

# AGENDA

## NOTICE OF REGULAR MEETING

**TIME:** 6 p.m.

**DATE:** Tuesday, April 17, 2018

**PLACE:** Regular Meeting Place  
7051 Dublin Boulevard, Dublin, CA

**Our mission is to provide reliable and sustainable water, recycled water, and wastewater services in a safe, efficient, and environmentally responsible manner.**

1. CALL TO ORDER
2. PLEDGE TO THE FLAG
3. ROLL CALL – Members: Duarte, Halket, Howard, Misheloff, Vonheeder-Leopold
4. SPECIAL ANNOUNCEMENTS/ACTIVITIES
  - New Employee Introductions
5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC)

At this time those in the audience are encouraged to address the Board on any item of interest that is within the subject matter jurisdiction of the Board and not already included on tonight's agenda. Comments should not exceed five minutes. Speaker cards are available from the District Secretary and should be completed and returned to the Secretary prior to addressing the Board. The President of the Board will recognize each speaker, at which time the speaker should proceed to the lectern, introduce him/herself, and then proceed with his/her comment.
6. REPORTS
  - 6.A. Reports by Staff
    - Event Calendar
    - Correspondence to and from the Board
  - 6.B. Joint Powers Authority and Committee Reports
  - 6.C. Agenda Management (consider order of items)
7. CONSENT CALENDAR

Matters listed under this item are considered routine and will be enacted by one Motion, in the form listed below. There will be no separate discussion of these items unless requested by a Member of the Board or the public prior to the time the Board votes on the Motion to adopt.

  - 7.A. Approve Regular Meeting Minutes of April 3, 2018  
**Recommended Action:** Approve by Motion
  - 7.B. Accept the Following Regular and Recurring Reports: Warrant List, Quarterly Financial Reports, and Unexpected Asset Replacement  
**Recommended Action:** Accept by Motion

8. BOARD BUSINESS

- 8.A. Approve Proclamation Celebrating Dublin San Ramon Services District's 65 Years of Service  
**Recommended Action:** Approve by Motion
- 8.B. Approve Master Agreement for Consulting Services with Michael Baker International, Inc. and Authorize Execution of Task Order No. 1 for the Reservoir 10A Replacement Project (CIP 17-W003)  
**Recommended Action:** Approve by Resolution and Authorize by Motion
- 8.C. Receive Presentation on the Risks and Current State of the Cybersecurity Threat Landscape  
**Recommended Action:** Receive Presentation
- 8.D. Receive Update Presentation on California WaterFix Project  
**Recommended Action:** Receive Presentation

9. BOARD MEMBER ITEMS

- Submittal of Written Reports from Travel and Training Attended by Directors
- Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda

10. CLOSED SESSION

- 10.A. Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: (One case)

11. REPORT FROM CLOSED SESSION

12. ADJOURNMENT

*All materials made available or distributed in open session at Board or Board Committee meetings are public information and are available for inspection at the front desk of the District Office at 7051 Dublin Blvd., Dublin, during business hours, or by calling the District Secretary at (925) 828-0515. A fee may be charged for copies. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Secretary as soon as possible, but at least two days prior to the meeting.*

**DUBLIN SAN RAMON SERVICES DISTRICT  
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

**April 3, 2018**

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6:02 p.m. by President Vonheeder-Leopold.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President Georgean M. Vonheeder-Leopold, Vice President Madelyne A. (Maddi) Misheloff, and Director Edward R. Duarte.

Directors D.L. (Pat) Howard and Richard M. Halket were absent.

District staff present: Dan McIntyre, General Manager; Carol Atwood, Administrative Services Manager/Treasurer; Judy Zavadil, Engineering Services Manager/District Engineer; Jeff Carson, Operations Manager; Carl P.A. Nelson, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – None

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:03 p.m.

Speaker: Mr. Dennis Gambs, City of Livermore resident - Mr. Gambs shared his views pertaining to his candidacy for the Zone 7 Water Agency Board of Directors.

Speaker: Ms. Linda Kelly, City of Pleasanton resident - Ms. Kelly encouraged a greater level of communication between water agencies and the public.

6. REPORTS

6.A. Reports by General Manager and Staff

- Event Calendar – General Manager McIntyre reported on the following:
  - o Tuesday, April 17, 2018 is DSRSD's 65th birthday. A celebratory reception will be held at 5 p.m. before the regularly scheduled Board meeting.
- Correspondence to and from the Board on an Item not on the Agenda – None

6.B. Joint Powers Authority and Committee Reports – None

DERWA – March 26, 2018

President Vonheeder-Leopold invited comments on recent JPA activities. She reported DERWA approved the proposed budget and discussed alternative water supply sources.

6.C. Agenda Management (consider order of items) – No changes were made.

7. CONSENT CALENDAR

Vice President Misheloff MOVED for approval of the items on the Consent Calendar. Director Duarte SECONDED the MOTION, which CARRIED with THREE AYES, and TWO ABSENT (Halket and Howard).

7.A. Special Meeting Minutes of March 20, 2018 – Approved

8. BOARD BUSINESS

8.A. Second Reading: Adopt Ordinance Revising District Code Section 5.20.120 Regarding Discharge from Self-Regulating Water Softeners

President Vonheeder-Leopold read the title of the Ordinance: An Ordinance of Dublin San Ramon Services District Amending Section 5.20.120 of the District Code to Revoke the Prohibition on Waste Discharged from Nonresidential Water Softeners.

President Vonheeder-Leopold solicited a Motion to Waive Reading of Ordinance.

Director Duarte MOVED to Waive Reading of Ordinance. Vice President Misheloff SECONDED the MOTION, which CARRIED with THREE AYES, and TWO ABSENT (Halket and Howard).

Operations Manager Carson reviewed the item for the Board. There was no public comment received. The Board had no additional comments.

Vice President Misheloff MOVED to adopt Ordinance No. 344, Amending Section 5.20.120 of the District Code to Revoke the Prohibition on Waste Discharged from Nonresidential Water Softeners. Director Duarte SECONDED the MOTION, which CARRIED with THREE AYES, and TWO ABSENT (Halket and Howard).

8.B. Receive Report on the Dougherty Valley Standby Charge District (Assessment District) and Provide Direction for Future Assessment/Funding Options

Administrative Services Manager Atwood reviewed the item for the Board. She highlighted two key issues for the Board's consideration: (1) update DSRSD's method of charging fees for its administrative workload (base on time and materials instead of current method), and (2) select one of three proposed options to increase the amount charged for future assessments.

During the Board and staff discussion, the Board emphasized the importance of transparency regarding the assessment billing so ratepayers understand how they are charged. The Board directed staff to pursue administrative fees based on time and materials, and to address the pass-through as a surcharge via Option 3 - *Eliminate the Assessment District mechanism and address 100% of the DWR pass-through for Dougherty Valley as a surcharge.*

- 8.C. Support LAVWMA (Livermore-Amador Valley Water Management Agency) Operations and Maintenance Budget Submittal for Fiscal Year Ending 2019

Operations Manager Carson reviewed the item for the Board and highlighted the proposed budget increases in the areas of labor, SCADA PLC (Supervisory Control and Data Acquisition Programmable Logic Controller), and cathodic protection contractual services.

Director Duarte MOVED to Support LAVWMA (Livermore-Amador Valley Water Management Agency) Operations and Maintenance Budget Submittal for Fiscal Year Ending 2019. Vice President Misheloff SECONDED the MOTION, which CARRIED with THREE AYES, and TWO ABSENT (Halket and Howard).

- 8.D. Receive Presentation on Responses to the San Juan Capistrano Decision

General Counsel Nelson gave a presentation to the Board reviewing the San Juan Capistrano decision pertaining to tiered water rates, and the ensuing responses to the decision by local and state agencies, plaintiffs' attorneys, rate consultants, as well as proposed legislation and constitutional amendments. The Board and staff discussed aspects of the decision as well as the various factors that create difficulty determining the price of water. The Board thanked Mr. Nelson for his presentation.

Speaker: Ms. Kelly stated that communication to the ratepayers is crucial, noting only the "water people" understand the complicated pricing of this vital resource.

- 8.E. Receive Update on Joint Potable Reuse Feasibility Study and Provide Direction

General Manager McIntyre reviewed the item for the Board inquiring how and when the Board would prefer to receive a briefing on the study. The other participating agencies are currently considering their presentations while the City of Pleasanton will receive a presentation on May 15. He reported the next Tri-Valley Water Liaison Committee meeting will be held in September. He also shared that while attending the recent WaterReuse California conference in Monterey, he heard a presentation by a local agency reporting it took 30 years (20 years to decide, 10 years to build) for its potable reuse and desalination projects to become operational; he compared that to the Tri-Valley's three-year study process, so far. In addition, he noted the proposed California WaterFix will take, at best, 16 years to come to fruition and cautioned that potable reuse would not itself alone be a complete backfill for the WaterFix. The Board directed staff to schedule a full presentation at a workshop meeting in May to provide the members with a detailed understanding of the study.

9. BOARDMEMBER ITEMS

- Submittal of Written Reports from Travel and Training Attended by Directors – None

Director Duarte reported he attended City of San Ramon Mayor Bill Clarkson's monthly breakfast update meeting in March. He summarized the activities and discussions at the meeting.

President Vonheeder-Leopold reported she attended the Alameda County Special Districts Association's annual dinner meeting in Castro Valley on March 22, and the DERWA Board meeting on March 26. She summarized the activities and discussions at the meetings.

- Request New Agenda Item(s) Be Placed on a Future Board of Committee Agenda – None

10. CLOSED SESSION

At 7:22 p.m. the Board went into Closed Session.

10.A. Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1)  
Names of Cases: Hendrix and Cameron

11. REPORT FROM CLOSED SESSION

At 7:41 p.m. the Board came out of Closed Session. President Vonheeder-Leopold announced that there was no reportable action.

12. ADJOURNMENT

President Vonheeder-Leopold adjourned the meeting at 7:42 p.m.

Submitted by,

Nicole Genzale, CMC  
Executive Services Supervisor/District Secretary



**TITLE:** Accept the Following Regular and Recurring Reports: Warrant List, Quarterly Financial Reports, and Unexpected Asset Replacement

**RECOMMENDATION:**

Staff recommends the Board of Directors accept, by Motion, the attached regular and recurring reports.

**SUMMARY:**

To maximize openness and transparency and to allow the Board to be informed about key aspects of District business, the Board directed that various regular and recurring reports be presented for Board acceptance at regular intervals. This item is routinely presented to the Board at the second meeting of each calendar month.

Reports presented this month for acceptance are noted below and are submitted as part of Attachment 1:

Ref item A: Warrant List

Ref item B: Quarterly Financial Reports

Ref item L: Unexpected Asset Replacement

Please note the following changes have been made to the Quarterly Financial Reports:

- Revenue Summary has been reformatted for ease of reading.
- Financing Agreement Calculation page has been removed as data is not relevant until fiscal year end actuals.
- D.U.E. (Dwelling Unit Equivalent) Recap page has been removed as monitoring of capacity reserve fee revenue on the Revenue Summary page is better indicator if actual revenue received is on track with budget.
- Investment Report, a required reporting by California Government Code, has been reduced to three pages.

Originating Department: Administrative Services	Contact: K. Vaden	Legal Review: Not Required
Cost: \$0	Funding Source: N/A	
Attachments: <input type="checkbox"/> None <input type="checkbox"/> Staff Report <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Task Order <input type="checkbox"/> Proclamation <input checked="" type="checkbox"/> Other (see list on right)	Attachment 1 – Summary of Regular and Recurring Reports	
		7 of 91

## SUMMARY OF REGULAR AND RECURRING REPORTS

Ref.	Description	Frequency	Authority	Last Acceptance	Acceptance at this Meeting?	Next Acceptance
A	Warrant List	Monthly	Board Direction	March 2018	Yes	May 2018
B	District Financial Reports <sup>1</sup>	Quarterly	Board Direction	Jan 2018	Yes	July 2018
C	Low Income Assistance Program Report	Annually – Fiscal Year	Resolution 41-10	July 2017		July 2018
D	Strategic Work Plan Accomplishments Report	Annually – Fiscal Year	Resolution 24-17	July 2017		July 2018
E	Outstanding Receivables Report	Annually – Fiscal Year	District Code 1.50.050	July 2017		July 2018
F	Employee and Director Reimbursements greater than \$100 <sup>2</sup>	Annually – Fiscal Year	CA Government Code 53065.5	July 2017		July 2018
G	Utility Billing Adjustments <sup>3</sup>	Annually – Fiscal Year	Utility Billing Adjustment Policy	August 2017		August 2018
H	Annual Rate Stabilization Fund Transfer Calculation	Annually – After Audit	Financial Reserves Policy	Nov 2017		Dec 2018
I	“No Net Change” Operating Budget Adjustments	As they occur but not more frequently than monthly	Board Direction Budget Accountability Policy (See table below)	Feb 2018		Before end of month after occurrence
J	Capital Outlay Budget Adjustments			May 2016		
K	Capital Project Budget Adjustments			Oct 2014		
L	Unexpected Asset Replacements			Mar 2017	Yes	

For the fiscal year ending 2018, the totals for these reports are as follows:

Category	YTD	This Meeting	Total
Capital Outlay Budget Adjustments	\$0	\$0	\$0
Capital Project Budget Adjustments	\$0	\$0	\$0
Unexpected Asset Replacements	\$0	\$38,000	\$38,000

<sup>1</sup> Financial statement reporting changed from monthly to quarterly reporting.

<sup>2</sup> Reimbursements also reported monthly in the Warrant List (Item B). Presented to Board as separate agenda item.

<sup>3</sup> Per the policy a report will be presented to the Board if total credits in preceding fiscal year exceeded \$25,000



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## Check History Description Listing

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Printed on: 04/05/2018 11:17AM

Dublin San Ramon Services District

From: 3/8/2018

To: 4/5/2018

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
03/08/2018	95994	01076 ALSCO INC	FOD MAT & TOWEL SERVIE FEB' 2018	422.80	
			WWTP FEB' 18 MAT & TOWEL SERVICE	419.28	
			DO MAT & TOWEL SERVICE JANUARY & FEBRUAR	306.88	1,148.96
03/08/2018	95995	01954 ANDERSON'S UNIFORMS	UNIFORM ITEMS: D.LEONARDO	887.90	
			UNIFORM ITEMS: S. SARGIOTTO	808.69	
			UNIFORM ITEMS: J. HENDRYX	804.19	
			UNIFORM ITEMS: K. BAXTER	762.63	
			UNIFORM ITEMS: R. ROBLES	701.76	
			UNIFORM ITEMS: T. JOHNSON	690.51	
			UNIFORM ITEMS: E. GUTIERREZ	670.47	
			UNIFORM ITEMS: A. ORTEGA	647.31	
			UNIFORM ITEMS: S. ROBERSON	646.39	
			UNIFORM ITEMS: M. DELA ROSA	497.71	
			UNIFORM ITEMS: I. LOPEZ	491.77	
			UNIFORM ITEMS: R. LAWRENCE	409.16	
			UNIFORM ITEMS: ED PADILLA	300.70	
			UNIFORM ITEMS: J. HOLGUIN	275.89	
			UNIFORM ITEMS: A. ORTEGA	240.55	8,835.63
03/08/2018	95996	06349 ARCSINE ENGINEERING	16-A005 POWER DISTRIBUTION SYSTEM 1/1/18	5,833.30	5,833.30
03/08/2018	95997	01676 BANK OF AMERICA	BANK ANALYSIS - JANUARY 2018	107.30	107.30
03/08/2018	95998	05646 BEST BEST & KRIEGER	DEFERRED COMP 457(B) PLAN LEGAL ASSESSME	2,000.00	2,000.00
03/08/2018	95999	03000 CALIFORNIA-NEVADA SECTION-/	OLSON - CROSS-CONNECTION CERT RENEWAL 20	80.00	80.00
03/08/2018	96000	00105 CAL-STEAM	DERWA: PIPE & FITTINGS FOR SF HOSE BIBS	180.07	180.07
03/08/2018	96001	01167 CITY OF DUBLIN	FOD ENCROACHMENT PERMIT 7100 SAN RAMON R	797.00	797.00
03/08/2018	96002	00157 CITY OF PLEASANTON	SIGNS FOR DUBLIN LIFT STATION #2 (EAST)	88.34	88.34

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Dublin San Ramon Services District

From: 3/8/2018

To: 4/5/2018

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
03/08/2018	96003	03154 DAPPER TIRE CO	TIRES FOR VEHICLE #82	343.75	343.75
03/08/2018	96004	00229 DELL MARKETING LP	QTY (10) DELL P2417H MONITORS FOR IT INV	2,687.05	2,687.05
03/08/2018	96005	00280 ECOWATER SYSTEMS	RO TANKS (QTY 2) 03/18	16.00	16.00
03/08/2018	96006	02656 FASTENAL COMPANY	PPE: BLDG S VENDING MACHINE RESTOCK	233.65	
			PPE: FOC PPE VENDING MACHINE RESTOCK	72.30	
			PPE: BLDG A PPE VENDING MACHINE RESTOCK	43.37	
			LOCTITE FOR STOCK	28.75	378.07
03/08/2018	96007	00314 FEDEX	WWTP FEDEX DELIVERY - FEB' 18	8.99	8.99
03/08/2018	96008	00699 FLYERS ENERGY, LLC	DERWA: MOBIL SHC 626 FOR PS R1 PUMPS	2,315.64	2,315.64
03/08/2018	96009	00368 HACH COMPANY	8 KTO CHEMKEY, 25 PC MONO-CHLOR + 25 PC	938.15	
			FLUORIDE STD SOLN 0.5 MG/L 500 ML	42.65	
			FLUORIDE STD SOLN 1.5 MG/L 500 ML	24.86	
			SUPPLIES FOR FOD	24.86	1,030.52
03/08/2018	96010	00417 IDEXX DISTRIBUTION, INC	LAB CHEMICALS AND SUPPLIES	145.28	145.28
03/08/2018	96011	00424 INDUSTRIAL SAFETY SUPPLY	FALL PROTECTION EQUIPMENT INSPECTION	1,438.00	1,438.00
03/08/2018	96012	07481 J.N. ABBOTT DISTRIBUTOR, INC.	CO-GEN OIL: (390QTY) D-A BLUE FLAME HB5	4,162.75	4,162.75
03/08/2018	96013	01225 KAESER COMPRESSORS, INC	DERWA: PARTS FOR SF & MF COMPRESSORS	3,577.68	3,577.68
03/08/2018	96014	00468 KAMAN INDUSTRIAL TECHNOLO	BEARINGS FOR (ORT TOWER) MOTOR REBUILDS	176.09	176.09
03/08/2018	96015	05746 LAS POSITAS COLLEGE	DONATION FOR HORTICULTURE WORK @ DO DROU	200.00	200.00
03/08/2018	96016	06048 LIBERTY AIR	START-UP SERVICES FOR BLDG A THERMAX CHI	1,908.48	1,908.48
03/08/2018	96017	07614 MAHLER CONSULTING SERVICE	DEV PROJ INSPECTION 2/1-2/15	12,045.00	
			TASK ORDER NO. OC-5 2/1 - 2/15	12,045.00	24,090.00
03/08/2018	96018	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: WE 2/11/18	1,373.50	1,373.50
03/08/2018	96019	00571 MOTION INDUSTRIES, INC.	LAVWMA: BELTS FOR PUMP STATION ROOF FANS	22.81	22.81

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Dublin San Ramon Services District

From: 3/8/2018

To: 4/5/2018

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
03/08/2018	96020	04231 MSC INDUSTRIAL SUPPLY CO	REPLT SHOP DRILLS & IMPACT GUNS FOR MIKE	974.53	
			ELE OPERATING SUPPLIES & TOOL STORAGE	194.68	
			SHOP OPERATING SUPPLIES/ITEMS	109.62	1,278.83
03/08/2018	96021	04796 NAPA AUTO PARTS	PARTS WASHER FLUID	207.55	
			FILTER FOR VEHICLE #121	14.17	
			BORE BRUSH TO CLEAN RUST #503E	2.50	224.22
03/08/2018	96022	08424 NORCAL MOLECULAR LLC	COATING FOR INFLUENT PUMP PARTS	1,120.53	1,120.53
03/08/2018	96023	00620 P G & E	WWTP ELECTRICITY - JAN 2018	12,448.02	
			DEPARTING LOAD NON-BYPASSABLE CHARGES	687.41	
			RESERVOIR R100 ELEC - MAR 2018	33.97	
			ALAMO TRUNK SEWER ELEC - FEB 2018	13.47	
			JOHNSON DRIVE STREETScape ELEC - FEB 201	12.70	13,195.57
03/08/2018	96024	04211 PLATT ELECTRIC SUPPLY	STARTERS FOR LIFT STATION #2 UPGRADE	2,160.69	2,160.69
03/08/2018	96025	04211 PLATT ELECTRIC SUPPLY	MOTOR PROTECTION HEATERS FOR NEW INFLUEN	471.96	471.96
03/08/2018	96026	01195 POWERSTRIDE BATTERY CO., IN	503E BATTERY	83.13	83.13
03/08/2018	96027	05475 PRESIDIO SYSTEMS, INC.	ON-CALL CCTV INSPECTION GATEWAY SQUARE 2	1,000.00	1,000.00
03/08/2018	96028	02316 RECORDS CONTROL SERVICES	PHYSICAL RECORDS INVENTORY & IMPROVEMENT	5,980.44	5,980.44
03/08/2018	96029	06345 RON DUPRATT FORD	FILTERS FOR STOCK	295.80	295.80
03/08/2018	96030	05841 SABAH INTERNATIONAL, INC.	FACP SERVICE CALL 2/2/2018	993.55	993.55
03/08/2018	96031	05781 THERMO ELECTRON NORTH AM	SAMPLE CONE, SKIMMER CONE, INSERT	1,361.04	1,361.04
03/08/2018	96032	01470 TRI-VALLEY HOSE	SHOP REORG. PARTS; HOSE3S FOR TIRE MACHI	33.16	33.16
03/08/2018	96033	00912 VALLEY CARE HEALTH SYSTEM	PRE-EMPLOYMENT PHYSICAL/DRUG SCREEN	424.00	
			PRE-EMPLOYMENT PHYSICAL	98.00	
			PRE-EMPLOYMENT PHYSICAL	98.00	
			PRE-EMPLOYMENT PHYSICAL	98.00	

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Dublin San Ramon Services District

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Date	Check #	Vendor	Description	Amount Paid	Check Total
			DOT PHYSICAL - J. HENDRYX	85.00	
			BLOOD BORNE PATHOGEN - HEP B VACCINATION	76.00	
			RESPIRATOR FIT TEST - I. LOPEZ	60.00	
			RESPIRATOR FIT TEST - J. HOLGUIN	60.00	
			RESPIRATOR FIT TEST - M. DELA ROSA	60.00	1,059.00
03/08/2018	96034	00920 VASCO ROAD LANDFILL	UNLOADING OF WWTP SOLIDS/GRIT: FEB' 18	1,035.44	1,035.44
03/08/2018	96035	08423 WATERTALENT LLC	J. BALLOU: WE 2/11/18	7,656.00	7,656.00
03/08/2018	96036	05785 WAUKESHA-PEARCE INDUSTRIE	PRE-CLEANER ELEMENT AND FILTER FOR CO-GE	808.33	808.33
03/08/2018	96037	04061 WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	1,125.83	1,125.83
03/08/2018	96038	00987 ZONE 7 WATER AGENCY	16-W009 TASK ORDER 005: 10/1/17 - 12/31/	21,945.33	21,945.33
03/08/2018	96039	07832 CAROL ATWOOD	ATWOOD REIMB EXP AT 2018 CSMFO CONFERENC	87.15	87.15
03/08/2018	96040	07034 AOMAR BAHLOUL	BAHOUL REIMB EXP FOR CISCO IP ROUTING EX	300.00	300.00
03/08/2018	96041	07499 MAYETTE BAILEY	BAILEY REIMB RATE STUDY MEETING 02/12/20	40.24	40.24
03/08/2018	96042	01013 BARRETT BUSINESS SERVICES	A. HARTRICK: W/E 2/11/18	819.20	819.20
03/08/2018	96043	01013 BARRETT BUSINESS SERVICES	N. POON: WE 2/11/18	437.76	437.76
03/08/2018	96044	04688 KENNY BAXTER	BAXTER REIMB CWEA MEMBERSHIP RENEWAL 201	165.00	165.00
03/08/2018	96045	07954 BENEFIT COORDINATORS CORP	3/18 - EE LIFE & DISABILITY INSURANCE PR	11,309.22	11,309.22
03/08/2018	96046	00085 RHODORA BIAGTAN	BIAGTAN REIMB EXP AT VARIOUS BACWA MEETI	55.37	55.37
03/08/2018	96047	03614 CAROLLO ENGINEERS INC.	16-R014 TO NO. 1 ENGINEERING SVCS DURING	23,374.00	
			18-W019 TO NO. OC-14 1/1/18 - 1/31/18	3,803.00	27,177.00
03/08/2018	96048	00216 DAIOHS U.S.A. INC.	FY 2018 HOT BEVERAGE SERVICE DO- MARCH 2	327.77	327.77
03/08/2018	96049	00937 GRAINGER, INC.	SHELVES FOR STOCK	426.81	
			TEMPERATURE INDICATOR STICK FOR INSTALLI	18.87	
			REPLT AIR FILTERS FOR VFD CABINETS	10.42	456.10

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03/08/2018	96050	04424 GRAYBAR ELECTRIC COMPANY	BLACK & DECKER 20V MX C/O TOOL FOR TODD'	168.45	168.45
03/08/2018	96051	06791 HYLAND SOFTWARE, INC.	HYLAND TECHQUEST REGISTRATION - COLLINS	3,000.00	3,000.00
03/08/2018	96052	07109 DANIEL MCINTYRE	MCINTYRE REIMB MILEAGE FOR FEB. 2018	48.71	48.71
03/08/2018	96053	02072 KAPIL MOHAN	MOHAN REIMB EXP AT P3S ANNUAL CONFERENCE	415.18	415.18
03/08/2018	96054	01078 STEFANIE OLSON	OLSON REIMB EXP AT CPR CLASS 02/07/2018	65.94	65.94
03/08/2018	96055	04553 PACHECO BROTHERS GARDENI	FEB 2018: DERWA MONTHLY LANDSCAPE MAINTEN	75.00	75.00
03/08/2018	96056	01293 PK SAFETY SUPPLY	(2QTY) GAS DETECTOR	1,636.57	
			4-YEAR SERVICE LEVEL AGREEMENT FOR 2 GAS	198.00	1,834.57
03/08/2018	96057	01389 SCOTT ROBERSON	ROBERSON CERT RENEWAL FOR WATER OPS D3	90.00	90.00
03/08/2018	96058	00762 TESTAMERICA LABORATORIES I	LAB ANALYSES	82.50	82.50
03/08/2018	96059	07392 SINZEE TRAN	TRAN CERT REIMB FOR WWTP OPS D2 & T2	140.00	140.00
03/08/2018	96060	05127 VISION SERVICE PLAN - CA (VSF	MARCH 2018 - VISION	2,796.64	2,796.64
03/09/2018	1001027538	01111 CALPERS	MARCH 2018 - ER CODE 0740 (PERS)	195,535.39	195,535.39
03/09/2018	1001027541	01111 CALPERS	MARCH 2018 - ER CODE 7316 (NON-PERS)	2,087.57	2,087.57
03/12/2018	3122018	03718 HR SIMPLIFIED	IRS 125 2017 & 2018 DCA/FSA/POS	4,705.82	4,705.82
03/15/2018	96061	00710 AAI TERMITE & PEST CONTROL I	FEB 2018: DO MONTHLY PEST CONTROL	147.00	
			02/23/18: DO PEST CONTROL RODENT SERVICE	68.00	215.00
03/15/2018	96062	03460 ACCO ENGINEERED SYSTEMS II	FEB 2018: DERWA HVAC QUARTERLY MAINTENAN	386.25	
			FEB 2018: WWTP HVAC QUARTERLY MAINTENANC	386.25	
			FEB 2018: FOD HVAC QUARTERLY MAINTENANCE	346.25	
			FEB 2018: DO HVAC QUARTERLY MAINTENANCE	346.25	1,465.00
03/15/2018	96063	00031 ALLIED FLUID PRODUCTS CORP	SEAL FOR SPARE CHLORINE SAMPLE PUMP	102.65	102.65
03/15/2018	96064	01013 BARRETT BUSINESS SERVICES	A. HARTRICK: W/E 2/18/18	819.20	819.20

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03/15/2018	96065	01013 BARRETT BUSINESS SERVICES	N. POON: WE 02/18/18	437.76	437.76
03/15/2018	96066	06176 BAY VALVE SERVICE & ENG'G LL	DRIVE NUT FOR PRIMARY SLUICE GATE ACTUAT	873.10	873.10
03/15/2018	96067	07915 JEFF CARSON	CARSON REIMB MILEAGE FOR FEB. 2018	128.18	
			CARSON REIMB MILEAGE FOR JAN. 2018	61.48	189.66
03/15/2018	96068	03165 ESRI, INC.	ARCGIS RENEWAL 5/1/18-4/30/19	11,688.19	11,688.19
03/15/2018	96069	04722 STEPHAN KOZANDA	KOZANDA SAFETY BOOTS REIMB 2018	99.59	99.59
03/15/2018	96070	04594 MCCAMPBELL ANALYTICAL INC	CLIENT TESTING BLDG 1152 12TH ST CAMP PA	72.00	72.00
03/15/2018	96071	01078 STEFANIE OLSON	OLSON REIMB EXP AT NCBPA MEETING 02/15/2	27.36	27.36
03/15/2018	96072	01403 PRAXAIR DISTRIBUTION INC 186	LIQUID ARGON	652.10	
			CYLINDER RENTAL	77.73	729.83
03/15/2018	96073	04973 NATERCIA SAUCEDA	CASE ID FL364781: PAYMENT	111.23	111.23
03/15/2018	96074	05026 UNIVAR USA INC.	SOD HYPO 1/19/18 4802.00 TO WWTP	2,470.94	
			SOD HYPO 2-14-18 WWTP 4802.00 GL	2,470.94	
			SOD HYPO 1/20/18 4801 GL WWTP	2,470.45	
			WWTP SO HYPO 4799.00 GL 2-17-18	2,469.41	
			SOD HYPO 2-15-18 125.00 GL RES 1A MINI B	381.16	10,262.90
03/15/2018	96075	03536 U S BANK/ CORP PMT SYSTEMS	BATTERIES FOR RES 300A SOLAR	2,715.96	
			REPLT ICE MAKER FOR BLDG A	1,315.55	
			SPENT UV LAMPS SENT TO WEDCO 1-31-18	1,263.68	
			SECONDARY CONTAINMENT & OIL RACK FOR FLE	1,212.84	
			HATTRUP - BACKFLOW 40-HOUR CLASS FOR CER	1,100.00	
			VALDEZ EDEN USER CONFERENCE REGISTRATION	925.00	
			TYLER CONNECT 2018 - CONFERENCE FEE - M.	925.00	
			QTY (2) SAMSUNG 32" MONITORS AND (2) MIN	782.93	
			TYLER CONNECT 2018 - FLIGHT M. BAILEY	738.87	

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			PUMP COATING (CHEMICALS)	727.61	
			STEPHENSON - ACWA 2018 SPRING CONFERENCE	699.00	
			SPRING 2018 ACWA REG - D. MCINTYRE	699.00	
			HARD ROCK HOTEL JACKIE YEE NASTT CONF	683.25	
			EDEN CONFERENCE BOSTON 04/22 - 04/25/201	648.00	
			QTY (5) UAG SURFACE CASES QTY (5) MS 200	609.09	
			COMPUTER STAND FOR FLEET SHOP	593.54	
			GOPRO FOR FOD	578.98	
			GOPRO FOR PLANT OPS	578.98	
			2017 NEC & 2018 NFPA 70E (3 COPIES)	564.06	
			CONDITION ASSESSMENT OF PRESSURIZED PIPE	490.00	
			CASA CONF. HOTEL - GEORGEAN VONHEEDER-LE	484.62	
			SECURITY ACCESS CARDS (BADGES)	456.00	
			BBROUGH: PRESCRIPTION SAFETY GLASSES	451.00	
			HILTON PALM SPRINGS CASA CONF S. DELIGHT	418.62	
			ERGO CHAIR - C. FERREYRA	406.75	
			LUNCH FOR 2/23/18 WATER RESUSE MTG	387.66	
			(2QTY) SOLAR SYSTEM CONTROLLER FOR FIELD	384.78	
			DYMO XTL 500 LABEL MAKER KIT	363.76	
			ONLINE JOB POSTING - WWSO II-IV RECRUITM	349.00	
			CITIZENS WATER ACADEMY -TOUR TRANSPORTAT	328.00	
			CITIZENS WATER ACADEMY -TOUR TRANSPORTAT	328.00	
			OIL ABSORBENT SOCKS FOR CO-GEN AREA	327.75	
			ELECTRICAL SAFETY TRAINING - M. DELA ROS	325.00	
			ELECTRICAL SAFETY TRAINING SEMINAR FOR I	325.00	
			ELECTRICAL SAFETY TRAINING SEMINAR FOR D	325.00	
			CITIZENS WATER ACADEMY -TOUR TRANSPORTAT	308.00	
			1 YEAR RENEWAL OF SNAGIT SUPPORT	307.09	
			COMBINED MAINT RECOGNITION BBQ LUNCHEON	300.58	

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			HEAT FIRE ALARM FOR FOD PUMP STATIONS	297.04	
			GALLARDO - 2018 WESTERN REGION IPMA CONF	295.00	
			RENTAL CAR CASA CONFERENCE S DELIGHT	292.81	
			MYBINDING - AUTOMATIC LETTER OPENER	290.11	
			VIDEO CAMERA TRIPOD	289.49	
			STEPHESON - ACWA BOARD WORKSHOP/MEETING	275.67	
			ONLINE JOB POSTING - COMMUNICATIONS SPEC	275.00	
			ASSE MEMBERSHIP - J. RODRIGUEZ	255.00	
			HR - KYOCERA PRINTER TONERS	251.24	
			ONLINE JOB POSTING (SENIOR ELECTRICIAN)	250.00	
			STEPHENSON - ACWA 2018 LEGISLATIVE SYMPO	245.00	
			DRINKING WATER ERP SEMINAR - BARTON & LO	245.00	
			REG FEE FOR DRINKING WATER SYSTEM ERP SE	245.00	
			TISSUES, SANITATION WIPES, ODOR SPRAY	244.00	
			QTY (10) CISCO GLC-SX-MMD SFP 1000BASE-S	240.60	
			HAND SANITIZER AND SANITIZING WIPES (WWT	225.40	
			SMOG TESTING FOR VEHICLES #16, #77, & #7	225.00	
			MACARAEG - VERBAL JUDO CUSTOMER SERVICE	225.00	
			ARMA MEMBERSHIP RENEWAL - NICOLE GENZAL	220.00	
			JUMP STARTER FOR FOD SHOP	219.73	
			MR. LOCK - PADLOCKS	218.27	
			PROJECTOR BULBS FOR CONFERENCE ROOMS AT	217.76	
			MISC SUPPLIES	209.68	
			STEPHENSON - CASA 2018 WINTER CONFERENCE	209.31	
			LODGING: J. CARSON CASA CONFERENCE (BALA	209.31	
			SOUTHWEST NASTT CONF JACKIE YEE	208.96	
			OPS HAZMAT CONTAINMENT SUPPLIES	207.99	
			COOLING FAN MOTOR FOR MV TRANSFORMER #2	206.70	
			DI CONTAINERS	194.68	



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			2018 CSMFO FLIGHTS- 2/19/18 TO 2/19/18	190.96	
			LAVWMA: FLOW SWITCH FOR SLSS PUMPS	188.43	
			CWEA TROY TO RENEWAL 1-24-18 180.00	180.00	
			CWEA RENEWAL R. LAWRENCE 2-14-18 180.00	180.00	
			BLOHMAN: MEMBERSHIP RENEWAL, EXP 03/31/1	180.00	
			LLANTIN: MEMBERSHIP RENEWAL, EXP 02/28/1	180.00	
			BBROUGH: MEMBERSHIP RENEWAL, EXP 03/31/1	180.00	
			HATTRUP - BACKFLOW TESTER CERTIFICATION	180.00	
			QTY (2) MS WIRELESS KB/MOUSE AND (2) UAG	175.10	
			ONLINE JOB POSTING - COMMUNICATIONS SPEC	175.00	
			ONLINE JOB POSTING - SENIOR ELECTRICIAN	175.00	
			SUPPLIES FOR DO - COPY PAPER & TAPE	172.05	
			FUEL FOR TRUCK #109	170.00	
			FOD TEMP EE DISTRICT POLO SHIRTS	165.39	
			FOD MISC SUPPLIES	164.69	
			HOTEL FOR C. ATWOOD 2018 CSMFO	161.98	
			FUEL FOR #110	160.00	
			HMI ADAPTER CABLE FOR FUEL SKID PANEL VI	155.13	
			PRE-CONFERENCE C: WATER & WASTEWATER RATE	150.00	
			OFFICE SUPPLIES: TRI-POD, DRY-ERASE MARK	146.95	
			ONLINE JOB POSTING - WWSO II-IV	145.00	
			DIV54 1ST QUARTER 2018 RECOGNITION LUNCH	134.07	
			STAMPS FOR PLANNING AND PERMITTING - DES	129.91	
			OFFICE SUPPLIES: ORGANIZER, CALCULATOR,	127.00	
			RIBBON FOR LARGE LABEL MAKER	122.64	
			QTY (1) REPLACEMENT BATTERY FOR D830 LAP	122.36	
			FUEL FOR #110	120.00	
			GALLARDO - CSRMA TRNG & MTG VEHICLE RENT	119.83	
			DIVISION 42 LUNCH MEETING	118.27	

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Date	Check #	Vendor	Description	Amount Paid	Check Total
			FOD 1/2 YARD 3/8 ROCK FOR REPAIRS	117.99	
			OPS SUPS LUNCH MTG 2-5-18	117.22	
			OFFICE SUPPLIES: MARKERS, PENS, PENCILS,	117.13	
			M. BAILY 2018 MEMBERSHIP RENEWAL	110.00	
			ASSE PROFESSIONAL MEETING - SFTY STAFF	110.00	
			QTY (1) SURFACE PEN FOR BILL SMITH	109.24	
			QTY (10) MINI DP TO HDMI CABLES FOR IT S	109.04	
			PROJECT TAPES CONVERTED TO DVD'S	108.20	
			CORDLESS ROTARY TOOL	108.16	
			STRAP WINCHES FOR 3 BINS (GRIT, RAG, MED	106.80	
			ONLINE JOB POSTING - COMMUNICATIONS SPEC	100.00	
			FUEL FOR #110 CAMEL	100.00	
			FUEL FOR #110 CAMEL	100.00	
			QTY (1) UAG CASE FOR SURFACE PRO (1) MS	99.40	
			POUCH FILM & HANDHELD CORNER CUTTER	98.70	
			CWEA RENEWAL A. ORTEGA 2/14/18 95.00	95.00	
			OFFICE SUPPLIES: PAPER, LABEL TAPE, ETC.	92.71	
			CONSTRUCTION INSPECTOR RECRUITMENT - APP	88.49	
			ERGO CHAIR ASSEMBLY - C. FERREYRA	85.59	
			FUEL FOR TRUCK #112	85.00	
			QTY (5) KINGDO CAR CHARGERS FOR SURFACE	84.95	
			FLEET REORG TOOL & PARTS	82.90	
			SUPPLIES FOR THE DO	81.29	
			OFFICE SUPPLIES FOR PI/AP/SUPPLY ROOM	79.01	
			REFRESHMENTS FOR OPS QUARTERLY MEETING 2	77.41	
			ERGO KEYBOARD & MOUSE - C. FERREYRA	76.45	
			DERWA: GEARBOX FOR PS R200B BROKEN VALVE	75.21	
			REGIONALGOV WEBINAR GENZALE 02/15/2018	75.00	
			02/15/2018 REGIONALGOV DELEGATION TRAINI	75.00	

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Date	Check #	Vendor	Description	Amount Paid	Check Total
			16-R014 LUNCH MEETING	69.98	
			FUEL FOR TRUCK #119	66.91	
			PLUMBING PARTS FOR RAS OIL LINES REPIPIN	65.28	
			SUPPLIES FOR DO & PID	64.42	
			CLASS 3 HOODED FULL ZIP SWEATSHIRT - LIM	63.87	
			CSMFO: TAXI HOTEL TO AIRPORT	63.25	
			CSMFO: PARKING 2/19 - 2/20	60.00	
			LABELS FOR DYMO LABELMAKER	57.84	
			DECAL CAUTION STOPS FREQUENTLY-CLEAR LAM	55.37	
			FUEL FOR DISTRICT VEHICLE - MISSING RECE	53.95	
			OFFICE SIGNS	52.48	
			CSMFO: TAXI FROM AIRPORT TO HOTEL.	52.04	
			GLOVES FOR #110 CAMEL	51.33	
			FOD LAUNDRY SUPPLIES	50.74	
			DSRSD & CITY OF PLEASANTON MEETING	50.61	
			UNIVERSAL TAIL LIGHT FOR CARTS	48.45	
			NIPPLES FOR RAS OIL LINES REPIPING	48.02	
			GALLARDO - CSRMA TRNG & MEETING - AIRPOR	48.00	
			SUPPLIES FOR FACILITY	46.81	
			DESCALING SOLUTION FOR BLDG S COFFEE MAK	44.97	
			PAINT SUPPLIES	43.73	
			FOR PHONE & TRUCKS #112 & #27	43.68	
			SOLAR CONTROLLER PROGRAMMING CABLE	43.57	
			VIDEO CAMERA EQUIPMENT - TRIPOD CARRYING	42.95	
			K. VADEN EVAL LUNCH & GOALS	40.05	
			SPEAKER: AVOIDING CALIFORNIA'S NEXT WATE	40.00	
			OEVEO UNIVERSAL STRAP UPS MOUNT 600	39.99	
			ONLINE JOB POSTING - SENIOR ELECTRICIAN	39.95	
			COFFEE CONDIMENTS	39.14	

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			LOTO LABEL TAPE (DYMO LABELER)	38.89	
			ROUTER BITS FOR GENERAL MAINTENANCE	36.03	
			GASOLINE - DISTRICT POOL VEHICLE	35.47	
			J. CARSON - STATE OF THE CITY SAN RAMON	35.00	
			J. CARSON STATE OF THE CITY - PLEASANTON	35.00	
			ATWOOD SUBSCRIPTION JANUARY 2018	34.89	
			M. GALLARDO EVALUATION BREAKFAST	33.16	
			TABLE COVERS FOR WATER REUSE MTG 2/23/18	32.67	
			FIELD WIRELESS INSTALLATION LUNCH~	30.95	
			HAND SANITIZER WWTP	30.55	
			CA EMPLOYMENT LAW POSTERS	30.02	
			MECHANIC I-II RECRUITMENT - APPRAISAL BO	29.80	
			B.TREPPA EVAL & GOAL SETTING LUNCH	29.47	
			PRO SUBSCRIPTION (FEBRUARY 2018)	29.00	
			QTY (2) MINI DP TO HDMI CABLES ROPER MAC	28.80	
			FOD SUPPLIES VEHICLE #82	27.24	
			J CARSON CASA LUNCH 1-24-18	26.77	
			SCREEN PROTECTOR FOR SURFACE PRO 3	26.00	
			STEPHENSON - CASA WINTER 2018 CONFERENCE	25.00	
			STEPHENSON - CASA WINTER 2018 CONFERENCE	25.00	
			FASTRAK REPLENISHMENT AMOUNT: FEB 2018	25.00	
			STEPHENSON - CASA WINTER 2018 CONFERENCE	24.50	
			NAME TAGS FOR D. MCINTYRE	22.85	
			J CARSON CASA LUNCH 1-26	21.61	
			J CARSON CASA DINNER 1-24	21.03	
			GALLARDO - CSRMA TRNG & MEETING - MEAL 0	20.93	
			NAMEPLATE - ROPER MACARAEG	19.67	
			DERWA: PTEX ULTRA BLACK & GEAR OIL RTF F	18.29	
			OPS SUPS LUNCH MTG 2-5-18	17.82	

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			COFFEE STATION FOR EXEC	16.33	
			GALLARDO - CSRMA TRNG & MEETING RENTAL V	15.47	
			UCEC DUAL MICRO USB SPLITTER CHARGE CABL	13.99	
			PAINT SUPPLIES	13.68	
			GASOLINE - DISTRICT POOL VEHICLE	13.62	
			J CARSON CASA DINNER 1-23	13.49	
			BINDING SERVICES	13.09	
			LAVWMA: V-BELTS FOR PUMP STATION BLDG RO	12.50	
			TERMINAL BLOCK FOR FOD CISCO SWITCHES	11.73	
			16-R014 LUNCH MEEITNG BEVERAGES	7.24	
			2 WIRE LOCK PINS SQ HD	6.51	
			SMALL CALENDARS FOR FOD TRUCKS	5.99	
			16-R014 SAFEWAY	5.45	
			NETWORK SOLUTIONS PREMIUM DNS	4.99	
			PARKING FEE FOR ASSE MEETING (BARTON & R	3.75	
			FOX RENT A CAR CREDIT	-150.00	
			CASA CONF. HOTEL - MADDI MISHELOFF- 01/2	-209.31	40,849.66
03/15/2018	96076	02158 AMADOR VALLEY INDUSTRIES	DO GARBAGE SVC - FOR FEBRUARY 2018	363.06	363.06
03/15/2018	96077	01954 ANDERSON'S UNIFORMS	RAINGEAR - A. ORTEGA & T. JOHNSON	516.71	
			S. SARGIOTTO UNIFORM ITEMS	56.32	573.03
03/15/2018	96078	01568 ASBURY ENVIRONMENTAL SVCS	WASTE OIL SERVICE CHARGE	120.00	120.00
03/15/2018	96079	06211 ASSOCIATED SERVICES CO.	COFFEE SERVICE FOR MARCH AT OPS DEPTS.	399.11	399.11
03/15/2018	96080	00622 AT&T	MANAGED INTERNET SERVICES 2/1/18 - 2/28/	7,393.57	
			AT&T VIOP SERVICE 2/1/18 - 2/28/18	97.99	
			AT&T VIOP SERVICE 2/1/18 - 2/28/18	97.72	7,589.28
03/15/2018	96081	01697 B & C TRUCK PARTS, INC	FUEL FILTER #78	37.67	37.67
03/15/2018	96082	00091 BOLD, POLISNER, MADDOW, NEI	MONTHLY LEGAL SERVICES - 02/2018	8,283.00	8,283.00

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03/15/2018	96083	05997 BURLINGTON SAFETY LAB	LOW VOLTAGE & HIGH VOLTAGE GLOVE TESTING	566.96	566.96
03/15/2018	96084	05404 CALIFORNIA FIRST AID & SAFETY	FIRST AID KIT MAINTENANCE - WWTP	158.58	
			FIRST AID KIT MAINTENANCE - FOF	54.90	
			FIRST AID KIT MAINTENANCE - LAVWMA FACIL	50.64	264.12
03/15/2018	96085	07138 CALIFORNIA WATER TECHNOLOGIES	FERROUS CHLORIDE 44,860.00 LB / 7.64863	4,420.91	
			WWTP 2-4-18 FERROUS CHLORIDE 42320.00	3,962.68	8,383.59
03/15/2018	96086	01085 CALPERS LONG-TERM CARE PROGRAM	LONG-TERM CARE: PAYMENT	68.12	68.12
03/15/2018	96087	00105 CAL-STEAM	PLUMBING PARTS FOR CLARIFIER #3 AIR LINE	168.54	168.54
03/15/2018	96088	00118 CALTEST ANALYTICAL LAB	LAB ANALYSES	184.30	184.30
03/15/2018	96089	06914 CINTAS FIRST AID & SAFETY	FIRE EXTINGUISHER TRAINING SESSION 2/20	799.08	799.08
03/15/2018	96090	00157 CITY OF PLEASANTON	16-W009 WATER SUPPLY RELIABILITY	7,300.00	7,300.00
03/15/2018	96091	00307 FAIRWAY EQUIPMENT & SUPPLY	PLUMBING PARTS FOR STOCK & SCUM WIPER CL	927.63	
			PLUMBING PARTS FOR SEAL WATER REPLT PROJ	925.16	
			GASKETS & CLAMPS FOR INSTALLING NEW FERR	744.27	
			PLUMBING PARTS FOR INSTALLING NEW FERROU	627.27	3,224.33
03/15/2018	96092	02656 FASTENAL COMPANY	PPE: BDLG S VENDING MACHINE RESTOCK	70.19	
			PPE: BLDG A VENDING MACHINE RESTOCK	1.07	71.26
03/15/2018	96093	00313 FASTSIGNS	07-3203: SIGNAGE FOR DIGESTER #4	1,134.02	1,134.02
03/15/2018	96094	00314 FEDEX	2 SHIPPING CHARGES 2/22 & 2/23 FOR FOD &	47.42	47.42
03/15/2018	96095	02914 STATE OF CALIFORNIA FRANCHISE TAX BOARD	FRANCHISE TAX BOARD: PAYMENT	150.00	150.00
03/15/2018	96096	01153 GARY'S WATER TRUCK SERVICE	RTND MTR# 65352725	1,455.85	1,455.85
03/15/2018	96097	04747 HOSE AND FITTINGS	LAVWMA: CUSTOM SS HOSES FOR DRAIN COMPRE	224.05	
			LAVWMA: COMPRESSION FITTINGS FOR SEAL WA	28.22	252.27
03/15/2018	96098	05940 HULA NETWORKS	BARRACUDA SPAM FILTER RENEWAL 2/16/17 TH	1,086.12	1,086.12

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03/15/2018	96099	07523 ID ARCHITECTURE	16-A004 TO NO. 3 JANUARY 2018 DESIGN SVC	213.46	213.46
03/15/2018	96100	00424 INDUSTRIAL SAFETY SUPPLY	PPE: FALL PROTECTION HARNESSSES	634.91	634.91
03/15/2018	96101	00468 KAMAN INDUSTRIAL TECHNOLO	SPARE GEAR REDUCER FOR WASHER COMPACTOR	3,667.47	3,667.47
03/15/2018	96102	06166 KBA	COPIER FOD/ENGR/MAINT 2/18/18 - 2/28/18	383.87	383.87
03/15/2018	96103	07264 MANPOWERGROUP US INC.	M. ZAKLAN: WE 02/18/18	551.46	551.46
03/15/2018	96104	05368 JOHN MARCHAND	REGULAR BOARD MTG ATTENDANCE - 2/21/18	50.00	50.00
03/15/2018	96105	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: WE 02/18/18	1,356.75	1,356.75
03/15/2018	96106	04231 MSC INDUSTRIAL SUPPLY CO	COMPACT DRILL FOR FACILITY (ITEM WAS RET ENGRAVER FOR MARKING TOOLS RETURN: COMPACT DRILL FOR FACILITY (FROM	362.20 17.53 -362.20	  17.53
03/15/2018	96107	04796 NAPA AUTO PARTS	COOLANT FOR STOCK FLEET	37.54	37.54
03/15/2018	96108	07100 ARNE OLSON	REGULAR BOARD MTG ATTENDANCE - 2/21/18	50.00	50.00
03/15/2018	96109	05364 ON-SITE HEALTH & SAFETY	RESPIRATOR FIT TESTING SERVICES	324.00	324.00
03/15/2018	96110	00620 P G & E	VARIOUS PS, RESERVOIRS & TURNOUTS ELEC - DISTRICT OFFICE ELECTRICITY - FEB 2018 FSL AERATORS; LAB HVAC; FLEET - FEB 2018 DISTRICT OFFICE GAS CHARGES - FEB 2018 PUMP STATION R200B ELECTRIC - MAR 2018 DO UTILITY BUILDING - FEB 2018 DO UTILITY BUILDING GAS CHARGES - FEB 20	19,220.57 4,029.59 1,976.18 1,141.34 608.70 88.38 32.79	      27,097.55
03/15/2018	96111	06023 JERRY PENTIN	REGULAR BOARD MTG ATTENDANCE - 2/21/18	50.00	50.00
03/15/2018	96112	04211 PLATT ELECTRIC SUPPLY	MOTOR PROTECTION HEATERS SIZED FOR NEW I HEATER ELEMENT FOR STARTERS	471.96 84.07	 556.03
03/15/2018	96113	00663 PLEASANTON GARBAGE SVC IN	WWTP GRIT BOX & GARBAGE/RECYCLE BINS FOR	5,500.28	

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			FOD GARBAGE SERVICE 1/26/2/25/18	480.43	5,980.71
03/15/2018	96114	05543 ADMINISTRATORS (PBIA) PREFE	MARCH 2018 - DENTAL	22,518.90	22,518.90
03/15/2018	96115	07727 PURE HEALTH SOLUTIONS, INC.	OPS WATER FILTERATION SYSTEM-2 WATER UNI	131.10	131.10
03/15/2018	96116	03115 R & S ERECTION OF CONCORD I	DISTRICT OFFICE - ANNUAL TEST OF OVERHEA	165.00	165.00
03/15/2018	96117	05770 SANACT INC DBA ROTO ROOTEF	SSO 2-18-18 TASSAJARA & WALLACE DUBLIN	4,400.00	4,400.00
03/15/2018	96118	02125 SEEVER & SONS TIRE	TIRES FOR FLEET STOCK	831.85	831.85
03/15/2018	96119	04891 SSI AERATION INC.	9' EDPM DISC MEMBRANES WITH 1 MM SLITS;	6,201.93	6,201.93
03/15/2018	96120	08338 TERRAPHASE ENGINEERING	SPCC PROGRAM DEVELOPMENT PROGRESS PAYMEN	3,968.55	3,968.55
03/15/2018	96121	06650 TOKAY SOFTWARE	WEB TEST REPORTS ENTERED JANUARY 2018	14.00	14.00
03/15/2018	96122	00696 TRAVERSO'S WORK SHOE HQ	JOE HATTRUP SAFETY SHOES	157.31	157.31
03/15/2018	96123	01806 U.S. BANK	COPIER LEASE LAB/CUST SVC/ EXEC - 3/1/18	947.20	947.20
03/15/2018	96124	01222 UNITED STATES TREASURY	GARNISHMENT - IRS: PAYMENT	420.50	420.50
03/15/2018	96125	00556 UNITED WAY OF THE BAY AREA	UNITED WAY: PAYMENT	207.40	207.40
03/15/2018	96126	00924 VERIZON WIRELESS	CELL PHN SVC AND EQUPTMNT CHARGES 2/4/1	3,597.97	3,597.97
03/15/2018	96127	00928 VINCENT ELEC MOTOR CO., INC	LAVWMA: PUMP #10 MOTOR RECONDITIONING A	13,965.37	27,672.05
			LAVWMA: PUMP #08 MOTOR RECONDITIONING A	13,706.68	
03/15/2018	96128	00933 VWR INTERNATIONAL, INC.	CENTRIFUGE TUBES	92.62	148.03
			AMMONIA STD 1000PPM 16 OZ RICCA	30.72	
			AMMONIA 1L	24.69	
03/15/2018	96129	04061 WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES: GLASS CLEANER	113.11	113.11
03/15/2018	96130	00957 WEST YOST & ASSOCIATES	17-P004 TO NO. 1 JAN 6 - FEB 9	61,017.22	61,017.22
03/15/2018	96131	00957 WEST YOST & ASSOCIATES	16-R018 TO NO. OC-6 1/6/18 - 2/9/18	4,197.00	4,197.00
03/15/2018	96132	07021 BOB WOERNER	REGULAR BOARD MTG ATTENDANCE - 2/21/18	50.00	50.00



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03/15/2018	96133	00987 ZONE 7 WATER AGENCY	FEBRUARY 2018 CONNECTION FEES	3,492,948.55	3,492,948.55
03/15/2018	3152018	01676 BANK OF AMERICA	BANK ANALYSIS - FEBUARY 2018	681.52	681.52
03/19/2018	8104	05511 CALIFORNIA STATE	CHILD SUPPORT GARNISHMENT: PAYMENT	690.46	690.46
03/19/2018	3192018	03718 HR SIMPLIFIED	IRS 125 2017 & 2018 POS	1,014.12	1,014.12
03/19/2018	607031918	01098 NATIONWIDE RETIREMENT SOLI	NATIONAL DEFERRED COMPENSATION: PAYMENT	52,732.91	52,732.91
03/19/2018	1001035858	00494 PERS	RETIREMENT: PAYMENT	98,945.00	98,945.00
03/20/2018	74853378	00558 IRS - PAYROLL TAXES	FEDERAL WITHHOLDING TAXES: PAYMENT	148,473.36	148,473.36
03/20/2018	2005344832	00559 EDD - PAYROLL	CALIFORNIA STATE TAXES: PAYMENT	29,819.58	29,819.58
03/22/2018	96134	00710 AAI TERMITE & PEST CONTROL	MARCH TERMITE & PEST CONTROL @ LAVWMA 71	74.00	74.00
03/22/2018	96135	07832 CAROL ATWOOD	ATWOOD REIMB MILEAGE THRU W/E 03/07/2018	40.44	40.44
03/22/2018	96136	01013 BARRETT BUSINESS SERVICES	N. POON: WE 02/25/18	437.76	
			A. HARTRICK: W/E 2/25/18	204.80	642.56
03/22/2018	96137	04688 KENNY BAXTER	BAXTER CERT REIMB FOR COLLECTION SPECIAL	155.00	
			BAXTER CERT REIMB FOR WWTP OPS GRADE TI	105.00	260.00
03/22/2018	96138	00103 C. OVERAA & CO.	16-R014 PP 13 2/1/18 - 2/28/18	1,146,979.29	1,146,979.29
03/22/2018	96139	03614 CAROLLO ENGINEERS INC.	12-P003 TO NO. OC-11 NOV 1, 2017 - NOV 3	8,659.00	8,659.00
03/22/2018	96140	04691 INC. EQUIFAX INFORMATION SV	EQUIFAX	391.20	391.20
03/22/2018	96141	04727 EVOQUA WATER TECH. LLC	DERWA: MEMCLEAN EXA2 55GAL	1,529.50	1,529.50
03/22/2018	96142	05509 FULL SPECTRUM ANALYTICS, IN	GCMS ANNUAL SERVICE CONTRACT	5,195.62	5,195.62
03/22/2018	96143	00937 GRAINGER, INC.	CHARGER FOR FLEET SHOP	256.74	
			TOOL BOX FOR UNIT #114	84.49	
			FOAM INSERTS FOR UNIT #114 TOOL BOX	44.25	
			HANG/STACK BINS FOR FACILITIES SHOP	35.84	

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			GLUE TRAP	17.85	439.17
03/22/2018	96144	04424 GRAYBAR ELECTRIC COMPANY	ELE SHOP STOCK MATERIALS	337.99	
			ELE SHOP STOCK MATERIAL	198.55	
			USB POWER RECEPTACLES FOR FIREMOLD IN OP	196.47	
			ELE PARTS TO EXTEND POWER FEED FOR FUEL	142.47	
			COVER PLATES FOR USB RECEPTACLES; FUSES	137.34	
			WIRING DEVICE FOR FUEL SKID MEDIA CONVEY	55.25	1,068.07
03/22/2018	96145	08484 EDUARDO GUTIERREZ	GUTIERREZ CERT REIMB FOR COLLECTIONS SYS	345.00	345.00
03/22/2018	96146	06791 HYLAND SOFTWARE, INC.	PROFESSIONAL SERVICES - SOFTWARE UPGRADE	8,331.25	8,331.25
03/22/2018	96147	01242 INFO SEND, INC	UB BILLING PRINTING/MAILING SERVICES 2/2	303.87	303.87
03/22/2018	96148	00478 FLORENCE KHAW	KHAW REIMB EXP AT WATER CONSERVATON MEET	12.90	12.90
03/22/2018	96149	03653 LORI MARTIN	MARTIN REIMB EXP FOR CITIZENS WATER ACAD	163.92	163.92
03/22/2018	96150	04594 MCCAMPBELL ANALYTICAL INC	CUSTOMER LAB TESTS 2-21-18 IVY GLEN DR.,	72.00	72.00
03/22/2018	96151	01078 STEFANIE OLSON	OLSON REIMB EXP AT CA WATER EFFICEINCY P	95.05	95.05
03/22/2018	96152	01293 PK SAFETY SUPPLY	PPE: TRAFFIC VESTS (DSRSD LOGO)	868.32	868.32
03/22/2018	96153	00762 TESTAMERICA LABORATORIES I	LAB ANALYSES	27.50	
			LAB ANALYSES	27.50	55.00
03/22/2018	96154	00843 THE COVELLO GROUP INC	16-S021 TO NO. OC-8 2/1/18 - 2/28/18	3,165.50	
			16-P028 TO OC-10 2/1/18 - 2/28/18	1,316.25	
			18-P012 TO OC-11 2/1/18 - 2/28/18	292.50	4,774.25
03/22/2018	96155	05026 UNIVAR USA INC.	WWTP SOD HYPO 4950.00 GL 3-1-18	2,547.11	
			WWTP 4800.00 GL 2-23-18	2,469.93	5,017.04
03/22/2018	96156	06643 WEIR TECHNICAL SERVICES	MANAGEMENT SERVICES - FEBRUARY 2018	12,254.21	12,254.21
03/22/2018	96157	03831 JACKIE YEE	YEE REIMB EXP FOR DISTRICT VEHICLE 03/13	60.48	60.48

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03/22/2018	96158	01719 A & M PRINTING, INC.	PRINTING: BILL INSERTS - DRUG DROP (DUBL	1,339.84	1,339.84
03/22/2018	96159	00019 A-1 ENTERPRISES	LAVWMA FEB' 18 MONTHLY/WEEKLY STREET SWE	220.00	
			WWTP MONTHLY STREET SWEEPING FEB' 18	170.00	390.00
03/22/2018	96160	01482 AAA LOCKSMITHS	SERVICE CALL: REKEY BLDG K LOCK	135.00	135.00
03/22/2018	96161	00991 ACCU STANDARD, INC.	LAB CHEMICALS	126.39	
			LAB CHEMICALS	110.96	237.35
03/22/2018	96162	07554 AIRGAS USA, LLC	WELDING GAS	264.55	
			(2QTY) PROPANE FOR FORKLIFTS	136.15	
			MAR 2018: CYLINDER RENTAL - ACETYLENE, A	76.99	477.69
03/22/2018	96163	03813 AT&T CONFERENCING	16-A002 TELECONFERENCE SVCS FEBRUARY 201	21.96	21.96
03/22/2018	96164	03049 BABBITT BEARING CO, INC	COUPLER FOR EPS PUMP INSPECTION	360.00	360.00
03/22/2018	96165	00079 BAY AREA AIR QUALITY MGMT.	BAAQMD ANNUAL PERMIT FEE - PLANT 15888 (	572.00	572.00
03/22/2018	96166	04042 BAY AREA NEWS GROUP	BAY AREA NEWS GROUP - SIGNIFICANT NONCOM	194.40	194.40
03/22/2018	96167	04536 BICKMORE	JULY 2017 OPEB ACTUARIAL VALUATION REPOR	8,450.00	8,450.00
03/22/2018	96168	02217 BSK ASSOCIATES INC.	LAB ANALYSES	160.00	160.00
03/22/2018	96169	01289 BURLINGAME ENGINEERS INC	LAVWMA SLSS: REPLT CHEMICAL PUMPS AND CO	5,403.93	5,403.93
03/22/2018	96170	05404 CALIFORNIA FIRST AID & SAFET	DISTRICT OFFICE - FIRST AID KIT MAINTENA	123.45	123.45
03/22/2018	96171	07138 CALIFORNIA WATER TECHNOLO	WWTP 3-2-18 FERROUS CHLORIDE 41,960.00	3,904.71	3,904.71
03/22/2018	96172	00105 CAL-STEAM	FITTINGS FOR SHOP STOCK	171.92	171.92
03/22/2018	96173	05821 CASTRO VALLEY SANITARY DIST	SPECIAL DISCHARGE PERMIT NO. 12659 RENEW	420.00	420.00
03/22/2018	96174	00136 CDW GOVERNMENT INC.	CISCO ASA WITH FIREPOWER SERVICE IPS AND	5,720.76	5,720.76
03/22/2018	96175	01579 CHANNING-BETE COMPANY	WC - 2ND GRADE ACTIVITY BOOKLETS	733.95	733.95
03/22/2018	96176	06914 CINTAS FIRST AID & SAFETY	FIRE EXTINGUISHER TRAINING SESSION 2/28	745.00	745.00

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03/22/2018	96177	01167 CITY OF DUBLIN	ENCROACHMENT PERMIT 11506 BLOOMINGTON WA	455.00	455.00
03/22/2018	96178	00014 COUNTY OF ALAMEDA	FY 2017 FUELING - FOD/INSP/CFRS - JAN. 2	3,044.25	3,044.25
03/22/2018	96179	00237 DERWA	DERWA OPERATING FEB 2018	621,846.16	621,846.16
03/22/2018	96180	00277 EBMUD	LAVWMA LEWELLING WTR & SWR FEB' 18	164.14	164.14
03/22/2018	96181	05583 ENPDES.COM & ASSOCIATES	CIWQS ESMR 2.0 AND 2.5 COMPLIANCE LICENS	1,550.00	1,550.00
03/22/2018	96182	08029 ATTN: TREASURY MANAGEMENT	16-R014 PP 13 OVERAA ESCROW ACCT	60,368.91	60,368.91
03/22/2018	96183	00307 FAIRWAY EQUIPMENT & SUPPLY	PLUMBING PARTS FOR AERATION BASIN #3 REP	986.11	986.11
03/22/2018	96184	02656 FASTENAL COMPANY	PPE: BLDG S VENDING MACHINE RESTOCK	133.58	
			DERWA: SELF TAPPING SCREWS FOR UV PUMP I	74.59	208.17
03/22/2018	96185	00314 FEDEX	HR SHIPPING CHARGES	28.91	28.91
03/22/2018	96186	06549 HATTON CRANE & RIGGING INC.	CRANE LIFT @ FSL FOR DREDGE	1,210.00	1,210.00
03/22/2018	96187	07848 LLP JARVIS, FAY, DOPORTO & GI	GENERAL COUNSEL SVCS - FEBRUARY 2018	4,666.50	4,666.50
03/22/2018	96188	03730 KRAMER WORKPLACE INVESTIC	EMPLOYMENT RELATED LEGAL SERVICES	4,967.00	4,967.00
03/22/2018	96189	07193 LAI & ASSOCIATES	FIELD DENSITY TESTING 2-17-18 5628 WELLS	994.45	994.45
03/22/2018	96190	07264 MANPOWERGROUP US INC.	M. ZAKLAN: WE 02/11/18	590.85	
			M. ZAKLAN: WE 02/25/18	341.38	932.23
03/22/2018	96191	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: WE 02/25/18	1,005.00	1,005.00
03/22/2018	96192	01650 MICROSOFT	QTY (10) SURFACE PRO, (10) DOCKS, (10) T	22,099.07	22,099.07
03/22/2018	96193	04231 MSC INDUSTRIAL SUPPLY CO	STORAGE CABINET FOR FOD	957.97	
			GAUGES FOR FUEL SKID; CLAMPS FOR GLYCOL	602.73	
			REPLT DRAIN FLUSH DEVICES, ACID BRUSHES,	280.23	1,840.93
03/22/2018	96194	04796 NAPA AUTO PARTS	ANTIFREEZE FOR FUEL SKID	364.20	
			ANTIFREEZE FOR FUEL SKID GLYCOL CHILL LO	177.04	

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			FLEET-DEF FOR STOCK	95.97	
			CLEANING BRUSH #503E	39.44	676.65
03/22/2018	96195	00620 P G & E	LAVWMA PS FEEDER A - MAR 2018	84,926.74	
			LAVWMA PS FEEDER B - MAR 2018	29,493.36	
			WWTP ELECTRICITY - FEB 2018	17,037.05	
			LAVWMA PIPELINE & LIVERMORE LINE - MAR 2	894.02	
			RESERVOIR 3A ELECTRICITY - FEB 2018	46.40	132,397.57
03/22/2018	96197	07412 PURETEC INDUSTRIAL WATER	CATION ANION MIXED BED EXCHANGE	219.90	
			DI RENTAL QUARTERLY	132.30	352.20
03/22/2018	96198	04105 R & B COMPANY	FREIGHT CHARGES FOR S1701099.001	14.93	14.93
03/22/2018	96199	00708 RESTEK CORP	LAB SUPPLIES AND CHEMICALS	217.54	217.54
03/22/2018	96200	06345 RON DUPRATT FORD	2018 FORD F-350 SUPER DUTY XL SRW 4 X 2	40,422.33	40,422.33
03/22/2018	96201	08339 SAN FRANCISCO ELEVATOR INC	DIV53: ELEVATOR MAINTENANCE (MARCH)	475.00	475.00
03/22/2018	96202	00740 SAN RAMON CHAMBER OF COM	SAN RAMON CHAMBER OF COMMERCE DUES 2018	1,025.00	1,025.00
03/22/2018	96203	00774 SIEMENS INDUSTRY, INC	REPLT LEVEL TRANSDUCER FOR RES 300A	1,037.88	1,037.88
03/22/2018	96204	00779 SIGMA-ALDRICH, INC.	LAB SUPPLIES AND CHEMICALS	72.92	72.92
03/22/2018	96205	06861 SIGMA MECHANICAL	PUMP IMPELLER & LEG KIT FOR LIFT STATION	1,675.24	1,675.24
03/22/2018	96206	03618 SKILLSOFT	ONLINE DIVERSITY COMPLIANCE TRAINING	706.61	706.61
03/22/2018	96207	05824 TJC AND ASSOCIATES, INC.	17-A007 ELECTRICAL DESIGN SERVICES THROU	3,904.88	3,904.88
03/22/2018	96208	02017 TOLL BROTHERS, INC	REFUND FOR 6008 ALPINE BLUE DR	27.09	
			REFUND FOR 7102 HYACINTHUS LN	7.16	34.25
03/22/2018	96209	00696 TRAVERSO'S WORK SHOE HQ	FOD WORK SHOES FOR R.LAWRENCE, D. PETTIN	647.31	
			E&AD WORK SHOES FOR R.BROOKS, ROGER LI,	475.92	
			SAFETY SHOES V.SEVILLA 012692 & J.HOLGUI	400.00	
			FOD WORK SHOES FOR T. JOHNSON & EDDIE GU	400.00	

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			MMD WORK SHOES: M. DELA ROSA & I. LOPEZ	340.79	
			OPS WORK SHOES FOR D. BAILEY	192.17	
			MMD WORK SHOES FOR S.HALLIDAY	179.35	
			BRACKETT WORK BOOTS	157.31	
			EMD WORK SHOES FOR T. STODDARD	157.31	2,950.16
03/22/2018	96210	07140 USA FLEET SOLUTIONS	MAR 2018: FLEET GPS TRACKING SYSTEM	1,638.35	1,638.35
03/22/2018	96211	07290 V. W. HOUSEN & ASSOCIATES, IN	15-W017 TO NO. OC-3 THROUGH JANUARY 31 2	4,429.14	
			PLAN REV SCHAEFER RANCH WASTEWATER 12/1/	479.00	4,908.14
03/22/2018	96212	00933 VWR INTERNATIONAL, INC.	MERCURY STD	39.66	
			SODIUM CHLORIDE	12.59	52.25
03/22/2018	96213	04061 WAXIE SANITARY SUPPLY	HOT CUPS	153.82	153.82
03/22/2018	96214	00957 WEST YOST & ASSOCIATES	16-S001 - T.O. NO. 2 JAN 6 - FEB 9	52,630.25	
			TASK ORDER NO. OC-11 -JAN 6 - FEB 9	21,489.00	
			16-R014 - TASK ORDER NO. OC-10 JAN 6 -	2,137.50	
			T.O. NO. OC-12 -JAN 6 - FEB 9	1,307.50	
			16-W009 - T.O. NO. OC-9 JAN 6 - FEB 9	900.00	78,464.25
03/22/2018	96215	00987 ZONE 7 WATER AGENCY	RENT OF WORKING STORAGE FOR PERIOD OF 4/	31,000.00	31,000.00
03/26/2018	3262018	03718 HR SIMPLIFIED	IRS 125 2017 & 2018 DCA/FSA/POS	3,106.05	3,106.05
03/26/2018	11657015	00591 NEOPOST USA INC.	POSTAGE ADVANCE 03/26/2018	500.00	500.00
03/29/2018	96216	01013 BARRETT BUSINESS SERVICES	S. MONTAGUE: W/E 3/4/18	838.50	
			A. HARTRICK: W/E 3/4/18	819.20	
			N. POON: WE 03/04/18	437.76	2,095.46
03/29/2018	96217	00085 RHODORA BIAGTAN	BIAGTAN REIMB EXP FOR MILEAGE W/E 03/07/	98.65	98.65
03/29/2018	96218	00103 C. OVERAA & CO.	EAST AMADOR LIFT STATION VALVE REPLACEME	19,689.54	19,689.54
03/29/2018	96219	03614 CAROLLO ENGINEERS INC.	16-R014 TO NO. 1 FEB 1-28	32,921.00	

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			07-3203 TO NO. 2 2/1/18 -2/28/18	20,034.58	
			16-A002 TO NO. 0C-10 FEB 1- 28	14,870.39	
			TO NO. 0C-13 PROF SERVICES 01/01/18 TO 0	13,658.50	
			16-R014 TO NO. 0C-12 FEB 1 - 28	5,483.07	86,967.54
03/29/2018	96220	03614 CAROLLO ENGINEERS INC.	16-S034 TO OC-2 FEB 1 - 28	756.00	756.00
03/29/2018	96221	03572 BONIFACIO DUENAS	DUENAS COMPUTER LOAN	1,424.16	1,424.16
03/29/2018	96222	00937 GRAINGER, INC.	(2QTY) SS FIXED WORK TABLE FOR RES 1A PA	979.43	
			CASTER WHEELS FOR FACILITIES SHOP WORK B	283.80	
			(2QTY) HOUR METER FOR NEW INFLUENT ROOM	112.68	
			DERWA: PUSH TO CONNECT TUBE CONNECTION F	24.43	
			LAMPS FOR ACUITY EMERGENCY LIGHTS	21.64	1,421.98
03/29/2018	96223	04424 GRAYBAR ELECTRIC COMPANY	TOOLS: HYDRAULIC CONDUIT HOLE PUNCH SET	1,652.73	
			PLUG & RECEPTACLE FOR FUEL SKID CONVEYOR	762.72	
			TOOLS:(2QTY) PUNCH UNIT	202.82	
			LAVWMA: ELE MATL FOR SLSS	40.99	2,659.26
03/29/2018	96224	00439 IUOE LOCAL 39	LOCAL 39 UNION DUES: PAYMENT	5,442.12	5,442.12
03/29/2018	96225	04973 NATERCIA SAUCEDA	CASE ID FL364781: PAYMENT	111.23	111.23
03/29/2018	96226	02470 SHRED-IT USA LLC	SHREDDING SERVICE - MARCH 2018 INVOICE	106.47	106.47
03/29/2018	96227	00805 SUE STEPHENSON	STEPHENSON RIEMB EXP AT ACWA 2018 - 03/1	5.00	5.00
03/29/2018	96228	00762 TESTAMERICA LABORATORIES I	LAB ANALYSES	117.50	117.50
03/29/2018	96229	00843 THE COVELLO GROUP INC	16-S019 TO NO. 7 2/1/18 - 2/28/18	94.00	94.00
03/29/2018	96230	05026 UNIVAR USA INC.	SOD HYPO DERWA RECYCLE PLANT 3-3-18 4798	2,259.86	2,259.86
03/29/2018	96231	05127 VISION SERVICE PLAN - CA (VSF	APRIL 2018 - VISION	2,947.57	2,947.57
03/29/2018	96232	01738 3T EQUIPMENT COMPANY INC.	PUMP REBUILD KIT FOR VEHICLE #110	141.18	141.18
03/29/2018	96233	01719 A & M PRINTING, INC.	BUSINESS CARDS - ROPER MACARAEG	49.16	49.16

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03/29/2018	96234	00009 ACWA	ONLINE JOB POSTING - W/WW SYSTEMS OPERAT	525.00	525.00
03/29/2018	96235	01180 ADS REPROGRAPHICS, INC.	TONER FOR HP LARGE SCALE PRINTER	488.39	488.39
03/29/2018	96236	07510 ALL-CAL EQUIPMENT SERVICES	CRANE INSPECTIONS FOD & WWTP	5,485.00	5,485.00
03/29/2018	96237	01954 ANDERSON'S UNIFORMS	UNIFORM ITEMS FOR A. ORTEGA	175.54	
			UNIFORMITEMS FOR E. PADILLA	172.27	347.81
03/29/2018	96238	06349 ARCSINE ENGINEERING	17-A007 TO NO. 2: 2/1/18 - 2/28/18	7,253.58	
			16-A005 POWER DISTRIBUTION SYSTEM 2/1/18	3,099.90	
			16-A002 ARCSINE TO NO. OC-3 2/1/18 - 2/2	1,670.07	12,023.55
03/29/2018	96239	00622 AT&T	C3 - TELE SVCS 2/13/18 - 3/12/18	1,110.00	
			C3 - CC DO T1 X 2 THRU 2/13/18 - 3/12/1	330.26	
			C3 - T1 WWTP TO PS300 DV THRU 2/13/18 -	112.27	1,552.53
03/29/2018	96240	08495 JORGE BARAJAS	REFUND FOR 8624 BEVERLY LN	94.44	94.44
03/29/2018	96241	05097 BATTERIES PLUS	(8QTY) 12V BATTERIES FOR UPS AND EMERGEN	183.10	183.10
03/29/2018	96242	02217 BSK ASSOCIATES INC.	LAB ANALYSES	762.00	762.00
03/29/2018	96243	08428 CAL ENGINEERING & GEOLOGY,	17-A006 TO NO. OC-1 PROGRESS BILLING THR	1,828.50	1,828.50
03/29/2018	96244	01085 CALPERS LONG-TERM CARE PR	LONG-TERM CARE: PAYMENT	68.12	68.12
03/29/2018	96245	00118 CALTEST ANALYTICAL LAB	LAB ANALYSES	285.95	
			LAB ANALYSES	148.20	434.15
03/29/2018	96246	00136 CDW GOVERNMENT INC.	QTY (50) ADOBE ACROBAT PRO RENEWAL, YR 2	2,000.00	2,000.00
03/29/2018	96247	08447 CHEMTRADE CHEMICALS US LL	WWTP ALUM SULFATE 3785.708	2,881.89	2,881.89
03/29/2018	96248	00157 CITY OF PLEASANTON	WWTP: WATER 1-4-18 - 3-7-18	258.78	
			FOD WATER 1-3-18 - 3-5-18	212.34	
			DERWA: 32018 WATER 1-3-18 - 3-5-18	163.08	
			LAVWMA: 3668 WATER 1-3-18 - 3-4-18	145.86	



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			FOD IRRIG: 3638 WATER 1-3-18 - 3-5-18	95.96	876.02
03/29/2018	96249	01156 CWEA	CWEA ANNUAL CONF REGISTRATION FOR LAB LU	53.00	53.00
03/29/2018	96250	00241 DGS OFS SVC REVOLVING FUNE	NATURAL GAS SERVICE @ THE WWTP - 01/18	26,723.64	
			NATURAL GAS SERVICE @ THE WWTP - 02/18	21,586.86	48,310.50
03/29/2018	96251	08509 ALISSA DREON	2018 CCC SCIENCE & ENGINEERING FAIR: TEA	100.00	100.00
03/29/2018	96252	00307 FAIRWAY EQUIPMENT & SUPPLY	END CAPS FOR RAS #1 FLOWMETER TEST	1,139.18	
			DERWA: VALVES & FITTINGS FOR SF HOSE BIB	384.65	1,523.83
03/29/2018	96253	02656 FASTENAL COMPANY	PPE: BLDG A VENDING MACHINE RESTOCK	269.56	269.56
03/29/2018	96254	02914 STATE OF CALIFORNIA FRANCHI	FRANCHISE TAX BOARD: PAYMENT	150.00	150.00
03/29/2018	96255	00328 FRANK A. OLSEN CO.	(8QTY) 1" PEC PLUG VALVES FOR SLUDGE PUM	1,357.70	1,357.70
03/29/2018	96256	07137 GOODYEAR COMMERCIAL TIRE	VACUUM TRUCK TIRES AND LABOR	1,184.88	1,184.88
03/29/2018	96257	08511 KIMBERLY HANSELL	2018 CCC SCIENCE & ENGINEERING FAIR: TEA	100.00	100.00
03/29/2018	96258	08498 YOLANDA HARRIS	REFUND FOR 7443 BRIGADOON WAY	16.50	16.50
03/29/2018	96259	03149 HDS WHITE CAP CONST SUPPLY	MISC SUPPLIES: PIPE WRAP & RUSTOLEUM PAI	93.30	93.30
03/29/2018	96260	08496 NOEL HIBBARD	REFUND FOR 6932 TYNE CT	61.71	61.71
03/29/2018	96261	06732 HIRERIGHT, INC.	EMPLOYMENT BACKGROUND SCREENING SERVICES	620.52	620.52
03/29/2018	96262	07231 HUFF CONSTRUCTION INC	MTR# 1578550 RTN AND TESTING	1,678.71	1,678.71
03/29/2018	96263	07652 HUNT & SONS, INC.	FUEL 87 OCTANE	2,431.50	2,431.50
03/29/2018	96264	07017 HYDROSCIENCE ENGINEERS, IN	T.O. NO. 1 TO AGMT DATED MAY 4, 2016 - C	1,191.78	1,191.78
03/29/2018	96265	08497 MARIANNE JEW	REFUND FOR 11275 ROLLING HILLS DR	1,530.74	1,530.74
03/29/2018	96266	01225 KAESER COMPRESSORS, INC	DERWA: (3QTY) OIL FILTERS FOR MF AIR COM	373.72	373.72
03/29/2018	96267	08508 MARIA LAWS	2018 CCC SCIENCE & ENGINEERING FAIR: TEA	100.00	100.00
03/29/2018	96268	03127 LUHDORFF & SCALMANINI	DLD GROUNDWATER MONITORING: REVIEW ANNUA	4,638.50	4,638.50

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03/29/2018	96269	07264 MANPOWERGROUP US INC.	M. ZAKLAN: WE 03/04/18	498.94	498.94
03/29/2018	96270	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: WE 03/04/18	1,390.25	1,390.25
03/29/2018	96271	04231 MSC INDUSTRIAL SUPPLY CO	SHOP CONSUMABLES: MED GRADE SMOOTH GLASS	312.78	312.78
03/29/2018	96272	08504 SRISAI NACHURI	2018 CCC SCIENCE & ENGINEERING FAIR: AWA	350.00	350.00
03/29/2018	96273	04796 NAPA AUTO PARTS	ANTIFREEZE FOR FUEL SKID GLYCOL CHILL LO LOOM FOR FLEET STOCK BRAKES FOR VEHICLE #73 + CREDIT	364.20 26.22 5.81	396.23
03/29/2018	96274	02109 ONE HOUR DELIVERY SERVICE,	ONE HOUR DELIVERY - BOARD PACKETS 3/2/18	97.00	97.00
03/29/2018	96275	00620 P G & E	MISC PUMP STNS, RESERVOIRS, TO'S ELEC -	30,754.28	30,754.28
03/29/2018	96276	08505 AVANTIKA PANDIYAN	2018 CCC SCIENCE & ENGINEERING FAIR: AWA	400.00	400.00
03/29/2018	96277	08512 BRINDA PATEL	2018 CCC SCIENCE & ENGINEERING FAIR: TEA	100.00	100.00
03/29/2018	96278	00649 PERKIN ELMER HEALTH SCIENC	QUARTZ PIPE	602.29	602.29
03/29/2018	96279	04940 PERS PUBLIC AGENCY COALITIC	PERS PAC ANNUAL MEMBERSHIP 18 -19	250.00	250.00
03/29/2018	96280	08506 LEKHA PILLARISSETTI	2018 CCC SCIENCE & ENGINEERING FAIR: AWA	250.00	250.00
03/29/2018	96281	08510 VIJAY PILLARISSETTI	2018 CCC SCIENCE & ENGINEERING FAIR: MEN	100.00	100.00
03/29/2018	96282	04211 PLATT ELECTRIC SUPPLY	SPARE SOFT STARTERS FOR FOD POTABLE WATE SPARE SOFT STARTER FOR FOD RECYCLED WATE	7,158.48 3,033.62	10,192.10
03/29/2018	96283	05284 PLEASANTON WEEKLY	1 YR SUBSCRIPTION PLEASANTON WEEKLY 2018	120.00	120.00
03/29/2018	96284	05475 PRESIDIO SYSTEMS, INC.	ON-CALL CCTV INSPECTION CRAMWELL AVE ON-CALL CCTV INSPECTION FALLON ROAD	1,920.00 1,200.00	3,120.00
03/29/2018	96285	08503 MELANIE QUAN	2018 CCC SCIENCE & ENGINEERING FAIR: AWA	500.00	500.00
03/29/2018	96286	04105 R & B COMPANY	PARTS FOR REPAIRS	232.70	232.70
03/29/2018	96287	04251 R.L. RIGHETTI ENTERPRISES IN	CO-GEN HEAD REBUILD	13,087.40	

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			FILTERS FOR DREDGE	109.16	13,196.56
03/29/2018	96288	08507 NEEL REDKAR	2018 SCIENCE & ENGINEERING FAIR: AWARD W	300.00	300.00
03/29/2018	96289	06284 RELIANT TECHNOLOGY	EMC WWTP REPLACEMENT HARD DRIVES X2	1,575.65	1,575.65
03/29/2018	96290	06345 RON DUPRATT FORD	BRAKE PADS FOR VEHICLE #43	367.62	367.62
03/29/2018	96291	08494 MARIO SCOMA	REFUND FOR 7888 CRANFORD LN	44.54	44.54
03/29/2018	96292	06650 TOKAY SOFTWARE	WEB TEST ENTRY FEES FEBRUARY 2018	47.00	47.00
03/29/2018	96293	00696 TRAVERSO'S WORK SHOE HQ	FOD SAFETY SHOES: J.HENDRYX, J.KILLIPS,	934.29	
			MMD SAFETY SHOES: B.BROUGH, R.BAKER,R.FR	801.79	
			OPS SAFETY SHOES: J. HOLGUIN, S. TRAN	347.47	
			JMAINES: FY18 SAFETY SHOES	200.00	
			EMD SAFETY SHOES: R. BROOKS 5-25-17	200.00	
			LAB SAFETY SHOES/INSOLES: D. BONN 5/4/17	200.00	
			SHALLIDAY: FY18 EMPLOYEE SAFETY SHOES	185.71	2,869.26
03/29/2018	96294	08499 VLADAMIR TRIANTAFILLIDIS	REFUND FOR 8816 OLIVER PL	88.60	88.60
03/29/2018	96295	01470 TRI-VALLEY HOSE	HOSES FOR VEH #109	114.75	114.75
03/29/2018	96296	01806 U.S. BANK	COPIER LEASE LAB/CUST SVC/ EXEC - APRIL	483.24	483.24
03/29/2018	96297	00903 UNITED RENTALS, INC.	SCISSOR LIFT RENTAL FOR FOD BLDG WAREHOU	755.97	755.97
03/29/2018	96298	01222 UNITED STATES TREASURY	GARNISHMENT - IRS: PAYMENT	420.50	420.50
03/29/2018	96299	00556 UNITED WAY OF THE BAY AREA	UNITED WAY: PAYMENT	207.40	207.40
03/29/2018	96300	00928 VINCENT ELEC MOTOR CO., INC	RECONDITION LANDIA MOTOR FOR KRUGER AERA	11,462.98	
			RECONDITION LANDIA MOTOR FOR KRUGER AERA	8,633.48	
			MOTOR FOR RAS PUMP #1 COOLING FAN	386.25	20,482.71
03/29/2018	96301	00933 VWR INTERNATIONAL, INC.	SO4, SIO2, BUFFER BOD, AUTOCLAVE BAG, GL	456.92	
			6LITHIUM STD	100.31	
			LAB CHEMICALS AND SUPPLIES	60.02	617.25

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03/29/2018	96302	00946 WATEREUSE ASSOCIATION	WATEREUSE 2018 ASSOCIATION DUES	4,547.50	4,547.50
03/29/2018	96303	08423 WATERTALENT LLC	J. BALLOU: WE 03/04/18	4,698.00	4,698.00
03/29/2018	96304	04061 WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	2,126.38	
			VACUUM FOR DO	408.25	2,534.63
03/29/2018	96305	08500 YAHUI XU	REFUND FOR 2343 CENTRAL PKWY	95.33	95.33
03/29/2018	96306	03508 XYLEM WATER SOLUTIONS USA	16-R014 DERWA UV LAMP WIPERS	1,099.00	1,099.00
03/29/2018	96307	00987 ZONE 7 WATER AGENCY	TREATED WATER SERVICE FOR FEB' 18	912,873.18	
			CREDIT FOR JAN 2018 MONTHLY FIXED CHARGE	-6,639.00	906,234.18
04/02/2018	8108	05511 CALIFORNIA STATE	CHILD SUPPORT GARNISHMENT: PAYMENT	690.46	690.46
04/02/2018	4022018	03718 HR SIMPLIFIED	IRS 125 2018 POS	465.70	465.70
04/02/2018	15194297	00494 PERS	RETIREMENT: PAYMENT	100,293.12	100,293.12
04/02/2018	607040218	01098 NATIONWIDE RETIREMENT SOLI	NATIONAL DEFERRED COMPENSATION: PAYMENT	52,336.91	52,336.91
04/02/2018	608040218	01098 NATIONWIDE RETIREMENT SOLI	NATIONAL DEFERRED COMPENSATION: PAYMENT	40.00	40.00
04/03/2018	2287980	00558 IRS - PAYROLL TAXES	FEDERAL WITHHOLDING TAXES: PAYMENT	150,258.26	150,258.26
04/03/2018	74933010	00558 IRS - PAYROLL TAXES	FEDERAL WITHHOLDING TAXES: PAYMENT	433.87	433.87
04/03/2018	437035584	00559 EDD - PAYROLL	CALIFORNIA STATE TAXES: PAYMENT	30,728.53	30,728.53
04/03/2018	921363008	00559 EDD - PAYROLL	CALIFORNIA STATE TAXES: PAYMENT	40.00	40.00
04/05/2018	96308	06552 BILLING SOLUTIONS INC. AMERI	AQUAHAWK CUSTOMER PORTAL 4/1/18 - 5/1/18	2,421.00	2,421.00
04/05/2018	96309	00058 ARROWHEAD MOUNTAIN SPRIN	FOD BOTTLED WATER 2-17-18 - 3-16-18	54.49	54.49
04/05/2018	96310	00058 ARROWHEAD MOUNTAIN SPRIN	LAVWMA BOTTLED WATER 2-7-18 - 3-6-18	8.73	8.73
04/05/2018	96311	00622 AT&T	LAVWMA PS PHONE & DSL MAR' 18	388.66	388.66
04/05/2018	96312	02217 BSK ASSOCIATES INC.	LAB ANALYSES	640.00	640.00
04/05/2018	96313	07138 CALIFORNIA WATER TECHNOLO	FERROUS CHLORIDE DELIVERY 3-15-18 41,560	3,951.57	3,951.57

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04/05/2018	96314	00105 CAL-STEAM	PVC CEMENT AND PRIMER	96.06	
			COPPER TEE'S FOR FLEET SHOP AIR LINES	30.37	126.43
04/05/2018	96315	01579 CHANNING-BETE COMPANY	WC - 2ND GRADE ACTIVITY BOOKLETS	1,575.00	1,575.00
04/05/2018	96316	01167 CITY OF DUBLIN	ENCROACHMENT PERMIT 11681 SOLANA DR 3-19	797.00	797.00
04/05/2018	96317	03997 CORRPRO COMPANIES, INC.	LAVWMA: FEB 2018 PROF SERVICES FOR MISC	2,345.20	
			LAVWMA: FEB 2018 FOLLOW-UP AS-NEEDED SER	1,260.00	3,605.20
04/05/2018	96318	03154 DAPPER TIRE CO	TIRES FOR VEHICLE #76	509.59	509.59
04/05/2018	96319	08489 JENNIFER DAVIS	REFUND FOR 4011 GALLAUP CT	46.94	46.94
04/05/2018	96320	00237 DERWA	PLEASANTON CHK 14467 PMT TO DERWA	1,622,799.00	1,622,799.00
04/05/2018	96321	01559 EATON CORPORATION	POWERNET/POWERXPERTS ON-SITE TECH SUPPOR	2,169.00	2,169.00
04/05/2018	96322	02656 FASTENAL COMPANY	PPE VENDING MACHINE RESTOCK - COMMERCE C	377.22	
			PPE VENDING MACHINE RESTOCK - BLDG S	250.29	
			PPE VENDING MACHINE RESTOCK - BLDG A	157.32	
			TOOLS & BITS FOR GENERAL USE	87.84	
			PPE VENDING MACHINE RESTOCK - BLDG S	87.39	
			PPE VENDING MACHINE RESTOCK - COMMERCE C	20.11	980.17
04/05/2018	96323	00314 FEDEX	FEDEX EXPRESS SHIPMENT SERVICE FOR FOD T	38.49	38.49
04/05/2018	96324	00314 FEDEX	FEDEX SERVICES FOR OPERATIONS	20.93	20.93
04/05/2018	96325	00699 FLYERS ENERGY, LLC	OIL FOR FLEET STOCK	1,026.44	1,026.44
04/05/2018	96326	05630 FOOTHILL LOCKSMITHS INC.	LOCKSMITH SERVICE CALL 3/27 - DISTRICT O	608.08	
			LOCKSMITH SERVICE CALL 3/20 - LAVWMA PUM	357.74	965.82
04/05/2018	96327	08491 HUA GAO	REFUND FOR 4220 ASTOR HOLLOW ST	87.22	87.22
04/05/2018	96328	08490 XIAQIN GU	REFUND FOR 3393 NUTMEG PARK ST	145.78	145.78
04/05/2018	96329	08485 SYBIL GUETERSLOH	REFUND FOR 8249 ELGIN LN	170.34	170.34

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04/05/2018	96330	03149 HDS WHITE CAP CONST SUPPLY	SUPPLIES FOR RES 1A PAX	385.43	385.43
04/05/2018	96331	08487 KIT CHING EVA HO	REFUND FOR 6563 TRALEE VILLAGE DR	96.34	96.34
04/05/2018	96332	07523 ID ARCHITECTURE	16-A004 TO NO. 3 ARCHITECTURAL DESIGN SE	3,863.00	3,863.00
04/05/2018	96333	00424 INDUSTRIAL SAFETY SUPPLY	PPE: CUT RESISTANT SAFETY GLOVES	235.98	235.98
04/05/2018	96334	08493 CHRISTOPHER IRVINE	REFUND FOR 6552 MAPLE DR	112.08	112.08
04/05/2018	96335	00468 KAMAN INDUSTRIAL TECHNOLO	(2QTY) SLEEVE FOR DIGESTER HEAT RECIRC P	43.00	43.00
04/05/2018	96336	08486 SIMON KIANG	REFUND FOR 11188 ROLLING HILLS DR	148.90	148.90
04/05/2018	96337	04873 KIMBALL MIDWEST	WRENCH, WHEEL, GLOVES, BATTERIES & CLEAN	493.01	493.01
04/05/2018	96338	07811 LANDSEA HOLDINGS CORPORA	REFUND FOR 2196 CENTRAL PKWY/FL	77.00	
			REFUND FOR 2220 CENTRAL PKWY/FL	77.00	
			REFUND FOR 4000 PINO GRANDE RD/FL	47.79	201.79
04/05/2018	96339	00509 LIEBERT CASSIDY WHITMORE	GENERAL LEGAL FEES (02/18)	1,661.50	1,661.50
04/05/2018	96340	03958 LIVERMORE AUTO GROUP	EXTRA KEY FOR VEHICLE #88	32.73	32.73
04/05/2018	96341	07264 MANPOWERGROUP US INC.	M. ZAKLAN: WE 03/11/18	498.94	498.94
04/05/2018	96342	00531 MCE CORPORATION	MTR #64833116 RTND	414.18	414.18
04/05/2018	96343	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: WE 03/11/18	1,340.00	1,340.00
04/05/2018	96344	08488 KELLY MORGENWECK	REFUND FOR 7029 N MARIPOSA LN	271.00	271.00
04/05/2018	96345	04231 MSC INDUSTRIAL SUPPLY CO	TOOL: CORDLESS MITER SAW KIT FOR FACILIT	931.87	
			SEALERS FOR MEC SHOP	380.26	
			GREASE GUNS & ADJUSTABLE WRENCHES FOR NE	287.81	
			TOOL: 18" STARRETT STRAIGHT EDGE	82.48	
			TOOL: 18" STARRETT STRAIGHT EDGE	82.48	
			(4QTY) COUPLING SLEEVES FOR STOCK	45.45	
			CREDIT: FROM ORIG INV #31999209 03/12/18	-82.48	1,727.87

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04/05/2018	96346	04796 NAPA AUTO PARTS	NAPAGOLD AIR FILTER	48.90	
			DERWA: HYDRAULIC OIL & FILTER FOR PS R20	37.48	
			PLUG FOR VEHICLE #109	3.62	90.00
04/05/2018	96347	02109 ONE HOUR DELIVERY SERVICE,	ONE HOUR DELIVERY - BOARD PACKETS 2/16/1	97.00	97.00
04/05/2018	96348	05364 ON-SITE HEALTH & SAFETY	RESPIRATOR FIT-TESTS	228.00	228.00
04/05/2018	96349	00620 P G & E	PUMP STATION R200A ELECTRIC - MAR 2018	1,296.81	
			DEPARTING LOAD NON-BYPASSABLE CHARGES -	687.41	
			RESERVOIR R200 DERWA TANK 2 ELEC - MAR 2	33.16	2,017.38
04/05/2018	96350	02906 PACIFIC SURFACING INC	RTN MTR#63946798- EVALUATION	644.11	644.11
04/05/2018	96351	04211 PLATT ELECTRIC SUPPLY	HEATERS FOR LIFT STATION #2 MOTOR STARTE	1,122.38	
			SPARE RELAYS FOR LIFT STATION #2	157.09	1,279.47
04/05/2018	96352	00663 PLEASANTON GARBAGE SVC IN	FOD MAR' 18 GARBAGE SERVICES	480.43	480.43
04/05/2018	96353	01195 POWERSTRIDE BATTERY CO., IN	BATTERIES FOR CAT D-7	340.28	
			BATTERY FOR VEHICLE #72	61.18	401.46
04/05/2018	96354	04105 R & B COMPANY	LAVWMA: REPLT ARV FOR STN 319+14	4,939.36	
			REPAIR PARTS	346.87	
			LAVWMA: FLANGE & BOLT KIT FOR STN 317+14	160.24	
			CREDIT FOR 5 ITEMS	-232.70	5,213.77
04/05/2018	96355	06345 RON DUPRATT FORD	VEHICLE #106 PARTS	31.46	31.46
04/05/2018	96356	05841 SABAH INTERNATIONAL, INC.	FIRE ALARM PANEL SERVICE CALL 3/9	745.82	745.82
04/05/2018	96357	08492 JOHN SWEENEY	REFUND FOR 3314 MONAGHAN ST	53.07	53.07
04/05/2018	96358	05781 THERMO ELECTRON NORTH AM	SAMPLE CONE, SKIMMER CONE, NEBULIZER	2,654.74	2,654.74
04/05/2018	96359	00696 TRAVERSO'S WORK SHOE HQ	RRAMOS: FY18 EMPLOYEE SAFETY SHOES	167.14	167.14
04/05/2018	96360	07880 TRUMARK HOMES	REFUND FOR 7975 REGIONAL CMN	54.19	54.19

apCkHistDesc

## Check History Description Listing

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Printed on: 04/05/2018 11:17AM

Dublin San Ramon Services District

From: 3/8/2018

To: 4/5/2018

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
04/05/2018	96361	00912 VALLEY CARE HEALTH SYSTEM	PRE-EMPLOYMENT PHYSICAL/DRUG SCREEN	369.00	
			PRE-EMPLOYMENT PHYSICAL/DRUG SCREEN	263.00	632.00
04/05/2018	96362	06004 VANGUARD CLEANING SYSTEM	LAVWMA: MAR 2016 PRORATED JANITORIAL SER	220.00	220.00
04/05/2018	96363	00920 VASCO ROAD LANDFILL	GRIT PICK-UP 3/1 & 3/8/18	1,184.59	
			FEB 2/20 - 2/28/18 GRIT PICK-UP	656.30	1,840.89
04/05/2018	96364	00933 VWR INTERNATIONAL, INC.	200.8 INTERNAL STD	181.07	
			COLOR STD, COD TNT PLUS 3-150 MG/L	131.42	312.49
04/05/2018	96365	08423 WATERTALENT LLC	J. BALLOU: WE 03/11/18	6,264.00	6,264.00

392 checks in this report

Total Checks: 9,994,779.46

Reviewed  
Karen Vaden  
04/05/18





## **Quarterly Financial Reports**

<b>Report Name</b>	<b>Page</b>
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## Revenue Summary

March 2018

Revenue Source	Budget	Budget to Date	YTD Actual	Amount Remaining	%f Budget Received	% Revenue Expected
<b>Service Charges</b>						
Local Sewer Operations	\$ 2,575,811	\$ 1,754,900	\$ 1,765,534	\$ 810,277	68.54%	68.13%
Regional Sewer Operations	\$ 21,253,849	\$ 13,283,656	\$ 12,665,312	\$ 8,588,537	59.59%	62.50%
Water Operations	\$ 34,429,859	\$ 21,518,662	\$ 19,566,394	\$ 14,863,465	56.83%	62.50%
Water Expansion	\$ 0	\$ 0	\$ (20)	\$ 20	100.00%	75.00%
	<b>\$ 58,259,520</b>	<b>\$ 36,557,218</b>	<b>\$ 33,997,220</b>	<b>\$ 24,262,300</b>	<b>58.35%</b>	<b>62.75%</b>
<b>Capacity Reserve Fees</b>						
Water Replacement	\$ 3,599,600	\$ 2,699,700	\$ 2,703,708	\$ 895,892	75.11%	75.00%
Water Expansion	\$ 8,348,644	\$ 6,261,483	\$ 6,270,779	\$ 2,077,866	75.11%	75.00%
Local Sewer Replacement	\$ 898,893	\$ 674,170	\$ 631,886	\$ 267,008	70.30%	75.00%
Local Sewer Expansion	\$ 874,072	\$ 655,554	\$ 614,437	\$ 259,634	70.30%	75.00%
Regional Sewer Replacement	\$ 2,614,672	\$ 1,961,004	\$ 1,693,514	\$ 921,159	64.77%	75.00%
Regional Sewer Expansion	\$ 15,870,684	\$ 11,903,013	\$ 9,958,704	\$ 5,911,981	62.75%	75.00%
	<b>\$ 32,206,566</b>	<b>\$ 24,154,925</b>	<b>\$ 21,873,027</b>	<b>\$ 10,333,539</b>	<b>67.91%</b>	<b>75.00%</b>
<b>Fees &amp; Permits</b>						
	<b>\$ 2,335,440</b>	<b>\$ 1,751,580</b>	<b>\$ 1,722,748</b>	<b>\$ 612,692</b>	<b>73.77%</b>	<b>75.00%</b>
<b>Interest</b>						
	<b>\$ 1,574,179</b>	<b>\$ 1,180,635</b>	<b>\$ 2,205,782</b>	<b>\$ (631,602)</b>	<b>140.12%</b>	<b>75.00%</b>
<b>Other Income</b>						
Administrative Fees	\$ 995,000	\$ 746,250	\$ 944,757	\$ 50,243	94.95%	75.00%
Disposal of Fixed Assets	\$ 0	\$ 0	\$ 12,278	\$ (12,278)	100.00%	75.00%
DV Standby Assessment	\$ 1,530,156	\$ 1,147,617	\$ 1,173,780	\$ 356,377	76.71%	75.00%
Miscellaneous Revenue	\$ 970,589	\$ 727,941	\$ 889,606	\$ 80,983	91.66%	75.00%
Penalties	\$ 130,000	\$ 97,500	\$ 134,209	\$ (4,209)	103.24%	75.00%
Property Taxes	\$ 609,592	\$ 457,194	\$ 500,579	\$ 109,013	82.12%	75.00%
Reimbursement of Costs	\$ 500	\$ 375	\$ 400	\$ 100	80.00%	75.00%
Rental Office Space	\$ 9,507	\$ 7,130	\$ 0	\$ 9,507	0.00%	75.00%
	<b>\$ 4,245,344</b>	<b>\$ 3,184,008</b>	<b>\$ 3,655,609</b>	<b>\$ 589,735</b>	<b>86.11%</b>	<b>75.00%</b>
	<b>\$ 98,621,048</b>	<b>\$ 66,828,365</b>	<b>\$ 63,454,384</b>	<b>\$ 35,166,664</b>	<b>64.34%</b>	<b>67.76%</b>

Note: Interfund transfers and Contributions of Property are excluded from this report.

## Dublin San Ramon Services District

### Working Capital Summary

### March, 2018

#### **Enterprise Funds**

Fund	Dollars (\$)		In Months		
	YTD Actual	Budget	Target (Months)	Last Quarter	Current Quarter
Local Enterprise <sup>1</sup>	\$ 538,618	\$ 1,035,833	4	2.07	2.08
Regional Enterprise	\$ 7,133,379	\$ 5,774,165	4	4.76	4.94
Water Enterprise <sup>2</sup>	\$ 8,507,555	\$ 9,497,246	4	3.81	3.58

1) The transfers from Local Enterprise to Local Replacement suspended after 12/31/17

2) Water usage is lower than anticipated projection. Usage will be monitored.

#### **Replacement Funds**

Fund	In Dollars (\$)		
	Actual	Minimum	Above (Below)
Local Replacement	\$ 8,010,070	\$ 2,414,650	\$ 5,595,420
Regional Replacement	\$ 25,458,877	\$ 9,628,454	\$ 15,830,423
Water Replacement	\$ 21,613,691	\$ 9,744,997	\$ 11,868,694

#### **Expansion Funds**

Fund	In Dollars (\$)		
	Actual	Minimum	Above (Below)
Local Expansion <sup>3</sup>	\$ 2,898,170	\$ 534,330	\$ 2,363,840
Regional Expansion	\$ 55,223,174	\$ 19,517,769	\$ 35,705,405
Water Expansion	\$ 22,330,042	\$ 14,561,613	\$ 7,768,429

3) General inspection expenditures are over budget due to increased development. Revenue increases are expected to offset these costs

#### **Temporary Infrastructure Charge Status**

Revenue Type	In Dollars (\$)		
	Amount Collected	Amount Repaid	Net
Temporary Infrastructure Charge Status	\$ 8,205,993	\$ (5,212,358)	\$ 2,993,636

**Dublin San Ramon Services District****Expense Summary by Fund**

March 2018

% of Year Completed= 75%

Expense Summary by Fund	Budget	Budget to Date	Year To Date Actual	Dollars Remaining	Percent Used
200 - Local Sewer Operations	\$ 2,303,322	\$ 1,727,491	\$ 1,486,869	\$ 816,453	64.55 %
210 - Local Sewer Replacement	\$ 63,876	\$ 47,907	\$ 16,429	\$ 47,447	25.72 %
220 - Local Sewer Expansion	\$ 461,843	\$ 346,382	\$ 511,609	\$ (49,766) <sup>2</sup>	110.78 %
300 - Regional Sewer Operations	\$ 14,431,730	\$ 10,823,797	\$ 9,835,228	\$ 4,596,502	68.15 %
310 - Regional Sewer Replacement	\$ 702,034	\$ 526,526	\$ 279,206	\$ 422,828	39.77 %
320 - Regional Sewer Expansion	\$ 4,780,785	\$ 3,585,589	\$ 3,531,533	\$ 1,249,252	73.87 %
600 - Water Operations	\$ 26,369,055	\$ 19,776,791	\$ 16,195,970	\$ 10,173,085	61.42 %
605 - Water Rate Stabilization Fund	\$ 35,000	\$ 26,250	\$ 24,086	\$ 10,914	68.82 %
610 - Water Replacement	\$ 439,793	\$ 329,845	\$ 117,661	\$ 322,132	26.75 %
620 - Water Expansion	\$ 4,030,444	\$ 3,022,833	\$ 5,742,841	\$ (1,712,397) <sup>1</sup>	142.49 %
900 - Administrative Overhead	\$ 7,363,908	\$ 5,522,931	\$ 5,055,967	\$ 2,307,941	68.66 %
965 - Other Post Employment Benefits	\$ 854,331	\$ 640,748	\$ 613,111	\$ 241,220	71.77 %
995 - DV Standby Assessment	\$ 1,534,802	\$ 1,151,102	\$ 1,074,366	\$ 460,436	70.00 %
	<u>\$ 63,370,922</u>	<u>\$ 47,528,192</u>	<u>\$ 44,484,877</u>	<u>\$ 18,886,046</u>	<u>70.20 %</u>

Note: This report shows operating expenses prior to the Administrative Overhead fund's expenses being allocated to the other funds.

1. DSRSD share of DERWA expansion; overage is covered by funds in CIP budget; see page 7 Water Expansion funding.

2. General inspection expenditures are over budget due to increased development. Revenue increases are expected to offset these costs

**Dublin San Ramon Services District**  
**Expense Summary By Department**

Ref B - Quarterly Financial Reports

March 2018

% of Year Completed= 75%

Expense Summary by Department	Budget	Budget To Date	Year To Date Actual	Dollars Remaining	Percentage Used
<b>Executive</b>	\$ 2,513,699	\$ 1,885,274	\$ 1,589,545	\$ 924,154	63.24%
<b>Administrative Services</b>	\$ 5,151,496	\$ 3,863,622	\$ 3,643,834	\$ 1,507,662	70.73%
<b>Engineering</b>	\$ 4,022,436	\$ 3,016,827	\$ 2,793,286	\$ 1,229,150	69.44%
<b>Operations</b>	\$ 17,225,417	\$ 12,919,062	\$ 11,788,817	\$ 5,436,600	68.44%
<b>Non-Departmental</b>	\$ 34,457,875	\$ 25,843,406	\$ 24,669,394	\$ 9,788,481	71.59%
	<u>\$ 63,370,922</u>	<u>\$ 47,528,192</u>	<u>\$ 44,484,877</u>	<u>\$ 18,886,046</u>	<u>70.20%</u>

## Expense Summary by Category

March 2018

% of Year Completed= 75%

Expense Summary by Category	Budget	Budget to Date	Year to Date Actual	Budget Remaining	Percentage Used
Personnel	\$ 21,655,918	\$ 16,241,939	\$ 15,041,193	\$ 6,614,725	69.46%
Materials and Supplies	\$ 20,573,677	\$ 15,430,258	\$ 12,744,039	\$ 7,829,638	61.94%
Contract Services	\$ 6,344,018	\$ 4,758,014	\$ 3,937,094	\$ 2,406,924	62.06%
Other Expenses	\$ 13,925,507	\$ 10,444,130	\$ 12,435,291	\$ 1,490,215	89.30%
Capital Outlay	\$ 871,803	\$ 653,852	\$ 327,259	\$ 544,544	37.54%
	<u>\$ 63,370,922</u>	<u>\$ 47,528,192</u>	<u>\$ 44,484,877</u>	<u>\$ 18,886,046</u>	<u>70.20%</u>

## Dublin San Ramon Services District

Capital Outlay by Division  
March, 2018**Capital Outlay - Identified**

Div	Asset Description	Budget	Year To Date Actual	Dollars Remaining	Percent Used
33	Ford F-150 (replace #91)	\$ 30,000	\$ 26,934	\$ 3,066	
33	Ford F-150 (replace #92)	30,000	26,934	3,066	
<b>33</b>	<b>Total Customer Service</b>	<b>\$ 60,000</b>	<b>\$ 53,868</b>	<b>\$ 6,132</b>	<b>89.78%</b>
34	Sharp Aqos Interactive 80" Board Display Bundle WWTP	11,604		11,604	
<b>34</b>	<b>Total Information Technology</b>	<b>\$ 11,604</b>	<b>\$ -</b>	<b>\$ 11,604</b>	<b>0.00%</b>
51	Ford F-350 (replace #27)	75,000	\$ 40,422	34,578	
51	CCTV Equipment for truck #82	75,000		75,000	
<b>51</b>	<b>Total Field Operations</b>	<b>\$ 150,000</b>	<b>\$ 40,422</b>	<b>\$ 109,578</b>	<b>26.95%</b>
52	Ammonia Phosphorus Online Analyzers (1 per	40,000		40,000	
<b>52</b>	<b>Total Plant Operations</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ 40,000</b>	<b>0.00%</b>
53	Thickened Sludge Pump 1	19,200		19,200	
53	Building H Roof (Grit Building)	25,000		25,000	
53	FSL Surface Mixer	57,000	\$ 45,039	11,961	
53	Primary Sludge Pumps (4 X \$20,000/each)	80,000	46,759	33,241	
53	3 Water Pumps	115,000	108,897	6,103	
53	Aeration Control Valve Actuator Positioner Assemblies (10 @ \$15,000/each)	150,000		150,000	
53	Replacement Heat Exchangers Cogen	120,000	32,274	87,726	
<b>53</b>	<b>Total Mechancial Maintenance</b>	<b>\$ 566,200</b>	<b>\$ 232,969</b>	<b>\$ 333,231</b>	<b>41.15%</b>
55	Purge & Trap Concentrator	24,000		24,000	
<b>55</b>	<b>Total Analytical Laboratory</b>	<b>\$ 24,000</b>	<b>\$ -</b>	<b>\$ 24,000</b>	<b>0.00%</b>
56	Fall protection Davit Arm Base	20,000		20,000	
<b>56</b>	<b>Total</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>0.00%</b>
<b>Grand Total</b>		<b>\$ 871,804</b>	<b>\$ 327,259</b>	<b>\$ 544,545</b>	<b>37.54%</b>

**Unexpected Capital Outlay**

			\$ -
			-
			-
			-
			-
<b>Total Unexpected Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total All Capital Outlay</b>	<b>\$ 871,804</b>	<b>\$ 327,259</b>	<b>\$ 544,545</b>

# Capital Project Expense Summary Report

Dublin San Ramon Services District

March, 2018

Fund #		Budget	Year-to-date Expenditures	Balance	Prct Used
210	Local Sewer Replacement	7,684,082.00	6,708,816.84	975,265.16	87.31%
220	Local Sewer Expansion	534,330.00	228,948.70	305,381.30	42.85%
310	Regional Sewer Replacement	3,914,117.00	905,749.21	3,008,367.79	23.14%
320	Regional Sewer Expansion	10,328,019.00	2,972,041.56	7,355,977.44	28.78%
610	Water Replacement	4,919,526.00	1,025,507.04	3,894,018.96	20.85%
620	Water Expansion	8,338,461.00	1,505,086.68	6,833,374.32	18.05%
<b>Grand Total</b>		<u>35,718,535.00</u>	<u>13,346,150.03</u>	<u>22,372,384.97</u>	<u>37.36%</u>



Dublin San Ramon Services District  
 Treasurer's Report - Portfolio Management Summary  
 As of: March 31, 2018

Description	Face Amount	Market Value	Book Value	% of Portfolio	Permitted by Policy	In Compliance	YTM @ Cost
CAMP	16,558,272.42	16,558,272.42	16,558,272.42	9.51%	100%	Yes	1.620%
Certificate of Deposit	5,250,000.00	5,209,959.75	5,250,000.00	3.01%	30%	Yes	1.755%
Corporate Bonds	16,786,000.00	16,606,780.30	16,728,637.18	9.64%	30%	Yes	1.623%
Federal Agency Callables	87,500,000.00	85,629,774.00	87,495,493.15	50.24%	100%	Yes	1.646%
LAIF - Operating	37,967,508.33	37,967,508.33	37,967,508.33	21.80%	\$50 million	Yes	1.420%
Municipals	10,085,000.00	10,009,606.85	10,116,290.80	5.79%	100%	Yes	1.787%
<b>Total Investments</b>	<b>\$ 174,146,780.75</b>	<b>\$ 171,981,901.65</b>	<b>\$ 174,116,201.88</b>	<b>100.00%</b>			<b>1.603%</b>
Bank of America	4,611,608.83	4,611,608.83	4,611,608.83				
<b>Total Cash &amp; Investments</b>	<b>\$ 178,758,389.58</b>	<b>\$ 176,593,510.48</b>	<b>\$ 178,727,810.71</b>				<b>1.603%</b>

I certify that this report reflects all Government Agency pooled investments and is in conformity with the Investment Policy of Dublin San Ramon Services District.

The investment program herein shown provides sufficient cash flow liquidity to meet the next six month's expenses.

Market values for Certificates of Deposit and Federal Agency Callables were provided by Wells Fargo Institutional Securities, LLC.

  
 Carol Atwood, Treasurer

4/9/2018  
 Date

For comparison - prior month summary as of: 2/28/2018

Description	Face Amount	Market Value	Book Value	% of Portfolio	Permitted by Policy	In Compliance	YTM @ Cost
CAMP	16,535,463.35	16,535,463.35	16,535,463.35	9.88%	100%	Yes	1.500%
Certificate of Deposit	5,500,000.00	5,469,536.50	5,500,000.00	3.29%	30%	Yes	1.730%
Corporate Bonds	12,786,000.00	12,680,344.09	12,793,027.18	7.64%	30%	Yes	1.349%
Federal Agency Callables	84,500,000.00	82,453,798.50	84,495,000.00	50.49%	100%	Yes	1.607%
LAIF - Operating	37,967,508.33	37,967,508.33	37,967,508.33	22.68%	\$50 million	Yes	1.380%
Municipals	10,085,000.00	9,988,729.40	10,116,290.80	6.03%	100%	Yes	1.787%
<b>Total Investments</b>	<b>\$ 167,373,971.68</b>	<b>\$ 165,095,380.17</b>	<b>\$ 167,407,289.66</b>	<b>100.00%</b>			<b>1.540%</b>
Bank of America	8,645,097.68	8,645,097.68	8,645,097.68				
<b>Total Cash &amp; Investments</b>	<b>\$ 176,019,069.36</b>	<b>\$ 173,740,477.85</b>	<b>\$ 176,052,387.34</b>				<b>1.540%</b>

## Dublin San Ramon Services District

## Treasurer's Report - Portfolio Management Detail

As of 3/31/2018

Description	CUSIP	Settlement Date	Face Amount	Market Value	Book Value	Coupon Rate	YTM @ Cost	Next Call Date	DTC/M	DTM	Maturity Date	Accrued Interest
<b>Bank of America - Concentration</b>												
Bank of America MM	MM0000	04/30/2017	4,611,608.83	4,611,608.83	4,611,608.83	0.000	0.000	N/A	1	1	N/A	
<b>Sub Total / Average</b>			<b>4,611,608.83</b>	<b>4,611,608.83</b>	<b>4,611,608.83</b>	<b>0.000</b>	<b>0.000</b>		<b>1</b>	<b>1</b>		<b>-</b>
<b>CAMP</b>												
CAMP LGIP	LGIP6300	06/30/2011	16,558,272.42	16,558,272.42	16,558,272.42	1.620	1.620	N/A	1	1	N/A	
<b>Sub Total / Average</b>			<b>16,558,272.42</b>	<b>16,558,272.42</b>	<b>16,558,272.42</b>	<b>1.620</b>	<b>1.620</b>		<b>1</b>	<b>1</b>		<b>-</b>
<b>Certificate of Deposit</b>												
ALLY BANK UT 1 5/21/2018	02006LB69	05/19/2016	250,000.00	249,829.25	250,000.00	1.000	1.000		51	51	05/21/2018	904.11
Bank United Natl Assoc Primary 1.2 9/28/2018	066519CK3	09/28/2016	250,000.00	248,930.00	250,000.00	1.200	1.200		181	181	09/28/2018	24.66
Capital One 2 10/7/2019	14042RAN1	10/07/2015	250,000.00	248,813.75	250,000.00	2.000	2.000		555	555	10/07/2019	2,397.26
Capital One USA 2 10/7/2019	140420WK2	10/07/2015	250,000.00	248,925.25	250,000.00	2.000	2.000		555	555	10/07/2019	2,397.26
Continental Bank 2.1 7/26/2021	211163GW4	01/26/2018	250,000.00	245,425.50	250,000.00	2.100	2.100		1,213	1,213	07/26/2021	920.55
Customers Bank 1.15 9/28/2018	23204HEJ3	09/28/2016	250,000.00	248,929.75	250,000.00	1.150	1.150		181	181	09/28/2018	23.63
Goldman Sachs 1.95 10/7/2019	38148JQ79	10/07/2015	250,000.00	248,627.50	250,000.00	1.950	1.950		555	555	10/07/2019	2,337.33
HSBC Bank USA NA 2.45 3/21/2022-19	40434YCK7	03/21/2017	250,000.00	247,403.75	250,000.00	2.450	2.450	03/21/2019	355	1,451	03/21/2022	167.81
Key Bank 1.5 2/8/2019	49306SXD3	02/08/2017	250,000.00	248,949.50	250,000.00	1.500	1.500		314	314	02/08/2019	523.97
Marlin Business Bank 2.2 1/19/2021	57116AQQ4	01/18/2018	250,000.00	247,094.75	250,000.00	2.200	2.200		1,025	1,025	01/19/2021	1,084.93
MB FINANCIAL BANK NA 1.6 6/21/2019	55266CVT0	06/21/2017	250,000.00	248,245.00	250,000.00	1.600	1.600		447	447	06/21/2019	109.59
MERCHANTS & FARMERS BK 1.5 6/13/2019	588211AJ1	06/13/2017	250,000.00	248,009.25	250,000.00	1.500	1.500		439	439	06/13/2019	184.93
Morgan Stanley Bank 2.5 1/18/2022	61747MG54	01/18/2018	250,000.00	248,062.25	250,000.00	2.500	2.500		1,389	1,389	01/18/2022	1,232.88
Sallie Mae Bank/Salt Lake 2.35 3/22/2022	795450ZW8	03/22/2017	250,000.00	246,443.00	250,000.00	2.350	2.350		1,452	1,452	03/22/2022	144.86
State Bk of India 1.15 5/14/2018	856283UK0	05/14/2013	250,000.00	249,978.25	250,000.00	1.150	1.150		44	44	05/14/2018	1,079.11
Synchrony Bank 2.25 2/3/2022	87165HQJ2	02/03/2017	250,000.00	245,739.25	250,000.00	2.250	2.250		1,405	1,405	02/03/2022	863.01
TCF NATIONAL BANK 1.5 6/14/2019	872278D60	06/14/2017	250,000.00	248,002.75	250,000.00	1.500	1.500		440	440	06/14/2019	1,099.32
Third Federal Savings & Loan 2.5 1/31/2022	88413QBY3	01/30/2018	250,000.00	248,020.25	250,000.00	2.500	2.500		1,402	1,402	01/31/2022	1,027.40
UMPQUA BANK 1.55 6/14/2019	90421MAN3	06/14/2017	250,000.00	248,151.50	250,000.00	1.550	1.550		440	440	06/14/2019	1,135.96
Webbank 1.25 3/28/2019-16	947547JF3	09/28/2016	250,000.00	247,436.50	250,000.00	1.250	1.250		362	362	03/28/2019	25.68
Wells Fargo Bank 1.15 9/28/2018	949763BK1	09/28/2016	250,000.00	248,942.75	250,000.00	1.150	1.150		181	181	09/28/2018	23.63
<b>Sub Total / Average</b>			<b>5,250,000.00</b>	<b>5,209,959.75</b>	<b>5,250,000.00</b>	<b>1.755</b>	<b>1.755</b>		<b>618</b>	<b>671</b>		<b>17,707.88</b>
<b>Corporate Bonds</b>												
APPLE INC 1.55 2/7/2020	037833AX8	06/01/2016	1,786,000.00	1,753,050.80	1,788,753.04	1.550	1.470		678	678	02/07/2020	3,998.66
Berkshire Hathaway 1.3 8/15/2019-19	084664CK5	09/01/2016	3,000,000.00	2,945,646.42	3,003,510.00	1.300	1.220	07/15/2019	471	502	08/15/2019	4,983.33
Coca-cola 1.15 4/1/2018	191216BA7	02/20/2015	3,000,000.00	3,000,000.00	2,997,366.13	1.150	1.330		1	1	04/01/2018	17,250.00
Johnson & Johnson 2.05 3/1/2023	478160BT0	03/16/2018	1,000,000.00	961,625.88	965,940.00	2.050	2.790	01/01/2023	1,737	1,796	03/01/2023	1,708.33
Microsoft 1 5/1/2018	594918AS3	03/16/2015	2,000,000.00	1,997,868.38	1,997,866.67	1.000	1.220		31	31	05/01/2018	8,333.33

**Dublin San Ramon Services District**  
**Treasurer's Report - Portfolio Management Detail**  
**As of 3/31/2018**

Description	CUSIP	Settlement Date	Face Amount	Market Value	Book Value	Coupon Rate	YTM @ Cost	Next Call Date	DTC/M	DTM	Maturity Date	Accrued Interest
Microsoft 1.85 2/6/2020	594918BV5	03/16/2018	3,000,000.00	2,970,083.28	2,969,670.00	1.850	2.400		677	677	02/06/2020	8,479.17
Toyota Motor Credit 1.7 2/19/2019	89236TCU7	03/17/2016	3,000,000.00	2,978,505.54	3,005,531.34	1.700	1.510		325	325	02/19/2019	5,950.00
<b>Sub Total / Average</b>			<b>16,786,000.00</b>	<b>16,606,780.30</b>	<b>16,728,637.18</b>	<b>1.479</b>	<b>1.623</b>		<b>443</b>	<b>452</b>		<b>50,702.82</b>
<b>Federal Agency</b>												
FFCB 1.35 9/21/2020-17	3133EGVK8	09/21/2016	5,000,000.00	4,871,770.00	5,000,000.00	1.350	1.350		905	905	09/21/2020	1,875.00
FFCB 1.77 12/7/2020-17	3133EGR49	12/07/2016	4,500,000.00	4,420,449.00	4,500,000.00	1.770	1.770	04/01/2018	1	982	12/07/2020	25,222.50
FFCB 2.1 9/26/2022-18	3133EHZX4	09/27/2017	5,000,000.00	4,876,350.00	4,995,493.15	2.100	2.121	09/26/2018	179	1,640	09/26/2022	1,458.33
FFCB 2.17 2/28/2022-18	3133EHAX1	02/28/2017	4,000,000.00	3,909,668.00	4,000,000.00	2.170	2.170	04/01/2018	1	1,430	02/28/2022	7,956.67
FHLB 1.03 5/28/2019-17	3130A92Y6	08/30/2016	5,000,000.00	4,931,980.00	5,000,000.00	1.030	1.030		423	423	05/28/2019	17,595.83
FHLB 1.1 2/25/2019-16	3130A8SG9	08/25/2016	5,000,000.00	4,953,165.00	5,000,000.00	1.100	1.100	05/25/2018	55	331	02/25/2019	5,500.00
FHLB 1.4 5/18/2020-16	3130A7ZT5	05/18/2016	5,000,000.00	4,899,365.00	5,000,000.00	1.400	1.400		779	779	05/18/2020	25,861.11
FHLB 1.57 11/16/2021-18	3130AA2A5	11/16/2016	5,000,000.00	4,814,685.00	5,000,000.00	1.570	1.570	11/16/2018	230	1,326	11/16/2021	29,437.50
FHLB 2.75 3/29/2022-19	3130ADV64	03/29/2018	3,000,000.00	3,002,538.00	3,000,000.00	2.750	2.750	03/29/2019	363	1,459	03/29/2022	458.33
FHLMC 1.4 7/27/2020-17	3134GATN4	10/27/2016	5,000,000.00	4,879,705.00	5,000,000.00	1.400	1.400	04/27/2018	27	849	07/27/2020	12,444.44
FHLMC 1.41 4/26/2019-18	3134GBEG3	04/26/2017	5,000,000.00	4,954,355.00	5,000,000.00	1.410	1.410	04/26/2018	26	391	04/26/2019	30,354.17
FHLMC 1.5 11/10/2020-17	3134GATD6	11/10/2016	5,000,000.00	4,827,895.00	5,000,000.00	1.500	1.500	05/10/2018	40	955	11/10/2020	29,375.00
FHLMC 1.5 8/26/2020-16	3134G9KA4	05/26/2016	5,000,000.00	4,843,800.00	5,000,000.00	1.500	1.500	05/26/2018	56	879	08/26/2020	7,291.67
FHLMC 2.15 1/26/2022-18	3134GAQ31	01/26/2017	4,000,000.00	3,920,388.00	4,000,000.00	2.150	2.150	04/26/2018	26	1,397	01/26/2022	15,527.78
FHLMC 2.45 12/28/2022-18	3134GB6Y3	12/28/2017	5,000,000.00	4,911,370.00	5,000,000.00	2.450	2.450	12/28/2018	272	1,733	12/28/2022	31,645.83
FHLMC 2.55 1/30/2023-19	3134GSCD5	01/30/2018	2,000,000.00	1,975,866.00	2,000,000.00	2.550	2.550	01/30/2019	305	1,766	01/30/2023	8,500.00
FNMA 1.25 8/28/2020-17	3136G3Y58	08/30/2016	5,000,000.00	4,868,000.00	5,000,000.00	1.250	1.250		881	881	08/28/2020	5,729.17
FNMA 1.35 6/30/2020-17	3136G3SS5	06/30/2016	5,000,000.00	4,889,230.00	5,000,000.00	1.350	1.350		822	822	06/30/2020	16,875.00
FNMA 1.65 4/28/2021-16	3135G0J87	04/28/2016	5,000,000.00	4,879,195.00	5,000,000.00	1.650	1.650	04/28/2018	28	1,124	04/28/2021	35,062.50
<b>Sub Total / Average</b>			<b>87,500,000.00</b>	<b>85,629,774.00</b>	<b>87,495,493.15</b>	<b>1.645</b>	<b>1.646</b>		<b>291</b>	<b>1,015</b>		<b>308,170.83</b>
<b>LAIF - Operating</b>												
LAIF LGIP	LGIP1001	06/30/2011	37,967,508.33	37,967,508.33	37,967,508.33	1.420	1.420	N/A	1	1	N/A	
<b>Sub Total / Average</b>			<b>37,967,508.33</b>	<b>37,967,508.33</b>	<b>37,967,508.33</b>	<b>1.420</b>	<b>1.420</b>		<b>1</b>	<b>1</b>		<b>-</b>
<b>Municipals</b>												
State of CA 1.8 4/1/2020	13063CSQ4	04/29/2015	2,000,000.00	1,975,280.00	2,004,283.34	1.800	1.710		732	732	04/01/2020	18,000.00
State of CA 2.5 10/1/2022	13063DDF2	01/11/2018	3,000,000.00	2,971,650.00	2,996,220.00	2.500	2.528		1,645	1,645	10/01/2022	32,291.67
University of California 1.796 7/1/2019	91412GSB2	03/15/2016	5,085,000.00	5,062,676.85	5,115,787.46	1.796	1.380		457	457	07/01/2019	22,831.65
<b>Sub Total / Average</b>			<b>10,085,000.00</b>	<b>10,009,606.85</b>	<b>10,116,290.80</b>	<b>2.006</b>	<b>1.787</b>		<b>865</b>	<b>865</b>		<b>73,123.32</b>
<b>Total / Average</b>			<b>178,758,389.58</b>	<b>176,593,510.48</b>	<b>178,727,810.71</b>	<b>1.602</b>	<b>1.603</b>		<b>251</b>	<b>608</b>		<b>449,704.85</b>

	200 Local Wastewater Enterprise	205 Local Rate Stabilization (RSF)	210 Local Wastewater Replacement	220 Local Wastewater Expansion	Total
<b>BALANCE SHEETS</b>					
CASH & INVESTMENTS	178,704	446,605	8,309,647	2,926,129	11,861,084
RECEIVABLES	104,787	1,999	22,269	19,465	148,520
OTHER	0	0	0	0	0
<b>CURRENT ASSETS</b>	<b>283,491</b>	<b>448,604</b>	<b>8,331,916</b>	<b>2,945,594</b>	<b>12,009,605</b>
FIXED ASSETS	32,872,539	0	2,088,827	453,204	35,414,570
LONG-TERM ASSETS	675,713	0	0	383,133	1,058,846
<b>TOTAL ASSETS</b>	<b>33,831,743</b>	<b>448,604</b>	<b>10,420,743</b>	<b>3,781,930</b>	<b>48,483,021</b>
ACCOUNTS PAYABLE	3,411	0	56,322	34,353	94,086
DEPOSITS	436	0	0	0	436
OTHER CURRENT LIABILITIES	(258,974)	0	265,524	13,071	19,620
<b>CURRENT LIABILITIES</b>	<b>(255,127)</b>	<b>0</b>	<b>321,846</b>	<b>47,424</b>	<b>114,142</b>
ACCRUED EXPENSES/OTHER	2,014,171	0	0	419,094	2,433,266
DEFERRED REVENUE	0	0	0	370,416	370,416
<b>LONG-TERM LIABILITIES</b>	<b>2,014,171</b>	<b>0</b>	<b>0</b>	<b>789,511</b>	<b>2,803,682</b>
RETAINED EARNINGS	32,072,699	448,604	10,098,897	2,944,996	45,565,196
<b>TOTAL LIABILITIES &amp; RETAINED EARNINGS</b>	<b>33,831,743</b>	<b>448,604</b>	<b>10,420,743</b>	<b>3,781,930</b>	<b>48,483,021</b>
<b>INCOME STATEMENT</b>					
<b>OPERATING REVENUE</b>					
SERVICE CHARGES	1,765,534	0	0	0	1,765,534
OTHER OPERATING REVENUE	6,933	0	0	415,497	422,431
<b>TOTAL OPERATING REVENUE</b>	<b>1,772,467</b>	<b>0</b>	<b>0</b>	<b>415,497</b>	<b>2,187,964</b>
<b>NON-OPERATING REVENUE</b>					
CONNECTION FEES	0	0	631,886	614,437	1,246,323
INTEREST	2,292	5,661	99,943	23,981	131,878
OTHER NON-OPERATING REVENUE	362,000	0	0	0	362,000
<b>TOTAL NON-OPERATING REVENUE</b>	<b>364,292</b>	<b>5,661</b>	<b>731,829</b>	<b>638,418</b>	<b>1,740,201</b>
TRANSFERS IN	355,122	0	5,283,950	0	5,639,072
<b>TOTAL RECEIPTS</b>	<b>2,491,881</b>	<b>5,661</b>	<b>6,015,779</b>	<b>1,053,916</b>	<b>9,567,237</b>
<b>DISBURSEMENTS</b>					
OPERATING EXPENSES	1,988,022	0	16,429	610,209	2,614,661
CAPITAL PROJECTS	0	0	6,708,817	228,949	6,937,766
TRANSFER OUT	283,950	355,122	0	5,000,000	5,639,072
<b>TOTAL DISBURSEMENTS</b>	<b>2,271,972</b>	<b>355,122</b>	<b>6,725,246</b>	<b>5,839,158</b>	<b>15,191,498</b>
<b>NET INCOME (LOSS)</b>	<b>219,909</b>	<b>(349,461)</b>	<b>(709,467)</b>	<b>(4,785,242)</b>	<b>(5,624,261)</b>
<b>EXPENSE BUDGET FOR FY 2018</b>	<b>3,107,499</b>				
<b>WORKING CAPITAL TARGET FOR FY 2018</b>	<b>1,035,833</b>				
<b>WORKING CAPITAL TARGET (in months)</b>	<b>4.00</b>				
<b>WORKING CAPITAL</b>	<b>538,618</b>	<b>448,604</b>	<b>8,010,070</b>	<b>2,898,170</b>	<b>11,895,462</b>
<b>WORKING CAPITAL ON HAND</b>	<b>2.08</b>				
(in months) WC / ( ExpBudget / 12)					
<b>CURRENT EXCESS (DEFICIENCY)</b>	<b>(497,215)</b>				
<i>Working Capital - Working Capital Target</i>					

	300 Regional Wastewater Enterprise	305 Regional Rate Stabilization (RSF)	310 Regional Wastewater Replacement	320 Regional Wastewater Expansion	Total
<b>BALANCE SHEETS</b>					
CASH & INVESTMENTS	6,545,962	7,923,277	25,557,754	53,963,502	93,990,494
RECEIVABLES	496,601	19,715	60,902	201,131	778,349
OTHER	1,008,959	0	0	1,162,739	2,171,697
<b>CURRENT ASSETS</b>	<b>8,051,522</b>	<b>7,942,992</b>	<b>25,618,656</b>	<b>55,327,371</b>	<b>96,940,541</b>
FIXED ASSETS	99,396,347	0	1,826,313	27,946,426	129,169,086
LONG-TERM ASSETS	7,994,434	0	16,768	368,300	8,379,502
<b>TOTAL ASSETS</b>	<b>115,442,303</b>	<b>7,942,992</b>	<b>27,461,737</b>	<b>83,642,098</b>	<b>234,489,129</b>
ACCOUNTS PAYABLE	349,736	0	55,161	13,433	418,331
DEPOSITS	324,720	0	0	1,873	326,593
OTHER CURRENT LIABILITIES	243,688	0	104,617	88,891	437,196
<b>CURRENT LIABILITIES</b>	<b>918,143</b>	<b>0</b>	<b>159,779</b>	<b>104,198</b>	<b>1,182,120</b>
BONDS PAYABLE	6,174,127	0	0	27,605,189	33,779,316
ACCRUED EXPENSES/OTHER	10,841,141	0	0	72,144	10,913,285
DEFERRED REVENUE	0	0	16,768	290,900	307,668
<b>LONG-TERM LIABILITIES</b>	<b>17,015,268</b>	<b>0</b>	<b>16,768</b>	<b>27,968,232</b>	<b>45,000,269</b>
RETAINED EARNINGS	97,508,891	7,942,992	27,285,190	55,569,667	188,306,741
<b>TOTAL LIABILITIES &amp; RETAINED EARNINGS</b>	<b>115,442,303</b>	<b>7,942,992</b>	<b>27,461,737</b>	<b>83,642,098</b>	<b>234,489,129</b>
<b>INCOME STATEMENT</b>					
<b>OPERATING REVENUE</b>					
SERVICE CHARGES	12,665,312	0	0	0	12,665,312
OTHER OPERATING REVENUE	528,157	0	0	32,297	560,454
<b>TOTAL OPERATING REVENUE</b>	<b>13,193,469</b>	<b>0</b>	<b>0</b>	<b>32,297</b>	<b>13,225,766</b>
<b>NON-OPERATING REVENUE</b>					
CONNECTION FEES	0	0	1,693,514	9,958,704	11,652,217
INTEREST	46,611	73,965	226,214	475,853	822,643
OTHER NON-OPERATING REVENUE	1,573	0	0	0	1,573
<b>TOTAL NON-OPERATING REVENUE</b>	<b>48,184</b>	<b>73,965</b>	<b>1,919,728</b>	<b>10,434,557</b>	<b>12,476,434</b>
TRANSFERS IN	0	0	2,032,500	0	2,032,500
<b>TOTAL RECEIPTS</b>	<b>13,241,653</b>	<b>73,965</b>	<b>3,952,228</b>	<b>10,466,854</b>	<b>27,734,700</b>
<b>DISBURSEMENTS</b>					
OPERATING EXPENSES	11,636,817	0	279,206	3,550,554	15,466,577
CAPITAL PROJECTS	0	0	905,749	2,972,042	3,877,791
TRANSFER OUT	2,032,500	0	0	0	2,032,500
<b>TOTAL DISBURSEMENTS</b>	<b>13,669,317</b>	<b>0</b>	<b>1,184,955</b>	<b>6,522,596</b>	<b>21,376,868</b>
<b>NET INCOME (LOSS)</b>	<b>(427,664)</b>	<b>73,965</b>	<b>2,767,273</b>	<b>3,944,259</b>	<b>6,357,832</b>
<b>EXPENSE BUDGET FOR FY 2018</b>	<b>17,322,494</b>				
<b>WORKING CAPITAL TARGET FOR FY 2018</b>	<b>5,774,165</b>				
<b>WORKING CAPITAL TARGET (in months)</b>	<b>4.00</b>				
<b>WORKING CAPITAL</b>	<b>7,133,379</b>	<b>7,942,992</b>	<b>25,458,877</b>	<b>55,223,174</b>	<b>95,758,421</b>
<b>WORKING CAPITAL ON HAND</b>	<b>4.94</b>				
(in months) WC / ( ExpBudget / 12)					
<b>CURRENT EXCESS (DEFICIENCY)</b>	<b>1,359,214</b>				
<i>Working Capital - Working Capital Target</i>					

	600 Water Enterprise	605 Water Rate Stabilization (RSF)	610 Water Replacement	620 Water Expansion	Total
<b>BALANCE SHEETS</b>					
CASH & INVESTMENTS	13,295,371	13,438,024	21,863,348	23,796,576	72,393,320
RECEIVABLES	880,224	102,903	44,128	60,330	1,087,584
OTHER	0	0	0	0	0
<b>CURRENT ASSETS</b>	<b>14,175,595</b>	<b>13,540,927</b>	<b>21,907,476</b>	<b>23,856,905</b>	<b>73,480,904</b>
FIXED ASSETS	125,329,816	0	10,520,198	22,476,429	158,326,443
LONG-TERM ASSETS	5,227,660	0	0	630,019	5,857,679
BONDS PAYABLE	0	0	0	(33,590,000)	(33,590,000)
<b>LONG-TERM LIABILITIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(33,590,000)</b>	<b>(33,590,000)</b>
<b>TOTAL ASSETS</b>	<b>144,733,071</b>	<b>13,540,927</b>	<b>32,427,674</b>	<b>13,373,353</b>	<b>204,075,026</b>
ACCOUNTS PAYABLE	1,642,289	0	95,809	852,151	2,590,250
DEPOSITS	638,736	0	0	0	638,736
OTHER CURRENT LIABILITIES	3,387,015	0	197,976	674,712	4,259,703
<b>CURRENT LIABILITIES</b>	<b>5,668,040</b>	<b>0</b>	<b>293,785</b>	<b>1,526,864</b>	<b>7,488,689</b>
BONDS PAYABLE	0	0	0	422,897	422,897
ACCRUED EXPENSES/OTHER	5,841,927	0	0	656,608	6,498,535
DEFERRED REVENUE	0	0	0	4,664,429	4,664,429
<b>LONG-TERM LIABILITIES</b>	<b>5,841,927</b>	<b>0</b>	<b>0</b>	<b>5,743,934</b>	<b>11,585,861</b>
RETAINED EARNINGS	133,223,104	13,540,927	32,133,889	6,102,555	185,000,476
<b>TOTAL LIABILITIES &amp; RETAINED EARNINGS</b>	<b>144,733,071</b>	<b>13,540,927</b>	<b>32,427,674</b>	<b>13,373,353</b>	<b>204,075,026</b>
<b>INCOME STATEMENT</b>					
<b>OPERATING REVENUE</b>					
SERVICE CHARGES	19,566,394	0	0	(20)	19,566,374
OTHER OPERATING REVENUE	455,963	72,595	3,230	1,002,979	1,534,766
<b>TOTAL OPERATING REVENUE</b>	<b>20,022,357</b>	<b>72,595</b>	<b>3,230</b>	<b>1,002,958</b>	<b>21,101,139</b>
<b>NON-OPERATING REVENUE</b>					
CONNECTION FEES	0	0	2,703,708	6,270,779	8,974,487
INTEREST	99,179	122,891	180,098	840,706	1,242,874
OTHER NON-OPERATING REVENUE	418,705	500,579	0	0	919,284
<b>TOTAL NON-OPERATING REVENUE</b>	<b>517,884</b>	<b>623,471</b>	<b>2,883,807</b>	<b>7,111,485</b>	<b>11,136,646</b>
TRANSFERS IN	0	0	3,300,750	337,500	3,638,250
<b>TOTAL RECEIPTS</b>	<b>20,540,240</b>	<b>696,065</b>	<b>6,187,786</b>	<b>8,451,944</b>	<b>35,876,035</b>
<b>DISBURSEMENTS</b>					
OPERATING EXPENSES	17,518,921	24,086	117,661	5,881,425	23,542,092
CAPITAL PROJECTS	0	0	1,025,507	1,505,087	2,530,594
TRANSFER OUT	3,638,250	0	0	0	3,638,250
<b>TOTAL DISBURSEMENTS</b>	<b>21,157,171</b>	<b>24,086</b>	<b>1,143,168</b>	<b>7,386,511</b>	<b>29,710,936</b>
<b>NET INCOME (LOSS)</b>	<b>(616,930)</b>	<b>671,979</b>	<b>5,044,618</b>	<b>1,065,432</b>	<b>6,165,099</b>
<b>EXPENSE BUDGET FOR FY 2018</b>	<b>28,491,737</b>				
<b>WORKING CAPITAL TARGET FOR FY 2018</b>	<b>9,497,246</b>				
<b>WORKING CAPITAL TARGET (in months)</b>	<b>4.00</b>				
<b>WORKING CAPITAL</b>	<b>8,507,555</b>	<b>13,540,927</b>	<b>21,613,691</b>	<b>22,330,042</b>	<b>65,992,215</b>
<b>WORKING CAPITAL ON HAND</b>	<b>3.58</b>				
(in months) WC / ( ExpBudget / 12)					

	900 Administrative Overhead	965 OPEB	995 DV Standby Assessment		Total
<div>BALANCE SHEETS</div>					
CASH & INVESTMENTS	163,743	216,145	677,544	0	1,057,432
RECEIVABLES	145,128	(34)	182,822	0	327,915
OTHER	65,131	0	0	0	65,131
CURRENT ASSETS	374,002	216,110	860,366	0	1,450,478
LONG-TERM ASSETS	0	12,401,603	0	0	12,401,603
TOTAL ASSETS	374,002	12,617,713	860,366	0	13,852,081
ACCOUNTS PAYABLE	49,314	0	0	0	49,314
OTHER CURRENT LIABILITIES	324,687	806,614	0	0	1,131,301
CURRENT LIABILITIES	374,002	806,614	0	0	1,180,616
RETAINED EARNINGS	0	11,811,099	860,366	0	12,671,466
TOTAL LIABILITIES & RETAINED EARNINGS	374,002	12,617,713	860,366	0	13,852,081
<div>INCOME STATEMENT</div>					
OPERATING REVENUE					
OTHER OPERATING REVENUE	1,174,069	0	1,173,780	0	2,347,848
TOTAL OPERATING REVENUE	1,174,069	0	1,173,780	0	2,347,848
NON-OPERATING REVENUE					
INTEREST	0	1,266	8,278	0	9,544
OTHER NON-OPERATING REVENUE	0	0	0	0	0
TOTAL NON-OPERATING REVENUE	0	1,266	8,278	0	9,544
TRANSFERS IN	0	0	0	0	0
TOTAL RECEIPTS	1,174,069	1,266	1,182,058	0	2,357,392
DISBURSEMENTS					
OPERATING EXPENSES	1,174,069	613,111	1,074,366	0	2,861,546
CAPITAL PROJECTS	0	0	0	0	0
TRANSFER OUT	0	0	0	0	0
TOTAL DISBURSEMENTS	1,174,069	613,111	1,074,366	0	2,861,546
NET INCOME (LOSS)	0	(611,846)	107,692	0	(504,154)
EXPENSE BUDGET FOR FY 20180					
WORKING CAPITAL TARGET FOR FY 20180					
WORKING CAPITAL TARGET (in months)0.00					
WORKING CAPITAL	0	(590,504)	860,366	0	269,863
WORKING CAPITAL ON HAND	0.00				
(in months) WC / ( ExpBudget / 12)					
CURRENT EXCESS (DEFICIENCY)	0				
Working Capital - Working Capital Target					

# March Budget Variance Report

Ref B - Quarterly Financial Reports

Accounting Period: 9  
Accounting Year: 2018

Categories are flagged if Actual Expense % > Target Expense %  
(Target Expense % = (Period/12)\*100 + Tolerance %)

Expected Expense: 75.00%  
Tolerance Level: 1.00%

Target Expense: 76.00%

Division: 10. Legislative

	<u>2018</u>	<u>YTD</u>	<u>MTD</u>	<u>% of YTD</u>	<u>Flag</u>
	<u>Adjusted Budget</u>	<u>Expenditure</u>	<u>Expenditure</u>	<u>to Budget</u>	
Employee Memberships & Certifications	0.00	0.00	0.00	- %	
Medical	25,104.00	15,924.00	2,028.00	63.43%	
Other Benefits	10,352.64	5,663.70	628.54	54.71%	
Retirement	5,330.72	1,341.50	107.26	25.17%	
Salaries	56,160.00	18,104.00	1,314.00	32.24%	
Salary / Benefit Credit	0.00	0.00	0.00	- %	
Training Costs	20,000.00	5,139.52	275.31	25.70%	
<b>1. Personnel</b>	<b>116,947.36</b>	<b>46,172.72</b>	<b>4,353.11</b>	<b>39.48%</b>	
Equipment Under \$10,000	5,000.00	0.00	0.00	- %	
Office Supplies/Services	6,300.00	1,652.29	97.00	26.23%	
<b>2. Materials and Supplies</b>	<b>11,300.00</b>	<b>1,652.29</b>	<b>97.00</b>	<b>14.62%</b>	
Advertising	0.00	0.00	0.00	- %	
Other Services	27,000.00	0.00	0.00	- %	
Professional Services	23,500.00	26,915.00	0.00	114.53%	FLAG
Telecommunication Services	0.00	0.00	0.00	- %	
<b>3. Contract Services</b>	<b>50,500.00</b>	<b>26,915.00</b>	<b>0.00</b>	<b>53.30%</b>	
Meetings	700.00	440.67	43.50	62.95%	
Permits, Licenses & District Mbrshps	0.00	0.00	0.00	- %	
Subscriptions & Publications	0.00	0.00	0.00	- %	
<b>4. Other</b>	<b>700.00</b>	<b>440.67</b>	<b>43.50</b>	<b>62.95%</b>	
<b>10. Legislative Total</b>	<b>179,447.36</b>	<b>75,180.68</b>	<b>4,493.61</b>	<b>41.90%</b>	


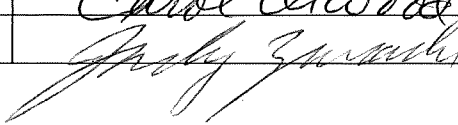


**UNEXPECTED ASSET REPLACEMENT REQUEST**

Unexpected Asset Replacement: The budget contains funding for capital outlay items that are expected to be replaced due to age or obsolescence. Occasionally, items in the replacement program fail unexpectedly and need to be replaced. If this happens during a budget cycle, replacement funds may be used for the replacement of the item if the General Manager determines that it is advantageous to the District to replace rather than repair said item, and if the Finance Officer determines that the replacement program has sufficient funds for the item.

**Instructions:** This form must be completed PRIOR to the purchase of the item. Contact the Accountant to assist you with completing sections two through five. After completing sections one through eight, obtain your Department Manager's signature, then route to the Accountant. Once the Finance Officer and General Manager's approvals are obtained, the Accountant will forward you a copy of the approved form. You may then purchase your replacement item following the normal purchasing guidelines. If this is an URGENT or mission critical replacement, please note that on the form so we can expedite your request.

1. Item Description	West glycol chiller on building D
2. Asset Number	5330CHR
3. Original Cost	\$12,000
4. Depreciation (funding) to date	
5. Funding Source	
6. Estimated Cost of New Item	\$38,000
7. Requestor's Name / Date	Russell Baker 3-15-18
8. Reason for Replacement	<p>Glycol chillers are over 20 years old and were abandoned back in 2007. They were put back in service as an emergency fix to the fuel skid after the supplied unit did not work as expected.</p> <p>Chiller 5330CHR has been working at less than half capacity for over two years now. Now chiller 5331 CHR is also failing causing the glycol temperature to the fuel skid to rise beyond the shutdown point. This makes burning digester gas unreliable. If chillers are not replaced then we will have to purchase much more natural gas and pay higher demand charges to PGE. This will quickly cost more than replacing the failing equipment. CIP request was submitted last year and the project is in process but improvements will not be completed soon enough; replacement of chiller 5330CHR is urgent.</p>

Department Manager Approval / Date	 3/27/18
Finance Officer Approval / Date	Carol Otis 3/27/18
General Manager Approval / Date	 28 Mar 18

**For Accounting Use:**

Date routed to Finance Officer	
Date information put in Board box	

**Mechanical Services**

510 / 346-4300 Voice  
800 / 598-2226 Service  
510 / 347-1333 Fax  
1133 Aladdin Avenue  
San Leandro, California  
94577-4311

March 14, 2018

Russ Baker  
Dublin San Ramon Services District  
7051 Dublin Boulevard  
Dublin, CA 94568  
(925) 875-2250

Re: Dublin San Ramon Services District Chiller Replacement, R1

Dear Russ,

The price to furnish and install one new 10-ton rooftop chiller to replace the exiting is **\$36,674.00**. The following work is included:

- Furnish and install one new Carrier 10-ton rooftop chiller to replace the existing.  
The following is included:
  - Packaged Chiller.
  - Evaporator Heater.
  - Micro Channel.
  - Ultra-Low Sound.
  - Digital Compressor.
  - BACnet Communications.
  - Single Point.
  - High Efficiency Variable Condenser Fan.
- Necessary mounting hardware and fasteners. Existing sleepers will be re-used.
- Disposal of old units including proper recycling and disposal procedures.
- Start and test including Factory Technician Start-up.
- Warranty. We pass along from the equipment manufacturer's standard warranty and warrant all ACCO labor for a period of one (1) year from the date of beneficial use of the system.

***Work not included and required by others:*** Crane lift, electrical disconnect and re-connect.

***Note 1:*** Work assumes existing fluid in lines will be isolated and re-used. Glycol and other fluids are not included and if needed required by others.



*Note 2:* Work assumes all existing utilities, isolation valves, pumps and controls are in good, operable condition. If required, troubleshooting and repair are not included and can be performed as a separate additional cost.

***Mechanical Permit – Not included.***

***Clarifications:***

Work assumes one mobilization with a continuous flow of work. ACCO employees and its subcontractors will have free use of the elevator/stairs/roof access, and sanitary facilities. Reasonable clean-up of ACCO debris, electrical power/lighting, onsite storage for staging materials and delivery access will be provided free of charge.

Concealed conditions requiring code upgrades, repair or service repair are not included and will be priced upon discovery.

It is assumed that an adequate storage area for materials and tools will be provided at no cost to ACCO.

It is assumed all plans and drawings will be made available to ACCO at no cost.

ACCO will sweep and pick-up ACCO debris to maintain a clean work condition and provide protective floor covering at interior roof access door in building. Final cleaning, vacuum cleaning, and super cleaning of building, equipment, ductwork, and/or piping are not included.

Material suppliers have notified us that escalating prices are a reality in the current market for many of the common metals used in construction, and as a result, pricing can be considered firm for sixty (60) days from the date of this proposal.

**Excluded:** Work not listed above, roofing, electrical, crane lift, glycol or other cooling fluids, pumps, after-hours/overtime, permits, fire system connections and commissioning, repair and troubleshooting of existing control systems and wiring runs, structural improvements, structural reinforcement, structural supports and intermediate steel, flashings, etc. unless otherwise specified, performance of existing systems, repair to existing equipment and related systems, painting, patching, priming, code upgrades, relocation of existing utilities, repair and troubleshooting of existing utilities, software programming and upgrades, remedy of concealed conditions, special inspections.



ACCO's performance will be a contribution to the success of this project and we look forward to being a part of your team.

To approve the above listed work please sign and return a copy of this letter. Please contact myself with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Tony Homes". The signature is fluid and cursive, with a large initial "T" and "H".

Tony Homes  
**ACCO Engineered Systems**  
(415) 595-4431  
[thomes@accoservice.com](mailto:thomes@accoservice.com)  
[www.accoes.com](http://www.accoes.com)

**CUSTOMER – Dublin San Ramon Services District**

ACCEPTED for BUYER:

By: \_\_\_\_\_  
(Authorized Signature)

Name/Title: \_\_\_\_\_



## Terms and Conditions

1. All work shall be performed during normal working hours unless otherwise stated herein.
2. ACCO Engineered Systems agrees to maintain in full force and affect a Workmen's Compensation Insurance policy and a Comprehensive Liability Insurance policy in substantial amounts to protect all parties to this agreement, furnishing certificates of insurance, if required by Buyer.
3. Buyer shall prepare the premises to permit free movement and erection of materials, providing necessary openings, supports, cutting, patching, necessary public utility and steam services, and pay all fees in accordance with codes and ordinances unless otherwise indicated in this Bid Contract.
4. In the event that the Seller encounters any asbestos product or material in the course of performing its work, the Seller shall have the right to immediately discontinue its work and remove its employees from the project, or that portion of the project wherein such product or materials were encountered, until such time as any hazards connected therewith are abated, encapsulated or removed and/or it is determined that no hazard exists; further, Seller shall receive an extension of time to complete its work and compensation for delays encountered and compensation for any change in the sequence of method or its work occasioned as a consequence of said encounter.
5. ACCO Engineered Systems extends manufacturer's standard warranties on all new equipment, misuse or abuse excepted, for a period not to exceed one year from date of first beneficial use, which shall be defined as the Start-up Date. ACCO Engineered Systems guarantees most, but not all, repaired materials, parts and labor for a period of ninety (90) days from the date of first beneficial use. There are no warranties, expressed or implied, other than the above unless so noted herein. Seller shall not be liable for any consequential damages including, but not limited to, liquidated damages, loss of rent, interest expense, extended overhead or any other delay damages of any kind, nature or description. It is expressly understood and agreed that the only liability of Seller is to replace defective workmanship or material as herein above set forth.
6. ACCO Engineered Systems will not replace any refrigerant loss caused by defects in the equipment, material, parts, or workmanship furnished under this contract. Replacement of refrigerant due to failure or defects of items furnished by Seller is not included as a part of this agreement.
7. ACCO Engineered Systems shall not be liable for the corrosive or erosive action of liquids and/or gases upon the equipment specified and no part of such equipment shall be deemed defective by reason of its failure to resist physical or chemical action of such elements or items upon such equipment.
8. This agreement shall not be binding until duly accepted by an authorized officer of ACCO Engineered Systems. No person has authority to make or claim any representation, warranty, term, promise, or condition, expressed or implied, statutory or otherwise, which is not expressed herein. This agreement constitutes the entire agreement between the parties and supersedes and revokes any previous agreement, written or oral, with respect to the labor and equipment covered hereby and may not be amended or modified except in writing executed by the parties hereto.
9. Under no circumstances shall the liability of Seller arising out of the sale or erection of the equipment hereunder, or arising out of its use, whether on warranties or otherwise, in any case exceed the lesser of the following: (a) Cost of correcting defects in the equipment or workmanship; or (b) the difference in value between the installation as installed and the cost of the original installation thereof, if installed strictly as in the contract documents set forth. And in no event shall any claims be made by either party against the other for consequential damages.
10. The Seller shall not be bound by any plans and specifications or conditions, existing or otherwise, that have not been presented to or delivered to it for the purpose of submitting this bid, nor shall the Seller be bound by any city ordinances, State laws or other governmental regulations not in effect at the time of submitting this bid, or which had become obsolete and which no longer was enforced by such public body enacting the same.
11. The Seller shall be excused for any delay in completion of this Bid Contract caused by acts of God, including but not limited to, wind, rain, flood, storm, landslide, subsidence and earthquake; acts of neglect of owner or architect or by any employee or agent of either; acts of neglect of separate contractors employed by owner; acts of public utilities or governmental or public bodies or their agents; material shortages; labor trouble, labor slowdowns; strikes; union activity causing a reduction in productivity; fire; casualty; delay in transportation; changes ordered in the work; failure of Buyer to make payments to Seller as required under this Bid Contract, or other causes beyond the reasonable control of Seller, any of which shall automatically entitle Seller to reasonable or necessary extensions of the completion date of the work and to an equitable adjustment of the contract price to compensate Seller for all costs and expenses of additional labor, service, equipment or material and extended overhead resulting from any such delay. If any of the materials specified are not readily available, the Seller may substitute equally efficient materials or fixtures of generally similar character in lieu of the equipment, materials or fixtures specified, and it shall allow any differential between the original cost of the materials specified and the materials furnished. In the event of inability to obtain labor at union scale or without paying a premium above such scale, Seller may delay performance until same shall be obtainable without premium payment or at the option of the Buyer the latter may require the use of materials or labor requiring the payment of such excess cost, but upon condition that the Buyer shall pay such excess.
12. No additional work will be performed unless it is authorized in writing by the Buyer. If the Buyer refuses to sign a written work authorization or change order for the extra work, Seller reserves the right to refuse to perform the extra work.
13. Should either party hereto bring suit in court to enforce the terms hereof, any judgment awarded shall include court costs and reasonable attorney's fees to the successful party.
14. Seller assumes no responsibility for the design on those jobs where Seller prepares working or shop drawings from designs furnished by others. Seller assumes no responsibility whatsoever for design or operative end result under any contract unless there is affirmatively stated on the obverse side of this Bid Contract, a direct undertaking on Seller's part so to do.
15. Seller may suspend further performance under this Bid Contract upon three (3) days written notice to the Buyer in the event the Buyer is in breach of this Bid Contract for breach other than non-payment. Notice need not be given if work is suspended due to non-payment or due to the failure of the Buyer to pay for change orders as provided herein. In the event Seller elects to suspend performance, Seller shall be entitled to remobilization costs, including profit and overhead, upon the Buyer bringing payments current or issuing proper change orders for extra work. Such costs will equal actual losses sustained by Seller in terminating and restarting work.
16. This contract is entered into upon the understanding that in the prosecution of any work herein specified Seller will be allowed sufficient time for the performance of said work on the basis of a normal eight-hour day, and in the event that Buyer or any subcontractor require Seller to perform such labor on an overtime basis, then such additional expense of every kind and character as Seller may be required to incur on account of said overtime labor, shall constitute an additional charge herein.
17. It is agreed that Buyer is to provide without cost to Seller, proper hoisting conveyances and scaffolding (including the use of engineer) at times so as to not delay Seller's part of the work, unless otherwise indicated in this proposal.
18. Any loss or damage to Seller's work, materials or equipment occurring at the site of the project occasioned by fire, flood, earthquake, windstorm, riot or civil commotion shall be protected by Builders Risk Insurance procured by the contractor or owner without cost to Seller and Seller shall receive a proportionate share of the amount of any payment loss under any such policy or policies according as Seller's interest may appear.
19. Notwithstanding any provision in the plans, specifications, contract between prime contractor and owner, general conditions, or any contract documents executed by and between contractor and owner having to do with the subject now stated, Seller shall not be liable for the cost of correcting defects occasioned by the acts or omissions of employees of other subcontractors, the prime contractor, owner or any segregated contractor, to work performed by Seller. Before Seller proceeds with any corrective work to repair such damage, the prime contractor, or other person contracting with Seller in this Bid Contract, shall give Seller an unqualified instruction to proceed with the work upon their responsibility to compensate Seller therefore as an extra.
20. The Seller expressly reserves the right to assign all or any portion of its rights and/or duties under this Bid Contract with or without notice to the Buyer herein.
21. In the event of a conflict between the terms and conditions of this Bid Contract and terms and conditions stated in the plans and specifications, or any other contract document, including the prime contract between owner and prime contractor, the terms of this Bid Contract shall govern.
22. If, in Seller's opinion, Buyer's credit becomes impaired, Seller may, at its option, suspend work and deliveries under this contract until it has received full settlement or security for services rendered and is satisfied as to Buyer's credit for further shipments. If Buyer fails or refuses to make such payment, or give such security, then the full amount due under this contract at such time, for labor and material and/or equipment furnished shall immediately become due and payable and Seller shall have the right and the option to terminate this agreement. In the event that a suspension of this contract is required because of Buyer's doubtful credit, an extension of the time fixed for the performance of this contract equal to the time of such suspension, shall automatically occur. If legal action is filed to effect collection of any sums due hereunder, Seller shall be entitled to reasonable attorney fees in addition to all other damages found to be due hereunder.



**TITLE:** Approve Proclamation Celebrating Dublin San Ramon Services District's 65 Years of Service

**RECOMMENDATION:**

Staff recommends the Board of Directors approve, by Motion, a Proclamation celebrating the District's first 65 years of serving our community.

**SUMMARY:**

Sixty-five (65) years ago, the Board of Directors of the Parks Community Service District (the District's initial name) held its first meeting in the living room of then Director James D. Glenn, and the District was born.

In the early days, the District, a community services special district, provided the following services: water, wastewater, parks and recreation, fire protection, and garbage collection. When the cities of Dublin and San Ramon were incorporated in 1982 and 1983 respectively, the District transferred garbage collection, parks and recreation, and fire protection to the cities and continued providing water and wastewater services. In the late 1990's, the District began exploring recycled water and added this third service in 2006 when the first customers received recycled water for irrigation. See Attachment 1 for 65 reasons to celebrate DSRSD's service to our community.

Originating Department: Executive Services	Contact: S. Stephenson	Legal Review: Not Required
Cost: \$0	Funding Source: N/A	
Attachments: <input type="checkbox"/> None <input type="checkbox"/> Staff Report <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Task Order <input checked="" type="checkbox"/> Proclamation <input checked="" type="checkbox"/> Other (see list on right)	Attachment 1 – 65 Reasons to Celebrate DSRSD	
		63 of 91

## 65 Reasons to Celebrate DSRSD

### 1953 – 2018 Timeline of Achievements

1. April 17, 1953, following passage of the Community Services Act by the California Legislature, the state established the Parks Community Service District to provide services to unincorporated areas that would later become the cities of Dublin and San Ramon.
2. 1960, Volk-McLain Communities, Inc. purchased 4,000 acres for residential development and reactivated the Parks Community Service District, which it renamed Valley Community Services District, to set up municipal services and provide water, collect and treat sewage, collect garbage, and protect the community from fire.
3. 1961, the District acquired sewers constructed in San Ramon Village development and began building a 2.5 million gallon per day (MGD) treatment plant, for a total capital investment of \$2.3 million. These bonds were paid off in 1992.
4. 1961, the District contracted with the City of Pleasanton to treat its wastewater.
5. 1962, the District acquired a water system of wells and distribution facilities and added parks, recreation, and solid waste disposal to its services. EBMUD annexed south San Ramon to its water service area.
6. 1963, the District began operating the Regional Wastewater Treatment Facility (RWTF).
7. 1963, the District signed an agreement with Zone 7 Water Agency to acquire additional water supplies.
8. 1964, the District built the administrative office on Dublin Boulevard.
9. 1967, the District formed a volunteer fire department.
10. 1968, the District built Shannon Community Center.
11. 1970, voters approve \$6.7 million funding for Shannon Community Center, Dublin Sports Grounds, other parks, tennis courts, Valley Community Swim Center (later known as Dublin Swim Center), and San Ramon Olympic Pool.
12. 1971, RWTF expanded, adding a second digester and second primary and secondary sedimentation tanks.
13. 1974, the District formed Livermore-Amador Valley Water Management Agency (LAVWMA) with Livermore and Pleasanton to carry treated wastewater from the Livermore and DSRSD wastewater treatment plants to a deep-water outfall in the San Francisco Bay (pipeline constructed in 1979).



14. 1974, District voters approved fluoridation of drinking water.
15. 1977, the District installed and began fluoridation facilities at turnout 1 (at turnout 2 in 1984; at turnout 4 in 2002).
16. 1977, the District Fire Department shifted from volunteers to paid professionals and the District changed its name to Dublin San Ramon Services District.
17. 1978, RWTF expanded, adding another primary sedimentation tank, aeration basin, secondary clarifier, and the Dissolved Air Flotation Thickener (DAFT).
18. 1978, Proposition 13 passed, decreasing funding for District programs by 60%; youth and sports leagues step up to maintain sports fields.
19. 1981, RWTF expanded adding a third secondary sedimentation tank.
20. 1982, City of Dublin incorporated and in 1983, City of San Ramon incorporated. The District began an orderly transfer of services to the cities, starting with garbage collection in 1987, and fire protection and parks and recreation in 1988.
21. 1985, the District expanded the head-works at RWTF.
22. 1991, the District started a water recycling feasibility study in conjunction with Livermore and Zone 7.
23. 1992, the current District Office opened, consolidating administration, planning, and permitting under one roof.
24. 1992, after an electrical fire severs all power, RWTF operated on backup generators for 12 days without a single violation of its discharge permit. In the midst of fire recovery efforts, an inspection team from the U.S. Environmental Protection Agency arrived. The District had been nominated for a national Operations and Maintenance award. In spite of the fire, the District received the award for "Operations and Maintenance Excellence at a Large Secondary Wastewater Treatment Plant."
25. 1995, the District laboratory moved into the new second story at the RWTF administration building.
26. 1995, realizing the need for a reliable water supply in the San Ramon Valley, particularly in dry years, DSRSD and East Bay Municipal Utility District (EBMUD) created the San Ramon Valley Recycled Water Program (SRVRWP). In 2013, Pleasanton joined SRVRWP and began providing recycled water to its large irrigation customers. This partnership provides an eco-friendly supply of irrigation water while conserving limited drinking water.

27. 1997, SRVRWP designed a wastewater recycling facility to produce highly purified water from wastewater using microfiltration, reverse osmosis, and ultraviolet disinfection. Some of this water was intended to be injected into the groundwater basin (Clean Water Revival Project) and the rest was intended to be used as irrigation water (Puttin' on the Green). In 1998, Zone 7 withdrew its support of the Clean Water Revival Project so the program proceeded making only irrigation water and using 85% of the Clean Water Revival investment.
28. 1999, the District began incorporating water and wastewater systems of the Camp Parks Reserve Forces Training Area into the District's water and wastewater systems.
29. 2000, the District expanded the RWTF, with the Stage IV Project.
30. 2002-2003, the District began annexing Dougherty Valley into its water service area and eastern Dublin to provide water and sewer services; this tripled the size of the District's service area (reducing costs to customers) and eventually will add 20,000 water and sewer dwelling unit equivalents.
31. 2003, the District conducted water quality taste tests.
32. 2003, LAVWMA completed expansion of Dublin Canyon segment of pipeline to carry treated wastewater to the San Francisco Bay and in 2005, completed expansion of Castro Valley Lewelling segment of the pipeline.
33. 2006, the District received its first National Pollutant Discharge Elimination System permit for RWTF.
34. 2006, SRVRWP began operations, providing recycled water to irrigate the Tri-Valley.
35. 2007, the District received the California Sanitation Risk Management Authority *Loss Control Program of the Year* award.
36. 2007, the District conducted a Tri-City Mayoral Sticker Challenge to minimize plastic produce stickers in wastewater which were passing through the tertiary treatment process and clogging recycled water irrigation systems. Before the campaign, recycled water operators had to clean the influent screens six times every 24 hours. The Sticker Challenge reduced the amount of plastics in the waste stream to one quarter of its original volume and cut the operators' time cleaning the screen in half. This gave Engineering time to design, build, and install an automated screen filter.
37. 2007, the District opened the Commercial Recycled Water Fill Station. Truckers had to apply for an annual license (\$73) and pay \$10 per truck load, no matter their size.
38. 2007, the District began teaching Sewer Science in local high school classrooms.

39. 2008, the District renamed the recycled water plant the Jeffrey G. Hansen Water Recycling Plant in honor of Hansen's 15 years of service as a DSRSD Boardmember, advocating for recycled water in 1989. Hansen was instrumental in forming the partnership with EBMUD, the San Ramon Valley Recycled Water Program.
40. 2008, the District received the California Association of Sanitation Agencies' (CASA) award for the Bay Area Consortium of Water and Wastewater Education (BACWWE) program which was formed to attract new people to the industry and to encourage existing operators to continue their education and training.
41. 2009, Zone 7 began operating its Mocho Demineralization Facility, reducing hardness in the local groundwater supply.
42. 2009, the District adopted water shortage rate tiers to implement in times of drought.
43. 2010, the District implemented a Temporary Infrastructure Charge, a customer "loan" that was suspended after three years. Sixty-four percent of the "loan" was reimbursed by developers by the end of 2017.
44. 2010, the District weathered the 2008-09 economic downturn and improved its credit rating by restructuring its debt.
45. 2012, the District purchased a biosolids harvesting barge on eBay.
46. 2012, the District dedicated Richard Fahey Village Green Park in the City of San Ramon in memory of former Boardmember Richard Fahey.
47. 2012, the District conducted its first quarterly public tour.
48. 2012, the District completed the Central Dublin Project, bringing recycled water to parks and schools in Dublin's central core.
49. 2012, the District created the James B. Kohnen \$2,000 Scholarship for graduating high school seniors and in 2014 converted this donation to annual support of Association of California Water Agencies (ACWA) and the California Association of Sanitation Agencies (CASA) college scholarships (\$1,000 to each association's scholarship funds annually).
50. November 8, 2012, the District began video-recording Board meetings and posting them on YouTube, [www.dsrdsd.com](http://www.dsrdsd.com).
51. 2013, the District's laboratory acquired an Inductively Coupled Plasma/Mass Spectrometer, an instrument that measures concentrations of metals.
52. 2013-14, the District upgraded to Advanced Metering Infrastructure which collects water use data hourly.

53. 2013, the District reached agreements with Pleasanton to recycle its wastewater, laying a foundation for a Pleasanton recycled water irrigation program.
54. February 8, 2014, the DSRSD Board declared a drought emergency (following similar declarations by Zone 7's Board of Directors and Governor Edmund G. Brown Jr.).
55. June 2014, the District launches AquaHawk customer portal for real-time tracking of water consumption; more than one-third of customers sign register by end of the year, the fastest adoption rate the vendor has ever seen.
56. June 12, 2014, the District received regulatory approval to provide recycled water directly to residents and opened the Residential Recycled Water Fill Station, the first in the state. By end of year, 2.3 million gallons were given to anyone who wanted to come and get them and a couple dozen additional fill stations opened at treatment plants throughout the state. This program was praised nationwide.
57. 2014, the District received the California Special Districts Association, Special Leadership Foundation's *Transparency Certificate of Excellence*.
58. 2014, the District collaborated with the City of Pleasanton Police Department on a 24/7 drug drop-box located in the police department's lobby.
59. 2014, the District connected Val Vista Park to the recycled water distribution system, the first location in Pleasanton to use recycled water (except DSRSD's RWTF).
60. 2014, the District received a grant to expand recycled water to properties in west Dublin.
61. 2014, the District inspired customers to reduce water use by 25% through regional and District drought response efforts.
62. 2015, residential recycled water users hauled more recycled water (28 MG) than commercial users (26 MG)!
63. 2016, the District moved into the new Field Operations Facility (FOF) and Corporation Yard on Commerce Circle in Pleasanton, very close to the Dedicated Land Disposal site.
64. 2017, the District improved its credit rating two steps to AA+ and refunded outstanding 2011 Water Revenue bond debt, saving the District close to \$10 million over the next 24 years.
65. 2018, the District completed improvements and expansion of the Jeffrey G. Hansen Water Recycling Plant.

**PROCLAMATION**  
**Celebrating Dublin San Ramon Services District's 65 Years of Service**

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WHEREAS, the District, an independent, community services, special district, began officially serving the community on Sunday, April 17, 1953, when the three Board of Directors first met in the home of then Director James D. Glenn, and formed the *Parks Community Service District* (our first name); and

WHEREAS, in 1954, the first purchase from the District's capital outlay budget was for a \$100 typewriter and more recently, the Board approved an \$8.7 million expenditure to add the fourth and final digester to the wastewater treatment plant; and

WHEREAS, in 1960, when the District expanded its service area and added fire protection to the water and wastewater, parks and recreation, and garbage collection services it provided the community, it changed its name to *Valley Community Services District*. At the time, there were two wells and a two-million-gallon distribution storage tank. Today there are no wells and 14 reservoirs that store 27.05 million gallons of drinking water (a two-day supply); and

WHEREAS, in 1977, the District changed its name to its current name, *Dublin San Ramon Services District* to represent the cities it serves; and

WHEREAS, in 1982 and 1983, when the cities of Dublin and San Ramon were incorporated respectively, the District transferred garbage collection, parks and recreation, and fire protection to the cities and continued providing water and wastewater services. In the late 1990's, the District began exploring recycled water and added this third service in 2006 when the first customers received recycled water for irrigation; and

WHEREAS, in 2018, the District, with an operating budget of \$63.37 million and a staff of 121 highly trained employees, provides our water customers with 7.5 million gallons per day, treats 10.75 million gallons of wastewater per day, and provides 26 percent of our total water sales as recycled water for irrigation.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, Counties of Alameda and Contra Costa, congratulates

**Dublin San Ramon Services District**

for its many successes in the first 65 years it has been  
protecting public health and the environment while serving the community.

Adopted this 17th day of April, 2018

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Georgean M. Vonheeder-Leopold, President

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Madelyne A. Misheloff, Vice President

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Edward R. Duarte, Director

---

Dwight L. Howard, Director

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Richard M. Halket, Director

---

Nicole Genzale, District Secretary



**TITLE:** Approve Master Agreement for Consulting Services with Michael Baker International, Inc. and Authorize Execution of Task Order No. 1 for the Reservoir 10A Replacement Project (CIP 17-W003)

**RECOMMENDATION:**

Staff recommends the Board of Directors approve, by Resolution, a Master Agreement for Consulting Services with Michael Baker International, Inc. and authorize, by Motion, execution of Task Order No. 1 in an amount not to exceed \$777,357 for the design of the Reservoir 10A Replacement Project (CIP 17-W003).

**SUMMARY:**

The Water System Master Plan (March 2016) recommended the existing 3.0 million gallon (MG) Reservoir 10A be replaced with a larger 4.1 MG reservoir to provide emergency storage in the Zone 1 pressure zone in the near-term and to serve development in the eastern portion of the service area at projected build-out. The reservoir is located at a higher elevation than the overflow elevations of the other reservoirs in Zone 1. The elevation difference leads to significant operational challenges and subsequent system water quality concerns.

The existing Reservoir 10A is a 3.0 MG open cut reservoir that was originally built in the 1940's on the Parks Reserve Forces Training Area (also known as Camp Parks) in Dublin by the U.S. Army. The reservoir is located behind the secure fence line of the Alameda County Sheriff's Office off Barnet Boulevard (Attachment 1). The existing reservoir has undergone several improvements over the years, including the addition of a wooden roof; however, the reservoir is approaching the end of its useful life. In August 2017, the existing Reservoir 10A was taken out of service to help improve system water quality and to simplify water operations required for Zone 1.

The new reservoir will be founded at a lower elevation (approximately 30 feet lower) to more closely match the hydraulic elevation and operating band of Reservoir 10B and other reservoirs in the pressure zone. This will greatly improve operations and will eliminate the energy required to operate Pump Station 10A. Candidate sites in the vicinity of the existing reservoir were identified in the Request for Proposals (RFP) and will be vetted during the preliminary design process to determine the best location for the replacement reservoir.

Staff sent an RFP for the project design, including preliminary engineering, environmental analysis and CEQA documentation, to over 25 engineering consulting firms. Proposals were received from five firms: Michael Baker International, Inc. (Michael Baker), Carollo Engineers, Inc., Stantec, CDM Smith, and Infrastructure Engineering Corporation. The Michael Baker team was selected based on the depth and breadth of its design team experience on similar projects and its overall approach to the proposed work.

Staff recommends the Board approve a Master Agreement for Consulting Services and Task Order No. 1 with Michael Baker for the project planning and design in the amount of \$777,357. Based on the proposed schedule, construction for the replacement reservoir will commence in late fall 2019 and should be completed by spring 2021. This project has \$7.636 million budgeted in the CIP FY18/19 budget.

Originating Department: Engineering Services	Contact: R. Mutobe	Legal Review: Not Required
Cost: \$777,357	Funding Source: Regional Water Expansion (Fund 620)	
Attachments: <input type="checkbox"/> None <input type="checkbox"/> Staff Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Task Order <input type="checkbox"/> Proclamation <input checked="" type="checkbox"/> Other (see list on right)	Attachment 1 – Reservoir 10A Location Map	
		70 of 91





Reservoir 10A Site Location





RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT APPROVING MASTER AGREEMENT FOR CONSULTING SERVICES WITH MICHAEL BAKER INTERNATIONAL, INC. FOR DESIGN OF RESERVOIR 10A REPLACEMENT PROJECT (CIP 17-W003)

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WHEREAS, the District desires to obtain professional consulting services for the design of the Reservoir 10A Replacement Project (CIP 17-W003) (Project) and solicited a Request for Proposals in accordance with the District Purchasing policy; and

WHEREAS, District staff have evaluated professional consulting services proposals and conducted interviews for said consulting services, and have recommended the selection of Michael Baker International, Inc. (Michael Baker) for providing design services related to the Project; and

WHEREAS, Michael Baker was selected based on its depth and breadth of its design team experience on similar projects and its overall approach to the proposed work.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency located in the Counties of Alameda and Contra Costa, California, as follows:

That certain "Master Agreement for Consulting Services" (Exhibit A) by and between the Dublin San Ramon Services District and Michael Baker International, Inc. is hereby approved, and the General Manager and District Secretary are hereby authorized and directed to execute, and to attest thereto, respectively, said agreement for and on behalf of Dublin San Ramon Services District.

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, Counties of Alameda and Contra Costa, at its regular meeting held on the 17th day of April, 2018, and passed by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Georgean M. Vonheeder-Leopold, President

ATTEST: \_\_\_\_\_  
Nicole Genzale, District Secretary



MASTER AGREEMENT for CONSULTING SERVICES  
WITH  
MICHAEL BAKER INTERNATIONAL, INC.

THIS AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ by and between DUBLIN SAN RAMON SERVICES DISTRICT, a public agency in the counties of Alameda and Contra Costa, California ("District") and Michael Baker International, Inc. ("Consultant"), 2729 Prospect Drive, Suite 220, Rancho Cordova, CA, 95670, (916) 361-8384;

WHEREAS, District requires professional Engineering design consulting services; and

WHEREAS, Consultant's principals are duly licensed Professional Engineers in the State of California and Consultant represents that it is experienced in performing, and uniquely qualified to perform, the professional engineering design consulting services; and

WHEREAS, District desires to engage Consultant for such services; and

NOW, THEREFORE, the parties hereto agree as follows:

1. SERVICES. Consultant shall perform assignments in accordance with the terms and conditions of this Agreement and written Task Orders issued from time to time by District to Consultant and accepted by Consultant. Each such Task Order shall include, but not be limited to: (i) a description of the services to be performed by Consultant, and the key personnel to be assigned by Consultant to the performance of the specific Task (who shall not be replaced without the prior written approval of the District, which shall not be unreasonably withheld); (ii) the time of performance for providing such services; (iii) maximum compensation payable for providing such services, provided that such compensation shall be payable pursuant to Paragraph 2 hereof unless otherwise expressly provided in the Task Order; (iv) District's source of funding; and (v) such other provisions as the parties deem appropriate or necessary to accomplish the purpose of the Task Order. To the extent not expressly modified by Task Order, all other terms and conditions of this Agreement shall be deemed incorporated in each Task Order.

*Consultant is expressly authorized to continue, complete, and shall be compensated by District for all work authorized, approved and performed, prior to the effective date of this Agreement, under any prior agreement(s) or any Task Orders issued by the District pursuant thereto.*

2. COMPENSATION. District shall compensate Consultant for all services performed by Consultant pursuant to Paragraph 1 in an amount equal to Consultant's hourly rates of charge for Consultant's personnel times the number of hours, or portions thereof, of services correspondingly performed by said personnel. Said rates of charge are set forth in Exhibit "A" hereof, attached hereto, and by reference incorporated herein. Said rates may be adjusted, from time to time, upon written approval of the District.

District shall reimburse Consultant for other expenses directly incurred in performing

services hereunder, if any, described in Exhibit "A."

Compensation and reimbursement of expenses shall be payable by District within thirty (30) days upon receipt of billing by Consultant. Billing by Consultant to District shall not be more often than monthly for services corresponding to each Task Order. The billing shall include an itemized statement briefly describing the services rendered and costs incurred and the authorized amount remaining.

3. RECORDS. Consultant shall keep and maintain accurate records of all time expended and costs and expenses incurred relating to services to be performed by Consultant hereunder. Said records shall be available to District for review and copying during regular business hours at Consultant's place of business, or as otherwise agreed upon by the parties.

4. NON-ASSIGNABILITY. Consultant shall not subcontract, assign, sell, mortgage, hypothecate or otherwise transfer its interest or obligations in this agreement or any Task Order issued hereunder in any manner, without the express prior written consent of District, which consent shall not be unreasonably withheld. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent Consultant, upon District's written consent, from employing such independent consultants, associates, and subcontractors as may be necessary to assist in the performance of the services hereunder. Nothing herein shall be construed to give any rights or benefits to anyone other than District and Consultant.

5. STATUS. In the performance of services hereunder, Consultant shall be, and is, an independent contractor, and shall not be deemed to be an employee or agent of District. All services provided pursuant to this Agreement shall be authorized by Task Order issued by the District's General Manager or his or her designated representative and signed by the Consultant.

6. PERIOD OF SERVICE. Unless extended by Task Order, this Master Agreement shall expire on [December 31, 2021](#).

7. PERFORMANCE STANDARDS. In performing services hereunder, Consultant shall adhere to the standards generally prevailing for the performance of expert technical and consulting services similar to those to be performed by Consultant hereunder, shall exercise the same degree of care, skill, and diligence in the performance of the Services as is ordinarily provided by a professional under similar circumstances, and shall, at no cost to District, re-perform services which fail to satisfy the foregoing standard of care. All drawings and specifications requiring certification by a Professional Engineer shall bear the stamp and signature of a registered engineer in the State of California.

Any costs incurred by the District (including but not limited to additional design costs, construction costs, and construction management costs, to the extent that any such costs are recoverable under California law) and used to correct deficiencies caused by Consultant's negligent errors and omissions or willful misconduct shall be borne solely by the Consultant.

The District is relying upon the Consultant's qualifications concerning the services furnished hereunder and, therefore, the fact that the District has accepted or approved the Consultant's work shall in no way relieve the Consultant of these responsibilities.

8. TERMINATION. Either party may terminate this Agreement without cause by giving the other party written notice thereof not less than sixty (60) days in advance of the effective date of termination, which date shall be included in said notice.

In the event of such termination, District shall compensate Consultant for services rendered to the date of termination, as the case may be, calculated in accordance with the provisions of Paragraph 2. In ascertaining services actually rendered to the date of termination, consideration shall be given both to work completed and work in process of completion. Nothing herein contained shall be deemed a limitation upon the exercise of the right of District to terminate this Agreement for cause, or otherwise to exercise such legal or equitable rights, and to seek such remedies as may accrue to District, or to authorize Consultant to terminate this Agreement for cause.

9. TITLE TO, POSSESSION OF, AND RELIANCE UPON DOCUMENTS. All documents, work products, plans, specifications, negatives, drawings, computer disks, electronic tapes, renderings, data reports, files, estimates and other such papers, information and materials (collectively, "materials"), or copies thereof (except proprietary computer software purchased or developed by Consultant) obtained or prepared by Consultant pursuant to the terms of this Agreement, shall become the property of District. District and Consultant shall, from time to time pursuant to Task Orders, specify which materials Consultant shall deliver to District ("Deliverables"). Deliverables are intended to, and may, be relied upon by District, or others designated by District, where appropriate, for those purposes for which District requested their preparation, or for use in connection with planning-level activities including, without limitation, the preparation of environmental documentation pursuant to the California Environmental Quality Act ("CEQA") or the National Environmental Policy Act ("NEPA") or similar statutes. Consultant will not be responsible for use of Deliverables, or portions thereof, for any purpose other than those specified in the preceding sentence.

Materials not delivered to District ("Non-Deliverables") shall be retained by Consultant, but Consultant shall provide District access to such Non-Deliverables at all reasonable times upon District's request. District may make and retain copies of all Non-Deliverables, at District's expense, for information and reference. Unless otherwise specified in writing by Consultant, use thereof for any purpose other than the purpose for which the Non-Deliverables were prepared, or for use in connection with planning-level activities including, without limitation, the preparation of environmental documentation pursuant to CEQA or NEPA or similar statutes, shall be at the user's sole risk.

10. COMPLIANCE WITH LAWS. In performance of this Agreement, Consultant shall exercise due professional care in compliance with all applicable federal, state and local laws, rules, regulations, orders, codes, criteria and standards. Consultant shall procure all permits, certificates, and licenses necessary to allow Consultant to perform the Services specified herein. Consultant shall not be responsible for procuring permits, certificates, and licenses required for any construction unless such responsibilities are specifically assigned to

Consultant under a Task Order.

Consultant shall comply at all times with California Occupational Safety and Health Act ("OSHA") regulations regarding necessary safety equipment or procedures and shall take all necessary precautions for safe operation of its work, and the protection of its personnel and the public from injury and damage from such work.

11. NON-DISCLOSURE OF PROPRIETARY INFORMATION. Consultant shall consider and treat all drawings, reports, studies, design calculations, specifications, and other documents and information provided to Consultant by District in furtherance of this Agreement to be the District's proprietary information, unless said information is available from public sources other than District. Consultant shall not publish or disclose District's proprietary information for any purpose other than in the performance of services hereunder without the prior written authorization of District or in response to legal process. Nothing herein contained shall be deemed to abrogate compliance with the California Public Records Act (Government Code Section 6250, et seq.); provided that District shall determine and advise Consultant which documents, if any, are required to be disclosed under said Act.

12. INSURANCE. Consultant shall procure and maintain for the duration of this Agreement, and any Task Orders issued hereunder, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

*Minimum Scope and Limit of Insurance.* Coverage shall be at least as broad as:

A. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

B. Automobile Liability: Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Consultant has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than \$1,000,000 per accident for bodily injury and property damage.

C. Workers' Compensation insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. *(Not required if consultant provides written verification it has no employees.)*

D. Professional Liability (Errors and Omissions) Insurance appropriate to the Consultant's profession, with limit no less than \$1,000,000 per occurrence or claim, \$2,000,000 aggregate.

If the Consultant maintains higher limits than the minimums shown above, the District requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and

coverage shall be available to the District.

*Other Insurance Provisions.* The insurance policies are to contain, or be endorsed to contain, the following provisions:

A. **Additional Insured Status:** The District, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

B. **Primary Coverage:** For any claims related to this contract, the Consultant's insurance coverage shall be primary insurance as respects the District, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

C. **Notice of Cancellation:** Each insurance policy required above shall not be canceled, except with 30 days advance written notice to the District.

D. **Waiver of Subrogation:** Consultant hereby grants to District a waiver of any right to subrogation which any insurer of said Consultant may acquire against the District by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the District has received a waiver of subrogation endorsement from the insurer.

E. **Deductibles and Self-Insured Retentions:** Any deductibles or self-insured retentions must be declared to and approved by the District. The District may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

F. **Acceptability of Insurers:** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the District.

G. **Claims Made Policies:** If any of the required policies provide coverage on a claims-made basis:

i. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.

ii. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract of work.*

iii. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of *five (5) years* after completion of contract work.

H. Verification of Coverage: Consultant shall furnish the District with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the District before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

I. Subcontractors: Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure that District is an additional insured on insurance required from subcontractors.

J. Special Risks or Circumstances: District reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

13. INDEMNIFICATION. Consultant shall hold harmless, indemnify and defend District, its governing Board of Directors, other boards, commissions, committees, officers, officials, employees, volunteers, and agents (collectively, "Indemnities") from and against all claims for liability, losses, damages, expenses, costs (including, without limitation, costs and fees of litigation) of every nature, kind and description, which may be brought against or suffered or sustained by Indemnities, to the extent caused in whole or in part by the negligence, intentional tortuous acts or omissions, or willful misconduct of Consultant, its officers, employees or agents, in the performance of any services or work pursuant to this Agreement or any Task Order issued hereunder. Consultant's duty to indemnify and save harmless shall include the duty to defend as set forth in California Civil Code Section 2778; provided, that nothing herein contained shall be construed to require Consultant to indemnify Indemnities against any responsibility or liability in contravention of California Civil Code Section 2782.

A. In the event Consultant provides a defense pursuant to this Paragraph and such action or other claim is resolved by a final judicial determination, which includes a finding that there was no negligence on the part of Consultant, its officers, employees or agents, District shall refund to Consultant all defense costs, judgments and/or amounts paid by Consultant on behalf of Indemnities.

B. In the event Consultant provides a defense pursuant to this Paragraph and such action or other claim is resolved by a final judicial determination which includes a finding as to the respective negligence of Consultant, its officers, employees or agents and any Indemnities(s), then District shall be responsible to pay that portion of the judgment attributed to Indemnities(s), and shall refund to Consultant a pro rata share of any defense costs expended on behalf of Indemnities.

C. In the event Consultant provides a defense pursuant to this Paragraph and such action or other claim is finally resolved by any other means than those stated in Paragraphs 13(a) and 13(b), or in the event Consultant fails to provide a defense to Indemnities, Consultant and District shall meet and confer in an attempt to reach a mutual agreement regarding the apportionment of costs (including attorneys' fees), judgments

and/or amounts paid by Consultant and/or Indemnities. In the event Consultant and District are unable to reach agreement regarding such an apportionment, said dispute shall be submitted to arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association in effect on the date a demand for arbitration is submitted. The arbitration panel shall award the prevailing party its costs (including attorneys' fees) incurred in the arbitration.

14. COVENANT AGAINST CONTINGENCY FEES. Consultant hereby warrants that Consultant has not employed or retained any company or person, other than a *bona fide* employee working for Consultant, to solicit or secure this Agreement, and Consultant has not paid or agreed to pay any company or person, other than a *bona fide* employee, any fee, commission, percentage, brokerage fees, gifts or any other consideration, contingent upon or resulting from the award or formation of this Agreement. For breach or violation of this warranty, District shall have the right to annul this Agreement without liability or at District's discretion, to deduct from the Agreement price or consideration or otherwise recover the full amount of such fee, commission, percentage, brokerage fees, gifts or contingent fee.

15. ECONOMIC DISCLOSURE. Upon District's determination that the services provided through this Agreement involve making, or participation in making, decisions which may foreseeably have a material effect on a financial interest, Consultant and/or any of its employees identified by District shall prepare and file an Economic Disclosure Statement(s) consistent with District's local conflict of interest code and the Political Reform Act.

16. PARAGRAPH HEADINGS. Paragraph headings as used herein are for convenience only and shall not be deemed to be a part of any such paragraph and shall not be construed to change the meaning thereof.

17. WAIVER. A waiver by either District or Consultant of any breach of this Agreement shall not be binding upon the waiving party unless such waiver is in writing. In the event of a written waiver, such a waiver shall not affect the waiving party's rights with respect to any other or further breach.

18. SURVIVABILITY. The invalidity, illegality, or unenforceability of any provision of this Agreement, or the occurrence of any event rendering any portion or provision of this Agreement void, shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement and the balance of this Agreement shall be construed and enforced as if this Agreement did not contain the particular portion or provision held to be void.

19. INTEGRATION AND MODIFICATION. This Agreement, together with the Compensation Schedule setting forth Consultant's rates and charges and compensable expenses, attached hereto as Exhibit "A," is adopted by District and Consultant as a complete and exclusive statement of the terms of this Agreement between District and Consultant, except to the extent revised and/or implemented through issuance of Task Orders

hereunder. This Agreement supersedes all prior agreements, contracts, proposals, representations, negotiations, letters, or other communications between the District and Consultant, whether written or oral; *provided, however, that Consultant is expressly authorized to continue, complete, and be fully compensated by District for all work authorized, approved and begun, prior to the effective date of this Agreement, according to the terms of said agreement and/or any Task Orders issued by the District pursuant thereto.* (

20. AMENDMENTS. This Agreement may be amended or supplemented by the parties by written agreement approved and executed in the same manner as this Agreement.

21. SUCCESSORS AND ASSIGNS. This agreement shall be binding upon the respective successors, executors, administrators, assigns, and legal representatives to the parties.

22. GOVERNING LAW. This Agreement shall be governed by, and construed in accordance with, the laws of the State of California.

23. DISPUTE RESOLUTION. The parties agree to first submit any dispute arising out of or in connection with this Agreement to a mutually acceptable professional mediator and to negotiate in good faith toward an agreement with respect to the dispute. Either party within 30 days of providing written notice may initiate mediation. Either party within 60 days of having participated in the first mediation session may provide notice of termination of mediation and thereafter proceed with whatever remedies it may choose in law or in equity.

24. NOTICES. All notices to be given hereunder shall be written, and shall be sent by certified or registered mail, postage prepaid, addressed as follows:

To District: General Manager  
Dublin San Ramon Services District  
7051 Dublin Boulevard  
Dublin, CA 94568

To Consultant: [Ronald B. Craig](#)  
[Michael Baker International, Inc.](#)  
[2729 Prospect Park Drive, Suite 220](#)  
[Rancho Cordova, CA 95670](#)



IN WITNESS WHEREOF, the parties hereto have executed this Agreement the date and year first written.

DUBLIN SAN RAMON SERVICES DISTRICT, a public agency

By \_\_\_\_\_  
Daniel McIntyre, General Manager

Attest:

\_\_\_\_\_  
Nicole Genzale, District Secretary

Consultant, [MICHAEL BAKER INTERNATIONAL, INC.](#)

\_\_\_\_\_  
[Ronald B. Craig, West Regional Practice Leader](#)



**HOURLY RATE SCHEDULE**  
Effective January 2018 through December 2018

<b>OFFICE PERSONNEL</b>	<b>\$/ Hour</b>
Principal .....	250.00
Senior Project Manager .....	220.00
Senior Construction Manager .....	200.00
Project Manager .....	190.00
Structural Engineer .....	190.00
Technical Manager .....	190.00
Senior Engineer .....	170.00
Senior Planner .....	170.00
Electrical Engineer .....	175.00
Biologist .....	175.00
Landscape Architect .....	165.00
Senior GIS Analyst .....	155.00
Project Engineer .....	155.00
Project Planner .....	145.00
Environmental Specialist.....	150.00
Design Engineer/Senior Designer/Survey Analyst.....	150.00
GIS Analyst.....	135.00
Designer/Planner .....	135.00
Project Coordinator .....	125.00
Graphic Artist .....	125.00
Environmental Analyst/Staff Planner .....	135.00
Design Technician .....	120.00
Assistant Engineer/Planner.....	100.00
Permit Processor .....	95.00
Engineering Aid/Planning Aid .....	85.00
Office Support/ Clerical .....	70.00
<b>SURVEY PERSONNEL</b>	
2-Person Survey Crew.....	\$245.00
1-Person Survey Crew.....	170.00
Licensed Surveyor .....	170.00
Field Supervisor .....	150.00

Note: Blueprinting, reproduction, messenger service and other direct expenses will be charged at cost. A Sub-consultant Management Fee of ten-percent (10%) will be added to the direct cost of all sub-consultant services to provide for the cost of administration, sub-consultant consultation and insurance. Vehicle mileage will be charged as an additional cost at the IRS approved rate.

**Michael Baker International, Inc.****Task Order No. 1 to Agreement No. \_\_\_\_\_ dated April \_\_\_\_\_, 2018****Agreement Expiry Date: 12/31/2021**

Issue Date: 4/17/2018  
 Project Name and Number: Reservoir 10A Replacement (CIP 17-W003)  
 Task Title: Design Services  
 Project Manager Name and Signature: Robyn Mutoke \_\_\_\_\_  
 Source of Funds: Regional Water Expansion (Fund 620)  
 Account Number: 17-W003.design.cip  
 Authorization Amount: \$777,357.00  
 Original PO Amount: \$0.00  
 Increase PO Amount: \$0.00  
 New PO Amount: \$0.00  
 Purchase Order Number: TBD  
 Return Purchase Order to: Evita Schnupp  
 Compensation Method: Time and materials as per Agreement  
 Completion Date: 12/31/2021  
 Insurance Requirements: As per Agreement; no special requirements  
 Work Product: See Attachment "A"  
 Digital Drawings, if applicable: Digital files shall be in AutoCAD 2010 or higher drawing format. Drawing units shall be decimal with a precision of 0.00. Angles shall be in decimal degrees with a precision of 0. All objects and entities in layers shall be colored by layer. All layers shall be named in English. Abbreviations are acceptable. All submitted map drawings shall use the Global Coordinate system of USA, California, NAD 83 California State Planes, Zone III, U. S. foot.  
 Scope of Work: See Attachment "A"  
 Economic Disclosure: Not Required  
 Recommended by: Judy Zavadil (\_\_\_\_\_)

**Accepted by:**
 \_\_\_\_\_  
 Ronald B. Craig, West Region Practice Leader  
 Michael Baker International, Inc.

 \_\_\_\_\_  
 Date
**Authorized by:**
 \_\_\_\_\_  
 Daniel McIntyre, General Manager  
 Dublin San Ramon Services District

 \_\_\_\_\_  
 Date

## SCOPE OF WORK

The following comprehensive scope of work reflects our project understanding and our expertise in providing the requested services.

### PHASE 1 – PRELIMINARY ENGINEERING SERVICES

#### Task 1A – Site Evaluation and Alternative Analyses

A project Kick-Off Meeting (included in Task 5A) will be conducted to include the Michael Baker team and key District staff to tour the existing reservoir property. Following the meeting, the engineering team will gather to review the project scope, goals, schedule and review available data for candidate sites A & B. The Michael Baker team will acquire and review available documents regarding the project to understand the existing conditions and history, including record drawings, geotechnical reports, environmental documents, technical studies and other studies associated with the facility. Utility research for the site and surrounding areas will be conducted utilizing Underground Service Alert website to identify all utility companies with facilities in the area and contacting them directly for facility information. A complete record of all utility contacts, verbal communications, correspondence, and responses will be maintained. It is assumed that any fees required by utility companies will either be waived or paid directly by the District.

Due to the age of the existing 10A Reservoir, there are concerns for possible hazardous material contamination of the reservoir building materials and surrounding surface soils. Of interest is asbestos, heavy metals, especially lead, pesticides (PCBs), hydrocarbons and volatile organic compounds (VOCs). Asbestos testing will be separated from the remaining constituents. Four soils samples, one along each side of the tank from within the upper 12 inches of the soil profile, one representative sample of the caulking material and one sample of the roofing material will be collected and provided to Asbestos TEM Laboratories for asbestos testing. Four additional soils samples, one along each side of the tank from the upper 12 inches of the soil, profile will be collected and provided to McCampbell Analytics for testing for all other constituents. Laboratory results and preliminary findings will be prepared into a draft Memorandum of Findings and the

final findings will be added to the Task 1D Preliminary Engineering Report.

The engineering team will conduct a detailed evaluation of system hydraulics for all sites using the District's InfoWater® hydraulic model to identify other viable alternative sites ensuring that all alternatives meet hydraulic constraints for Zone 1 operations and standards as provided in the District's Master Plan and to verify the preferred alternative. The hydraulic analysis will also, allow the design team to evaluate necessary Reservoir 10A size and elevation. We will coordinate with District staff to analyze up to 5 different sites or scenarios as developed throughout this Site Evaluation. The design team will prepare, a minimum of two and a maximum of five, Conceptual Site Plans based on hydraulic evaluation and spatial constraints. The Michael Baker design team including the Project Manager, Site Civil Engineer and Structural Engineer will conduct a site visit and perform site reconnaissance to verify field data and gather additional information on the field conditions of all potential reservoir sites.

Michael Baker's team will provide a thorough constructability review of each Conceptual Site Plan to include identification of construction phasing, major temporary works, necessary laydown areas, temporary and permanent access requirements and information essential to developing the Engineer's Opinion of Probable Construction Cost. The Conceptual Site Plans, Engineer's Opinion of Probable Construction Cost and findings of the constructability review will be presented to District staff at the Preliminary Design Workshop (included in Task 5A). Presentation and discussion of specific code, permit, utility or other challenges for each site plan shall be part of the meeting.

#### **Task 1A Deliverables**

- Site Reconnaissance Photos
- Utility and Contact Logs
- Hazardous Materials Memorandum of Findings
- Conceptual Site Plans (2- 5)
- Hydraulic Modeling Output Results
- Site Alternative Matrix
- Hydraulic, Storage, and Tank Calculation Package
- Engineer's Opinion of Probable Construction Cost.

## Task 1B: Geotechnical Investigation

**Desktop Study** – In order to determine the suitability of the site ground conditions, we propose to perform a desktop study for each potential site by our geotechnical engineer, California Engineering and Geology (CE&G). The desktop study will include research and review of available geologic/seismic reports published by the United States Geological Survey (USGS) and the California Geologic Survey (CGS) pertinent to the site and adjacent areas, historical stereo-paired aerial photographs of the site and pertinent records provided to us by the design team and District staff. We will provide complete geologic mapping of the proposed sites using available Contra Costa and Alameda Counties LiDAR orthophoto topographic maps as the base. Based upon results of the desktop study and the preliminary engineering analysis, CE&G will conduct a subsurface exploration at the two (2) preferred sites by drilling and sampling up to six exploratory borings, between 30 to 60 feet below the ground surface, in the areas where deep excavations and retaining walls are anticipated and/or on slopes subject to potential landsliding or slope instability. Soil samples and penetration testing will generally be performed at 3 to 5-foot intervals.

**Laboratory Testing** – Laboratory tests will be performed on selected samples recovered from the borings to evaluate the gradation and relative strength characteristics of the materials encountered during our field investigation. We anticipate laboratory testing will include moisture content and sieve analyses on soil samples and unconfined compression testing on rock cores, as well as corrosion potential testing of the near surface soils (i.e., pH, resistivity, sulfates, and chlorides). The tests selected and the frequency of testing will be based on the subsurface conditions encountered. A laboratory testing allowance has been included in the Fee Estimate.

**Engineering Analysis and Report Preparation** – We will prepare and submit a geotechnical investigation report, draft and final, for the preferred project site detailing the site geology and faulting; soil and bedrock conditions; seismic hazards and design parameters; and a discussion of findings with regard to tank pad grading, tank foundation, retaining walls, access road alignment and support. The geotechnical report shall have

recommendations for tank foundation design and construction; earthwork; retaining wall design and construction; recommendations for access road support and pavements; geologic cross sections through the tank site(s); and boring logs and laboratory test results.

### Task 1B Deliverables

- Draft Geotechnical Investigation Report
- Final Geotechnical Investigation Report

## Task 1C: Topographical Survey for Engineering Design

**Aerial Topographic Mapping** – We will provide a topographic map with 1' contours for all acceptable reservoir sites. Michael Baker will set the aerial panels and provide survey control. The vertical datum will be based on an assumed benchmark near the site. In areas obstructed by tree cover, contour data may not show complete coverage. The new aerial photography will be obtained from an altitude of approximately 1,700' above mean terrain suitable for compiling a topographic map. The map will show visible planimetric features including roads, buildings, fences, power poles, tree and brush foliage limits, reservoir limits, roadways, sidewalks/curbs and gutters and other features according to standard mapping practice. Accuracy will equal or exceed National Map Accuracy Standards for large-scale topographic maps compiled by photogrammetric methods.

**Supplemental Topographic Mapping** – Supplemental topographic mapping through fieldwork will be necessary to supplement the aerial topographic components for the preferred project site, such as cross-sections of existing roadway details, details of access road and driveway intersection, trees or other surface feature areas that aerial mapping was not able to provide adequate coverage.

**Boundary Survey/Record of Survey** – When a final reservoir site has been chosen, Michael Baker will conduct research into the title history of the property with respect to prior maps and deeds, perform a field survey to find record monuments and resolve the boundary based on the adjoining deeds and found monumentation. Additionally, and in accordance with state law, Michael Baker will prepare a Record of Survey map and submit the map to the approving agency for review and approval. After the map has been approved

for submittal, Michael Baker will set final monuments and/or witness points. Fees payable to the approving agency for checking and recording the Record of Survey and any fees charged by the title company for deed research will be paid by Michael Baker and passed onto the client as a reimbursable expense.

**Task 1C Deliverables:**

- Finish mapping scale: 1" = 40'
- Contours at 1-foot intervals for 5 sites
- Topographic Base Files in AutoCAD 2017 format,
- Orthorectified Site Photo (electronic only)
- Record of Survey (electronic pdf & two hard copies)

**Task 1D – Preliminary Engineering Report**

A Preliminary Engineering Report documenting the design and calculations of the preferred alternative will be prepared for District review. The report will address the design requirements for the project, including civil, mechanical, structural, electrical, and controls. The report will include recommendations and sizing for the tank and all major equipment. It will also summarize the preliminary geotechnical findings and recommendations. The report will include preliminary plans (10%) for site civil, grading, drainage, structural and mechanical components. All utility information will be identified and shown on a utility base map based on record drawings. A site constraints map will be prepared showing right-of-way and property lines and will be tied to the topographic survey. All required permits and clearances will be identified in a table and seismic design features will be recommended. The report will discuss the procedures for construction staging, methods, and duration. A detailed construction schedule and engineer's opinion of probable construction costs shall be provided as well. The preliminary design effort will include development of plans to a 10% level and address design of the tank, site improvements, grading and earthwork for the site and access road, and design of the pipelines. This includes the following components:

- Optimizing tank dimensions and location
- Tank appurtenances and pipe connections
- Pipeline alignment and sizing
- Identification of site constraints
- Grading design and earthwork calculations
- Site improvements including: paving, landscaping, drainage, site security, gates, and lighting

- Structural and geotechnical treatments including: foundation, subdrain, design loads, and leak detection measures
- Electrical design including SCADA integration with existing District system (we assume radio communication and a radio study is not required)
- Project construction, staging, and duration
- Demolition plan and salvage opportunities
- Utility relocations and connections

**Phase 1 Deliverables**

- Draft Preliminary Engineering Report and 10% Plans (11" x 17") (3 copies and pdf)
- Final Preliminary Engineering Report and 30% Plans (11" x 17") (3 copies and pdf, 1 reproducible, and all electronic files)

**PHASE 2—CEQA ENVIRONMENTAL DOCUMENTATION**

Once the project alternative has been selected, we will prepare an Initial Study/Mitigated Negative Declaration (IS/MND) to achieve California Environmental Quality Act (CEQA) compliance for the project.

**Task 2A: Administrative Draft Initial Study (IS)**

We will use the information provided by the team to analyze all resource areas contained in the CEQA Guidelines Appendix G Environmental Checklist (Initial Study) for the preferred alternative. We will identify additional property or easements (temporary or permanent) for the preferred alternative in the Initial Study as appropriate.

**Project Description.** We will develop a project description in close coordination with the District and design engineer. It will describe the new site's location, history, and current uses, demolition of the existing structure, construction methods and duration, including probable construction sequencing, project objectives, a list of agencies that are expected to use the IS/MND, if any, permits and other approvals needed, and other federal and state regulatory requirements, if any. This section will include up to four graphics to illustrate the site and the proposed project.

**Environmental Analysis.** Our scope includes reconnaissance surveys for biological and cultural resources, traffic analysis (construction impacts only), air quality, greenhouse gas, and noise analyses (construction only), geology/soils and hazardous



materials analyses. In addition, we will perform an aesthetics analysis which may recommend additional planting to screen the new structure. We will also help the District initiate consultation with recognized Native American representatives per Assembly Bill (AB) 52 and in consultation with District staff.

### **Task 2B: Public Draft Mitigated Negative Declaration (MND)**

Upon receiving comments on the administrative draft Initial Study, we will meet to review the document with District staff and key stakeholders. After that meeting, we will prepare a screencheck Initial Study in highlighted text for changes will be provided to confirm edits with the District, along with a clean version (no track changes) for final review. Assuming the Initial Study does not find any significant and unavoidable impacts, we will prepare a Mitigated Negative Declaration for public review. We will also prepare a draft Mitigation Monitoring and Reporting Plan (MMRP) for the District's review. We will draft a Notice of Intent to Adopt (NOI) for the District's review and approval, and we will deliver a signed copy to the State Clearinghouse on behalf of the District. We will hold a meeting with District stakeholders to review and finalize the MMRP. We will prepare both hard copy and electronic copies and deliver them to the District. We will deliver 10 of those copies to begin the 30-day public review period. Michael Baker typically provides all technical appendices, as well as a PDF of the document, on a CD included with each printed copy. All documents will be suitable for posting on the District's website.

*If, in the course of our analysis in Task 2A, we discover an environmental impact that cannot be mitigated to a less than significant level, we will prepare an environmental impact report (EIR) for an additional fee. However, given our understanding of the project and potential sites, we do not believe this is likely.*

### **Task 2C: Public Meeting & Notice of Determination**

At the conclusion of the public review period, we will review any comment letters received, make any appropriate changes to the IS/MND, and prepare responses to the comments received. Scope assumes no more than 40 hours of staff time needed to revise the document. Staff time needed in excess of these assumptions will be considered outside of this scope of

work and cost estimate. We will prepare the Notice of Determination for the District's review and approval. This scope assumes the CEQA Task Leader will attend the District's Board of Directors meeting in which they adopt the IS/MND. The District will then file the Notice of Determination and the CEQA process will be complete.

### **Phase 2 Deliverables**

- Admin Draft Initial Study
- Public Draft Mitigated Negative Declaration
- Draft Mitigation Monitoring and Report Plan
- Notice of Intent to Adopt
- Final MND and MMRP
- Notice of Determination

## **PHASE 3 – DETAILED DESIGN SERVICES**

### **Task 3A: Final Design**

Upon approval of the Preliminary Engineering Report and completion of the environmental evaluation process, Michael Baker will proceed into final design. Final design shall include the preparation of final design calculations, construction drawings and technical specifications. Since the type of tank structure has yet to be determined. Final design shall include the identification of relevant permits or other project approvals, and the preparation of the construction bidding documents. Bid documents will include drawings and technical specifications. Project specifications shall be prepared based on the District's standard format. Michael Baker will prepare the bid schedule, all of the technical specifications and the special provisions for the project. Michael Baker will review the District's front-end documents and identify any conflicts. The specifications will be provided to the District for review with each plan submittal. Michael Baker will prepare design plans in AutoCAD version 2017 to meet the District's standards. The construction drawings will be prepared to scale, on a 24" x 36" format, using the District's standard title block and border. Plans will be prepared with sufficient detail to facilitate contractor bidding and construction. Michael Baker will make three (3) submittals of the plans and specifications for District review, at the 50% complete, 90% complete and 100% complete phase. Michael Baker will review, respond and address all District comments for the next submittal.

### **Task 3B: Opinion of Probable Construction Cost**

Michael Baker will update the Engineer's Opinion of Probable Construction Cost based on the proposed improvements. The estimate will be prepared in Microsoft Excel and will be provided to the District with each plan submittal as set out below.

#### **Phase 3 Deliverables**

- Plans, Technical Specifications and Cost Estimate @ 50% and 90% (5 hard-copy sets of full-size plans, 1 electronic pdf file of plans, specs and Engineer's Opinion of Probable Construction Cost)
- 100% Final Submittal – Electronic (pdf) file of Final half-size and full-size drawings, specifications, Engineer's Opinion of Probable Construction Cost, Construction Schedule along with all files in their editable native format of AutoCAD 2017, Word, Excel, and Project, respectively.

### **PHASE 4 – BID/AWARD PHASE SERVICES**

Following submittal of the bid documents, Michael Baker will attend the pre-bid meeting and site walk-through with Contractors. We will prepare addenda (2) and prepare responses to requests for information (RFI) from Contractors. We will evaluate the bids and prepare a Bid Tabulation for the District's use. We will prepare conformed documents as necessary due to addenda issued.

#### **Phase 4 Deliverables**

- Addenda (2)
- Request for Information Responses (5)
- Bid Tabulation
- Conformed Documents

### **PHASE 5 – PROJECT MANAGEMENT SERVICES**

Michael Baker will provide active project management throughout the project for the design team. Time for project management related duties, such as scheduling, invoicing, managing task leaders, coordinating meetings and QA/QC reviews are included throughout the individual tasks of this scope.

#### **Task 5A: Meetings**

Meetings will be held throughout the project duration. We have assumed a total of 5 meetings will be

required. The meetings will include a kick-off meeting, a stakeholder coordination meeting, an alternatives analysis meeting, and 2 design meetings/workshops. Michael Baker will prepare and submit a meeting agenda to the District's project manager at least one full day in advance of the meeting. Meeting notes will be prepared and distributed to all meeting attendees within three working days of the meeting.

#### **Task 5B: Project Schedule and Status Reports**

The schedule provided in the proposal will serve as the starting point for the project schedule. The schedule will be updated based on the notice to proceed date and presented at the kick-off meeting. The schedule will be updated monthly and provided to the District with the monthly status reports. Status reports will be submitted on a monthly basis until project completion. Monthly status reports will be a brief summary of the project status, including progress made to date, a description of the previous month's activities, submittals made, schedule, budget, and identification of any key issues that require input and resolution. Monthly status reports and schedule updates will be provided with each submitted invoice.

#### **Phase 5 Deliverables**

- Meeting Agendas
- Meeting Notes
- Monthly Status Reports & Schedule Updates



Professional Fees Estimation

Client: Dublin San Ramon Services District

Project Name: Reservoir 10A Replacement Project

Estimate Date: 02/01/2018  
Revised: 03/07/2018

Prepared by: Kevin Gustorf

2018 Rate Schedule		
Team Member		Rate
Kevin Gustorf, Darcy Kremin	Project Manager	\$190
John Nagle	QA/QC Manager	\$190
Sal Sheikh	Structural Engineer	\$190
Wayne Papac	Constructability Reviewer	\$200
Steve Mendenhall	Licensed Surveyor	\$170
Jerry Whitney + Chainman	2-man Survey Crew	\$245
Mo Jacuelli, David Mueller	Senior Engineer	\$170
Alicia Brundage, Steve Downs, Ciprian Stelea, Karl Meier	Project Engineer	\$155
Nichole Jordan Davis, Adam Foster	Environmental Analyst	\$135
Jerry Miller, Jon Faoro, Joe Abdi, Danny Manasse	CADD Designer / GIS	\$120
Paula DeMichele, Margo Nayyar, Martin Rolph, Suzanne Wirth	Assistant Engineer/Env Tech	\$100
Jessica Martinez	Admin	\$70
Aerial Mapping	Aerial Mapping Sub-consultant Fee	LS
DTN Engineers, Inc.	Electrical Sub-consultant Fee	LS
CAL Engineering & Geology, Inc.	Geotechnical Sub-consultant Fee	LS

Work Item Description	Project Personnel												Subconsultants			Fee Subtotal	Hours Subtotal	Task Fee	Task Hours
	Project Manager	QA/QC Manager	Structural Engineer	Licensed Surveyor	Constructability Reviewer	2-man Survey Crew	Senior Engineer	Project Engineer	Environmental Analyst	CADD Designer / GIS	Assistant Engineer/Env	Admin	DTN Engineers, Inc.	CAL Engineering & Geology, Inc.	Aerial Mapping				
	\$190	\$190	\$190	\$170	\$200	\$245	\$170	\$155	\$135	\$120	\$100	\$70	Lump Sum	Lump Sum	Lump Sum				
PHASE 1 - PRELIMINARY ENGINEERING SERVICES																			
Task 1A - Site Evaluation and Alternative Analyses																		\$132,296	724
1A-1: Review Existing Documents	2							8					0				10		
1A-2: Site Reconnaissance	8		8				8	8					\$4,022				32		
1A-3: Utility Research	2							12									54		
1A-4: Evaluation for Hazardous Materials	4		4					8	4		40				\$8,705		20		
1A-5: Hydraulic Analysis	4							24			60						88		
1A-6: Storage Evaluation	4							24			24						52		
1A-7: Tank Alternative Analysis	8		8					24									40		
1A-8: Conceptual Site Plans	40	16	12				40	60		120	40			\$9,024			328		
1A-9: Constructability Review	8				20			12									40		
1A-10: Engineer's Opinion of Probable Construction Cost	4		4				4	8			40		\$7,385				60		
Task 1B - Geotechnical Investigation																		\$86,453	80
1B-1: Phase 1 - Desktop Study	4							8						\$6,157			12		
1B-2: Phase 2 - Field Exploration	8							12						\$28,820			20		
1B-3: Laboratory Testing (3 days up to 6 borings)	4							4						\$8,587			8		
1B-4: Engineering Analysis and Report Preparation	12		8		4			16						\$29,049			40		
Task 1C - Site and Boundary Survey for Engineering Design																		\$22,960	102
1C-1: Aerial Topogrpahic Mapping	2			4		8				8					\$4,500		22		
1C-2: Supplemental Topographic Mapping	2			8		24				24							58		
1C-3: Boundary Survey/Record of Survey	2			4		8				8							22		
Task 1D - Preliminary Engineering Report																		\$72,420	490
1D-1: Establish Design Criteria	2		4				4	16									26		
1D-2: Preliminary Engineering Report	16	12	16				16	60		8	40	16					184		
1D-3: Preliminary Design (10% Plans)	24	12	12				24	60		80	40						252		
1D-4: Constructability Review	4				24												28		
PHASE 2 - CEQA ENVIRONMENTAL DOCUMENTATION																			
Task 2A - Administrative Draft Initial Study																		\$29,060	214
2A-1: Project Description	12	8						12	8	8	20						68		
2A-2: Environmental Analysis									80		8						88		
2A-3: Prepare Admin Draft Initial Study									56		2						58		
Task 2B - Public Draft Mitigated Negative Declaration																		\$9,780	66
2B-1: Comment Reconciliation									4								4		
2B-2: Prepare Public Draft IS/MND	8	2					8		28	4							50		
2B-3: Prepare MMRP and Notice of Intent to Adopt									4								4		
2B-4: Stakeholders Meetings (2)	4								4								8		
Task 2C - Public Meeting and Notice of Determination																		\$3,540	24
2C-1: Revise IS/MND (Limited to 40 hours)	2						4	12									18		
2C-2: Attend Board Meeting to Adopt	2							2									4		
2C-3: Notice of Determination								2									2		
PHASE 3 - DETAILED DESIGN SERVICES																			
Task 3A - Final Design																		\$340,099	1918
3A-1: 50% Plans and Specs	40	16	66				60	240		300	100	8	\$54,768	\$13,631			830		
3A-2: 90% Plans and Specs	40	16	38				40	200		240	80	8					662		
3A-3: Constructability Reviews (2)	8				32												40		
3A-4: 100% Plans and Specs	24	8	30				24	40		160	24	8					318		
3A-5: Final Bid Documents - Front End Docs and Schedule	8	4					8	16		16	8	8					68		
Task 3B- Opinion of Probable Construction Cost																		\$6,340	44
3B-1: Engineer's Opinion of Probable Construction Cost	4		4				8	12			16						44		
PHASE 4 - BID/AWARD SERVICES																			
Task 4A - Bid and Award Services																		\$23,433	102
4A-1: Pre-Bid Meeting (1)	4							4									8		
4A-2: RFI Assistance (5)	4		10				8	10									32		
4A-3: Prepare Addenda (2)	2							8					\$2,466	\$5,817			10		
4A-4: Bid Evaluation including Bid Tab	2							4									6		
4A-5: Prepare Conformed Documents	2		4					8		12	12	8					46		
PHASE 5 - PROJECT MANAGEMENT SERVICES																			
Task 5A - Meetings																		\$31,856	160
5A-1: Kick-off Meeting	8		8				8	8									32		
5A-2: Coordination Meetings (2)	8		8				8	8									32		
5A-3: Design Workshops (3)	24		24				24	24					\$3,656				96		
Task 5B - Updates																		\$9,120	48
5B-1: Monthly Reports (24)	24																24		
5B-2: Monthly Schedule Updates (24)	24																24		
Other Direct Costs																		\$10,000	
TOTAL	418	94	268	16	80	40	284	970	204	988	554	56	\$72,297	\$109,790	\$4,500	\$777,357	3972	\$777,357	3972



**TITLE:** Receive Presentation on the Risks and Current State of the Cybersecurity Threat Landscape

**RECOMMENDATION:**

Staff recommends the Board of Directors receive a presentation on the risks and current state of the cybersecurity threat landscape.

**SUMMARY:**

The Information Technology Services Division, as part of a well-defined risk management process that supports organizational information security programs of the District, will present a non-confidential review of the current cybersecurity threat landscape.

The Federal Information Security Management Act (FISMA) requires organizations to develop and implement an organization-wide information security program to address information security for the information and information systems that support the operations and assets of the organization. It is of paramount importance that responsible officials understand the risks and other factors that could adversely affect organizational operations and assets, and employees. These officials must also understand the structure of the security programs and the security controls planned or in place to protect their information and information systems in order to make informed judgments and investments that mitigate risks to an acceptable level commensurate with risk resulting from the unauthorized access, use, disclosure, disruption, modification, or destruction of information.

Originating Department: Administrative Services	Contact: B. Treppa	Legal Review: Not Required
Cost: \$0	Funding Source: N/A	
Attachments: <input checked="" type="checkbox"/> None <input type="checkbox"/> Staff Report <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Task Order <input type="checkbox"/> Proclamation <input type="checkbox"/> Other (see list on right)	90 of 91	



**TITLE:** Receive Update Presentation on California WaterFix Project

**RECOMMENDATION:**

Staff recommends the Board of Directors receive an update presentation from staff on the California WaterFix project.

**SUMMARY:**

Staff will give a short verbal update on the California WaterFix project.

Originating Department: Executive Services	Contact: D. McIntyre	Legal Review: Not Required
Cost: \$0	Funding Source: N/A	
Attachments: <input checked="" type="checkbox"/> None <input type="checkbox"/> Staff Report <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Task Order <input type="checkbox"/> Proclamation <input type="checkbox"/> Other (see list on right)	91 of 91	