

**DUBLIN SAN RAMON SERVICES DISTRICT  
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

**October 15, 2019**

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6:03 p.m. by Vice President Duarte.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

Vice President Edward R. Duarte, Director Richard M. Halket, and Director Georgean M. Vonheeder-Leopold.

President Madelyne A. (Maddi) Misheloff and Director Ann Marie Johnson were absent.

District staff present: Dan McIntyre, General Manager; Carol Atwood, Administrative Services Manager/Treasurer; Judy Zavadil, Engineering Services Manager/District Engineer; Jeff Carson, Operations Manager; Carl P.A. Nelson, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – General Manager McIntyre gave a briefing on the Monterey One Water potable reuse project event that he attended on Friday, October 4. He reported the agency is already pursuing a second phase of potable reuse, and noted it is exciting to see how potable reuse has come to Northern California.

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:06 p.m. No public comment was received.

6. REPORTS

6.A. Reports by Staff

- Event Calendar – General Manager McIntyre reported on the following:
  - o The annual Employee Recognition Event has been scheduled for the evening of Saturday, February 22, 2020 in Sunol.
  - o The District is scheduled to present its standing “State of the District” presentation at the Dublin City Council meeting on Tuesday, November 19, 2019. The District’s Fiscal Year 2019 Annual Report will also be handed out to meeting attendees. The Board will review the presentation at the November 5 Board meeting and determine which Boardmember will make the presentation at the city council meeting.
  - o On Friday, October 4, the Association of California Water Agencies announced the Region 5 2020-21 Officer and Boardmember election winners; six of seven District supported candidates won the seats.
- Correspondence to and from the Board on an Item not on the Agenda

Date	Format	From	To	Subject	Response
10/15/19	Email	Vin Poh' Ray	Zone 7 Water Agency, Cc: DSRSD Board and others	Charge the true price, do not subsidize untreated water users at our expense.	N/A

6.B. Joint Powers Authority and Committee Reports

Special DERWA – October 14, 2019

Vice President Duarte invited comments on recent JPA activities. Directors felt the available staff reports adequately covered the many matters considered at the JPA meeting and made a few comments about some of the JPA activities.

- 6.C. Agenda Management (consider order of items) – Vice President Duarte recommended that items 8.A. and 8.B. be taken at the end of Board Business. The Board agreed with his recommendation and considered items 8.C. through 8.F. first. After item 8.E. the Board then agreed to defer items 8.F., 10.A. and 11 to the November 5 Board meeting, and defer items 8.A. and 8.B. to an Adjourned Regular Board meeting to be held at 5:45 p.m. on Tuesday, November 5, 2019.

7. CONSENT CALENDAR

Director Halket MOVED for approval of the items on the Consent Calendar. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with THREE AYES and TWO ABSENT (Misheloff and Johnson).

- 7.A. Regular Meeting Minutes of October 1, 2019 – Approved
- 7.B. Accept Regular and Recurring Reports: Warrant List and Treasurer's Report – Approved
- 7.C. Adopt Revised Proposition 218 Receipt, Tabulation, and Validation of Written Protests Policy and Rescind Resolution No. 73-15 – Approved – Resolution No. 37-19

8. BOARD BUSINESS

- 8.A. Approve Continuation of Emergency Action Procurement by General Manager for Repair of the District Office and Find that the Need for the District Office Flooding Emergency Still Exists

The Board moved this item to the end of Board Business. The Board then deferred this item to an Adjourned Regular Board meeting to be held on Tuesday, November 5, 2019 due to lacking four Directors in attendance this evening, as needed to approve an emergency action.

- 8.B. Approve Continuation of Emergency Action Procurement by General Manager for Repair of the Jeffrey G. Hansen Water Recycling Plant and Find that the Need for the Electrical Power Supply Failure Emergency Still Exists

The Board moved this item to the end of Board Business. The Board then deferred this item to an Adjourned Regular Board meeting to be held on Tuesday, November 5, 2019 due to lacking four Directors in attendance this evening, as needed to approve an emergency action

- 8.C. Approve Director Attendance at Zone 7 Water Agency Sites Reservoir Tour on November 6, 2019

General Manager McIntyre reviewed the item for the Board.

