



DUBLIN SAN RAMON SERVICES DISTRICT
Board of Directors

NOTICE OF REGULAR MEETING

TIME: 6:00 p.m.

DATE: Tuesday, September 20, 2016

PLACE: Regular Meeting Place

7051 Dublin Boulevard, Dublin, CA

AGENDA

Our mission is to provide reliable and sustainable water and wastewater services to the communities we serve in a safe, efficient and environmentally responsible manner.

BUSINESS:

REFERENCE

	Recommended Action	Anticipated Time
1. <u>CALL TO ORDER</u>		
2. <u>PLEDGE TO THE FLAG</u>		
3. <u>ROLL CALL</u> – Members: Duarte, Halket, Howard, Misheloff, Vonheeder-Leopold		
4. <u>SPECIAL ANNOUNCEMENTS/ACTIVITIES</u> A. Tri-Valley Water Liaison Committee Meeting Thursday, September 22, 2016		
5. <u>PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC)</u> At this time those in the audience are encouraged to address the Board on any item of interest that is within the subject matter jurisdiction of the Board and not already included on tonight's agenda. Comments should not exceed five minutes. Speakers' cards are available from the District Secretary and should be completed and returned to the Secretary prior to addressing the Board. The President of the Board will recognize each speaker, at which time the speaker should proceed to the lectern, introduce him/herself, and then proceed with his/her comment.		
6. <u>REPORTS</u> A. <u>Reports by General Manager and Staff</u> <ul style="list-style-type: none">• Event Calendar• Correspondence to and from the Board B. Agenda Management (consider order of items) C. <u>Joint Powers Authority and Committee Reports</u> None		

BUSINESS:

		<u>REFERENCE</u>	
		Recommended Action	Anticipated Time
7.	<u>CLOSED SESSION</u>		
	A. Conference with District's Real Property Negotiators – Pursuant to Government Code Section 54956.8. Property: 11099 Brittany Lane, Dublin, Assessor's Parcel Number 941-0100-007-54 Agency Negotiator: Dan McIntyre, General Manager Judy Zavadil, Engineering Services Manager Rhodora Biagtan, Principal Engineer – Supervisory Carl P.A. Nelson, General Counsel Negotiating Parties: N-Dublin Family Partnership Under Negotiation: Price, Terms and Conditions	10 min	
	B. Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: One potential case.	5 min	
	C. Conference with Legal Counsel – Anticipated Litigation. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: One potential case.	5 min	
8.	<u>REPORT FROM CLOSED SESSION</u>		
9.	<u>APPROVAL OF MINUTES</u> - Regular Meeting of <i>September 6, 2016</i>	Executive Services Supervisor	Approve by Motion
10.	<u>CONSENT CALENDAR</u>		
	Matters listed under this item are considered routine and will be enacted by one Motion, in the form listed below. There will be no separate discussion of these items unless requested by a Member of the Board of Directors or the public prior to the time the Board votes on the Motion to adopt.		
	A. Award Construction Agreement to Grade Tec, Inc., for WWTP Pavement Road Improvement Project (CIP 14-P026)	Engineering Services Manager	Approve by Resolution
	B. Approve Revised Human Resources and Risk Supervisor Job Description and Salary	Administrative Services Manager	Approve by Resolution
	C. Appoint Carol A. Atwood as Administrative Services Manager and Adopt Personal Services Agreement	General Manager	Approve by Resolution
	D. Appoint John J. Archer as Assistant General Manager and Adopt Personal Services Agreement	General Manager	Approve by Resolution

BUSINESS:

REFERENCE

		<u>Recommended Action</u>	<u>Anticipated Time</u>
E.	Adopt Pay Schedule in Accordance with California Code of Regulations, Title 2, Section 570.5, Requirement for a Publicly Available Pay Schedule and Rescind Resolution No. 44-16	Administrative Services Manager	Approve by Resolution
F.	Accept the Following Regular and Recurring Reports: Water Supply and Conservation, Warrant List, Upcoming Board Business, and Unexpected Asset Replacements	Administrative Services Manager	Accept by Motion

11. BOARD BUSINESS

A.	Adopt Resolution of Necessity for Utility Easement to Reservoir 3A	Engineering Services Manager	Adopt by Resolution	10 min
B.	Hold Public Hearing: Report on Public Health Goals	Operations Manager	Hold Public Hearing: Accept by Motion	15 min
C.	Receive Report on the Potential Refinancing of the 2011 Water Revenue Refunding Bonds and Provide Direction	Administrative Services Manager	Receive Report & Provide Direction	10 min
D.	Receive Presentation and Approve Budget Amendment for the Regional Biosolids Facility Project (CIP 07-3201)	General Manager	Approve by Resolution	20 min

12. BOARDMEMBER ITEMS

- Submittal of Written Reports from Travel and Training Attended by Directors

13. CLOSED SESSION

A.	Conference with Labor Negotiators – Pursuant to Government Code Section 54957.6 Agency Negotiators: Dan McIntyre, General Manager Unrepresented Employees: Assistant General Manager Administrative Services Manager Additional attendees: Carl P.A. Nelson, General Counsel Michelle Gallardo, Human Resources Supervisor	5 min
B.	Public Employee Performance Evaluation Pursuant to Government Code Section 54957 Title: General Manager	10 min

C. Public Employee Performance Evaluation Pursuant to Government Code Section 54957 10 min
Title: District General Counsel

14. REPORT FROM CLOSED SESSION

15. ADJOURNMENT

All materials made available or distributed in open session at Board or Board Committee meetings are public information and are available for inspection at the front desk of the District Office at 7051 Dublin Blvd., Dublin, during business hours, or by calling the District Secretary at (925) 828-0515. A fee may be charged for copies. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Secretary as soon as possible, but at least two days prior to the meeting.

DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

September 6, 2016

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6:00 p.m. by President D.L. (Pat) Howard.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting:

President D.L. (Pat) Howard, Vice President Richard M. Halket, Director Edward R. Duarte, and Director Georgean M. Vonheeder-Leopold.

Director Misheloff entered the meeting at 6:01 pm.

District staff present: Dan McIntyre, General Manager; John Archer, Administrative Services Manager/Treasurer; Dan Lopez, Interim Operations Manager; Judy Zavadil, Engineering Services Manager; Carl P.A. Nelson, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. CLOSED SESSION

At 6:02 p.m. the Board went into Closed Session.

A. Conference with District's Real Property Negotiators – Pursuant to Government Code Section 54956.8.

Property: 11099 Brittany Lane, Dublin, Assessor's Parcel Number 941-0100-007-54

Agency Negotiator: Dan McIntyre, General Manager

Judy Zavadil, Engineering Services Manager

Rhodora Biagtan, Principal Engineer – Supervisory

Carl P.A. Nelson, General Counsel

Negotiating Parties: N-Dublin Family Partnership

Under Negotiation: Price, Terms and Conditions

B. Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: One potential case.

C. Conference with Legal Counsel – Anticipated Litigation. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: One potential case.

D. Conference with Labor Negotiators – Pursuant to Government Code Section 54957.6
Agency Negotiators: Dan McIntyre, General Manager

Unrepresented Employees: Assistant General Manager
Administrative Services Manager
Operations Manager

Additional attendees: Carl P.A. Nelson, General Counsel

E. Public Employee Performance Evaluation Pursuant to Government Code Section 54957
Title: District General Counsel

5. REPORT FROM CLOSED SESSION

At 6:28 p.m. the Board came out of Closed Session. President Howard announced that there was no reportable action from Items 4.A, 4.B and 4.C. He stated that Closed Session Items 4.D and 4.E were not held and will be deferred to the end of the meeting.

6. SPECIAL ANNOUNCEMENTS/ACTIVITIES

General Manager McIntyre announced the District is participating in the Change the Course national *Imagine a Day Without Water* event September 15, 2016. The Board, staff and public are encouraged to support the event by signing the petition to prioritize investment in water infrastructure and resources, and pledging to take a step to conserve water. The District will promote the event via website and social media, and will feature an interview with Principal Engineer Rhodora Biagtan on growing up with an inconsistent water supply. He also announced the District will promote the California Special Districts Association's *District's Make the Difference* video contest, for high school and college students, showing how special districts serve their community. DSRSD sent notices to the Dublin, San Ramon, and Pleasanton Patches advertising the contest and highlighting DSRSD's services. Information on these events will appear in the next General Manager's biweekly report to the Board.

7. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:31 p.m.

There was no public comment received.

8. REPORTS

A. Reports by General Manager and Staff

- Event Calendar – General Manager McIntyre reported on the following:
 - o The Tri-Valley Water Liaison meeting will be hosted at the City of Pleasanton Operations Center on Thursday September 22, 2016 at 5:00 p.m.
- Correspondence to and from the Board on an Item not on the Agenda - None

B. Agenda Management (consider order of items) – President Howard reiterated that the Board agreed to move Closed Session items 4.D and 4.E to the end of the meeting ahead of Closed Session Item 13. The Board then also agreed to move Item 11.E ahead of Item 11.A.

C. Joint Powers Authority and Committee Reports - None9. APPROVAL OF MINUTES – Regular Meeting of August 16, 2016

Director Vonheeder-Leopold MOVED for the approval of the August 16, 2016 minutes. Director Misheloff SECONDED the MOTION, which CARRIED with FIVE AYES.

10. CONSENT CALENDAR - None11. BOARD BUSINESS

Item 11.E was taken ahead of Item 11.A.

E. Adopt Resolution of Necessity for Utility Easement to Reservoir 3A

President Howard opened the Public Hearing.

Engineering Services Manager Zavadil reviewed the item for the Board. She also presented photographic slides showing the Reservoir 3A, and the location of the utility easement, and explained the necessity to have electrical and communication facilities in place at this location to support the District's Supervisory Control and Data Acquisition (SCADA) system. The SCADA system is essential to the operations of the water system. The installation of a power line at this easement was not part of the existing easement which staff discovered upon initiation of construction. Staff has been negotiating with the property owner since April for reasonable compensation for the property rights regarding the easement not covered within the original easement, and for expanding the easement to include a power line. Staff has not been able to come to an agreement with the property owner. Ms. Zavadil reviewed the criteria for adopting the resolution of necessity as presented to the Board this evening.

Speaker: Mr. John Doyle, Legal Representative for Nielsen Family - Mr. Doyle addressed the Board and distributed a folder to each Boardmember containing copies of communications between Mr. Doyle and DSRSD staff since April 13, 2016. He requested these documents be included in the record. (These documents are identified in Attachment I to these minutes and are available in electronic or hardcopy from the District Secretary). Mr. Doyle gave the Board a brief history of the Nielsen family and explained the great working relationship normally experienced with DSRSD. He stated the Nielsens take their property rights seriously, and expressed the strongest opposition and objection possible to the resolution of necessity, based on legal and practical grounds. He stated the genesis of this matter was not from the Nielsens, and explained their belief the project was initiated not for public interest but to pressure the Nielsens to agreement, and to resolve a mistake. In review of the project, he indicated the June 2015 certificate of exemption from environmental impact review (EIR) stated minor modifications to an existing easement, however, in 2016 the project became inconsistent with the EIR and the easement boundaries were exceeded with the addition of a tower and power. The Nielsens disagree the criteria for the necessity resolution have been met, and assert the 15-foot easement is unnecessary and not the least injurious solution. Resolving the matter per the condemnation process puts the Board in a position of approving the

current solution before considering alternatives. During negotiations with the District, he stated the Nielsens agreed to continuation of the project in a sign of good faith, with the caveat that an agreement be reached before power was activated, however, that request was not honored. The Nielsens have continued to negotiate with DSRSD Principal Engineer Rhodora Biagtan and General Counsel Carl Nelson but an agreement has not yet been reached. In conclusion, he reviewed and restated the Nielsens objections to this proposed action and stated they are prepared to negotiate a resolution, but if the matter cannot be resolved, the trespassing must stop.

Speaker: Mr. Ryan Nielsen, Dublin Resident - Mr. Nielsen addressed the Board stating his intent to illustrate his family's grievances regarding the utility easement project. He asked the Board to consider a reasonable resolution from the perspective of a property owner or customer of DSRSD. He stated that less injurious alternatives are possible but were not presented. He explained his family has a rich history in Dublin with a willingness for betterment and progression of the City, and that he has worked diligently with staff to come to agreement on this matter. He noted appreciation for the efforts of District staff members, Ms. Biagtan and Mr. Nelson. He presented a timeline of project events at the Nielsen property and the easement site beginning in October 2015, and stated that DSRSD staff did not contact them about the work to be done. The family felt their concerns were ignored, and were shocked by District management decision-making given the parties' positive relationship. He expressed that had communication occurred, they would not be facing a deadline tonight and that condemnation should be a last ditch effort, when alternatives, such as staying within the easement, are possible. Mr. Nielsen reiterated that the District had no right to start construction and trespassed, but the Nielsen family worked with the District in allowing work to continue. They feel they were lied to when the agreement regarding the power line activation was disregarded.

President Howard asked Mr. Nielsen what his desired outcome would be.

Mr. Nielsen stated he would like to retain an amicable relationship with DSRSD and receive a 1" water meter for two future homes on the property, or a fire hydrant. Mr. Doyle added that there are five to six points in negotiations that would have satisfied the Nielsen's and cited the following ideas: a 1" water meter for fire suppression, a temporary easement, long-term lease, negotiation of land use issues, and water connection. Mr. Nielsen also stated he wants to ensure the tower does affect their future land use. He stated DSRSD staff admitted the intent was to stay within the easement and he commented a CEQA (California Environmental Quality Act) review would have been necessary when considering expansion of the easement.

Mr. Nielsen sent an email August 1, 2016 to General Manager McIntyre citing their concerns and requesting a meeting with staff. He distributed a copy of the email to each Boardmember. (This document is identified in Attachment I to these minutes and is available in electronic or hardcopy from the District Secretary). He stated Mr. McIntyre responded that the letter was obnoxious and that his concerns were invalid. Mr. Nielsen inquired as to who is making the decisions to continue work when concerns are brought up. The response received indicated staff believed the easement allowed for the work being done, but the Nielsen's stated they had told staff otherwise. The Nielsen's perception is that the District does not care, however, he does not believe that is true of

the Board. He stated that his family had been fair and is not asking for much outside the realm of the District's power. He believes if the Board gave Rhodora authorization to negotiate with his family, an agreement could be reached.

Director Vonheeder-Leopold inquired as to the difference in elevation of the tank and the end of the property loop where Mr. Nielsen indicated a future house would be located. Mr. Nielsen responded he was unsure as the property is within the county's ordinance, not City of Dublin.

Vice President Halket asked Mr. Nelson to explain the government code cited in the item regarding what constitutes an offer. Mr. Nelson said it contemplates a monetary offer of the value of the property. Vice President Halket stated the District's offer in the letter to the Nielsen family appears to have been expressed in terms of the value of a 5/8" meter.

Vice President Halket inquired with General Manager McIntyre if there would still be time to continue negotiations if the resolution was passed this evening. Mr. McIntyre responded affirmatively. Upon confirmation by Mr. Nelson of the legal ability to do so, Vice President Halket suggested the Board reconvene in Closed Session under Item 4.A., to which the Board agreed.

President Howard announced that the Board would return to Closed Session under items 4.A, 4.B and 4.C.

At 7:22 p.m. the Board returned to Closed Sessions 4.A, 4.B and 4.C. The Board came out of Closed Session at 7:34 p.m. President Howard announced that there was no reportable action.

President Howard asked for Boardmember comments.

Vice President Halket conveyed that the Board had been apprised of this matter as it developed but is embarrassed by how this project has unwound. He stated his belief that things were not conducted in bad faith and stated his agreement with some, but not all, of the facts presented by the speakers. He emphasized that the SCADA (Supervisory Control and Data Acquisition) system is absolutely critical for operating the water system, the very same system that the Nielsen property uses. The District has been forced from its location at Camp Parks and this circumstance so necessitates this easement and facilities in order for the SCADA system to operate. He strongly encouraged the parties to negotiate a resolution and stated his desire to see this situation resolved without passing the proposed resolution. He then explained three boundaries of a negotiated agreement that he could agree to on behalf of the District:

1. A clean easement. The easement must be sufficiently wide to handle what DSRSD must do, and must incorporate the right language so the District has unencumbered access to perform whatever work is necessary. The easement cannot contain any unreasonable lease language.
2. The District's activities on its own property cannot be encumbered. The District owns the tank and the surrounding areas; the District can be a good neighbor in

camouflaging the tank, for example, but the District cannot have future use risk. He cannot vote to support a solution that would result in the District's property being encumbered by someone else's decisions.

3. No conflict with LAFCo. The Board understands the water is very important to the Nielsens, so he can support working with them to provide a meter, for example, in trade for the easement, but he emphasized that whatever the outcome is, it cannot put the District in conflict with LAFCo.

He stated that if this is not negotiated in two weeks, he will be prepared to approve the resolution. He also called for the prevention of a project evolving this poorly again in the future.

Director Duarte stated his firm belief in property rights, and expressed that the Board has heard the Nielsen's concerns. He also expressed that the telemetry required to run the District's system from Reservoir 3A is absolutely vital to run the water system, and doing so is a foregone conclusion. He stated he would like to see this resolved without attorney involvement, and agreed with the terms that Vice President Halket's stated. He stated an amicable solution is possible, but if it is not accomplished, he is also prepared to vote for approval of the resolution at the next meeting.

Director Vonheeder-Leopold stated that she is generally opposed to eminent domain, having lost her grandfather's property in 1972 to East Bay Regional Parks District. She apologized for the mistakes made, acknowledging that this was out of the ordinary. She also agreed with Vice President Halket's suggestions, and stated her belief that a resolution is possible, however, the agreement must meet the three conditions the District requires. She advised that Mr. Nielsen should define what it is that his family would like as well. She inquired if the Board should make a motion.

President Howard stated a motion was not necessary. Vice President Halket stated that the verbal directions as recorded were satisfactory.

Director Misheloff inquired if the Nielsens would be willing to meet with Ms. Biagtan to work toward an amicable agreement. Mr. Nielsen responded in the affirmative. Director Misheloff also stated her wish for the parties to respectfully resolve this without having to do so through the courts, and added that she will also vote for approval of the resolution if the matter is not resolved by the next board meeting.

Mr. Nielsen expressed his understanding of the Board's position, and stated that he must confer with his family before agreeing to any conditions regarding future negotiations.

The Board directed staff to work with the Nielsens during the next two weeks in an attempt to negotiate an agreement, and to present the agreement to the Board at the next meeting to be held on September 20. The Board will consider such agreement or adoption of the necessity resolution at that time.

Vice President Halket MOVED to CLOSE the Public Hearing. Director Misheloff SECONDED the MOTION, which carried with FIVE AYES.

A. Approve Reimbursement to City of Dublin for the Recycled Water Pipeline Design and Installation under Task Order No. 6 to the Tri-Valley Intergovernmental Reciprocal Services Agreement

General Manager McIntyre reviewed the item for the Board.

Vice President Halket MOVED to approve Reimbursement to City of Dublin for the Recycled Water Pipeline Design and Installation under Task Order No. 6 to the Tri-Valley Intergovernmental Reciprocal Services Agreement. Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FIVE AYES.

B. Receive Report from Staff regarding the Potential Refinancing of the 2011 Water Bond

Administrative Services Manager Archer reviewed the item for the Board.

The Board received and appreciated the report.

C. Reject All Construction Bids and Approve Changes to Contractors' Insurance Coverage in Contract Documents for the DSRSD Field Operations Building (CIP 16-A005)

Engineering Services Manager Zavadil reviewed the item for the Board.

The Board and staff discussed the circumstances leading to the recommendation to reject bids, and the proposed changes in contractors' insurance requirements. Ms. Zavadil also confirmed that the burden of self-performance was decreased to 15% from 50% for this second bid request. Additionally, staff is working with the District's safety officer to revise the worker's compensation EMR (Experience Modification Rate) requirement in the contract documents, as this is not a good single-source indicator for safety and can place undue burden on smaller contractors. Director Duarte suggested providing a succinct handout to interested contractors at bid meetings as a reminder of bid requirements.

Vice President Halket MOVED to adopt Resolution No. 54-16, Reject all Construction Bids and Approve Changes to Contractors' Insurance Coverage in Contract Documents for the DSRSD Field Operations Building Project (CIP 16-A005). Director Misheloff SECONDED the MOTION, which CARRIED with FIVE AYES.

D. Receive Brown Act Briefing from District General Counsel

General Counsel Nelson delivered a Brown Act briefing to the Board, which included a review of the recent revisions to the District's Day of Service policy addressing Boardmember stipends as well as attendance at ceremonial events. Mr. Nelson also gave a slideshow presentation including the following topics:

- Requirements for majority meetings
- Noticing requirements for meetings and closed sessions
- Closed sessions
- Serial meetings

The Board and staff discussed various aspects of the information and topics presented.

12. BOARDMEMBER ITEMS

Vice President Halket suggested the Board hold a discussion at a future meeting about generating interest in District Board elections. President Howard suggested the item be discussed at an External Affairs Committee meeting, which General Manager McIntyre agreed to have staff schedule.

Closed Session Items 4.D and 4.E were held before Item 13.

At 8:09 p.m. the Board went into Closed Session. General Counsel Nelson left Closed Session Item 4.D at 8:16 p.m. for the commencement of Closed Session Item 4.E.

The Board came out of Closed Session at 8:19 p.m. President Howard announced that there was no reportable action.

13. ADJOURNMENT

President Howard adjourned the meeting at 8:20 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor

Attachment: Attachment 1 to Item 11A Staff Report & September 6, 2016 Board Meeting Minutes

**Attachment 1 to Item 11A Staff Report &
September 6, 2016 Board Meeting Minutes**

Documents submitted by landowner & its attorney:

1. Aug. 1, 2016 email from R. Nielsen to D. McIntyre
2. Request to Appear & Be Heard dated September 2, 2016
3. Sept. 6, 2016 email from R. Biagtan to J. Doyle
4. Sept. 2, 2016 email from J. Doyle to R. Biagtan, R. Nielsen
5. Aug. 15, 2016 letter Letter of Agreement from staff to R. Nielsen
6. July 29, 2016 letter Notice of Resolution of Necessity from D. McIntyre to R. Nielsen
7. Aug. 4, 2016 email from R. Biagtan to J. Doyle
8. July 20, 2016 email from J. Doyle to R. Biagtan, J. Zavadil, R. Nielsen
9. July 19, 2016 email from J. Zavadil to J. Doyle, R. Nielsen
10. July 19, 2016 email from J. Doyle to R. Biagtan
11. June 27, 2016 email from R. Biagtan to J. Doyle
12. June 30, 2016 email from J. Doyle to R. Biagtan
13. July 6, 2015 Recorded Alameda County Environmental Declaration

Documents submitted by staff:

1. July 29, 2016 email from R. Biagtan to R. Nielsen (4:07 p.m.)
2. July 29, 2016 letter Notice of Resolution of Necessity (a copy was attached to the above email)
3. Aug. 11, 2016 email from R. Biagtan to J. Doyle (11:05 a.m.)
4. Aug. 11, 2016 email from R. Biagtan to J. Doyle (11:35 a.m.)
5. Aug. 11, 2016 letter Notice of Resolution of Necessity – Continued (redline draft)
6. Aug. 25, 2016 email from R. Biagtan to J. Doyle (5:22 p.m.)
7. Aug. 26, 2016 letter Notice of Resolution of Necessity – Continued (redline draft)
8. Sept. 2, 2016 letter Request to Appear & Be Heard (copy attached)

The documents listed above are available and on file with the District Secretary Nicole Genzale (925) 828-0515.



Dublin San Ramon Services District

Summary & Recommendation

Agenda Item 10A

Reference Engineering Services Manager	Type of Action Award Agreement	Board Meeting of September 20, 2016
Subject Award Construction Agreement to Grade Tec, Inc., for the WWTP Pavement Road Improvement Project (CIP 14-P026)		
<input type="checkbox"/> Motion <input type="checkbox"/> Minute Order <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Informational <input type="checkbox"/> Other REPORT: <input type="checkbox"/> Verbal <input type="checkbox"/> Presentation <input checked="" type="checkbox"/> Staff J. Zavadil <input type="checkbox"/> Board Member		

Recommendation:

Staff recommends the Board of Directors award, by Resolution, the construction agreement for the WWTP Pavement Road Improvement project (CIP 14-P026) to Grade Tec, Inc., the lowest responsive, responsible bidder, in the amount of \$64,856.

Summary:

This project will reconstruct the failed pavement between holding basin #2 and the biofilter located at the wastewater treatment plant. The pavement has cracks over 1-inch wide and about 2.5-inches of settlement. The work will include removal and replacement of the entire failed section of pavement. During construction, traffic control will be implemented so that the wastewater treatment plant may continue to be fully operational.

The bid period for the WWTP Pavement Road Improvement project began on August 1, 2016 and five bids were received on September 8, 2016. The apparent low bid was received from Grade Tec, Inc. in the amount of \$64,856. The bids ranged from \$64,856 to \$104,944. The engineer's construction cost estimate was \$110,000.

The contract time for the project is 45 calendar days and is estimated to be completed in November 2016.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Not Required	ORIGINATOR J. Yee	DEPARTMENT Eng Services	REVIEWED BY
ATTACHMENTS <input type="checkbox"/> None						
<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$64,856	<input checked="" type="checkbox"/> Funding Source A. Regional Sewer Replacement (Fund 310) B.		Attachments to S&R 1. Bid Results 2. 3.			

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT APPROVING AND AUTHORIZING EXECUTION OF AGREEMENT TO GRADE TEC, INC., FOR CONSTRUCTION OF THE WWTP PAVEMENT ROAD IMPROVEMENT PROJECT (CIP 14-P026)

WHEREAS, facility improvements are needed that serve current customers of Dublin San Ramon Services District (DSRSD); and

WHEREAS, on August 1, 2016 the District Secretary advertised for bid for WWTP Pavement Road Improvement project (CIP 14-P026); and

WHEREAS, pursuant to said advertisement, five bids were received for the performance of said work and filed with the District Secretary; and

WHEREAS, Grade Tec, Inc., is the lowest responsive, responsible bidder, and it is the intention and desire of this Board to accept said bid of \$64,856.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency located in the counties of Alameda and Contra Costa, California, as follows:

1. The California Environmental Quality Act (CEQA) requirements for this project were satisfied through categorical exemption per CEQA Guideline 15301.
2. The bid of Grade Tec, Inc., in the amount of \$64,856 is hereby accepted, and said bidder is hereby found and declared to be the lowest responsive, responsible bidder for said work.
3. That certain agreement titled “Agreement for the Construction of WWTP Pavement Road Improvement project (CIP 14-P026)” (Exhibit A), by and between Dublin San Ramon Services District, a California public agency, and Grade Tec, Inc., a copy of

Res. No. _____

which agreement is on file in the Office of the General Manager, to which copy reference is hereby made for the full particulars thereof, is hereby approved, and the General Manager and District Secretary are hereby authorized and directed to execute, and to attest thereto, respectively, said agreement for and on behalf of Dublin San Ramon Services District.

4. The District Secretary is hereby authorized and directed to return to all unsuccessful bidders, and to the successful bidder upon execution by it of the aforementioned agreement, all securities guaranteeing execution of the Agreement upon award.

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, counties of Alameda and Contra Costa, at its regular meeting held on the 20th day of September 2016, and passed by the following vote:

AYES:

NOES:

ABSENT:

D.L. (Pat) Howard, President

ATTEST: _____
Nicole Genzale, District Secretary

SECTION 00500

AGREEMENT FOR THE CONSTRUCTION OF

WWTP Pavement Road Improvement Project (CIP 14-P026)

THIS AGREEMENT, made and concluded, in duplicate, this _____ day of _____, 20____, between the Dublin San Ramon Services District ("District"), Dublin, California, and Grade Tec, Inc., 3732 Farmington Road, Stockton, CA 95215, (209) 462-7283 ("Contractor").

WITNESSETH:

1. That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the District, and under the conditions expressed in the two bonds, bearing even date with these presents, and hereunto annexed, the Contractor agrees with the District, at his/her own proper cost and expense, to do all the work and furnish all the materials necessary to construct and complete in good workmanlike and substantial manner the project entitled: **WWTP Pavement Road Improvement Project (CIP 14-P026)** in strict conformity with the Contract Documents (collectively defined in Section 01090-2.0), prepared therefor, which said plans and specifications are hereby specially referred to and by said reference made a part hereof.
2. Now, therefore, in consideration of the mutual covenants and agreements of the parties herein contained and to be performed, the Contractor hereby agrees to complete the work in accordance with the terms and conditions stipulated in the Contract Documents for the sum of Sixty Four Thousand Eight Hundred Fifty-Six Dollars (\$64,856) computed in accordance with Contractor's accepted proposal dated September 8, 2016, which accepted proposal is incorporated herein by reference thereto as if herein fully set forth. Compensation shall be based upon any lump sum bid items plus the unit prices stated in the Bid Schedule times the actual quantities or units of work and materials performed or furnished. The further terms, conditions, and covenants of this Agreement are set forth in the Contract Documents, each of which is by this reference made a part hereof. Payments are to be made to the Contractor in accordance with the provisions of the Contract Documents in legally executed and regularly issued warrants of the District, drawn on the appropriate fund or funds as required by law and order of the District thereof.
3. The District hereby promises and agrees with the Contractor to employ, and does hereby employ, the Contractor to provide the materials and to do the work according to the terms and conditions herein contained and referred to, for the prices aforesaid, and hereby contracts to pay the same at the time, in the manner and upon the conditions above set forth; and the said parties for themselves, their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of the covenants herein contained.
4. The Contractor and any subcontractor performing or contracting any work shall comply with all applicable provisions of the California Labor Code for all workers, laborers and mechanics of all crafts, classifications or types, including, but not limited to the following:

(a) The Contractor shall comply with all applicable provisions of Section 1810 to 1815, inclusive, of the California Labor Code relating to working hours. The Contractor shall, as a penalty to the District, forfeit the sum of twenty-five dollars (\$25) for each worker employed in the execution of the Contract by the Contractor or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week, unless such worker receives compensation for all hours worked in excess of eight (8) hours at not less than 1-1/2 times the basic rate of pay.

(b) Pursuant to the provision of California Labor Code, Sections 1770 et. seq., the Contractor and any subcontractor under him shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Pursuant to the provisions of California Labor Code Section 1773.2, the Contractor is hereby advised that copies of the prevailing rate of per diem wages and a general prevailing rate for holidays, Saturdays and Sundays and overtime work in the locality in which the work is to be performed for each craft, classification, or type of worker required to execute the Contract, are on file in the office of the District, which copies shall be made available to any interested party on request. The Contractor shall post a copy of said prevailing rate of per diem wages at each job site.

(c) As required by Section 1773.1 of the California Labor Code, the Contractor shall pay travel and subsistence payments to each worker needed to execute the Work, as such travel and subsistence payments are defined in the applicable collective bargaining agreements filed in accordance with this Section.

(d) To establish such travel and subsistence payments, the representative of any craft, classification, or type of workman needed to execute the contracts shall file with the Department of Industrial Relations fully executed copies of collective bargaining agreements for the particular craft, classification or type of work involved. Such agreements shall be filed within ten (10) days after their execution and thereafter shall establish such travel and subsistence payments whenever filed thirty (30) days prior to the call for bids.

(e) The Contractor shall comply with the provisions of Section 1775 of the California Labor Code and shall, as a penalty to the District, forfeit up to fifty dollars (\$50) for each calendar day, or portion thereof, for each worker paid less than the prevailing rate of per diem wages for each craft, classification, or type of worker needed to execute the Contract. The Contractor shall pay each worker an amount equal to the difference between the prevailing wage rates and the amount paid worker for each calendar day or portion thereof for which a worker was paid less than the prevailing wage rate.

(f) As required under the provisions of Section 1776 of the California Labor Code, Contractor and each subcontractor shall keep an accurate payroll record, showing the name, address, social security number, work classification, and straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by him or her in connection with the public work. Said payroll shall be certified and shall be available for inspection at all reasonable hours at the principal office of the Contractor on the following basis:

(1) A certified copy of an employee's payroll record shall be made available for inspection or furnished to the employee or his or her authorized representative on request.

(2) A certified copy of all payroll records enumerated in Paragraph 4(f), herein, shall be made available for inspection or furnished upon request to the District, the Division of Labor Standards Enforcement, and the Division of Apprenticeship Standards of the Department of Industrial Relations.

(3) A certified copy of all payroll records enumerated in Paragraph 4(f), herein, shall be made available upon request by the public for inspection or for copies thereof; provided, however, that a request by the public shall be made through either the District, the Division of Apprenticeship Standards, or the Division of Labor Standards Enforcement. If the requested payroll records have not been provided pursuant to subparagraph 4(f)(2) herein, the requesting party shall, prior to being provided the records, reimburse the costs of preparation by the Contractor, subcontractors, and the entity through which the request was made. The public shall not be given access to the records at the principal offices of the Contractor.

The certified payroll records shall be on forms provided by the Division of Labor Standards Enforcement or shall contain the same information as the forms provided by the division.

Each Contractor shall file a certified copy of the records, enumerated in Paragraph 4(f) with the entity that requested the records within ten (10) days after receipt of a written request. Any copy of records made available for inspection as copies and furnished upon request to the public or any public agency by the District, the Division of Apprenticeship Standards, or the Division of Labor Standards Enforcement shall be marked or obliterated in such a manner as to prevent disclosure of an individual's name, address, and social security number. The name and address of the Contractor awarded the Contract or performing the Contract shall not be marked or obliterated. The Contractor shall inform the District of the location of the records enumerated under Paragraph 4(f) including the street address, city and county, and shall, within five (5) working days, provide a notice of change of location and address. The Contractor shall have ten (10) days in which to comply subsequent to receipt of written notice specifying in what respects the Contractor must comply with this Paragraph 4(f). In the event that the Contractor fails to comply within the 10-day period, he or she shall, as a penalty to the state or the District, forfeit twenty-five dollars (\$25.00) for each calendar day, or portion thereof, for each worker, until strict compliance is effectuated. Upon the request of the Division of Apprenticeship Standards or the Division of Labor Standards Enforcement, these penalties shall be withheld from progress payments then due. Responsibility for compliance with Paragraph 4(f) lies with the Contractor.

(g) The Contractor and any subcontractors shall, when they employ any person in any apprenticeable craft or trade, apply to the joint apprenticeship committee administering the apprenticeship standards of the craft or trade in the area of the construction site for a certificate approving the Contractor or subcontractor under the apprenticeship standards for

the employment and training of apprentices in the area or industry affected; and shall comply with all other requirements of Section 1777.5 of the California Labor Code. The responsibility of compliance with California Labor Code Section 1777.5 during the performance of this Contract rests with the Contractor. Pursuant to California Labor Code Section 1777.7, in the event the Contractor willfully fails to comply with the provisions of California Labor Code Section 1777.5, the Contractor shall be denied the right to bid on any public works contract for up to three (3) years from the date noncompliance is determined and be assessed civil penalties.

(h) In accordance with the provisions of Article 5, Chapter 1, Part 7, Division 2 (commencing with Section 1860), and Chapter 4, Part 1, Division 4 (commencing with Section 3700) of the California Labor Code, the Contractor is required to secure the payment of compensation to its employees and for that purpose obtain and keep in effect adequate Workers' Compensation Insurance. If the Contractor, in the sole discretion of the District satisfies the District of the responsibility and capacity under the applicable Workers' Compensation Laws, if any, to act as self-insurer, the Contractor may so act, and in such case, the insurance required by this paragraph need not be provided.

The Contractor is advised of the provisions of Section 3700 of the California Labor Code, which requires every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code and shall comply with such provisions and have Employer's Liability Limits of \$1,000,000 per accident before commencing the performance of the Work of this Contract.

The Notice to Proceed with the Work under this Contract will not be issued, and the Contractor shall not commence work, until the Contractor submits written evidence that it has obtained full Workers' Compensation Insurance coverage for all persons whom it employs or may employ in carrying out the Work under this Contract. This insurance shall be in accordance with the requirements of the most current and applicable state Workers' Compensation Insurance Laws. In accordance with the provisions of Section 1861 of the California Labor Code, the Contractor in signing this Agreement certifies to the District as true the following statement: "I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the Work of this Contract."

A subcontractor is not allowed to commence work on the project until verification of Workers' Compensation Insurance coverage has been obtained and verified by the Contractor and submitted to the Construction Manager for the District's review and records.

(i) In accordance with the provisions of Section 1727 of the California Labor Code, the District, before making payment to the Contractor of money due under a contract for public works, shall withhold and retain therefrom all wages and penalties which have been forfeited pursuant to any stipulation in the Contract, and the terms of Chapter 1, Part 7, Division 2 of the California Labor Code (commencing with Section 1720). But no sum shall be withheld, retained or forfeited, except from the final payment, without a full investigation by either the Division of Labor Standards Enforcement or by the District.

5. It is further expressly agreed by and between the parties hereto that should there be any conflict between the terms of this Agreement and the Bid Proposal of said Contractor, then this Agreement shall control, and nothing herein contained shall be considered as an acceptance of the said terms of said Proposal conflicting herewith.

6. The Contractor agrees to provide and maintain insurance coverage, and to indemnify and save harmless the parties named and in the manner set forth in Section 00800-2.0, **LIABILITY & INSURANCE**.

The duty of Contractor to indemnify and save harmless, as set forth herein, shall include a duty to defend as set forth in Section 2778 of the California Civil Code; provided, however, that nothing herein shall be construed to require Contractor to indemnify against any responsibility or liability in contravention of Section 2782 of the California Civil Code.

7. The Contractor shall diligently prosecute the Work so that it shall be substantially completed within the time specified in Section 00800-1.1, Time Allowed for Completion.

8. Except as otherwise may be provided in other provisions of the Contract Documents, Contractor hereby expressly guarantees for one (1) full year from the date of the Substantial Completion of the Work under this Agreement and acceptance thereof by the District, to repair or replace any part of the Work performed hereunder which constitutes a defect resulting from the use of inferior or defective materials, equipment or workmanship. If, within said period, any repairs or replacements in connection with the Work are, in the opinion of the District, rendered necessary as the result of the use of inferior or defective materials, equipment or workmanship, Contractor agrees, upon receipt of notice from District, and without expense to District, to promptly repair or replace such material or workmanship and/or correct any and all defects therein. If Contractor, after such notice, fails to proceed promptly to comply with the terms of this guarantee, District may perform the work necessary to effectuate such correction and recover the cost thereof from the Contractor and/or its sureties.

In special circumstances where a particular item of work or equipment is placed in continuous service before Substantial Completion of the Work, the correction period for that item may start to run from an earlier date. This date shall be agreed upon by the Contractor and District on or before the item is placed in continuous service.

Any and all other special guarantees which may be applicable to definite parts of the Work under this Agreement shall be considered as an additional guarantee and shall not reduce or limit the guarantee as provided by Contractor pursuant to this paragraph during the first year of the life of such guarantee.

9. The Contractor shall provide, on the execution of this Agreement, a good and sufficient corporate surety bond in the penal sum of one hundred percent (100%) of amount bid, which bond shall be on the form provided by the District in Section 00610, **BOND OF FAITHFUL PERFORMANCE**, and be conditioned upon the faithful performance of all work required to be performed by the Contractor under this Agreement. Said bond shall be liable for any and all penalties and obligations which may be incurred by Contractor under this Agreement. The corporate surety bond shall be issued by a corporate surety approved by the District's counsel. The corporate surety shall be authorized to conduct business in California. At its discretion, the District may request that a certified copy of the certificate of authority of the insurer issued by the Insurance Commissioner of the State of California

be submitted by the Surety to the District. At its discretion, the District may also require the insurer to provide copies of its most recent annual statement and quarterly statement filed with the Department of Insurance pursuant to Article 10 (commencing with Section 900) of Chapter 1 of Part 2 of Division 1 of the Insurance Code.

10. In addition to the bond required under Paragraph 9, hereof, Contractor shall furnish a good and sufficient corporate surety bond in the penal sum of one hundred percent (100%) of amount of Bid, which bond shall be on the form provided by the District in Section 00620, **PAYMENT BOND**, and conform strictly with the provisions of Chapter 7, Title 15, Part 4, Division 3, of the Civil Code of the State of California, and all amendments thereto. The corporate surety bond shall be issued by a corporate surety approved by the District's counsel. The corporate Surety shall be authorized to conduct business in California. At its discretion, the District may request that a certified copy of the certificate of authority of the insurer issued by the Insurance Commissioner of the State of California be submitted by the Surety to the District. At its discretion, the District may also require the insurer to provide copies of its most recent annual statement and quarterly statement filed with the Department of Insurance pursuant to Article 10 (commencing with Section 900) of Chapter 1 of Part 2 of Division 1 of the Insurance Code.

11. The Contractor may substitute securities for the amounts retained by the District to ensure performance of the work in accordance with the provisions of Section 22300 of the Public Contract Code.

12. Contractor covenants that Contractor is licensed in accordance with the provisions of the Contractors' License Law of California as provided in Section 00010, **NOTICE INVITING BIDS**.

13. The Contractor shall be provided the time period specified in Section 01340-2.0, **MATERIAL AND EQUIPMENT SUBSTITUTIONS**, for submission of data substantiating a request for a substitution of an "or equal" item.

14. As required by Section 6705 of the California Labor Code and in addition thereto, whenever work under the Contract involves the excavation of any trench or trenches five (5) feet or more in depth, the Contractor shall submit in advance of excavations, a detailed plan showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection from the hazard of caving ground during the excavation of such trench or trenches. If such plan varies from the shoring system standards established by the Construction Safety Orders of the Division of Industrial Safety in Title 8, Subchapter 4, Article 6, California Code of Regulations, the plan shall be prepared by a registered civil or structural engineer employed by the Contractor, and all costs therefore shall be included in the price named in the Contract for completion of the Work as set forth in the Contract Documents. Nothing in this Section shall be deemed to allow the use of a shoring, sloping, or other protective system less effective than that required by the Construction Safety Orders. Nothing in this Section shall be construed to impose tort liability on the District, the Design Consultant, Construction Manager nor any of their agents, consultants, or employees. The District's review of the Contractor's excavation plan is only for general conformance to the California Construction Safety Orders.

Prior to commencing any excavation, the Contractor shall designate in writing to the Construction Manager the "competent person(s)" with the authority and responsibilities designated in the Construction Safety Orders.

15. In accordance with Section 7104 of the Public Contract Code, whenever any work involves digging trenches or other excavations that extend deeper than four (4) feet below the surface, the provisions of Section 00700-7.2, Differing Site Conditions, shall apply.

16. In accordance with Section 7103.5 of the Public Contract Code, the Contractor and subcontractors shall conform to the following requirements. In entering into a public works contract or a subcontract to supply goods, services, or materials pursuant to a public works contract, the Contractor or subcontractor offers and agrees to assign to the District all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act [Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code], arising from purchases of goods, materials or services pursuant to this Contract or the subcontract. Such assignment shall be made and become effective at the time the District tenders final payment to the Contractor, without further acknowledgment by the parties.

17. In accordance with Section 4552 of the Government Code, the Contractor shall conform to the following requirements. In submitting a Bid to the District, the Contractor offers and agrees that if the Bid is accepted, it will assign to the District all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act [Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code], arising from purchase of goods, materials, or services by the Contractor for sale to the District pursuant to the Bid. Such assignment shall be made and become effective at the time the Authority tenders final payment to the Contractor.

18. Pursuant to Public Contract Code Section 7100, the acceptance by the Contractor of an undisputed payment made under the terms of the Contract shall operate as, and shall be, a release to the District, and their duly authorized agents, from all claim of and/or liability to the Contractor arising by virtue of the contract related to those amounts. Disputed contract claims in stated amounts may be specifically excluded by the Contractor from the operation of the release.

19. In accordance with California Business and Professions Code Section 7030, the Contractor is required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four (4) years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within ten (10) years of the date of the alleged violation. Any questions concerning the Contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, California 95826.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the date first set forth above.

CONTRACTOR

By: _____

Title: _____

Dublin San Ramon Services District

By: _____
Daniel McIntyre, General Manager

ATTEST:

Nicole Genzale, District Secretary

***** END OF SECTION *****



**Results of Bid Opening for
WWTP Pavement Road Improvement Project (CIP 14-P026)
Thursday, September 8, 2016 @ 2:00 p.m.**

Engineer's Estimate: \$110,000

No.	Name of Bidder	Bid Amount
1	Grade Tec, Inc., Stockton, CA	\$64,856.00
2	Alaniz Construction, Inc., Fremont, CA	\$88,000.00
3	Fanfa, Inc., San Lorenzo, CA	\$97,715.00
4	GradeTech Inc., San Ramon, CA	\$98,302.00
5	Guerra Construction Group, Santa Clara, CA	\$104,944.00

Contractor/Subcontractor	Location	Trade	Amount of Work to be Performed
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No subcontractors listed.



Dublin San Ramon Services District

Summary & Recommendation

Agenda Item 10B

Reference Administrative Services Manager	Type of Action Approve Job Classification Changes	Board Meeting of September 20, 2016				
Subject Approve Revised Human Resources and Risk Supervisor Job Description and Salary						
<input type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input checked="" type="checkbox"/> Resolution				
REPORT:	<input checked="" type="checkbox"/> Verbal	<input type="checkbox"/> Presentation	<input checked="" type="checkbox"/> Staff	J. Archer	<input type="checkbox"/> Other	<input type="checkbox"/> Board Member

Recommendation:

Staff recommends the Board of Directors adopt, by Resolution, the new job title, job definition, and salary range for the Human Resources and Risk Supervisor classification.

Summary:

As a result of the District's reorganization of the Organizational Services Department into the Administrative Services Department in 2015, and subsequent elimination of the Organizational Services Manager position, responsibility for labor relations and risk management functions were assigned to the Human Resources Supervisor classification. Prior to the District's reorganization, the Organizational Services Manager was responsible for these two essential functional areas. Risk management duties include management of the District's Worker's Compensation Program, management of the District's pooled liability insurance programs, coordination and oversight of the District's insurance coverage levels for District property, facilities and equipment, and lead responsibility for resolving claims and related litigation matters. Labor relations duties include providing complex conceptual, analytical and procedural support for labor relations matters and assisting with labor agreement negotiations, as well as providing recommendations to senior management on sensitive labor relations and bargaining unit issues. Senior management has evaluated the needs of the Administrative Services Department in relation to labor relations and risk management and have concluded that these responsibilities would most appropriately be assigned to the Human Resources Supervisor classification. The title and job definition for this classification will be updated to Human Resources and Risk Supervisor to reflect these duties currently being performed by the incumbent, and in recognition of the industry trend of incorporating risk management functions into the Human Resources field.

A compensation survey was completed and the proposed salary range for the Human Resources and Risk Supervisor is set to the negotiated MEBU market average, 60th percentile of the comparable agencies, which results in a 2.86% increase to base salary. The new salary range for the Human Resources and Risk Supervisor is \$11,133 – \$13,532 per month. Staff has met and consulted with representatives of MEBU on the revised job definition and new salary range for the Human Resources and Risk Supervisor, and the bargaining unit concurs with the proposed changes.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Not Required	ORIGINATOR S. Halverson	DEPARTMENT Admin Services	REVIEWED BY M. Gallardo
ATTACHMENTS <input type="checkbox"/> None						
<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$5,012 estimated annual cost	<input checked="" type="checkbox"/> Funding Source A. Per budget allocation for HR Supervisor position B.		Attachments to S&R 1. Job Description – Human Resources and Risk Supervisor 2. 3.			

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT TO ADOPT THE REVISED JOB DESCRIPTION AND SALARY RANGE FOR THE HUMAN RESOURCES AND RISK SUPERVISOR

WHEREAS, the Board of Directors has authority to establish job titles, job definitions and salaries, and provide for the General Manager to define and establish duties and requirements for each class specification in the classified services as described in Resolution No. 6-90; and

WHEREAS, the District reorganized the Organizational Services and Financial Services Departments to become one Administrative Services Department in 2015 and did not backfill the Organizational Services Manager position; and

WHEREAS, the responsibilities for risk management and labor relations previously assigned to the Organizational Services Manager have been performed by the Human Resources Supervisor since the decision not to backfill the Organizational Services Manager position; and

WHEREAS, the Administrative Services Manager has determined that the risk management and labor relations duties are appropriately assigned and classified to the Human Resources Division; and

WHEREAS, the new job title, job description and salary range reflect the performance of duties related to risk management and labor relations currently being performed by the incumbent; and

WHEREAS, the Human Resources and Risk Supervisor job classification is subject to the provisions of the Memorandum of Understanding between the District and the Mid-Management Employees Bargaining Unit dated December 26, 2011; and

WHEREAS, all meet and confer obligations have been met by the District and the Mid-Management Employees Bargaining Unit.

Res. No. _____

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency in the Counties of Alameda and Contra Costa, California that job description and salary ranges for the following shall be as listed:

(1) The Human Resources and Risk Supervisor salary range is set to \$11,133/month – \$13,532/month and the job definition and duties section of the job description be updated to include risk management and labor relations functions.

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public entity in the State of California, Counties of Alameda and Contra Costa, at its regular meeting held on the 20th day of September 2016, and passed by the following vote:

AYES:

NOES:

ABSENT:

D.L. (Pat) Howard, President

ATTEST: _____
Nicole Genzale, District Secretary



DUBLIN SAN RAMON SERVICES DISTRICT

JOB DESCRIPTION

Job Title:	Human Resources and Risk Supervisor
W/C Code:	8810
FLSA Status:	Exempt
Unit:	Mid-Management
Adopted Date:	March 5, 2002
Revised Date:	October 2, 2007 November 4, 2008 September 20, 2016
JD CODE:	MHRSUP

DEFINITION

Under general direction of the Administrative Services Manager, plans, organizes, and provides direction and oversight for comprehensive human resources and risk management programs of the District including employee relations, recruitment and selection, job analysis and classification, compensation, benefits administration, employee development and training functions and activities, worker's compensation, and general liability; ensures that division functions meet all applicable laws, regulations, and District policies; provides professional assistance to District management staff in areas of expertise; fosters cooperative working relationships with intergovernmental and regulatory agencies; and performs other duties as assigned. This position requires discretion to work with confidential and sensitive issues on a regular basis.

DISTINGUISHING CHARACTERISTICS

This is a mid-management classification that oversees, directs, and participates in all activities of the Human Resources division, including day-to-day operations and short- and long-range planning including budgeting. Responsibilities include coordinating the activities of the division with those of other divisions and departments and managing and accomplishing the complex and varied functions of the division. The incumbent is accountable for accomplishing divisional planning and operational goals and objectives and for furthering District goals and objectives within general policy guidelines. The incumbent receives general direction from the Administrative Services Manager and exercises general direction and supervision to clerical, technical, and professional staff.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Develops and directs the implementation of goals, objectives, policies, procedures, and work standards for the division.
- Prepares, administers, and is responsible for the budget for assigned function; forecasts additional funds needed for staffing, equipment, materials, and supplies; administers the approved budget.
- Authorizes, monitors, and controls expenditures.
- Plans, organizes, administers, reviews, and evaluates the work of professional, technical, and clerical staff directly and through subordinate levels of supervision.
- Provides for the selection, training, professional development, and work evaluation of division staff; authorizes discipline as required; and provides policy guidance and interpretation to staff.
- Coordinates activities of staff and the division with those of other District divisions and outside agencies, in a manner that leads to maximum efficiency and effectiveness.
- Directs, oversees, and develops the work plan related to assigned function; assigns work activities, projects, and programs; monitors work flow; reviews and evaluates work products, methods, and procedures; prepares various staff reports on operations and activities.
- Contributes to the overall quality of the division's services by developing, reviewing, and implementing policies and procedures to meet legal requirements and District needs; continuously monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; assesses and monitors the distribution of work, support systems, and internal reporting relationships; identifies opportunities for improvement; directs the implementation of change.

Job Description

- Manages and conducts the planning, development, and implementation of the recruitment and selection process to obtain qualified candidates; ensures equal employment opportunity for all candidates.
- Interprets and applies District rules, policies and procedures, Memoranda of Understanding, and local, state and federal laws.
- Coordinates employee relations activities; provides assistance to management, supervisors, and staff in the interpretation of Human Resources and Risk Management policies and procedures and the processing of grievances; coordinates with District's legal counsel.
- Provides guidance and recommendations to the Administrative Services Manager and other senior managers with matters related to bargaining unit concerns, labor agreement negotiations, grievances, or other sensitive labor relations problems; administers final agreements.
- Researches, compiles, analyzes, and evaluates general and statistical information regarding selection procedures, recruitment methods, benefits administration, compensation, and other personnel practices.
- Performs or directs the performance of job analysis and classification studies; conducts compensation studies and participates in the development of compensation and benefit strategies; interprets, implements, and applies Memorandum of Understanding and resolutions related to employee compensation and benefits.
- Maintains and supervises the Human Resources Information System, confidential personnel files, and other sensitive employee records.
- Administers and directs a comprehensive benefits program; acts as a liaison with benefit carriers in contract negotiations.
- Develops, implements, and administers special human resources programs, including the Employee Recognition program.
- Directs and oversees the planning and conducting of various training and needs assessment activities.
- Manages the District's Worker's Compensation Program, including claims management, leave tracking and integration with provisions of applicable Memoranda of Understanding and Family Medical Leave Act; oversees the administration of worker's compensation benefits and the District's return to work program.
- Manages the District's Risk Management program including the various insurance programs, including the pooled liability, public entity physical damage insurance, primary insurance, property, mobile property, and Workers' Compensation coverage. Prepares and presents reports, information and recommendations to the General Manager and the Board of Directors on those programs.
- Confers with Joint Powers Authority, insurance representatives and other consultants to ensure the District's insurance coverage levels are appropriate to ensure the safety of the District's property, equipment and facilities, the safety of the public as it relates to District services; responds to requests for information to ensure timely renewal and maintenance of insurance coverages; maintain proper records and documentation.
- Assumes lead role in resolving claims and other related litigation matters filed against the District. Confers with claims adjustors and other consultants on the coordination of any investigations, site visits, repairs, etc. required as part of the claims handling process. Prepares and presents staff reports and other necessary correspondence to the Board of Directors regarding claims against the District.
- Develops and revises human resources and risk management policies, procedures, and programs.
- Provides complex conceptual, analytical, and procedural support for labor relations matters and labor agreement negotiations.
- Manages the planning, development, and implementation of the District's Performance Management program.
- Prepares and directs the preparation of a variety of written correspondence, reports, procedures, and other written materials.
- Maintains and directs the maintenance of working and official divisional files.
- Monitors changes in laws, regulations, and technology that may affect divisional operations; and implements policy and procedural changes as required.
- Provides technical advice to the District's management and the Board of Directors in area of expertise.
- Contributes to a positive work environment by participating in solutions to problems as they occur.
- Participates in strategic planning for the District and sets goals for the Division to support the strategic plan; develops polices, procedures, and protocols to implement District goals and objectives.
- In the absence of the Administrative Services Manager, assumes the responsibility of the Manager as needed.
- Supports Total Quality Improvement initiatives by implementing principles into daily division practices and demonstrating such support through the participation in TQI activities and encouraging active participation by staff members.
- Builds and maintains positive working relationships with co-workers, other District employees, and the public.

Job Description

- Confers with and represents the division and the District in meetings with members of the Board of Directors, various governmental agencies, developers, contractors, business, and industrial groups and the public.
- Drives a motor vehicle.
- Performs other duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge of:

- Administrative principles and practices, including goal setting, program development, implementation, and evaluation and supervision of staff, either directly or through subordinate levels of supervision.
- Principles and practices of budget development, administration, and accountability.
- Principles and practices of employee supervision, including work planning, assignment, review and evaluation, and the training of staff in work procedures.
- Organization and supervisory practices as applied to the development, analysis, and evaluation of programs, policies, and operational needs of the assigned division.
- Principles, practices, and techniques of human resources and risk management in a public agency setting, including recruitment, selection, equal employment opportunity, and employee orientation; job analysis and classification; compensation and benefit analysis and administration; employee relations, including the interpretation of laws, regulations, policies, and procedures; worker's compensation administration; and risk management analysis and administration.
- Principles and practices of public sector labor relations, including effective negotiation techniques, grievance resolution methods, and progressive discipline.
- Practices of researching program issues, evaluating alternatives, making sound recommendations, and preparing and presenting effective staff reports.
- Applicable Federal and State laws; District, Department, and Division regulations, codes, policies, and procedures.
- Modern office practices, methods, and computer equipment.
- Recordkeeping principles and procedures.
- Computer applications related to the work.
- English usage, grammar, spelling, vocabulary, and punctuation.
- Techniques for effectively representing the District in contacts with governmental agencies, community groups, and various business, professional, educational, regulatory, and legislative organizations.
- Techniques for providing a high level of customer service to public and District staff, in person and over the telephone.

Ability to:

- Plan, organize, administer, coordinate, review, and evaluate human resources and risk management programs.
- Administer programs and the work of staff directly and through subordinate levels of supervision.
- Provide for the selection, training, development, motivation, and work evaluation of staff.
- Develop and implement goals, objectives, policies, procedures, work standards, and internal controls for the division.
- Interpret, apply, and explain complex laws, codes, regulations, and ordinances.
- Provide staff support in complex, sensitive, or difficult human resources and risk management related assignments requiring a high level of independent judgment, strong analytical skills, and sophisticated knowledge of applicable laws, regulations, and contractual agreements.
- Prepare and administer budgets; allocate limited resources in a cost effective manner.
- Effectively represent the division and the District in meetings with governmental agencies, professional, regulatory, and legislative organizations.
- Research, analyze, and evaluate new service delivery methods, procedures, and techniques.
- Make sound, independent decisions in day-to-day activities and in emergency situations.

Job Description

- Conduct complex research projects, evaluate alternatives, make sound recommendations, and prepare effective technical staff reports.
- Analyze, interpret, summarize, and present administrative and technical information and data in an effective manner.
- Analyze situations and identify pertinent problems/issues; collect relevant information; evaluate realistic options; and recommend/implement appropriate course of action.
- Prepare clear and concise reports, correspondence, policies, procedures, and other written materials.
- Make accurate arithmetic, financial, and statistical computations.
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities, and meet critical time deadlines.
- Operate modern office equipment including computer equipment and specialized software applications programs.
- Identify and take appropriate action when unusual operating problems occur.
- Maintain attention to detail and accuracy while meeting critical deadlines.
- Use English effectively to communicate in person, over the telephone, and in writing.
- Use tact, initiative, prudence, and independent judgment within general policy and legal guidelines.
- Establish and maintain effective working relationships with those contacted in the course of the work.

EDUCATION and EXPERIENCE

The minimum qualifications and acceptable substitutions described on class specifications represent the typical way to obtain the required knowledge, skills, and abilities to perform the essential duties of the job. Any combination of education, licensing, and/or experience which has provided the knowledge, skills, and abilities necessary to perform the job satisfactorily may qualify the candidates to be considered for open positions in the class specification.

Equivalent to a Bachelor's Degree from an accredited college or university with major course work in human resources, business, or public administration or closely related field, and five (5) years of increasingly responsible Human Resources management experience including assignments in the areas of recruitment, selection, classification, training, compensation, labor relations, and employee benefits or other pertinent job related areas, including two (2) years of supervisory experience.

CERTIFICATES, LICENSES, REGISTRATIONS

Possession of a Class C Driver's License required by the State of California, Department of Motor Vehicles, to perform the duties of the position. Continued maintenance of said driver's license in compliance with established District vehicle operation standards, and the ability to be insured for the operation of a vehicle/District vehicle in accordance with the terms and conditions of the District's insurance program are conditions of continuing employment. The CSRMA driving standards are included herein by reference.

DISASTER SERVICE WORKER

All Dublin San Ramon Services District employees are, by State and Federal law, Disaster Service Workers. The roles and responsibilities for Disaster Service Workers are authorized by the California Emergency Services Act and are defined in the California Labor Code. In the event of a declaration of emergency, any employee of the District may be assigned to perform activities which promote the protection of public health and safety or the preservation of lives and property. Such assignments may require service at locations, times, and under conditions that are significantly different than the normal work assignments and may continue into the recovery phase of the emergency. If a "Local Emergency" is declared during the employee's shift, employees will be expected to remain at work to respond to the emergency needs of the community. If a "Local Emergency" is declared outside of the employee's shift, employees must make every effort to contact their direct supervisor or department head to obtain reporting instructions as Disaster Service Workers.

Job Description

WORK ENVIRONMENT

The work environment characteristics are representative of those an employee encounters while performing the essential functions of this job. The physical demands are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The work performed is in a standard office environment using a computer. The employee is regularly required to talk or hear.

PHYSICAL DEMANDS

STANDING

Average Frequency:	Up to 30 minutes.
Duration:	Seconds to 5 minutes at a time.
Maximum Frequency:	Average frequency is consistent.
Duration:	N/A
Surfaces:	Tile, carpet, concrete, asphalt.
Description:	Performs during presentations, communicating with coworkers during informal meetings, operating standard office equipment, accessing file drawers or shelves and performing other described job duties.

WALKING

Average Frequency:	Up to 30 minutes.
Duration:	Seconds to 5 minutes at a time.
Maximum Frequency:	Average frequency is consistent.
Duration:	N/A
Surfaces:	Tile, carpet, asphalt, concrete.
Description:	Performs within the building, to and from offices, relocating files/paperwork or office supplies and performing other described job duties.

SITTING

Average Frequency:	7 ½ to 8 hours.
Duration:	30 minutes to 1 hour at a time.
Maximum Frequency:	Average frequency is consistent.
Duration:	N/A
Surfaces:	Cushioned vehicle seat or office chair.
Description:	Performs various desk station activities including using a computer, reading or writing, driving a vehicle, during meetings, and performing other described job duties.

KNEELING/CROUCHING/SQUATTING

Average Frequency:	1 to 2 times.
Duration:	Seconds at a time.
Maximum Frequency:	Average frequency is consistent.
Duration:	N/A.
Surfaces:	Tile, carpet.

Job Description

Description: Performs while retrieving or positioning paperwork/files on and off lower shelves or drawers.

CRAWLING

Not a job requirement.

LAYING ON BACK/STOMACH

Not a job requirement.

CLIMBING/BALANCING

Average Frequency: 0 to 2 times.

Duration: Seconds at a time.

Maximum Frequency: Average frequency is consistent.

Duration: N/A

Surfaces: Vehicle floorboard.

Description: Performs while entering or exiting a vehicle cab, one step.

REACHING

• **Above Shoulder Level:**

Average Frequency: 1 to 2 times.

Duration: Seconds at a time.

Maximum Frequency: Average frequency is consistent.

Duration: N/A

Description: Performs while retrieving or positioning paperwork or files and related items on and off upper shelves. Unilateral or bilateral upper extremities from less than full-to-full extensions at each occurrence. A variable to reaching above shoulder level includes employee's height.

• **Between Waist and Shoulder Level:**

Average Frequency: 3 to 4 hours.

Duration: Seconds to 20 minutes.

Maximum Frequency: 5 to 6 hours.

Duration: Seconds to 20 minutes at a time.

Description: Performs while utilizing a computer keyboard and input device to enter or retrieve data, which includes reaching within the primary reach zone, operating standard office equipment including a copy or fax machine, handling office supplies, driving a vehicle in conjunction with maneuvering a steering wheel and performing other described job duties. Unilateral or bilateral upper extremities from less than full-to-full extensions on each occurrence.

• **Below Waist Level:**

Average Frequency: 1 to 2 times.

Duration: Seconds at a time.

Maximum Frequency: Average frequency is consistent.

Duration: N/A.

Job Description

Description: Performs while retrieving or positioning paperwork/files on and off lower shelves or drawers. Unilateral or bilateral upper extremities from less than full-to-full extensions on each occurrence.

PUSHING/PULLING

Average Frequency: Up to 10 times.
Duration: Seconds at a time.
Maximum Frequency: Average frequency is consistent.
Duration: N/A
Description: Performs while opening or closing file cabinet drawers. Unilateral or bilateral arm use.

TWISTING/ROTATING

- **Waist:**

Not a job requirement.

- **Neck:**

Average Frequency: 1 to 2 hours.
Duration: Seconds at a time.
Maximum Frequency: Average frequency is consistent.
Duration: N/A
Description: Performs during normal body mechanics, performing general office tasks, driving and performing other described job duties.

- **Wrists:**

Average Frequency: Up to 15 minutes.
Duration: Seconds at a time.
Maximum Frequency: Average frequency is consistent.
Duration: N/A
Description: Performs while handling office supplies and paperwork and performing other described job duties. Unilateral or bilateral hand use.

BENDING

- **Waist:**

Alternated with squatting, employee preference.

- **Head/Neck:**

Average Frequency: 2 ½ to 3 ½ hours.
Duration: Seconds to 10 minutes.
Maximum Frequency: Up to 4 hours.
Duration: Seconds to 10 minutes at a time.
Description: Performs during normal body mechanics, reading, writing and reviewing paperwork, operating standard office equipment,

Job Description

performing general office tasks and performing other described job duties.

- **Wrists:**

Average Frequency:	2 to 3 hours.
Duration:	Seconds to 5 minutes at a time.
Maximum Frequency:	Average frequency is consistent.
Duration:	N/A
Description:	Performs during normal body mechanics, while handling office supplies and paperwork, driving in conjunction with maneuvering a steering wheel, and performing other described job duties. Unilateral or bilateral hand use.

LIFTING/CARRYING**0 to 10 lbs.**

Objects:	Writing utensils, paperwork/files, telephone handset, office supplies, standard office tools and other related items.
Average Frequency:	3 to 4 hours.
Maximum Frequency:	Average frequency is consistent.
Duration:	Seconds to 15 minutes at a time.
Distance:	Up to 25 feet.
Height:	Ground to shoulder or above.
Description:	Performs while utilizing a writing utensil to complete paperwork, using a telephone, handling paperwork or files, office supplies, and other related items.

11 to 25 lbs.

Not a job requirement.

26 to 50 lbs.

Not a job requirement.

51 to 75 lbs.

Not a job requirement.

76 to 100 lbs.

Not a job requirement.

100+ lbs.

Not a job requirement.

SIMPLE GRASPING

Average Frequency:	2 to 3 hours.
Duration:	Seconds to 15 minutes at a time, up to 45 minutes while driving.
Maximum Frequency:	Average frequency is consistent.
Duration:	N/A

Description: Performs while handling paperwork and files, handling office supplies, using a telephone handset, driving in conjunction with maneuvering a steering wheel, and performing other described job duties. Unilateral or bilateral hand use.

POWER GRASPING

Not a job requirement.

FINE MANIPULATION

Average Frequency: 3 to 3 ½ hours.
Duration: Seconds to 15 minutes at a time.
Maximum Frequency: Up to 5 hours.
Duration: Seconds to 15 minutes at a time.
Description: Performs while utilizing a computer keyboard and input device to enter or retrieve data, which includes a combination of fine manipulation and simple grasping, sorting and handling paperwork, pressing telephone buttons to make outgoing calls, operating office equipment by pressing buttons, using writing utensils to complete paperwork and performing other described job duties. Unilateral or bilateral hand use.

MACHINES/TOOLS

- Writing utensils
- Computer
- Standard office equipment including copy and fax machines, scanners and printers
- Telephone
- Standard office tools including staplers, stapler removers and other related items
- Vehicle

PERSONAL PROTECTIVE EQUIPMENT

- None.

WEIGHTS AND MEASURES

- None.

NOTICE: The Examples of Functions, responsibilities, work environment, physical demands etc. listed in this Job Analysis are representative only, and not exhaustive of the tasks that an employee may be required to perform.



Dublin San Ramon Services District

Summary & Recommendation

Agenda Item 10C

Reference General Manager	Type of Action Appoint Administrative Services Manager and Approve Agreement	Board Meeting of September 20, 2016
Subject Appoint Carol A. Atwood as Administrative Services Manager and Adopt Personal Services Agreement		
<input type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input checked="" type="checkbox"/> Resolution
REPORT:	<input type="checkbox"/> Verbal	<input type="checkbox"/> Presentation

Recommendation:

The General Manager recommends the Board of Directors approve, by Resolution, Carol A. Atwood as Administrative Services Manager and adopt a Personal Services Agreement between the District and Carol A. Atwood.

Summary:

The District's Administrative Services Manager announced his intent to retire before the end of the fiscal year 2017. An open recruitment and competitive selection process was conducted between July and September 2016 for the Administrative Services Manager (ASM) position, with consulting support provided by Heather Renschler, CEO and Executive Recruiter, of Ralph Andersen and Associates. At the conclusion of this recruitment and selection process, the General Manager has made a selection of his top candidate for the position.

In accordance with direction received from the Board prior to the previous appointment of this position, the proposed Personal Services Agreement (PSA) has been negotiated with the candidate Carol A. Atwood for the position of Administrative Services Manager. Compensation is specified in Exhibit A of the PSA and benefits are specified in Exhibit B. The PSA specifies a market-based salary as directed by the Board and a standard benefit package that is consistent with that provided to other District employees. The PSA is attached to its approving resolution.

Attachment 1 presents the estimated costs associated with the proposed PSA. The proposed starting base salary for the Administrative Services Manager is:

- Administrative Services Manager Carol A. Atwood, \$16,532.42 per month base salary

In total, this contract will result in reduced costs by an estimated \$7,763 as compared to what was budgeted for FY 2017.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Yes	ORIGINATOR M. Gallardo	DEPARTMENT Administrative Services	REVIEWED BY M. McIntyre
ATTACHMENTS <input type="checkbox"/> None						
<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost Estimated savings of \$7,763	<input checked="" type="checkbox"/> Funding Source A. Per budget allocation for ASM position B.		Attachments to S&R 1. Financial Analysis of Personal Services Agreement 2. 3.			

**FINANCIAL ANALYSIS OF PROPOSED ADMINISTRATIVE SERVICES MANAGER
PERSONAL SERVICES AGREEMENT**

	FY2017	FY2018	FY2019
<u>PROPOSED</u>			
Annual Salary (w/ Estimated CPI & Merit Adj included)	\$198,389	\$204,341	\$210,471
Max. Deferred Comp. Match	<u>\$ 2,500</u>	<u>\$ 0</u>	<u>\$ 0</u>
Cash Remuneration	\$200,889	\$ 204,341	\$ 210,471
Estimated Benefit Costs	<u>\$ 71,420</u>	<u>\$ 73,563</u>	<u>\$ 75,770</u>
Total Cost	\$ 272,309	\$ 277,904	\$ 286,241
<u>BUDGETED</u>			
Annual Salary	\$ 200,493		
Max. Deferred Comp. Match (using CY2017)	<u>\$ 2,500</u>	-	-
Cash Remuneration	\$ 202,993		
Estimated Benefit Costs	<u>\$ 77,079</u>	-	-
BUDGETED Total Cost	\$ 280,072		
Total Cost Difference (budget savings) through FYE2017	\$ (7,763)		
Notes:			
Assumed 2.5% CPI			
Assumed 3.0% Merit Adjustment in 2018, and 3.0% in 2019			
Benefit costs are anticipated to be approximately 36% of salary.			
"Budgeted" means continuation of the prior Administrative Services Manager contract and structure used for budgeting purposes.			

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RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT APPROVING AND AUTHORIZING EXECUTION OF AN AGREEMENT FOR PERSONAL SERVICES BETWEEN CAROL A. ATWOOD AND DUBLIN SAN RAMON SERVICES DISTRICT

WHEREAS, District is a community services district established under the Community Services District Law (Govt. Code. § 61000 et seq.) governed by District's Board of Directors (the "Board"); and

WHEREAS, pursuant to Government Code Section 61050 (a) the Board is required and empowered to appoint a General Manager for District; and

WHEREAS, the Board has authorized General Manager to organize staff at all levels of the organization consistent with budgets and staffing limitations as adopted by the Board from time to time; and

WHEREAS, Section 61051 (b) of the Community Services District Law grants the General Manager the power and duty to appoint, supervise, discipline and dismiss District employees consistent with the employee relations system established by the Board; and

WHEREAS, the District Code exempts persons engaged under contract to supply expert, professional, technical or other services from the District's classified service as that service is defined in District Code Section 6.10.010; and

WHEREAS, through the approval and execution of the "Agreement for Personal Services between Carol A. Atwood and Dublin San Ramon Services District," a copy of which is attached hereto, marked Exhibit 1, and by this reference incorporated herein ("Agreement"), Carol A. Atwood (hereafter "Manager") and District will thereby agree that Manager is a person engaged under contract to supply expert, professional or other services and as such is and shall henceforth be exempt from the District's classified service upon and after the Effective Date of Agreement; and

WHEREAS, the General Manager desires to appoint and employ Manager to the job classification of Administrative Services Manager and Manager desires to accept said appointment and employment subject to the terms and conditions of Agreement.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency in the counties of Alameda and Contra Costa, California, as follows:

Res. No. _____

1. That certain Agreement titled, "Agreement for Personal Services between Carol A. Atwood and Dublin San Ramon Services District," a copy of which is attached hereto, marked Exhibit 1, and by this reference incorporated herein, is hereby approved, and the General Manager and District Secretary are hereby authorized and directed to execute, and to attest thereto, respectively, said Agreement for and on behalf of the District.
2. Consistent with Government Code section 61051 (b) and the employee relations system established by the Board, the General Manager's authority to exercise the power and duty to appoint, supervise, discipline and dismiss District employees is hereby confirmed.

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, counties of Alameda and Contra Costa, at its regular meeting held on the 20th day of September 2016, and passed by the following vote:

AYES:

NOES:

ABSENT:

D.L. (Pat) Howard, President

Attest:

Nicole Genzale, District Secretary

AGREEMENT FOR PERSONAL SERVICES**CAROL A. ATWOOD**

THIS AGREEMENT FOR PERSONAL SERVICES (“Agreement”), is made and entered into this 26th day of September, 2016 (the “Effective Date”) by and between the Dublin San Ramon Services District, a public agency of the State of California in the Counties of Alameda and Contra Costa (“District”), and Carol A. Atwood (“Manager”).

W I T N E S S E T H:

WHEREAS, District is a community services district established under the Community Services District Law (Govt. C. § 61000 et seq.) governed by District’s Board of Directors (the “Board”); and

WHEREAS, pursuant to Government Code Section 61240 (a) the Board is required and empowered to appoint a General Manager for District; and

WHEREAS, Board has authorized General Manager to organize staff at all levels of the organization consistent with Board adopted budgets and staffing limitations; and

WHEREAS, the Community Services District Law grants the General Manager the power and duty to appoint, supervise, discipline and dismiss District employees consistent with the employee relations system established by the Board; and

WHEREAS, the District Code exempts persons engaged under contract to supply expert, professional, technical or other services from the District’s classified service as that service is defined in District Code Section 6.10.010; and

WHEREAS, with the approval and execution of this Agreement, Manager and District agree that Manager is a person engaged under contract to supply expert, professional or other services and as such is exempt from the District’s classified service upon the Effective Date of this Agreement; and

WHEREAS, the General Manager desires to appoint and employ Manager to the below referenced job classification and Manager desires to accept said appointment and employment subject to the terms and conditions of this Agreement.

NOW, THEREFORE, the District and Manager hereto agree as follows:

- 1. SERVICES** From and after the Effective Date, Manager shall perform all duties, assume all obligations and constantly meet all qualifications of the Administrative Services Manager job classification as that job classification exists as of the Effective Date and as it may, from time to time, be amended by the District. Manager shall be subject to all pertinent provisions of the ordinances, resolutions, rules, regulations and all other lawful orders and directives of the General Manager, the District, and the Board. Said duties and obligations shall be performed in an efficient and professional manner and in conformance with the standards generally prevailing for the performance of the duties and obligations pertaining to the position of similar managerial positions of public or private entities, including, but not limited to, community services districts.

2. COMPENSATION The District shall provide compensation to Manager in the form of Base Salary and Deferred Compensation as specified in “Exhibit A” attached hereto and by this reference made a part hereof.

3. BENEFITS The District shall provide a benefits package to Manager consisting of a retirement program, various types of insurance and various types of leave as respectively specified in “Exhibit B” and in “Exhibit C,” both attached hereto and by this reference made a part hereof.

4. AVAILABILITY AND COMMUNICATIONS

4.1 Continuous Availability Manager shall maintain a continuous presence or means of communication with District staff at all times, either in person or via telephone, cell phone, e-mail, and/or VPN. Allowance during off duty hours shall be made for social events or personal enjoyment. At such times Manager shall ensure that duties have been properly and appropriately delegated to qualified District staff. If District is unable to contact Manager in a reasonable time for reasons beyond the Manager’s control such as on-duty or off-duty air travel, Manager’s presence in areas without cellular, phone service, email access, international travel or other similar circumstances, Manager’s inability to maintain continuous availability shall not be considered a breach of this agreement or grounds for termination for cause.

4.2 Manager Furnished Communication Device As of Effective Date, Manager shall have obtained and shall continue to maintain, at Manager’s personal expense, a mobile device (e.g. smart phone) with cell phone, e-mail, and VPN functionality. Email and VPN functionality can be provided by use of the District- provided notebook or tablet computer. The District shall provide the Manager with information technology support to ensure connection of Manager’s mobile device to the District’s server and internal e-mail system.

4.3 Notebook or Tablet Computer The District shall provide Administrative Services Manager with use of a notebook or tablet computer (such as a Surface Pro or equivalent) for District business-use in accordance with District technology use policy. The equipment so provided is the property of the District and the District shall have the right to control the access to, and use of, equipment through its personnel policies, risk management policies or any other policies, and shall also provide Information Technology support as needed to facilitate performance of Administrative Services Manager duties and obligations as an employee of the District.

5. TERMINATION

5.1 Service at Pleasure of the District It is understood and agreed that as of Effective Date Manager shall, and does, hold position of employment as such at the will and pleasure of the District and shall not have nor acquire a property interest or right to continuing employment, except as described below. Manager further agrees that Manager’s employment as a person engaged under contract to supply expert, professional, technical or other services exempts Manager from the District’s classified service as that service is defined in District Code Section 6.10.010.

5.2 Termination by District for Cause Nothing herein provided shall be deemed to affect or limit the right of District to terminate Manager’s employment for cause, or otherwise to exercise District’s rights, whether in law or in equity, by reason of breach hereof by Manager or for any other cause. “Cause” as used herein shall include, but not necessarily be limited to: below standard performance; refusal or failure to act in accordance with a specific written directive or order of the General Manager provided that such directive or order is legal; malfeasance or misfeasance in office; conviction of any

felony or any crime involving moral turpitude; unauthorized absence; incompetence or inefficiency; insubordination; performance of duties or obligations as Manager while intoxicated or under the influence of drugs, narcotics, other substances, the use, dispensing, or sale of which is prohibited or controlled by the State of California; neglect of duty; breach of this Agreement or any similar or like act or omission. Notwithstanding the use of the term "cause" herein, nothing herein contained shall be deemed to create or establish a property right or a right to continuing employment in the position of employment of Manager or affect District's right to terminate the employment of Manager with or without cause.

In the event of termination for cause, District shall not be obligated to compensate Manager in any amount except for services already rendered, including paid leave accrued in Manager's Employee Leave Bank, prior to the date of termination; provided that payment of such compensation shall not bar District's recovery of such damages as may accrue to District under the circumstances, nor shall termination for cause preclude District from exercising any other right or remedy it may have, whether in law or equity, which may accrue to District under the circumstances giving rise to such termination, or otherwise.

5.3 Termination at Discretion of District

5.3.1 Process At District's sole discretion, District may terminate this Agreement and Manager's employment without cause and in accordance with this paragraph by giving written notice of its intent thereof to Manager which notice shall specify the effective date on which Manager shall no longer act in said capacity. Any notice provided in accordance with this section shall be deemed given on the date it is given by District. No minimum amount of notice is required. Upon notice, District shall place Manager in paid administrative leave status from the date of said notice to the effective date specified in that notice. Nothing herein provided in this paragraph or this agreement constitutes an appeal procedure for the Manager of termination in accordance with this provision.

5.3.2 Severance Upon the effective date of termination by the District, District shall compensate Manager in a lump sum amount equal to four (4) months' base salary. Manager's benefits shall continue after termination for the period of time for which premiums have been paid before the effective date of termination. In addition, District will pay the same amount as it was paying on behalf of the Manager prior to termination towards the Manager's first four (4) months of COBRA premiums for health, dental and vision insurance benefits as described in Exhibit B for a period of four (4) months after District benefits lapse unless Manager chooses to retire from District Service within 120 calendar days of termination in which case these benefits, including COBRA premiums being paid by District shall cease upon retirement or revert to benefits to be provided in retirement in accordance with "Exhibit B."

This section is intended to comply with Section 53260 et seq. of the California Government Code. This severance payment shall be made within thirty (30) days of the effective date of the termination, and is subject to applicable withholdings.

5.4 Termination by Manager At Manager's sole discretion, Manager may terminate this Agreement at any time upon minimum thirty (30) calendar days' prior written notice to District in accordance with Section 8. Any notice provided in accordance with this section shall be deemed given on the date it is given by Manager. Such termination shall be effective on the date specified in the notice unless the date is less than thirty (30) calendar days from receipt of the notice by the District in which case the date of termination shall be thirty (30) calendar days from receipt of notice by the District. In the event Manager terminates the Agreement in accordance with this provision, Manager shall not be entitled

to severance or other benefits or COBRA payments beyond the date of termination, but the District shall, consistent with its rules and regulations, pay Manager for salary earned and accrued “Employee Leave Bank (ELB)” and accrued benefits through the effective date of termination. In the event during the period covered by the notice, the District terminates the Agreement in accordance with Section 5.3, severance shall be reduced to a lump sum amount equal to one-half of one month’s salary.

5.5 Mutual Termination This Agreement may be terminated at any time by mutual written consent of the District’s General Manager and Manager. In the event of mutual termination in accordance with this provision, Manager shall not be entitled to severance or other benefits beyond the date of termination but the District shall, consistent with its rules and regulations, pay Manager for salary earned and accrued employee leave and accrued benefits through the effective date of termination.

5.6 Termination is Final This Agreement, the Manager’s employment and the District’s obligations to compensate the Manager excepting benefits which are specifically identified to continue into retirement shall cease on the effective date of Manager’s termination.

Pursuant to California Government Code Section 53260, in no event shall Manager receive a settlement that exceeds an amount equal to Manager’s monthly salary multiplied by the number of months remaining on the unexpired term of this Agreement or Manager’s monthly salary multiplied by eighteen (18), whichever is less.

Pursuant to California Government Code Section 53243.2, any lump sum severance payment or other non-contractual payments related to termination paid to Manager under Section 5 of this Agreement shall be fully reimbursed by Manager to the District if Manager is convicted of a crime involving an abuse of office or position. For purposes of this Agreement, the phrase “abuse of office or position” shall have the meaning set forth in Government Code Section 53243.4.

6. STATUS Manager shall have the status of an employee of District, subject to all terms and conditions of employment pertaining to the job classification and position under the ordinances, resolutions, rules, regulations, or other lawful directives or orders of District or the Board; provided, however, that in the event of any conflict between such ordinances, resolutions, rules, regulations, directives or orders, and the provisions of this Agreement, the provisions of this Agreement shall prevail. To the extent not modified or otherwise provided in this Agreement, the District and Manager hereto agree that the provisions of said ordinances, resolutions, rules, regulations, or other lawful directives or orders pertaining to the relationship of employment between the District and its employees, shall also pertain to Manager. Notwithstanding any other provision, Manager shall serve at the pleasure of the District and may be discharged at any time with or without cause.

7. APPEALS Manager may appeal any action of the General Manager under Section 5.2 Termination for Cause to the District Board of Directors which may refer, but is not obligated to refer, the matter for investigation to a Board Committee. Said appeal shall be in writing and shall be timely filed within ten (10) calendar days of the General Manager’s action that is being appealed. An untimely filing shall be deemed denied with no further right of appeal. Any appeal meeting may be in closed session, unless the Manager asks that it be in open session. Decisions by the Board of Directors shall be binding and final.

8. NOTICES All written notices required to be given hereunder shall be delivered personally or by depositing the same with the United States Postal Service, first class (or equivalent) postage prepaid, addressed, in the case of General Manager, to:

General Manager
Dublin San Ramon Services District
7051 Dublin Blvd.
Dublin, CA 94568

and, in the case of Manager to the most recent address on record in the District's records. Notices delivered personally shall be deemed received as of actual receipt; mailed notices shall be deemed received as of one business day following the date of mailing of the notice.

Any party may change its address for the purpose of this section by giving written notice of such change to the other party in the manner herein provided.

9. ORIGINAL COUNTERPARTS This Agreement shall be executed in duplicate original counterparts, each of which, when executed, shall be deemed an original agreement.

10. PARAGRAPH HEADINGS Paragraph headings and titles of attachments as used herein are for convenience only and shall not be deemed to alter or modify the provisions of the paragraph headed thereby.

11. TERM The term of this Agreement shall be indefinite subject to the provisions of the Termination Section.

12. AMENDMENT This Agreement may be amended only by a written document executed by each party hereto. Approximately three months prior to the annual anniversary of the Effective Date of this Agreement, either party may request an amendment to any part of this Agreement. The other party is under no obligation to accept such proposed amendment.

13. ENTIRE AGREEMENT This Agreement integrates, includes, and supersedes all prior agreements, understandings, whether written or oral, whether mutual or unilateral on the part of either party. This Agreement constitutes the only and entire agreement between District and Manager. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, oral or otherwise, have been made by any party, or anyone acting on behalf of any party, that are not embodied herein, and that no agreement, statement, or promise not contained in this Agreement shall be valid or binding on either party.

IN WITNESS WHEREOF, the District and Manager hereto have executed this Agreement as of the Effective Date.

DUBLIN SAN RAMON SERVICES DISTRICT,

A public agency of the State of California

By: _____

Daniel B. McIntyre, General Manager

Attest: _____

Nicole Genzale, District Secretary

By: _____

Carol A. Atwood, "Manager"

EXHIBIT A

COMPENSATION

1. BASE SALARY

1.1 Initial Base Salary Commencing on the Effective Date of this Agreement District shall compensate Manager a base salary of \$16,532.42 per month (\$198,389 annually), payable in bi-weekly installments in accordance with District's standard payroll procedures.

1.2. Annual Cost of Living Base Salary Adjustments Subject to satisfactory performance as determined by General Manager, Manager's base salary shall be adjusted effective on the first day of the first pay period of Calendar Years 2017, 2018, and 2019 by the percent change in the CPI Index (Consumer Price Index – All Urban Wage Earners, Not Seasonally Adjusted, San Francisco-Oakland-San Jose, CA, All Items 1982-84=100, series ID CWURA422SAO) for the twelve (12) month period ending October with a zero percent floor.

1.3 Annual Merit Increase Adjustment Subject to satisfactory performance as Administrative Services Manager and accomplishment of goals as assigned by the General Manager, at the discretion of the General Manager and upon Board approval, Administrative Services Manager shall be eligible to receive a merit increase in base salary (after CPI Index has been applied), in the amount of three percent (3.0%) on the first day of the first pay period of calendar year 2018, and (after CPI Index has been applied) three percent (3.0%) on the first day of the first pay period of calendar year 2019. The General Manager, within his discretion, may still determine no merit increase is warranted.

2. DEFERRED COMPENSATION

2.1. Plan Existence and Participation The District and Manager acknowledge that as of the Effective Date the District provides a Deferred Compensation Plan pursuant to an agreement or agreements with financial institution(s) qualified to provide such plans under the statutes of the United States Internal Revenue Code. Subject to the terms and conditions of such agreement(s) and the Deferred Compensation Plan collectively thereby established, the District and Manager acknowledge that Manager shall be eligible to participate in said Plan as Manager shall determine. Nothing herein contained shall be deemed to limit the Board's discretion to revise, amend, or terminate said Plan, nor shall District be deemed obligated to replace said Plan in the event of its termination.

2.2. District Matching Contribution Beginning in 2016 and continuing through 2017, the District will match Manager's voluntary deferrals to the Plan up to an amount equal to \$2,500 per year.

EXHIBIT B

RETIREMENT, HEALTH & WELFARE PLANS/INSURANCE AND LEAVE BENEFITS

1. RETIREMENT

1.1 Program District shall furnish Manager with retirement benefits through the California Public Employees Retirement System (“PERS”) under contract with PERS entered into pursuant to Government Code Sections 20450 et seq. Manager has been identified as a “classic” member. District shall provide a retirement plan with the following benefits: 2.7% at 55 benefit formula with modified social security coverage, 12 month final average compensation period, sick leave credit, standard non-industrial disability coverage, Optional Settlement 2W pre-retirement death benefits, \$500 lump sum post-retirement death benefits, and 2% COLA option.

1.2 Manager’s Share Manager shall pay the Manager’s seven (7.0) percent employee share plus the one (1.0) percent statutory employee contribution for the enhanced retirement formula plus an additional two (2.0) percent (total of 10.0%) from the Effective Date through the first pay period ending in 2025. After that date, Manager shall no longer pay the additional two (2.0) percent which percent shall be paid by the District. Manager and District acknowledge that substantially similar provisions are included in memoranda of understanding and contracts with all other District employees. If the District agrees to modify those provisions for any employee or employee group, Manager agrees that the District will similarly amend this Agreement and Manager will agree to those amendments.

1.3 Program Revisions In the event that the retirement program described in Section 1.1 of this Exhibit B is (a) modified or terminated by the District or (b) modified, terminated or no longer offered by the State, Manager and District shall negotiate in good faith an amendment to this Agreement.

1.4 IRS 414(h)(2) Program The District shall maintain an IRS 414(h)(2) Plan during the term of this Agreement.

2 HEALTH & WELFARE/INSURANCE

2.1 **Medical Insurance**

2.1.1 Availability The District is committed to provide medical insurance to Manager. The District currently obtains its medical insurance through CalPERS and shall endeavor to continue that coverage through 2017. If it is unable to do so, the District will endeavor to obtain coverage that is comparable to the CalPERS program coverage. The District shall endeavor to provide a medical insurance program that has at least two choices for coverage for Health Maintenance Organizations (HMO) and two choices for Preferred Provider Organizations (PPO) Plans. The lowest cost HMO and lowest cost PPO shall be the “Base Plans.”

2.1.2 Premiums District shall pay Manager’s Medical Insurance premiums up to a maximum amount not to exceed the District “Maximum Contribution” for each level (employee only, employee plus one dependent, and employee plus two or more dependents).

Payment by District shall be for employee or employee plus eligible dependents, whichever represents the employee’s situation. Manager shall pay the balance of the cost incurred in excess of the Medical Insurance Premium Maximum Contribution, including any administrative fees or service charges.

The District Medical Insurance Maximum Contribution baselines are as follows:

Employee	\$473
Employee + one	\$946
Employee+2 (Family)	\$1,230

Each year, upon notification of new premiums by the District's medical insurance provider, the District will identify the lowest cost HMO and PPO plans that are offered under the Bay Area Region plan or a successor provider and are available in Alameda County. The higher cost plan of the two (Base Plan) will form the basis for the calculation to determine the new District Medical Insurance Premium Maximum Contribution for that plan year.

January 1st of each calendar year through the last month of 2017, Manager will share in the cost of future medical insurance premium increases above the baseline as described in the example below. Cost increases will be shared 60% by the District and 40% by Manager, with Manager's maximum share of the cost of the Base Plan limited to a 20% share. Each year's Base Plan premium will be compared to the baselines established above. The new Maximum Contribution will be calculated by adding 60% of the increase to the baseline to establish the Maximum Contribution for that year. If at any time the calculated Maximum Contribution is less than 80% of the Base Plan cost, the Maximum Contribution will be 80% of the Base Plan for that year. This example is illustrated below in table form:

Example EE+1	Premium	Increase from Base	DSRSD Share of Increase	Manager Share of Increase	District Maximum Contribution	District % of Premium
Base amount	\$946					
2016	\$1,460	\$514	\$308	\$206	\$1,254	86%
2017	\$1,473	\$527	\$316	\$211	\$1,262	86%
2018	To be determined per this Section 2.1.2 for CY 2018 after PERS establishes premiums					

Manager will pay those amounts in excess of the District Medical Insurance Premium Maximum Contribution, and the premium of the plan which the Manager selects. The District's Base Plan premium will always be greater than or equal to the baseline. Manager may select other medical insurance plans as they are made available and pay the additional amount between the Base Plan contribution and the premium for the selected alternative plan.

Base plan amounts will be rounded to the nearest dollar.

2.1.3 Employer Contribution for Retiree Medical Insurance Benefits District shall contract with CalPERS to provide Manager with retiree medical insurance benefits. The benefit that shall be provided is the CalPERS Vesting Program for Retiree Health Care (CA Government Code Section 22893), and in accordance with Resolution 65-05. In addition to other requirements of that Vesting Program, Manager acknowledges Manager's understanding that, in addition to other requirements for Manager's qualification as determined by CalPERS, Manager must retire from the District and must have at least five (5) years of service with the District.

2.1.4 Changes to the Law In the event Federal or State legislation that provides health care coverage for Manager is enacted into law prior to 2017, or any subsequent year thereafter, and such

legislation has an adverse impact on either party, the District and Manager shall negotiate in good faith an amendment to Agreement related to the impact of such legislation on the Agreement.

2.1.5 Waiver of Coverage Consistent with District's Share the Savings Program, and subject to any limitations of the law, Manager may elect Affordable Care Act (ACA) compliant group health insurance coverage elsewhere and elect in writing to forgo medical coverage through the District and receive in cash via the payroll system the amount listed in the table below for the coverage Manager is eligible to receive from the District and in accordance with the Public Employees' Medical and Hospice Care Act Program. Said election must be made for the Manager as well as for Manager's dependents.

Monthly Amount	Calendar Year 2016 and subsequent years
Employee	\$144.15
Employee + 1	\$288.29
Employee +2	\$375.00

2.2 Dental The District shall provide dental care benefits covering Manager, spouse, and eligible dependents. Dental care benefits will not be provided to Manager after retirement from the District.

2.3 Vision The District shall provide Manager with vision care benefits covering Manager, spouse, and eligible dependents. Vision care benefits will not be provided to Manager after retirement from the District.

2.4 Basic Term Life Insurance

2.4.1 Amount The District shall provide Manager with Life Insurance. The amount of the life insurance to be provided shall be equal to two (2) times Manager's annual salary, rounded up to the nearest \$1,000 to a maximum of \$400,000. The imputed cost of coverage in excess of \$50,000 will be included in Employee's income, using the IRS Premium Table, and are subject to applicable Federal and State taxes.

2.4.2 Additional Coverage In addition to the life insurance provided at District expense, the District shall make arrangements for Manager to purchase additional life insurance for his/herself, his/her spouse, or his/her eligible dependents at Manager's cost.

2.4.3 Life Insurance During Retirement Life Insurance will not be provided to Manager in retirement.

2.5 Short Term Disability The District shall provide Manager with Short-Term Disability Insurance. The Short-Term Disability Insurance shall provide for sixty percent (60%) of regular weekly salary, to a maximum of \$1,667 weekly benefit, after a 29-day waiting period. Benefits continue for a maximum of one year, if totally disabled. Integration of short-term insurance benefits and sick leave is to be automatic; the District may not waive integration. Short Term Disability Insurance benefits cease the day the termination of Manager occurs.

2.6 Long Term Disability The District shall provide Manager with Long -Term Disability Insurance. Long Term Disability Insurance shall provide 70% of regular monthly base salary (i.e.,

excluding any other compensation, including deferred compensation and matching contributions), to a maximum of \$10,000 monthly benefit, after 365 calendar days of short term disability coverage. Long Term Disability Insurance benefits cease the day the termination of employment occurs.

2.7 Changes to Providers of Health and Welfare Benefit Plans The District intends to periodically evaluate the Health and Welfare plans currently available to employees to determine if similar or better coverage may be available at lower cost to the District. While District will endeavor to obtain similar or better coverage, Manager agrees that the District may, within its discretion, substitute new insurance carriers, provide different levels of coverages, or arrange for self-insurance.

3. FLEXIBLE BENEFITS/IRS SECTION 125 PLAN

District shall provide a Flexible Benefits Plan in accordance with IRS Section 125. The District shall allow employee contributions by the Manager to the maximum extent permitted by law as well as allowable pre-tax deductions for employee-paid premiums associated with eligible health care costs.

4. LEAVE BENEFITS

4.1 Employee Leave Bank (“ELB”)

4.1.1 Definition Employee Leave Bank (“ELB”) is paid leave provided to Manager on an accrual basis to be used for personal time away from work and in accordance with Personnel Rule for Vacation/ELB.

4.1.2 Employee Leave Bank Accrual Rate Manager shall accrue time in the Employee Leave Bank at the rate of 9.23 hours each biweekly pay period (30 days per year based on eight hour work days) which rate of accrual shall increase one (1) day per year on the anniversary of the Manager’s original hire date up to a maximum accrual rate of 12.31 hours each biweekly pay period (40 days per year based on eight (8) hour work days), in accordance with the table below:

Year	Vac	FH	Admin	Total Days	Total Hours	Per PP
1-26 (1st year)	20	5	5	30	240	9.23
27-52 (2nd year)	21	5	5	31	248	9.54
53-78 (3rd year)	22	5	5	32	256	9.85
79-104 (4th year)	23	5	5	33	264	10.15
105-130 (5th year)	24	5	5	34	272	10.46
131-156 (6th year)	25	5	5	35	280	10.77
157-182 (7th year)	26	5	5	36	288	11.08
183-209 (8th year)	27	5	5	37	296	11.38
210-235 (9th year)	28	5	5	38	304	11.69
236-261 (10th year)	29	5	5	39	312	12.00
262-287 (11 th year)	30	5	5	40	320	12.31

4.1.3 Maximum Leave Bank Accrual The maximum amount of leave in the Employee Leave Bank shall no greater than an amount representing two years of leave accrual at any given time.

4.1.4 Employee Leave Bank Sell Back Manager shall have an option to annually sell back up to 80 hours of leave from Manager’s Employee Leave Bank; said option shall be

exercised no more than one time in a calendar year provided that there are at least eighty (80) hours remaining after such sell back.

4.1.5 Use of Employee Leave Bank All Employee Leave Bank Leave shall be scheduled at the discretion of the General Manager; approval will not be unreasonably withheld.

4.2 Holidays Manager shall be entitled to eight days' holiday leave (based on eight hour work days) in accordance with District's personnel rules and regulations pertaining to holidays, as may be amended from time to time.

4.3 Sick Leave

4.3.1 Benefits Manager shall carry forward under this Agreement all accrued sick leave that accrued prior to the Effective Date. Manager shall accrue sick leave at the rate of eight (8) hours per month credited in hours per pay period. Sick leave usage shall not be considered as a privilege which Manager may use at his/her discretion, but shall be allowed only in case of necessity of sickness or disability in accordance with state law and the District Personnel Rules, or for Manager's dental, eye, or other physical or medical examination or treatment by a licensed practitioner.

4.3.2 Use of Sick Leave Manager may use sick leave on an hour for hour basis (or fraction thereof) in any pay period that she has not worked her scheduled hours. Sick leave may not be used before it is credited.

4.3.3 Health Care Provider's Certificate When the Manager is absent due to his/her own illness or health condition for more than five (5) consecutive workdays, Manager shall submit to General Manager and/or Human Resources a certification from a health care provider stating that the Manager is unable to work due to illness or health condition and the anticipated date of Manager's return to work.

4.3.4 Illness of Family Member Manager shall be entitled to use sick leave consistent with the Paid Sick Leave law, Labor Code sections 245-249, and Kin Care law, Labor Code section 233.

4.3.5 Family and Medical Care Leave Family and Medical Care leave shall be administered in accordance with State and Federal Law.

4.4 Jury Duty Leave If Manager is summoned to jury duty, Manager shall notify General Manager and Human Resources and if required to report and/or serve, may be absent from duty with full pay only for those hours required to report and/or serve.

4.5 Bereavement Leave In the event of a death in the immediate family of Manager, Manager shall, upon request, be granted such time off with pay as is necessary to make arrangements for the funeral and attend same, not to exceed three (3) regularly scheduled workdays. The immediate family shall be restricted to father, mother, brother, sister, spouse, child, mother-in-law, father-in-law, grandparents, grandchildren, and stepchild in those cases where a direct child-rearing-parental relationship may be demonstrated. At the request of the General Manager, Manager shall furnish a death certificate and proof of relationship. Sick leave shall not be used in lieu of Bereavement Leave.

EXHIBIT C

SUPPLEMENTAL BENEFITS AND SPECIAL CONDITIONS OF EMPLOYMENT

1. PRE-EMPLOYMENT-NEGOTIATED ADMINISTRATIVE LEAVE

Per pre-employment negotiation, Manager will be granted a special one-time credit of administrative leave in the amount of 80 hours. This one-time credit of administrative leave is an incentive to accept employment. The one-time, 80-hour grant of administrative leave must be used by March 31, 2017 or forfeited. Use of Administrative Leave is subject to District Personnel Rules and is not eligible for cash-out as described in section 4.1.4, Employee Leave Bank Sell-Back. This special, one-time credit will not occur on an annual basis.

2. CERTIFICATE REIMBURSEMENT – CERTIFIED PUBLIC ACCOUNTANT (CPA) LICENSE

Per pre-employment negotiation, and during the term of this Agreement and Manager's employment with the District, Manager will be reimbursed for the bi-annual license renewal fee only for maintenance of Manager's Certified Public Accountant (CPA) license. Reimbursement procedures are in accordance with the District Personnel Rule for Certificate Reimbursement Program.



Dublin San Ramon Services District

Summary & Recommendation

Agenda Item 10D

Reference General Manager	Type of Action Appoint Assistant General Manager and Approve Agreement	Board Meeting of September 20, 2016				
Subject Appoint John J. Archer as Assistant General Manager and Adopt Personal Services Agreement						
<input type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input checked="" type="checkbox"/> Resolution				
REPORT:	<input type="checkbox"/> Verbal	<input type="checkbox"/> Presentation	<input checked="" type="checkbox"/> Staff	D. McIntyre	<input type="checkbox"/> Other	<input type="checkbox"/> Board Member

Recommendation:

The General Manager recommends the Board of Directors approve, by Resolution, to appoint John J. Archer as Assistant General Manager and adopt a Personal Services Agreement between the District and John J. Archer.

Summary:

As a result of the recent promotion of the Engineering Services Manager to General Manager (GM) in April 2016, the retirement of the Operations Manager in May 2016, and notice from the current Administrative Services Manager (ASM) of his intent to retire within the next year, the General Manager has determined that timely backfilling of these key executive positions is mission-critical and has developed a succession plan for recruitment efforts.

Under this plan, on June 21, 2016 the Board approved an operating budget adjustment to add 2.0 full-time equivalent (FTE) positions in Fiscal Year 2017 for a period not to extend beyond June 30, 2017, in support of starting the recruitment process in July 2016 for an Administrative Services Manager. Concurrent with an item on tonight's board agenda to appoint a new ASM, the GM recommends the appointment of John J. Archer, current Administrative Services Manager, to the new position of Assistant General Manager (AGM). The AGM will provide onboarding, training, and supervision to the newly-appointed ASM, and will also serve as the back-up for the General Manager.

In accordance with direction received from the Board prior to the previous appointment of this position, the proposed Personal Services Agreement (PSA) has been negotiated with Mr. Archer for the position of Assistant General Manager. Compensation is specified in Exhibit A of the PSA and benefits are specified in Exhibit B. The PSA specifies a 2.5% increase in base-salary only with no change in other benefits. The PSA is attached to its approving resolution.

- Assistant General Manager John J. Archer, \$17,629 per month base salary

The current FY17 budget is sufficient to cover the personnel costs associated with this action.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Yes	ORIGINATOR M. Gallardo	DEPARTMENT Administrative Services	REVIEWED BY M. McIntyre
ATTACHMENTS <input type="checkbox"/> None						
<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost Estimated \$181,757 (10/16 to 6/17)	<input checked="" type="checkbox"/> Funding Source A. Per budget allocation for ASM position B.		Attachments to S&R 1. 2. 3.			

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT APPROVING AND AUTHORIZING EXECUTION OF AN AGREEMENT FOR PERSONAL SERVICES BETWEEN JOHN J. ARCHER AND DUBLIN SAN RAMON SERVICES DISTRICT

WHEREAS, District is a community services district established under the Community Services District Law (Govt. Code. § 61000 et seq.) governed by District's Board of Directors (the "Board"); and

WHEREAS, pursuant to Government Code Section 61050 (a) the Board is required and empowered to appoint a General Manager for District; and

WHEREAS, the Board has authorized General Manager to organize staff at all levels of the organization consistent with budgets and staffing limitations as adopted by the Board from time to time; and

WHEREAS, Section 61051 (b) of the Community Services District Law grants the General Manager the power and duty to appoint, supervise, discipline and dismiss District employees consistent with the employee relations system established by the Board; and

WHEREAS, the District Code exempts persons engaged under contract to supply expert, professional, technical or other services from the District's classified service as that service is defined in District Code Section 6.10.010; and

WHEREAS, through the approval and execution of the "Agreement for Personal Services between John J. Archer and Dublin San Ramon Services District," a copy of which is attached hereto, marked Exhibit 1, and by this reference incorporated herein ("Agreement"), John J. Archer (hereafter "Manager") and District will thereby agree that Manager is a person engaged under contract to supply expert, professional or other services and as such is and shall henceforth be exempt from the District's classified service upon and after the Effective Date of Agreement; and

WHEREAS, the General Manager desires to appoint and employ Manager to the job classification of Assistant General Manager and Manager desires to accept said appointment and employment subject to the terms and conditions of Agreement.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency in the counties of Alameda and Contra Costa, California, as follows:

1. That certain Agreement titled, "Agreement for Personal Services between John J. Archer

Res. No. _____

and Dublin San Ramon Services District," a copy of which is attached hereto, marked Exhibit 1, and by this reference incorporated herein, is hereby approved, and the General Manager and District Secretary are hereby authorized and directed to execute, and to attest thereto, respectively, said Agreement for and on behalf of the District.

2. Consistent with Government Code section 61051 (b) and the employee relations system established by the Board, the General Manager's authority to exercise the power and duty to appoint, supervise, discipline and dismiss District employees is hereby confirmed.

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, counties of Alameda and Contra Costa, at its regular meeting held on the 20th day of September 2016, and passed by the following vote:

AYES:

NOES:

ABSENT:

D.L. (Pat) Howard, President

Attest:

Nicole Genzale, District Secretary

AGREEMENT FOR PERSONAL SERVICES**JOHN J. ARCHER**

THIS AGREEMENT FOR PERSONAL SERVICES (“Agreement”), is made and entered into this 26th day of September, 2016 (the “Effective Date”) by and between the Dublin San Ramon Services District, a public agency of the State of California in the Counties of Alameda and Contra Costa (“District”), and John J. Archer (“Manager”).

W I T N E S S E T H:

WHEREAS, District is a community services district established under the Community Services District Law (Govt. C. § 61000 et seq.) governed by District’s Board of Directors (the “Board”); and

WHEREAS, pursuant to Government Code Section 61240 (a) the Board is required and empowered to appoint a General Manager for District; and

WHEREAS, Board has authorized General Manager to organize staff at all levels of the organization consistent with Board adopted budgets and staffing limitations; and

WHEREAS, the Community Services District Law grants the General Manager the power and duty to appoint, supervise, discipline and dismiss District employees consistent with the employee relations system established by the Board; and

WHEREAS, the District Code exempts persons engaged under contract to supply expert, professional, technical or other services from the District’s classified service as that service is defined in District Code Section 6.10.010; and

WHEREAS, with the approval and execution of this Agreement, Manager and District agree that Manager is a person engaged under contract to supply expert, professional or other services and as such is exempt from the District’s classified service upon the Effective Date of this Agreement; and

WHEREAS, the General Manager desires to appoint and employ Manager to the below referenced job classification and Manager desires to accept said appointment and employment subject to the terms and conditions of this Agreement.

NOW, THEREFORE, the District and Manager hereto agree as follows:

- 1. SERVICES** From and after the Effective Date, Manager shall perform all duties, assume all obligations and constantly meet all qualifications of the Assistant General Manager job classification as that job classification exists as of the Effective Date and as it may, from time to time, be amended by the District. Manager shall be subject to all pertinent provisions of the ordinances, resolutions, rules, regulations and all other lawful orders and directives of the General Manager, the District, and the Board. Said duties and obligations shall be performed in an efficient and professional manner and in conformance with the standards generally prevailing for the performance of the duties and obligations pertaining to the position of similar managerial positions of public or private entities, including, but not limited to, community services districts. From and after the Effective Date, Manager shall no longer hold Manager’s prior position as the District’s Administrative Services Manager, and Manager agrees that he has no vested rights or right to return to his prior job classification as Administrative Services Manager.

Manager shall continue to serve as District Treasurer, pursuant to his appointment to that office by the Board, effective October 18, 2013 until such time as the Board appoints a replacement.

2. COMPENSATION The District shall provide compensation to Manager in the form of Base Salary and Deferred Compensation as specified in "Exhibit A" attached hereto and by this reference made a part hereof.

3. BENEFITS The District shall provide a benefits package to Manager consisting of a retirement program, various types of insurance and various types of leave as specified in "Exhibit B" attached hereto and by this reference made a part hereof.

4. AVAILABILITY AND COMMUNICATIONS

4.1 Continuous Availability Manager shall maintain a continuous presence or means of communication with District staff at all times, either in person or via telephone, cell phone, e-mail, and/or VPN. Allowance during off duty hours shall be made for social events or personal enjoyment. At such times Manager shall ensure that duties have been properly and appropriately delegated to qualified District staff. If District is unable to contact Manager in a reasonable time for reasons beyond the Manager's control such as on-duty or off-duty air travel, Manager's presence in areas without cellular, phone service, email access, international travel or other similar circumstances, Manager's inability to maintain continuous availability shall not be considered a breach of this agreement or grounds for termination for cause.

4.2 Manager Furnished Communication Device As of Effective Date, Manager shall have obtained and shall continue to maintain, at Manager's personal expense, a mobile device (e.g. smart phone) with cell phone, e-mail, and VPN functionality. Email and VPN functionality can be provided by use of the District- provided notebook or tablet computer. The District shall provide the Manager with information technology support to ensure connection of Manager's mobile device to the District's server and internal e-mail system.

4.3 Notebook or Tablet Computer The District shall provide Assistant General Manager with use of a notebook or tablet computer (such as a Surface Pro or equivalent) for District business-use in accordance with District technology use policy. The equipment so provided is the property of the District and the District shall have the right to control the access to, and use of, equipment through its personnel policies, risk management policies or any other policies, and shall also provide Information Technology support as needed to facilitate performance of Assistant General Manager duties and obligations as an employee of the District.

5. TERMINATION

5.1 Service at Pleasure of the District It is understood and agreed that as of Effective Date Manager shall, and does, hold position of employment as such at the will and pleasure of the District and shall not have nor acquire a property interest or right to continuing employment, except as described below. Manager further agrees that Manager's employment as a person engaged under contract to supply expert, professional, technical or other services exempts Manager from the District's classified service as that service is defined in District Code Section 6.10.010.

5.2 Termination by District for Cause Nothing herein provided shall be deemed to affect or limit the right of District to terminate Manager's employment for cause, or otherwise to exercise District's rights, whether in law or in equity, by reason of breach hereof by Manager or for any other cause.

“Cause” as used herein shall include, but not necessarily be limited to: below standard performance; refusal or failure to act in accordance with a specific written directive or order of the General Manager provided that such directive or order is legal; malfeasance or misfeasance in office; conviction of any felony or any crime involving moral turpitude; unauthorized absence; incompetence or inefficiency; insubordination; performance of duties or obligations as Manager while intoxicated or under the influence of drugs, narcotics, other substances, the use, dispensing, or sale of which is prohibited or controlled by the State of California; neglect of duty; breach of this Agreement or any similar or like act or omission. Notwithstanding the use of the term “cause” herein, nothing herein contained shall be deemed to create or establish a property right or a right to continuing employment in the position of employment of Manager or affect District’s right to terminate the employment of Manager with or without cause.

In the event of termination for cause, District shall not be obligated to compensate Manager in any amount except for services already rendered, including paid leave accrued in Manager’s Employee Leave Bank, prior to the date of termination; provided that payment of such compensation shall not bar District’s recovery of such damages as may accrue to District under the circumstances, nor shall termination for cause preclude District from exercising any other right or remedy it may have, whether in law or equity, which may accrue to District under the circumstances giving rise to such termination, or otherwise.

5.3 Termination at Discretion of District

5.3.1 Process At District’s sole discretion, District may terminate this Agreement and Manager’s employment without cause and in accordance with this paragraph by giving written notice of its intent thereof to Manager which notice shall specify the effective date on which Manager shall no longer act in said capacity. Any notice provided in accordance with this section shall be deemed given on the date it is given by District. No minimum amount of notice is required. Upon notice, District shall place Manager in paid administrative leave status from the date of said notice to the effective date specified in that notice. Nothing herein provided in this paragraph or this agreement constitutes an appeal procedure for the Manager of termination in accordance with this provision.

5.3.2 Severance Upon the effective date of termination by the District, District shall compensate Manager in a lump sum amount equal to four (4) months’ base salary. Manager’s benefits shall continue after termination for the period of time for which premiums have been paid before the effective date of termination. In addition, District will pay the same amount as it was paying on behalf of the Manager prior to termination towards the Manager’s first four (4) months of COBRA premiums for health, dental and vision insurance benefits as described in Exhibit B for a period of four (4) months after District benefits lapse unless Manager chooses to retire from District Service within 120 calendar days of termination in which case these benefits, including COBRA premiums being paid by District shall cease upon retirement or revert to benefits to be provided in retirement in accordance with “Exhibit B.”

This section is intended to comply with Section 53260 et seq. of the California Government Code. This severance payment shall be made within thirty (30) days of the effective date of the termination, and is subject to applicable withholdings.

5.4 Termination by Manager At Manager’s sole discretion, Manager may terminate this Agreement at any time upon minimum thirty (30) calendar days’ prior written notice to District in accordance with Section 8. Any notice provided in accordance with this section shall be deemed given on the date it is given by Manager. Such termination shall be effective on the date specified in the notice

unless the date is less than thirty (30) calendar days from receipt of the notice by the District in which case the date of termination shall be thirty (30) calendar days from receipt of notice by the District. In the event Manager terminates the Agreement in accordance with this provision, Manager shall not be entitled to severance or other benefits or COBRA payments beyond the date of termination, but the District shall, consistent with its rules and regulations, pay Manager for salary earned and accrued "Employee Leave Bank (ELB)" and accrued benefits through the effective date of termination. In the event during the period covered by the notice, the District terminates the Agreement in accordance with Section 5.3, severance shall be reduced to a lump sum amount equal to one-half of one month's salary.

5.5 Mutual Termination This Agreement may be terminated at any time by mutual written consent of the District's General Manager and Manager. In the event of mutual termination in accordance with this provision, Manager shall not be entitled to severance or other benefits beyond the date of termination but the District shall, consistent with its rules and regulations, pay Manager for salary earned and accrued employee leave and accrued benefits through the effective date of termination.

5.6 Termination is Final This Agreement, the Manager's employment and the District's obligations to compensate the Manager excepting benefits which are specifically identified to continue into retirement shall cease on the effective date of Manager's termination.

Pursuant to California Government Code Section 53260, in no event shall Manager receive a settlement that exceeds an amount equal to Manager's monthly salary multiplied by the number of months remaining on the unexpired term of this Agreement or Manager's monthly salary multiplied by eighteen (18), whichever is less.

Pursuant to California Government Code Section 53243.2, any lump sum severance payment or other non-contractual payments related to termination paid to Manager under Section 5 of this Agreement shall be fully reimbursed by Manager to the District if Manager is convicted of a crime involving an abuse of office or position. For purposes of this Agreement, the phrase "abuse of office or position" shall have the meaning set forth in Government Code Section 53243.4.

6. STATUS Manager shall have the status of an employee of District, subject to all terms and conditions of employment pertaining to the job classification and position under the ordinances, resolutions, rules, regulations, or other lawful directives or orders of District or the Board; provided, however, that in the event of any conflict between such ordinances, resolutions, rules, regulations, directives or orders, and the provisions of this Agreement, the provisions of this Agreement shall prevail. To the extent not modified or otherwise provided in this Agreement, the District and Manager hereto agree that the provisions of said ordinances, resolutions, rules, regulations, or other lawful directives or orders pertaining to the relationship of employment between the District and its employees, shall also pertain to Manager. Notwithstanding any other provision, Manager shall serve at the pleasure of the District and may be discharged at any time with or without cause.

7. APPEALS Manager may appeal any action of the General Manager under Section 5.2 Termination for Cause to the District Board of Directors which may refer, but is not obligated to refer, the matter for investigation to a Board Committee. Said appeal shall be in writing and shall be timely filed within ten (10) calendar days of the General Manager's action that is being appealed. An untimely filing shall be deemed denied with no further right of appeal. Any appeal meeting may be in closed session, unless the Manager asks that it be in open session. Decisions by the Board of Directors shall be binding and final.

8. NOTICES All written notices required to be given hereunder shall be delivered personally or by depositing the same with the United States Postal Service, first class (or equivalent) postage prepaid, addressed, in the case of General Manager, to:

General Manager
Dublin San Ramon Services District
7051 Dublin Blvd.
Dublin, CA 94568

and, in the case of Manager to the most recent address on record in the District's records. Notices delivered personally shall be deemed received as of actual receipt; mailed notices shall be deemed received as of one business day following the date of mailing of the notice.

Any party may change its address for the purpose of this section by giving written notice of such change to the other party in the manner herein provided.

9. ORIGINAL COUNTERPARTS This Agreement shall be executed in duplicate original counterparts, each of which, when executed, shall be deemed an original agreement.

10. PARAGRAPH HEADINGS Paragraph headings and titles of attachments as used herein are for convenience only and shall not be deemed to alter or modify the provisions of the paragraph headed thereby.

11. TERM The term of this Agreement shall be through and including June 30, 2017 subject to the provisions of Section 5 – Termination and will not be subject to extension beyond this date.

12. AMENDMENT This Agreement may be amended only by a written document executed by each party hereto. Approximately three months prior to the annual anniversary of the Effective Date of this Agreement, either party may request an amendment to any part of this Agreement. The other party is under no obligation to accept such proposed amendment.

13. ENTIRE AGREEMENT This Agreement integrates, includes, and supersedes all prior agreements, understandings, whether written or oral, whether mutual or unilateral on the part of either party. This Agreement constitutes the only and entire agreement between District and Manager. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, oral or otherwise, have been made by any party, or anyone acting on behalf of any party, that are not embodied herein, and that no agreement, statement, or promise not contained in this Agreement shall be valid or binding on either party.

IN WITNESS WHEREOF, the District and Manager hereto have executed this Agreement as of the Effective Date.

DUBLIN SAN RAMON SERVICES DISTRICT,

A public agency of the State of California

By: _____

Daniel B. McIntyre, General Manager

Attest: _____

Nicole Genzale, District Secretary

By: _____

John J. Archer, "Manager"

H:\Board\2016\09-20-16\Approve Senior Manager PSAs\AGM PSA - JArcher\Exhibit I to Reso- John Archer AGM PSA - FINAL

EXHIBIT A

COMPENSATION

1. BASE SALARY

1.1 Initial Base Salary Commencing on the Effective Date of this Agreement District shall compensate Manager a base salary of \$17,629 per month (\$211,548 annually), payable in bi-weekly installments in accordance with District's standard payroll procedures.

1.2. Annual Cost of Living Base Salary Adjustments Subject to satisfactory performance as determined by General Manager, Manager's base salary shall be adjusted effective on the first day of the first pay period of Calendar Year 2017 by the percent change in the CPI Index (Consumer Price Index – All Urban Wage Earners, Not Seasonally Adjusted, San Francisco-Oakland-San Jose, CA, All Items 1982-84=100, series ID CWURA422SAO) for the twelve (12) month period ending October with a zero percent floor.

2. DEFERRED COMPENSATION

2.1. Plan Existence and Participation The District and Manager acknowledge that as of the Effective Date the District provides a Deferred Compensation Plan pursuant to an agreement or agreements with financial institution(s) qualified to provide such plans under the statutes of the United States Internal Revenue Code. Subject to the terms and conditions of such agreement(s) and the Deferred Compensation Plan collectively thereby established, the District and Manager acknowledge that Manager shall be eligible to participate in said Plan as Manager shall determine. Nothing herein contained shall be deemed to limit the Board's discretion to revise, amend, or terminate said Plan, nor shall District be deemed obligated to replace said Plan in the event of its termination.

2.2. District Matching Contribution Beginning in 2016 and continuing through 2017, the District will match Manager's voluntary deferrals to the Plan up to an amount equal to \$2,500 per year. In no event will the District contribute a matching amount for Manager that is greater than a total of \$2,500 during calendar year 2016 considering District matches made under both this Agreement and previous Personal Services Agreement (Resolution No. 2-15) and as amended by Resolutions 83-15 and 21-16.

EXHIBIT B

RETIREMENT, HEALTH & WELFARE PLANS/INSURANCE AND LEAVE BENEFITS

1. RETIREMENT

1.1 Program District shall furnish Manager with retirement benefits through the California Public Employees Retirement System (“PERS”) under contract with PERS entered into pursuant to Government Code Sections 20450 et seq. Manager has been identified as a “classic” member. District shall provide a retirement plan with the following benefits: 2.7% at 55 benefit formula with modified social security coverage, 12 month final average compensation period, sick leave credit, standard non-industrial disability coverage, Optional Settlement 2W pre-retirement death benefits, \$500 lump sum post-retirement death benefits, and 2% COLA option.

1.2 Manager’s Share Manager shall pay the Manager’s seven (7.0) percent employee share plus the one (1.0) percent statutory employee contribution for the enhanced retirement formula plus an additional two (2.0) percent (total of 10.0%) from the Effective Date through the first pay period ending in 2025. After that date, Manager shall no longer pay the additional two (2.0) percent which percent shall be paid by the District. Manager and District acknowledge that substantially similar provisions are included in memoranda of understanding and contracts with all other District employees. If the District agrees to modify those provisions for any employee or employee group, Manager agrees that the District will similarly amend this Agreement and Manager will agree to those amendments.

1.3 Program Revisions In the event that the retirement program described in Section 1.1 of this Exhibit B is (a) modified or terminated by the District or (b) modified, terminated or no longer offered by the State, Manager and District shall negotiate in good faith an amendment to this Agreement.

1.4 IRS 414(h)(2) Program The District shall maintain an IRS 414(h)(2) Plan during the term of this Agreement.

2 HEALTH & WELFARE/INSURANCE

2.1 **Medical Insurance**

2.1.1 Availability The District is committed to provide medical insurance to Manager. The District currently obtains its medical insurance through CalPERS and shall endeavor to continue that coverage through 2017. If it is unable to do so, the District will endeavor to obtain coverage that is comparable to the CalPERS program coverage. The District shall endeavor to provide a medical insurance program that has at least two choices for coverage for Health Maintenance Organizations (HMO) and two choices for Preferred Provider Organizations (PPO) Plans. The lowest cost HMO and lowest cost PPO shall be the “Base Plans.”

2.1.2 Premiums District shall pay Manager’s Medical Insurance premiums up to a maximum amount not to exceed the District “Maximum Contribution” for each level (employee only, employee plus one dependent, and employee plus two or more dependents).

Payment by District shall be for employee or employee plus eligible dependents, whichever represents the employee’s situation. Manager shall pay the balance of the cost incurred in excess of the Medical Insurance Premium Maximum Contribution, including any administrative fees or service charges.

The District Medical Insurance Maximum Contribution baselines are as follows:

Employee	\$473
Employee + one	\$946
Employee+2 (Family)	\$1,230

Each year, upon notification of new premiums by the District's medical insurance provider, the District will identify the lowest cost HMO and PPO plans that are offered under the Bay Area Region plan or a successor provider and are available in Alameda County. The higher cost plan of the two (Base Plan) will form the basis for the calculation to determine the new District Medical Insurance Premium Maximum Contribution for that plan year.

January 1st of each calendar year through the last month of 2017, Manager will share in the cost of future medical insurance premium increases above the baseline as described in the example below. Cost increases will be shared 60% by the District and 40% by Manager, with Manager's maximum share of the cost of the Base Plan limited to a 20% share. Each year's Base Plan premium will be compared to the baselines established above. The new Maximum Contribution will be calculated by adding 60% of the increase to the baseline to establish the Maximum Contribution for that year. If at any time the calculated Maximum Contribution is less than 80% of the Base Plan cost, the Maximum Contribution will be 80% of the Base Plan for that year. This example is illustrated below in table form:

Example EE+1	Premium	Increase from Base	DSRSD Share of Increase	Manager Share of Increase	District Maximum Contribution	District % of Premium
Base amount	\$946					
2016	\$1,460	\$514	\$308	\$206	\$1,254	86%
2017	\$1,473	\$527	\$316	\$211	\$1,262	86%

Manager will pay those amounts in excess of the District Medical Insurance Premium Maximum Contribution, and the premium of the plan which the Manager selects. The District's Base Plan premium will always be greater than or equal to the baseline. Manager may select other medical insurance plans as they are made available and pay the additional amount between the Base Plan contribution and the premium for the selected alternative plan.

Base plan amounts will be rounded to the nearest dollar.

2.1.3 Employer Contribution for Retiree Medical Insurance Benefits District shall contract with CalPERS to provide Manager with retiree medical insurance benefits. The benefit that shall be provided is the CalPERS Vesting Program for Retiree Health Care (CA Government Code Section 22893), and in accordance with Resolution 65-05. In addition to other requirements of that Vesting Program, Manager acknowledges Manager's understanding that, in addition to other requirements for Manager's qualification as determined by CalPERS, Manager must retire from the District and must have at least five (5) years of service with the District.

2.1.4 Changes to the Law In the event Federal or State legislation that provides health care coverage for Manager is enacted into law prior to 2017, or any subsequent year thereafter, and such

legislation has an adverse impact on either party, the District and Manager shall negotiate in good faith an amendment to Agreement related to the impact of such legislation on the Agreement.

2.1.5 Waiver of Coverage Consistent with District's Share the Savings Program, and subject to any limitations of the law, Manager may elect Affordable Care Act (ACA) compliant group health insurance coverage elsewhere and elect in writing to forgo medical coverage through the District and receive in cash via the payroll system the amount listed in the table below for the coverage Manager is eligible to receive from the District and in accordance with the Public Employees' Medical and Hospice Care Act Program. Said election must be made for the Manager as well as for Manager's dependents.

Monthly Amount	Calendar Year 2016 and subsequent years
Employee	\$144.15
Employee + 1	\$288.29
Employee +2	\$375.00

2.2 Dental The District shall provide dental care benefits covering Manager, spouse, and eligible dependents. Dental care benefits will not be provided to Manager after retirement from the District.

2.3 Vision The District shall provide Manager with vision care benefits covering Manager, spouse, and eligible dependents. Vision care benefits will not be provided to Manager after retirement from the District.

2.4 Basic Term Life Insurance

2.4.1 Amount The District shall provide Manager with Life Insurance. The amount of the life insurance to be provided shall be equal to two (2) times Manager's annual salary, rounded up to the nearest \$1,000 to a maximum of \$400,000. The imputed cost of coverage in excess of \$50,000 will be included in Employee's income, using the IRS Premium Table, and are subject to applicable Federal and State taxes.

2.4.2 Additional Coverage In addition to the life insurance provided at District expense, the District shall make arrangements for Manager to purchase additional life insurance for his/herself, his/her spouse, or his/her eligible dependents at Manager's cost.

2.4.3 Life Insurance During Retirement Life Insurance will not be provided to Manager in retirement.

2.5 Short Term Disability The District shall provide Manager with Short-Term Disability Insurance. The Short-Term Disability Insurance shall provide for sixty percent (60%) of regular weekly salary, to a maximum of \$1,667 weekly benefit, after a 29-day waiting period. Benefits continue for a maximum of one year, if totally disabled. Integration of short-term insurance benefits and sick leave is to be automatic; the District may not waive integration. Short Term Disability Insurance benefits cease the day the termination of Manager occurs.

2.6 Long Term Disability The District shall provide Manager with Long -Term Disability Insurance. Long Term Disability Insurance shall provide 70% of regular monthly base salary (i.e.,

excluding any other compensation, including deferred compensation and matching contributions), to a maximum of \$10,000 monthly benefit, after 365 calendar days of short term disability coverage. Long Term Disability Insurance benefits cease the day the termination of employment occurs.

2.7 Changes to Providers of Health and Welfare Benefit Plans The District intends to periodically evaluate the Health and Welfare plans currently available to employees to determine if similar or better coverage may be available at lower cost to the District. While District will endeavor to obtain similar or better coverage, Manager agrees that the District may, within its discretion, substitute new insurance carriers, provide different levels of coverages, or arrange for self-insurance.

3. FLEXIBLE BENEFITS/IRS SECTION 125 PLAN

District shall provide a Flexible Benefits Plan in accordance with IRS Section 125. The District shall allow employee contributions by the Manager to the maximum extent permitted by law as well as allowable pre-tax deductions for employee-paid premiums associated with eligible health care costs.

4. LEAVE BENEFITS

4.1 Employee Leave Bank (“ELB”)

4.1.1 Definition Employee Leave Bank (“ELB”) is paid leave provided to Manager on an accrual basis to be used for personal time away from work and in accordance with Personnel Rule for Vacation/ELB.

4.1.2 Employee Leave Bank Accrual Rate Manager shall accrue time in the Employee Leave Bank at the rate of 12.00 hours each biweekly pay period (39 days per year based on eight hour work days) which rate of accrual shall increase one (1) day per year on the anniversary of the Manager’s original hire date up to a maximum accrual rate of 12.31 hours each biweekly pay period (40 days per year based on eight (8) hour work days), in accordance with the table below:

Year	Vac	FH	Admin	Total Days	Total Hours	Per PP
1-26 (1st year)	20	5	5	30	240	9.23
27-52 (2nd year)	21	5	5	31	248	9.54
53-78 (3rd year)	22	5	5	32	256	9.85
79-104 (4th year)	23	5	5	33	264	10.15
105-130 (5th year)	24	5	5	34	272	10.46
131-156 (6th year)	25	5	5	35	280	10.77
157-182 (7th year)	26	5	5	36	288	11.08
183-209 (8th year)	27	5	5	37	296	11.38
210-235 (9th year)	28	5	5	38	304	11.69
236-261 (10th year)	29	5	5	39	312	12.00
262-287 (11 th year)	30	5	5	40	320	12.31

4.1.3 Maximum Leave Bank Accrual The maximum amount of leave in the Employee Leave Bank shall no greater than an amount representing two years of leave accrual at any given time.

4.1.4 Employee Leave Bank Sell Back Manager shall have an option to annually sell back up to 80 hours of leave from Manager’s Employee Leave Bank; said option shall be

exercised no more than one time in a calendar year provided that there are at least eighty (80) hours remaining after such sell back.

4.1.5 Use of Employee Leave Bank All Employee Leave Bank Leave shall be scheduled at the discretion of the General Manager; approval will not be unreasonably withheld.

4.2 Holidays Manager shall be entitled to eight days' holiday leave (based on eight hour work days) in accordance with District's personnel rules and regulations pertaining to holidays, as may be amended from time to time.

4.3 Sick Leave

4.3.1 Benefits Manager shall carry forward under this Agreement all accrued sick leave that accrued prior to the Effective Date. Manager shall accrue sick leave at the rate of eight (8) hours per month credited in hours per pay period. Sick leave usage shall not be considered as a privilege which Manager may use at his/her discretion, but shall be allowed only in case of necessity of sickness or disability in accordance with state law and the District Personnel Rules, or for Manager's dental, eye, or other physical or medical examination or treatment by a licensed practitioner.

4.3.2 Use of Sick Leave Manager may use sick leave on an hour for hour basis (or fraction thereof) in any pay period that she has not worked her scheduled hours. Sick leave may not be used before it is credited.

4.3.3 Health Care Provider's Certificate When the Manager is absent due to his/her own illness or health condition for more than five (5) consecutive workdays, Manager shall submit to General Manager and/or Human Resources a certification from a health care provider stating that the Manager is unable to work due to illness or health condition and the anticipated date of Manager's return to work.

4.3.4 Illness of Family Member Manager shall be entitled to use sick leave consistent with the Paid Sick Leave law, Labor Code sections 245-249, and Kin Care law, Labor Code section 233.

4.3.5 Family and Medical Care Leave Family and Medical Care leave shall be administered in accordance with State and Federal Law.

4.4 Jury Duty Leave If Manager is summoned to jury duty, Manager shall notify General Manager and Human Resources and if required to report and/or serve, may be absent from duty with full pay only for those hours required to report and/or serve.

4.5 Bereavement Leave In the event of a death in the immediate family of Manager, Manager shall, upon request, be granted such time off with pay as is necessary to make arrangements for the funeral and attend same, not to exceed three (3) regularly scheduled workdays. The immediate family shall be restricted to father, mother, brother, sister, spouse, child, mother-in-law, father-in-law, grandparents, grandchildren, and stepchild in those cases where a direct child-rearing-parental relationship may be demonstrated. At the request of the General Manager, Manager shall furnish a death certificate and proof of relationship. Sick leave shall not be used in lieu of Bereavement Leave.



Dublin San Ramon Services District

Summary & Recommendation

Agenda Item 10E

Reference Administrative Services Manager	Type of Action Adopt Pay Schedule	Board Meeting of September 20, 2016			
Subject					
Adopt Pay Schedule in Accordance with California Code of Regulations, Title 2, Section 570.5, Requirement for a Publicly Available Pay Schedule and Rescind Resolution No. 44-16					
<input type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Informational	<input type="checkbox"/> Other
REPORT:	<input checked="" type="checkbox"/> Verbal	<input type="checkbox"/> Presentation	<input checked="" type="checkbox"/> Staff	J. Archer	<input type="checkbox"/> Board Member

Recommendation:

Staff recommends the Board of Directors adopt, by Resolution, the District Pay Schedule in accordance with California Code of Regulations (CCR), Title 2, Section 570.5, Requirement for a Publicly Available Pay Schedule and rescind Resolution No. 44-16.

Summary:

Per Resolution No. 44-16, the Board of Directors adopted the publicly available pay schedule in accordance with California Code of Regulations (CCR), Title 2, Section 570.5, Requirement for a Publicly Available Pay Schedule.

The pay schedule has been updated to reflect the recently revised Associate Engineer – Supervisory and Senior Engineer – Supervisory flexibly-staffed classification (job titles, definitions and duties only), to be compensated at the same pay rate of the previous single classifications of Associate Civil Engineer – Supervisory and Senior Civil Engineer – Supervisory, respectively. The pay schedule has also been updated to reflect the new base salary, title, and effective date for Human Resources and Risk Supervisor classification, in accordance with Board approval of the resolution to adopt the revised classification and salary presented earlier on this evening's board agenda. Finally, the pay schedule has been updated with the new base salary and effective date of the Assistant General Manager and Administrative Services Manager positions following the adoption of the Personal Services Agreement (PSA) for the Assistant General Manager and Administrative Services Manager earlier this evening, as required by CCR, Title 2, Section 570.5.

The regulation specifies that compensation earnable is defined in statute and further clarified by CCR, Title 2, Section 570.5, and that salaries shall be "duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws." Therefore, only those pay amounts that meet the definition of compensation earnable can be used when calculating retirement benefits. This regulation applies to all employers reporting compensation to CalPERS.

This pay schedule shall reflect salaries currently in place and previously agreed to by the District in accordance with the various Memoranda of Understanding and the Personal Services Agreements.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Not Required	ORIGINATOR S. Halverson	DEPARTMENT Admin Services	REVIEWED BY M. Gallardo
ATTACHMENTS <input type="checkbox"/> None						
<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$0.	<input type="checkbox"/> Funding Source A. B.		Attachments to S&R 1. 2. 3.			

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT ADOPTING A PAY SCHEDULE IN ACCORDANCE WITH CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 570.5, AND RESCINDING RESOLUTION NO. 44-16

WHEREAS, the California Code of Regulations, Title 2, Section 570.5 requires the District's Board of Directors approve and adopt all pay schedules; and

WHEREAS, the Regulations require that the pay schedule be made public without reference to another document in disclosure of the pay rate; and

WHEREAS, by Resolution No. 44-16, the Board-adopted pay schedule was approved on July 19, 2016; and

WHEREAS, pursuant to District Code Section 6.10.010(C) the Board has the sole authority to approve job titles and compensation; and

WHEREAS, the District has met and conferred with the Mid-Management Employee's Bargaining Unit (MEBU) to establish two new classifications and job titles: Associate Engineer-Supervisory and Senior Engineer-Supervisory; and

WHEREAS, the District has met and conferred with the Mid-Management Employee's Bargaining Unit to establish a revised classification, job title, and salary for the Human Resources and Risk Supervisor; and

WHEREAS, pursuant to the immediately preceding Board Resolutions at this regular meeting of the Board of Directors on September 20, 2016, this Board approved and authorized execution of an agreement for personal services with John J. Archer as Assistant General Manager and with Carol A. Atwood as Administrative Services Manager ("The Agreements"); and

WHEREAS, the specific language of The Agreements establishes a new base salary to begin effective September 26, 2016.

Res. No. _____

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency in the counties of Alameda and Contra Costa, California, as follows:

- (1) That the attached pay schedule titled DSRSD Pay Schedule, set forth in Exhibit A attached hereto and incorporated herein by reference is approved and adopted, and Resolution No. 44-16 is hereby rescinded and attached as Exhibit B.
- (2) That the pay schedule approved and adopted by this resolution shall be periodically updated by the Board of Directors, in accordance with the California Code of Regulations requirements.

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, counties of Alameda and Contra Costa, at its regular meeting held on the 20th day of September 2016, and passed by the following vote:

AYES:

NOES:

ABSENT:

D.L. (Pat) Howard, President

ATTEST: _____
Nicole Genzale, District Secretary

DSRSD Pay Schedule
Pursuant to CCR Title 2 570.5

Exhibit A

In accordance with Board-approved resolutions and the District's established payroll procedures (26 pay periods per year, 14 days per pay period).

Time base for each pay rate: Full time employee (1.0 FTE), 40 hours per work week.

Non-Exempt, Hourly Classifications				Exempt	Code	Effective Date	Resolution #	Monthly Salary					Hourly Pay Rate				
Job Classification	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E							
ACCOUNT CLERK I	H	cacck1	12/21/2015	73-11	4,611	4,843	5,083	5,339	5,605	26.6019	27.9404	29.3250	30.8019	32.3365			
ACCOUNT CLERK II	H	cacck2	12/21/2015	73-11	5,072	5,326	5,593	5,873	6,167	29.2615	30.7269	32.2673	33.8827	35.5788			
ACCOUNTANT I	H	pacct1	12/21/2015	74-11	7,065	7,418	7,789	8,178	8,587	40.7596	42.7962	44.9365	47.1808	49.5404			
ACCOUNTING TECHNICIAN I	H	cactc1	12/21/2015	73-11	5,624	5,907	6,203	6,513	6,838	32.4462	34.0788	35.7865	37.5750	39.4500			
ACCOUNTING TECHNICIAN II	H	cactc2	12/21/2015	73-11	6,187	6,495	6,821	7,163	7,521	35.6942	37.4712	39.3519	41.3250	43.3904			
ADMIN ASSISTANT I - CONFIDENTIAL	H	hadas1	12/21/2015	76-11	5,356	5,623	5,906	6,201	6,509	30.9000	32.4404	34.0731	35.7750	37.5519			
ADMIN ASSISTANT II - CONFIDENTIAL	H	hadas2	12/21/2015	76-11	5,888	6,183	6,492	6,818	7,159	33.9692	35.6712	37.4538	39.3346	41.3019			
ADMINISTRATIVE ANALYST I	H	padan1	12/21/2015	74-11	7,734	8,121	8,528	8,954	9,402	44.6192	46.8519	49.2000	51.6577	54.2423			
ADMINISTRATIVE ASSISTANT I	H	cadas1	12/21/2015	73-11	4,664	4,895	5,143	5,399	5,667	26.9077	28.2404	29.6712	31.1481	32.6942			
ADMINISTRATIVE ASSISTANT II	H	cadas2	12/21/2015	73-11	5,130	5,389	5,657	5,940	6,237	29.5962	31.0904	32.6365	34.2692	35.9827			
ADMINISTRATIVE TECHNICIAN	H	cadmtc	12/21/2015	73-11	6,027	6,330	6,646	6,978	7,328	34.7712	36.5192	38.3423	40.2577	42.2769			
ADMINISTRATIVE TECHNICIAN-CONFIDENTIAL	H	hadmtc	12/21/2015	76-11	6,278	6,591	6,919	7,266	7,631	36.2192	38.0250	39.9173	41.9192	44.0250			
CO-GENERATION SPECIALIST	H	ccogsp	12/21/2015	73-11	8,091	8,498	8,921	9,369	9,835	46.6788	49.0269	51.4673	54.0519	56.7404			
COMMUNITY AFFAIRS SPECIALIST I	H	pcafs1	12/21/2015	74-11	7,413	7,784	8,174	8,582	9,011	42.7673	44.9077	47.1577	49.5115	51.9865			
CONSTRUCTION INSPECTOR I	H	ccoin1	12/21/2015	73-11	6,926	7,270	7,635	8,017	8,415	39.9577	41.9423	44.0481	46.2519	48.5481			
CONSTRUCTION INSPECTOR II	H	ccoin2	12/21/2015	73-11	7,616	7,996	8,399	8,817	9,257	43.9385	46.1308	48.4558	50.8673	53.4058			
CUSTOMER FIELD REPRESENTATIVE I	H	ccfdr1	12/21/2015	73-11	5,245	5,509	5,785	6,073	6,376	30.2596	31.7827	33.3750	35.0365	36.7846			
CUSTOMER FIELD REPRESENTATIVE II	H	ccfdr2	12/21/2015	73-11	5,768	6,058	6,363	6,680	7,014	33.2769	34.9500	36.7096	38.5385	40.4654			
CUSTOMER SERVICES REPRESENTATIVE I	H	ccsrp1	12/21/2015	73-11	4,582	4,811	5,052	5,305	5,570	26.4346	27.7558	29.1462	30.6058	32.1346			
CUSTOMER SERVICES REPRESENTATIVE II	H	ccsrp2	12/21/2015	73-11	5,041	5,295	5,557	5,833	6,126	29.0827	30.5481	32.0596	33.6519	35.3423			
CUSTOMER SERVICES REPRESENTATIVE III	H	ccsrp3	12/21/2015	73-11	6,346	6,665	6,999	7,350	7,716	36.6115	38.4519	40.3788	42.4038	44.5154			
ELECTRICIAN	H	celect	12/21/2015	73-11	7,444	7,815	8,207	8,617	9,047	42.9462	45.0865	47.3481	49.7135	52.1942			
ENGINEERING TECHNICIAN / GIS SPECIALIST I	H	centc1	12/21/2015	73-11	6,339	6,658	6,991	7,340	7,707	36.5712	38.4115	40.3327	42.3462	44.4635			
ENGINEERING TECHNICIAN / GIS SPECIALIST II	H	centc2	12/21/2015	73-11	6,974	7,321	7,688	8,073	8,476	40.2346	42.2365	44.3538	46.5750	48.9000			
ENVIRONMENTAL CHEMIST I	H	pench1	12/21/2015	74-11	7,282	7,646	8,027	8,431	8,851	42.0115	44.1115	46.3096	48.6404	51.0635			
ENVIRONMENTAL COMPLIANCE INSPECTOR I-CLEAN WATER	H	cecic1	12/21/2015	73-11	6,700	7,033	7,386	7,757	8,143	38.6538	40.5750	42.6115	44.7519	46.9788			
ENVIRONMENTAL COMPLIANCE INSPECTOR II-CLEAN WATER	H	cecic2	12/21/2015	73-11	7,373	7,739	8,126	8,533	8,957	42.5365	44.6481	46.8808	49.2288	51.6750			
ENVIRONMENTAL COMPLIANCE INSPECTOR I-PRETREATMENT	H	cecip1	12/21/2015	73-11	6,700	7,033	7,386	7,757	8,143	38.6538	40.5750	42.6115	44.7519	46.9788			
ENVIRONMENTAL COMPLIANCE INSPECTOR II-PRETREATMENT	H	cecip2	12/21/2015	73-11	7,373	7,739	8,126	8,533	8,957	42.5365	44.6481	46.8808	49.2288	51.6750			
FLEET MECHANIC	H	cfmech	12/21/2015	73-11	6,631	6,963	7,311	7,676	8,060	38.2558	40.1712	42.1788	44.2846	46.5000			
GIS ANALYST I	H	pgisa1	12/21/2015	74-11	8,167	8,575	9,005	9,455	9,926	47.1173	49.4712	51.9519	54.5481	57.2654			
HUMAN RESOURCES ANALYST I	H	hhran1	12/21/2015	76-11	7,799	8,188	8,597	9,028	9,479	44.9942	47.2385	49.5981	52.0846	54.6865			
HUMAN RESOURCES TECHNICIAN	H	hhrtc	12/21/2015	76-11	6,278	6,591	6,919	7,266	7,631	36.2192	38.0250	39.9173	41.9192	44.0250			
INFORMATION SYSTEMS TECHNICIAN I	H	cistc1	12/21/2015	73-11	6,043	6,344	6,663	6,996	7,347	34.8635	36.6000	38.4404	40.3615	42.3865			
INFORMATION SYSTEMS TECHNICIAN II	H	cistc2	12/21/2015	73-11	6,646	6,978	7,328	7,695	8,081	38.3423	40.2577	42.2769	44.3942	46.6212			
INFORMATION TECHNOLOGY ANALYST I	H	pitan1	12/21/2015	74-11	8,337	8,752	9,189	9,649	10,132	48.0981	50.4923	53.0135	55.6673	58.4538			

DSRSD Pay Schedule
Pursuant to CCR Title 2 570.5

Exhibit A

INSTRUMENTATION TECHNICIAN	H	cinstc	12/21/2015	73-11	7,608	7,990	8,388	8,809	9,250	43.8923	46.0962	48.3923	50.8212	53.3654
JUNIOR ENGINEER	H	pjreng	12/21/2015	74-11	7,744	8,130	8,537	8,962	9,411	44.6769	46.9038	49.2519	51.7038	54.2942
JUNIOR PLANNER	H	pjrpln	12/21/2015	74-11	7,293	7,656	8,038	8,441	8,862	42.0750	44.1692	46.3731	48.6981	51.1269
LABORATORY TECHNICIAN	H	clabtc	12/21/2015	73-11	6,371	6,690	7,023	7,376	7,744	36.7558	38.5962	40.5173	42.5538	44.6769
MAINTENANCE WORKER I	H	cmtwk1	12/21/2015	73-11	5,394	5,662	5,946	6,243	6,556	31.1192	32.6654	34.3038	36.0173	37.8231
MAINTENANCE WORKER II	H	cmtwk2	12/21/2015	73-11	5,931	6,229	6,541	6,867	7,209	34.2173	35.9365	37.7365	39.6173	41.5904
MECHANIC I	H	cmech1	12/21/2015	73-11	6,222	6,532	6,860	7,202	7,564	35.8962	37.6846	39.5769	41.5500	43.6385
MECHANIC I (Y-RATED)	H	ycmech1	12/21/2015	73-11	0	0	0	0	7,863	0.0000	0.0000	0.0000	0.0000	45.3635
MECHANIC II	H	cmech2	12/21/2015	73-11	6,843	7,185	7,544	7,923	8,318	39.4788	41.4519	43.5231	45.7096	47.9885
MECHANIC II-CRANE CERTIFIED	H	cmeccc	12/21/2015	73-11	7,015	7,366	7,734	8,121	8,528	40.4712	42.4962	44.6192	46.8519	49.2000
OPERATIONS CONTROL SYSTEM SPECIALIST	H	copcss	12/21/2015	73-11	8,121	8,528	8,953	9,402	9,871	46.8519	49.2000	51.6519	54.2423	56.9481
OPERATOR-IN-TRAINING	H	cwtpot	12/21/2015	73-11	5,305	5,570	5,848	6,141	6,447	30.6058	32.1346	33.7385	35.4288	37.1942
PROCESS LEAD WWTP OPERATOR IV	H	cwtppo4	12/21/2015	73-11	7,751	8,138	8,544	8,972	9,420	44.7173	46.9500	49.2923	51.7615	54.3462
PROCESS LEAD WWTP OPERATOR V	H	cwtppo5	12/21/2015	73-11	8,138	8,544	8,972	9,420	9,892	46.9500	49.2923	51.7615	54.3462	57.0692
SAFETY TECHNICIAN	H	csafte	12/21/2015	73-11	6,371	6,690	7,023	7,376	7,744	36.7558	38.5962	40.5173	42.5538	44.6769
SENIOR ACCOUNTING TECHNICIAN	H	csactc	12/21/2015	73-11	6,808	7,148	7,503	7,879	8,273	39.2769	41.2385	43.2865	45.4558	47.7288
SENIOR ELECTRICAL/ELECTRONIC TECHNICIAN	H	cseetc	12/21/2015	73-11	8,371	8,791	9,228	9,689	10,173	48.2942	50.7173	53.2385	55.8981	58.6904
SENIOR ELECTRICIAN	H	csselect	12/21/2015	73-11	8,188	8,597	9,027	9,479	9,952	47.2385	49.5981	52.0788	54.6865	57.4154
SENIOR ENGINEERING TECHNICIAN / GIS SPECIALIST	H	csentc	12/21/2015	73-11	7,670	8,054	8,455	8,882	9,323	44.2500	46.4654	48.7788	51.2423	53.7865
SENIOR ENVIRONMENTAL COMPLIANCE INSPECTOR	H	csreci	12/21/2015	73-11	8,109	8,513	8,939	9,384	9,855	46.7827	49.1135	51.5712	54.1385	56.8558
SENIOR INSTRUMENTATION/CONTROLS TECHNICIAN	H	csrictech	12/21/2015	73-11	8,932	9,379	9,848	10,342	10,859	51.5308	54.1096	56.8154	59.6654	62.6481
SENIOR MECHANIC	H	csrmec	12/21/2015	73-11	7,530	7,904	8,301	8,715	9,149	43.4423	45.6000	47.8904	50.2788	52.7827
SENIOR MECHANIC-CRANE CERTIFIED	H	csrmcc	12/21/2015	73-11	7,716	8,101	8,506	8,932	9,378	44.5154	46.7365	49.0731	51.5308	54.1038
SENIOR WWTP OPERATOR III	H	cswtpo	12/21/2015	73-11	7,381	7,751	8,138	8,544	8,972	42.5827	44.7173	46.9500	49.2923	51.7615
WASTEWATER TREATMENT PLANT OPERATOR I	H	cwtppo1	12/21/2015	73-11	6,102	6,404	6,725	7,061	7,414	35.2038	36.9462	38.7981	40.7365	42.7731
WASTEWATER TREATMENT PLANT OPERATOR II	H	cwtppo2	12/21/2015	73-11	6,710	7,046	7,397	7,767	8,157	38.7115	40.6500	42.6750	44.8096	47.0596
WATER/WASTEWATER SYSTEMS LEAD OPERATOR	H	cwwslo	12/21/2015	73-11	8,342	8,759	9,195	9,654	10,136	48.1269	50.5327	53.0481	55.6962	58.4769
WATER/WASTEWATER SYSTEMS OPERATOR IV-ON CALL	H	cww4oc	12/21/2015	73-11	7,566	7,943	8,342	8,759	9,195	43.6500	45.8250	48.1269	50.5327	53.0481
WATER/WASTEWATER SYSTEMS OPERATOR I	H	cwws01	12/21/2015	73-11	5,305	5,570	5,848	6,141	6,447	30.6058	32.1346	33.7385	35.4288	37.1942
WATER/WASTEWATER SYSTEMS OPERATOR I (Y-RATED)	H	y2cwws01	2/15/2016	73-11	0	0	0	0	7,014	0.0000	0.0000	0.0000	0.0000	40.4654
WATER/WASTEWATER SYSTEMS OPERATOR I (Y-RATED)	H	y1cwws01	2/15/2016	73-11	0	0	0	0	7,185	0.0000	0.0000	0.0000	0.0000	41.4519
WATER/WASTEWATER SYSTEMS OPERATOR II	H	cwws02	12/21/2015	73-11	6,102	6,404	6,725	7,061	7,414	35.2038	36.9462	38.7981	40.7365	42.7731
WATER/WASTEWATER SYSTEMS OPERATOR III	H	cwws03	12/21/2015	73-11	6,710	7,046	7,397	7,767	8,157	38.7115	40.6500	42.6750	44.8096	47.0596
WATER/WASTEWATER SYSTEMS OPERATOR IV	H	cwws04	12/21/2015	73-11	7,381	7,751	8,138	8,544	8,972	42.5827	44.7173	46.9500	49.2923	51.7615

Exempt Classifications			Monthly Salary					Bi-Weekly Pay Rate						
Job Classification	Exempt	Code	Effective Date	Resolution #	Step A	Step B	Step C	Step D	Step E	Step A	Step B	Step C	Step D	Step E
ACCOUNTANT II	S	pacct2	12/21/2015	74-11	7,712	8,097	8,502	8,927	9,373	3559.38	3737.08	3924.00	4120.15	4326.00
ADMINISTRATIVE ANALYST II	S	padan2	12/21/2015	74-11	8,449	8,871	9,315	9,782	10,271	3899.54	4094.31	4299.23	4514.77	4740.46
ADMINISTRATIVE SERVICES MANAGER	S	asm	9/26/2016		0	0	0	0	16,532	0.00	0.00	0.00	0.00	7630.15

DSRSD Pay Schedule
Pursuant to CCR Title 2 570.5

Exhibit A

ASSISTANT ENGINEER	S	paseng	12/21/2015	74-11	8,460	8,883	9,325	9,792	10,281	3904.62	4099.85	4303.85	4519.38	4745.08
ASSISTANT GENERAL MANAGER	S	agm	9/26/2016		0	0	0	0	17,629	0.00	0.00	0.00	0.00	8136.46
ASSISTANT PLANNER	S	paspln	12/21/2015	74-11	7,961	8,360	8,778	9,217	9,678	3674.31	3858.46	4051.38	4254.00	4466.77
ASSOCIATE CIVIL ENGINEER-SUBJECT MATTER EXPERT (SME)	S	paesme	12/21/2015	74-11	9,638	10,120	10,625	11,156	11,715	4448.31	4670.77	4903.85	5148.92	5406.92
ASSOCIATE ENGINEER-SUPERVISORY	S	maengs	9/21/2016		10,267	10,779	11,318	11,885	12,479	4738.62	4974.92	5223.69	5485.38	5759.54
ASSOCIATE PLANNER	S	pasopl	12/21/2015	74-11	8,702	9,136	9,592	10,072	10,576	4016.31	4216.62	4427.08	4648.62	4881.23
BUYER	S	pbuyer	12/21/2015	74-11	7,270	7,634	8,016	8,414	8,837	3355.38	3523.38	3699.69	3883.38	4078.62
CLEAN WATER PROGRAMS SPECIALIST	S	pcwpfsp	12/21/2015	74-11	8,687	9,121	9,576	10,055	10,556	4009.38	4209.69	4419.69	4640.77	4872.00
COMMUNITY AFFAIRS SPECIALIST II	S	pcafs2	12/21/2015	74-11	8,096	8,501	8,926	9,372	9,841	3736.62	3923.54	4119.69	4325.54	4542.00
COMMUNITY AFFAIRS SUPERVISOR	S	mcasup	12/21/2015	75-11	10,306	10,820	11,363	11,931	12,528	4756.62	4993.85	5244.46	5506.62	5782.15
CUSTOMER SERVICES SUPERVISOR	S	mcssup	12/21/2015	75-11	9,275	9,738	10,224	10,737	11,274	4280.77	4494.46	4718.77	4955.54	5203.38
ELECTRICAL AND INSTRUMENTATION SUPERVISOR	S	meisup	12/21/2015	75-11	9,173	9,631	10,112	10,619	11,151	4233.69	4445.08	4667.08	4901.08	5146.62
EMPLOYEE DEVELOPMENT SPECIALIST	S	peedsp	12/21/2015	74-11	8,527	8,952	9,400	9,870	10,363	3935.54	4131.69	4338.46	4555.38	4782.92
ENGINEERING SERVICES MANAGER	S	esm	7/20/2016	47-16	0	0	0	0	16,858	0.00	0.00	0.00	0.00	7780.62
ENVIRONMENTAL SERVICES ADMINISTRATOR	S	mesadm	12/21/2015	75-11	12,302	12,915	13,561	14,238	14,951	5677.85	5960.77	6258.92	6571.38	6900.46
ENVIRONMENTAL CHEMIST II	S	pench2	12/21/2015	74-11	7,950	8,348	8,765	9,203	9,664	3669.23	3852.92	4045.38	4247.54	4460.31
EXECUTIVE SERVICES SUPERVISOR	S	messup	12/21/2015	75-11	10,996	11,546	12,123	12,727	13,365	5075.08	5328.92	5595.23	5874.00	6168.46
FIELD OPERATIONS SUPERVISOR	S	mfosup	12/21/2015	75-11	10,004	10,502	11,029	11,578	12,157	4617.23	4847.08	5090.31	5343.69	5610.92
FINANCIAL ANALYST	S	pfinan	12/21/2015	74-11	8,745	9,183	9,642	10,124	10,629	4036.15	4238.31	4450.15	4672.62	4905.69
FINANCIAL SERVICES SUPERVISOR	S	mfssup	12/21/2015	75-11	11,034	11,585	12,163	12,773	13,411	5092.62	5346.92	5613.69	5895.23	6189.69
GENERAL MANAGER	S	gm	4/6/2016	20-16	0	0	0	0	20,371	0.00	0.00	0.00	0.00	9402.00
GIS ANALYST II	S	pgisa2	12/21/2015	74-11	8,925	9,371	9,839	10,331	10,848	4119.23	4325.08	4541.08	4768.15	5006.77
GRAPHIC DESIGNER	S	pgrptc	12/21/2015	74-11	8,096	8,501	8,926	9,372	9,841	3736.62	3923.54	4119.69	4325.54	4542.00
HUMAN RESOURCES ANALYST II	S	hhran2	12/21/2015	76-11	8,521	8,947	9,394	9,862	10,357	3932.77	4129.38	4335.69	4551.69	4780.15
HUMAN RESOURCES AND RISK SUPERVISOR	S	mhrsup	9/21/2016		11,133	11,690	12,274	12,888	13,532	5138.32	5395.24	5665.00	5948.25	6245.66
INFORMATION SERVICES SUPERVISOR	S	missup	12/21/2015	75-11	11,972	12,569	13,198	13,860	14,552	5525.54	5801.08	6091.38	6396.92	6716.31
INFORMATION TECHNOLOGY ANALYST II	S	pitan2	12/21/2015	74-11	9,111	9,566	10,044	10,547	11,074	4205.08	4415.08	4635.69	4867.85	5111.08
INTERIM OPERATIONS MANAGER	S	iom	5/3/2016	23-16	0	0	0	0	15,699	0.00	0.00	0.00	0.00	9371.00
LABORATORY SUPERVISOR	S	mlbsup	12/21/2015	75-11	10,093	10,596	11,127	11,682	12,268	4658.31	4890.46	5135.54	5391.69	5662.15
MECHANICAL SUPERVISOR	S	mmesup	12/21/2015	75-11	8,975	9,423	9,894	10,390	10,908	4142.31	4349.08	4566.46	4795.38	5034.46
PRINCIPAL ENGINEER-SUBJECT MATTER EXPERT (SME)	S	ppesme	12/21/2015	74-11	11,538	12,114	12,721	13,357	14,024	5325.23	5591.08	5871.23	6164.77	6472.62
PRINCIPAL ENGINEER-SUPERVISORY	S	mpreng	12/21/2015	75-11	12,425	13,045	13,697	14,383	15,102	5734.62	6020.77	6321.69	6638.31	6970.15
SAFETY OFFICER	S	psafof	12/21/2015	74-11	8,978	9,427	9,898	10,393	10,912	4143.69	4350.92	4568.31	4796.77	5036.31
SENIOR CIVIL ENGINEER-SUBJECT MATTER EXPERT (SME)	S	psesme	12/21/2015	74-11	10,542	11,069	11,622	12,203	12,814	4865.54	5108.77	5364.00	5632.15	5914.15
SENIOR ELECTRICAL ENGINEER-SUPERVISORY	S	msrees	12/21/2015	75-11	11,293	11,860	12,452	13,074	13,726	5212.15	5473.85	5747.08	6034.15	6335.08
SENIOR ENGINEER-SUPERVISORY	S	msengs	9/21/2016		11,293	11,860	12,452	13,074	13,726	5212.15	5473.85	5747.08	6034.15	6335.08
SENIOR ENVIRONMENTAL CHEMIST	S	psrech	12/21/2015	74-11	8,687	9,121	9,576	10,055	10,556	4009.38	4209.69	4419.69	4640.77	4872.00
SENIOR MECHANICAL ENGINEER-SUPERVISORY	S	msrmes	12/21/2015	75-11	11,293	11,860	12,452	13,074	13,726	5212.15	5473.85	5747.08	6034.15	6335.08
SENIOR PLANNER	S	psrpln	12/21/2015	74-11	9,510	9,987	10,486	11,009	11,560	4389.23	4609.38	4839.69	5081.08	5335.38
WASTEWATER TREATMENT PLANT OPERATIONS SUPERVISOR	S	mwtpos	12/21/2015	75-11	12,302	12,915	13,561	14,238	14,951	5677.85	5960.77	6258.92	6571.38	6900.46

RESOLUTION NO. 44-16

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT ADOPTING A PAY SCHEDULE IN ACCORDANCE WITH CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 570.5, AND RESCINDING RESOLUTION NO. 24-16

WHEREAS, the California Code of Regulations, Title 2, Section 570.5 requires the District's Board of Directors approve and adopt all pay schedules; and

WHEREAS, the Regulations require that the pay schedule be made public without reference to another document in disclosure of the pay rate; and

WHEREAS, by Resolution No. 24-16, the Board-adopted pay schedule was approved on May 17, 2016; and

WHEREAS, pursuant to District Code Section 6.10.010(C) the Board has the sole authority to approve job titles and compensation; and

WHEREAS, pursuant to the immediately preceding Board Resolution at this regular meeting of the Board of Directors on July 19, 2016, this Board approved and authorized execution of an agreement for personal services with Judy A. Zavadil as Engineering Services Manager ("The Agreement"); and

WHEREAS, the specific language of The Agreement establishes a new base salary to begin effective July 20, 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency in the counties of Alameda and Contra Costa, California, as follows:

- (1) That the attached pay schedule titled DSRSD Pay Schedule, set forth in Exhibit "A" attached hereto and incorporated herein by reference is approved and adopted, and

Res. No. 44-16

Resolution No. 24-16 is hereby rescinded and attached as Exhibit "B."

(2) That the pay schedule approved and adopted by this resolution shall be periodically updated by the Board of Directors, in accordance with the California Code of Regulations requirements.

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, counties of Alameda and Contra Costa, at its regular meeting held on the 19th day of July 2016, and passed by the following vote:

AYES: 5 - Directors Edward R. Duarte, Georgean M. Vonheeder-Leopold, Madelyne A. Misheloff, Richard M. Halket, D.L. (Pat) Howard

NOES: 0

ABSENT: 0


D.L. (Pat) Howard, President

ATTEST: Nicole Genzale
Nicole Genzale, District Secretary



Dublin San Ramon Services District

Summary & Recommendation

Agenda Item 10F

Reference Administrative Services Manager	Type of Action Accept Report(s)	Board Meeting of September 20, 2016
Subject Accept the Following Regular and Recurring Reports: Water Supply and Conservation, Warrant List, Upcoming Board Business, and Unexpected Asset Replacements		
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Minute Order <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Informational <input type="checkbox"/> Other REPORT: <input type="checkbox"/> Verbal <input type="checkbox"/> Presentation <input checked="" type="checkbox"/> Staff J. Archer <input type="checkbox"/> Board Member		

Recommendation:

Staff recommends the Board of Directors accept, by Motion, the attached regular and recurring reports.

Summary:

To maximize openness and transparency and to allow the Board to be informed about key aspects of District business and to provide direction when appropriate, the Board directed that various regular and recurring reports be presented for Board acceptance at regular intervals. This item is routinely presented to the Board at the second meeting of each calendar month.

Attachment 1 summarizes the current regular and recurring reports; the actual reports are themselves attachments to Attachment 1 as referenced below. Reports presented this month for acceptance are:

- Ref item A: Water Supply and Conservation
- Ref item C: Warrant List
- Ref item D: Upcoming Board Business
- Ref item N: Unexpected Asset Replacements

This item is regularly presented at the second Board meeting of the month.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Not Required	ORIGINATOR J. Archer	DEPARTMENT Admin Services	REVIEWED BY
ATTACHMENTS <input type="checkbox"/> None						
<input type="checkbox"/> Resolution <input type="checkbox"/> Minute Order <input type="checkbox"/> Task Order <input type="checkbox"/> Staff Report <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Cost <input type="checkbox"/> Funding Source \$0 A. B.						
Attachments to S&R 1. Summary of Regular and Recurring Reports 2. 3.						

SUMMARY OF REGULAR AND RECURRING REPORTS

Ref.	Description	Frequency	Authority	Last Acceptance	Acceptance at this Meeting?	Next Acceptance
A	Water Supply and Conservation Report	Monthly	Board Direction	August 2016	Yes	Oct 2016
B	District Financial Statements ¹			August 2016		Oct 2016
C	Warrant List					
D	Upcoming Board Business					
E	Low Income Assistance Program Report	Annually – Fiscal Year	Board Direction	July 2016		July 2017
F	Strategic Work Plan Accomplishments Report	Annually – Fiscal Year	Board Direction	July 2016		July 2017
G	Outstanding Receivables Report	Annually – Fiscal Year	District Code	July 2016		July 2017
H	Employee and Director Reimbursements greater than \$100 ²	Annually – Fiscal Year	CA Government Code	July 2016		July 2017
I	Utility Billing Adjustments	Annually – Fiscal Year	Board Direction	August 2015		August 2017
J	Annual Rate Stabilization Fund Transfer Calculation	Annually – After Audit	Board Direction Budget Accountability Policy (See Note A)	Nov 2015		Dec 2016
K	“No Net Change” Operating Budget Adjustments	April 2014			Before end of month after occurrence	
L	Capital Outlay Budget Adjustments	May 2016				
M	Capital Project Budget Adjustments	Oct 2014				
N	Unexpected Asset Replacements	Nov 2015		Yes		

Note A: For the fiscal year ending 2017, the totals for these reports are as follows:

Category	YTD	This Meeting	Total
“No Net Change” Operating Budget Adjustments	\$0	\$0	\$0
Capital Outlay Budget Adjustments	\$0	\$0	\$0
Capital Project Budget Adjustments	\$0	\$0	\$0
Unexpected Asset Replacements	\$0	\$56,396	\$56,396

¹ No Reports while prior fiscal year is being closed; report will resume in October with presentation of current year 1st Quarter.

² Reimbursements also reported monthly in the Warrant List (Item C). Presented to Board as separate agenda item.



DSRSD - Monthly Report on Water Supply

Reporting Month: August 2016

State Drought Regulations				DSRSD Compliance to State Regulations				Long Term Water Supply Factors at this stage of Water Year (September 2016)													
Executive Order B-29-15 & B-36-15				CA Drought Management Measures				DWR - SWP Allocation Available													
DSRSD Potable Reduction in Month, %				Drought Stage				60%													
May-16	Jun-16	Jul-16	Aug-16	Stage 1				Monthly Precipitation, % of Seasonal Avg to Date													
35.7%	32.5%	32.5%	27.4%	<table border="1"> <tr><td>Days per week irrig</td><td>7</td></tr> <tr><td>No. Complaints</td><td>6</td></tr> <tr><td>No. Follow-Ups</td><td>6</td></tr> <tr><td>No. Warnings</td><td>0</td></tr> <tr><td>No. Penalties</td><td>0</td></tr> </table>				Days per week irrig	7	No. Complaints	6	No. Follow-Ups	6	No. Warnings	0	No. Penalties	0	118%			
Days per week irrig	7																				
No. Complaints	6																				
No. Follow-Ups	6																				
No. Warnings	0																				
No. Penalties	0																				
Required State Potable Reduction, %				Northern Sierra Snowpack, % of Average				72%													
0%	0%	0%	0%	Lake Oroville Storage, % of Hist. Avg.				78%													
SBx7-7 (20% by 2020)				Zone 7 Potable Supply Situation =				100%													
Required gpcd				DWR Defined % Reduction				"Zone 7 is prepared to meet all projected 2016 demands."													
Baseline	2015	2020		<table border="1"> <tr><td>DWR Target, % per yr.</td><td>0.0%</td></tr> <tr><td>% Reduced vs 2013</td><td>35.2%</td></tr> </table>				DWR Target, % per yr.	0.0%	% Reduced vs 2013	35.2%	Preliminary Approval of 2016 Treated Water Request 2-19-16									
DWR Target, % per yr.	0.0%																				
% Reduced vs 2013	35.2%																				
DSRSD gpcd				YTD % Reduction																	
May-16	Jun-16	Jul-16	Aug-16	<table border="1"> <tr><td>May-16</td><td>Jun-16</td><td>Jul-16</td><td>Aug-16</td></tr> <tr><td>27.9%</td><td>29.0%</td><td>29.7%</td><td>29.3%</td></tr> </table>				May-16	Jun-16	Jul-16	Aug-16	27.9%	29.0%	29.7%	29.3%						
May-16	Jun-16	Jul-16	Aug-16																		
27.9%	29.0%	29.7%	29.3%																		

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Dublin San Ramon Services District

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From: 8/8/2016

To: 9/11/2016

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
08/08/2016	1660	00494 PERS	RETIREMENT: PAYMENT	92,815.16	92,815.16
08/08/2016	8024	05511 CALIFORNIA STATE	CHILD SUPPORT GARNISHMENT: PAYMENT	86.31	86.31
08/08/2016	607080816	01098 NATIONWIDE RETIREMENT SOLI	NATIONAL DEFERRED COMPENSATION: PAYMENT	44,867.04	44,867.04
08/09/2016	21922997	00558 IRS - PAYROLL TAXES	FEDERAL WITHHOLDING TAXES: PAYMENT	140,308.81	140,308.81
08/09/2016	592641152	00559 EDD - PAYROLL	CALIFORNIA STATE TAXES: PAYMENT	25,979.00	25,979.00
08/10/2016	1000730874	01111 CALPERS	AUGUST 2016 - ER CODE 0740 & 7316	196,859.05	196,859.05
08/11/2016	89987	03536 U S BANK/ CORP PMT SYSTEMS	ERGO CHAIR - WEISS	257.31	
			MAINTENANCE DIVISION TEAM MEETING REFRES	257.17	
			SHOP BAND SAW REPAIR	253.00	
			J. HAYES BACKFLOW PREVENTION WORKSHOP &	250.00	
			MISC ITEMS FOR FOD	247.12	
			NON SLIP MATS FOR VEHICLES BEDS/STORAGE	244.86	
			WIRELESS TELEPHONE HEADSET - CHIU	240.89	
			GE MEETING 07/20/16 - BBQ	239.56	
			PARTS/MATLS FOR BLDG T LAUNDRY ROOM	229.91	
			PARTS FOR BUILDING A FREEZER COOLER LINE	226.30	
			BIAGTAN - WORKSHOP FINANCIAL MGMT FOR SP	225.00	
			KEYBOARD TRAY ARM - J. ZAVADIL	223.65	
			2 DEWALT DCB119-12-VOLT MAX & 20-VOLT MA	221.91	
			OFFICE SUPPLIES: HEADSEAT	217.91	
			PARTS FOR KITCHEN IN BUILDING A	217.54	
			D. WINTON VISIT GLENMONT GLOBAL SOLUTION	208.27	
			PARTS FOR BUILDING A KITCHEN	197.98	
			PARTS FOR KITCHEN IN BUIDLING A	193.24	
			DSRSD LOGO - FABRIC BANNER	190.82	
			HAYES - BACKFLOW RECERT EXAM ON 8/12/16	180.00	

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Date	Check #	Vendor	Description	Amount Paid	Check Total
			PHOTOS FOR WEBSITE (WC) - 30 DAY SUBSCRI	179.00	
			J. ZAVADIL CWEA BIOSOLIDS MARTINEZ CONF	175.00	
			THREAD REPAIRING DIE FOR PS300C PUMP #3	159.96	
			16-R014 DERWA EFFLUENT WATER SAMPLING PA	158.87	
			OFFICE SUPPLIES: COPY PAPER, STICKIES, C	158.44	
			SUPPLIES FOR OPS DEPT BREAKFAST 7/21	149.96	
			CABINET FOR BUILDING A KITCHEN	147.93	
			STEPHENSON - UTILITY BRANDING NETWORK ME	137.96	
			OFFICE SUPPLIES: LABELER TAPES, DISINFEC	134.85	
			REPLT SHOP TOOLS	126.98	
			1 STANDARD SSL CERT -2 YR	125.98	
			GENERAL SUPPLIES FOR THE WWTP	125.27	
			09-6101 LUNCH CONSTRUCTION MEETING 07/19	120.66	
			SUPPLIES FOR 7/21 OPS DEPT BREAKFAST	269.64	
			QTY (2) DELL P1914S MONITORS FOR SCADA N	280.32	
			OFFICE SUPPLIES: STICKY NOTES, SPOONS, H	281.45	
			B CASTELLO MISAC 2016 CONFERENCE	300.00	
			WINDOW A/C FOR FOD SERVER ROOM	327.41	
			OFFICE SUPPLIES: CHAIRS	337.24	
			HIGHBACK DESK CHAIR	361.34	
			OUT OF WARRANTY REPAIR FOD ON CALL LAPTO	368.00	
			1 YR SUBSCRIPTION LYNDA.COM	375.00	
			ERGONOMIC CHAIR - CHIU	383.24	
			BLDG A - COUNTERTOP	434.25	
			LIFE VESTS FOR HARVESTING CREW	489.43	
			C. BRACKETT BACKFLOW PREVENTION WORKSHOP	500.00	
			QTY (3) SSD HARD DRIVES FOR CUSTOMER SER	501.71	
			OFFICE SUPPLIES: SPRIAL MEMO BOOKS, PRIN	534.96	
			ERGO SIT-STAND S. HALVERSON	542.03	

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			ERGO SIT STAND UNIT - V. CHIU	607.73	
			AWCA - REGISTRATION - 2016 FALL CONFEREN	695.00	
			IDS SOFTWARE UPDATE FOR LAPTOP (SCAN TOO	703.62	
			ERGONOMIC KEYBOARDS - PPE CACHE	711.14	
			LAWWMA: REPLT LIGHT FOR PUMP STATION BLD	725.94	
			DISHWASHER FOR THE EC LAB	780.41	
			A JOHNSON LODGING 06/26/16-06/30/16 ARCG	867.77	
			CROWN TROPHY PLEASANTON - 50 CHERRY PLAQ	1,806.75	
			OFFICE SUPPLIES: COPY PAPER	115.80	
			BEREVINO - NEW EMPLOYEE/TEAM BUILDING L	112.46	
			PARTS FOR KITCHEN IN BUILDING A	101.68	
			OFFICE SUPPLIES: DOCUMENT HOLDER, MOUSE	101.22	
			WWTP NFPA HAZMAT SIGNAGE	100.53	
			MULTIPLEX - COLOR BAR FILE FOLDER LABELS	99.12	
			HARVARD BUSINESS REVIEW ANNUAL SUBSCRIPT	99.00	
			OFFICE SUPPLIES: SCISSORS, COPY PAPER, C	96.52	
			LUNCH: LAB DIVISION FOR PRE-LAB AUDIT	92.36	
			WEBINAR - CONSENT BUILDING SOCIAL MEDIA	90.00	
			OFFICE SUPPLIES MICROSOFT KEYBOARD AND M	87.95	
			CWEA D. LEONARDO RENEWAL 7-31-16	86.00	
			BEARING FOR LOOP PUMP	85.37	
			QTY (1) REPLACEMENT AC BRICK FOR SURFACE	81.01	
			FUEL FOR TRUCK NO. 113	80.00	
			FUEL FOR TRUCK #77	80.00	
			TRUCK CRANE FUEL	80.00	
			16-R014 PANERA DERWA RWTF PHASE 2 MTG WW	79.19	
			NEW EMPLOYEES - POLO SHIRTS	77.73	
			(26.682G) DIESEL FOR UNIT #113	77.35	
			12 CANS PAINT	73.32	

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			NEW CABLE FOR CRANE VEHICLE #93	71.19	
			16-R014 DERWA EFFLUENT WATER SAMPLING IC	69.99	
			SUPPLIES FOR TRUCK 79 AND COGEN	69.94	
			MISC PARTS	62.38	
			IMPELLER KEY STOCK & SPRING PIN FOR PS30	56.95	
			OFFICE SUPPLIES: TAPE, BROCHURE BOND PAP	55.36	
			OFFICE SUPPLIES: POLY JACKETS & DIVIDERS	55.05	
			KEYBOARD & WRISTPAD - CHIU	51.44	
			ACWA- REGISTRATION - DIRECTOR G. V-L - R	50.00	
			DPE POWERNET UPS	48.67	
			OFFICE SUPPLIES: NOTEBOOKS, BATTERIES, C	48.27	
			LAWWMA: SUPPLIES FOR VAULT REPAIRS	47.56	
			GE MEETING 07/20/16 - BBQ	47.10	
			REBAR FOR MANHOLE LIDS - LAWWMA	46.37	
			GASOLINE - DO ENGINEERING SUV	44.28	
			BRACKET TO MOUNT CALIBRATION STATION ON	43.09	
			WASP SPRAY	41.52	
			CABLES FOR HEADSET - CHIU	39.64	
			TOILET FLUSH VALVES FOR STOCK	39.51	
			ENGINEERING SERVICES MANAGER INTERVIEW P	39.50	
			USB CAR CHARGER	38.30	
			PARTS/MATLS FOR BLDG A KITCHEN	36.07	
			8 1/2 X 14 CLEAR BINDING COVERS FOR LAB	35.88	
			DRINKING WATER FOR ELECTRIC SHOP AND TRU	35.76	
			GE MEETING 7/20/16 - BBQ	33.78	
			QTY (1) LOGITECH FULL SIZE ERGO MOUSE HE	32.84	
			SURGE PROTECTOR	32.82	
			OVERNIGHT PARKING ESRI CONFERENCE B TREP	32.00	
			PARTS/MATLS FOR BLDG A KITCHEN	29.55	

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			MORTOR FOR LAV STN 623+61	29.06	
			REPLT LEADS FOR FLUKE METER	28.84	
			SKINS FOR BLDG A KITCHEN CABINET	28.03	
			SNACKS	27.95	
			QTY (2) DVI-D VIDEO CABLE EXTENDERS HALV	26.92	
			GASOLINE - DO FORD SEDAN	26.51	
			GE MEETING 7/20/16 - BBQ	26.24	
			PRO SUBSCRIPTION (JULY 2016)	26.00	
			GE MEETING 7/20/16 - STYLE GUIDE QUIZ PR	25.02	
			FASTRACK REPLENISHING CHARGE JUNE '16	25.00	
			24 BASELINE BATTERIES FOR AUDIO EQUIPMEN	24.99	
			WALL REPAIR SUPPLIES - BLDG A	24.85	
			DRINKS & BAKED GOODS SCFI/SYNAGRO MTG	23.51	
			OFFICE SUPPLIES: PENS, RUBBER BANDS, COR	21.98	
			BLUE CARD STOCK PAPER FOR LAB	21.92	
			GENERAL SUPPLIES FOR THE WWTP	21.88	
			16-R014 DERWA EFFLUENT WATER SAMPLING PA	21.32	
			NOTARY BOND FILING	20.00	
			LUNCH ESRI CONFERENCE 06/29/16 B. TREPPA	18.25	
			DERWA: PISTON PACKING FOR MF AIR VALVE	16.12	
			AMAZON - SONY BLANK MICROCASSETTE TAPES	15.40	
			POWER SUPPLY FOR GAS MONITOR DOCKING STA	15.36	
			TAXI ESRI CONFERENCE 06/29/16 B. TREPPA	15.00	
			JB WELD FOR PS300C PUMP #3	14.46	
			REPLT BATTERY FOR DISTRICT CELL PHONE	14.25	
			GE MEETING 7/20/16 - BBQ	13.12	
			LAWWMA: MORTAR MIX FOR VAULT REPAIR	13.10	
			SUPPLIES FOR GENERAL EE MEETING 07/20/20	12.32	
			M. GALLARDO - GROUND TRANPORTATION TO 06	12.00	

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Date	Check #	Vendor	Description	Amount Paid	Check Total
			FLASH LIGHT BATTERIES	10.93	
			QTY (2) POWER CABLE EXTENDERS (1) USB EX	10.85	
			DONUTS FOR HEAT ILLNESS PREVENTION TRAIN	9.99	
			DONUTS FOR HEAT ILLNESS PREVENTION TRAIN	9.99	
			D. WINTON TRAVEL: NAPA-GLENMONT GLOBAL S	8.50	
			FAX SERVICE - JUNE 2016	7.95	
			SUGAR FOR COFFEE AREA - BLDG A	6.29	
			PARKING: BACWA MEETING 1 OF 2	4.00	
			PARKING: BACWA MEETING 2 OF 2	4.00	
			OFFICE SUPPLIES SQUARETRADE 2 YR PC PERI	3.62	
			RETURN WEED/GRASS ITEMS	-108.27	
			RETURN WEED/GRASS CONC-ITEMS	-108.27	
			HEADSET RETURNS	-339.90	22,968.18
08/11/2016	89988	06091 TRAINING CENTER ALAMEDA CC	BRACKETT - ALCO TRAINING COURSE 08/12/16	100.00	100.00
08/11/2016	89989	07510 ALL-CAL EQUIPMENT SERVICES	CRANE #16 REPAIR & RE-CERTIFICATION	2,080.00	2,080.00
08/11/2016	89990	01076 ALSCO INC	WWTP TOWEL SERVICE JUL '16	255.34	
			FOD TOWEL SERVICE JUL '16	144.80	
			DO TOWEL SERVICE JUL '16	67.20	467.34
08/11/2016	89991	02158 AMADOR VALLEY INDUSTRIES	JULY DUMPSTER RENTAL FOR FOD	338.55	338.55
08/11/2016	89992	02158 AMADOR VALLEY INDUSTRIES	DO GARBAGE SVC - FY 16/17 - JULY 2016	337.37	337.37
08/11/2016	89993	00057 ARMA INTERNATIONAL, INC.	ARMA - PROFESSIONAL MEMBERSHIP/VIVIAN CH	220.00	220.00
08/11/2016	89994	06211 ASSOCIATED SERVICES CO.	OPS DEPT HOT BEVERAGE SERVICE AUG '16	192.95	192.95
08/11/2016	89995	00622 AT&T	LAWWMA PS & SANLEANDRO DECHLOR STATION J	103.26	103.26
08/11/2016	89996	07714 PEJMAN AZARMINA	REFUND 1128 ARROWFIELD WAY	110.94	110.94
08/11/2016	89997	07108 BADAWI & ASSOCIATES	FYE2016 AUDIT PRELIMINARY	11,301.75	
			FYE2016 AUDIT PRELIMINARY	3,708.00	15,009.75

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08/11/2016	89998	07709 KAMAU BANKS	REFUND 4816 HIBERNIA DR	242.95	242.95
08/11/2016	89999	04473 BOGETTI WATER TRUCKS INC	REFUND METER # 64833112	804.91	804.91
08/11/2016	90000	07716 RAVINDER BOOREDDY	REFUND 2411 SOREN WAY	111.67	111.67
08/11/2016	90001	00092 BORGES & MAHONEY CO	PARTS FOR CHLORINE ANALYZERS	3,398.04	3,398.04
08/11/2016	90002	02217 BSK ASSOCIATES INC.	SAMPLE ANALYSES	730.00	730.00
08/11/2016	90003	07138 CALIFORNIA WATER TECHNOLO	FERROUS CHLORIDE DELIVERY ON 7/5/16	3,462.27	3,462.27
08/11/2016	90004	00118 CALTEST ANALYTICAL LAB	SAMPLE ANALYSES	184.30	184.30
08/11/2016	90005	01167 CITY OF DUBLIN	ENCROACHMENT PERMIT 7780 CLIFDEN CT., DU	326.00	326.00
08/11/2016	90006	06107 COGENT COMMUNICATIONS INC	INTERNET SERVICE - AUGUST 2016	50.00	50.00
08/11/2016	90007	00252 DONALD R. WHITE, TAX COLLEC	2016-2017 UNSECURED PROP TAX 941-2838-10	203.69	203.69
08/11/2016	90008	00277 EBMUD	WATER CONSUMPTION DATA REQUEST ORG 334 /	594.00	594.00
08/11/2016	90009	00280 ECOWATER SYSTEMS	LAB WATER SOFTENER EXCHANGE TANKS AUG '1	211.20	230.20
			RO TANKS (QTY 2) AUG '16	19.00	
08/11/2016	90010	00307 FAIRWAY EQUIPMENT & SUPPLY	BULKHEAD FITTINGS FOR HYPO STORAGE TANKS	331.93	331.93
08/11/2016	90011	00313 FASTSIGNS	PREMIUM SOLVENT DECALS "TRAILERS ONLY"	31.73	31.73
08/11/2016	90012	00314 FEDEX	WWTP: OVERNIGHT DELIVERY CHARGES JUL '16	46.71	46.71
08/11/2016	90013	07137 GOODYEAR COMMERCIAL TIRE	(4QTY) 255/70R16 WRL SRA 109S TIRES FOR	492.26	492.26
08/11/2016	90014	07711 SURYAPRAKASA GUTTA	REFUND 5151 CAMPION DR	130.90	130.90
08/11/2016	90015	00368 HACH COMPANY	6 DPD TOTAL REFILL VIAL	337.38	337.38
08/11/2016	90016	07715 KAREN HERANDEZ	REFUND 1204 CEDARWOOD LOOP	64.55	64.55
08/11/2016	90017	07628 XICHUN HONG	REFUND 8155 PEPPERTREE RD	46.82	46.82
08/11/2016	90018	07717 ANDREW HSU	REFUND 3566 SANDALFORD WAY	90.98	90.98

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08/11/2016	90019	07663 PINJIA HUANG	REFUND 3666 CINNAMON RIDGE RD	63.50	63.50
08/11/2016	90020	07523 ID ARCHITECTURE	16-A005 TO NO. 1 ARCHITECTURAL DESIGN SE	70,289.28	70,289.28
08/11/2016	90021	07481 J.N. ABBOTT DISTRIBUTOR, INC.	CO-GEN: D-A BLUE FLAME LUBE OIL	4,270.50	4,270.50
08/11/2016	90022	01225 KAESER COMPRESSORS, INC	DERWA: SPARE PARTS FOR UV AIR COMPRESSOR	1,497.77	1,497.77
08/11/2016	90023	01225 KAESER COMPRESSORS, INC	DERWA: AIR COMPRESSOR RENTAL FOR SAND FI	394.20	394.20
08/11/2016	90024	07330 LIBERTY PROCESS EQUIPMENT	REPLT CONNECTING ROD FOR FSL PUMP #1	1,409.93	1,409.93
08/11/2016	90025	00514 LIVERMORE-PLEASANTON FIRE	WWTP CUPA FIRE DEPT. INSPECTION FEE	2,476.00	2,476.00
08/11/2016	90026	07712 RUDY MACDONALD	REFUND 2933 CEDARWOOD LOOP	55.16	55.16
08/11/2016	90027	07264 MANPOWERGROUP US INC.	M. ZAKLAN: WE 07/17/16	409.64	409.64
08/11/2016	90028	00536 MC MASTER-CARR SUPPLY CO.	CORDED DRILL FOR FACILITY	174.24	174.24
08/11/2016	90029	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: WE 07/17/16	1,507.50	1,507.50
08/11/2016	90030	04231 MSC INDUSTRIAL SUPPLY CO	GAS CANS & FUNNELS FOR FLEET EQUIPMENT	126.32	126.32
08/11/2016	90031	04796 NAPA AUTO PARTS	WIRE FOR FLEET STOCK	61.30	
			ROCKER LED FOR UNIT #115 LIGHTING	8.22	
			COUPLER FOR SHOP REPAIR	4.60	
			LICENSE PLATE LIGHT FOR UNIT #86	4.37	78.49
08/11/2016	90032	07708 OCEAN GARDENS	REFUND 6513 REGIONAL ST	1,132.56	
			REFUND 6513 REGIONAL ST F/L	62.44	1,195.00
08/11/2016	90033	02109 ONE HOUR DELIVERY SERVICE,	ONE HOUR DELIVERY - BOD MAIL DELIVERY 7/	120.00	120.00
08/11/2016	90034	03535 ORO LOMA SANITARY DISTRICT	SPECIAL WASTE DISCHARGE PERMIT FEES - FY	700.23	700.23
08/11/2016	90035	00620 P G & E	PUMP STATION 200A ELEC - JULY 2016	9,751.01	
			DISTRICT OFFICE ELECTRICITY - JULY 2016	5,511.98	
			PUMP STATION R300B ELECTRICITY - JULY 20	1,698.06	
			RESERVOIR 3B W/PUMP STATION 4B ELECTRICI	1,229.09	

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			PUMP STATION 4A ELECTRICITY - JULY 2016	673.21	
			TO NO. 4; RESERVOIR 3B W/PUMP STN 4 ELEC	484.47	
			DO UTILITY BUILDING ELEC - JULY 2016	133.56	
			RESERVOIR R100 - DERWA TANK 1 ELECTRICIT	18.76	
			JOHNSON DRIVE STREETSCAPE ELECTRICITY -	12.32	
			ALAMO TRUNK SEWER ELECTRICITY - JULY 201	12.03	19,524.49
08/11/2016	90036	07666 PAYSMART USA	REFUND 7070 EMERSON LN	130.90	130.90
08/11/2016	90037	07713 JONATHAN PERRY	REFUND 449 WATSONIA CT	115.93	115.93
08/11/2016	90038	02095 PG&E	16-A002 ELECTRIC SERVICE RELOCATION FOR	2,000.00	2,000.00
08/11/2016	90039	04211 PLATT ELECTRIC SUPPLY	DERWA: FIXTURES FOR WEDECO UV AREA	1,005.85	
			BREAKER FOR CO-GEN STARTING COMPRESSOR	733.10	1,738.95
08/11/2016	90040	05475 PRESIDIO SYSTEMS, INC.	FY 2017 CCTV INSPECTION SERVICES FOR DEV	630.00	630.00
08/11/2016	90041	06444 RICHERT LUMBER	MATLS FOR TRENCHING BIO BED	197.67	197.67
08/11/2016	90042	05680 SDRMA	PROPERTY/LIABILITY PROGRAM 2015-16-PRORA	50.52	50.52
08/11/2016	90043	02698 SHAMROCK OFFICE SOLUTIONS	OVERAGE USAGE COLOR COPIES 07/06-08/05/1	418.47	418.47
08/11/2016	90044	07622 SITEONE LANDSCAPE SUPPLY	PARTS FOR REPAIRS	55.47	55.47
08/11/2016	90045	02654 STAINLESS DISTRIBUTORS	HEX BOLTS FOR PIPE FLANGE BOLTS REPLT	395.85	395.85
08/11/2016	90046	07194 STEVE HANSEN	REFUND METER # 67936439	863.81	863.81
08/11/2016	90047	01806 U.S. BANK	COPIER LEASE LAB/CUST SVC/ EXEC - AUGUST	645.73	645.73
08/11/2016	90048	00896 UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERT - ANNUAL RENEW	2,561.46	2,561.46
08/11/2016	90049	06702 UNIFIRST INC.	JUL 2016: FIRE RESISTANT UNIFORM SERVICE	497.52	497.52
08/11/2016	90050	03610 UPS FREIGHT	REDELIVERY CHARGE OF REPLT PLUG FOR EPS1	95.00	95.00
08/11/2016	90051	07140 USA FLEET SOLUTIONS	JUL 2016: FLEET GPS MONTHLY TRACKING FEE	1,644.05	1,644.05
08/11/2016	90052	00912 VALLEY CARE HEALTH SYSTEM	RESPIRATOR MEDICAL EVAL & AUDIOGRAM - LO	206.00	

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			RESPIRATOR MEDICAL EVALUATION - LEONARDO	206.00	
			RESPIRATOR MEDICAL EVAL & AUDIOGRAM - A.	206.00	
			RESPIRATOR MEDICAL EVAL & AUDIOGRAM - D.	206.00	
			RESPIRATOR MEDICAL EVAL & AUDIOGRAM - J.	206.00	
			RESPIRATOR MEDICAL EVAL & AUDIOGRAM - R.	206.00	
			RESPIRATOR MEDICAL EVAL & AUDIOGRAM - M.	206.00	
			RESPIRATOR MEDICAL EVAL & AUDIOGRAM - B.	206.00	
			RESPIRATOR MEDICAL EVAL & AUDIOGRAM - J.	206.00	
			RESPIRATOR MEDICAL EVAL & AUDIOGRAM - K.	206.00	
			RESPIRATOR MEDICAL EVAL & AUDIOGRAM - R.	146.00	
			DOT MEDICAL EXAM - D. LEONARDO	85.00	2,291.00
08/11/2016	90053	06004 VANGUARD CLEANING SYSTEM	JUL 2016: CUSTODIAL SERVICES AT THE DO A	1,675.00	1,675.00
08/11/2016	90054	00933 VWR INTERNATIONAL, INC.	WEIGHT 200G	257.64	
			CHEMICALS AND SUPPLIES	133.39	391.03
08/11/2016	90055	04061 WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES FOR STOCK	755.80	755.80
08/11/2016	90056	07710 SHEUNG HANG WONG	REFUND 3701 WHITWORTH DR	79.04	79.04
08/11/2016	90057	00987 ZONE 7 WATER AGENCY	JULY 2016 CONNECTION FEES	1,757,176.80	1,757,176.80
08/11/2016	90058	00710 AAI TERMITE & PEST CONTROL	PEST CONTROL FOR JULY @ 10653 DUBLIN BLV	45.00	
			PEST CONTROL FOR JULY @ FOD	45.00	90.00
08/11/2016	90059	03460 ACCO ENGINEERED SYSTEMS	II SERVICE CALL: NO AC IN BLDG B - SC #0001	1,422.34	1,422.34
08/11/2016	90060	00031 ALLIED FLUID PRODUCTS CORP	LAWWMA: (4QTY) GASKETS FOR MANHOLE COVER	697.74	697.74
08/11/2016	90061	01013 BARRETT BUSINESS SERVICES	W/E 7/17/16: J. MAINES	1,024.00	
			W/E 7/17: J. KAUFFMAN	929.28	
			W/E 7/17/16: J. CRIST	844.80	
			W/E 7/17: D. RODRIGUEZ	844.80	
			W/E 7/17/16: D. CALDEIRA	768.00	

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			W/E 7/17/16: S. AMARAL	563.20	
			W/E 7/17/16: C. HIVES	519.68	
			N. POON: WE 07/17/16	413.44	
			W/E 7/17/16: K. CORRIGAN	330.24	
			W/E 7/17/16: C. SCOTT	322.56	
			W/E 7/17/16: W. RHODES	291.84	
			W/E 7/17/16: P. BRICK JR.	222.72	
			W/E 7/17/16: K. KOLODZIE	215.04	
			W/E 7/17/16: R. CARDENAS	115.20	
			W/E 7/17/16: S. JENNE	107.52	
			W/E 7/17/16: S. MACHI	107.52	
			W/E 7/17/16: J. DOMINO	107.52	
			W/E 7/17/16: D. CALDEIRA	51.20	7,778.56
08/11/2016	90062	01013 BARRETT BUSINESS SERVICES	D. HESTER: WE 07/17/16	972.80	972.80
08/11/2016	90063	00103 C. OVERAA & CO.	PRIMARY CLARIFIER #3 - LEAK REPAIR	9,403.00	9,403.00
08/11/2016	90064	00216 DAIOHS U.S.A. INC.	FY 2017 HOT BEVERAGE SERVICE DO - AUGUST	131.11	131.11
08/11/2016	90065	06022 EDWARD DUARTE	DIRECTOR DUARTE - JULY 2016 EXPENSES	26.78	26.78
08/11/2016	90066	06114 EID, INC.	DSRSD ECM PROJECT OVERSIGHT	15,000.00	15,000.00
08/11/2016	90067	00299 ENVIRONMENTAL RESOURCE AS	PT DISSOLVED OXYGEN	188.03	188.03
08/11/2016	90068	00319 FISHER SCIENTIFIC	SODIUM CARBONATE 1N	67.97	67.97
08/11/2016	90069	04424 GRAYBAR ELECTRIC COMPANY	16-A005: ELE MATLS FOR COMMERCE CIRCLE B (3QTY) CUBICLE COOLING FAN FOR MCC-K AND	207.02	
				51.30	258.32
08/11/2016	90070	00473 KEMIRA WATER SOLUTIONS INC	PAX-XL8 (POLYANUMINUM CHLORIDE) DELIVERY	11,883.40	11,883.40
08/11/2016	90071	07493 MADELYNE MISHELOFF	DIRECTOR MISHELOFF JULY 2016 EXPENSES	156.58	156.58
08/11/2016	90072	00608 OFFICE TEAM	TEMP SVCS W/E 07/29/16 - MONTAGUE	772.00	772.00

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08/11/2016	90073	01293 PK SAFETY SUPPLY	CALIBRATION GAS FOR PERSONAL GAS MONITOR	339.45	339.45
08/11/2016	90074	01403 PRAXAIR DISTRIBUTION INC 186	CYLINDER RENTAL	66.08	66.08
08/11/2016	90075	00685 R.S. HUGHES CO., INC.	FALL PROTECTION EQUIPMENT - FOD	3,322.65	3,322.65
08/11/2016	90076	02470 SHRED-IT USA LLC	SHREDDING SERVICES FY 2017 - JULY 2016	343.20	343.20
08/11/2016	90077	00805 SUE STEPHENSON	STEPHENSON REIMB EXP FOR WOMEN'S LUNCH M	25.00	25.00
08/11/2016	90078	00762 TESTAMERICA LABORATORIES I	SAMPLE ANALYSES	26.50	
			SAMPLE ANALYSES	26.50	53.00
08/11/2016	90079	05026 UNIVAR USA INC.	SODIUM HYPOCHLORITE: WWTP ON 7/15/16	2,130.95	2,130.95
08/11/2016	90080	00937 W.W. GRAINGER, INC.	MISC SUPPLIES FOR FOD	189.60	189.60
08/11/2016	90081	03831 JACKIE YEE	YEE REIMB EXP FOR GAS DISTRICT VEHICLE	43.10	43.10
08/15/2016	8152016	03718 HR SIMPLIFIED	IRS 125 2016 POS/DCA/FSA	1,357.28	1,357.28
08/18/2016	90082	03460 ACCO ENGINEERED SYSTEMS II	DERWA: TXV REPLT FOR PS R200A A/C COMPRE	1,834.00	
			DERWA: PS R200A AC NOT WORKING - SC #000	273.50	2,107.50
08/18/2016	90083	01013 BARRETT BUSINESS SERVICES	D. HESTER: WE 07/24/16	1,196.80	
			D. RODRIGUEZ: W/O 7/24/16	844.80	
			J. CRIST: W/E 7/24/16	844.80	
			D. CALDEIRA: W/E 7/24/16	819.20	
			J. KAUFFMAN: W/E 7/24/16	802.56	
			S. AMARAL: W/E 7/24/16	563.20	
			W/E 7/24/16: C. HIVES	519.68	
			N. POON: WE 07/24/16	413.44	
			W/E 7/24/16: C. SCOTT	322.56	
			W/E 7/24/16: K. KOLODZIE	215.04	
			W/E 7/24: K. CORRIGAN	215.04	
			W/E 7/24/16: P. BRICK JR.	215.04	

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			W/E 7/24/16: W. RHODES	145.92	
			W/E 7/24/16: S. JENNE	107.52	
			W/E 7/24/16: J. DOMINO	107.52	
			R. CARDENAS: W/E 7/24/16	92.16	
			W/E 7/24/16: S. MACHI	72.96	7,498.24
08/18/2016	90084	03930 GEXPRO GENL SUPPLIES &	WWTP: GE GLOBAL CARE SUPPORT	8,884.62	
			LAWWMA: GE GLOBAL CARE SUPPORT	3,542.06	
			DERWA: GE GLOBAL CARE SUPPORT	959.79	13,386.47
08/18/2016	90085	04424 GRAYBAR ELECTRIC COMPANY	ELECTRICAL PARTS & SUPPLIES FOR SHOP STO	721.82	721.82
08/18/2016	90086	00608 OFFICE TEAM	TEMP SVCS W/E 08/12/16 - MONTAGUE	849.20	
			TEMP SVCS W/E 08/05/16 - MONTAGUE	540.40	1,389.60
08/18/2016	90087	00628 PACIFIC WATER RESOURCES	REPLT DAFT PRESSURIZATION PUMP VOLUTE	10,219.59	10,219.59
08/18/2016	90088	07722 SAMSARA NETWORKS INC.	REMOTE MONITORING OF EAST DUBLIN LIFT ST	3,273.25	3,273.25
08/18/2016	90089	04973 NATERCIA SAUCEDA	CASE ID FL364781: PAYMENT	111.23	111.23
08/18/2016	90090	00762 TESTAMERICA LABORATORIES I	SAMPLE ANALYSES	116.50	116.50
08/18/2016	90091	05026 UNIVAR USA INC.	SODIUM HYPOCHLORITE: WWTP ON 07/28/16	2,202.61	
			SODIUM HYPOCHLORITE: DERWA ON 07/20/16	1,830.84	4,033.45
08/18/2016	90092	04694 VULCAN MATERIALS CO	23.99 TONS OF ROCK BASE FOR REPAIRS	333.84	333.84
08/18/2016	90093	01719 A & M PRINTING, INC.	MULTI LANGUAGE HANG TAG	337.49	337.49
08/18/2016	90094	00021 AAF INTERNATIONAL	CARBON PANEL FILTERS FOR BLOWER BLDG UNI	1,830.16	1,830.16
08/18/2016	90095	01774 AIRGAS NCN	GAS SUPPLIES AND RENTAL	237.23	237.23
08/18/2016	90096	03597 ALAMEDA CTY ENVIRONMENTAL	HMBP/CUPA FEE TURNOUT 4	634.00	
			HMBP/CUPA FEE TURNOUT #5	634.00	
			HMBP/CUPA FEE FOR TURNOUT #2	634.00	
			HMBP/CUPA FEE FOR TURNOUT #1	634.00	2,536.00

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08/18/2016	90097	00058 ARROWHEAD MOUNTAIN SPRING	OPS DEPT BOTTLED WATER SERVICE JUL '16	184.33	184.33
08/18/2016	90098	00058 ARROWHEAD MOUNTAIN SPRING	LAB BOTTLED WATER 07/2016	61.01	61.01
08/18/2016	90099	01697 B & C TRUCK PARTS, INC	FILTERS FOR 503E CASE BACKHOE	104.91	
			TURN ROTORS FOR UNIT #82	90.00	194.91
08/18/2016	90100	07365 BILL'S ACE TRUCKBOX	TOOL BOX FOR UNIT 115	824.59	
			FRONT FLOOR LINER FOR UNIT #115	141.04	965.63
08/18/2016	90101	00092 BORGES & MAHONEY CO	4 BUFFER SOLUTION	733.02	733.02
08/18/2016	90102	01289 BURLINGAME ENGINEERS INC	15-W017 POLY TANK	2,822.34	2,822.34
08/18/2016	90103	05997 BURLINGTON SAFETY LAB	INSULATED GLOVES & TESTING	422.00	422.00
08/18/2016	90104	07138 CALIFORNIA WATER TECHNOLOGY	FERROUS CHLORIDE DELIVERY 07/20/16	3,430.74	3,430.74
08/18/2016	90105	01085 CALPERS LONG-TERM CARE PR	LONG-TERM CARE: PAYMENT	68.12	68.12
08/18/2016	90106	00105 CAL-STEAM	MISC PARTS	21.35	21.35
08/18/2016	90107	05196 COMCAST	BUSINESS TV BASIC 08/07/16-09/06/16	18.82	18.82
08/18/2016	90108	00208 CSRMA	DEDUCTIBLE RECOVERY/CLAIM FILE OPEN	25,725.37	
			DEDUCTIBLE RECOVERY/CLAIM FILE OPEN	8,952.43	
			DEDUCTIBLE RECOVERY/CLAIM FILE OPEN	555.80	35,233.60
08/18/2016	90109	07615 D. S. BAXLEY, INC.	16-A005 CARPET TILE DEMO REMOVE SEAL	3,550.00	3,550.00
08/18/2016	90110	00237 DERWA	DERWA JULY 2016 DSRSD SHARE	28,014.35	28,014.35
08/18/2016	90111	00314 FEDEX	OVERNIGHT DELIVERY CHARGES	620.49	620.49
08/18/2016	90112	02914 STATE OF CALIFORNIA FRANCHISE TAX BOARD	FRANCHISE TAX BOARD: PAYMENT	87.69	87.69
08/18/2016	90113	06865 FUTURE FORD OF CONCORD	BLOWER RESISTOR & AIR BAG SWITCH FOR UNI	105.13	
			GAS CAP ASSY FOR UNIT #43	17.48	122.61
08/18/2016	90114	03149 HDS WHITE CAP CONST SUPPLY	HYDRATION STIKS FOR SHOP	127.74	127.74

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08/18/2016	90115	00401 HOME DEPOT	DEWALT 20V & BATTERY	282.51	282.51
08/18/2016	90116	07231 HUFF CONSTRUCTION INC	UB Refund Cst #00066712	710.39	710.39
08/18/2016	90117	07652 HUNT & SONS, INC.	(650G) REG UNLEADED GAS	1,354.72	1,354.72
08/18/2016	90118	06166 KBA	COPIER FOD/ENGR/MAINT 07/01/16-07/31/16	395.15	
			REPAIR ON HR'S KYOCERA ALL IN ONE PRINTE	160.00	555.15
08/18/2016	90119	06341 KDW CONSTRUCTION	UB Refund Cst #00064236	463.39	463.39
08/18/2016	90120	02353 KELLY-MOORE PAINT CO., INC.	PAINTS FOR SAFETY OFFICER OFFICE (KATHY)	84.65	84.65
08/18/2016	90121	00509 LIEBERT CASSIDY WHITMORE	EMPLOYMENT RELATED LEGAL SERVICES (7/16)	1,710.00	
			EMPLOYMENT RELATED LEGAL SERVICES (7/16)	114.00	
			EMPLOYMENT RELATED LEGAL SERVICES (7/16)	57.00	
			EMPLOYMENT RELATED LEGAL SERVICES (7/16)	57.00	1,938.00
08/18/2016	90122	03958 LIVERMORE AUTO GROUP	(2QTY) SEAL FOR UNIT #82	32.52	32.52
08/18/2016	90123	05406 MAAS BROTHERS POWDER CO/	PAINTS FOR NEW GOLF CARTS & EQPT GALLERY	785.00	785.00
08/18/2016	90124	07264 MANPOWERGROUP US INC.	M. ZAKLAN: WE 07/24/16	323.40	323.40
08/18/2016	90125	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: WE 07/24/16	1,072.00	1,072.00
08/18/2016	90126	01650 MICROSOFT	QTY (2) SURFACE PRO 4, (2) TYPE COVERS,	3,560.56	3,560.56
08/18/2016	90127	04231 MSC INDUSTRIAL SUPPLY CO	PLANT SUPPLIES	159.59	
			SUNSCREEN PACKETS - DUBLIN RWFS	91.02	250.61
08/18/2016	90128	04796 NAPA AUTO PARTS	OIL FILTER, FIRST AID KIT & FIRE EXTINGU	89.71	
			AIR FILTER FOR UNIT #502E	15.99	
			GAS CAP FOR STOCK	13.63	
			FILTER & FUNNEL FOR UNIT #502E	8.15	127.48
08/18/2016	90129	01257 OMEGA INDUSTRIAL SUPPLY INC	BRAKE KLEEN	334.30	334.30
08/18/2016	90130	00620 P G & E	WWTP ELECTRICITY - JULY 2016 (TRUE-UP INV	528,211.53	

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			PUMP STATION R200B ELEC - AUGUST 2016	7,265.46	
			PUMP STATION R300A ELEC - JULY 2016	2,808.06	
			PUMP STATION 2B ELEC - JULY 2016	1,390.96	
			PUMP STATION 10A ELEC - JULY 2016	1,310.75	
			PUMP STATION 300A ELEC - JULY 2016	952.98	
			DISTRICT OFFICE GAS SERVICE - JULY 2016	284.60	
			DO UTILITY BUILDING GAS SVC - JULY 2016	13.39	542,237.73
08/18/2016	90131	04951 PLEASANTON TRUCKING	HAULING VULCAN MATERIAL FOR FOD 7-22-16	200.18	200.18
08/18/2016	90132	05475 PRESIDIO SYSTEMS, INC.	FY 2017 CCTV INSPECTION SERVICES FOR DEV	1,000.00	1,000.00
08/18/2016	90133	07707 RICE LAKE WEIGHING SYSTEMS	MEASUREMENT SUPPLIES AND CALIBRATION SER	56.00	56.00
08/18/2016	90134	01096 SHAPE INC	REPLT NETZSCH NM076SY02508B BARE SHAFT P	13,846.28	13,846.28
08/18/2016	90135	00774 SIEMENS INDUSTRY, INC	ENVIRONMENTAL CONTROLS SYSTEM QUARTERLY	19,092.00	19,092.00
08/18/2016	90136	00810 STUDIO BLUE REPROGRAPHICS	LAWWMA CABLE REPLACEMENT DOCUMENTS	235.21	
			16-A005 CONFORM DOCUMENT FIELD OPS BUILD	121.85	
			14-P026 BID DOCUMENTS	60.97	418.03
08/18/2016	90137	07142 TERRY'S TREE SERVICE, INC.	09-6101 REDWOOD TREE OPEN WINDOW FOR SCA	600.00	600.00
08/18/2016	90138	00862 TIFCO INDUSTRIES	GENERAL SUPPLIES FOR WWTP (NUTS & BOLTS)	639.16	639.16
08/18/2016	90139	07725 TRUCK NATION SCHOOL	J. HENDRYX COMMERCIAL LICENSE TRAINING 8	1,500.00	1,500.00
08/18/2016	90140	01806 U.S. BANK	COPIER LEASE LAB/CUST SVC/ EXEC - AUGUST	548.59	548.59
08/18/2016	90141	06129 DIRECTORATE RESOURCE MGM	JUL-SEP 16 EMERGENCY SVCS (FOD)	1,613.50	1,613.50
08/18/2016	90142	01222 UNITED STATES TREASURY	GARNISHMENT - IRS: PAYMENT	1,312.00	1,312.00
08/18/2016	90143	00556 UNITED WAY OF THE BAY AREA	UNITED WAY: PAYMENT	280.93	280.93
08/18/2016	90144	00912 VALLEY CARE HEALTH SYSTEM	RESPIRATOR MEDICAL EVAL & AUDIOGRAM - R.	206.00	
			RESPIRATOR MEDICAL EVAL & AUDIOGRAM - J	206.00	
			RESPIRATOR MEDICAL EVAL & AUDIOGRAM - A.	206.00	

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			RESPIRATOR MEDICAL EVAL & AUDIOGRAM - M.	206.00	
			RESPIRATOR MEDICAL EVAL - D. BONN	166.00	
			RESPIRATOR MEDICAL EVAL - D. TO	166.00	1,156.00
08/18/2016	90145	00920 VASCO ROAD LANDFILL	UNLOADING OF WWTP SOLIDS/GRIT AUG '16	816.90	816.90
08/22/2016	8026	05511 CALIFORNIA STATE	CHILD SUPPORT GARNISHMENT: PAYMENT	86.31	86.31
08/22/2016	8222016	03718 HR SIMPLIFIED	IRS 125 (POS, DCA, FSA)	3,500.25	3,500.25
08/22/2016	607082216	01098 NATIONWIDE RETIREMENT SOLI	NATIONAL DEFERRED COMPENSATION: PAYMENT	44,867.04	44,867.04
08/22/2016	1000742215	00494 PERS	RETIREMENT: PAYMENT	92,745.43	92,745.43
08/23/2016	40067359	00558 IRS - PAYROLL TAXES	FEDERAL WITHHOLDING TAXES: PAYMENT	135,426.91	135,426.91
08/23/2016	237463168	00559 EDD - PAYROLL	CALIFORNIA STATE TAXES: PAYMENT	25,077.33	25,077.33
08/25/2016	90146	01738 3T EQUIPMENT COMPANY INC.	MISC PARTS	57.27	57.27
08/25/2016	90147	01719 A & M PRINTING, INC.	BUSINESS CARDS - JUDY ZAVADIL	49.27	49.27
08/25/2016	90148	01545 AMADOR VALLEY PROPERTY MC	REFUND 3331 MONAGHAN ST	24.06	24.06
08/25/2016	90149	06552 BILLING SOLUTIONS INC. AMERI	AQUA HAWK ALERTING 09/01-10/01/16	2,083.00	2,083.00
08/25/2016	90150	07361 ANIXTER INC	COMMERCE CIRCLE DOORBELL INSTALLATION EQ	906.27	
			COMMERCE CIRCLE DOORBELL INSTALLATION EQ	78.61	984.88
08/25/2016	90151	00622 AT&T	C3 - TELE SVCS & USAGE THRU 08/12/16	2,077.13	
			C3 - CC DO T1 X 2 THRU 08/12/16	331.90	
			C3 - T1 WWTP TO PS300 DV THRU 08/12/16	243.70	
			C3 - T1 BUS FOD TO DO THRU 08/12/16	173.52	
			C3 - T1 SCADA FOD TO DO THRU 08/12/16	172.58	2,998.83
08/25/2016	90152	03813 AT&T CONFERENCING	16-A005 CONF CALL 07/27/16 COMMERCE CIRC	8.25	8.25
08/25/2016	90153	01676 BANK OF AMERICA	BANK CHARGES - JULY 2016	2,557.00	2,557.00
08/25/2016	90154	00091 BOLD, POLISNER, MADDOW, NEI	MONTHLY LEGAL SERVICES - 07/2016	15,419.76	15,419.76

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08/25/2016	90155	00092 BORGES & MAHONEY CO	PARTS FOR CL2 ANALYZER	33.89	33.89
08/25/2016	90156	00105 CAL-STEAM	PARTS FOR REPAIRS	281.31	281.31
08/25/2016	90157	00014 COUNTY OF ALAMEDA	FY 2017 FUELING - FOD/INSP/CFRS - JULY 2	3,589.14	3,589.14
08/25/2016	90158	00314 FEDEX	OVERNIGHT DELIVERY ROBERT PORR FIRDMAN R	52.75	52.75
08/25/2016	90159	06865 FUTURE FORD OF CONCORD	ROTOR ASY , HUB ASY & BRAKE KITS FOR UN DAMPER ASSY & SHOCK ABSORBERS FOR UNIT #	547.22 132.30	679.52
08/25/2016	90160	00352 GOLDEN STATE FLOW MEASURE	GSFM ENDPOINTS	37,843.20	37,843.20
08/25/2016	90161	03142 HI-LINE	AUTO PARTS FOR FLEET STOCK	858.04	858.04
08/25/2016	90162	07017 HYDROSCIENCE ENGINEERS, INC	TO NO. 3 TO AGMT DATED 3/9/14 - CW PROGR CITY OF PLEASANTON TASK ORDER NO. 4 15-R009 TO NO. 1 DESIGN AND CROSS CONNEC	9,317.98 4,383.98 1,163.65	14,865.61
08/25/2016	90163	00464 JWC ENVIRONMENTAL	HOUSING, 06IN CL 150FF - MUFFIN MONSTER	1,920.81	1,920.81
08/25/2016	90164	01225 KAESER COMPRESSORS, INC	DERWA: SERVICE CALL FOR SF AIR COMPRESSO	451.25	451.25
08/25/2016	90165	07193 LAI & ASSOCIATES	LAWWMA: GEOTECHNICAL CONSULTING LAWWMA: GEOTECHNICAL CONSULTING	3,616.92 3,610.98	7,227.90
08/25/2016	90166	07193 LAI & ASSOCIATES	FIELD DENSITY TESTING 7/30/16 @ 2559 CRA	739.68	739.68
08/25/2016	90167	05709 LESCURE COMPANY, INC.	PLUMBING AND INSTALLATION OF WWTP FUEL D	4,900.00	4,900.00
08/25/2016	90168	00509 LIEBERT CASSIDY WHITMORE	GENERAL LEGAL SERVICES (7/16)	1,970.50	1,970.50
08/25/2016	90169	07614 MAHLER CONSULTING SERVICE	T.O. NO. 2 TO AGMT DATED 5/19/16 - FYE 1	24,071.40	24,071.40
08/25/2016	90170	07264 MANPOWERGROUP US INC.	M. ZAKLAN: WE 07/31/16	344.96	344.96
08/25/2016	90171	00536 MC MASTER-CARR SUPPLY CO.	SHOP STOCK: RECHARGEABLE BATTERY PACK; D	122.50	122.50
08/25/2016	90172	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: WE 07/31/16	1,373.50	1,373.50
08/25/2016	90173	06383 MR. ROOTER PLUMBING	REPAIRS TO CUST METER @ 11739 JUAREZ LN.	531.82	531.82

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08/25/2016	90174	04231 MSC INDUSTRIAL SUPPLY CO	WELDING SUPPLIES	890.24	
			HALOTRON FIRE EXTINGUISHER - COMMERCE CI	246.27	
			HALOTRON FIRE EXTINGUISHER - COMMERCE CI	246.27	1,382.78
08/25/2016	90175	07726 MUNICIPAL RESOURCE GROUP	TEAM BUILDING & COMMUNICATION TRAINING -	1,939.64	1,939.64
08/25/2016	90176	04796 NAPA AUTO PARTS	BRAKLEEN & GLASS CLEANER FOR STOCK	86.40	
			FIRST AID KIT FOR UNIT #115	41.62	
			AIR FILTER FOR UNIT #107	13.80	
			UPHOLSTERY CLEANER WITH BRUSH FOR UNIT #	7.80	149.62
08/25/2016	90177	06596 NATIONAL PLANT SERVICES, INC	CCTV INSPECTION SERVICES THRU 07/31/16	67,777.77	67,777.77
08/25/2016	90178	02757 NATIONAL SAFETY COUNCIL	ANNUAL NSC MEMBERSHIP	602.00	602.00
08/25/2016	90179	02109 ONE HOUR DELIVERY SERVICE	ONE HOUR DELIVERY - BOD MAIL DELIVERY 7/	120.00	120.00
08/25/2016	90180	03535 ORO LOMA SANITARY DISTRICT	16/17 PERMIT FEE FOR SWDP NO. SDP-201623	696.30	696.30
08/25/2016	90181	00620 P G & E	LAWWMA PS FEEDER A AUG '16	37,730.64	
			PUMP STATION 20B ELEC - JULY 2016	10,998.68	
			PUMP STATION R20 ELEC - AUGUST 2016	8,457.10	
			LAWWMA PS FEEDER B AUG '16	3,200.88	
			FSL AERATORS; LAB HVAC; FLEET - JULY 201	2,026.75	
			LAWWMA PIPELINE & LIVERMORE LINE AUG '16	454.89	
			RESERVOIR 10B ELECTRICITY - AUGUST 2016	71.27	
			ALTITUDE VALVE (RES 10B) ELEC - AUGUST 2	9.86	62,950.07
08/25/2016	90182	05475 PRESIDIO SYSTEMS, INC.	FY 2017 CCTV INSPECTION SERVICES FOR DEV	2,284.50	2,284.50
08/25/2016	90183	07412 PURETEC	DI WATER SYSTEM MAINTENANCE	130.00	
			DI WATER SYSTEM MAINTENANCE	76.00	206.00
08/25/2016	90184	04105 R&B COMPANY	PARTS FOR REPAIRS	575.97	575.97
08/25/2016	90185	02466 RICOH AMERICAS CORP	COPIER LEASES MAIL RMS, HR/FIN SEPTEMBER	699.28	

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			COPIER LEASES MAIL RMS, HR/FIN SEPTEMBER	416.24	
			COPIER LEASES MAIL RMS, HR/FIN SEPTEMBER	389.24	1,504.76
08/25/2016	90186	06345 RON DUPRATT FORD	2016 FORD F-450 DRW 4X2 REGULAR CAB - UN	100,308.68	100,308.68
08/25/2016	90187	05449 SAMBA HOLDINGS, INC.	MONTHLY DMV REPORTING - 7/16	176.49	176.49
08/25/2016	90188	00756 SECURITY ETC.	SECURITY SYSTEM MONITORING - 7035 COMMER	65.00	65.00
08/25/2016	90189	00779 SIGMA-ALDRICH, INC.	LABORATORY SUPPLIES AND CHEMICALS	280.19	280.19
08/25/2016	90190	07655 SUEZ TREATMENT SOLUTIONS	DERWA: UV SYSTEM - BALLASTS, FANS, LCA &	7,870.60	7,870.60
08/25/2016	90191	00825 SWRCB	SWRCB CERT RENEWAL FOR C. BRACKETT	60.00	60.00
08/25/2016	90192	00829 T & T VALVE & INSTRUMENTS IN	DERWA: (10QTY) MODULATING AR CTRL VALVES	1,588.86	1,588.86
08/25/2016	90193	07677 TITUS INDUSTRIAL GROUP INC.	(13QTY) MANHOLE COVERS; TWISTLIFT OPENIN	18,870.84	18,870.84
08/25/2016	90194	00872 TRANSCAT	TOOL: FLUKE OMM FOR JERRY MILLER	339.00	339.00
08/25/2016	90195	00903 UNITED RENTALS, INC.	PROPANE	416.80	416.80
08/25/2016	90196	07263 C/O NWRI UTILITY BRANDING NE	ANNUAL MEMBERSHIP DUES (9/1/16- 8/31/17)	5,000.00	5,000.00
08/25/2016	90197	00914 VALLEY PLUMBING HOME CTR, I	2015-16 BACKFLOW TESTING FOR DISTRICT BI	917.00	917.00
08/25/2016	90198	06004 VANGUARD CLEANING SYSTEMS	AUG 2016: CUSTODIAL SERVICES AT THE DO A	1,675.00	1,675.00
08/25/2016	90199	04112 CONSULTING VINNEDGE ENVIR	16-S019 TO NO. 1 ENV COMPLIANCE NORRIS C	1,680.00	1,680.00
08/25/2016	90200	00933 VWR INTERNATIONAL, INC.	CHEMICALS AND SUPPLIES	34.49	34.49
08/25/2016	90201	00987 ZONE 7 WATER AGENCY	JULY TREATED WATER SERVICE	1,187,670.96	1,187,670.96
08/25/2016	90202	03460 ACCO ENGINEERED SYSTEMS II	16-A005: CHECK CHILLER @ COMMERCE CIRC B	836.00	836.00
08/25/2016	90203	00994 AGILENT TECHNOLOGIES, INC.	LAB CHEMICALS AND SUPPLIES	230.50	230.50
08/25/2016	90204	00031 ALLIED FLUID PRODUCTS CORP	PUMP COVER GASKETS & MECHL SEAL REBUILDS	1,152.35	
			FSL HARVESTING: HOSE FOR INJECTOR	542.03	
			LAWWMA: MANWAY COVER GASKETS FOR STN 193	179.25	1,873.63

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08/25/2016	90205	01013 BARRETT BUSINESS SERVICES	J. KAUFFMAN: W/E 8/5/16 J. MAINES: W/E 7/31/16 J. CRIST: W/E 7/31/16 D. HESTER: WE 07/31/16 D. RODRIGUEZ: W/E 7/31/16 D. CALDEIRA: W/E 7/31/16 C. HIVES: W/E 7/31/16 S. MACHI: W/E 7/31/16 N. POON: WE 07/31/16 C. SCOTT: W/E 7/31/16 S. AMARAL: W/E 7/31/16 P. BRICK JR.: W/E 7/31/16 W. RHODES: W/E 7/31/16 S. JENNE: W/E 7/31/16 K. KOLODZIE: W/E 7/31/16 J. DOMINO: W/E 7/31/16 R. CARDENAS: W/E 7/31/16	1,239.04 1,024.00 844.80 832.00 742.40 614.40 519.68 414.72 413.44 322.56 281.60 215.04 215.04 215.04 107.52 107.52	8,323.84
08/25/2016	90206	00085 RHODORA BIAGTAN	BIAGTAN REIMB EXP FOR CSDA AND SWRCB MTG BIAGTAN REIMB EXP FOR VOICE RECOGNITION	93.06 44.95	138.01
08/25/2016	90207	06202 CHARLIE BRACKETT	BRACKETT REIMB DISTRICT REQUIRED TRAININ	33.46	33.46
08/25/2016	90208	02623 ROBERT BROUH	BROUGH REIMB EXP FOR WASTEQUIP PICK UP	31.32	31.32
08/25/2016	90209	01623 EAST BAY DISCHARGERS AUTH	ASSESS ANNUAL PRINCIPAL & INTEREST	411,248.00	411,248.00
08/25/2016	90210	04691 INC. EQUIFAX INFORMATION SVI	EQUIFAX	614.18	614.18
08/25/2016	90211	00335 LEVI FULLER	FULLER REIMB EXP FOR 2016 CASA CONFERENCE	129.60	129.60
08/25/2016	90212	03146 MICHELLE GALLARDO	GALLARDO REIMB EXP FOR CSRMA BOARD MEETI	7.00	7.00
08/25/2016	90213	03594 BONNIE GASKIN	GASKIN COMPUTER LOAN REIMBURSEMENT FOR O	89.46	89.46

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08/25/2016	90214	04424 GRAYBAR ELECTRIC COMPANY	ELE PARTS/SUPPLIES FOR BLDG D BATHROOM R DERWA: WEDECO EXTERIOR LIGHT FIXTURE PRO LIGHT FIXTURES FOR BLDG D BATHROOM REMOD	345.15 159.21 106.24	610.60
08/25/2016	90215	00365 RAJ GUMBER	GUMBER REIMB EXP FOR CWEA + SILICON VAL	30.00	30.00
08/25/2016	90216	01242 INFO SEND, INC	INFOSEND STATEMENTS	275.59	275.59
08/25/2016	90217	00473 KEMIRA WATER SOLUTIONS INC	POLYANALUMINUM CHLORIDE FOR DERWA 07/31/16	12,373.78	12,373.78
08/25/2016	90218	05491 TODD MILLISON	MILLISON COMPUTER LOAN	444.35	444.35
08/25/2016	90219	00608 OFFICE TEAM	TEMP SVCS W/E 08/19/16 - MONTAGUE	887.80	887.80
08/25/2016	90220	04553 PACHECO BROTHERS GARDENI	MONTHLY LANDSCAPE MTCE DISTRICT FACILITI MONTHLY LANDSCAPE MTCE COMMERCE CIRCLE A REPAIR MISC. COMPONENTS @ DLD SITE REPLACED VALVE STUCK IN THE ON POSITION LANDSCAPE MAINTENANCE - DERWA AUG '16	3,470.00 390.00 383.00 375.00 75.00	4,693.00
08/25/2016	90221	00805 SUE STEPHENSON	STEPEHENSON REIMB EXP AT 2016 CASA 08/10	640.89	640.89
08/25/2016	90222	00843 THE COVELLO GROUP INC	T.O. NO. 1 TO AGMT DATED 5-19-16 DEVELOP 12-P003 TO NO. 3 CM SERVICES JULY 2016	22,920.00 4,100.00	27,020.00
08/25/2016	90223	03733 SARA TOM	TOM REIMB EXP FOR POSTAGE	2.60	2.60
08/25/2016	90224	05026 UNIVAR USA INC.	SODIUM HYPOCHLORITE: WWTP ON 08/05/16	2,109.41	2,109.41
08/25/2016	90225	00937 W.W. GRAINGER, INC.	HYDRAULIC DOOR CLOSER FOR BLDG D STRETCH WRAP	621.55 87.21	708.76
08/25/2016	90226	06643 WEIR TECHNICAL SERVICES	MANAGEMENT SERVICES - JULY 2016	3,942.38	3,942.38
08/29/2016	8292016	03718 HR SIMPLIFIED	IRS 125 2016 (POS)	1,472.77	1,472.77
08/31/2016	83116	06456 CIGNA GROUP INSURANCE	8/16 - EE LIFE & DISABILITY INSURANCE PR	9,762.27	9,762.27
09/01/2016	90227	01719 A & M PRINTING, INC.	PRINTING SERVICES - BILL INSERT LANDSCAP	1,364.13	

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			PRINTING - DROUGHT UPDATE FLYER	248.71	1,612.84
09/01/2016	90228	00019 A-1 ENTERPRISES	LAWWMA: WEEKLY STREET SWEEPING JUL '16	275.00	
			WWTP RESIDENTIAL RW FILL STATION: PORTAP	236.46	511.46
09/01/2016	90229	01482 AAA LOCKSMITHS	KEYS FOR PUMP STATION 4B	16.43	16.43
09/01/2016	90230	00021 AAF INTERNATIONAL	AIR FILTERS	1,707.62	1,707.62
09/01/2016	90231	07732 BINDU AMAR	REFUND 7779 KELLY CANYON DR	85.99	85.99
09/01/2016	90232	06349 ARCSINE ENGINEERING	09-6101 TO NO. 2 SCADA CONSTRUCTION THRU	50,141.65	50,141.65
09/01/2016	90233	00622 AT&T	LAWWMA PS PHONE & DSL AUG '16	323.90	323.90
09/01/2016	90234	00092 BORGES & MAHONEY CO	METERING PUMP FOR TURN-OUT 2 FLUORIDE	1,293.91	1,293.91
09/01/2016	90235	05404 CALIFORNIA FIRST AID & SAFTE	FIRST AID KIT MAINTENANCE - WWTP	250.32	
			FIRST AID KIT MAINTENANCE - DO	143.99	
			FIRST AID KIT MAINTENANCE - LAWWMA	66.36	460.67
09/01/2016	90236	07138 CALIFORNIA WATER TECHNOLO	FERROUS CHLORIDE ON 08/07/16	3,318.87	3,318.87
09/01/2016	90237	03000 CALIFORNIA-NEVADA SECTION-/-	KHAW CA-NV AWWA CERTIFICATE RENWAL	50.00	50.00
09/01/2016	90238	01085 CALPERS LONG-TERM CARE PR	LONG-TERM CARE: PAYMENT	68.12	68.12
09/01/2016	90239	07729 ALEJANDRO CAPIATO	REFUND 1427 ASTERBELL DR	100.96	100.96
09/01/2016	90240	07734 ALAN CHEN	REFUND 7397 DALMALLY LN	110.94	110.94
09/01/2016	90241	01167 CITY OF DUBLIN	ANNUAL FACILITY PERMIT - DO	157.00	157.00
09/01/2016	90242	00229 DELL MARKETING LP	QTY (8) DELL OPTIPLEX XE2 SCADA DESKTOP	8,767.94	8,767.94
09/01/2016	90243	06283 STATE OF CALIFORNIA DEPART	STEVEN DELIGHT - PROF ENG CERT RENEWAL 2	115.00	115.00
09/01/2016	90244	04991 EISENBERG, OLIVIERI & ASSOC.	NPDES PERMIT RENEWAL ASSISTANCE	5,913.06	5,913.06
09/01/2016	90245	00307 FAIRWAY EQUIPMENT & SUPPLY	PLUMBING PARTS FOR HYPO STORAGE PUMPING	2,732.83	
			PLUMBING PARTS FOR SLUDGE GRINDER PIPING	1,790.84	

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			(4QTY) BALL VALVE FOR NEW GRIT & RAG BIN	1,753.24	
			EXPANDED METAL FOR BIRD DETERRENTS ON EP	901.45	
			THERMOSTAT KITS FOR FUEL SKID	329.98	7,508.34
09/01/2016	90246	02656 FASTENAL COMPANY	NITRILE GLOVES - PPE	277.36	
			HIGH VIS VESTS AND GLASSES	144.38	421.74
09/01/2016	90247	00314 FEDEX	WWTP: OVERNIGHT DELIVERY CHARGES AUG '16	30.86	
			16-A005 GROUND SHIPPING STUDIO BLUE TO C	7.97	38.83
09/01/2016	90248	02914 STATE OF CALIFORNIA FRANCHI	FRANCHISE TAX BOARD: PAYMENT	187.69	187.69
09/01/2016	90249	06865 FUTURE FORD OF CONCORD	HUB ASY, SEAL ASY & PAD FOR UNIT #90	288.57	288.57
09/01/2016	90250	03900 GARTON TRACTOR INC	DLD HARVESTING: TRACTOR RENTAL AUG '16	5,528.25	5,528.25
09/01/2016	90251	00368 HACH COMPANY	EC - PROBES (QTY 2) & STORAGE SOLUTION (567.22	567.22
09/01/2016	90252	07733 MICHAEL HANSEN	REFUND 8715 AUGUSTA CT	55.16	55.16
09/01/2016	90253	06549 HATTON CRANE & RIGGING INC.	16-P030: 80-TON CRANE RENTAL FOR EPS 2 P	1,210.00	1,210.00
09/01/2016	90254	03149 HDS WHITE CAP CONST SUPPLY	24"X24" FIRE RATED INSULATED ACCESS DOOR	214.06	214.06
09/01/2016	90255	07735 FAYAZ IBRAHIM	REFUND 5407 IRON HORSE PKWY	89.38	89.38
09/01/2016	90256	07460 KEESEE TANK COMPANY INC.	15-W017 VERTICAL TANK	10,584.20	10,584.20
09/01/2016	90257	07736 DAVE KONESKY	REFUND 4824 HIBERNIA DR	124.49	124.49
09/01/2016	90258	07730 DANIEL LONGNECKER	REFUND 2735 PAIGE WAY	145.87	145.87
09/01/2016	90259	04452 LOWE'S	MISC SUPPLIES FOR FOD	60.29	60.29
09/01/2016	90260	00344 LUCITY INC.	FY17 CONSTANT CONNECTION PROGRAM RENEWAL	17,561.24	17,561.24
09/01/2016	90261	03127 LUHDORFF & SCALMANINI	ANNUAL MONITORING REPORT - PROF SRVCS	1,322.50	1,322.50
09/01/2016	90262	07264 MANPOWERGROUP US INC.	M. SCULL: WE 08/07/16	747.20	
			M. ZAKLAN: WE 08/07/16	409.64	1,156.84

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09/01/2016	90263	05368 JOHN MARCHAND	SPECIAL BOARD MTG ATTENDANCE - 08/15/16	50.00	50.00
09/01/2016	90264	00536 MC MASTER-CARR SUPPLY CO.	RECHARGEABLE BATTERIES FOR PLANT STOCK	48.04	48.04
09/01/2016	90265	07739 PETER McDOWELL	REFUND 6119 BAY HILL CT	144.26	144.26
09/01/2016	90266	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: WE 08/07/16	1,407.00	1,407.00
09/01/2016	90267	06472 MRL GROUP	REFUND 11194 BAY LAUREL ST	204.42	204.42
09/01/2016	90268	04796 NAPA AUTO PARTS	RETURN: WIPER BLADE REFILL FOR UNIT #521	-5.02	
			TIRE SEALANT & BULBS FOR FLEET STOCK	70.73	
			GLADHAND & AIR BRAKE COIL FOR UNIT #601T	44.73	
			ALARM & SILICONE SPRAY FOR UNIT #109	33.57	
			ALUMASEAL STOP LEAK FOR FLEET STOCK	9.82	153.83
09/01/2016	90269	07100 ARNE OLSON	SPECIAL BOARD MTG ATTENDANCE - 08/15/16	50.00	50.00
09/01/2016	90270	00620 P G & E	MISC PUMP STNS; DUBLIN LIFT STN; COMMERC	17,805.62	
			PUMP STATION 300C ELEC - AUGUST 2016	4,053.28	
			TO NO. 4; RES 3B W/PS 4B ELEC - AUGUST 2	1,613.08	
			RESERVOIR R200 DERWA TANK 2 ELEC - AUGUS	44.24	23,516.22
09/01/2016	90271	07737 FENG PAN	REFUND 5293 ASPEN ST	146.51	146.51
09/01/2016	90272	06023 JERRY PENTIN	SPECIAL BOARD MTG ATTENDANCE - 08/15/16	50.00	50.00
09/01/2016	90273	04211 PLATT ELECTRIC SUPPLY	SPARE REPLACEMENT PUMP MOTOR SOFTSTART	2,913.40	
			SPARE CONTROLLER 24V POWER SUPPLIES	1,645.83	
			PARTS FOR CO-GEN SWITCHGEAR BREAKER #3	189.71	4,748.94
09/01/2016	90274	00663 PLEASANTON GARBAGE SVC IN	TRANSPORT SOLIDS/GRIT SCREENINGS JUL '16	4,410.55	4,410.55
09/01/2016	90275	05543 ADMINISTRATORS (PBIA) PREFE	SEPTEMBER 2016 - DENTAL	21,484.00	21,484.00
09/01/2016	90276	04105 R&B COMPANY	15 2-1/2 MHT X 2 HIP HOSE ADAPTERS	837.68	837.68
09/01/2016	90277	06345 RON DUPRATT FORD	2016 FORD F-350 SUPER DUTY XL DRW 4X2 RE	48,299.46	48,299.46

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09/01/2016	90278	04734 ROSEMOUNT ANALYTICAL	PH ANALYZER FOR PLEASANTON INFLUENT CHAN	2,844.67	2,844.67
09/01/2016	90279	07172 ROUX ASSOCIATES INC.	DLD TO NO. 3 CLOSURE COST ESTIMATE THRU	763.20	763.20
09/01/2016	90280	00810 STUDIO BLUE REPROGRAPHICS	12-P003 BID DOCUMENTS	101.67	101.67
09/01/2016	90281	07731 SUNNY TEO	REFUND 307 VIOLETTA CT	120.92	120.92
09/01/2016	90282	00848 THE LIGHTHOUSE	STROBES FOR UNITS #116 & #117	865.93	865.93
09/01/2016	90283	00903 UNITED RENTALS, INC.	PROPANE GAS FOR FORKLIFT	277.65	277.65
09/01/2016	90284	03245 UNITED SITE SERVICES OF	DUBLIN RESIDENTIAL RW FILL STATION: JUL	279.72	279.72
09/01/2016	90285	01222 UNITED STATES TREASURY	GARNISHMENT - IRS: PAYMENT	1,312.00	1,312.00
09/01/2016	90286	00556 UNITED WAY OF THE BAY AREA	UNITED WAY: PAYMENT	280.93	280.93
09/01/2016	90287	00912 VALLEY CARE HEALTH SYSTEM	RESPIRATOR MEDICAL EVAL & AUDIOGRAM - J. RESPIRATOR MEDICAL EVAL & AUDIOPGRAM - R. RESPIRATOR MEDICAL EVAL & AUDIOGRAM - HA RESPIRATOR MEDICAL EVAL & ADUIOGRAM - HE RESPIRATOR MEDICAL EVAL & AUDIOGRAM J. K RESPIRATOR MEDICAL EVALUATION - C. BRACK RESPIRATOR MEDICAL EVALUATION - FULLER RESPIRATOR MEDICAL EVAL - F. KHAW RESPIRATOR MEDICAL EVAL & AUDIOGRAM - B. DOT MEDICAL EXAM - D. PETTINICHIO AUDIOGRAM - R. PENA	206.00 206.00 206.00 206.00 206.00 166.00 166.00 166.00 146.00 85.00 40.00	1,799.00
09/01/2016	90288	06285 VALLEYCREST LANDSCAPE DEV	15-R009 RETENTION RELEASE	24,322.07	24,322.07
09/01/2016	90289	00920 VASCO ROAD LANDFILL	UNLOADING OF WWTP SOLIDS/GRIT AUG '16	816.90	816.90
09/01/2016	90290	00924 VERIZON WIRELESS	CELL PHN SVC AND EQUIPMENT CHARGES 07/04	3,656.24	3,656.24
09/01/2016	90291	07738 DC WEI	REFUND 5314 S DUBLIN RANCH DR	147.24	147.24

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09/01/2016	90292	07021 BOB WOERNER	SPECIAL BOARD MTG ATTENDANCE - 08/15/16	50.00	50.00
09/01/2016	90293	07728 CHUNLIN XU	REFUND 2014 POINSETTIA ST	193.27	193.27
09/01/2016	90294	00710 AAI TERMITE & PEST CONTROL	LAWWMA: TERMITE & PEST CONTROL AUG '16	74.00	74.00
09/01/2016	90295	00031 ALLIED FLUID PRODUCTS CORP	LAWWMA: MANWAY GASKETS FOR STN 193+08	60.59	60.59
09/01/2016	90296	01013 BARRETT BUSINESS SERVICES	J. MAINES: W/E 8/7/16 J. KAUFFMAN: W/E 8/7/16 D. CALDEIRA: W/E 8/7/16 J. CRIST: W/E 8/7/16 D. RODRIGUEZ: W/E 8/7/16 S. AMARAL: W/E 8/7/16 C. HIVES: W/E 8/7/16 N. POON: WE 08/07/16 P. BRICK JR.: W/E 8/7/16 K. CORRIGAN: W/E 8/7/16 C. SCOTT: W/E 8/7/16 J. DOMINO: W/E 8/7/16 K. KOLODZIE: W/E 8/7/16 R. CARDENAS: W/E 8/7/16 W. RHODES: W/E 8/7/16	1,024.00 929.28 896.00 844.80 844.80 563.20 546.56 413.44 345.60 322.56 322.56 107.52 107.52 107.52 107.52 7,482.88	
09/01/2016	90297	00085 RHODORA BIAGTAN	BIAGTAN REIMB EXP AT CLEAN WATER TEAM ME	99.30	99.30
09/01/2016	90298	03614 CAROLLO ENGINEERS	16-R014 TO NO. OC-19 PROFESSIONAL SERVIC 16-S021 TO OC-20 ENGINEERING DESIGN SERV 16-A002 TO OC-22 DUBLIN BLVD LIFT STATIO DERWA TO NO. OC-6 PLEASANTON POTABLE CON 16-S021 TO OC-20 ENGINEERING DESIGN SERV 14-W007 TO NO. OC-18 WATER MASTER PLAN A 12-P003 TO OC-1 BID DOCUMENT PREPARATION	266,793.81 41,752.15 31,682.77 14,024.60 13,330.88 6,111.50 5,130.35	

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			16-S019 TO OC-4 DAVONA-BERWICK SEWER DES	3,441.63	382,267.69
09/01/2016	90299	00216 DAIQHS U.S.A. INC.	FY2016 HOT BEVERAGE SERVICE DO - SEPTEMB	131.11	131.11
09/01/2016	90300	07205 GLENMOUNT GLOBAL SOLUTION	09-6101 PP#11 07/01/16-07/31/16	51,139.44	51,139.44
09/01/2016	90301	04424 GRAYBAR ELECTRIC COMPANY	LED LIGHT FIXTURES FOR WWTP	9,934.46	
			ELE PARTS/SUPPLIES FOR STOCK	1,401.18	
			(10QTY) CLASS CC TIME DELAY REJECTION FU	113.38	11,449.02
09/01/2016	90302	01242 INFO SEND, INC	MAILING - BILL INSERT: ANNUAL WATER QUAL	19.27	19.27
09/01/2016	90303	00439 IUOE LOCAL 39	LOCAL 39 UNION DUES: PAYMENT	4,691.21	4,691.21
09/01/2016	90304	01115 AARON JOHNSON	JOHNSON REIMB EXP FOR INFO ASSET MGMNT S	25.07	25.07
09/01/2016	90305	00473 KEMIRA WATER SOLUTIONS INC	KEMIRA PAX-XL8 DELIVERY ON 08/10/16	12,613.51	12,613.51
09/01/2016	90306	02076 NORTHERN TOOL & EQUIPMENT	SPARE TIRES FOR TRAILERS FOR FLEET STOCK	129.98	129.98
09/01/2016	90307	00608 OFFICE TEAM	TEMP SVCS W/E 08/26/16 - MONTAGUE	656.20	656.20
09/01/2016	90308	04553 PACHECO BROTHERS GARDENI	FLUSH CUT 2 PINE TREES AT SAN LEANDRO SA	495.00	495.00
09/01/2016	90309	01518 MARTY SAUCEDA	SAUCEDA REFUND FOR OVERPAYMENT OF GARNIS	479.19	479.19
09/01/2016	90310	04973 NATERCIA SAUCEDA	CASE ID FL364781: PAYMENT	111.23	111.23
09/01/2016	90311	07746 MIKE STEENBEKE	REFUND 8727 EDENBERRY PL	1,000.00	1,000.00
09/01/2016	90312	00805 SUE STEPHENSON	STEPHENSON REIMB EXP AT UTILITY BRAND ME	74.27	74.27
09/01/2016	90313	00762 TESTAMERICA LABORATORIES I	SAMPLE ANALYSES	26.50	26.50
09/01/2016	90314	05026 UNIVAR USA INC.	SODIUM HYPOCHLORITE: WWTP ON 7/22/16	2,198.21	
			SODIUM HYPOCHLORITE: WWTP ON 08/11/16	2,086.98	4,285.19
09/01/2016	90315	05127 VISION SERVICE PLAN - CA (VSF)	SEPTEMBER 2016 - VISION	2,617.45	2,617.45
09/01/2016	90316	05305 GEORGIAN VONHEEDER-LEOPOLD	DIRECTOR VONHEEDER-LEOPOLD - DIRECTOR EX	707.78	707.78
09/01/2016	608090116	01098 NATIONWIDE RETIREMENT SOLUTION	NATIONAL DEFERRED COMPENSATION: PAYMENT	40.00	40.00

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09/02/2016	8028	05511 CALIFORNIA STATE	CHILD SUPPORT GARNISHMENT: PAYMENT	86.31	86.31
09/02/2016	14204803	00558 IRS - PAYROLL TAXES	FEDERAL WITHHOLDING TAXES: PAYMENT	393.50	393.50
09/02/2016	607090216	01098 NATIONWIDE RETIREMENT SOLI	NATIONAL DEFERRED COMPENSATION: PAYMENT	45,408.38	45,408.38
09/02/2016	1000742306	01108 CALPERS	CALPERS GASB68 REPORT - CLASSIC & PEPRA	1,300.00	1,300.00
09/02/2016	1000748158	00494 PERS	RETIREMENT: PAYMENT	92,092.15	92,092.15
09/02/2016	1996396160	00559 EDD - PAYROLL	CALIFORNIA STATE TAXES: PAYMENT	40.00	40.00
09/06/2016	80822707	00558 IRS - PAYROLL TAXES	FEDERAL WITHHOLDING TAXES: PAYMENT	132,552.87	132,552.87
09/06/2016	909530752	00559 EDD - PAYROLL	CALIFORNIA STATE TAXES: PAYMENT	24,804.42	24,804.42
09/08/2016	90317	03536 U S BANK/ CORP PMT SYSTEMS	J ZAVADIL HOTEL OMNI ROYAL WEFTEC NEW OR CASA - 2016 ANNUAL CONFERENCE - REGISTRA DRYER FOR FIRE RETARDANT UNIFORMS PROTECTIVE COATING FOR UNIT #115 DERWA: REBUILD KITS FOR MF/RO AIR RELIEF PFDS AND BUOY - HARVESTING CREW STEPHENSON: ACWA 2016 FALL CONFERENCE RE LODGING: D. LOPEZ CASA CONFERENCE 8/10-8 LODGING: L. FULLER CASA CONFERENCE 8/10- J ZAVADIL - FLIGHT BAG AND SEAT FEES WEF MARRIOTT - 2016 CASA ANNUAL CONFERENCE - MARRIOTT - 2016 CASA ANNUAL CONFERENCE - LODGING: S. DELIGHT CASA CONFERENCE 8/10 STEPHENSON - CASA 2016 ANNUAL CONFERENCE R COLLINS MISAC 2016 CONFERENCE CASA - 2016 ANNUAL CONFERENCE REGISTRATI LIFE JACKETS - HARVESTING CREW OFFICE SUPPLIES	1,463.70 1,100.00 984.52 922.30 793.63 747.90 695.00 600.64 600.64 597.68 550.64 550.64 550.64 550.00 550.00 550.00 483.98 442.90	

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			B TREPPA MISAC 2016 CONFERENCE	425.00	
			A BAHLOUL MISAC 2016 CONFERENCE	425.00	
			MINI LEVER HOIST	413.14	
			MARRIOTT - 2016 CASA ANNUAL CONFERENCE -	378.05	
			MARRIOTT - 2016 CASA ANNUAL CONFERENCE -	378.05	
			LUNCH CLEAN WATER ONSITE TRAINING 07/27/	375.00	
			REPLT LED LIGHTS	369.82	
			DERWA: SOLENOID VALVE FOR ATLAS-COPCO CO	359.87	
			C. BYRUM CWEA MEMBERSHIP RENEWAL	358.00	
			SERVICE CARTS FOR LAB (QTY 2)	335.46	
			SAFETY INCENTIVES - TUMBLERS	282.80	
			2.5 TON PALLET JACK FOR FOD	274.62	
			BACKFLOW CALIBRATION TESTING AND REPAIR	259.38	
			DRYWALL LIFTER FOR MAINT SHOP	237.59	
			GALLARDO - CSRMA BOARD MEETING 8/11/16 L	235.24	
			HVAC OFFICE PRO 24 WARM AIR VENT KIT	234.15	
			STEPHENSON - ACWA FALL CONFERENCE AIRFAR	230.96	
			FOD PARTS	226.43	
			RW ONSITE TRAINING 07/27/16	223.88	
			OPERATING SUPPLIES FOR BLDG D	211.25	
			OFFICE SUPPLIES FOR FACILITIES	210.15	
			OFFICE SUPPLIES: FOLDERS, CREAMER, DISPL	209.90	
			COOLING VEST - HEAT SAFETY PPE	208.99	
			PADLOCK SEALS FOR LABORATORY NOTEBOOKS	203.71	
			QTY (1) ROCKETFISH FULLMOTION TV WALL MO	197.09	
			SIGNS FOR RECYCLED WATER FILL STATION	195.29	
			MATLS/SUPPLIES FOR SAFETY OFFICER'S OFFI	192.17	
			TESTING OF HOT, COLD AND GLYCOL LOOP SYS	185.00	
			RBAKER: PRESCRIPTION SAFETY GLASSES	183.00	

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			KNIVES FOR FACILITIES	178.02	
			A BAHLOUL SOUTHWEST SAN DIEGO MISAC CONF	173.96	
			R COLLINS SOUTHWEST SAN DIEGO MISAC CONF	173.96	
			B TREPPA SOUTHWEST SAN DIEGO MISAC CONF	173.96	
			B TREPPA SOUTHWEST SAN DIEGO MISAC CONF	173.96	
			B CASTELLO SOUTHWEST SAN DIEGO MISAC CON	173.96	
			MISC OFFICE SUPPLIES	172.55	
			MSAUCEADA: MEMBERSHIP RENEWAL, EXP 08/31/	172.00	
			RBROOKS: MEMBERSHIP RENEWAL, EXP 09/30/1	172.00	
			SHALLIDAY: MEMBERSHIP RENEWAL, EXP 09/30	172.00	
			JMILLER: MEMBERSHIP RENEWAL, EXP 09/30/1	172.00	
			BJOHNSON: MEMBERSHIP RENEWAL	172.00	
			SQUINLAN: MEMBERSHIP RENEWAL, EXP 09/30/	172.00	
			MISC SUPPLIES FOR FOD	168.35	
			STEPHENSON - ACWA BOARD WORKSHOP 7/28 -	165.08	
			QTY (2) URBAN ARMOR GEAR COVERS FOR SURF	163.46	
			COOLING VEST - HIGH HEAT PPE	152.00	
			REPLT LED LIGHTS	145.95	
			OFFICE SUPPLIES: BLUE HANGING FILE FOLDE	145.09	
			MICROSOFT SURFACE DOCK	142.34	
			UPS BACKFLOW TESTER KIT CALIBRATION	140.29	
			NCBPA ANNUAL PRODUCT SHOW 08/11/16 OLSON	140.00	
			OFFICE SUPPLIES: COPY PAPER, LABELS, NOT	138.23	
			QTY (1) KINESIS FREESTYLE 2 KB QTY (1) K	136.48	
			LAWWMA: (3QTY) MAGNETOMATIC PIPE LOCATOR	124.86	
			RBROOKS: MEMBERSHIP RENEWAL, EXP 07/31/1	120.00	
			MATLS/SUPPLIES FOR BLDG D BATHROOM REPAI	118.39	
			TOOLS & SUPPLIES FOR FACILITY	110.21	
			OFFICE SUPPLIES	106.54	

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			OFFICE SUPPLIES	102.56	
			1927 WATER PUMP-FOD	100.33	
			LAWWMA: BALL CHECK VALVE FOR SLSS SAMPLE	99.60	
			INFOMASTERS TRAINING WWTP 08/09/16	93.22	
			JBAGAKIS: MT-3 CERTIFICATE RENEWAL, EXP	93.00	
			CERTIFICATION RENEWAL LAB ANALYST: TROY	91.00	
			MJOHNSTON: E/I-2 CERTIFICATE RENEWAL, EX	88.00	
			EASTBAY LEADERSHIP - STATE OF THE TRIVAL	88.00	
			EASTBAY LEADERSHIP - STATE OF THE TRIVAL	88.00	
			ROGER LEE CWEA MEMBERSHIP RENEWAL FEE	88.00	
			OFFICE SUPPLIES	85.43	
			EZGO PUMP #1	85.00	
			EZGO PUMP #2	85.00	
			TINT FOR UNIT #521E GROVE CRANE	85.00	
			KNEE PADS	82.38	
			OFFICE SUPPLIES: BLACK INK FOR CHECK SCA	80.02	
			(27.596G) DIESEL FUEL FOR UNIT #77	80.00	
			TOOLS FOR FACILITIES	79.79	
			IBEX COMPUTER FOR FOD	78.28	
			DRY BAG FOR WATER OPERATIONS	76.98	
			LIFEPROOF PHONE CASE FOR ROB BROOK'S DIS	75.54	
			S KOLODZIE R BIAGTAN AWWA WEBINAR10/05/1	75.00	
			AWWA WEBINAR 09/07/16	75.00	
			AC PLUG FOR SURFACE TABLET	73.34	
			CLEANERS (QTY 4) AND MICROFIBER TOWELS	72.98	
			LETS TALK SAFETY 2016 MANUAL FOR WATER P	72.50	
			DUBLIN CHAMBER OF COMMERCE - BBQ - DIREC	70.00	
			(23.682G) DIESEL FUEL FOR UNIT #113	68.65	
			REARM KITS FOR LIFE JACKETS	65.98	

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			BACK-UP HARD DRIVE FOR SCADA HISTORIAN F	65.69	
			MISC FOD SUPPLIES	63.43	
			HALVERSON - LCW WEBINAR FLSA IMPACTS TO	60.00	
			MISC FOD SUPPLIES	57.81	
			GEN SUPPLIES FOR WWTP	52.70	
			QTY (3) RADIO SHACK IPHONE AC CHARGERS	50.87	
			J ZAVADIL BAWWA GARRY LEE MEMORIAL GOLF	50.00	
			REFRESHMENTS FOR BACC ANNUAL MEETING - 8	49.24	
			QTY (2) SUNKEE VK-172 USB GPS	44.09	
			QTY (1) REPLACEMENT BATTERY FOR SAMSUNG	43.79	
			MOVING BOXES	42.22	
			QTY (1) KINESIS FREESTYLE KB STAND	41.70	
			MONITOR CABLE AND CABLE ADAPTER	41.35	
			STEPHENSON - ACWA BOARD WORKSHOP 7/28/16	33.21	
			EXCHANGE: FOLIOCASE FOR SURFACE PRO 4	31.75	
			MISC SUPPLIES FOR FOD	30.99	
			SAFETY REFERENCE BOOKS	28.75	
			CARDSTOCK	28.68	
			DRINKS FOR CLEAN WATER ONSITE TRAINING 0	28.49	
			16-R014 USPS EXP 1 DAY SHIPPING SRF APPL	27.95	
			GASOLINE - DISTRICT POOL VEHICLE	27.00	
			PRO SUBSCRIPTION (AUGUST 2016)	26.00	
			GEN SUPPLIES FOR WWTP	25.71	
			OFFICE SUPPLIES: BOND PAPER	24.08	
			KHAW - BAPPG MEETING PARKING	24.00	
			J ZAVADIL SHUTTLE SERVICE WEFTEC NEW ORL	24.00	
			FOLIOCASE FOR SURFACE PRO 4	22.98	
			USB MINI CONNECTOR FOR CO-GEN PROGRAMMIN	22.60	
			FASTSIGNS - DIAS NAMEPLATE - ENGINEERING	20.26	

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			FONTS	19.90	
			COMPUTER MINI CABLES	19.86	
			14-W007 POTABLE WATER SYSTEM MODEL AND D	19.75	
			LAWWMA: FITTINGS FOR SAMPLE STATION	15.80	
			LAWWMA: 2" PVC CAP FOR VALVE STEMS	15.44	
			TRAINING MEETINGS SNACKS	14.98	
			INFOMASTERS TRAINING AT WWTP 08/09/16	13.44	
			DISTRICT BANNER MATERIALS	13.12	
			SUREGRIP SG-10 SOFT-GRIP MAGNIFIER W/10X	12.91	
			DERWA: AIR VALVE PARTS FOR MF/RO	12.56	
			REPLT EARPOD COVER FOR DISTRICT PHONE	10.95	
			BIKE FRAME PUMP FOR UNIT #60	10.94	
			PARKING: S. DELIGHT CASA CONFERENCE 8/11	9.50	
			QTY (2) 16GB USB THUMB DRIVES FOR IT STO	8.74	
			MOLDX MESH JOINT TAPE FOR BLDG D	8.17	
			FAX SERVICE - JULY 2016	7.95	
			HACH ORDER RETURNED:UPS CHARGE FOR PICK-	6.70	
			DERWA: AIR FILTER FOR PS R20 AIR COMPRES	5.77	
			BAG OF ICE	1.99	
			CREDIT FOR RETURN OF 1927 WATER PUMP	-100.33	
			B TREPPA CANCELED FLIGHT TO MISAC CONF 2	-173.96	28,665.54
09/08/2016	90318	00710 AAI TERMITE & PEST CONTROL	JUL 2016: DO MONTHLY PEST CONTROL	147.00	
			AUG 2016: DO MONTHLY PEST CONTROL	147.00	294.00
09/08/2016	90319	03460 ACCO ENGINEERED SYSTEMS II	BLDG B MCC ROOM HVAC REPAIR - SC #000171	1,757.98	
			BLDG G HVAC REPAIR - SC #0001717755 07/1	338.00	2,095.98
09/08/2016	90320	04074 MAURICE ATENDIDO	ATENDIDO REIMB EXP AT DGS SEMINAR 8/25/	78.96	78.96
09/08/2016	90321	01013 BARRETT BUSINESS SERVICES	J. KAUFFMAN: W/E 8/14/16	929.28	

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			J. CRIST: W/E 8/14/16	844.80	
			D. RODRIGUEZ: W/E 8/14/16	844.80	
			D. CALDEIRA: W/E 8/14/16	819.20	
			C. HIVES: W/E 8/14/16	764.80	
			J. MAINES: W/E 8/14/16	691.20	
			S. AMARAL: W/E 8/14/16	563.20	
			N. POON: WE 08/14/16	413.44	
			W. RHODES: W/E 8/14/16	322.56	
			P. BRICK JR., W/E 8/14/16	322.56	
			K. CORRIGAN: W/E 8/14/16	215.04	
			C. SCOTT: W/E 8/14/16	215.04	
			K. KOLODZIE: W/E 8/14/16	215.04	
			S. JENNE: W/E 8/14/16	215.04	
			S. JENNE: W/E 8/7/16	215.04	
			R. CARDENAS: W/E 8/14/16	199.68	
			J. DOMINO: W/E 8/14/16	107.52	
			J. DOMINO: WE 05/29/16	76.80	7,975.04
09/08/2016	90322	00085 RHODORA BIAGTAN	BIAGTAN REIMB EXP OFFICE SUPPLIES	54.27	54.27
09/08/2016	90323	03614 CAROLLO ENGINEERS	07-3201 TO OC-5 THRU JULY 2016	20,678.00	20,678.00
09/08/2016	90324	06114 EID, INC.	EID - TASK ORDER # 5 - PERIOD COVERING 8	15,000.00	
			EID - TASK ORDER #6 - PERIOD COVERING 8/	6,000.00	21,000.00
09/08/2016	90325	01242 INFO SEND, INC	UB BILLING PRINTING/MAILING SVCS AUGUST	5,424.40	5,424.40
09/08/2016	90326	01293 PK SAFETY SUPPLY	CONFINED SPACE BLOWER	342.74	342.74
09/08/2016	90327	00688 RMC WATER & ENVIRONMENT	14-P005 TO NO. 6 HYDRAULIC ANALYSIS IN S	1,839.00	1,839.00
09/08/2016	90328	02470 SHRED-IT USA LLC	SHREDDING SERVICES AUGUST 2016	99.50	99.50
09/08/2016	90329	00762 TESTAMERICA LABORATORIES I	SAMPLE ANALYSES	26.50	26.50

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Date	Check #	Vendor	Description	Amount Paid	Check Total
09/08/2016	90330	05026 UNIVAR USA INC.	SODIUM HYPOCHLORITE: WWTP ON 08/16/16	2,089.19	
			SODIUM HYPOCHLORITE: WWTP ON 08/15/16	2,088.74	4,177.93
09/08/2016	90331	00937 W.W. GRAINGER, INC.	LAVWMA: DE-CHLORINATION SAMPLE PUMP FOR	692.95	
			CONDENSATE PUMP FOR BLDG S SERVER ROOM	143.99	
			DERWA: MOTOR RUN CAPACITORS	61.49	
			MOTOR RUN CAPACITOR FOR EAST DUBLIN LIFT	57.56	955.99
09/08/2016	90332	00937 W.W. GRAINGER, INC.	UNIVERSAL FULL BODY HARNESS	142.50	142.50
09/08/2016	90333	01719 A & M PRINTING, INC.	BUSINESS CARDS - ANN CIGLIUTI	49.27	49.27
09/08/2016	90334	05400 ALANIZ CONSTRUCTION INC	16-A005 DEMO & PAVING @ 7035 COMMERCE CI	19,450.00	19,450.00
09/08/2016	90335	01076 ALSOCO INC	WWTP TOWEL SERVICE AUG '16	283.55	
			FOD TOWEL SERVICE AUG '16	181.00	
			DO TOWEL SERVICE AUG '16	59.30	523.85
09/08/2016	90336	00058 ARROWHEAD MOUNTAIN SPRING	FOD BOTTLED WATER SERVICE JUL '16	99.95	99.95
09/08/2016	90337	00058 ARROWHEAD MOUNTAIN SPRING	BOTTLED WATER LAB	51.02	51.02
09/08/2016	90338	00059 ASCE MEMBERSHIP	BIAGTAN - ASCE 2016 MEMBERSHIP RENEWAL	225.00	225.00
09/08/2016	90339	00622 AT&T	LAVWMA PS & SANLEANDRO DECHLOR STATION A	103.26	103.26
09/08/2016	90340	04042 BAY AREA NEWS GROUP	BAYAREA NEWS GROUP - VARIOUS ADS	832.50	832.50
09/08/2016	90341	00157 CITY OF PLEASANTON	REFUND TO CITY PTOWN RECYCLED WATER TURN	119.04	119.04
09/08/2016	90342	02119 CLEARY BROS. LANDSCAPE INC	UB Refund Cst #00067139	582.26	582.26
09/08/2016	90343	06107 COGENT COMMUNICATIONS INC	INTERNET SERVICE - SEPTEMBER 2016	2,350.00	2,350.00
09/08/2016	90344	00208 CSRMA	DEDUCTIBLE RECOVERY/CLAIM FILE OPEN	22,961.15	22,961.15
09/08/2016	90345	00229 DELL MARKETING LP	QTY (1) DELL OPTIPLEX XE2 SCADA DESKTOP	1,096.00	1,096.00
09/08/2016	90346	00241 DGS OFS SVC REVOLVING FUN	NATURAL GAS SERVICE AT THE WWTP - JULY 2	26,041.52	26,041.52

apCkHistDesc

Printed on: 09/12/2016 7:35AM

Check History Description Listing

Dublin San Ramon Services District

From: 8/8/2016

To: 9/11/2016

Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
09/08/2016	90347	00280 ECOWATER SYSTEMS	LAB WATER SOFTENER EXCHANGE TANKS SEP '16	211.20	
			RO TANKS (QTY 2) SEP '16	19.00	230.20
09/08/2016	90348	00270 E-Z-GO DIVISION OF TEXTRON	SOLENOID ASSY FOR UNIT #320	34.08	34.08
09/08/2016	90349	00307 FAIRWAY EQUIPMENT & SUPPLY	1" HOSE FOR RECYCLE WATER FILL STATION	503.08	503.08
09/08/2016	90350	00314 FEDEX	OVERNIGHT DELIVERY TO RICHARD LOU EBMUD	25.90	25.90
09/08/2016	90351	06865 FUTURE FORD OF CONCORD	FILTER ASY, SEAL ASY, HUB ASY & PAD FOR	307.54	307.54
09/08/2016	90352	00352 GOLDEN STATE FLOW MEASURE	MISC METERS	44,796.09	44,796.09
09/08/2016	90353	03149 HDS WHITE CAP CONST SUPPLY	FINISH NAILER FOR FACILITIES MAINT	454.42	
			MARKING PAINT	303.84	758.26
09/08/2016	90354	00401 HOME DEPOT	MISC TOOLS FOR FOD	958.15	958.15
09/08/2016	90355	07652 HUNT & SONS, INC.	(2500G) DIESEL	5,534.19	5,534.19
09/08/2016	90356	07523 ID ARCHITECTURE	16-A005 TO NO. 1 ARCHITECTURAL DESIGN SE	12,262.80	12,262.80
09/08/2016	90357	00451 JM SQUARED ASSOCIATES INC.	REPLT IMPELLER FOR PS 300C PUMP #1 (FAIR	8,295.62	8,295.62
09/08/2016	90358	03976 JMB CONSTRUCTION, INC	LAVWMA: MAN HOLE ON-CALL CONSTRUCTION RE	3,358.84	3,358.84
09/08/2016	90359	07264 MANPOWERGROUP US INC.	M.SCULL: WE 08/14/16	747.20	
			M. ZAKLAN: WE 08/14/16	409.64	1,156.84
09/08/2016	90360	05897 MERIT RESOURCE GROUP	A. MCCAFFERY: WE 08/14/16	1,273.00	1,273.00
09/08/2016	90361	04796 NAPA AUTO PARTS	PARTS & SUPPLIES FOR UNIT #521E GROVE	67.27	
			TRAILER PLUG ADAPTOR FOR UNIT #116	21.63	88.90
09/08/2016	90362	00620 P G & E	PUMP STATION R200A ELEC - AUGUST 2016	5,736.69	
			RESERVOIR R100 ELEC - SEPTEMBER 2016	22.91	
			ALAMO TRUNK SEWER ELEC - AUGUST 2016	13.71	
			JOHNSON DRIVE STREETSCAPE ELEC - AUGUST	13.53	5,786.84
09/08/2016	90363	07528 PACIFIC MATERIAL HANDLING IN	YALE VERACITOR PNEUMATIC TIRE FORKLIFT M	29,921.97	29,921.97

apCkHistDesc

Printed on: 09/12/2016 7:35AM

Check History Description Listing

Dublin San Ramon Services District

From: 8/8/2016

To: 9/11/2016

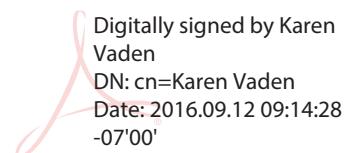
Bank code: apbank

Date	Check #	Vendor	Description	Amount Paid	Check Total
09/08/2016	90364	04211 PLATT ELECTRIC SUPPLY	REPLT SOFT START FOR PS R20	3,040.56	
			MOUNTING KIT FOR SPARE REPLACEMENT PUMP	268.06	3,308.62
09/08/2016	90365	04951 PLEASANTON TRUCKING	DELIVER VULCAN ROCK TO FOD-CAMP PARKS	201.96	201.96
09/08/2016	90366	00696 RED WING SHOE STORE	K. BAXTER WORK BOOTS	199.27	
			BJOHNSON: FY17 SAFETY SHOES	190.80	390.07
09/08/2016	90367	02698 SHAMROCK OFFICE SOLUTIONS	OVERAGE USAGE COLOR COPIES 08/06-09/05/2	303.22	303.22
09/08/2016	90368	06915 SHARPS SOLUTIONS, LLC	PHARMACEUTICAL WASTE OFF-HAUL	239.35	239.35
09/08/2016	90369	00810 STUDIO BLUE REPROGRAPHICS	16-A005 CORP YARD MATERIALS BINS INSTALL	164.84	
			16-A005 BID DOCUMENTS	30.42	195.26
09/08/2016	90370	07140 USA FLEET SOLUTIONS	AUG 2016: FLEET GPS MONTHLY TRACKING FEE	1,667.90	1,667.90
09/08/2016	90371	00920 VASCO ROAD LANDFILL	UNLOADING OF WWTP SOLIDS/GRIT AUG '16	560.14	560.14
09/08/2016	90372	07569 WASTEQUIP	REPLT RAG BIN FOR BAR SCREENS	8,453.00	8,453.00
09/08/2016	90373	00957 WEST YOST & ASSOCIATES	14-P004 TO NO. 2 WASTEWATER TREATMENT AN	71,600.25	71,600.25
09/08/2016	90374	00957 WEST YOST & ASSOCIATES	14-W007 TO NO. 1 THRU 08/05/16	14,972.00	14,972.00
09/08/2016	90375	00966 WHITLEY BURCHETT & ASSOCIA	LAWWMA: ENGINEERING SERVICES JUL '16	13,223.08	
			LAWWMA: ENGINEERING SRVCS EXPORT PS DESI	12,155.58	
			16-R014 TASK ORDER NO. 1 - FUNDING ASSIS	4,441.00	29,819.66
09/09/2016	1000744009	01111 CALPERS	SEPTEMBER 2016 - ER CODE 0740 & 7316	199,105.40	199,105.40

414 checks in this report

Total Checks: 7,252,596.34

Karen
Vaden



Digitally signed by Karen
Vaden
DN: cn=Karen Vaden
Date: 2016.09.12 09:14:28
-07'00'

TENTATIVE BOARD ITEMS

Board Mtg	Agenda Item	External Affairs	Finance and Personnel	Water Resources
10/4/2016				
	Joint Community Facilities Agreement			
	Zone 7 Water Rates - Prop 218 Notice			
	Approve Task Order No. 7 with Zone 7 for Potable Reuse Feasibility Study under the Tri-Valley Reciprocal Services Agreement			
	Report Impact of Accessory Dwelling Unit Legislation on District			
	Award Construction Agreement to _____ for DSRSD Field Operations Building and Increase Budget (CIP 16-A005)			
	Accept Water Quality Update			
10/18/2016				
	Closed Session - Public Employee Performance Review - FYE 2016 Review General Counsel			
	Award Construction Agreement to _____ for Dublin Boulevard Lift Station Relocation (CIP 16-A002)			
	Closed Session - Public Employee Performance Evaluaton FYE 2016 - Pursuant to Government Code Section 54957 Title: General Manager			
	First Reading: Intro of Ordinance Revising District Code Sections 3.60.010, 3.60.020, 3.70.010 and 3.70.080 Time of Payment, etc.			
	Accept Regular and Recurring Reports: Water Supply and Conservation, District Financials, Warrant List, Upcoming Board Business			

Board Mtg	Agenda Item	External Affairs	Finance and Personnel	Water Resources
10/18/2016				
	Update WWTP and Biosolids Master Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Approve Legal Counsel Contract Amendment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Policy - Review Social Media	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Policy - Adopt Revised Water Recycling Policy and Rescind Reso No. 37-10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

UNEXPECTED ASSET REPLACEMENT REQUEST

Unexpected Asset Replacement: The budget contains funding for capital outlay items that are expected to be replaced due to age or obsolescence. Occasionally, items in the replacement program fail unexpectedly and need to be replaced. If this happens during a budget cycle, replacement funds may be used for the replacement of the item if the General Manager determines that it is advantageous to the District to replace rather than repair said item, and if the Finance Officer determines that the replacement program has sufficient funds for the item.

Instructions: This form must be completed PRIOR to the purchase of the item. Contact the Accountant to assist you with completing sections two through five. After completing sections one through eight, obtain your Department Manager's signature, then route to the Accountant. Once the Finance Officer and General Manager's approvals are obtained, the Accountant will forward you a copy of the approved form. You may then purchase your replacement item following the normal purchasing guidelines. If this is an URGENT or mission critical replacement, please note that on the form so we can expedite your request.

1. Item Description	Sluice Gate SLG-6055 for Effluent Pump Station #1 (EPS1)
2. Asset Number	N/A (no record in EDEN or Lucity, must have been part of a larger CIP project originally)
3. Original Cost	N/A
4. Depreciation (funding) to date	N/A
5. Funding Source	310.70.70.050.5.556
6. Estimated Cost of New Item	\$25,872.00
7. Requestor's Name / Date	Shawn Quinlan - Maintenance Department August 24, 2016 <i>SC</i>
8. Reason for Replacement	<p>The sluice gate (SLG-6055) for EPS1 is broken and needs to be replaced immediately. The gate tore off the wall and maintenance has a jury rigged fix for now. In the summer months, effluent flows by gravity to Holding Basin #4 and is treated for recycled water and then pumped by EPS2 so there is no pressure against the sluice gate. But during wet weather, to discharge to higher flows, EPS1 needs to run. With the EPS1 pumps running, the jury rigged gate will not hold and we will essentially be pumping water in a circle. This gate needs to be replaced before the wet weather season starts. The order needs to be placed now as the lead time is 10 weeks and the gate needs to be installed by mid-October 2016 before wet season starts.</p> <p>Per purchasing guidelines section 3.4, three quotes were obtained (attached). The quote includes materials and installation. The lowest quote is from T&T Valve and Instruments.</p>

Department Manager Approval / Date	Dan Lopez <i>Dan Lopez</i>	8/24/2016
Finance Officer Approval / Date	John Archer <i>John Archer</i>	8/24/16
General Manager Approval / Date	Dan McIntyre <i>Dan McIntyre</i>	8/24/16

For Accounting Use:

Date routed to Finance Officer	
Date information put in Board box	



T&T Valve and Instrument

1181 Quarry Lane, Suite 150
Pleasanton, CA 94566
Phone: (925) 784-3839
Fax: (925) 484-4727
twolfe@tt-valve.com

#1

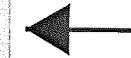
Quotation

Date: August 9, 2016
Quote No: 160908-2TW
Validity: 30 Days

Customer
DSRSD
Attn: Rudy Portugal

Lead Time	Payment Terms	Shipping Terms	Shipping Point	Project Reference
10 Weeks	Net 30	FOB	NY	Effluent Pump Station 1

Line	Qty	Description	Unit Price	Ext. Price
001	1.00	Model RW1500-S Sluice Gate - 42" wide x 42" tall (42" dia. opening) Gate Structural Design - Max. Seating Head / Max. Unseating Head: 50' / 50' Operating Head - Max. Seating Head / Max. Unseating Head: 15.5' / 15.5' Description: The heavy-duty, AWWA C561 compliant, upward-opening, self-contained, sluice gate will be constructed of 316/316L stainless steel self-adjusting UHMWPE seals, along the sides and top and an EPDM flush bottom invert seal. A single, rising, 316 stainless steel stem and clear plastic stem cover will be provided. Operating Mechanism: pedestal mounted, new EMO	\$ 27,852.00	\$ 27,852.00
002	1.00	Same as above with use of existing EMO	\$ 23,627.00	\$ 23,627.00



Quotation prepared by:

Thomas Wolfe

Subtotal	\$ 51,479.00	23,627.00
Sales Tax		2,244.57
Approximate Freight		N/C
Total	\$ 51,479.00	25871.57

Pricing is based on the specifications provided to T&T Valve as of the date of this quotation. T&T Valve reserves the right to modify the pricing based on any subsequent changes to these specifications or addendum issued after this date. Standard equipment was quoted with no spare parts, no accessories, no special coatings and no special optional material were included in the price unless specifically detailed in the description. No warranty is made regarding the quantity or types of material. Shipping dates are approximate and are based on quantities available at the time of the quote. T&T Valve reserves the right to correct all stenographic or clerical errors or

Thank you for your business!

Bray

FlowTek

Rite

A.R.I.

KINETROL

GA
INDUSTRIES

J & S Valve
Improving the Industry Standard

ITT
ENGINEERED FOR LIFE



ref N - Unexpected Asset Replacements
1580 North McCarran Blvd
Suite 115-419
Reno, NV 89503

#2

Quotation

August 22, 2016

To: Dublin San Ramon Services District
Fax: 925-485-5489

Attn: Rudy Portugal

Dear Rudy,

Paladin Valve is pleased to offer this quotation for a Whipples Sluice Gate with Actuator for your review and approval.

Item 1

Whipples Sluice Gate

42" Gate Valve - Max Seating Head 50'. 316SS Construction, EPDM and UHMWPE Seats and Seals. Single Rise 316SS Stem, Pedestal Mount and Auma Gear and Actuator.

\$30,112.00

Item 1 A

Whipples Sluice Gate

Same description as above, utilizing DSRSD supplied existing Auma actuator and gear.-

\$25,844.00



FOB Factory,
Freight Pre Pay and Add
Terms Net 30 Days.

Tax 9.5% \$2,455.18
Grand Total \$28,299.18

Thank you for the opportunity to submit this quo

Carol Stanley
Inside Sales

Telephone: 775. 229. 3346

Fax: 480. 275. 3308

E-mail: info@paladinvalve.com

FOSTER FLOW CONTROL

P.O. Box 5877

Concord, CA 94524-0877 Phone: (925) 709-8187 Fax: (925) 709-8186

Cell Phone # (925) 360-9997

E-MAIL: fosterflowcontrol@comcast.net

QUOTATION

Customer

Dublin-San Ramon Services District
 7399 Johnson Drive
 Pleasanton, CA 94588
 Attn: Rudy Portugal Phone: (925) 875-2251
 Associate Engineer Fax: (925) 462-0658

Date: August 23, 2016
 Quote No. 82316-Waterman42"ModelSS-250
 Terms: Net 30 Days
 FOB Point: Shipping Point
 Ship Date: 8 Weeks (ARO)

Project Name:

Item	Qty.	Product/Service	Unit Price	TOTAL
1	1	42" Waterman Industries Model # SS-250 Self-Contained Sluice Gate that is made out of 316 Stainless Steel, and it has an EPDM Seat and EPDM Seals, and it has a Single Rising Stem that is made out of 316 Stainless Steel. This Gate is rated for 50 feet of Seating Head, and it also meets AWWA C561 Standards. This Gate will come with a new AUMA Actuator and Pedestal.	33,280.00	\$33,280.00
2	1	42" Waterman Industries Model # SS-250 Self-Contained Sluice Gate that has the same description as Item 1 listed above, EXCEPT this Gate will be manufacturer for use with your existing AUMA Actuator.	28,928.00	\$28,928.00
3	1	Sales Tax (9.50%)	5,910.62	\$5,910.62 2,748.16
3	1	Inbound Freight Estimate (from Exeter, CA to Pleasanton, CA)	1,000.00	\$1,000.00

The above is our interpretation of the materials for the specified inquiry/project according to said inquiry/project plans and specifications. No warranty is made regarding the quantity or types of materials. We reserve the right to modify our quotation if any changes are made to said plans and specifications. Shipping dates are approximate and are based on quantities available at time of quote. Unless otherwise stated, the Terms & Conditions of Foster Flow Control and the manufacturers listed herein will apply to all portions of this quotation.

QUOTATION TOTAL: \$69,127.62
 \$32,676.16

Quoted by:

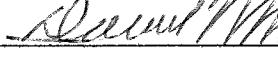
MIKE FOSTER



UNEXPECTED ASSET REPLACEMENT REQUEST

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1. Item Description	WWTP Building B Air handler unit MMC Room (15 Ton)
2. Asset Number	N/A (Included in cost of original bldg)
3. Original Cost	N/A
4. Depreciation (funding) to date	N/A
5. Funding Source	310.70.53.050.5.556
6. Estimated Cost of New Item	\$30,524.00
7. Requestor's Name / Date	Shawn Quinlan on 8-16-16 SQ
8. Reason for Replacement	<p>The MCC ROOM building B A/C compressor has failed and needs replacement. This Compressor was installed in 1997, so the compressor lasted 19 years. The air handler is mission critical because it provides cool air to the MCC components controlling 3 water process equipment. This compressor must be replaced before this coming summer in order to restore the air handler to full capacity.</p> <p>The scope of work includes:</p> <ul style="list-style-type: none"> • Recover and Dispose of refrigerant in accordance with EPA regulations. • Remove and Dispose of condensing unit and air handler in accordance with EPA regulations • Supply and install (1) new carrier 38AUQA16 Heat pump condensing unit • Supply and install (1) New Carrier 40RUQA16 Heat pump Air handler • Clean Line Sets • Reconnect to existing line sets • Reconnect to existing supply and return ducting • Mount air handler to existing spring isolators • Extend existing support for condensing unit to accommodate the longer condensing unit • Reconnect to existing control and line voltage electrical • Install new BI flow driers • Evacuate and charge system with R410A • Start System and confirm proper sequence of operation • Provide one year warranty on all equipment materials and labor provided by installer <p>1)</p>
Department Manager Approval / Date	 8-16-2016
Finance Officer Approval / Date	 8/25/16
General Manager Approval / Date	 8/25/16

For Accounting Use:

Date routed to Finance Officer	
Date information put in Finance Committee box	



August 3, 2016

Spencer Halliday
 Dublin San Ramon Services District
 7399 Johnson Drive
 Pleasanton, CA 94588

RE: 15 Ton Split System Replacement

Dear Spencer:

Thank you for the opportunity to quote the replacement of the Carrier 15 ton heat pump. This quotation is based on our job walk on August 5, 2015 and September 28, 2015.

Marina Mechanical will provide all equipment, labor and materials to provide the following.

- Recover and dispose of the refrigerant in accordance with EPA regulations
- Remove and dispose of the condensing unit and air handler in accordance with EPA regulations
- Supply and install (1) new Carrier 38AUQA16 heat pump condensing unit
- Supply and install (1) new Carrier 40RUQA16 heat pump air handler
- Clean line sets
- Reconnect to existing line sets
- Reconnect to existing supply and return ducting
- Mount air handler to existing spring isolators
- Extend existing support for the condensing unit to accommodate the longer condensing unit
- Reconnect to existing control and line voltage electrical
- Install new bi flow driers
- Evacuate and change system with R410a
- Start system and confirm proper sequence of operation
- Provide one year warranty on all equipment materials and labor provided by Marina Mechanical, extended to 2 years if maintained by Marina Mechanical

For this service we ask \$30,524.00 including labor, materials, equipment and sales tax.

Exclusions:

Permit

Title 24 calculation, documentation or engineering

Work other than described above.

Sincerely,

Ted Hussey
 Account Executive
 Marina Mechanical

Accepted: _____

Date: _____

Amount: _____



August 15, 2016

Spencer Halliday
Dublin San Ramon Service District
7399 Johnson Dr
Pleasanton, CA 94588

Re: Replacement of (1) 15 ton Carrier Split System at 7399 Johnson Dr.

This proposal is based on information provided by an HMS technician on 8-2-2016. We will provide all labor, material and equipment to remove (1) existing 15 ton split system MD# 38AQS016--E630 manufactured by Carrier. We will install (1) new 15 ton split system manufactured by York MD# YC180C00A4AAA4. Project is estimated to take 4 - 5 days to complete.

SCOPE:

1. Provide recovery of all refrigerant per EPA standards.
2. Provide disconnect for reconnection of supply and return ductwork on air handler.
3. Provide disconnect for reconnection of condensate piping on air handler.
4. Provide demo existing line set from (1) existing air handler to (1) existing condenser.
5. Provide demo of (1) existing air handler.
6. Provide demo of (1) existing condenser.
7. Crane service provide by others to remove (1) existing air handler, (1) existing condenser and set new equipment.
8. Provide and install (1) new 15 ton air handler and secure.
9. Provide and install (1) new 15 ton condenser and secure.
10. Provide and install new line set from (1) new air handler through existing exterior wall penetrations to (1) new condenser.
11. Provide and install new insulation on all refrigerant piping.
12. Provide and install new supply transitions and return transitions from new air handler to existing ductwork.
13. Provide reconnection of the condensate piping to new equipment.
14. Provide nitrogen test on all new welds.

Replacement of (1) 15 ton Carrier Split System at 7399 Johnson Dr.

8/15/2016

Page 2 of 3

16. Provide start up and test of new equipment to ensure proper operation.
17. Provide all close-out documentation upon project completion.

CLARIFICATION:

All alternate adds are subject to a price increase if they are selected after the start of the project.

WARRANTY:

All material and workmanship provided by Heathorn Mechanical Services, Inc. is warranted to be free from defects for a period of one (1) year.

EXCLUSIONS:

1. Premium time.
2. Any item not specified in scope of work.
3. Repairs or testing of existing equipment.
4. All engineering and permits. (See alternate add# 1)
5. All electrical, both high and low voltage provided by others.
6. Crane services provided by others and not included in this bid.
7. Temporary cooling.
8. Economizer.
9. Low voltage controls such as thermostat.

TOTAL COST TO PERFORM THE ABOVE SCOPE: \$38,249.00

Replacement of (1) 15 ton Carrier Split System at 7399 Johnson Dr.

8/15/2016

Page 3 of 3

Alternate Add 1: Engineering for Permits : **\$1,387.00**
Includes mechanical engineering.

Alternate Add 2: Perform on Premium Time **\$3,726.00**

Alternate Add 3: Install Smoke Detector : **\$961.00**
If there is not an operable duct detector currently in place, the alternate add above must be selected before we can allow the equipment to operate unattended.

Alt Add 4: Install (1) New Thermostat : **\$430.00**
Provide and install (1) new thermostat on new equipment to meet title 24 requirements.

Budget for Permits: **\$2,000.00**

We look forward to working with you on this project. Please contact me with any questions you have regarding this proposal. Proposal is valid for 30-days from the above date.

Sincerely,
Heathorn Mechanical Services, Inc.



Brandon Jenkins

Company: _____

Printed Name: _____

Signature: _____

Date: _____



BID CONTRACT

Page 1 of 2

Principal Office: 1133 Aladdin Avenue, San Leandro, CA 94577-4311
Telephone: (800) 598-2226 Fax: (510) 347-1318

Corporate Office: Glendale, CA

Principal Offices: Sacramento Orange County Santa Clara San Diego Seattle, WA

QUOTATION TO:

Dublin San Ramon Services District
7399 Johnson Drive
Dublin, CA 94568

JOB NAME/ADDRESS:

Dublin San Ramon Services District WWTP
7399 Johnson Drive
Dublin, CA 94568

AC BLG G

Maurice Atendido

BLDG: Aeration
AC Replacement

THE CONDITIONS PRINTED EITHER ON THE REVERSE SIDE OR ATTACHED ARE PART HEREOF.
This work or price quotation does not include detection, abatement, encapsulation or removal of asbestos or products, materials, or equipment containing asbestos.

SCOPE OF WORK: ACCO proposes to provide the labor, materials and equipment for the following recommendation:
Replacement of 1 (one) 15 Ton CARRIER Air Handling Unit Model #: 40RMQ016-B610WD Serial #: 1401F73697
208/230/460/3PH and 1 (one) 15 Ton Condensing unit Model #: 38AQSO16-E630 Serial #: 1701F78636 460/3PH. ACCO proposes to replace the existing unit with a CARRIER Air Handling Unit Model #: 40RUAA162TA6 and Condensing unit Model #: 38AUZB16A0A6-A0A0 with louvered condenser coil guard. R410A refrigerant. New unit matches side discharge supply and return dimensions. Will not require any sheet metal plenum modifications. Line set will be performed on a time and materials basis since it is unknown the exact amount of labor hours it will require to perform installation. Separate invoice will be submitted.

Project Outline:

- Reclaim refrigerant following industry standard regulations.
- Disengage electrical, controls, condensate and refrigerant piping.
- DSRSD to be responsible for all rigging of condenser to roof. ACCO will set new condenser/coil guard.
- Remove and dispose of existing equipment in accordance with EPA regulations.
- Install spring isolators/seismic on new indoor air handling unit.
- DSRSD to re-connect existing electrical and/or install new electrical disconnect as needed.
- Install smoke detector as needed.
- Connect new unit to supply and return air plenums.
- Connect new unit to refrigerant line set.
- Program existing controls/thermostat based on DSRSD requirements..
- Perform start and test procedures to insure proper system operation.

Material and Tax: \$ 18,396.00 Labor \$ 15,050.00 Total: \$ 33,446.00

NOTE: The refrigerant line set between the condenser and the air handler will be replaced on a time and materials basis since it is unknown the exact amount of labor hours it will require for installation. Separate invoice will be submitted for the line set installation.

WARRANTY: 1 YEAR PARTS AND LABOR, 5 YEARS COMPRESSOR

Excluded from this proposal: Electrical, Charcoal filters, control modifications to custom economizer if needed and ACCO makes no provision or allowance to modify, service, repair, replace or upgrade the existing electrical and control service and or infrastructure. Upgrades that may be required. Structural engineering, calculations and prints. Concealed conditions requiring upgrades are not included and will be priced upon discovery. Permits. Title 24. Design mechanical, electrical and or structural engineering including modifications or enhancements to structural supports or building system. Structural reinforcement supports calculation and intermediate steel roofing flashings, pitch pockets. Hazardous material handling, hauling, testing, removal and disposal. Fire alarm system components, conduit, wiring and communication and disarming. ACCO and its tier-subcontractors shall have unlimited and unescorted site access to and from the work area, including entry and exit onto the roof, and Anything not mentioned above.

"Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint is filed within three years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P. O. Box 26000, Sacramento, CA 95826."

California State License No. 120696

The total price of this work is: \$ 33,446.00 and T&M for line set installation separate invoice, AND including all taxes. Terms of payment, unless modified above, are: 0 down payment and the balance due upon the receipt of invoice. Your signed acceptance of this Bid Contract within 30 days from: October 5, 2015 shall, upon the acceptance of the Seller, constitute a contract to perform the work described above, including all Terms and Conditions contained herein. Seller shall be defined to mean ACCO Engineered Systems or its assigns. Buyer shall be defined to mean the Owner, Owners/Agent, Builder, Architect, lessees, or any person acting on behalf of any of the foregoing. Prepared in duplicate July 19, 2016. Prepared for
ACCO Engineered Systems

DUBLIN SAN RAMON SERVICES DISTRICT

ACCEPTED for BUYER:

By: _____
(Authorized Signature)
Name/Title: _____

By: _____
(Authorized Signature)
Name/Title: _____

Date of Acceptance: _____

SEE TERMS AND CONDITIONS TO BID CONTRACT

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Rev. 09-10-08



Dublin San Ramon Services District

Summary & Recommendation

Agenda Item 11A

Reference Engineering Services Manager	Type of Action Adopt Resolution	Board Meeting of September 20, 2016			
Subject Adopt Resolution of Necessity for Utility Easement to Reservoir 3A					
<input type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input checked="" type="checkbox"/> Resolution			
REPORT:	<input type="checkbox"/> Verbal	<input type="checkbox"/> Presentation	<input checked="" type="checkbox"/> Staff	J. Zavadil	<input type="checkbox"/> Board Member

Recommendation:

Staff recommends the Board of Directors consider the materials submitted and adopt a Resolution proclaiming the necessity of and authorizing eminent domain proceedings to acquire real property interest in Assessor's Parcel Number 941-0100-007-54 at 11099 Brittany Lane in western Dublin for a utility easement to Reservoir 3A.

Summary:

The construction contract for DSRSD's Supervisory Control and Data Acquisition (SCADA) project (CIP 09-6101) was awarded on May 19, 2015. A key component of the project is a new radio communication system linking the water system turnouts, pump stations, and reservoirs with a central SCADA server located at the new field operations building on Commerce Circle in Pleasanton. The project includes the installation of power to the District's water reservoir at 11100 Brittany Lane in Dublin (Reservoir 3A), along with a mast and a radio antenna within its reservoir property.

The District requires a new utility easement for electrical and communication facilities. The proposed easement area is shown in Exhibit A of the Resolution. Staff commenced negotiations for the easement with the landowner in April 2016 while construction progressed and continues to negotiate with the landowner and the landowner's counsel over appropriate compensation and easement language. Should negotiations fail to come to resolution by the Board meeting date, staff recommends that the Board exercise the District's power of eminent domain for purposes of taking property, and adopt the resolution of necessity to ensure uninterrupted water system communications.

Additional background on the project, property negotiations, and the eminent domain process are provided in the attached staff report.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Yes	ORIGINATOR R. Biagtan	DEPARTMENT Eng Services	REVIEWED BY J. Zavadil
ATTACHMENTS <input type="checkbox"/> None						
<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input checked="" type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
\$50,000 Est. Cost of Legal Proceeding	<input type="checkbox"/> Funding Source A. B.		Attachments to S&R 1. 2. 3.			

STAFF REPORT



District Board of Directors
September 6, 2016

Adopt Resolution of Necessity for Utility Easement to Reservoir 3A

BACKGROUND

The construction contract for the District's Water and Recycled Water SCADA Improvements Supervisory Control and Data Acquisition (SCADA) Project ("Project") was awarded and a CEQA categorical exemption for the Project was approved on May 19, 2015. A key component of the Project is a new radio communication system linking the water system turnouts, pump stations, and reservoirs with a central SCADA server providing control, monitoring, and alarming. The new communication system consists of an 18GHz radio backbone ring linking four reservoir sites and the new Field Operations Division (FOD) corporation yard. The other water system sites are connected to the backbone ring via 4.9GHz 'spur' radios.

The first link of the communication backbone ring to be installed is between the SCADA servers at the new FOD corporation yard and the District's reservoir off Brittany Lane, Reservoir 3A. This first link is not only critical to the progress of the Project but also to the district's ability to vacate the current FOD corporation yard on Camp Parks prior to the September 30, 2016 deadline given by the U.S. Army. Several water system sites currently communicate with the existing SCADA server at Camp Parks. Radio communication at these sites must be redirected to the new system at Reservoir 3A before Camp Parks is vacated.

Because of the criticality of Reservoir 3A to the new communication system, the Project design included the installation of permanent electrical power to the site. The design intended the electrical conduit be installed within existing district utility and access easements through the property at 11099 Brittany Lane, Dublin, Assessor's Parcel Number 941-0100-007-54 with the exception of approximately 100 feet where the conduit was to be installed parallel to an existing PG&E electrical conduit. Because it is typical for PG&E to require an easement for their installations, the designer assumed that by paralleling the existing PG&E conduit the District would be within an existing PG&E easement. The alignment eliminated the need above ground structures and allowed for boring as opposed to trenching. It also avoided potential conflict with the electrical service to the owner's property.

During a preconstruction meeting for the conduit installation, the landowner asserted that the District's existing easement was only for water lines and not for power uses. The landowner verbally allowed the installation of the conduit on the condition that an easement be obtained prior to power being provided to the site.

The landowner later asserted that PG&E did not have an easement in the area where the conduit was located outside the District's easement; staff has been unsuccessful in locating such an easement for the electrical service to the landowner's ranching operation facilities.

Staff engaged a surveyor to develop a legal description for a 15 foot wide utility easement which overlaps the existing water line and access road easements and also includes the portion of conduit installed outside the District's easements. The proposed utility easement area is shown in Exhibit A of the Resolution. In addition, staff obtained a valuation of \$2,000 for the easement from Associated Right of Way, a firm which assists public agencies in easement acquisitions. The proposed easement and valuation were provided to the landowner by e-mails sent on May 16, 2016 and June 3, 2016.

Staff also reviewed the original 1984 agreement (DSRSD A84-07) for the reservoir property purchase and water line and access road easements. The agreement stated the landowner would provide easements for the water main and appurtenances including telemetry associated with the water system. However, the wording on the easement filed with the county only explicitly covered water mains, leaving ambiguity of the District's use of that easement for power. District standard language for waterline easements includes appurtenances to the water distribution system; and power is an appurtenance that is needed to monitor, operate and control the District's water system.

Staff commenced negotiations with the landowner and the landowner's counsel over appropriate compensation and easement language in April 2016. Staff have not reached an agreement with the landowner. To assure the District can continue to move forward with the SCADA Project, staff commenced procedures that would allow the District to exercise its power of eminent domain for the purposes of taking property.

In accordance with the Code of Civil Procedure Section 1240.040, the District may exercise the power of eminent domain only if it has adopted a resolution of necessity. Prior to adopting a resolution of necessity the District is required to notice the landowner and provide a reasonable opportunity to appear and be heard on the matters referred to below. A notice of resolution of necessity was issued to the owner on July 29, 2016 to allow the owner the opportunity to prepare a written response prior to the August 16, 2016 regular Board meeting, when staff originally planned to bring a resolution of necessity to the Board. On August 11, 2016, at the request of the owner during negotiations, staff delayed presenting the resolution to the Board until September 6, 2016 in anticipation of resolving the matter before that Board meeting. On August 26, 2016, a notice was provided to the landowner allowing additional time to submit a written request to appear and question or object to the resolution of necessity.

On September 6, 2016, a resolution of necessity was presented to the Board for consideration and a public hearing was held. The Board heard from the property owner and its representative, and several documents were submitted for the Board's consideration, as generally referenced in Attachment 1. The Board rescheduled the Resolution of Necessity to the September 20, 2016 Board meeting and asked staff to continue negotiations with the property owner given the following parameters:

- DSRSD must receive an easement unencumbered by limitations. The easement shall be of sufficient width to operate and maintain DSRSD facilities. The District will not accept a lease.
- DSRSD's tank site property must not be encumbered.
- DSRSD recognizes that water is very important to the Nielsens and will support their efforts in obtaining a water meter for the property in exchange for the easement. However, the District's support may not be in conflict with the Alameda County Local Agency Formation Commission (LAFCo). The provided meter's use must be consistent with LAFCo.

Staff continued negotiations with the property owner and provided a final offer to the property owner prior to this Board meeting.

Staff has submitted additional documents for the Board's consideration on September 20, 2016, as identified in Attachment 2. The District may exercise the power of eminent domain to acquire property for a proposed project only if all of the following are established:

The public interest and necessity require the project. *The Water and Recycled Water SCADA Improvements project is required to provide reliable water service to the public for health and safety, and the project facilities located at Reservoir 3A require a reliable and continuous source of power, which can only be conveyed across (beneath) the surrounding property.*

The project is planned or located in the manner that will be most compatible with the greatest public good and the least private injury. *A key component of the Project is the radio communications system. The radio*

system requires a clear line-of-sight between the District's water system facilities. The District's Reservoir 3A location in the western Dublin hills is uniquely visible from numerous District water system facilities. Locating a radio antenna at the Reservoir 3A site reduces the number of antennae required for the Project and precludes the need to acquire additional private land for radio communications.

The radio communications facilities located at Reservoir 3A requires a reliable source of power. The Reservoir 3A property is surrounded on all sides by the landowner's property. The District has an existing waterline easement and an access road easement through the landowner's property to the reservoir property. The electrical conduit was located within the existing waterline easement to minimize impact to the landowner as the existing easement already precludes future development. The electrical conduit was located as close to the existing waterline as possible while maintaining the required separation between water and electrical utilities. An approximate 100 foot length of the electrical conduit was located outside the existing easement, principally to reduce the number of electrical utility vaults in the public right-of-way and to avoid open trenching in the landowner's access road. In addition, a portion of the 100 foot section was believed to be within an existing PG&E easement.

The radio communications facilities located at Reservoir 3A require permanent electrical service in continuous operation, which in turn requires permanent property rights. The easement width is the minimum reasonably required to accommodate maintenance and repair equipment and vehicles for the electrical service.

The property sought to be acquired is necessary for the project. *The District's Reservoir 3A is surrounded on all sides by the landowner's property. To extend power to the District's property, acquisition of permanent property rights in the form of an easement across landowner's property is necessary.*

RECOMMENDATION

Should negotiations fail to come to resolution by the September 20, 2016 Board meeting, staff recommends that the Board adopt the resolution of necessity to ensure uninterrupted communications with the water system and reliable water delivery to the District's customers.

Attachments: 1 – List of documents submitted by landowner & its attorney and by staff
2 – List of documents submitted by staff

Documents submitted by landowner & its attorney:

1. Aug. 1, 2016 email from R. Nielsen to D. McIntyre
2. Request to Appear & Be Heard dated September 2, 2016
3. Sept. 6, 2016 email from R. Biagtan to J. Doyle
4. Sept. 2, 2016 email from J. Doyle to R. Biagtan, R. Nielsen
5. Aug. 15, 2016 letter Letter of Agreement from staff to R. Nielsen
6. July 29, 2016 letter Notice of Resolution of Necessity from D. McIntyre to R. Nielsen
7. Aug. 4, 2016 email from R. Biagtan to J. Doyle
8. July 20, 2016 email from J. Doyle to R. Biagtan, J. Zavadil, R. Nielsen
9. July 19, 2016 email from J. Zavadil to J. Doyle, R. Nielsen
10. July 19, 2016 email from J. Doyle to R. Biagtan
11. June 27, 2016 email from R. Biagtan to J. Doyle
12. June 30, 2016 email from J. Doyle to R. Biagtan
13. July 6, 2015 Recorded Alameda County Environmental Declaration

Documents submitted by staff:

1. July 29, 2016 email from R. Biagtan to R. Nielsen (4:07 p.m.)
2. July 29, 2016 letter Notice of Resolution of Necessity (a copy was attached to the above email)
3. Aug. 11, 2016 email from R. Biagtan to J. Doyle (11:05 a.m.)
4. Aug. 11, 2016 email from R. Biagtan to J. Doyle (11:35 a.m.)
5. Aug. 11, 2016 letter Notice of Resolution of Necessity – Continued (redline draft)
6. Aug. 25, 2016 email from R. Biagtan to J. Doyle (5:22 p.m.)
7. Aug. 26, 2016 letter Notice of Resolution of Necessity – Continued (redline draft)
8. Sept. 2, 2016 letter Request to Appear & Be Heard (copy attached)

The documents listed above are available and on file with the District Secretary Nicole Genzale (925) 828-0515.

Documents submitted by staff:

1. Advertisement seeking bids for the Water and Recycled Water SCADA Improvements project (preferably with list of recipients/repositories)
2. The Contract Documents for the Water and Recycled Water SCADA Improvements project, including the plans/drawings with the pages showing the pole and the conduit route flagged
3. The Agenda materials for Item 9.L at the May 15, 2015 Board Meeting
4. The adopted Minutes of the May 15, 2015 Board Meeting
5. Executed copies of Resolutions 33-15 and 35-15 adopted at that meeting
6. A filed-endorsed copy of the NOE for the Water and Recycled Water SCADA Improvements project
7. Change Order No. 2 regarding the composition (and location) of the pole
8. The May 16, 2016 email from R. Portugal to J. Doyle, R. Nielsen
9. The June 3, 2016 email from R. Biagtan to J. Doyle, R. Nielsen
10. The eminent domain pamphlet

Due to the voluminous nature of these documents, copies will be made available at the District Office front desk and at the September 20, 2016 Regular Board meeting.

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT PROCLAIMING THE NECESSITY OF AND AUTHORIZING EMINENT DOMAIN PROCEEDINGS TO ACQUIRE PORTIONS OF CERTAIN PROPERTY (NIELSEN) FOR A PERPETUAL EASEMENT FOR ELECTRICAL DISTRIBUTION AND COMMUNICATION FACILITIES TO SERVE THE RESERVOIR 3A SITE

WHEREAS, the Community Services District Law, Division 3 within Title 6 of the Government Code, specifically Subdivisions (d), (e), (m), and (n) of section 61060, provides for the acquisition by Dublin San Ramon Services District (“District” or “DSRSD”) of any real or personal property to hold, manage, occupy, dispose of, convey, and encumber the property, and to create a leasehold interest in the property for the benefit of the District; and

WHEREAS, the District provides water services essential to the public health and safety; and

WHEREAS, the District’s water storage and distribution system includes reservoirs, pump stations, and water turnouts are interconnected via a Supervisory Control and Data Acquisition (SCADA) communication system which provides monitoring, control, and alarming, and without which the District could not reliably operate and control its water storage and distribution system; and

WHEREAS, the purpose of the District’s Water and Recycled Water SCADA Improvements Project (CIP 09-6101) (“Project”), is to upgrade the SCADA communication system that is used to operate and control its water distribution system; and

WHEREAS, pursuant to the California Environmental Quality Act (Pub. Res. Code, 21000 et. seq.; “CEQA”), the “CEQA Guidelines” (14 Cal. Code of Regs 15000 et. seq.) and DSRSD’s Local CEQA Guidelines, on May 19, 2015, the DSRSD Board of Directors adopted Resolution No. 33-15, approving a Certificate of Determination of Exemption/Exclusion from Environmental Review for the Project, and directing the filing of a Notice of Exemption; and

WHEREAS, the Project requires the installation of a permanent and continuous electrical

Res. No. _____

power supply to the District's water reservoir at 11100 Brittany Lane in Dublin, California hereinafter described as "Reservoir 3A;" and

WHEREAS, the District's Reservoir 3A property is surrounded on all sides by property commonly known as 11099 Brittany Lane, Dublin, California, Assessor's Parcel Number 941-0100-007-54, hereinafter described as "Nielsen Property;" and

WHEREAS, the District has an existing waterline easement and an access road easement through the Nielsen Property to Reservoir 3A; and

WHEREAS, PG&E has an existing service line on the Nielsen Property; and

WHEREAS, in accordance with Government Code Sections 7267.1 and 7267.2, the District initiated negotiations with the owner of the Nielsen Property in April 2016 to acquire an approximately 8,550 square foot easement for electrical distribution and communication facilities, of which 3,562 square feet are already burdened by portions of the existing water line and access easements; and

WHEREAS, the necessary property rights had a low fair market value, and in accordance with Government Code Sections 7267.1(b) the District prepared and provided a valuation in lieu of an appraisal via email on May 16, 2016 and June 3, 2016; and

WHEREAS, staff negotiated in good faith with the owner of record, but was not able to reach an agreement on compensation for the property rights; and

WHEREAS, pursuant to Code of Civil Procedure Section 1245.235, on July 29, 2016, on August 11, 2016, and on August 26, 2016, notice of an opportunity to be heard was given to each person shown on the last equalized county assessment role as the owner of such property, and the notices issued on August 11, 2016 and on August 26, 2016, allowed additional time to provide a written request to appear and question or object to the resolution of necessity; and

WHEREAS, a reasonable opportunity to appear and be heard on the matters referred to in

Res. No. _____

Section 1240.030 was afforded to each such person as the owner of such property, pursuant to Code of Civil Procedure Section 1245.235; and,

WHEREAS, a public hearing was held by the Board at its September 6, 2016 and the property owner's representatives appeared and were heard by the Board, and documents were presented for consideration for the Board as described in the staff report; and,

WHEREAS, the Board requested that staff and the property owner continue negotiations, and return to the Board with a resolution of necessity on September 20, 2016 if unsuccessful; and,

WHEREAS, Dublin San Ramon Services District is authorized to exercise the power of eminent domain for purposes of taking such property by Sections 1230.020, 1240.010, 1240.110, 1240.120 among others, of the Code of Civil Procedure.

NOW, THEREFORE, IT IS FOUND, DETERMINED AND RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency located in the Counties of Alameda and Contra Costa, California, as follows:

1. The public welfare, convenience, interest, and necessity require the acquisition of certain real property in order to construct, operate, maintain, repair, and replace electrical distribution and communication facilities to serve the District's water distribution system. The real property and property interests to be acquired are described in Exhibit A attached hereto and by this reference made a part hereof.

2. The uses to which said property is to be put, i.e. to construct, operate, maintain, repair, and replace electrical distribution and communication facilities in support the District's SCADA communication system used to control its water storage and distribution system, are public uses authorized by law and said property is necessary for said uses.

3. Said facilities are planned and located in the manner that will be most compatible with the greatest public good and the least private injury.

Res. No. _____

4. The District's SCADA communication system requires a clear line-of-sight between the District's water system facilities. The District's Reservoir 3A location in the western Dublin hills is uniquely visible from numerous District water system facilities and locating communications facilities at Reservoir 3A reduces the number of radio antennae required for the Project and precludes the need to acquire additional private land for radio communications.

5. The electrical distribution facilities were principally located within the existing waterline easement to minimize impact to the landowner, and the electrical conduit was located as close to the existing waterline as possible while maintaining the required separation between water and electrical utilities; an approximate 100 foot length of the electrical conduit was located outside existing easements to reduce the number of electrical utility vaults in the public right-of-way and to avoid open trenching within the road used to access the Nielsen property.

8. The real property is required for the construction, operation, maintenance, repair, and replacement of electrical distribution and communication facilities in support of the District's SCADA communication system and to accommodate maintenance and repair equipment and vehicles for those facilities, and is the minimum width reasonably required for such equipment and vehicles.

7. An offer pursuant to Section 7267.2 of the Government Code has been made to the owner of record.

8. The General Manager is authorized and directed to perform all acts necessary on behalf of the District for the acquisition of said interests in real property and do any and all things in connection with such proceedings as in his judgment may be necessary or convenient to the successful conclusion of said proceedings.

BE IT FURTHER RESOLVED that legal counsel for the District is hereby directed, empowered, required, and authorized:

A. To initiate, maintain, and prosecute in the name of the District, proceedings in the

Res. No. _____

Superior Court, State of California, County of Alameda, for the condemnation of that certain real property described in Exhibit A and to take all necessary steps for the condemnation of said real property and property interests in the name of Dublin San Ramon Services District.

B. To make application to said Court for an order fixing security in the way of a money deposit as said Court may direct to be made upon the taking of possession by the District, and permitting the District to take possession and use of said real property for said public use and purpose.

C. To make deposits of such security in such amount so fixed and determined in such manner as said Court may direct.

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, Counties of Alameda and Contra Costa, at its regular meeting held on the 20th day of September 2016, and passed by the following vote:

AYES:

NOES:

ABSENT:

D.L. (Pat) Howard, President

ATTEST:

By: _____
Nicole Genzale, District Secretary

EXHIBIT "A"
UTILITY EASEMENT

REAL PROPERTY IN THE UNINCORPORATED AREA, COUNTY OF ALAMEDA, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

BEING A PORTION OF THAT CERTAIN 393.79 ACRE TRACT DEEDED TO TILLIE NIELSEN, HAROLD NIELSEN, AND ROBERT JOHN NIELSEN, RECORDED JUNE 21, 1960 UNDER RECORDER'S SERIES NUMBER AR72037, RECORDS OF ALAMEDA COUNTY, DESCRIBED AS FOLLOWS:

BEING A STRIP OF LAND, 15.00 WIDE, THE CENTER LINE OF WHICH IS DESCRIBED AS FOLLOWS:

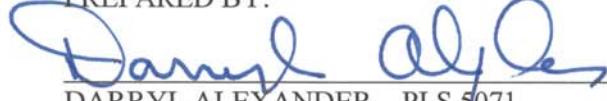
COMMENCING AT THE MOST EASTERLY CORNER OF PARCEL A AS DESCRIBED IN THE GRANT DEED TO DUBLIN SAN RAMON SERVICES DISTRICT, A POLITICAL SUBDIVISION OF THE STATE OF CALIFORNIA, RECORDED OCTOBER 5, 1984 IN RECORDER'S SERIES NO. 84-202420, ALAMEDA COUNTY RECORDS, THENCE SOUTHWESTERLY ALONG THE SOUTHERLY LINE OF SAID PARCEL A SOUTH $64^{\circ}20'55''$ WEST 45.02 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE TO THE NORTHWEST HAVING A RADIUS OF 50.00 FEET, A RADIAL LINE TO SAID BEGINNING BEARS SOUTH $74^{\circ}18'36''$ EAST, THENCE SOUTHWESTERLY 60.32 FEET ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF $69^{\circ}07'11''$ TO **THE POINT OF BEGINNING**, SAID POINT BEING ON THE EASTERLY LINE OF PARCEL C (A 10.00 FOOT WIDE WATER LINE EASEMENT) AS DESCRIBED IN SAID GRANT DEED (84-202420); THENCE LEAVING SAID SOUTHERLY LINE OF PARCEL A AND ALONG SAID EASTERLY LINE OF PARCEL C SOUTH $00^{\circ}32'56''$ WEST 460.54 FEET; THENCE LEAVING SAID EASTERLY LINE SOUTH $55^{\circ}26'02''$ EAST 127.23 FEET, MORE OR LESS, TO A POINT ON THE EXTERIOR LINE OF TRACT 5073 (SAID LINE DELINEATED AS NORTH $56^{\circ}47'55''$ EAST) AS FILED NOVEMBER 20, 1985 IN BOOK 158 OF MAPS AT PAGES 9 THROUGH 17, ALAMEDA COUNTY RECORDS.

THE SIDE LINES OF SAID 15.00 EASEMENT TO BE EXTENDED OR SHORTENED TO INTERSECT THE SOUTHERLY LINE OF SAID PARCEL A (84-202420) AND THE EXTERIOR LINE OF SAID TRACT 5073 (158 M 9).

A PORTION OF ASSESSOR'S PARCEL NUMBER 941-100-7-54.

ATTACHED HERETO IS A PLAT ENTITLED "EXHIBIT B"
WHICH BY THIS REFERENCE IS MADE A PART HEREOF.

PREPARED BY:


DARRYL ALEXANDER, PLS 5071



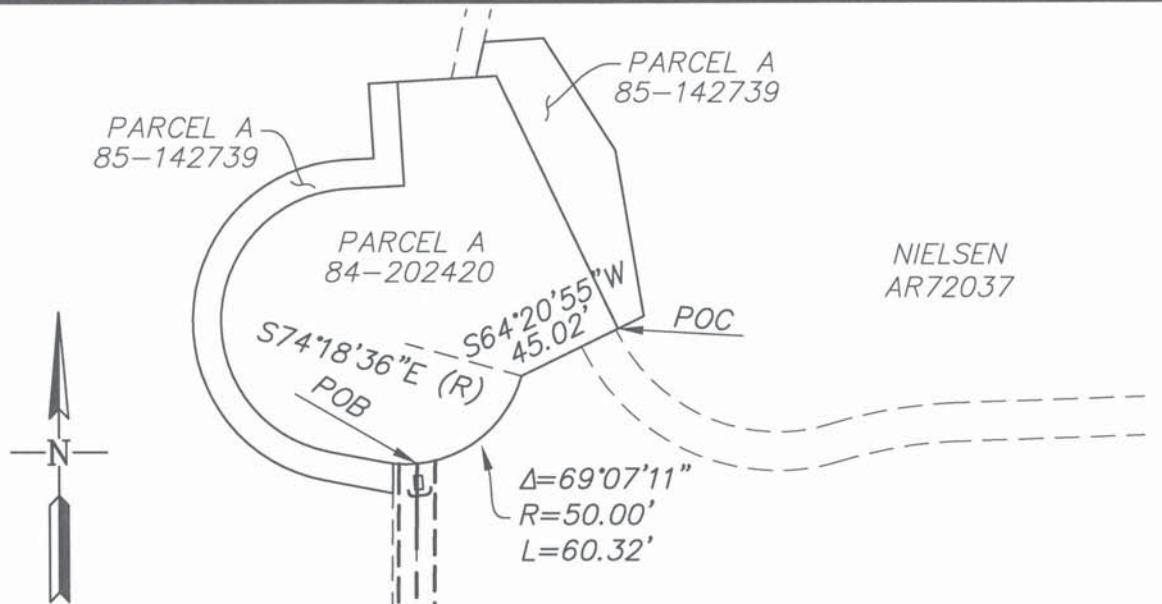


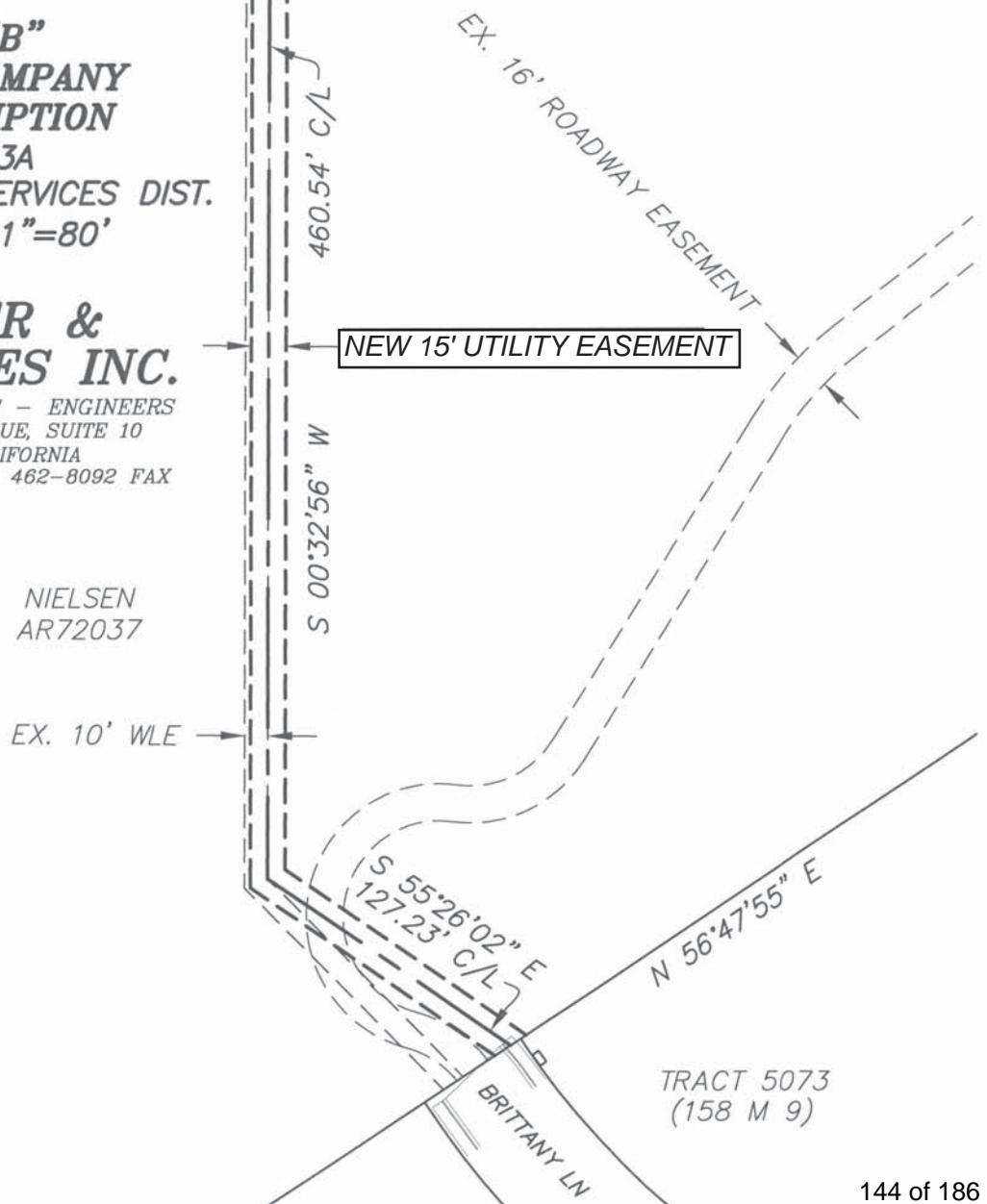
EXHIBIT "B"
PLAT TO ACCOMPANY
LEGAL DESCRIPTION

RESERVOIR 3A
DUBLIN SAN RAMON SERVICES DIST.
JULY 2016 1"=80'

**ALEXANDER &
ASSOCIATES INC.**

SURVEYORS - PLANNERS - ENGINEERS
147 OLD BERNAL AVENUE, SUITE 10
PLEASANTON, CALIFORNIA
(925) 462-2255 (925) 462-8092 FAX

NIELSEN
AR72037





Dublin San Ramon Services District

Summary & Recommendation

Agenda Item 11B

Reference Operations Manager	Type of Action Hold Public Hearing/Accept Report	Board Meeting of September 20, 2016				
Subject Hold Public Hearing: Report on Public Health Goals						
<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Resolution				
REPORT:	<input type="checkbox"/> Verbal	<input type="checkbox"/> Presentation	<input checked="" type="checkbox"/> Staff	D. Lopez	<input type="checkbox"/> Other	<input type="checkbox"/> Board Member

Recommendation:

Staff recommends the Board of Directors receive and respond to public comments during the Public Hearing and accept, by Motion, the 2016 Report on Water Quality Relative to Public Health Goals after consideration of the comments.

Summary:

The California Health and Safety Code requires water utilities with more than 10,000 service connections to prepare a special report every three years if constituents of their drinking water have exceeded any California Public Health Goals (PHGs) or federal Maximum Contaminant Level Goals (MCLGs).

A PHG represents a level of concentration of a constituent that poses no significant health risk if consumed over a lifetime. MCLGs are the federal equivalent to PHGs. PHGs and MCLGs are not enforceable standards, and no public water systems are required to meet them.

Our water system complies with all of the health-based drinking water standards and maximum contaminant levels (MCLs) required by the California Division of Drinking Water and the United States Environmental Protection Agency. No additional actions are recommended.

The attached report provides information to the public in addition to the Annual Water Quality Report made available to each customer. The law requires that a public hearing be held for the purpose of accepting and responding to public comment on the report.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Not Required	ORIGINATOR D. Lopez	DEPARTMENT Operations	REVIEWED BY
ATTACHMENTS <input type="checkbox"/> None						
<input type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$0	<input type="checkbox"/> Funding Source A. B.		Attachments to S&R 1. 2016 Report on Water Quality Relative to Public Health Goals 2. 3.			



2016 Report on Water Quality Relative to Public Health Goals

Background

The California Health and Safety Code¹ requires water utilities with more than 10,000 service connections to prepare a special report every three years if constituents in their drinking water have exceeded any Public Health Goals (PHGs). PHGs are nonenforceable goals set by the California Office of Environmental Health Hazard Assessment (OEHHA), a division of the California Environmental Protection Agency (Cal-EPA). If OEHHA has not adopted a PHG for a drinking water constituent, the law requires water utilities to use the Maximum Contaminant Level Goal (MCLG) adopted by United States Environmental Protection Agency (USEPA). This report addresses only constituents that have a California primary drinking water standard (a Maximum Contaminant Level, MCL) and either a PHG or MCLG.² The current report is due by July 1, 2016.

If a constituent was detected in the district's water supply between 2013 and 2015 at a level exceeding an applicable PHG or MCLG, this report provides the following information required by law:

- The numerical public health risk associated with the MCL and the PHG or MCLG, if possible to quantify
- The category or type of health risk that could be associated with each constituent
- The best treatment technology available that could be used to reduce the level of the constituent in our drinking water
- An estimate of the cost to install that treatment if it is appropriate and feasible

Public Health Goals

A Public Health Goal represents a level of concentration of a constituent that poses no significant health risk if consumed over a lifetime. PHGs are based solely on public health risk. In setting PHGs, OEHHA does not consider any of the practical risk-management factors used by the USEPA and the California Division of Drinking Water when they set enforceable drinking water standards (MCLs). These practical factors include the capability to detect and analyze constituents at very low levels, technologies available to reduce constituents to these levels, and the benefits and costs of doing so. PHGs are not enforceable, and no public water systems are required to meet them. MCLGs are the federal equivalent to PHGs.

Water Quality Data

DSRSD considered all of the water quality data collected for the district's water system between 2013 and 2015 for the purpose of determining compliance with drinking water standards. This data is summarized in our 2013, 2014, and 2015 Annual Water Quality Reports.³

Report Guidelines

The Association of California Water Agencies (ACWA) formed a workgroup that prepared guidelines for water utilities to use in preparing the required report. DSRSD staff used the ACWA guidelines to prepare this report. No guidance was available from state regulatory agencies.

Treatment Technologies and Estimated Costs

Both the USEPA and California Division of Drinking Water adopt what are known as Best Available Technologies. These are the best known methods of reducing contaminant levels to the MCL. Costs can be estimated for using such technologies. However, many PHGs and all MCLGs are set much lower than the MCL. It is not always possible or feasible to determine a treatment that could reduce the level of a constituent down to the level of PHG or MCLG, many of which are set at zero. Estimating the cost to reduce a constituent to zero is difficult, if not impossible, because it is not possible to verify by analytical means that the level has been lowered to zero. In some cases, installing treatment to try and further reduce very low levels of one constituent may adversely affect other aspects of water quality.

Constituents that Exceeded a PHG or MCLG

The following constituents were detected in our drinking water distribution system at levels above the PHG or MCLG.

Coliform Bacteria

During 2013, 2014, and 2015, the District collected 80 to 100 samples each month for coliform analysis. Occasionally, we found a sample positive for coliform bacteria, but follow-up resamples were negative. A maximum of 4.8 percent of these samples were positive in one month out of the three years of analysis. The MCL for coliform is 5 percent positive samples of all samples taken in a month, and the MCLG is zero.

Health risk category: Regulators created the coliform drinking water standard (MCL) to minimize the possibility of pathogens in tap water. Pathogens are organisms that cause waterborne disease. Coliform bacteria are not pathogens; rather they are surrogate indicators of the potential presence of pathogens. It is not possible to state a specific numerical health risk for coliform. While USEPA normally sets MCLGs "at a level where no known or anticipated adverse effects on persons would occur," they indicate they cannot do so with coliforms.

Coliform bacteria are ubiquitous in nature and are not generally considered harmful. Laboratories use them as indicator organisms because they are easy to monitor and analyze. If a positive sample is found, it indicates a potential problem that needs to be investigated through follow-up sampling. It is not

unusual for a water system to have an occasional positive sample. It is difficult, if not impossible, to assure a system will never have a positive sample.

Best available treatment technology: DSRSD's wholesale water provider, Zone 7 Water Agency, adds chloramine at the source to assure the water is microbiologically safe. DSRSD may add supplemental chloramine within its water distribution system. DSRSD carefully controls chloramine residual levels to provide the best health protection without causing undesirable taste and odor or increasing the level of disinfection byproducts. DSRSD and Zone 7 carefully balance treatment processes to continue supplying safe drinking water.

We use other equally important measures to prevent waterborne disease, including: implementing an effective cross-connection control program, maintaining disinfectant residual throughout our system, flushing water mains, and maintaining positive pressures in our distribution system. DSRSD has already taken all of the steps described by the Division of Drinking Water as best available technology for coliform bacteria in the California Code of Regulations, Section 64447, Title 22.

Fluoride

DSRSD has detected fluoride at levels up to 1.1 milligrams per liter (mg/L) in the water supplied through our distribution system. The USEPA MCL is 2.0 mg/L and the PHG is 1.0 mg/L. Our water system is in full compliance with the federal drinking water standard for fluoride, but the fluoride level in the system at times exceeds the PHG.

Health risk category: Some people who drink water containing fluoride above the MCL over many years may experience tooth mottling or dental fluorosis. This is why regulators adopted a drinking water standard for fluoride.

Best available treatment technology: DSRSD adds fluoride to assure our water provides optimal dental health. Fluoride's effect is topical. Small amounts of fluoride maintained in the mouth in saliva and dental plaque keeps tooth enamel strong by preventing the loss of important minerals. DSRSD carefully controls fluoride levels to provide the best protection for dental health without causing undesirable health risks. In addition, the district routinely maintain the pumps that inject fluoride throughout our system and flush water mains in our distribution system.

Lead and Copper

Currently, regulators have not established MCLs for lead or copper. Instead, regulations require that the 90th percentile value of all samples collected from a predetermined number of household taps in the distribution system not exceed an Action Level. The Action Level for lead is 15 parts per billion (ppb). The PHG for lead is 0.2 ppb. The Action Level for copper is 1.3 mg/L. The PHG for copper is 0.3 mg/L.

Regulators require DSRSD to test tap water samples from selected homes for lead and copper every three years. In water samples collected in 2013, the 90th percentile value for lead was 6 ppb, which is below the Action Level of 15 ppb but over the PHG of 0.2 ppb. The 90th percentile value for copper was 0.69 mg/L, which is below the Action level of 1.33 mg/L but over the PHG of 0.3 mg/L.

Health risk category: The category of health risk for lead includes chronic toxicity (adverse effects that usually develop gradually from low levels of chemical exposure over a long period of time—months to years). The cancer risk cannot be calculated at this time by OEHHA, the state agency responsible for providing that information.

The California Division of Drinking Water, which sets drinking water standards, has determined that copper is a health concern at certain exposure levels. A reddish brown metal, copper is often used to plumb residential and commercial structures that are connected to water distribution systems. Copper can contaminate drinking water as a byproduct of corrosion that occurs when copper pipes remain in contact with water for a prolonged period of time. Copper is an essential nutrient, but at high doses it has been shown to cause stomach and intestinal distress, liver and kidney damage, and anemia.

The PHGs for lead and copper are set at levels believed to cause no significant public health risk to individuals exposed to these metals over a lifetime.

Best available treatment technology: The DSRSD water system is in full compliance with the federal and state *Lead and Copper Rule*. Samples the district analyzed according to regulatory requirements have been below the Action Levels for lead and copper since 2001. The California Division of Drinking Water reviewed past residential tap results and determined that DSRSD meets “optimized corrosion control” requirements for both constituents.

In general, optimizing corrosion control is considered to be the best available technology to deal with corrosion issues and with any lead or copper findings above Action Levels. Zone 7 continues to monitor water quality parameters related to corrosivity, which include pH, hardness, alkalinity and total dissolved solids. DSRSD, in cooperation with Zone 7, maintains system conditions for “optimized corrosion control.”

Since the district, in cooperation with Zone 7, is meeting requirements for “optimized corrosion control,” it is not prudent to initiate additional corrosion control treatment at this time to lower the lead level. These treatments would involve adding other chemicals, which could raise additional water quality issues. Therefore, we have not included a cost estimate for additional treatment.

Recommendations for Further Action

DSRSD drinking water meets all quality standards set by the California Division of Drinking Water and USEPA to protect public health. It would require additional costly treatment processes to further reduce the levels of the constituents identified in this report, which are already significantly below the health-based Maximum Contaminant Levels established to provide “safe drinking water.” It is uncertain if additional treatment processes could effectively reduce constituent levels, which are already low. The health protection benefits of these further hypothetical reductions are not at all clear and may not be quantifiable. Therefore, no action is proposed.

References

1. California Health & Safety Code, Section 116470 (b), accessed June 27, 2016, http://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=HSC&division=104.&title=&part=12.&chapter=4.&article=5.
2. "MCLs, DLRs, and PHGs for Regulated Drinking Water Contaminants," California State Water Resources Control Board Division of Drinking Water, last updated Sept. 23, 2015, http://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/documents/mclreview/mcls_dlrspghgs.xls.
3. Dublin San Ramon Services District's 2013, 2014 and 2015 Annual Water Quality Reports, accessed on June 27, 2016, <http://www.dsrsd.com/open-gov/library/environmental-permits-monitoring-reports>.



Dublin San Ramon Services District

Summary & Recommendation

Agenda Item 11C

Reference Administrative Services Manager	Type of Action Receive Report and Provide Direction	Board Meeting of September 20, 2016			
Subject Receive Report on the Potential Refinancing of the 2011 Water Revenue Refunding Bonds and Provide Direction					
<input type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Resolution			
REPORT:	<input type="checkbox"/> Verbal	<input type="checkbox"/> Presentation	<input checked="" type="checkbox"/> Staff	J. Archer	<input type="checkbox"/> Board Member

Recommendation:

Staff recommends the Board of Directors receive a report on the potential refinancing of the 2011 Water Revenue Refunding Bonds and provide direction.

Summary:

The Administrative Services Manager will introduce Mr. Robert Porr of Fieldman Rolapp & Associates. Fieldman Rolapp has been hired by the District to serve as the Financial Advisor on the proposal from Stifel Financial (Stifel) for refinancing the District's 2011 Water Revenue Refunding Bonds. Stifel has provided staff with an update (September 8, 2016) on the potential impact of the refinancing based on current market conditions. Mr. Porr will review the following:

- The financial impact of the proposed transaction
- Other refinancing options, like inclusion of DERWA State Loan
- How to effect such a transaction
- Potential timing of such a transaction and the potential risk rewards of now versus later
- Steps required to complete such a transaction
- Board involvement in the transaction

Staff will answer any questions about the proposed transaction and seek further direction from the Board.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Yes	ORIGINATOR J. Archer	DEPARTMENT Admin Services	REVIEWED BY
ATTACHMENTS <input type="checkbox"/> None						
<input type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost Incremental cost is \$0.	<input type="checkbox"/> Funding Source A. B.		Attachments to S&R 1. Analysis – DSRSD2016 Water Refunding Bonds 2. Analysis – DSRSD2016 Water Refunding Bonds V DERWA Loan			

SOURCES AND USES OF FUNDS

Attachment 1 to S&R

Dublin San Ramon Services District
2016 Water Rev. Ref. Bonds (2011)

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Dated Date 12/15/2016
Delivery Date 12/15/2016

Sources:

Bond Proceeds:

Par Amount	33,295,000.00
Premium	7,533,618.10
	<hr/>
	40,828,618.10

Other Sources of Funds:

Prior Debt Service Due 2/1	957,834.38
	<hr/>
	41,786,452.48

Uses:

Refunding Escrow Deposits:

Cash Deposit	603.69
Open Market Purchases	41,443,356.91
	<hr/>
	41,443,960.60

Delivery Date Expenses:

Cost of Issuance	175,000.00
Underwriter's Discount	166,475.00
	<hr/>
	341,475.00

Other Uses of Funds:

Contingency	1,016.88
	<hr/>
	41,786,452.48

Notes:

For this analysis, the financing was evaluated at interest rate spreads to the generic 'AAA' municipal yield index ('MMD') of +15 basis points beginning in 2017, increasing to +40 basis points in 2028 to the maturity of the bonds. The interest rates assumed in this presentation are based on current market conditions and similar credits. The District's actual results may differ, and Stifel makes no commitment to underwrite at these levels. The analysis was performed with no changes to the term or the structure of the debt service from the currently outstanding issue. The Underlying Rating of ---/AA-/AA is consistent with the current rating of 2011 Bonds.

(1) The contribution to the escrow from the District called 'Prior Debt Service Due 2/1' represents the total debt service due on the 2011 Bonds on 2/1/17. Assumes no savings in the current fiscal year.

(2) 2011 Bonds structured without a debt service reserve fund.

(3) In this analysis, the refunding escrow is invested in OMS, however Stifel is in no way making an escrow investment recommendation.

Dublin San Ramon Services District
2016 Water Rev. Ref. Bonds (2011)

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

These materials have been prepared by Stifel, Nicolaus & Company, Incorporated ('Stifel') for the client or potential client to whom such materials are directly addressed and delivered (the 'Issuer') in connection with an actual or potential issuance of municipal securities or engagement. These materials contain proposed terms and conditions that are indicative and for discussion purposes only. Finalized terms and conditions are subject to further discussion and negotiation. Stifel does not guarantee that all financing options will be available at the time of the contemplated transaction. These materials do not constitute an offer or solicitation to sell or purchase any securities and are not a commitment by Stifel to provide or arrange any financing for any transaction or to purchase any security in connection therewith. Where indicated, this presentation may contain information derived from sources other than Stifel. While we believe such information to be accurate and complete, Stifel does not guarantee the accuracy of this information. This material is based on information currently available to Stifel or its sources and we do not undertake to update the recipient of this presentation of changes that may occur in the future. Stifel does not provide accounting, tax or legal advice; however, you should be aware that any proposed indicative transaction could have accounting, tax, legal or other implications that should be discussed with your advisors and /or counsel.

You have engaged Stifel to serve as an underwriter with respect to a particular issuance of municipal securities to which the attached material relates and Stifel is providing all information and advice contained in the attached material in its capacity as underwriter for that particular issuance. Stifel does not act as your municipal advisor.

Stifel is providing information for discussion purposes and is declaring that it has done so within the regulatory framework of MSRB Rule G-23 as an underwriter (by definition also including the role of placement agent) and not financial advisor, as defined therein, to the issuer for this proposed issuance of municipal securities. The primary role of Stifel, as an underwriter, is to purchase securities for resale to investors in an arm's-length commercial transaction. Serving in the role of underwriter, Stifel has financial and other interests that differ from those of the issuer. The issuer should consult with its own financial and/or municipal, legal, accounting, tax and other advisors, as applicable, to the extent it deems appropriate.

Notes:

For this analysis, the financing was evaluated at interest rate spreads to the generic 'AAA' municipal yield index ('MMD') of +15 basis points beginning in 2017, increasing to +40 basis points in 2028 to the maturity of the bonds. The interest rates assumed in this presentation are based on current market conditions and similar credits. The District's actual results may differ, and Stifel makes no commitment to underwrite at these levels. The analysis was performed with no changes to the term or the structure of the debt service from the currently outstanding issue. The Underlying Rating of ---/AA-/AA is consistent with the current rating of 2011 Bonds.

SUMMARY OF REFUNDING RESULTS

Dublin San Ramon Services District
2016 Water Rev. Ref. Bonds (2011)

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Dated Date	12/15/2016
Delivery Date	12/15/2016
Arbitrage yield	2.236889%
Escrow yield	1.033355%
Value of Negative Arbitrage	1,770,085.71
 Bond Par Amount	33,295,000.00
True Interest Cost	3.234244%
Effective Interest Cost	3.199729%
Net Interest Cost	3.682503%
All-In TIC	3.270738%
Average Coupon	4.995668%
Average Life	16.850
 Par amount of refunded bonds	34,520,000.00
Average coupon of refunded bonds	5.693226%
Average life of refunded bonds	17.079
 PV of prior debt to 12/15/2016 @ 2.236889%	51,696,388.08
Net PV Savings	4,866,968.97
Percentage savings of refunded bonds	14.098983%
Percentage savings of refunding bonds	14.617717%

Notes:

For this analysis, the financing was evaluated at interest rate spreads to the generic 'AAA' municipal yield index ('MMD') of +15 basis points beginning in 2017, increasing to +40 basis points in 2028 to the maturity of the bonds. The interest rates assumed in this presentation are based on current market conditions and similar credits. The District's actual results may differ, and Stifel makes no commitment to underwrite at these levels. The analysis was performed with no changes to the term or the structure of the debt service from the currently outstanding issue. The Underlying Rating of ---/AA-/AA is consistent with the current rating of 2011 Bonds.

SAVINGS

Dublin San Ramon Services District
2016 Water Rev. Ref. Bonds (2011)

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Date	Prior Debt Service	Prior Receipts	Prior Net Cash Flow	Refunding Debt Service	Savings	Present Value to 12/15/2016 @ 2.2368889%
06/30/2017	957,834.38	957,834.38	-	-	-	-
06/30/2018	2,214,568.76	-	2,214,568.76	2,003,763.06	210,805.70	206,481.16
06/30/2019	2,212,168.76	-	2,212,168.76	2,001,150.00	211,018.76	202,153.84
06/30/2020	2,214,268.76	-	2,214,268.76	2,003,250.00	211,018.76	197,697.24
06/30/2021	2,209,168.76	-	2,209,168.76	1,996,125.00	213,043.76	195,204.60
06/30/2022	2,211,668.76	-	2,211,668.76	1,996,375.00	215,293.76	192,928.94
06/30/2023	2,208,293.76	-	2,208,293.76	1,995,625.00	212,668.76	186,356.35
06/30/2024	2,209,043.76	-	2,209,043.76	1,998,750.00	210,293.76	180,194.12
06/30/2025	2,209,312.51	-	2,209,312.51	1,995,750.00	213,562.51	178,970.94
06/30/2026	2,208,581.26	-	2,208,581.26	1,996,625.00	211,956.26	173,694.29
06/30/2027	2,713,331.26	-	2,713,331.26	2,454,500.00	258,831.26	207,707.95
06/30/2028	3,039,956.26	-	3,039,956.26	2,746,250.00	293,706.26	230,675.17
06/30/2029	3,034,440.63	-	3,034,440.63	2,742,625.00	291,815.63	224,152.66
06/30/2030	3,033,550.00	-	3,033,550.00	2,740,625.00	292,925.00	220,080.07
06/30/2031	3,030,725.00	-	3,030,725.00	2,740,000.00	290,725.00	213,652.21
06/30/2032	3,026,487.50	-	3,026,487.50	2,735,625.00	290,862.50	209,092.59
06/30/2033	3,022,437.50	-	3,022,437.50	2,732,375.00	290,062.50	203,971.70
06/30/2034	3,023,162.50	-	3,023,162.50	2,730,000.00	293,162.50	201,673.88
06/30/2035	3,018,387.50	-	3,018,387.50	2,728,250.00	290,137.50	195,244.02
06/30/2036	3,012,975.00	-	3,012,975.00	2,722,000.00	290,975.00	191,556.28
06/30/2037	3,011,512.50	-	3,011,512.50	2,721,000.00	290,512.50	187,100.96
06/30/2038	3,002,850.00	-	3,002,850.00	2,715,000.00	287,850.00	181,404.25
06/30/2039	3,000,950.00	-	3,000,950.00	2,713,750.00	287,200.00	177,121.48
06/30/2040	2,995,500.00	-	2,995,500.00	2,707,000.00	288,500.00	174,128.83
06/30/2041	2,991,050.00	-	2,991,050.00	2,704,500.00	286,550.00	169,271.50
06/30/2042	2,987,000.00	-	2,987,000.00	2,700,875.00	286,125.00	165,437.04
68,799,225.12		957,834.38	67,841,390.74	61,321,788.06	6,519,602.68	4,865,952.09

Savings Summary

Dated Date	12/15/2016
Delivery Date	12/15/2016
PV of savings from cash flow	4,865,952.09
Plus: Refunding funds on hand	1,016.88
Net PV Savings	4,866,968.97

Notes:

For this analysis, the financing was evaluated at interest rate spreads to the generic 'AAA' municipal yield index ('MMD') of +15 basis points beginning in 2017, increasing to +40 basis points in 2028 to the maturity of the bonds. The interest rates assumed in this presentation are based on current market conditions and similar credits. The District's actual results may differ, and Stifel makes no commitment to underwrite at these levels. The analysis was performed with no changes to the term or the structure of the debt service from the currently outstanding issue. The Underlying Rating of ---/AA-/AA is consistent with the current rating of 2011 Bonds.

BOND PRICING

Dublin San Ramon Services District
2016 Water Rev. Ref. Bonds (2011)

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Bond Component	Maturity Date	Amount	Rate	Yield	Price	Yield to Maturity	Call Date for Arb Yield	Call Price for Arb Yield	Premium (-Discount)
Serial Bond:									
	08/01/2017	145,000	2.000%	0.750%	100.781	-	-	-	1,132.45
	08/01/2018	360,000	3.000%	0.830%	103.500	-	-	-	12,600.00
	08/01/2019	375,000	4.000%	0.900%	108.031	-	-	-	30,116.25
	08/01/2020	385,000	5.000%	0.990%	114.253	-	-	-	54,874.05
	08/01/2021	405,000	5.000%	1.080%	117.647	-	-	-	71,470.35
	08/01/2022	425,000	5.000%	1.210%	120.557	-	-	-	87,367.25
	08/01/2023	450,000	5.000%	1.370%	122.922	-	-	-	103,149.00
	08/01/2024	470,000	5.000%	1.510%	125.054	-	-	-	117,753.80
	08/01/2025	495,000	5.000%	1.590%	127.388	-	-	-	135,570.60
	08/01/2026	990,000	5.000%	1.730%	128.883	-	-	-	285,941.70
	08/01/2027	1,340,000	5.000%	1.860%	127.559 C	2.094%	08/01/2026	100.000	369,290.60
	08/01/2028	1,405,000	5.000%	1.990%	126.251 C	2.399%	08/01/2026	100.000	368,826.55
	08/01/2029	1,475,000	5.000%	2.070%	125.454 C	2.619%	08/01/2026	100.000	375,446.50
	08/01/2030	1,550,000	5.000%	2.120%	124.959 C	2.786%	08/01/2026	100.000	386,864.50
	08/01/2031	1,625,000	5.000%	2.170%	124.466 C	2.931%	08/01/2026	100.000	397,572.50
	08/01/2032	1,705,000	5.000%	2.220%	123.976 C	3.058%	08/01/2026	100.000	408,790.80
	08/01/2033	1,790,000	5.000%	2.270%	123.488 C	3.171%	08/01/2026	100.000	420,435.20
	08/01/2034	1,880,000	5.000%	2.320%	123.002 C	3.272%	08/01/2026	100.000	432,437.60
	08/01/2035	1,970,000	5.000%	2.370%	122.518 C	3.363%	08/01/2026	100.000	443,604.60
	08/01/2036	2,070,000	5.000%	2.410%	122.133 C	3.440%	08/01/2026	100.000	458,153.10
		21,310,000							4,961,397.40
Term Bond 2041:									
	08/01/2037	2,170,000	5.000%	2.480%	121.462 C	3.669%	08/01/2026	100.000	465,725.40
	08/01/2038	2,280,000	5.000%	2.480%	121.462 C	3.669%	08/01/2026	100.000	489,333.60
	08/01/2039	2,390,000	5.000%	2.480%	121.462 C	3.669%	08/01/2026	100.000	512,941.80
	08/01/2040	2,510,000	5.000%	2.480%	121.462 C	3.669%	08/01/2026	100.000	538,696.20
	08/01/2041	2,635,000	5.000%	2.480%	121.462 C	3.669%	08/01/2026	100.000	565,523.70
		11,985,000							2,572,220.70
		33,295,000							7,533,618.10

Dated Date	12/15/2016
Delivery Date	12/15/2016
First Coupon	08/01/2017
Par Amount	33,295,000.00
Premium	7,533,618.10
Production	40,828,618.10
Underwriter's Discount	-166,475.00
Purchase Price	40,662,143.10
Accrued Interest	-
Net Proceeds	40,662,143.10

Notes:

For this analysis, the financing was evaluated at interest rate spreads to the generic 'AAA' municipal yield index ('MMD') of +15 basis points beginning in 2017, increasing to +40 basis points in 2028 to the maturity of the bonds. The interest rates assumed in this presentation are based on current market conditions and similar credits. The District's actual results may differ, and Stifel makes no commitment to underwrite at these levels. The analysis was performed with no changes to the term or the structure of the debt service from the currently outstanding issue. The Underlying Rating of ---/AA-/AA is consistent with the current rating of 2011 Bonds.

BOND SUMMARY STATISTICS

Dublin San Ramon Services District
2016 Water Rev. Ref. Bonds (2011)

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Dated Date	12/15/2016
Delivery Date	12/15/2016
First Coupon	08/01/2017
Last Maturity	08/01/2041
Arbitrage Yield	2.236889%
True Interest Cost (TIC)	3.234244%
Net Interest Cost (NIC)	3.682503%
All-In TIC	3.270738%
Average Coupon	4.995668%
Average Life (years)	16.850
Duration of Issue (years)	12.019
Par Amount	33,295,000.00
Bond Proceeds	40,828,618.10
Total Interest	28,026,788.06
Net Interest	20,659,644.96
Bond Years from Dated Date	561,021,861.11
Bond Years from Delivery Date	561,021,861.11
Total Debt Service	61,321,788.06
Maximum Annual Debt Service	2,746,250.00
Average Annual Debt Service	2,489,944.02

Bond Component	Par Value	Price	Average Coupon	Average Life	PV of 1 bp change
Serial Bond	21,310,000.00	123.282	4.992%	13.546	19,404.00
Term Bond 2041	11,985,000.00	121.462	5.000%	22.725	11,505.60
33,295,000.00			16.850		30,909.60

	TIC	All-In TIC	Arbitrage Yield
Par Value	33,295,000.00	33,295,000.00	33,295,000.00
+ Accrued Interest	-	-	-
+ Premium (Discount)	7,533,618.10	7,533,618.10	7,533,618.10
- Underwriter's Discount	-166,475.00	-166,475.00	-
- Cost of Issuance Expense	-	-175,000.00	-
- Other Amounts	-	-	-
Target Value	40,662,143.10	40,487,143.10	40,828,618.10
Target Date	12/15/2016	12/15/2016	12/15/2016
Yield	3.234244%	3.270738%	2.236889%

Notes:

For this analysis, the financing was evaluated at interest rate spreads to the generic 'AAA' municipal yield index ('MMD') of +15 basis points beginning in 2017, increasing to +40 basis points in 2028 to the maturity of the bonds. The interest rates assumed in this presentation are based on current market conditions and similar credits. The District's actual results may differ, and Stifel makes no commitment to underwrite at these levels. The analysis was performed with no changes to the term or the structure of the debt service from the currently outstanding issue. The Underlying Rating of ---/AA-/AA is consistent with the current rating of 2011 Bonds.

BOND DEBT SERVICE

Dublin San Ramon Services District 2016 Water Rev. Ref. Bonds (2011)

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Dated Date 12/15/2016

Delivery Date 12/15/2016

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
12/15/2016	-	-	-	-	-
08/01/2017	145,000	2.000%	1,035,488.06	1,180,488.06	-
02/01/2018	-	-	823,275.00	823,275.00	2,003,763.06
08/01/2018	360,000	3.000%	823,275.00	1,183,275.00	-
02/01/2019	-	-	817,875.00	817,875.00	2,001,150.00
08/01/2019	375,000	4.000%	817,875.00	1,192,875.00	-
02/01/2020	-	-	810,375.00	810,375.00	2,003,250.00
08/01/2020	385,000	5.000%	810,375.00	1,195,375.00	-
02/01/2021	-	-	800,750.00	800,750.00	1,996,125.00
08/01/2021	405,000	5.000%	800,750.00	1,205,750.00	-
02/01/2022	-	-	790,625.00	790,625.00	1,996,375.00
08/01/2022	425,000	5.000%	790,625.00	1,215,625.00	-
02/01/2023	-	-	780,000.00	780,000.00	1,995,625.00
08/01/2023	450,000	5.000%	780,000.00	1,230,000.00	-
02/01/2024	-	-	768,750.00	768,750.00	1,998,750.00
08/01/2024	470,000	5.000%	768,750.00	1,238,750.00	-
02/01/2025	-	-	757,000.00	757,000.00	1,995,750.00
08/01/2025	495,000	5.000%	757,000.00	1,252,000.00	-
02/01/2026	-	-	744,625.00	744,625.00	1,996,625.00
08/01/2026	990,000	5.000%	744,625.00	1,734,625.00	-
02/01/2027	-	-	719,875.00	719,875.00	2,454,500.00
08/01/2027	1,340,000	5.000%	719,875.00	2,059,875.00	-
02/01/2028	-	-	686,375.00	686,375.00	2,746,250.00
08/01/2028	1,405,000	5.000%	686,375.00	2,091,375.00	-
02/01/2029	-	-	651,250.00	651,250.00	2,742,625.00
08/01/2029	1,475,000	5.000%	651,250.00	2,126,250.00	-
02/01/2030	-	-	614,375.00	614,375.00	2,740,625.00
08/01/2030	1,550,000	5.000%	614,375.00	2,164,375.00	-
02/01/2031	-	-	575,625.00	575,625.00	2,740,000.00
08/01/2031	1,625,000	5.000%	575,625.00	2,200,625.00	-
02/01/2032	-	-	535,000.00	535,000.00	2,735,625.00
08/01/2032	1,705,000	5.000%	535,000.00	2,240,000.00	-
02/01/2033	-	-	492,375.00	492,375.00	2,732,375.00
08/01/2033	1,790,000	5.000%	492,375.00	2,282,375.00	-
02/01/2034	-	-	447,625.00	447,625.00	2,730,000.00
08/01/2034	1,880,000	5.000%	447,625.00	2,327,625.00	-
02/01/2035	-	-	400,625.00	400,625.00	2,728,250.00
08/01/2035	1,970,000	5.000%	400,625.00	2,370,625.00	-
02/01/2036	-	-	351,375.00	351,375.00	2,722,000.00
08/01/2036	2,070,000	5.000%	351,375.00	2,421,375.00	-
02/01/2037	-	-	299,625.00	299,625.00	2,721,000.00
08/01/2037	2,170,000	5.000%	299,625.00	2,469,625.00	-
02/01/2038	-	-	245,375.00	245,375.00	2,715,000.00
08/01/2038	2,280,000	5.000%	245,375.00	2,525,375.00	-
02/01/2039	-	-	188,375.00	188,375.00	2,713,750.00
08/01/2039	2,390,000	5.000%	188,375.00	2,578,375.00	-
02/01/2040	-	-	128,625.00	128,625.00	2,707,000.00
08/01/2040	2,510,000	5.000%	128,625.00	2,638,625.00	-
02/01/2041	-	-	65,875.00	65,875.00	2,704,500.00
08/01/2041	2,635,000	5.000%	65,875.00	2,700,875.00	2,700,875.00

Notes:

Notes:
For this analysis, the financing was evaluated at interest rate spreads to the generic 'AAA' municipal yield index ('MMD') of +15 basis points beginning in 2017, increasing to +40 basis points in 2028 to the maturity of the bonds. The interest rates assumed in this presentation are based on current market conditions and similar credits. The District's actual results may differ, and Stifel makes no commitment to underwrite at these levels. The analysis was performed with no changes to the term or the structure of the debt service from the currently outstanding issue. The Underlying Rating of ---/AA-/AA is consistent with the current rating of 2011 Bonds.

BOND DEBT SERVICE

Dublin San Ramon Services District
2016 Water Rev. Ref. Bonds (2011)

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Dated Date 12/15/2016
Delivery Date 12/15/2016

Period Ending	Principal	Coupon	Interest	Debt Service
06/30/2017	-	-	-	-
06/30/2018	145,000	2.000%	1,858,763.06	2,003,763.06
06/30/2019	360,000	3.000%	1,641,150.00	2,001,150.00
06/30/2020	375,000	4.000%	1,628,250.00	2,003,250.00
06/30/2021	385,000	5.000%	1,611,125.00	1,996,125.00
06/30/2022	405,000	5.000%	1,591,375.00	1,996,375.00
06/30/2023	425,000	5.000%	1,570,625.00	1,995,625.00
06/30/2024	450,000	5.000%	1,548,750.00	1,998,750.00
06/30/2025	470,000	5.000%	1,525,750.00	1,995,750.00
06/30/2026	495,000	5.000%	1,501,625.00	1,996,625.00
06/30/2027	990,000	5.000%	1,464,500.00	2,454,500.00
06/30/2028	1,340,000	5.000%	1,406,250.00	2,746,250.00
06/30/2029	1,405,000	5.000%	1,337,625.00	2,742,625.00
06/30/2030	1,475,000	5.000%	1,265,625.00	2,740,625.00
06/30/2031	1,550,000	5.000%	1,190,000.00	2,740,000.00
06/30/2032	1,625,000	5.000%	1,110,625.00	2,735,625.00
06/30/2033	1,705,000	5.000%	1,027,375.00	2,732,375.00
06/30/2034	1,790,000	5.000%	940,000.00	2,730,000.00
06/30/2035	1,880,000	5.000%	848,250.00	2,728,250.00
06/30/2036	1,970,000	5.000%	752,000.00	2,722,000.00
06/30/2037	2,070,000	5.000%	651,000.00	2,721,000.00
06/30/2038	2,170,000	5.000%	545,000.00	2,715,000.00
06/30/2039	2,280,000	5.000%	433,750.00	2,713,750.00
06/30/2040	2,390,000	5.000%	317,000.00	2,707,000.00
06/30/2041	2,510,000	5.000%	194,500.00	2,704,500.00
06/30/2042	2,635,000	5.000%	65,875.00	2,700,875.00
	33,295,000		28,026,788.06	61,321,788.06

Notes:

For this analysis, the financing was evaluated at interest rate spreads to the generic 'AAA' municipal yield index ('MMD') of +15 basis points beginning in 2017, increasing to +40 basis points in 2028 to the maturity of the bonds. The interest rates assumed in this presentation are based on current market conditions and similar credits. The District's actual results may differ, and Stifel makes no commitment to underwrite at these levels. The analysis was performed with no changes to the term or the structure of the debt service from the currently outstanding issue. The Underlying Rating of ---/AA-/AA is consistent with the current rating of 2011 Bonds.

SUMMARY OF BONDS REFUNDED

Dublin San Ramon Services District
2016 Water Rev. Ref. Bonds (2011)

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Bond	Maturity Date	Interest Rate	Par Amount	Call Date	Call Price
2011 Water Revenue Refunding Bonds:					
Serial Bond	08/01/2017	4.000%	305,000.00	-	-
	08/01/2018	4.000%	315,000.00	-	-
	08/01/2019	4.000%	330,000.00	-	-
	08/01/2020	5.000%	340,000.00	-	-
	08/01/2021	5.000%	360,000.00	02/01/2021	100.000
	08/01/2022	5.000%	375,000.00	02/01/2021	100.000
	08/01/2023	5.000%	395,000.00	02/01/2021	100.000
	08/01/2024	4.750%	415,000.00	02/01/2021	100.000
	08/01/2025	5.000%	435,000.00	02/01/2021	100.000
	08/01/2026	5.000%	975,000.00	02/01/2021	100.000
	08/01/2027	5.000%	1,360,000.00	02/01/2021	100.000
	08/01/2028	5.125%	1,425,000.00	02/01/2021	100.000
	08/01/2029	5.250%	1,500,000.00	02/01/2021	100.000
Term Bond 2032	08/01/2032	5.500%	5,000,000.00	02/01/2021	100.000
Term Bond 2034	08/01/2034	5.500%	3,810,000.00	02/01/2021	100.000
Term Bond 2036	08/01/2036	5.500%	4,235,000.00	02/01/2021	100.000
Term Bond 2041	08/01/2041	6.000%	12,945,000.00	02/01/2021	100.000
34,520,000.00					

Notes:

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ESCROW REQUIREMENTS

Dublin San Ramon Services District 2016 Water Rev. Ref. Bonds (2011)

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Dated Date 12/15/2016
Delivery Date 12/15/2016

Period Ending	Principal	Interest	Principal Redeemed	Total
02/01/2017	-	957,834.38	-	957,834.38
08/01/2017	305,000.00	957,834.38	-	1,262,834.38
02/01/2018	-	951,734.38	-	951,734.38
08/01/2018	315,000.00	951,734.38	-	1,266,734.38
02/01/2019	-	945,434.38	-	945,434.38
08/01/2019	330,000.00	945,434.38	-	1,275,434.38
02/01/2020	-	938,834.38	-	938,834.38
08/01/2020	340,000.00	938,834.38	-	1,278,834.38
02/01/2021	-	930,334.38	33,230,000.00	34,160,334.38
	1,290,000.00	8,518,009.42	33,230,000.00	43,038,009.42

Notes:

Notes:
For this analysis, the financing was evaluated at interest rate spreads to the generic 'AAA' municipal yield index ('MMD') of +15 basis points beginning in 2017, increasing to +40 basis points in 2028 to the maturity of the bonds. The interest rates assumed in this presentation are based on current market conditions and similar credits. The District's actual results may differ, and Stifel makes no commitment to underwrite at these levels. The analysis was performed with no changes to the term or the structure of the debt service from the currently outstanding issue. The Underlying Rating of ---/AA-/AA is consistent with the current rating of 2011 Bonds.

SOURCES AND USES OF FUNDS

Dublin San Ramon Services District
2016 Water Revenue Refunding Bonds

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Dated Date 12/15/2016
Delivery Date 12/15/2016

Sources:	2016 Water Rev. Ref. Bonds (2011)	2016 Water Rev. Ref. Bonds (Loan)	Total
Bond Proceeds:			
Par Amount	33,275,000.00	6,140,000.00	39,415,000.00
Premium	7,528,954.65	1,064,396.55	8,593,351.20
	40,803,954.65	7,204,396.55	48,008,351.20
Other Sources of Funds:			
Prior Debt Service Due 2/1	957,834.38	-	957,834.38
	41,761,789.03	7,204,396.55	48,966,185.58
Uses:	2016 Water Rev. Ref. Bonds (2011)	2016 Water Rev. Ref. Bonds (Loan)	Total
Refunding Escrow Deposits:			
Cash Deposit	603.69	7,145,740.84	7,146,344.53
Open Market Purchases	41,443,356.91	-	41,443,356.91
	41,443,960.60	7,145,740.84	48,589,701.44
Delivery Date Expenses:			
Cost of Issuance	147,738.81	27,261.19	175,000.00
Underwriter's Discount	166,375.00	30,700.00	197,075.00
	314,113.81	57,961.19	372,075.00
Other Uses of Funds:			
Contingency	3,714.62	694.52	4,409.14
	41,761,789.03	7,204,396.55	48,966,185.58

Notes:

For this analysis, the financing was evaluated at interest rate spreads to the generic 'AAA' municipal yield index ('MMD') of +15 basis points beginning in 2017, increasing to +40 basis points in 2028 to the maturity of the bonds. The interest rates assumed in this presentation are based on current market conditions and similar credits. The District's actual results may differ, and Stifel makes no commitment to underwrite at these levels. The analysis was performed with no changes to the term or the structure of the debt service from the currently outstanding issue. The Underlying Rating of ---/AA-/AA is consistent with the current rating of 2011 Bonds.

(1) The contribution to the escrow from the District called 'Prior Debt Service Due 2/1' represents the total debt service due on the 2011 Bonds on 2/1/17. Assumes no savings in the current fiscal year.

(2) 2011 Bonds structured without a debt service reserve fund.

(3) In this analysis, the refunding escrow is invested in OMS, however Stifel is in no way making an escrow investment recommendation.

Dublin San Ramon Services District
2016 Water Revenue Refunding Bonds

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

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Notes:

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SUMMARY OF REFUNDING RESULTS

Dublin San Ramon Services District
2016 Water Revenue Refunding Bonds

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

	2016 Water Rev. Ref. Bonds (2011)	2016 Water Rev. Ref. Bonds (Loan)	Total
Dated Date	12/15/2016	12/15/2016	12/15/2016
Delivery Date	12/15/2016	12/15/2016	12/15/2016
Arbitrage Yield	2.152113%	2.152113%	2.152113%
Escrow Yield	1.033355%	-	1.033355%
Value of Negative Arbitrage	1,648,569.37	-	1,648,569.37
Bond Par Amount	33,275,000.00	6,140,000.00	39,415,000.00
True Interest Cost	3.234147%	1.453052%	3.123279%
Net Interest Cost	3.682382%	1.627382%	3.571633%
All-In TIC	3.264962%	1.533378%	3.157031%
Average Coupon	4.995665%	4.864303%	4.988585%
Average Life	16.848	5.201	15.034
Par amount of refunded bonds	34,520,000.00	7,058,005.91	41,578,005.91
Average coupon of refunded bonds	5.693226%	2.500000%	5.515150%
Average life of refunded bonds	17.079	4.934	15.018
PV of prior debt	51,696,588.01	7,513,120.74	-
Net PV Savings	4,898,364.63	309,418.71	5,207,783.34
Percentage savings of refunded bonds	14.189932%	4.383940%	12.525332%
Percentage savings of refunding bonds	14.720855%	5.039393%	13.212694%

Notes:

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SAVINGS

Dublin San Ramon Services District 2016 Water Revenue Refunding Bonds

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Date	Prior Debt Service	Prior Receipts	Prior Net Cash Flow	Refunding Debt Service	Savings
06/30/2017	957,834.38	957,834.38	-	-	-
06/30/2018	3,067,109.76	-	3,067,109.76	2,822,003.89	245,105.87
06/30/2019	3,064,709.76	-	3,064,709.76	2,820,825.00	243,884.76
06/30/2020	3,066,809.76	-	3,066,809.76	2,817,850.00	248,959.76
06/30/2021	3,061,709.76	-	3,061,709.76	2,813,875.00	247,834.76
06/30/2022	3,064,209.76	-	3,064,209.76	2,812,875.00	251,334.76
06/30/2023	3,060,834.76	-	3,060,834.76	2,814,250.00	246,584.76
06/30/2024	3,061,584.76	-	3,061,584.76	2,817,750.00	243,834.76
06/30/2025	3,061,853.51	-	3,061,853.51	2,813,375.00	248,478.51
06/30/2026	3,061,122.26	-	3,061,122.26	2,816,000.00	245,122.26
06/30/2027	3,049,374.26	-	3,049,374.26	2,771,500.00	277,874.26
06/30/2028	3,039,956.26	-	3,039,956.26	2,745,500.00	294,456.26
06/30/2029	3,034,440.63	-	3,034,440.63	2,741,875.00	292,565.63
06/30/2030	3,033,550.00	-	3,033,550.00	2,739,875.00	293,675.00
06/30/2031	3,030,725.00	-	3,030,725.00	2,739,250.00	291,475.00
06/30/2032	3,026,487.50	-	3,026,487.50	2,734,875.00	291,612.50
06/30/2033	3,022,437.50	-	3,022,437.50	2,731,625.00	290,812.50
06/30/2034	3,023,162.50	-	3,023,162.50	2,729,250.00	293,912.50
06/30/2035	3,018,387.50	-	3,018,387.50	2,727,500.00	290,887.50
06/30/2036	3,012,975.00	-	3,012,975.00	2,721,250.00	291,725.00
06/30/2037	3,011,512.50	-	3,011,512.50	2,720,250.00	291,262.50
06/30/2038	3,002,850.00	-	3,002,850.00	2,714,250.00	288,600.00
06/30/2039	3,000,950.00	-	3,000,950.00	2,708,125.00	292,825.00
06/30/2040	2,995,500.00	-	2,995,500.00	2,706,500.00	289,000.00
06/30/2041	2,991,050.00	-	2,991,050.00	2,699,125.00	291,925.00
06/30/2042	2,987,000.00	-	2,987,000.00	2,695,750.00	291,250.00
		76,808,137.12	957,834.38	75,850,302.74	68,975,303.89
					6,874,998.85

Savings Summary

Dated Date	12/15/2016
Delivery Date	12/15/2016
PV of savings from cash flow	5,203,374.20
Plus: Refunding funds on hand	4,409.14
Net PV Savings	5,207,783.34

Notes:

For this analysis, the financing was evaluated at interest rate spreads to the generic 'AAA' municipal yield index ('MMD') of +15 basis points beginning in 2017, increasing to +40 basis points in 2028 to the maturity of the bonds. The interest rates assumed in this presentation are based on current market conditions and similar credits. The District's actual results may differ, and Stifel makes no commitment to underwrite at these levels. The analysis was performed with no changes to the term or the structure of the debt service from the currently outstanding issue. The Underlying Rating of ---/AA-/AA is consistent with the current rating of 2011 Bonds.

BOND PRICING

Dublin San Ramon Services District 2016 Water Revenue Refunding Bonds

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Bond Component	Maturity Date	Amount	Rate	Yield	Price	Yield to Maturity	Call Date for Arb Yield	Call Price for Arb Yield	Premium (-Discount)
Serial Bond:									
	08/01/2017	660,000	2.000%	0.750%	100.781	-	-	-	5,154.60
	08/01/2018	925,000	3.000%	0.830%	103.500	-	-	-	32,375.00
	08/01/2019	955,000	4.000%	0.900%	108.031	-	-	-	76,696.05
	08/01/2020	995,000	5.000%	0.990%	114.253	-	-	-	141,817.35
	08/01/2021	1,045,000	5.000%	1.080%	117.647	-	-	-	184,411.15
	08/01/2022	1,100,000	5.000%	1.210%	120.557	-	-	-	226,127.00
	08/01/2023	1,160,000	5.000%	1.370%	122.922	-	-	-	265,895.20
	08/01/2024	1,215,000	5.000%	1.510%	125.054	-	-	-	304,406.10
	08/01/2025	1,280,000	5.000%	1.590%	127.388	-	-	-	350,566.40
	08/01/2026	1,300,000	5.000%	1.730%	128.883	-	-	-	375,479.00
	08/01/2027	1,340,000	5.000%	1.860%	127.559 C	2.094%	08/01/2026	100.000	369,290.60
	08/01/2028	1,405,000	5.000%	1.990%	126.251 C	2.399%	08/01/2026	100.000	368,826.55
	08/01/2029	1,475,000	5.000%	2.070%	125.454 C	2.619%	08/01/2026	100.000	375,446.50
	08/01/2030	1,550,000	5.000%	2.120%	124.959 C	2.786%	08/01/2026	100.000	386,864.50
	08/01/2031	1,625,000	5.000%	2.170%	124.466 C	2.931%	08/01/2026	100.000	397,572.50
	08/01/2032	1,705,000	5.000%	2.220%	123.976 C	3.058%	08/01/2026	100.000	408,790.80
	08/01/2033	1,790,000	5.000%	2.270%	123.488 C	3.171%	08/01/2026	100.000	420,435.20
	08/01/2034	1,880,000	5.000%	2.320%	123.002 C	3.272%	08/01/2026	100.000	432,437.60
	08/01/2035	1,970,000	5.000%	2.370%	122.518 C	3.363%	08/01/2026	100.000	443,604.60
	08/01/2036	2,070,000	5.000%	2.410%	122.133 C	3.440%	08/01/2026	100.000	458,153.10
		27,445,000							6,024,349.80
Term Bond 2041:									
	08/01/2037	2,170,000	5.000%	2.480%	121.462 C	3.669%	08/01/2026	100.000	465,725.40
	08/01/2038	2,275,000	5.000%	2.480%	121.462 C	3.669%	08/01/2026	100.000	488,260.50
	08/01/2039	2,390,000	5.000%	2.480%	121.462 C	3.669%	08/01/2026	100.000	512,941.80
	08/01/2040	2,505,000	5.000%	2.480%	121.462 C	3.669%	08/01/2026	100.000	537,623.10
	08/01/2041	2,630,000	5.000%	2.480%	121.462 C	3.669%	08/01/2026	100.000	564,450.60
		11,970,000							2,569,001.40
		39,415,000							8,593,351.20

Dated Date	12/15/2016
Delivery Date	12/15/2016
First Coupon	08/01/2017
Par Amount	39,415,000.00
Premium	8,593,351.20
Production	48,008,351.20
Underwriter's Discount	-197,075.00
Purchase Price	47,811,276.20
Accrued Interest	-
Net Proceeds	47,811,276.20

Notes:

For this analysis, the financing was evaluated at interest rate spreads to the generic 'AAA' municipal yield index ('MMD') of +15 basis points beginning in 2017, increasing to +40 basis points in 2028 to the maturity of the bonds. The interest rates assumed in this presentation are based on current market conditions and similar credits. The District's actual results may differ, and Stifel makes no commitment to underwrite at these levels. The analysis was performed with no changes to the term or the structure of the debt service from the currently outstanding issue. The Underlying Rating of ---/AA-/AA is consistent with the current rating of 2011 Bonds.

BOND SUMMARY STATISTICS

Dublin San Ramon Services District 2016 Water Revenue Refunding Bonds

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Dated Date	12/15/2016
Delivery Date	12/15/2016
First Coupon	08/01/2017
Last Maturity	08/01/2041
Arbitrage Yield	2.152113%
True Interest Cost (TIC)	3.123279%
Net Interest Cost (NIC)	3.571633%
All-In TIC	3.157031%
Average Coupon	4.988585%
Average Life (years)	15.034
Duration of Issue (years)	11.043
Par Amount	39,415,000.00
Bond Proceeds	48,008,351.20
Total Interest	29,560,303.89
Net Interest	21,164,027.69
Bond Years from Dated Date	592,558,861.11
Bond Years from Delivery Date	592,558,861.11
Total Debt Service	68,975,303.89
Maximum Annual Debt Service	2,822,003.89
Average Annual Debt Service	2,800,711.64

Bond Component	Par Value	Price	Average Coupon	Average Life	PV of 1 bp change
Serial Bond	27,445,000.00	121.951	4.979%	11.680	22,803.35
Term Bond 2041	11,970,000.00	121.462	5.000%	22.724	11,491.20
39,415,000.00			15.034		34,294.55

	TIC	All-In TIC	Arbitrage Yield
Par Value	39,415,000.00	39,415,000.00	39,415,000.00
+ Accrued Interest	-	-	-
+ Premium (Discount)	8,593,351.20	8,593,351.20	8,593,351.20
- Underwriter's Discount	-197,075.00	-197,075.00	-197,075.00
- Cost of Issuance Expense		-175,000.00	
- Other Amounts	-	-	-
Target Value	47,811,276.20	47,636,276.20	48,008,351.20
Target Date	12/15/2016	12/15/2016	12/15/2016
Yield	3.123279%	3.157031%	2.152113%

Notes:

For this analysis, the financing was evaluated at interest rate spreads to the generic 'AAA' municipal yield index ('MMD') of +15 basis points beginning in 2017, increasing to +40 basis points in 2028 to the maturity of the bonds. The interest rates assumed in this presentation are based on current market conditions and similar credits. The District's actual results may differ, and Stifel makes no commitment to underwrite at these levels. The analysis was performed with no changes to the term or the structure of the debt service from the currently outstanding issue. The Underlying Rating of ---/AA-/AA is consistent with the current rating of 2011 Bonds.

BOND DEBT SERVICE

Dublin San Ramon Services District
2016 Water Revenue Refunding Bonds

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Dated Date 12/15/2016
Delivery Date 12/15/2016

Period Ending	Principal	Coupon	Interest	Debt Service
06/30/2017	-	-	-	-
06/30/2018	660,000	2.000%	2,162,003.89	2,822,003.89
06/30/2019	925,000	3.000%	1,895,825.00	2,820,825.00
06/30/2020	955,000	4.000%	1,862,850.00	2,817,850.00
06/30/2021	995,000	5.000%	1,818,875.00	2,813,875.00
06/30/2022	1,045,000	5.000%	1,767,875.00	2,812,875.00
06/30/2023	1,100,000	5.000%	1,714,250.00	2,814,250.00
06/30/2024	1,160,000	5.000%	1,657,750.00	2,817,750.00
06/30/2025	1,215,000	5.000%	1,598,375.00	2,813,375.00
06/30/2026	1,280,000	5.000%	1,536,000.00	2,816,000.00
06/30/2027	1,300,000	5.000%	1,471,500.00	2,771,500.00
06/30/2028	1,340,000	5.000%	1,405,500.00	2,745,500.00
06/30/2029	1,405,000	5.000%	1,336,875.00	2,741,875.00
06/30/2030	1,475,000	5.000%	1,264,875.00	2,739,875.00
06/30/2031	1,550,000	5.000%	1,189,250.00	2,739,250.00
06/30/2032	1,625,000	5.000%	1,109,875.00	2,734,875.00
06/30/2033	1,705,000	5.000%	1,026,625.00	2,731,625.00
06/30/2034	1,790,000	5.000%	939,250.00	2,729,250.00
06/30/2035	1,880,000	5.000%	847,500.00	2,727,500.00
06/30/2036	1,970,000	5.000%	751,250.00	2,721,250.00
06/30/2037	2,070,000	5.000%	650,250.00	2,720,250.00
06/30/2038	2,170,000	5.000%	544,250.00	2,714,250.00
06/30/2039	2,275,000	5.000%	433,125.00	2,708,125.00
06/30/2040	2,390,000	5.000%	316,500.00	2,706,500.00
06/30/2041	2,505,000	5.000%	194,125.00	2,699,125.00
06/30/2042	2,630,000	5.000%	65,750.00	2,695,750.00
	39,415,000		29,560,303.89	68,975,303.89

Notes:

For this analysis, the financing was evaluated at interest rate spreads to the generic 'AAA' municipal yield index ('MMD') of +15 basis points beginning in 2017, increasing to +40 basis points in 2028 to the maturity of the bonds. The interest rates assumed in this presentation are based on current market conditions and similar credits. The District's actual results may differ, and Stifel makes no commitment to underwrite at these levels. The analysis was performed with no changes to the term or the structure of the debt service from the currently outstanding issue. The Underlying Rating of ---/AA-/AA is consistent with the current rating of 2011 Bonds.

BOND DEBT SERVICE

Dublin San Ramon Services District 2016 Water Revenue Refunding Bonds

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Dated Date 12/15/2016
Delivery Date 12/15/2016

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
12/15/2016	-	-	-	-	-
08/01/2017	660,000	2.000%	1,207,153.89	1,867,153.89	-
02/01/2018	-	-	954,850.00	954,850.00	2,822,003.89
08/01/2018	925,000	3.000%	954,850.00	1,879,850.00	-
02/01/2019	-	-	940,975.00	940,975.00	2,820,825.00
08/01/2019	955,000	4.000%	940,975.00	1,895,975.00	-
02/01/2020	-	-	921,875.00	921,875.00	2,817,850.00
08/01/2020	995,000	5.000%	921,875.00	1,916,875.00	-
02/01/2021	-	-	897,000.00	897,000.00	2,813,875.00
08/01/2021	1,045,000	5.000%	897,000.00	1,942,000.00	-
02/01/2022	-	-	870,875.00	870,875.00	2,812,875.00
08/01/2022	1,100,000	5.000%	870,875.00	1,970,875.00	-
02/01/2023	-	-	843,375.00	843,375.00	2,814,250.00
08/01/2023	1,160,000	5.000%	843,375.00	2,003,375.00	-
02/01/2024	-	-	814,375.00	814,375.00	2,817,750.00
08/01/2024	1,215,000	5.000%	814,375.00	2,029,375.00	-
02/01/2025	-	-	784,000.00	784,000.00	2,813,375.00
08/01/2025	1,280,000	5.000%	784,000.00	2,064,000.00	-
02/01/2026	-	-	752,000.00	752,000.00	2,816,000.00
08/01/2026	1,300,000	5.000%	752,000.00	2,052,000.00	-
02/01/2027	-	-	719,500.00	719,500.00	2,771,500.00
08/01/2027	1,340,000	5.000%	719,500.00	2,059,500.00	-
02/01/2028	-	-	686,000.00	686,000.00	2,745,500.00
08/01/2028	1,405,000	5.000%	686,000.00	2,091,000.00	-
02/01/2029	-	-	650,875.00	650,875.00	2,741,875.00
08/01/2029	1,475,000	5.000%	650,875.00	2,125,875.00	-
02/01/2030	-	-	614,000.00	614,000.00	2,739,875.00
08/01/2030	1,550,000	5.000%	614,000.00	2,164,000.00	-
02/01/2031	-	-	575,250.00	575,250.00	2,739,250.00
08/01/2031	1,625,000	5.000%	575,250.00	2,200,250.00	-
02/01/2032	-	-	534,625.00	534,625.00	2,734,875.00
08/01/2032	1,705,000	5.000%	534,625.00	2,239,625.00	-
02/01/2033	-	-	492,000.00	492,000.00	2,731,625.00
08/01/2033	1,790,000	5.000%	492,000.00	2,282,000.00	-
02/01/2034	-	-	447,250.00	447,250.00	2,729,250.00
08/01/2034	1,880,000	5.000%	447,250.00	2,327,250.00	-
02/01/2035	-	-	400,250.00	400,250.00	2,727,500.00
08/01/2035	1,970,000	5.000%	400,250.00	2,370,250.00	-
02/01/2036	-	-	351,000.00	351,000.00	2,721,250.00
08/01/2036	2,070,000	5.000%	351,000.00	2,421,000.00	-
02/01/2037	-	-	299,250.00	299,250.00	2,720,250.00
08/01/2037	2,170,000	5.000%	299,250.00	2,469,250.00	-
02/01/2038	-	-	245,000.00	245,000.00	2,714,250.00
08/01/2038	2,275,000	5.000%	245,000.00	2,520,000.00	-
02/01/2039	-	-	188,125.00	188,125.00	2,708,125.00
08/01/2039	2,390,000	5.000%	188,125.00	2,578,125.00	-
02/01/2040	-	-	128,375.00	128,375.00	2,706,500.00
08/01/2040	2,505,000	5.000%	128,375.00	2,633,375.00	-
02/01/2041	-	-	65,750.00	65,750.00	2,699,125.00
08/01/2041	2,630,000	5.000%	65,750.00	2,695,750.00	2,695,750.00
	39,415,000		29,560,303.89	68,975,303.89	68,975,303.89

Notes:

For this analysis, the financing was evaluated at interest rate spreads to the generic 'AAA' municipal yield index ('MMD') of +15 basis points beginning in 2017, increasing to +40 basis points in 2028 to the maturity of the bonds. The interest rates assumed in this presentation are based on current market conditions and similar credits. The District's actual results may differ, and Stifel makes no commitment to underwrite at these levels. The analysis was performed with no changes to the term or the structure of the debt service from the currently outstanding issue. The Underlying Rating of ---/AA-/AA is consistent with the current rating of 2011 Bonds.

ESCROW REQUIREMENTS

Dublin San Ramon Services District
2016 Water Revenue Refunding Bonds

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Dated Date 12/15/2016
Delivery Date 12/15/2016

Period Ending	Principal	Interest	Principal Redeemed	Total
12/30/2016	-	87,734.93	7,058,005.91	7,145,740.84
02/01/2017	-	957,834.38	-	957,834.38
08/01/2017	305,000.00	957,834.38	-	1,262,834.38
02/01/2018	-	951,734.38	-	951,734.38
08/01/2018	315,000.00	951,734.38	-	1,266,734.38
02/01/2019	-	945,434.38	-	945,434.38
08/01/2019	330,000.00	945,434.38	-	1,275,434.38
02/01/2020	-	938,834.38	-	938,834.38
08/01/2020	340,000.00	938,834.38	-	1,278,834.38
02/01/2021	-	930,334.38	33,230,000.00	34,160,334.38
	1,290,000.00	8,605,744.35	40,288,005.91	50,183,750.26

Notes:

For this analysis, the financing was evaluated at interest rate spreads to the generic 'AAA' municipal yield index ('MMD') of +15 basis points beginning in 2017, increasing to +40 basis points in 2028 to the maturity of the bonds. The interest rates assumed in this presentation are based on current market conditions and similar credits. The District's actual results may differ, and Stifel makes no commitment to underwrite at these levels. The analysis was performed with no changes to the term or the structure of the debt service from the currently outstanding issue. The Underlying Rating of ---/AA-/AA is consistent with the current rating of 2011 Bonds.

SUMMARY OF BONDS REFUNDED

Dublin San Ramon Services District
2016 Water Revenue Refunding Bonds

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Bond	Maturity Date	Interest Rate	Par Amount	Call Date	Call Price
DERWA Loan:					
SRF Loan	07/01/2026	2.500%	7,058,005.91	12/30/2016	100.000
2011 Water Revenue Refunding Bonds:					
Serial Bond	08/01/2017	4.000%	305,000.00	-	-
	08/01/2018	4.000%	315,000.00	-	-
	08/01/2019	4.000%	330,000.00	-	-
	08/01/2020	5.000%	340,000.00	-	-
	08/01/2021	5.000%	360,000.00	02/01/2021	100.000
	08/01/2022	5.000%	375,000.00	02/01/2021	100.000
	08/01/2023	5.000%	395,000.00	02/01/2021	100.000
	08/01/2024	4.750%	415,000.00	02/01/2021	100.000
	08/01/2025	5.000%	435,000.00	02/01/2021	100.000
	08/01/2026	5.000%	975,000.00	02/01/2021	100.000
	08/01/2027	5.000%	1,360,000.00	02/01/2021	100.000
	08/01/2028	5.125%	1,425,000.00	02/01/2021	100.000
	08/01/2029	5.250%	1,500,000.00	02/01/2021	100.000
Term Bond 2032	08/01/2032	5.500%	5,000,000.00	02/01/2021	100.000
Term Bond 2034	08/01/2034	5.500%	3,810,000.00	02/01/2021	100.000
Term Bond 2036	08/01/2036	5.500%	4,235,000.00	02/01/2021	100.000
Term Bond 2041	08/01/2041	6.000%	<u>12,945,000.00</u>	02/01/2021	100.000
			34,520,000.00		
			41,578,005.91		

Notes:

For this analysis, the financing was evaluated at interest rate spreads to the generic 'AAA' municipal yield index ('MMD') of +15 basis points beginning in 2017, increasing to +40 basis points in 2028 to the maturity of the bonds. The interest rates assumed in this presentation are based on current market conditions and similar credits. The District's actual results may differ, and Stifel makes no commitment to underwrite at these levels. The analysis was performed with no changes to the term or the structure of the debt service from the currently outstanding issue. The Underlying Rating of ---/AA-/AA is consistent with the current rating of 2011 Bonds.

SOURCES AND USES OF FUNDS

Dublin San Ramon Services District
2016 Water Rev. Ref. Bonds (2011)

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Dated Date 12/15/2016
Delivery Date 12/15/2016

Sources:

Bond Proceeds:

Par Amount	33,275,000.00
Premium	7,528,954.65
	40,803,954.65

Other Sources of Funds:

Prior Debt Service Due 2/1	957,834.38
	41,761,789.03

Uses:

Refunding Escrow Deposits:

Cash Deposit	603.69
Open Market Purchases	41,443,356.91
	41,443,960.60

Delivery Date Expenses:

Cost of Issuance	147,738.81
Underwriter's Discount	166,375.00
	314,113.81

Other Uses of Funds:

Contingency	3,714.62
	41,761,789.03

SAVINGS

Dublin San Ramon Services District
2016 Water Rev. Ref. Bonds (2011)

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Date	Prior Debt Service	Prior Receipts	Prior Net Cash Flow	Refunding Debt Service	Savings	Present Value to 12/15/2016 @ 2.2368570%
06/30/2017	957,834.38	957,834.38	-	-	-	-
06/30/2018	2,214,568.76	-	2,214,568.76	2,002,635.28	211,933.48	207,587.91
06/30/2019	2,212,168.76	-	2,212,168.76	2,000,150.00	212,018.76	203,113.07
06/30/2020	2,214,268.76	-	2,214,268.76	2,002,250.00	212,018.76	198,635.43
06/30/2021	2,209,168.76	-	2,209,168.76	1,995,125.00	214,043.76	196,122.21
06/30/2022	2,211,668.76	-	2,211,668.76	1,995,375.00	216,293.76	193,826.43
06/30/2023	2,208,293.76	-	2,208,293.76	1,994,625.00	213,668.76	187,234.15
06/30/2024	2,209,043.76	-	2,209,043.76	1,997,750.00	211,293.76	181,052.66
06/30/2025	2,209,312.51	-	2,209,312.51	1,994,750.00	214,562.51	179,810.66
06/30/2026	2,208,581.26	-	2,208,581.26	1,995,625.00	212,956.26	174,515.59
06/30/2027	2,713,331.26	-	2,713,331.26	2,448,625.00	264,706.26	212,447.64
06/30/2028	3,039,956.26	-	3,039,956.26	2,745,500.00	294,456.26	231,264.78
06/30/2029	3,034,440.63	-	3,034,440.63	2,741,875.00	292,565.63	224,729.37
06/30/2030	3,033,550.00	-	3,033,550.00	2,739,875.00	293,675.00	220,644.16
06/30/2031	3,030,725.00	-	3,030,725.00	2,739,250.00	291,475.00	214,203.95
06/30/2032	3,026,487.50	-	3,026,487.50	2,734,875.00	291,612.50	209,632.26
06/30/2033	3,022,437.50	-	3,022,437.50	2,731,625.00	290,812.50	204,499.55
06/30/2034	3,023,162.50	-	3,023,162.50	2,729,250.00	293,912.50	202,190.20
06/30/2035	3,018,387.50	-	3,018,387.50	2,727,500.00	290,887.50	195,749.03
06/30/2036	3,012,975.00	-	3,012,975.00	2,721,250.00	291,725.00	192,050.25
06/30/2037	3,011,512.50	-	3,011,512.50	2,720,250.00	291,262.50	187,584.12
06/30/2038	3,002,850.00	-	3,002,850.00	2,714,250.00	288,600.00	181,876.82
06/30/2039	3,000,950.00	-	3,000,950.00	2,708,125.00	292,825.00	180,597.82
06/30/2040	2,995,500.00	-	2,995,500.00	2,706,500.00	289,000.00	174,430.65
06/30/2041	2,991,050.00	-	2,991,050.00	2,699,125.00	291,925.00	172,449.69
06/30/2042	2,987,000.00	-	2,987,000.00	2,695,750.00	291,250.00	168,401.61
68,799,225.12		957,834.38	67,841,390.74	61,281,910.28	6,559,480.46	4,894,650.01

Savings Summary

Dated Date	12/15/2016
Delivery Date	12/15/2016
PV of savings from cash flow	4,894,650.01
Plus: Refunding funds on hand	3,714.62
Net PV Savings	4,898,364.63

PRIOR BOND DEBT SERVICE

Dublin San Ramon Services District
2016 Water Rev. Ref. Bonds (2011)

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Dated Date 12/15/2016
Delivery Date 12/15/2016

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
12/15/2016	-	-	-	-	-
02/01/2017	-	-	957,834.38	957,834.38	957,834.38
08/01/2017	305,000	4.000%	957,834.38	1,262,834.38	-
02/01/2018	-	-	951,734.38	951,734.38	2,214,568.76
08/01/2018	315,000	4.000%	951,734.38	1,266,734.38	-
02/01/2019	-	-	945,434.38	945,434.38	2,212,168.76
08/01/2019	330,000	4.000%	945,434.38	1,275,434.38	-
02/01/2020	-	-	938,834.38	938,834.38	2,214,268.76
08/01/2020	340,000	5.000%	938,834.38	1,278,834.38	-
02/01/2021	-	-	930,334.38	930,334.38	2,209,168.76
08/01/2021	360,000	5.000%	930,334.38	1,290,334.38	-
02/01/2022	-	-	921,334.38	921,334.38	2,211,668.76
08/01/2022	375,000	5.000%	921,334.38	1,296,334.38	-
02/01/2023	-	-	911,959.38	911,959.38	2,208,293.76
08/01/2023	395,000	5.000%	911,959.38	1,306,959.38	-
02/01/2024	-	-	902,084.38	902,084.38	2,209,043.76
08/01/2024	415,000	4.750%	902,084.38	1,317,084.38	-
02/01/2025	-	-	892,228.13	892,228.13	2,209,312.51
08/01/2025	435,000	5.000%	892,228.13	1,327,228.13	-
02/01/2026	-	-	881,353.13	881,353.13	2,208,581.26
08/01/2026	975,000	5.000%	881,353.13	1,856,353.13	-
02/01/2027	-	-	856,978.13	856,978.13	2,713,331.26
08/01/2027	1,360,000	5.000%	856,978.13	2,216,978.13	-
02/01/2028	-	-	822,978.13	822,978.13	3,039,956.26
08/01/2028	1,425,000	5.125%	822,978.13	2,247,978.13	-
02/01/2029	-	-	786,462.50	786,462.50	3,034,440.63
08/01/2029	1,500,000	5.250%	786,462.50	2,286,462.50	-
02/01/2030	-	-	747,087.50	747,087.50	3,033,550.00
08/01/2030	1,580,000	5.500%	747,087.50	2,327,087.50	-
02/01/2031	-	-	703,637.50	703,637.50	3,030,725.00
08/01/2031	1,665,000	5.500%	703,637.50	2,368,637.50	-
02/01/2032	-	-	657,850.00	657,850.00	3,026,487.50
08/01/2032	1,755,000	5.500%	657,850.00	2,412,850.00	-
02/01/2033	-	-	609,587.50	609,587.50	3,022,437.50
08/01/2033	1,855,000	5.500%	609,587.50	2,464,587.50	-
02/01/2034	-	-	558,575.00	558,575.00	3,023,162.50
08/01/2034	1,955,000	5.500%	558,575.00	2,513,575.00	-
02/01/2035	-	-	504,812.50	504,812.50	3,018,387.50
08/01/2035	2,060,000	5.500%	504,812.50	2,564,812.50	-
02/01/2036	-	-	448,162.50	448,162.50	3,012,975.00
08/01/2036	2,175,000	5.500%	448,162.50	2,623,162.50	-
02/01/2037	-	-	388,350.00	388,350.00	3,011,512.50
08/01/2037	2,295,000	6.000%	388,350.00	2,683,350.00	-
02/01/2038	-	-	319,500.00	319,500.00	3,002,850.00
08/01/2038	2,435,000	6.000%	319,500.00	2,754,500.00	-
02/01/2039	-	-	246,450.00	246,450.00	3,000,950.00
08/01/2039	2,580,000	6.000%	246,450.00	2,826,450.00	-
02/01/2040	-	-	169,050.00	169,050.00	2,995,500.00
08/01/2040	2,735,000	6.000%	169,050.00	2,904,050.00	-
02/01/2041	-	-	87,000.00	87,000.00	2,991,050.00
08/01/2041	2,900,000	6.000%	87,000.00	2,987,000.00	2,987,000.00
	34,520,000		34,279,225.12	68,799,225.12	68,799,225.12

SOURCES AND USES OF FUNDS

Dublin San Ramon Services District
2016 Water Rev. Ref. Bonds (Loan)

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Dated Date	12/15/2016
Delivery Date	12/15/2016

Sources:

Bond Proceeds:

Par Amount	6,140,000.00
Premium	1,064,396.55
	<hr/>
	7,204,396.55

Uses:

Refunding Escrow Deposits:

Cash Deposit	7,145,740.84
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Delivery Date Expenses:

Cost of Issuance	27,261.19
Underwriter's Discount	30,700.00
	<hr/>
	57,961.19

Other Uses of Funds:

Contingency	694.52
	<hr/>
	7,204,396.55

SAVINGS

Dublin San Ramon Services District
2016 Water Rev. Ref. Bonds (Loan)

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Date	Prior Debt Service	Refunding Debt Service	Savings	Present Value to 12/15/2016 @ 1.3631121%
06/30/2018	852,541.00	819,368.61	33,172.39	34,734.65
06/30/2019	852,541.00	820,675.00	31,866.00	32,932.04
06/30/2020	852,541.00	815,600.00	36,941.00	37,308.95
06/30/2021	852,541.00	818,750.00	33,791.00	33,708.74
06/30/2022	852,541.00	817,500.00	35,041.00	34,326.04
06/30/2023	852,541.00	819,625.00	32,916.00	31,788.45
06/30/2024	852,541.00	820,000.00	32,541.00	30,907.01
06/30/2025	852,541.00	818,625.00	33,916.00	31,615.96
06/30/2026	852,541.00	820,375.00	32,166.00	29,514.76
06/30/2027	336,043.00	322,875.00	13,168.00	11,887.58
	8,008,912.00	7,693,393.61	315,518.39	308,724.19

Savings Summary

Dated Date	12/15/2016
Delivery Date	12/15/2016
PV of savings from cash flow	308,724.19
Plus: Refunding funds on hand	694.52
Net PV Savings	309,418.71

PRIOR BOND DEBT SERVICE

Dublin San Ramon Services District
2016 Water Rev. Ref. Bonds (Loan)

Market Conditions as of September 8, 2016
Assumes Rating of ---/AA-/AA; Uninsured
Scenario: Proportional Solution

Dated Date 12/15/2016
Delivery Date 12/15/2016

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
12/15/2016	-	-	-	-	-
07/01/2017	676,090.85	2.500%	176,450.15	852,541	852,541
07/01/2018	692,993.12	2.500%	159,547.88	852,541	852,541
07/01/2019	710,317.95	2.500%	142,223.05	852,541	852,541
07/01/2020	728,075.90	2.500%	124,465.10	852,541	852,541
07/01/2021	746,277.80	2.500%	106,263.20	852,541	852,541
07/01/2022	764,934.74	2.500%	87,606.26	852,541	852,541
07/01/2023	784,058.11	2.500%	68,482.89	852,541	852,541
07/01/2024	803,659.56	2.500%	48,881.44	852,541	852,541
07/01/2025	823,751.05	2.500%	28,789.95	852,541	852,541
07/01/2026	327,846.83	2.500%	8,196.17	336,043	336,043
	7,058,005.91		950,906.09	8,008,912	8,008,912



Dublin San Ramon Services District

Summary & Recommendation

Agenda Item 11D

Reference General Manager	Type of Action Receive Presentation, & Approve Budget Amendment	Board Meeting of September 20, 2016
Subject		
Receive Presentation and Approve Budget Amendment for the Regional Biosolids Facility Project (CIP 07-3201)		
<input type="checkbox"/> Motion	<input type="checkbox"/> Minute Order	<input checked="" type="checkbox"/> Resolution
REPORT:	<input type="checkbox"/> Verbal	<input type="checkbox"/> Presentation
	<input checked="" type="checkbox"/> Staff	D. McIntyre
		<input type="checkbox"/> Board Member

Recommendation:

Staff recommends the Board (a) receive an update on the Regional Biosolids Facility project, and (b) authorize, by Resolution, a project budget amendment in the amount of \$250,000 for a total project budget of \$748,330.

Summary:

In May, staff traveled to Valencia, Spain to investigate the only operational facility for the biosolids technology being considered for the project. Staff has also been applying for several grants that could aid in project design and implementation. A 10% design and construction cost estimate has been prepared. The attached staff report highlights activities related to the proposed project that have taken place since the last update in September 2015.

Committee Review			Legal Review	Staff Review		
COMMITTEE ---	DATE ---	RECOMMENDATION ---	Not Required	ORIGINATOR S. Delight	DEPARTMENT Engineering	REVIEWED BY JAZ
ATTACHMENTS <input type="checkbox"/> None						
<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Minute Order	<input type="checkbox"/> Task Order	<input checked="" type="checkbox"/> Staff Report	<input type="checkbox"/> Ordinance		
<input checked="" type="checkbox"/> Cost \$250,000	<input checked="" type="checkbox"/> Funding Source A. Regional Sewer Expansion (Fund 320) B.		Attachments to S&R 1. 2. 3.			

STAFF REPORT



District Board of Directors
September 20, 2016

UPDATE ON BIOSOLIDS TO ENERGY

BACKGROUND

The District's Biosolids Master Plan, accepted by the Board in 2007, included a recommendation that the District diversify disposal options to respond in a timely manner, in case changes in regulations or public acceptance affect the District's ability to continue disposal of biosolids on the District's Dedicated Land Disposal (DLD) site. The recommendation was made because of the long lead time required to develop a biosolids disposal option if the need arises.

In 2009, the Board directed District participation in the Regional Biosolids Coalition, subsequently rebranded as the Bay Area Biosolids to Energy (BAB2E) Coalition, to carry out the recommendation of the Master Plan. The coalition consisted of 17 bay area agencies working together to develop a regional biosolids to energy project. Participation in the regional biosolids program has been and continues to be incorporated into the District Strategic Plan.

Regional Wastewater Treatment Plant produces approximately 1500 dry tons biosolids annually. The biosolids are first sent to anaerobic digesters where the volatile solids are reduced, which generates methane while inactivating pathogens. The biosolids are then pumped to facultative sludge lagoons (FSL) where the volatile solids are further reduced for approximately five years until we "harvest" the biosolids and land apply them on the adjacent dedicated land disposal (DLD) site. This method of biosolids handling is very cost effective. For example, many agencies pay \$40-\$60 per ton to handle biosolids and our current operation costs about \$3-\$4 per ton. The difference in overall cost is due to the fact that most other agencies dewater their biosolids and haul them to an offsite land application site.

Thirty-one percent of the biosolids in California are land applied, another 31% is used for compost, 20 % is used as alternative daily cover for landfills, and the remaining is incinerated, buried in landfills, or injected in deep wells. As wastewater treatment plants are viewed less as disposal facilities and more as resource recovery facilities, the value of the nutrient in biosolids is being recognized by agencies as increasingly desirable. Several technologies have been developed recently that successfully transform biosolids into stable fertilizers that can be used in agricultural operations. Nonetheless, land application is seasonally constrained and requires trucking of biosolids often long distances which is expensive and contributes to greenhouse gas emissions. Furthermore, many counties have ordinances limiting land application, although some counties have eased the ordinances over the last few years. The use of biosolids for alternative daily cover will be prohibited after 2020.

BAB2E/SYNAGRO/SCFI PROJECT

The BAB2E coalition has sought to develop a new technology to both generate energy from biosolids and provide another biosolid management strategy as a hedge against future regulatory and economic

uncertainty. After soliciting proposals, the coalition chose to pursue a hydrothermal water oxidation process developed by Super Critical Fluid International (SCFI). SCFI partnered with Synagro and proposed a merchant facility. A merchant facility is a public private partnership where the private entities design, construct and operate the facility, while the public agencies sign long term contracts to bring their “product” to the facility. The private company recovers their investment through a “tipping fee.” Thus, all of the capital and operating risks fall on the merchant operator, and the agency(ies) are not required to make capital investment.

The coalition signed a non-binding term sheet with Synagro on basic terms to use as a framework for the negotiation of a future binding definitive agreement. In order to move forward, Synagro needed a site and the coalition needed an agency interested in forwarding the project. Siting a facility at the district looked very promising and the district assumed a co-lead role with Synagro to begin evaluating the project on behalf of the coalition.

In September 2015, the district entered into a reimbursement agreement with Synagro that covers Synagro costs for preliminary engineering work, planning level construction cost estimating and a CEQA checklist. The district is obligated to reimburse Synagro in case a phase one agreement, as defined in the Synagro-BAB2E coalition non-binding term sheet, is not reached within 180 days of completion of the preliminary design. The phase one agreement would be for the design and construction of the facility at our site

EVALUATION TO DATE/NEXT STEPS

SCFI technology is very promising to the industry because, as opposed to land application, it can be operated year round. It also uses the water contained in the biosolids as the main driver for the reaction. The reaction takes place at very high pressures and temperatures and breaks the biosolids down to their root elements. The high temperatures make it possible for heat energy to be recovered from the unit when it is constructed at a large scale. The end product can be processed through a small clarifier to separate the water from the remaining elemental solids. At this time, the resources cannot be fully recovered and there is no market for the remaining solids but it is anticipated that they will be able to be marketed as a concrete or fertilizer additive. Since the biosolids are mostly destroyed, there is very little amount of material to be trucked from the area, reducing greenhouse gas emissions.

In September 2015, staff brought up several questions to be answered prior to moving forward with the project. Through the in-progress Wastewater Treatment Plant and Biosolids Master Plan, the SCFI Predesign Report (Supercritical Water Oxidation for the BAB2E Project) and the CEQA checklist completed through the reimbursement agreement with Synagro, and a visit to the demonstration facility in Spain, staff has begun to answer some of the questions.

Would such a project be of benefit to district's long-term biosolids handling needs?

In the next few years, more biosolids will be produced on an annual basis than can be placed on the DLD. Although the DLD has sufficient capacity for disposal of the biosolids for nearly 50 years, the annual application rate is limited by the water content of the biosolids. In order to avoid an accumulation of biosolids in the FSLs, a portion of the biosolids will need to be dewatered and hauled off or thickened and

applied to the DLD in another manner. The SCFI facility would divert approximately 6% of the biosolids going to the FSLs and delay the need to dewater.

The SCFI facility would meet the district's objective of diversifying biosolids disposal. However, should the District need to discontinue use of the DLD site, the district would need to dewater all the biosolids and use the entire capacity of the currently proposed regional pilot facility.

Will the technology work as envisioned in a prototype project?

To date, the facility in Valencia is continuing to go through start up and commissioning. The smaller prototype shows promise, however, Synagro has not presented data that shows the unit fully functioning as it has been advertised. It is expected that full commissioning will be completed later this year when additional data will be available for review.

Is a pilot facility physically suitable at the district site from an operational standpoint, given potential site layout issues, traffic circulation, noise impacts, visual impacts, community acceptability, etc.?

Upon visiting the facility in Valencia, staff has concluded that the machine is physically suitable for our site. The unit is not any louder than any other equipment that is operated at our facility. It has a reasonable amount of safety features and does not emit any odors, steam plumes, etc. The preliminary engineering report does not show any fatal flaws, however, the footprint is a little larger than anticipated once the ancillary facilities are added for biosolids blending and storage.

What are the type and scale of potential environmental impacts of such a facility?

Preliminary CEQA findings do not show any fatal flaws; the report came out with a recommendation of completing a negative declaration.

Is such a pilot project even economically feasible?

The preliminary engineering design report construction cost estimate is \$30 million, substantially greater than the original cost estimate of \$10 million for the facility as it included all the ancillary facilities that was anticipated in the development of the merchant facility concept. This will substantially affect the tipping fees that will be required for the project to be feasible. Grant funding and potential DSRSD capital commitment may be necessary to implement this project.

In coordination with the coalition and Synagro, staff has been pursuing grant opportunities. In February 2015, staff accompanied Director Duarte to Washington DC to lobby for grant funding for biosolids to energy projects. In May this year, the Department of Energy (DOE) released a funding opportunity announcement related to that trip. The coalition applied for funding for a SCFI project at the district and at West County Wastewater District. Notification of grants is expected the end of October. This grant requires a minimum 50% local match. The grant is two phases, with the first phase being design and validation/environmental work and the second phase covering construction/operation.

Simultaneous to the DOE grant, staff applied for a state grant that would cover 50% of the planning costs of the project. The district's initial submittal was reviewed and the state commented that it is better suited under the Green Project Reserve financing which begins as a low interest loan but as the work is completed, the state applies principle forgiveness, essentially converting the loan to a grant. The Green Project Reserve, a program under the Clean Water State Revolving Fund, is time sensitive but funded

annually. If staff continues to pursue this grant, a package will be presented at a subsequent board meeting to gain approval to apply through a board resolution.

Staff also participated in the coalition bid to get SB1213 passed through the state. The bill eventually did not move forward but there were great hopes that cap and trade budgeting were going to appropriate \$20 million for a biosolids to energy project. As the legislative session ended, staff learned that the request did not have any funding appropriated.

Can an interested partner be found to provide a reliable supply of drier solids to blend with the district's wetter solids?

Partner agencies need to be sought out. Key provisions of an agreement with partner agencies will be the tip fee and finding long term commitments. The latter could be potentially difficult as few agencies want to make commitments that are longer than their budget cycles.

What types of operational and capital investment arrangements are available for a project, and what are the financial risks and opportunities to the district?

Staff will begin discussions with Synagro in earnest for project implementation and operation agreements. A preliminary step may be drafting a Project Development Memorandum of Understanding that would provide timelines for Synagro to finalize a proposal within some reasonable timeframe. Development of a final project and operation agreement(s) will be a long process as performance expectations for both construction, operation, and efficiencies need to be very well defined. This process will define economic feasibility with and without grants, and will determine who will be funding the project. Even though many grant opportunities require CEQA documents to be completed, staff does not recommend to expend funds for a full CEQA process until the project technical and financial viability have been verified. CEQA can be started once agreements are reached.

RECOMMENDATION

The tasks above will take additional staff time and potential consultant time to complete. To date, the project is \$15,000 over the approved budget of \$498,330. To continue investigating project feasibility over the next year, it is estimated that an additional \$250,000 will be needed. The additional funds will be used for staff time and consultant time working on grant applications and agreements with Synagro and partner agencies.

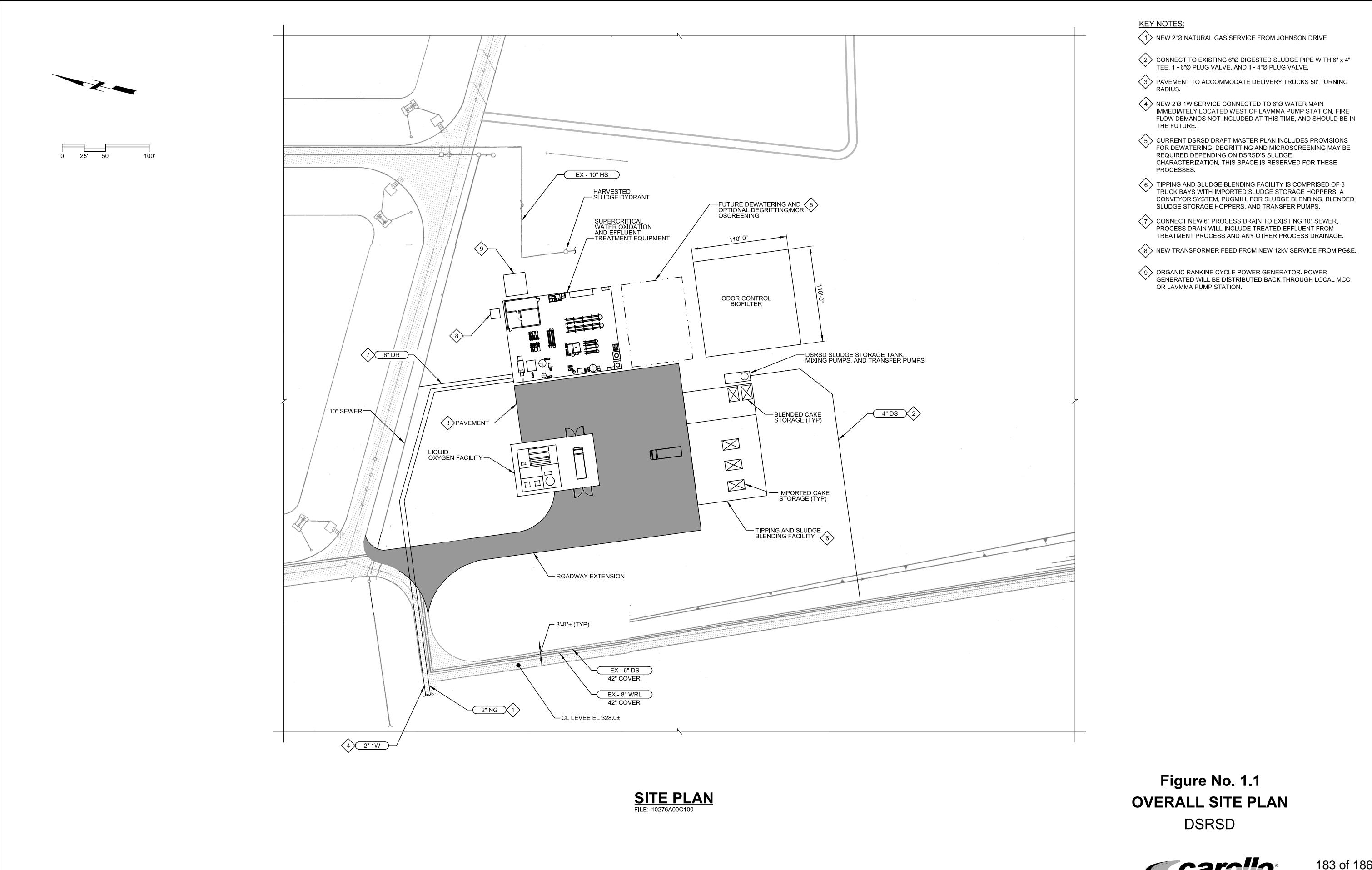
Staff recommends that the board receive an update on the Biosolids to Energy project and authorize, by resolution, a budget amendment to CIP 07-3201 in the amount of \$250,000 for a total project budget of \$748,330.

Attachment A: Site Layout

User: Dfassbinder

Plot Date: 29-JUN-2016 3:30:15 PM

\$\$\$\$FILE\$\$\$\$



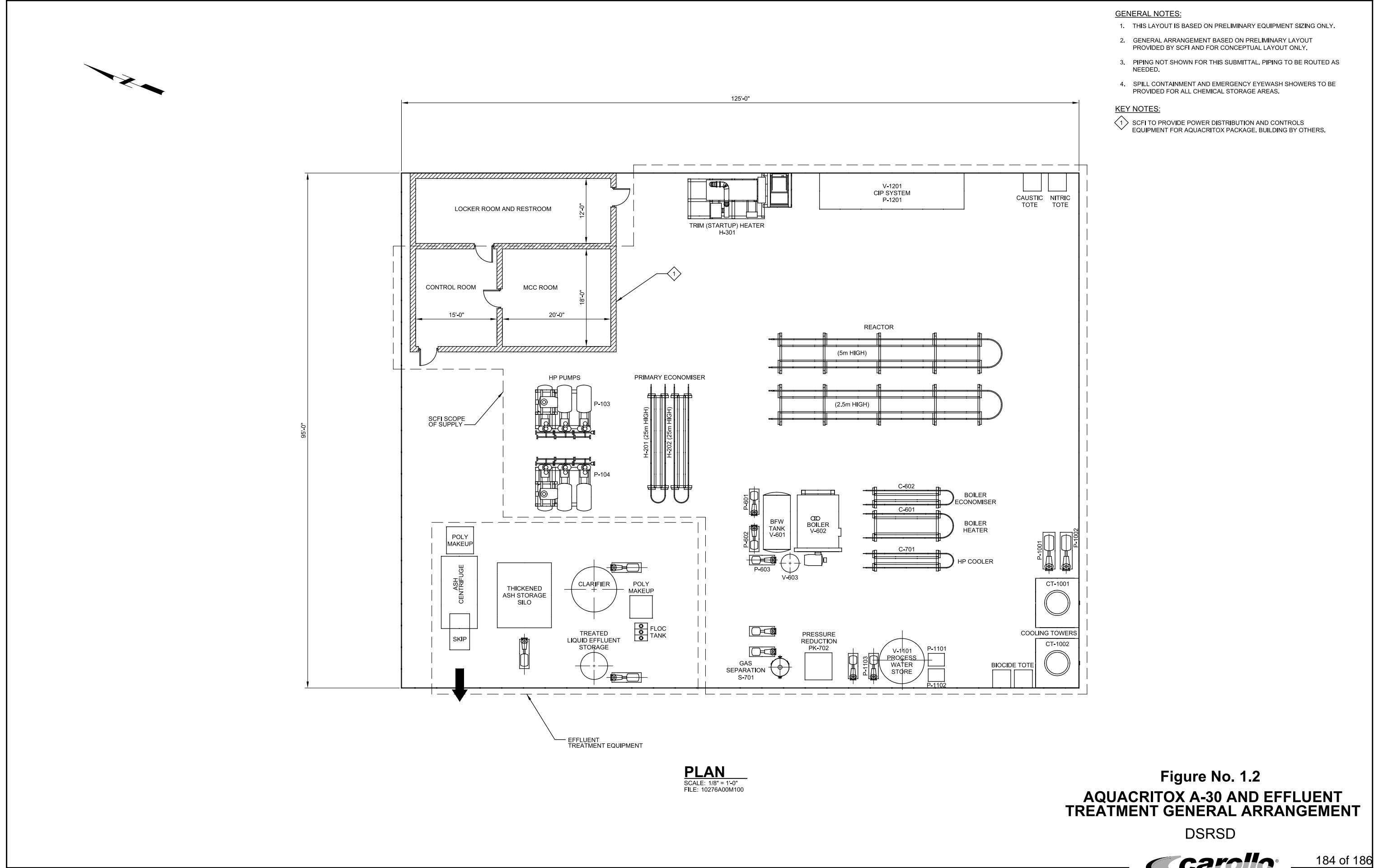


Figure No. 1.2
AQUACRITOX A-30 AND EFFLUENT TREATMENT GENERAL ARRANGEMENT

DSRSD

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT
AMENDING THE CAPITAL IMPROVEMENT PROGRAM TEN-YEAR PLAN FOR FISCAL YEARS 2016
THROUGH 2025 AND THE TWO-YEAR BUDGET FOR FISCAL YEARS 2016 AND 2017

WHEREAS, the Board of Directors approved the District's Capital Improvement Program ("CIP") 10-Year Plan for Fiscal Years Ending (FYE) 2016 through 2025 ("CIP Plan") on June 2, 2015 to serve as a budgetary planning document providing direction and guidance, in accordance with District policies, for the replacement and improvement of existing District facilities and the construction of new facilities; and

WHEREAS, the Board of Directors adopted the current CIP Two-Year Budget for Fiscal Years Ending 2016 and 2017 ("CIP Budget") on June 2, 2015 authorizing fund budgets for FYEs 2016 and 2017 to meet the District's capital infrastructure needs; and

WHEREAS, District staff recommends revising the CIP Budget by increasing the total project budget for District Participation in Regional Biosolids Facility Project (CIP 07-3201) by \$250,000 from \$498,330 to \$748,330; and

WHEREAS, the fund budgets for FYEs 2016 and 2017 remain as adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DUBLIN SAN RAMON SERVICES DISTRICT, a public agency located in the Counties of Alameda and Contra Costa, California, that the revised budget for District Participation in Regional Biosolids Facility Project (CIP 07-3201) is hereby approved and incorporated into the CIP Budget in accordance with the project description sheet attached as Exhibit A.

ADOPTED by the Board of Directors of Dublin San Ramon Services District, a public agency in the State of California, Counties of Alameda and Contra Costa, at its regular meeting held on the 20th day of September 2016, and passed by the following vote:

AYES:

NOES:

ABSENT:

D. L. (Pat) Howard, President

Nicole Genzale, District Secretary

CIP Budget FYEs 16 and 17	DSRSD Participation in Regional Biosolids Facility Project		
<i>Continuing</i>	CIP #: 07-3201		

Category: Resource Recovery Facilities

Regional Wastewater Expansion Fund (320)

Project Manager: Steven Delight

PURPOSE AND DESCRIPTION

District will participate in the environmental phase of the Regional Biosolids Facility Project with other agencies from the Bay Area. Currently, 19 agencies are committed to the project. This project will diversify the District's options for disposal of processed biosolids. Participation will make the information on the latest technology available to the District and minimize the cost of opening another future disposal option. The environmental phase will evaluate waste to energy options and possible facility sites. This project may eventually buy into a regional facility.

Impact Analysis:

Anticipated CEQA Requirement: Statutory Exemption [CEQA Guideline 15262].

Reference: Biosolids Master Plan - Phase II (CIP 320C100)

FINANCIAL OVERVIEW

	Proposed Budget			Actual + Estimated Cash Flow					
	Adopted Budget	Proposed Adjustment	Revised Budget	Actual Thru FYE 2015	Actual FYE 2016	Actual FYE 2017 to Date	Est. Remaining FYE 2017	Estimated Future	Total Projected Cashflow
Planning	358,142	175,590	533,732	258,142	38,782	20,683	216,125	0	533,732
Design	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0
Const Mgmt	0	0	0	0	0	0	0	0	0
Admin Mgmt	1,988	0	1,988	1,988	0	0	0	0	1,988
Staff Time	138,200	74,410	212,610	138,200	70,586	3,824	0	0	212,610
Subtotal	498,330	250,000	748,330	398,330	109,368	24,507	216,125	0	748,330
<i>Other Funding</i>	0	0	0	0	0	0	0	0	0
Net Impact	498,330	250,000	748,330	398,330	109,368	24,507	216,125	0	748,330

Fund Split Basis: N/A

320 100% 498,330 250,000 748,330 398,330 109,368 24,507 216,125 748,330

NOTES:

FYE17: budget increase request of \$250,000 for BOD approval on 9/20/16