient management strategy. Given that DSRSD has successfully operated a water recycling program for decades, the District was asked to share its unique agency perspective on the benefits, challenges, and complexities of using water recycling as a nutrient management strategy with fellow Bay Area wastewater agencies, consultants, and regulatory agency staff.

Potable Water, Recycled Water, and Wastewater Production Charts – Charts showing potable water supply, recycled water production, and WWTP flows are attached.

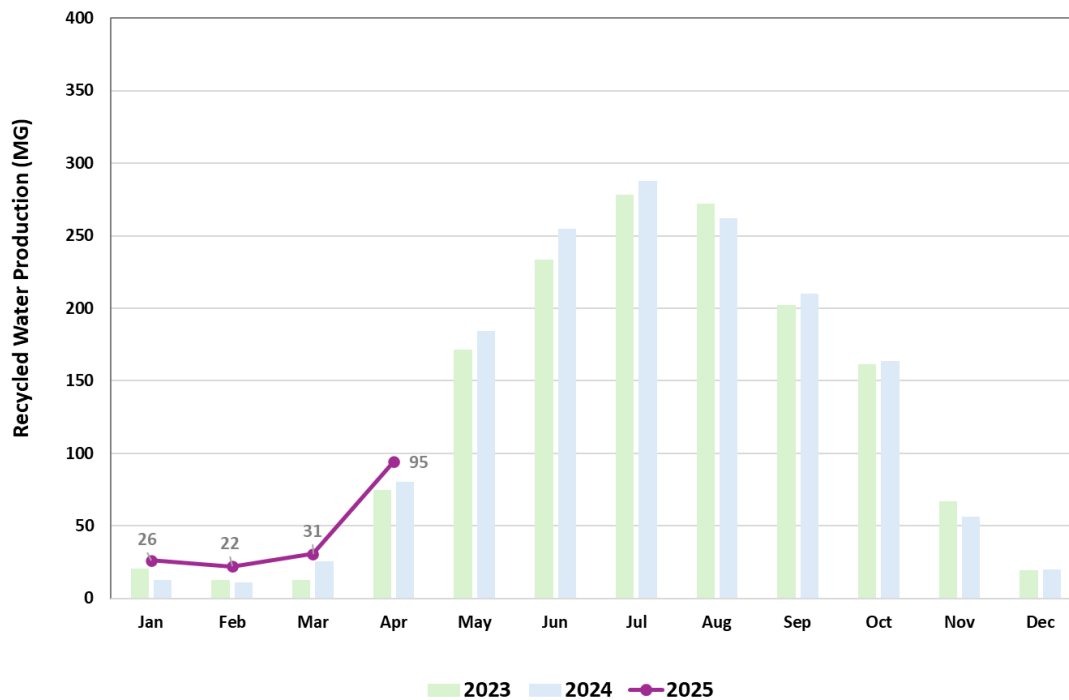
- *Potable water supply (Figure 1)* – From January through April 2025, Zone 7 Water Agency supplied approximately 873 million gallons (MG) of potable water to DSRSD for delivery to customers, which is a 6.1% increase compared to the same period last year. The chart also shows calendar years 2023 and 2024 monthly potable water supply for comparison.
- *DERWA recycled water production (Figure 2)* – From January through April 2025, the DERWA recycled water treatment facility produced approximately 173 MG, which is a 34% increase compared to the same period last year. The chart also shows calendar years 2023 and 2024 monthly potable water supply for comparison. The recycled water irrigation season has started and should trend upward until July.
- *Wastewater flows (Figure 3)* – The average WWTP influent flow for April 2025 was 11.4 million gallons per day (MGD) and the average wastewater exported to LAVWMA was 8.2 MGD. Precipitation for the month totaled 0.06 inches.

**Figure 1. Monthly Potable Water Supply**

January 1, 2023 - April 30, 2025

**Figure 2. Monthly DERWA Recycled Water Production**

January 1, 2023 - April 30, 2025



**Figure 3. Wastewater Flows and Precipitation**  
April 2025