Director Vonheeder-Leopold MOVED to Approve Director Attendance at Zone 7 Water Agency Sites Reservoir Tour on November 6, 2019. Director Halket SECONDED the MOTION, which CARRIED with THREE AYES and TWO ABSENT (Misheloff and Johnson).

- 8.D. Public Hearing: Introduction and First Reading of Ordinance Increasing the Directors' Rate of Compensation for Each Day of Service, Repealing Ordinance No. 312, and Rescinding Resolution Nos. 27-09 and 44-11

Vice President Duarte announced the item and declared the Public Hearing open.

Director Vonheeder-Leopold MOVED to Waive the Reading of the Ordinance. Director Halket SECONDED the MOTION, which CARRIED with THREE AYES and TWO ABSENT (Misheloff and Johnson).

Vice President Duarte asked for the staff presentation. General Manager McIntyre reviewed the item for the Board.

Vice President Duarte inquired if there were any comments from the public. There was no public comment received.

Director Vonheeder-Leopold MOVED to Close the Public Hearing. Director Halket SECONDED the MOTION. Vice President Duarte advised a motion to close the hearing was not necessary. The Board took no action on the motion and Vice President Duarte declared the Public Hearing closed.

The Board affirmed its support for the proposed ordinance, reiterating its hope that it will help to attract qualified candidates for the District's division elections in November 2020. The Board directed staff to proceed with scheduling adoption of the ordinance at the November 5 Board meeting.

- 8.E. Receive Presentation on the Zone 7 Water Agency Cost Allocation Study for Future Water Supply and Reliability Projects and Provide Direction

Engineering Services Manager Zavadil reviewed the item for the Board.

She also handed out extra copies of the item attachment, the water reliability projects summary table from the Zone 7 Water Agency (Zone 7) October 1 Finance Committee meeting, and described each project. She reported that the summary will be presented to the Zone 7 Board tomorrow evening, and asked the DSRSD Board to provide input on the study to pass along to Zone 7.

The Board and staff discussed the various water reliability projects, and their related benefits and recommended cost allocations (costs to be split between existing users via water rates and future users via developer fees). The Board directed staff to convey to Zone 7 its concern with the potential timing of the projects, as well as the need for Zone 7 to conduct a rate and fee study soon (and perhaps advocate for a longer fee horizon) in order to establish appropriate and timely cost allocation splits – the recommended split of 80% to existing users and 20% to future users for some projects could be impacted as time passes. They also acknowledged the Tri-Valley water agencies could be put in a difficult position if developers are incentivized to increase housing with reduced or exempted fees, or, alternatively, developers are expected and unwilling to shoulder most of the cost. The Board conveyed its continued support of Zone 7 in pursuing these projects, and added it encourages Zone 7 to initiate projects as soon as possible due to the Tri-Valley's urgent need for additional supply.

- 8.F. Receive Presentation on Public Affairs Strategic Communication Plan for Fiscal Years 2020 and 2021 and Provide Direction

The Board deferred this item to the Regular Board meeting on Tuesday, November 5, 2019.

9. BOARDMEMBER ITEMS

- Submittal of Written Reports for Day of Service Events Attended by Directors

Director Vonheeder-Leopold submitted written reports to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the California Special Districts Association Alameda Chapter Executive Committee meeting held at the Castro Valley Sanitary District in Castro Valley on October 9, the "State of the District" luncheon with Alameda County Supervisor Scott Haggerty at the Shannon Community Center in Dublin and the California Association of Sanitation Agencies Board of Directors teleconference meeting on October 10, and the DERWA JPA Board meeting on October 14. She summarized the activities and discussions at the meetings.

- Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda – None

10. CLOSED SESSION

- 10.A. Public Employee Performance Evaluation Pursuant to Government Code Section 54957  
Title: General Manager

The Board deferred this item to the Regular Board meeting on Tuesday, November 5, 2019.

11. REPORT FROM CLOSED SESSION

The Board deferred this item to the Regular Board meeting on Tuesday, November 5, 2019.

12. ADJOURNMENT

Vice President Duarte adjourned the meeting at 6:52 p.m. to an Adjourned Regular meeting to be held at 5:45 p.m. on Tuesday, November 5, 2019.

Submitted by,

Nicole Genzale, CMC  
Executive Services Supervisor/District Secretary