

**DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

April 17, 2018

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6:09 p.m. by President Vonheeder-Leopold.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Georgean M. Vonheeder-Leopold, Vice President Madelyne A. (Maddi) Misheloff, Director D.L. (Pat) Howard, Director Edward R. Duarte, and Director Richard M. Halket.

District staff present: Dan McIntyre, General Manager; Carol Atwood, Administrative Services Manager/Treasurer; Judy Zavadil, Engineering Services Manager/District Engineer; Dan Martin, Water/Wastewater Systems Operations and Maintenance Supervisor; Carl P.A. Nelson, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES

New Employee Introductions:

Jeremy Maines, Maintenance Work II

Manuel Barcellos, Mechanic I

Joshua Sanchez, Construction Inspector I

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:11 p.m. No public comment was received.

6. REPORTS

6.A. Reports by General Manager and Staff

Event Calendar – General Manager McIntyre reported on the following:

- o City of Pleasanton staff will propose a new water supply policy to its City Council at an upcoming meeting. DSRSD staff will attend to express support for its approval.
- o The State of the City Address by Dublin Mayor Haubert will be held at the Shannon Community Center in Dublin on Wednesday, April 18.
- o Zone 7 Water Agency (Zone 7) will host a groundbreaking ceremony for the Del Valle Water Treatment Plant Ozonation Project at the Del Valle Water Treatment Plant in Livermore on Wednesday, May 2 at 4 p.m. Valerie Pryor, the new Zone 7 General Manager, will be in attendance.
- o The draft Potable Reuse Feasibility Study will be presented to DSRSD and Pleasanton at their respective Board/Council meetings on May 15.
- o The May 1 Board meeting will be cancelled due to a lack of items.

- Correspondence to and from the Board on an Item not on the Agenda

Date	Format	From	To	Subject	Response
Various	Email/Verbal	Various invitees	DSRSD	Congratulations and comments for DSRSD's 65th Birthday	N/A

6.B. Joint Powers Authority and Committee Reports – None

6.C. Agenda Management (consider order of items) – General Manager McIntyre reported Closed Session Item 10.A will not be needed.

7. CONSENT CALENDAR

Vice President Misheloff MOVED for approval of the items on the Consent Calendar. Director Howard SECONDED the MOTION, which CARRIED with FIVE AYES.

7.A. Regular Meeting Minutes of April 3, 2018 – Approved

7.B. Accept the Following Regular and Recurring Reports: Warrant List, Quarterly Financial Reports, and Unexpected Asset Replacement – Approved

8. BOARD BUSINESS

8.A. Approve Proclamation Celebrating Dublin San Ramon Services District's 65 Years of Service

Vice President Misheloff MOVED to Approve a Proclamation Celebrating Dublin San Ramon Services District's 65 Years of Service. Director Duarte SECONDED the MOTION, which CARRIED with FIVE AYES.

8.B. Approve Master Agreement for Consulting Services with Michael Baker International, Inc. and Authorize Execution of Task Order No. 1 for the Reservoir 10A Replacement Project (CIP 17-W003)

Engineering Services Manager Zavadil reviewed the item for the Board. The Board and staff briefly discussed the project and the reservoir's role within the District's water system. They also discussed the consultant selection process, as this will be the firm's first District project.

Director Duarte MOVED to adopt Resolution No. 21-18, Approving Master Agreement for Consulting Services with Michael Baker International, Inc. for Design of Reservoir 10A Replacement Project (CIP 17-W003), and to Authorize Execution of Task Order No. 1 for Reservoir 10A Replacement Project (CIP 17-W003). Director Halket SECONDED the MOTION, which CARRIED with FIVE AYES.

8.C. Receive Presentation on the Risks and Current State of the Cybersecurity Threat Landscape

Information Services Supervisor Bob Treppa gave a presentation to the Board explaining prevalent cybersecurity risks, cybersecurity standards, and the District's risk-management approach. The Board and staff further discussed the various types of breaches, the District's security planning, and the importance of consistent monitoring and awareness training.

8.D. Receive Update Presentation on California WaterFix Project

General Manager McIntyre reported to the Board that the “twin tunnel” project is in the approval and permitting process. The economic viability was uncertain due to some agencies declining to participate in the project financing, however, last week, the State Water Project’s (SWP) largest contractor, Metropolitan Water District of Southern California, approved to fully fund the project and will sell capacity to other agencies. While financing has been resolved, the WaterFix still faces legal and permitting challenges and could take 16 years to complete. Mr. McIntyre also reviewed the SWP maximum “Table A” allocations for the Tri-Valley since 2005, noting its continued downward trend in the absence of long-term water reliability solutions, and future scenarios with or without the WaterFix. So far, in the Tri-Valley, only Zone 7 has endorsed the WaterFix. The Zone 7 Urban Water Management Plan suggests two major projects (potable reuse and desalination) would be necessary in absence of the WaterFix because the SWP will continue to deteriorate. He suggested the agencies keep their options open and not rush to judgment on any potential solutions. He made clear that any solutions selected will be expensive. The Board and staff discussed the uncertainty of the WaterFix project and the hope that it either comes to fruition or is definitively taken off the table so other solutions can be pursued.

9. BOARDMEMBER ITEMS

- Submittal of Written Reports from Travel and Training Attended by Directors

Vice President Misheloff and Director Halket thanked staff for planning a great DSRSD 65th birthday celebration.

Director Duarte submitted a written report to Executive Services Supervisor Genzale. He reported he attended the Contra Costa Special Districts Association meeting on April 16 at the Central Contra Costa Sanitary District in Martinez. He summarized the activities and discussions at the meeting.

President Vonheeder-Leopold submitted a written report to Executive Services Supervisor Genzale. She reported she attended the California Association of Sanitation Agencies Board of Directors teleconference meeting on April 16. She summarized the activities and discussions at the meeting.

- Request New Agenda Item(s) Be Placed on a Future Board of Committee Agenda – None

10. NOT HELD - CLOSED SESSION

- 10.A. Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: (One case)

11. NOT HELD - REPORT FROM CLOSED SESSION12. ADJOURNMENT

President Vonheeder-Leopold adjourned the meeting at 7:08 p.m. in the memory of Carl Morrison who passed away unexpectedly on April 6. He was a highly respected environmental consultant who worked with several water agencies and led the District’s Clean Water initiative many years ago.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary