

**DUBLIN SAN RAMON SERVICES DISTRICT**  
**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

**October 1, 2019**

**1. CALL TO ORDER**

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Misheloff.

**2. PLEDGE TO THE FLAG**

**3. ROLL CALL**

Boardmembers present at start of meeting:

President Madelyne A. (Maddi) Misheloff, Vice President Edward R. Duarte, Director Ann Marie Johnson, Director Richard M. Halket, and Director Georgean M. Vonheeder-Leopold.

District staff present: Dan McIntyre, General Manager; Carol Atwood, Administrative Services Manager/Treasurer; Judy Zavadil, Engineering Services Manager/District Engineer; Jeff Carson, Operations Manager; Carl P.A. Nelson, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

**4. SPECIAL ANNOUNCEMENTS/ACTIVITIES**

New Employee Introduction:

Levi Goss, Maintenance Worker I

**5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:02 p.m. No public comment was received.**

**6. REPORTS**

**6.A. Reports by Staff**

- Event Calendar – General Manager McIntyre reported on the following:
  - o The District will hold the annual Neighborhood Meeting at the Regional Wastewater Treatment Facility on Thursday, October 24, 2019 at 5:30 p.m.
  - o The Monterey One Water Potable Reuse Project Ribbon Cutting and Tour will be held on Friday, October 4, 2019. He and Director Vonheeder-Leopold are scheduled to attend.
  - o Zone 7 Water Agency has invited DSRSD to attend an Overview and Tour of the Sites Reservoir Project Authority on Wednesday, November 6, 2019.
- Correspondence to and from the Board on an Item not on the Agenda – None

**6.B. Joint Powers Authority and Committee Reports – None**

**6.C. Agenda Management (consider order of items) – No changes were made.**

7. CONSENT CALENDAR

Director Vonheeder-Leopold MOVED for approval of the items on the Consent Calendar. Vice President Duarte SECONDED the MOTION, which CARRIED with FIVE AYES.

- 7.A. Regular Meeting Minutes of September 17, 2019 – Approved
- 7.B. Affirm No Changes to Election and Rotation of Board Officers Policy – Approved
- 7.C. Affirm No Changes to Joint Powers Agency Rotation Policy – Approved

8. BOARD BUSINESS

- 8.A. Approve Continuation of Emergency Action Procurement by General Manager for Repair of the District Office and Find that the Need for the District Office Flooding Emergency Still Exists

Director Vonheeder-Leopold MOVED to Approve Continuation of Emergency Action Procurement by General Manager for Repair of the District Office and Find that the Need for the District Office Flooding Emergency Still Exists. Director Johnson SECONDED the MOTION, which CARRIED with FIVE AYES.

- 8.B. Approve Continuation of Emergency Action Procurement by General Manager for Repair of the Jeffrey G. Hansen Water Recycling Plant and Find that the Need for the Electrical Power Supply Failure Emergency Still Exists

Vice President Duarte MOVED to Approve Continuation of Emergency Action Procurement by General Manager for Repair of the Jeffrey G. Hansen Water Recycling Plant and Find that the Need for the Electrical Power Supply Failure Emergency Still Exists. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

- 8.C. Approve Director Attendance at Monterey One Water Regional Treatment Plant Tour on October 4, 2019 and Dublin Chamber of Commerce State of the District Luncheon with Supervisor Scott Haggerty on October 10, 2019

General Manager McIntyre reviewed the item for the Board.

The Board discussed relevance of the chamber of commerce event to the District's interests.

Director Halket MOVED to Approve Director Attendance at Monterey One Water Regional Treatment Plant Tour on October 4, 2019 and Dublin Chamber of Commerce State of the District Luncheon with Supervisor Scott Haggerty on October 10, 2019. Vice President Duarte SECONDED the MOTION, which CARRIED with FIVE AYES.

## 8.D. Public Hearing: Accept 2019 Report on Water Quality Relative to Public Health Goals

President Misheloff announced the item and declared the Public Hearing open.

Laboratory Supervisor Diane Griffin and Water/Wastewater Systems Operations and Maintenance Supervisor Dan Martin reviewed the item for the Board. They described the California primary drinking standards, public health goals, sample test results and health risk category, and best available treatment technologies for the drinking water constituents identified in the report. Ms. Griffin also reported that a public notice was issued on September 16, 2019 publicizing the report and announcing tonight's public hearing, and that no written comments from the public were received.

President Misheloff inquired if there were any comments from the public. There was no public comment received.

President Misheloff declared the Public Hearing closed.

The Board and staff discussed aspects of the report, including the goals established for the constituents, and water quality issues attributable to DSRSD and other agencies. The Board requested more clarity in the next report to more easily identify the results attributable to each contributing agency. The Board and staff acknowledged the District laboratory's state certification and the rigorous assessment process it undergoes to achieve this designation recognizing competent testing. They also discussed the capital projects coming online to support ongoing water system improvements and laboratory equipment upgrades for compatibility with changing software and technology. The Board expressed its continued support should staff identify additional needs in these areas. Staff stated there are no further recommendations for treatment improvements, as best practices are already in place and the drinking water is safe, meeting all regulatory requirements.

Director Halket MOVED to Accept the 2019 Report on Water Quality Relative to Public Health Goals. Vice President Duarte SECONDED the MOTION, which CARRIED with FIVE AYES.

## 8.E. Receive Presentation on the District Office Portico Mural and Provide Direction

Community Affairs Supervisor Sue Stephenson reviewed the item for the Board. She presented a scaled down 3D model of the District Office portico capturing the artist's rendering of the proposed artwork for the Board to assess.

The Board and staff discussed the proposed project, identifying and weighing the merits regarding community education and outreach, with concerns regarding cost and public acceptance.

Director Vonheeder-Leopold MOVED to Provide Direction to Proceed with the Proposed Mural As Described in the Staff Presentation and Not to Exceed the Allocated Budget of \$35,000. Director Halket SECONDED the MOTION, which CARRIED with THREE AYES and TWO NOES (Halket and Johnson).

9. BOARDMEMBER ITEMS

- Submittal of Written Reports for Day of Service Events Attended by Directors

Director Vonheeder-Leopold submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the California Special Districts Association annual conference September 25–27, 2019 in Anaheim. She summarized the activities and discussions at the conference. She reported she completed the required harassment training at the conference.

Vice President Duarte submitted a written report to Executive Services Supervisor/District Secretary Genzale. He reported that he attended the annual Tri-Valley Mayors Summit hosted by the Danville Chamber of Commerce on September 18, 2019 at the Danville Town Hall & The Village Theatre & Art Gallery, and City of San Ramon Mayor Clarkson's breakfast briefing on Friday, September 27 at Clementine's in San Ramon.

- Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda – None

10. CLOSED SESSION

At 7:15 p.m. the Board went into Closed Session.

10.A. Public Employee Performance Evaluation Pursuant to Government Code Section 54957  
Title: General Manager

10.B. Public Employee Performance Evaluation Pursuant to Government Code Section 54957  
Title: District General Counsel

11. REPORT FROM CLOSED SESSION

At 7:52 p.m. the Board came out of Closed Session. President Misheloff announced that there was no reportable action.

12. ADJOURNMENT

President Misheloff adjourned the meeting at 7:54 p.m.

Submitted by,

Nicole Genzale, CMC  
Executive Services Supervisor/District Secretary