

DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

November 5, 2024

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Johnson.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting: President Ann Marie Johnson, Vice President Arun Goel, Director Richard M. Halket, Director Dinesh Govindarao, and Director Georgean M. Vonheeder-Leopold.

District staff present: Jan Lee, General Manager/Treasurer; Michelle Gallardo, Interim Administrative Services Director; Steve Delight, Engineering Services Director/District Engineer; Ken Spray, Finance Director; Dan Gill, Operations Director; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – None

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:01 p.m. No public comments received.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – No changes made.

7. CONSENT CALENDAR

Director Vonheeder-Leopold MOVED for approval of the items on the Consent Calendar. Director Govindarao SECONDED the MOTION, which CARRIED with FIVE AYES.

7.A. Approve Regular Meeting Minutes of October 15, 2024 – Approved

7.B. Accept Regular and Recurring Report: Treasurer's Report – Approved

7.C. Replace Trustee/Custodian and Plan Administrator for the Dublin San Ramon Services District Deferred Compensation 457(b) Plan and Rescind Resolution No. 10-17 – Approved – Resolution No. 46-24

8. BOARD BUSINESS

8.A. Approve an Amendment to California Public Employees' Retirement System (CalPERS) Contract

Human Resources and Risk Manager Samantha Koehler reviewed the item for the Board and provided Exhibits A and B to the resolution (handed out to the Board and posted to the website as supplementary materials).

Director Govindarao MOVED to approve [Resolution No. 47-24](#), Approving an Amendment to the Retirement Contract Between Dublin San Ramon Services District and the California Public Employees' Retirement System. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

8.B. Approve Amendment to the Capital Improvement Program Ten-Year Plan and Two-Year Budget to Increase the East Ranch Water Main – Central Parkway to Savanna Court Project (CIP 24-W022) Budget and Authorize Execution of an Areawide Facility Agreement for Construction of Water Infrastructure Facilities between Arroyo Cap IV-3, LLC, TH East Ranch Dublin LLC, and Dublin San Ramon Services District

Engineering Services Director Delight reviewed the item for the Board. The Board and staff discussed certain aspects of the project regarding the collection of associated capacity reserve fees and factors contributing to an increase in the estimated pipeline installation cost and proposed budget amendment.

Vice President Goel MOVED to approve [Resolution No. 48-24](#), Approving an Amendment to the Capital Improvement Program Ten-Year Plan for Fiscal Years 2024 Through 2033 and Two-Year Budget for Fiscal Years 2024 and 2025 to Increase the Budget for the East Ranch Water Main – Central Parkway to Savanna Court Project (CIP 24-W022), and to Authorize Execution of an Areawide Facility Agreement for Construction of Water Infrastructure Facilities between Arroyo Cap IV-3, LLC, TH East Ranch Dublin LLC, and Dublin San Ramon Services District. Director Govindarao SECONDED the MOTION, which CARRIED with FIVE AYES.

9. REPORTS

9.A. Boardmember Items

9.A.1. Joint Powers Authority and Committee Reports – None

9.A.2. Submittal of Written Reports for Day of Service Events Attended by Directors

Director Vonheeder-Leopold submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the virtual California Association of Sanitation Agencies Board of Directors meeting on October 16 while attending the California Association of Local Agency Commissions Annual Conference October 16–18 in Yosemite. She summarized the activities and discussions at the meetings.

Director Govindarao reported that he is looking forward to serving as a judge at the annual staff BBQ Cook Off and Veteran's Day celebration later this week.

9.A.3. Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda – None

9.B. Staff Reports

General Manager Lee reported that staff anticipates cancelling the December 3 Board meeting.

10. ADJOURNMENT

President Johnson adjourned the meeting at 6:16 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary