

DUBLIN SAN RAMON SERVICES DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

September 16, 2025

1. CALL TO ORDER

A regular meeting of the Board of Directors was called to order at 6 p.m. by President Goel.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Boardmembers present at start of meeting: President Arun Goel, Vice President Richard M. Halket, Director Dinesh Govindarao, and Director Georgean M. Vonheeder-Leopold.

District staff present: Jan Lee, General Manager/Treasurer; Michelle Gallardo, Administrative Services Director; Steve Delight, Engineering Services Director/District Engineer; Dan Gill, Operations Director; Douglas E. Coty, General Counsel; and Nicole Genzale, Executive Services Supervisor/District Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – None.

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC) – 6:01 p.m. No public comments received.

6. AGENDA MANAGEMENT (CONSIDER ORDER OF ITEMS) – General Manager Lee recommended the Board take Closed Session Item 10.B. ahead of Item 10.A. The Board agreed to reorder the items as recommended.

7. CONSENT CALENDAR

Director Vonheeder-Leopold MOVED for approval of the item on the Consent Calendar. Director Govindarao SECONDED the MOTION, which CARRIED with FOUR AYES.

7.A. Approve Special Meeting Minutes of September 9, 2025 – Approved

8. BOARD BUSINESS

8.A. Public Hearing: Accept 2025 Report on Water Quality Relative to Public Health Goals

President Goel announced the item and declared the Public Hearing open. He asked for the staff presentation.

Water/Wastewater Systems Superintendent Danny Ward and Laboratory & Environmental Compliance Manager Kristy Fournier reviewed the item for the Board and gave a presentation (handed out to the Board and posted to the website as supplemental materials).

President Goel inquired if there were any comments from the public. There was no public comment received. President Goel declared the Public Hearing closed.

The Board and staff discussed various aspects of the presentation including how the California Office of Environmental Health Hazard Assessment (OEHHA) determines the calculations establishing the Public Health Goal (PHG) levels for contaminants found in the drinking water supply, the frequency by which the PHG and Maximum Contaminant Level Goal (MCLG) levels are set for each contaminant, and the District's daily monitoring of fluoride levels for adherence to the PHG and MCLG requirements.

Director Govindarao MOVED to Accept the 2025 Report on Water Quality Relative to Public Health Goals. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FOUR AYES.

9. REPORTS

9.A. Boardmember Items

9.A.1. Joint Powers Authority and Committee Reports – None.

9.A.2. Submittal of Written Reports for Day of Service Events Attended by Directors

Director Vonheeder-Leopold submitted a written report to Executive Services Supervisor/District Secretary Genzale. She reported that she attended the Alameda County Special Districts Association chapter meeting on September 10 at Castro Valley Sanitary District (CVSan). CVSan also held a ribbon cutting for its new Operations and Engineering building. She summarized the activities and discussions at the meeting.

9.A.3. Request New Agenda Item(s) for a Future Board or Committee Agenda – None.

General Counsel Coty confirmed that any Brown Act changes made this year will be included in the annual legislative update item presented to the Board in 2026.

9.B. Staff Reports

9.B.1. General Manager Monthly Report

Operations Director Gill reported on the following operational highlights for August:

- Staff successfully completed a complex repair of a 20-inch water main break that occurred in east Dublin. Engineering staff is conducting an analysis of the break to determine if there is any corrosion or unknown issues in that underground area to address.
- Staff developed an innovative solution to successfully remove mortar material discovered in a sewer pipeline in San Ramon.
- Staff effectively managed through disruptions to wastewater treatment and recycled water production operations caused by three PG&E power outages. Staff will meet with PG&E to discuss the impacts caused by these outages and to strengthen the District's communication with PG&E when outages occur.

- Staff completed the District's required triennial lead and copper sampling, and the results are expected soon.

10. CLOSED SESSION

President Goel announced an additional attendee for Closed Session 10.A: Jennifer Buckman, BKS Law Firm.

At 6:36 p.m. the Board went into Closed Session. The Board took Item 10.B. ahead of Item 10.A.

10.A. Conference with Legal Counsel – Consideration of Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): One Case

10.B. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6

Agency Negotiators: Jan Lee, General Manager
Michelle Gallardo, Administrative Services Director
Samantha Koehler, Human Resources and Risk Manager

Employee Organizations: 1. Stationary Engineers, Local 39
2. International Federation of Professional and Technical Employees, Local 21
3. Mid-Management Employees Bargaining Unit
4. Unrepresented Employees

Additional Attendees: Cepideh Roufougar, Jackson Lewis P.C.

Mss. Gallardo, Koehler, and Roufougar exited Closed Session 10.B. at 6:50 p.m.

Director Govindarao exited Closed Session 10.A. at 7 p.m.

11. REPORT FROM CLOSED SESSION

At 7:40 p.m. the Board came out of Closed Session. President Goel announced that there was no reportable action.

12. ADJOURNMENT

President Goel adjourned the meeting at 7:40 p.m.

Submitted by,

Nicole Genzale, CMC
Executive Services Supervisor/District Secretary