

DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

April 1, 2025

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Goel.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting: President Arun Goel, Vice President Richard M. Halket, Director Dinesh Govindarao, Director Georgean M. Vonheeder-Leopold, and Director Ann Marie Johnson.

District staff present: Jan Lee, General Manager/Treasurer; Michelle Gallardo, Administrative Services Director; Steve Delight, Engineering Services Director/District Engineer; Ken Spray, Finance Director; Dan Gill, Operations Director; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – None

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:01 p.m. No public comments received.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – No changes made.

7. CONSENT CALENDAR

Director Vonheeder-Leopold MOVED for approval of the items on the Consent Calendar. Director Govindarao SECONDED the MOTION, which CARRIED with FIVE AYES.

7.A. Approve Regular Meeting Minutes of March 18, 2025 – Approved

7.B. Authorize Task Order No. 20 with City of Dublin under the Tri-Valley Intergovernmental Reciprocal Services Master Agreement for Design Services for the Village Parkway Main Replacement Project (CIP 24-W013) – Approved

7.C. Reject All Bids for the WWTP HVAC Replacements Project (CIP 22-P010) and DERWA HVAC Replacements Project (CIP 22-R014) – Approved

7.D. Adopt Revised Risk Management for District Agreements with Contractors and Consultants Policy, Renamed to Risk Management for Agreements and Claims Policy, and Rescind Resolution No. 46-18 – Approved – Resolution No. 8-25

8. BOARD BUSINESS

8.A. Receive Presentation and Support the Proposed DSRSD-East Bay Municipal Utility District Recycled Water Authority (DERWA) Operations and Maintenance Budget for Fiscal Years 2026 and 2027

Operations Director Gill reviewed the item for the Board and gave a presentation (handed out to the Board and posted to the website as supplemental materials). The Board and staff discussed DERWA's annual budget review and approval process, as well as the projected energy costs for DERWA operations in the next two fiscal years. Staff noted that the DERWA Board will review the findings of its recently completed energy study at its Board meeting later this month.

Director Govindarao MOVED to Support the Proposed DERWA Operations and Maintenance Budget for Fiscal Years 2026 and 2027. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

8.B. Approve Nomination of Director Georgean Vonheeder-Leopold as Alternate Special District Member to Alameda County Local Agency Formation Commission (LAFCO) and Appointment of Alternate Voting Delegate

Management Analyst II Vivian Chiu reviewed the item for the Board. The Board supported Director Vonheeder-Leopold's nomination and discussed Director availability to serve as the alternate voting delegate.

Vice President Halket MOVED to approve Resolution No. 9-25, approving Nomination of Director Georgean Vonheeder-Leopold as Alternate Special District Member to Alameda County LAFCO, and to Appoint Director Govindarao as the Alternate Voting Delegate. Director Johnson SECONDED the MOTION, which CARRIED with FIVE AYES.

9. REPORTS

9.A. Boardmember Items

9.A.1. Joint Powers Authority and Committee Reports
DSRSD/City of Pleasanton Liaison Committee Meeting of March 31, 2025

President Goel invited comments on recent Committee activities. Directors felt the available staff reports adequately covered the many matters considered at the meeting and commented on some of the meeting activities.

9.A.2. Submittal of Written Reports for Day of Service Events Attended by Directors

Director Vonheeder-Leopold submitted written reports to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the Pleasanton State of the City Address on March 25 at the Palm Event Center, the Zone 7 Water Agency ribbon cutting for the Chain of Lakes PFAS Treatment Plant on March 26 in Pleasanton, and the virtual Dublin Chamber of Commerce Economic Development Committee meeting on March 27. She summarized the activities and discussions at the meetings.

President Goel reported that he also attended the Zone 7 Water Agency ribbon cutting for the Chain of Lakes PFAS Treatment Plant on March 26 in Pleasanton. He summarized the activities and discussions at the meeting.

9.A.3. Request New Agenda Item(s) for a Future Board or Committee Agenda – None

9.B. Staff Reports

General Manager Lee reported on the following items:

- The DSRSD/Central Contra Costa Sanitary District (Central San) Liaison Committee meeting will be held on Monday, April 21, at 4 p.m. at Central San's Martinez office.
- The Dublin State of the City Address will be held on Wednesday, April 23, at the Shannon Community Center.
- A DERWA Board meeting will be held on Monday, April 28, at 6 p.m.

10. ADJOURNMENT

President Goel adjourned the meeting at 6:27 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary