

**DUBLIN SAN RAMON SERVICES DISTRICT  
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

**May 15, 2018**

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Vonheeder-Leopold.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Georgean M. Vonheeder-Leopold, Vice President Madelyne A. (Maddi) Misheloff, Director D.L. (Pat) Howard, Director Edward R. Duarte, and Director Richard M. Halket.

District staff present: Dan McIntyre, General Manager; Carol Atwood, Administrative Services Manager/Treasurer; Judy Zavadil, Engineering Services Manager/District Engineer; Jeff Carson, Operations Manager; Carl P.A. Nelson, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

President Vonheeder-Leopold welcomed new Zone 7 Water Agency General Manager Valerie Pryor.

Contra Costa County Science & Engineering Fair – Excellence in Water Research Award Winners  
(student project presentations were made after the introduction of Item 8.A.)

- Junior Division (7th & 8th grade) – 1st place – Avantika Pandiyan, 7th grade, Windemere Ranch Middle School, San Ramon – *“From Water to Sap: Conserving Our Diminishing Freshwater Supply with a Biotic Natural Resource.”*
- Junior Division (7th & 8th grade) – 2nd place – Neel Redkar, 7th grade, Windemere Ranch Middle School, San Ramon – *“What’s in Your Water after Sipping?”*
- Senior Division (9th - 12th grade) – 3rd place – Lekha Pillarisetti, 11th grade, Dougherty Valley High School, San Ramon – *“Assessment of the Effects of Various Nutrient Runoffs and Other Factors on Eutrophication and Algal Growth in Water.”*

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:02 p.m.

Speaker: Ms. Roseann Renzullo (new Dublin resident) – Ms. Renzullo stated she participated in DSRSD’s Citizens Water Academy and thanked the Board for such an amazing and generous gift to residents.

6. REPORTS

6.A. Reports by General Manager and Staff

- Event Calendar – General Manager McIntyre reported on the following:

- o He will leave early this evening to attend City of Pleasanton's City Council meeting to support the Tri-Valley Potable Reuse Technical Feasibility Study presentation.
  - o Central Contra Costa Sanitary District will host its annual briefing at the Roundhouse Market and Conference Center in San Ramon Friday, May 18 at 8:30 a.m.
  - o Union Sanitary District will host its Centennial Open House Saturday, May 19 at 10 a.m.
- Correspondence to and from the Board on an Item not on the Agenda

Date	Format	From	To	Subject	Response
May 2018	Email	Neighbor (Dublin resident)	Director Misheloff	When will recycled water fill stations reopen?	Stations are closed due to construction; it is unknown if they will reopen in the future (via email)

6.B. Joint Powers Authority and Committee Reports – None

6.C. Agenda Management (consider order of items) – General Manager McIntyre suggested the Science Fair presentations be held after Item 8.A to allow time for student arrivals. The Board agreed to do so.

## 7. CONSENT CALENDAR

Director Halket MOVED for approval of the items on the Consent Calendar. Vice President Misheloff SECONDED the MOTION, which CARRIED with FIVE AYES.

7.A. Regular Meeting Minutes of April 17, 2018 – Approved

7.B. Approve Proclamation Honoring May 20-26, 2018 as National Public Works Week – Approved

7.C. Accept the Following Regular and Recurring Reports: Warrant List and Unexpected Asset Replacement – Approved

7.D. Adopt the January 2018 Tri-Valley Hazard Mitigation Plan – Approved – Resolution No. 22-18

7.E. Adopt Revised Apportioning Planning Costs Policy and *Rescind Resolution No. 65-09* – Approved – Resolution No. 23-18

## 8. BOARD BUSINESS

8.A. Receive Presentation on the Joint Tri-Valley Potable Reuse Technical Feasibility Study

Principal Engineer Rhodora Biagtan reviewed the item for the Board and introduced co-presenter consultant Lydia Holmes from Carollo Engineers. Ms. Holmes reviewed the background, goals, findings, and technical next steps of the completed study. She explained the status of California potable reuse regulations, and the process used to vet 21 identified alternatives and to define 6 feasible potable reuse project options. The six options were evaluated against nine criteria including yield (acre-feet/year), location, and cost. Ms. Biagtan presented possible project financing and explained that capital costs would range from \$112 million to \$222 million, but would vary depending on the number of participating agencies. Financing would contemplate potential Zone 7 Water Agency rate impacts, potential state and

federal grant funding and loans, and District funding. Based on two recent surveys (2015, 2018), a majority of customers indicated support for incremental rate increases to support a potable reuse project. The study concluded that potable reuse in the Tri-Valley is viable and that the agency partners must decide to continue efforts beginning with additional necessary studies.

General Manager McIntyre concluded the presentation by providing a “big picture” perspective that the Tri-Valley’s water supply will decline significantly in absence of one or more major state or regional projects. The State Water Project/Delta water supply could be reduced by one fourth as a result of environmental, regulatory, and climate change issues. The Water Liaison Committee should keep all options open at this time and stay actively engaged to fulfill the Tri-Valley’s future water supply needs. He reported that this presentation will be given to all of the partner agencies in the near term and the Water Liaison Committee will reconvene in September to discuss next steps.

The Board expressed its support for proceeding with the planning level studies for a potential potable reuse project.

Director Halket MOVED that the Board Direct DSRSD’s Tri-Valley Water Liaison Committee representatives (President Vonheeder-Leopold, Director Halket) to Aggressively Encourage the Tri-Valley Water Liaison Committee’s Participating Agencies to Move Forward and Pursue Planning Activities as Recommended by the Study. Director Howard SECONDED the MOTION, which CARRIED with FIVE AYES.

8.B. Hold Public Hearing: Adopt Resolution Establishing Miscellaneous Fees and Charges and Rescind Resolution No. 13-16

President Vonheeder-Leopold declared the Public Hearing open. Administrative Services Manager Atwood reviewed the item for the Board. She distributed and reviewed a revised Exhibit A to the resolution (packet page 1165), which reflected additional District Code references and information regarding the Customer Service fee schedule.

President Vonheeder-Leopold inquired if there were any comments from the public. There was no public comment received. President Vonheeder-Leopold solicited a Motion to close the Public Hearing.

Director Halket MOVED to close the Public Hearing. Director Howard SECONDED the MOTION, which CARRIED with FIVE AYES.

Vice President Misheloff MOVED to adopt Resolution No. 24-18, Establishing Fees and Charges under District Code Sections 1.30.010 (B) (General Penalty – Infraction), 1.40.040 (Copies of Public Records - Fees), 1.50.010 (Assessment of Late Charges), 1.50.070 (Charge for Unpaid Returned Checks), 2.30.050 (Processing Fee [Planning Services Agreements]), 1.100.010 (Escrow Fees), 3.70.070 (A) & (B) (Inspection and Project Review Fees – Miscellaneous Fees), 3.70.060 (Meter Assembly Installation Fee - Water), 4.30.070 (Sale of Recycled Water at Recycled Water Treatment Facilities), 4.40.040 (A) & (B) (Other Fees and Charges for Water Service), 4.40.050 (Meter Assembly and Installation Fees), 4.40.070 (Backflow Prevention Administration Fee), 4.40.080 (A) & (C) (Fees and Charges for Use of Temporary Meters), and 4.40.090 (A) & (B) (Fees and Charges for Use of Construction Water Meter) with the replacement page of Exhibit A to the resolution (packet page 1165) regarding the Customer Service fee schedule, and Rescinding Resolution No. 13-16. Director Duarte SECONDED the MOTION, which CARRIED with FIVE AYES.

- 8.C. Hold Public Hearing: Adopt Resolution Establishing Industrial Waste Program User Fees and Charges and Rescind Resolution No. 14-16

President Vonheeder-Leopold declared the Public Hearing open. Administrative Services Manager Atwood reviewed the item for the Board.

President Vonheeder-Leopold inquired if there were any comments from the public. There was no public comment received. President Vonheeder-Leopold solicited a Motion to close the Public Hearing.

Vice President Misheloff MOVED to close the Public Hearing. Director Duarte SECONDED the MOTION, which CARRIED with FIVE AYES.

Director Duarte MOVED to adopt Resolution No. 25-18, Establishing Fees and Charges under District Code Section 5.30.090, Industrial Waste Program User Fees and Charges and Rescinding Resolution No. 14-16. Vice President Misheloff SECONDED the MOTION, which CARRIED with FIVE AYES.

- 8.D. Receive Presentation on District Water Supply Outlook for 2018-2022

Engineering Services Manager Zavadil reviewed the item for the Board and gave a presentation based on Zone 7 Water Agency's (Zone 7) annual report. Zone 7 is DSRSD's water supplier. The presentation illustrated historic and current Northern California precipitation, Lake Oroville Reservoir storage levels, 2013-2018 Del Valle runoff variances, 2018 Zone 7 contract water sources (currently a 30% allocation), and water storage. She reviewed historical and projected Tri-Valley retailer water supply and demands, and reported that Zone 7 has declared it can meet 100% of the retailers' 2018 demand. She also reviewed likely timelines, cost, and potential funding for the following long-term water supply projects being evaluated by Zone 7: California WaterFix, Sites Reservoir, Los Vaqueros, Potable Reuse, desalination, and water transfers. The Board and staff further discussed the status and timeline of proposed long-term water supply projects. The Board was pleased DSRSD's supply needs would be fully met this year.

9. BOARDMEMBER ITEMS

- Submittal of Written Reports from Travel and Training Attended by Directors

Director Duarte reported he attended the East Bay Municipal Utility District breakfast briefing hosted by Director Frank Mellon and General Manager Alex Coate.

President Vonheeder-Leopold submitted a written report to Executive Services Supervisor Genzale. She reported she attended a Dublin Chamber of Commerce Disaster Recovery workshop May 3, the Alameda County Special Districts Association chapter meeting at the East Bay Regional Park District in Oakland May 9, funeral services for Zone 7 Water Agency Director Jim McGrail last week, and the District's Citizens Academy sessions. She summarized the activities and discussions at the meetings.

- Request New Agenda Item(s) Be Placed on a Future Board of Committee Agenda – None

10. CLOSED SESSION

At 7:44 p.m. the Board went into Closed Session.

- 10.A. Conference with Legal Counsel – Anticipated Litigation  
Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (d) of Government  
Code Section 54956.9: One Potential Case

11. REPORT FROM CLOSED SESSION

At 7:54 p.m. the Board came out of Closed Session. President Vonheeder-Leopold announced that there was no reportable action.

12. ADJOURNMENT

President Vonheeder-Leopold adjourned the meeting at 7:55 p.m.

Submitted by,

Nicole Genzale, CMC  
Executive Services Supervisor/District Secretary