

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

July 17, 2018

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Vonheeder-Leopold.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Georgean M. Vonheeder-Leopold, Vice President Madelyne A. (Maddi) Misheloff, Director D.L. (Pat) Howard, Director Edward R. Duarte, and Director Richard M. Halket.

District staff present: Dan McIntyre, General Manager; Carol Atwood, Administrative Services Manager/Treasurer; Judy Zavadil, Engineering Services Manager/District Engineer; Jeff Carson, Operations Manager; Doug Coty, Assistant General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

New Employee Introductions:

Ervin Pariera – Senior Electrician

Mathew McGrath – Water/Wastewater Systems Operator III

Dan Pettinichio – Water/Wastewater Systems Operator IV

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:02 p.m.

Speaker: Mr. Jim Brady (San Ramon resident) – Mr. Brady announced his candidacy for the DSRSD Board of Directors in the November 6, 2018 election.

6. REPORTS

6.A. Reports by General Manager and Staff

- Event Calendar – General Manager McIntyre reported on the following:
 - o Zone 7 Water Agency (Zone 7) will host a welcome reception for two new Boardmembers and new General Manager Wednesday, July 18 at 5:30 p.m.
 - o DSRSD will host a celebration for the completion of the DERWA recycled water treatment plant expansion project and operational achievements Wednesday, August 15 at 9 a.m.
 - o A DSRSD/Dublin Liaison Committee meeting will be held Tuesday, August 21 at 4 p.m. at DSRSD.
 - o An External Affairs Committee meeting will be held Tuesday, August 21 at 5:30 p.m.
 - o A DSRSD/Pleasanton Liaison Committee Meeting will be held Thursday, August 23 at 4 p.m. at City of Pleasanton.
 - o A joint liaison committee meeting will be held with DSRSD, Central San, EBMUD, and Zone 7 Tuesday, September 4 at 10 a.m. at Central San.
 - o A Tri-Valley Water Liaison Committee meeting will be hosted by Zone 7 Thursday, September 6 at 4 p.m.

- Correspondence to and from the Board on an Item not on the Agenda – None

6.B. Joint Powers Authority and Committee Reports

Central Contra Costa Sanitary District Liaison – June 20, 2018

President Vonheeder-Leopold invited comments on recent committee activities. Directors felt the available staff reports adequately covered the matters considered at committee meeting.

- 6.C. Agenda Management (consider order of items) – General Manager McIntyre advised that Closed Session Item 10.A will not need to be held.

7. CONSENT CALENDAR

Director Howard MOVED for approval of the items on the Consent Calendar. Vice President Misheloff SECONDED the MOTION, which CARRIED with FIVE AYES.

- 7.A. Regular Meeting Minutes of June 19, 2018 – Approved
- 7.B. Approve Intention to Levy Assessments in the Dougherty Valley Standby Charge District 2001-01 for Fiscal Year 2018-19 – Approved – Resolution No. 32-18
- 7.C. Adopt Revised Surplus Personal Property Policy and *Rescind Resolution No. 6-06* – Approved – Resolution No. 33-18
- 7.D. Adopt Revised Auditor Selection and Services Policy and *Rescind Resolution No. 51-14* – Approved – Resolution No. 34-18
- 7.E. Adopt Revised Investment Policy and *Rescind Resolution No. 52-14* – Approved – Resolution No. 35-18
- 7.F. Accept the Following Regular and Recurring Reports: Warrant List, District Financial Statements, and Outstanding Receivables – Approved
- 7.G. Approve Master Agreement for Consulting Services with Black and Veatch Corporation and Authorize Execution of Task Order No. 1 for Biogas Treatment System Improvements (CIP 16-P028) and Biogas Flare Improvements Project (CIP 18-P010) – Approved – Resolution No. 36-18
- 7.H. Approve Resolution Supporting 2018 Grant Application to Federal Bureau of Reclamation for the DERWA Recycled Water Treatment Facilities Expansion – Phase 2 Project (CIP 16-R014) – Approved – Resolution No. 37-18
- 7.I. Award Construction Agreement to West Valley Construction Company, Inc. for Potable Water Addition for Recycled Water System Project (CIP 18-W019) and Approve Budget Adjustment – Approved – Resolution No. 38-18 and Resolution No. 39-18
- 7.J. Approve Adjustments to Operating Budget for Fiscal Years Ending 2018 and 2019 – Approved – Resolution No. 40-18

- 7.K. Approve Casting District Vote in the California Special Districts Association (CSDA) 2018 Election for Representative to the Board of Directors for Bay Area Network, Seat A – Approved

8. BOARD BUSINESS

- 8.A. Rejection of Claim – Mr. Jesus Orozco

General Manager McIntyre reported that Mr. Orozco communicated with staff earlier this evening and conveyed it unnecessary that he attend this evening's meeting.

Director Halket MOVED for Rejection of Claim. Director Duarte SECONDED the MOTION, which CARRIED with FIVE AYES.

- 8.B. Accept Donation of Memorial Bench for the Drought Garden Redwood Grove

Administrative Services Manager Atwood reviewed the item for the Board.

The Board commended Gunnar Sommersett, a member of Boy Scout Troop #905, for his project work and thanked him for the donation of the bench in Officer Lunger's honor.

Director Howard MOVED to Accept Donation of Memorial Bench for the Drought Garden Redwood Grove. Vice President Misheloff SECONDED the MOTION, which CARRIED with FIVE AYES.

- 8.C. Receive Presentation on Water Management Planning Bills – Assembly Bill 1668 and Senate Bill 606

Associate Civil Engineer Stan Kolodzie reviewed the item for the Board. He gave a presentation highlighting the following information pertinent to urban water suppliers, such as DSRSD: changes to water conservation rules, major provisions, water use efficiency standards and allowed variances, credit for potable reuse water projects, compliance reporting, enforcement measures, water management planning, and impacts to the District.

The Board and staff discussed the various impacts and implications of the newly passed legislation, and acknowledged that the District's current planning and conservation measures have positioned the District well moving forward. They also stressed that DSRSD stakeholders must actively engage with the Department of Water Resources to provide critical input on the water use efficiency standards to be implemented.

- 8.D. Receive Update on the Joint Tri-Valley Potable Reuse Technical Feasibility Study

General Manager McIntyre reviewed the item for the Board. He reported the Tri-Valley Liaison Committee met in March and discussed the six viable regional potable reuse projects identified by the Study. The Committee members presented the findings to their respective agencies, and will reconvene in September to discuss a proposed planning study. Mr. McIntyre stressed that acceptance of a planning study, however, does not necessarily constitute an agency's support of a project as some agencies have expressed concerns regarding project commitment, water quality, community support, and cost (\$120-220 million dollars). A project would come to fruition in 8-10 years if

support is ongoing. Staff will compile the agencies' council or board comments regarding the Study and share them with the Board.

The Board expressed both its support for completing the planning study, and its frustration at how slow the process to pursue a potable reuse project has become when the Tri-Valley is in dire need of implementing a solution as soon as possible.

9. BOARDMEMBER ITEMS

- Submittal of Written Reports from Travel and Training Attended by Directors

Director Howard announced that he will not seek re-election in this November's election and will retire from his 14 years of service on the DSRSD Board of Directors. He stated it was a great honor to serve on this Board.

Director Duarte submitted a written report to Executive Services Supervisor Genzale. He reported he attended the Contra Costa County Special Districts Association meeting yesterday, July 16, at Central Contra Costa Sanitation District in Martinez. He summarized the activities and discussions at the meeting.

President Vonheeder-Leopold submitted written reports to Executive Services Supervisor Genzale. She reported she attended the Alameda County Special Districts Association and Independent Special District Selection Committee for Alameda County meetings at the Sorenson Community Center in Hayward Wednesday, July 11; the California Association of Sanitation Agencies (CASA) Diversity Committee teleconference meeting Wednesday, July 11; the CASA Board of Directors teleconference meeting Monday, July 16; and the DSRSD/Central San Liaison Committee meeting Wednesday, June 20 at Central San in Martinez. She summarized the activities and discussions at the meetings.

- Request New Agenda Item(s) Be Placed on a Future Board of Committee Agenda – None

10. NOT HELD - CLOSED SESSION

- 10.A. Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: One case. Receipt of claim from Mr. Jesus Orozco pursuant to the Government Claims Act (Government Code §810-996.6).

11. NOT HELD - REPORT FROM CLOSED SESSION

12. ADJOURNMENT

President Vonheeder-Leopold adjourned the meeting at 7 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary