



<b>Policy No.:</b> P300-25-1	<b>Type of Policy:</b> Operations
<b>Policy Title:</b> Emergency Response Plan (ERP)	
<b>Policy Description:</b> Designation of District Emergency Manager and authorization to manage emergency operations	
<b>Approval Date:</b> 9/15/2020	<b>Last Review Date:</b> 2025
<b>Approval Resolution No.:</b> 54-20	<b>Next Review Date:</b> 2029
<b>Rescinded Resolution No.:</b> 14-12	<b>Rescinded Resolution Date:</b> 5/1/2012

It is the policy of the Board of Directors of Dublin San Ramon Services District that:

1. The General Manager or successor is designated as the District's Emergency Manager who will direct District emergency response activities after natural or malevolent emergency events.
2. Under emergency conditions in which immediate action must be taken to protect lives and property, respond to emergencies, and to restore essential services for public health and safety, the Emergency Manager may proclaim a District State of Emergency and activate the Dublin San Ramon Services District Emergency Response Plan.
3. Upon activation of the District Emergency Response Plan, the Emergency Manager will direct and manage all emergency operations and make decisions to allocate resources and expend funds as necessary to meet the needs of the emergency.
4. During any state of emergency, the District's priorities will be to: (1) protect human life and health, (2) protect property, and, (3) protect the environment while at all times protecting the safety of our work force. After the state of emergency has been stabilized, DSRSD will take action to ensure its customers will have confidence in the water supply and in DSRSD.
5. The Board of Directors shall at the next regular meeting after the Declaration of Emergency to proclaim by official Board resolution the Declaration of the District State of Emergency and to authorize continued emergency operations and recovery operations.
6. The Declaration of the District State of Emergency shall be renewed by the Board of Directors at every regular meeting unless terminated by the Emergency Manager and the Board of Directors.
7. The General Manager shall have the ongoing responsibility to ensure District compliance with evolving emergency response and preparedness legislation and regulation.

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Policy is current and no changes need to be adopted  
by the Board of Directors.

Status Quo Chronology:**Date Adopted:****9/15/2020**Reviewed by  
Committee or Board:

Date:

**Board****2/18/2025**