

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

May 21, 2019

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Misheloff.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Madelyne A. (Maddi) Misheloff, Vice President Edward R. Duarte, Director Ann Marie Johnson, Director Richard M. Halket, and Director Georgean M. Vonheeder-Leopold.

District staff present: Dan McIntyre, General Manager; Judy Zavadil, Engineering Services Manager/District Engineer; Jeff Carson, Operations Manager; Doug Coty, Assistant General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

New Employee Introductions:

Jason Miller, Fleet Mechanic

Justin Lankford, Mechanic I

Christopher Pezzoni, Mechanic I

Antimo Vieira, Mechanic I

Contra Costa County Science & Engineering Fair – “Excellence in Water Research” Award Winner:
Junior Division (7th & 8th Grade) – 1st place – Harsha Pillarisetti, 7th grade, Windemere Ranch Middle School, San Ramon – *“Effect of Intelligent Watering Systems on Plant Growth and Water Consumption”*

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:10 p.m.

Speaker: Mr. Bob Treppa, (DSRSD retiree, former Information Services Supervisor) –

Mr. Treppa wished to say good-bye to the Board since his recent retirement, and expressed his appreciation for the Board’s support, vision, and generosity regarding Information Technology Services initiatives.

6. REPORTS

6.A. Reports by General Manager and Staff

- Event Calendar – General Manager McIntyre reported on the following:
 - o The annual Employee Recognition Event will be held at the Shannon Community Center on Wednesday, May 29 at noon.
 - o A draft copy of the proposed operating budget is available to the Board this evening for review ahead of the Board’s formal review on June 4 and June 18.

An electronic version of the consolidated funds report will also be provided for the Board.

- Correspondence to and from the Board on an Item not on the Agenda – None

6.B. Joint Powers Authority and Committee Reports

Special DERWA – May 13, 2019

Special LAVWMA – May 15, 2019

DERWA – May 20, 2019

President Misheloff invited comments on recent JPA activities. Vice President Duarte reported Mr. John Rossi was appointed as the new DERWA Authority Manager at the May 20 DERWA Board meeting. Director Johnson reported the proposed budget was approved at the LAVWMA meeting.

6.C. Agenda Management (consider order of items) – No changes were made.

7. CONSENT CALENDAR

Director Vonheeder-Leopold MOVED for approval of the items on the Consent Calendar. Director Johnson SECONDED the MOTION, which CARRIED with FOUR AYES, and ONE ABSTENTION (Duarte).

7.A. Regular Meeting Minutes of May 7, 2019 – Approved

7.B. Accept the Following Regular and Recurring Reports: Warrant List and Quarterly Financial Reports – Approved

7.C. Approve Seventh Edition of the District's Strategic Plan for Fiscal Years Ending 2019–2024 – Approved – Resolution No. 20-19

8. BOARD BUSINESS

8.A. Approve Continuation of Emergency Action Procurement by General Manager for Repair of the District Office and Find that the Need for the District Office Flooding Emergency Still Exists

Engineering Services Manager Zavadil reviewed the item for the Board.

Vice President Duarte MOVED to Approve Continuation of Emergency Action Procurement by General Manager for Repair of the District Office and Find that the Need for the District Office Flooding Emergency Still Exists. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

- 8.B. Approve Continuation of Emergency Action Procurement by General Manager for Repair of the Jeffrey G. Hansen Water Recycling Plant and Find that the Need for the Electrical Power Supply Failure Emergency Still Exists

Operations Manager Carson reviewed the item for the Board.

Director Johnson MOVED to Approve Continuation of Emergency Action Procurement by General Manager for Repair of the Jeffrey G. Hansen Water Recycling Plant and Find that the Need for the Electrical Power Supply Failure Emergency Still Exists. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

- 8.C. Third Reading: Adopt Ordinance Establishing the District's By-Division System for Electing Directors in Conformance with the California Voting Rights Act (CVRA)

President Misheloff read the title of the Ordinance: An Ordinance of Dublin San Ramon Services District to Establish a By-Division System for Electing Directors. She solicited a Motion to Waive Reading of the Ordinance.

Director Vonheeder-Leopold MOVED to Waive Reading of the Ordinance. Director Johnson SECONDED the MOTION, which CARRIED with FIVE AYES.

President Misheloff asked for the staff presentation. Executive Services Supervisor/ District Secretary Genzale reviewed the item for the Board.

President Misheloff asked for any public comments.

Speaker: Helen (Dougherty Valley) – Ms. Helen urged the Board to consider measures to effectively train new Boardmembers, and to prevent unfair election practices, if the proposed ordinance is adopted. She thanked the Boardmembers for their service, time, competence, and knowledge.

Director Halket MOVED to adopt Ordinance No. 345, Establishing a By-Division System for Electing Directors. Director Johnson SECONDED the MOTION, which CARRIED with FOUR AYES, and ONE NAY (Vonheeder-Leopold).

- 8.D. Receive Presentation on the Capital Improvement Program (CIP) Ten-Year Plan for Fiscal Years Ending 2020 through 2029 and Two-Year CIP Budget for Fiscal Years Ending 2020 and 2021 and Provide Direction to Staff

Engineering Services Manager Zavadil reviewed the item for the Board. Slides were distributed to the Board outlining certain fund updates made since the CIP was presented at the May 7 Board meeting. Updates pertain to Local Replacement (Fund 210), Regional Replacement (Fund 310), Water Replacement (Fund 610), and Water Expansion (Fund 620).

The Board and staff discussed that an interfund loan would be made from Local Expansion (Fund 220) to the suffering Local Replacement (Fund 210), as has been done before, should a major need arise in the future. Staff confirmed changes presented tonight will be reflected in the operating budget presented on June 4.

9. BOARDMEMBER ITEMS

- Submittal of Written Reports for Day of Service Events Attended by Directors

Director Vonheeder-Leopold submitted written reports to Executive Services Supervisor/District Secretary Genzale. She reported she attended the Alameda County California Special Districts Association chapter meeting held at the Alameda County Library in Castro Valley on May 8, the California Association of Sanitation Agencies Board of Directors teleconference meeting on May 9, the DERWA Board meetings held May 13 and May 20 (as earlier noted), and East Bay Municipal Utility District (EBMUD) Director Frank Mellon's briefing at Knudsen's Ice Creamery in Castro Valley this morning. She summarized the activities and discussions at the meetings. She expressed concern regarding the District's recourse should a power shutoff occur due to wildfires. She also reported she will be out of town June 4 and will call in for the Board meeting that evening.

Director Duarte encouraged the Directors to attend the joint meeting of the Alameda and Contra Costa California Special District Association chapters on Monday, July 15 at 9 a.m. at the Amador Rancho Community Center in San Ramon.

Director Johnson submitted written reports to Executive Services Supervisor/District Secretary Genzale. She reported she attended the Association of California Water Agencies spring conference May 8–9 in Monterey, the LAVWMA meeting held May 15 (as earlier noted), and the EDMUD briefing this morning. She summarized the activities and discussions at the meetings.

- Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda

Director Halket requested the Candidates' Statement Costs policy be scheduled for review in light of the Board's adoption of the ordinance establishing a by-division system for electing Directors.

10. CLOSED SESSION

- 10.A. NOT HELD – Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2):
Two Potential Cases
- 10.B. NOT HELD – Conference with Legal Counsel – Existing Litigation Pursuant to Government
Code Section 54956.9(d)(1)
Name of Case: Dublin Unified School District

11. REPORT FROM CLOSED SESSION – NOT HELD

12. ADJOURNMENT

President Misheloff adjourned the meeting at 6:47 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary