

DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

January 6, 2026

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Halket.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting: President Richard M. Halket, Vice President Dinesh Govindarao, Director Georgean M. Vonheeder-Leopold, and Director Edward R. Duarte.

Director Arun Goel entered the meeting at 6:04 p.m. after the roll call was done.

District staff present: Jan Lee, General Manager/Treasurer; Michelle Gallardo, Administrative Services Director; Steve Delight, Engineering Services Director/District Engineer; Dan Gill, Operations Director; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – None.

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:01 p.m. No public comments received.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – No changes made.

7. CONSENT CALENDAR

Director Duarte MOVED for approval of the items on the Consent Calendar. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FOUR AYES and ONE ABSENT (Goel).

7.A. Approve Regular Meeting Minutes of December 16, 2025 – Approved

7.B. Authorize Agreement for Consulting Services with Brown and Caldwell for Cogeneration Engine Replacement Project (CIP 26-P015) – Phase 1 – Approved

8. BOARD BUSINESS

8.A. Receive Fleet Management Program Update

Operations Director Gill reviewed the item for the Board and gave a presentation (posted to the website as supplemental materials). The Board and staff discussed aspects of the presentation regarding the District's current fleet management program and staff recommendations to update the program's maintenance, replacement, and regulatory compliance strategies. They also discussed staff's preliminary evaluation of conducting a project to pilot third-party fleet maintenance services as a possible long-term solution for the District's fleet management. The Board requested staff provide the Board the total replacement value of the District's current fleet as a follow-up to this

presentation. The Board thanked staff for the informative update and directed staff to proceed with the exploration of a third-party fleet maintenance program contract.

8.B. Approve Board Committee and Joint Powers Authority Assignments for Calendar Year 2026

President Halket reviewed the item for the Board.

Director Goel MOVED to Approve Board Committee and Joint Powers Authority Assignments for Calendar Year 2026. Vice President Govindarao SECONDED the MOTION, which CARRIED with FIVE AYES.

9. REPORTS

9.A. Boardmember Items

9.A.1. Joint Powers Authority and Committee Reports – None.

9.A.2. Submittal of Written Reports for Day of Service Events Attended by Directors

Director Vonheeder-Leopold submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the virtual California Association of Sanitation Agencies Board of Directors meeting on December 17. She summarized the activities and discussions at the meeting.

9.A.3. Request New Agenda Item(s) Be Placed on a Future Board or Committee Agenda – None.

9.B. Staff Reports

General Manager Lee reported on the following items:

- The 2026 CASA Winter Conference will be held January 14–16 in Palm Desert.
- The District will be closed on Monday, January 19, in observance of the Martin Luther King, Jr. holiday.
- The next DSRSD Board meeting will be held on Tuesday, January 20, at 6 p.m.

10. CLOSED SESSION

At 6:27 p.m. the Board went into Closed Session.

10.A. Public Employee Performance Evaluation Pursuant to Government Code Section 54957
Title: General Manager

11. REPORT FROM CLOSED SESSION

At 8:21 p.m. the Board came out of Closed Session. President Halket announced that there was no reportable action.

12. ADJOURNMENT

President Halket adjourned the meeting at 8:22 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary