

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

November 5, 2019

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6:01 p.m. by President Misheloff.

After the call to order, President Misheloff reported that an adjourned regular Board meeting was held earlier today, attended by President Misheloff, Vice President Duarte, Directors Halket, Johnson, and Vonheeder-Leopold. In accordance with DSRSD's Day of Service policy, no Director will receive any compensation or stipend for participating in more than one meeting on this date.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Madelyne A. (Maddi) Misheloff, Vice President Edward R. Duarte, Director Ann Marie Johnson, Director Richard M. Halket, and Director Georgean M. Vonheeder-Leopold.

District staff present: Dan McIntyre, General Manager; Carol Atwood, Administrative Services Manager/Treasurer; Judy Zavadil, Engineering Services Manager/District Engineer; Jeff Carson, Operations Manager; Robert B. Maddow, Assistant General Counsel; Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

New Employee Introduction:

Laurent Nguyen, Laboratory Technician (Limited Term)

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:03 p.m. No public comment was received.

6. REPORTS

6.A. Reports by Staff

- Event Calendar – General Manager McIntyre reported on the following:
 - o Tomorrow, he, Director Vonheeder-Leopold, and Engineering Services Manager Zavadil will attend the Zone 7 Water Agency Board Tour of the Sites Reservoir Project located on the west side of the Sacramento Valley.
- Correspondence to and from the Board on an Item not on the Agenda – None

6.B. Joint Powers Authority and Committee Reports – None

6.C. Agenda Management (consider order of items) – No changes were made.

7. CONSENT CALENDAR

Vice President Duarte MOVED for approval of the items on the Consent Calendar. Director Vonheeder SECONDED the MOTION, which CARRIED with FIVE AYES.

7.A. Regular Meeting Minutes of October 15, 2019 – Approved

7.B. Adopt Revised Ticket Distribution Policy and Rescind Resolution No. 82-15 – Approved – Resolution No. 38-19

7.C. Approve Amendment to District's Conflict of Interest Code – Approved – Resolution No. 39-19

8. BOARD BUSINESS

8.A. Approve Continuation of Emergency Action Procurement by General Manager for Repair of the District Office and Find that the Need for the District Office Flooding Emergency Still Exists

Vice President Duarte MOVED to Approve Continuation of Emergency Action Procurement by General Manager for Repair of the District Office and Find that the Need for the District Office Flooding Emergency Still Exists. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

8.B. Approve Continuation of Emergency Action Procurement by General Manager for Repair of the Jeffrey G. Hansen Water Recycling Plant and Find that the Need for the Electrical Power Supply Failure Emergency Still Exists

Director Halket MOVED to Approve Continuation of Emergency Action Procurement by General Manager for Repair of the Jeffrey G. Hansen Water Recycling Plant and Find that the Need for the Electrical Power Supply Failure Emergency Still Exists. Vice President Duarte SECONDED the MOTION, which CARRIED with FIVE AYES.

8.C. Second Reading: Adopt Ordinance Increasing the Directors' Rate of Compensation for Each Day of Service, Repealing Ordinance No. 312, and Rescinding Resolution Nos. 27-09 and 44-11

President Misheloff announced the item and solicited a Motion to Waive Reading of the Ordinance.

Director Halket MOVED to Waive Reading of the Ordinance. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

President Misheloff asked for the staff presentation. General Manager McIntyre reviewed the item for the Board.

President Misheloff asked for any public comments. There was no public comment received.

Director Vonheeder-Leopold MOVED to adopt Ordinance No. 346, Increasing the Rate of Compensation for Each Day of Service by a Director, Repealing Ordinance No. 312, and Rescinding Resolution Nos. 27-09 and 44-11. Director Johnson SECONDED the MOTION, which CARRIED with FIVE AYES.

8.D. Receive Presentation on Per- and Polyfluoroalkyl Substances (PFAS)

Laboratory Supervisor Diane Griffin and Water/Wastewater Systems Operations & Maintenance Supervisor Dan Martin reviewed the item and provided the Board a presentation and handout that highlighted and expanded upon the agenda item's key information: explanation of PFAS, sources of exposure and history of use, pollution issues, and pathways to drinking water, drinking water concerns, sample collection and testing methods, news and media interest, federal regulatory actions, California regulatory actions, health guidelines and monitoring, PFAS treatment technologies, and future direction from regulatory and local bodies.

The Board and staff discussed the following aspects of the presentation: California Health Guidelines as a precursor to establishing Maximum Contaminant Levels, the origin of PFAS from manufacturers, the Zone 7 Water Agency (Zone 7) wells and surface water monitoring results, PFAS detection methods, notification responsibilities, and potential lab and water system testing. Staff confirmed that Zone 7 is responsible to notify the retail agencies of PFAS concerns, however, there are no regulations in place yet regarding customer notifications. Staff reported the first point of impact in DSRSD's system would typically be at the customer connection at Zone 7 turnouts and that a distribution system testing protocol has not yet been established. The Board urged staff not to conduct PFAS testing since testing methods are currently undependable. Ms. Griffin confirmed that the District's lab would not perform such testing as it is not certified to do so. Operations Manager Carson also reported that the California Association of Sanitation Agencies has provided a letter stating it would like to see more scientific data in order to urgently establish regulations.

8.E. Receive Presentation on the Regional Wastewater Fund 10-Year Financial Planning Model

Financial Services Supervisor Herman Chen reviewed the item for the Board. He provided the Board a short presentation and handout that illustrated and expanded upon the Financial Planning Model (FPM) key assumptions, escalation factors, Regional Wastewater Enterprise and Regional Rate Stabilization (Funds 300/305) projections, FPM considerations, and potential 10-year risks described in the agenda item. He also reviewed projections for Water Enterprise and Water Rate Stabilization (Funds 600/605) through fiscal year ending 2029.

The Board and staff discussed the following aspects of the presentation: the anticipated refinancing of the LAVWMA (Livermore-Amador Valley Water Management Authority) debt in 2022 and the retirement of that debt which will save the District \$1.4 million a year beginning in 2032, the several District initiatives to annually reduce energy costs by up to \$1.6 million, and the 2022 regional rate study adjustment to implement a "catch-up" transfer prescribed in the Fifth Supplemental Agreement to Agreement for Wastewater Disposal Services between City of Pleasanton and DSRSD. The Board also

inquired about emergency budgeting. General Manager McIntyre explained that emergency funding (for circumstances such as the District Office flooding) are already included in the capital funding.

8.F. Review Draft Presentation of the State of DSRSD for Fiscal Year 2018-2019 and Provide Direction

Communications Specialist Lea Blevins reviewed the item for the Board.

The Board discussed the draft presentation and directed staff to remove the animation/effects from the slides, as well as remove the PFAS slide and replace it with a slide that captures various emerging issues that the District is concerned with, such as: response to recent power shutoffs, emergency storage for fire response, response to PFAS reports, ongoing construction/improvements at District facilities, and planning for the future. President Misheloff volunteered to give the presentation to the Dublin City Council on Tuesday, November 19.

8.G. Receive Report on Pacific Gas and Electric Company's Public Safety Power Shutoff Program

Operations Manager Carson reviewed the item for the Board. He then briefed the Board on measures taken to address the power shutoffs between Saturday, October 26 and Monday, October 28, which included topping off reservoirs and relocating equipment closer to areas of potential need. He described how operations staff reformulated wet weather planning to address power loss and lack of backup power for LAVWMA (Livermore Amador Valley Water Management Agency), and topped off water storage for DERWA (Dublin San Ramon Services District•East Bay Municipal Utility District Recycled Water Authority). Staff also prepared an announcement template for DERWA partner agencies to utilize for customer impact and conservation notifications.

Zone 7 Water Agency, the District's wholesaler, lost power to the Del Valle Water Treatment Plant, but used generators to prevent impact to DSRSD. DSRSD lost power at a few pump stations, but it did not create a significant impact to operations, though staff noted additional battery power is needed at key communication sites. Mr. Carson commended staff for their effective communications and responses. He reminded the Board that a capital project to improve emergency power at pump stations, and efforts to improve resource integration with other agencies, are currently underway.

The Board and staff discussed purchasing generators in bulk for cost savings. They also discussed the need for the Bay Area Air Quality Management District to modify its requirements for agencies relying on generators during emergencies. Staff is currently watching legislation and the efforts of California Association of Sanitation Agencies and Association of California Water Agencies to change current regulations.

9. BOARDMEMBER ITEMS

- Submittal of Written Reports for Day of Service Events Attended by Directors

Director Vonheeder-Leopold submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the annual

Wastewater Treatment Plant Neighborhood meeting held Wednesday, October 24. She summarized the activities and discussions at the meeting.

Vice President Duarte submitted a written report to Executive Services Supervisor/District Secretary Genzale. He reported that he attended the California Special Districts Association Contra Costa Chapter meeting held Monday, October 21 at the Central Contra Costa Collection System Operations facility in Walnut Creek. He summarized the activities and discussions at the meeting.

- Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda – None

10. ADJOURNMENT

President Misheloff adjourned the meeting at 7:57 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary